



**CITY OF DANBURY**  
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**RICHARD M. PALANZO**  
SUPERINTENDENT

**Department of Public Buildings**

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## Memorandum

**DATE:** JULY 13, 2006

**TO:** Honorable Mark D. Boughton, Mayor  
Common Council Members

**FROM:** Richard M. Palanzo, Superintendent

**RE:** Monthly Report – June 2006

**CC:** ENGINEERING DEPARTMENT

Attached please find the statistical analysis for repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of June. In the month of June we received 215 new work requests and completed 164 work requests. In reviewing this report, you will find the repair time that was expended in major work categories, (current month versus previous month). Also listed is the total number of work order hours completed, (current month versus the previous month).

Our department was heavily engaged in mechanical repairs of the City's buildings and schools with a total of 320.50 man-hours dedicated to this service. The next largest area of concentration was in electrical repairs, utilizing 139.50 man-hours of labor. Plumbing repairs were the third highest category with 137.50 man-hours.

Should you have any questions regarding this report, please do not hesitate to contact me at 797-4584. I am happy to discuss any portion of this report with you.

Enclosure

c/word/g/pub bldg/CCMRJUNE06

**MONTHLY REPORT**  
**JUNE 2006**

	<u>LABOR HOURS THIS MONTH</u>	<u>TOTAL HOURS LAST MONTH</u>	<u>DIFFERENCE</u>	<u>PERCENT CHANGE</u>	
<b>ADMINISTRATION</b>		120.00	136.00	-16.00	-11.76
<b>CITY BLDGS</b>	60.00				
<b>SCHOOLS</b>	60.00				
<b>CARPENTRY</b>		0.00	0.00	0.00	0.00
<b>CITY BLDGS</b>	0.00				
<b>SCHOOLS</b>	0.00				
<b>ELECTRICAL</b>		139.50	237.20	-97.70	-41.19
<b>CITY BLDGS</b>	60.00				
<b>SCHOOLS</b>	79.50				
<b>FIRE ALARMS</b>		0.00	0.00	0.00	0.00
<b>CITY BLDGS</b>	0.00				
<b>SCHOOLS</b>	0.00				
<b>HVAC</b>		86.00	67.05	18.95	28.26
<b>CITY BLDGS</b>	0.00				
<b>SCHOOL</b>	86.00				
<b>LOCKSMITH</b>		19.50	0.00	0.00	0.00
<b>CITY BLDGS</b>	19.50				
<b>SCHOOL</b>	0.00				
<b>MAINTENANCE</b>		48.88	31.50	17.38	55.17
<b>CITY BLDGS</b>	47.94				
<b>SCHOOLS</b>	0.94				

**MONTHLY REPORT  
JUNE 2006**

	<u>LABOR</u>	<u>TOTAL HOURS</u>	<u>TOTAL HOURS</u>	<u>DIFFERENCE</u>	<u>PERCENT</u>
	<u>HOURS</u>	<u>THIS MONTH</u>	<u>LAST MONTH</u>		<u>CHANGE</u>

<b>MECHANICAL</b>			320.50	355.30	-35.00	-9.85
<b>CITY BLDGS</b>	266.00					
<b>SCHOOLS</b>	54.00					

<b>PLOWING</b>			0.00	0.00	0.00	0.00
<b>CITY BLDGS</b>	0.00					
<b>SCHOOLS</b>	0.00					

<b>PLUMBING</b>			137.50	162.50	-25.00	-15.38
<b>CITY BLDGS</b>	37.00					
<b>SCHOOLS</b>	100.50					

<b>ROOFING</b>			20.68	26.00	-5.32	-20.46
<b>CITY BLDGS</b>	14.94					
<b>SCHOOLS</b>	5.72					

**COMPLETED WORK HOURS**

894.54