



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

**HEALTH AND HOUSING DEPARTMENT**  
155 DEER HILL AVENUE

**(203) 797-4625**  
**FAX (203) 796-1596**

April 25, 2006

Mayor Mark D. Boughton  
Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The March 2006 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for both the Housing & Food Service and the Environmental Health Divisions which identify specific inspections and hours provided by our staff. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

A "Healthy Neighborhood is a Lead Safe Neighborhood" continues the collaborative with the Danbury Visiting Nurse Association (VNA) to provide free blood lead screenings for children under 6 with the Wellness on Wheels (WOW) Van. Ms. Jennifer Perec, Lead Grant Outreach Worker, presented the Lead Poisoning Prevention Program to members of the Danbury Chamber of Commerce attending Leadership

Danbury at the Danbury Hospital on March 22, 2006. Ms. Perec also helped LAMMP hold a one-day Lead Safe Work Practices training program for local contractors, as well as offering free blood lead screenings for children at the Danbury Hospital on Children's Day and at the WestConn Day Care Center.

Additional Topics

In addition to the Department's year round workload, the seasonal issues have changed and added educational and regulatory tasks. The Danbury Department of Health was preparing to participate in a federally funded public health emergency drill in Southbury, CT, on April 19, 2006. This event was preceded with emergency drills and notional play from April 15 through a review of the event till April 20<sup>th</sup>, 2006. This drill helped the City of Danbury Emergency Responders & the Health Department test existing plans for reacting to potential events as Pandemic / Bird Flu, SARS, or other events involving the release of unknown agents.

Also, on Friday March 31, 2006, the Tribuna Newspaper, in conjunction with Ms. Melanie Bonjour of the Health Department, sponsored a dinner and silent auction to benefit Danbury's two School Based Health Center programs (memo attached).

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health & Housing the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

  
Scott T. LeRoy MPH, MS  
Director of Health

Cc: Dena Diorio, Director of Finance & Personnel



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**HOUSING AND FOOD SERVICE REPORT**

March, 2006

**INSPECTIONS**

**NUMBER**

	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	298	293	5	2	2427	2473	(46)	(2)
B.	91	87	4	5	774	655	119	18
C.	138	128	10	8	1092	1027	65	6
D.	67	73	(6)	(8)	523	765	(242)	(32)
E.	149	124	25	20	683	760	(97)	(13)
F.	44	12	32	266	282	193	89	46

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections



Paul Schierloh  
Associate Director

## NARRATIVE FOR MONTHLY REPORT

### HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Four members of the housing and food section continued to participate in bioterrorism and hazmat response training as part of the department's initiative to expand its capability to respond to emergency incidents. A slight decrease in inspection numbers for the housing and food sections will be more than offset by the increased flexibility offered to the department to respond to unexpected events.

Section personnel have completed training in pool inspections to join Environmental Health Section personnel in implementing a comprehensive pool inspection program. Four members of the section received training this past year which will provide the director additional flexibility in implementing the program in the upcoming season.

Food service inspection totals for the year remain lower than prior years due to the food inspector position vacancy and the time required for the new public health inspector to obtain the required State certification. The inspector became provisionally certified on January 26 and commenced inspections on January 30. Food service inspection totals show a significant increase in February and March as the result. Housing inspection services have also been adversely impacted this year by an extended leave of the public health inspector assigned to housing inspections.

The Office of the Corporation Counsel processed eight housing/health code referrals in February. The housing section made court appearances on three cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders. The department also appeared at three administrative appeals hearings during March.

The department has discontinued nuisance sweeps in downtown neighborhoods until Spring. The Department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also participates in investigations by the Unified Neighborhood Inspection Team (UNIT). The department also receives complaints and service requests through the City's Q-Alert program.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to access funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. Danbury has had two projects consisting of seven total units funded through LAMPP or LAMPP partners. There are currently two additional applications under review by LAMPP, with one application receiving initial approval in December. Work plans and specifications for this project are currently being developed by LAMPP. The department has also made a total of 10 referrals to LAMPP for lead assessments/education for eligible Danbury families. LAMPP held a successful one-day Lead Safe Work Practices training program in Danbury on March 24, 2006. This training was designed to teach remodeling contractors, painters and property owners safe methods for dealing with properties containing lead paint.

Lead Outreach Worker Jennifer Percec continued lead screenings for children under the Lead Safe Neighborhood grant secured by Director of Health Scott LeRoy. She has also continued outreach efforts, education and case management services. During March she held successful screening events at Children's Day at Danbury Hospital and, in cooperation with the nursing program at WestConn, at the WestConn Day Care Center. The efforts of the lead outreach worker have helped Danbury improve and expand lead poisoning prevention efforts.

The Department has also begun participation in the "Keep It Clean" campaign conducted by the Connecticut Lead Poisoning Prevention Program. Ms. Percec is working with Public Health Inspector Ruth Ruelke on implementing Danbury's efforts in combination with the Lead Safe Neighborhood grant outreach. This program involves recruiting area hardware and paint stores to distribute educational information on lead paint and prevention methods to customers. A total of five Danbury stores have agreed to participate in the effort this year.

The housing section also provides staff support for the Danbury Housing Partnership and the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries. The fair housing officer attended a meeting of the Fair Housing Association of Connecticut and participated in the educational outreach program for Spanish-speaking residents held at Rogers Park High School. The officer and the associate director also assisted with monitoring of compliance in connection with the Poplar Park Condominium project.



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HEALTH AND HOUSING DEPARTMENT  
155 DEER HILL AVENUE

(203) 797-4625  
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March 22, 2006

TO : Danbury Common Council

FROM: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

*J.K.*

RE: Monthly Status Report - Environmental Health Division  
March, 2006

<b>Key Indicators</b>	<b>This Month</b>	<b>Last Month</b>	<b># Difference</b>	<b>% Difference</b>	<b>YTD</b>
<i>Hazardous Materials Management (hours)</i>	108	92	16	17	1216
<i>Wetlands / Water Resources Management (hours)</i>	238	183	55	30	1157
<i>Natural Resource Management (hours)</i>	52	25	27	108	269
<i>Program Administration (hours)</i>	48	59	(11)	(19)	482
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	179	101	78	77	1366

## Current Projects

Name	Status	Next Steps	Finish date
<b>Hazardous Materials Management</b>	1) Bioterrorism (BT) Preparedness  Directed regional "Health Emergency Planning Committee" of area health directors aimed at developing a regional response process for BT events.	<ul style="list-style-type: none"> <li>• Participate in regional planning for BT preparedness and response; Initiate goals for 2005-2006 contract year preparedness planning.</li> </ul>	On-going
	Reviewed Consultant's proposal for services to Health Department for 2005-2007 contract cycle.	<ul style="list-style-type: none"> <li>• Continue training EHD in Bioterrorism preparedness and response.</li> </ul>	On-going
	Reviewed draft of regional mutual aid agreements for BT emergencies between area Health Departments.	<ul style="list-style-type: none"> <li>• Finalize draft of regional mutual Aid Agreements between Housatonic Area Health Departments and present draft to HVCEO.</li> </ul>	June, 2006
	Prepared for Danbury's participation in regional POD drill.  2) Brownfield Assessments:  Continued work on overseeing City Brownfield Projects on Barnum Court, Senior Center and Police Station	<ul style="list-style-type: none"> <li>• Oversee participation in regional POD drill and prepare after-action report</li> <li>• Provide consultation to City on these projects, as needed.</li> </ul>	May, 2006  On-going
<b>Water Resource Management</b>	<ul style="list-style-type: none"> <li>• Oversee work of Senior Environmental Inspector in providing project reviews for Environmental Impact Commission.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue staff liaison work with EIC</li> </ul>	On-going
	<ul style="list-style-type: none"> <li>• Reviewed Candlewood Lake draft "Shoreline Management Plan and issued commentary.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide additional review to draft Plan and commentary as needed by the City</li> </ul>	As needed
<b>Natural Resource Management</b>	<ul style="list-style-type: none"> <li>• Direct work of Ives Trail Task Force in trail construction guidelines planning the "National Trails Day community hike" on the Ives Greenway</li> <li>• Work with Engineering department in obtaining quote for construction of handicap access extension on Still River Greenway</li> <li>• Work with Committee to coordinate volunteer clean-up of Still River and Greenway</li> </ul>	<ul style="list-style-type: none"> <li>• Construct trail. Coordinate national Trails Day Hike events</li> <li>• Oversee Construction of handicap access corridor.</li> <li>• Coordinate City of Danbury's participation of clean-up on National rivers Day.</li> </ul>	June 3, 2006  May, 2006  May 20, 2006

## Future Projects

Name	Rationale	Effect
None	Complete current projects before taking on new undertakings.	No new projects to be taken on – except for emergency assignments – due to program overload

### Narrative

The status of major project activities of the Environmental Health Division (EHD) for March, 2006 can be summarized as follows.

- **Hazardous Materials Management.** The EHD continued its work to strengthen preparedness and response capabilities with our partners in the Housatonic region. All of the health departments in the Housatonic region are participating in a state-wide exercise on April 19<sup>th</sup> that will practice the distribution of prophylactic medications to our citizens from the Strategic National Stockpile (SNS). The Danbury Health Department will participate with Police, Fire and Civil Preparedness Departments of the City in opening the Emergency Operations Center (EOC) on April 19 and disseminating a “risk communication” message to two target populations of special needs. Additionally, the EHD is directing work in the preparation of a mutual aid agreement among area Health Departments to share resources during a public health emergency. When the draft is completed and reviewed by the Corporation Counsel, it will be presented to the HVCEO Executive Board. The EHD also provided consultation on City Brownfield sites and industrial contamination issues.
- **Water Resource Management.** The EHD continued its management of multiple water resource projects, including Lake Kenosia, the Still River, Tarrywile Lake and Rogers Park Pond.
- **Natural Resource Management.** The work of the Ives Trail Task Force focused on the completion of construction of most of the trail corridor in the spring, so that the City of Danbury, Town of Ridgefield, and the Town of Bethel can host a series of “community hikes” to preview the regional Greenway to our citizens on National Trails Day (June 3, 2006). The EHD is orchestrating all aspects of the work to complete the Greenway. The EHD is also working with Eastern Mountain Sports and HVCEO in coordinating a volunteer clean-up of the Still River Greenway that will take place on May 20, 2006. The scope of work for the clean-up will also include clearing of blockages in the River, clearing of blockages to the Greenway Trail and placement of trail markers. In recognition of impending personnel changes in the Department (see below), the EHD is preparing a “punch list” of project completion tasks for all open space projects that will carry them to completion beyond July 1<sup>st</sup>.
- **Program Planning and Administration.** In March, the supervisor of the EHD (Coordinator of Environmental and Occupational Health Services) announced his retirement from the City on July 1, 2006. In recognition of the need for continuity for all of the projects and programs described above, and with the indication of the City Administration’s on-going support of pro-active local environmental protection in Danbury, there is a pressing need for a “transition plan”. The Coordinator of Environmental and Occupational Health Services and the Director of Health have initiated a series of weekly meetings to determine the future of all initiatives that are in progress. These meetings will eventually involve other Department heads and will ultimately result in a “transition plan” that will be presented to the Mayor prior to July 1.



**CITY OF DANBURY**  
**DEPARTMENT OF HEALTH & HOUSING**  
**SCHOOL BASED HEALTH CENTERS (SBHC)**

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

Melanie S. Bonjour  
Clinic Administrator

(203) 797-4625  
FAX:(203) 796-1596

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**MEMORANDUM**

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**DATE:** April 24, 2006

**TO:** Mayor Mark D. Boughton and Honorable Members of the Common Council

**CC:** Scott Leroy, Director of Health

**RE:** **Donations to Danbury's School-Based Health Center Programs**

On Friday, March 31<sup>st</sup>, 2006, Tribuna Connecticut Newspaper sponsored a dinner and silent auction to benefit the community's two School-Based Health Center programs. The goal of this community gathering was to raise monies to support health center staff service under and uninsured children, through assistance with prescription medications and select diagnostic testing procedures.

The event was success, drawing a diverse group of SBHC supporters from the school, medical, political and cultural communities of Danbury. To date, a total of \$4,890.00 has been donated to support our health center services.

Following is a list businesses and individuals who donated to event:

Mayor Mark D. Boughton	\$100.00
Dr. Jagat Patal	\$60.00
Scott Leroy	\$60.00
Joseph Mead	\$260.00
Susan Zaborowski	\$60.00
Michael Gill	\$60.00
William Coffey	\$25.00
Ruth Ruelke	\$60.00
Thomas J. Saadi	\$25.00
Ventura & Ribeiro, LLC	\$1,060
Edison Elias/Hamilton Group	\$210.00
Patricia Rapela	\$60.00
Melodaine Bonjour	\$35.00
Edwards Robbs	\$30.00

Elizabeth Hawley	\$60.00
Christine Bulmash	\$265.00
Ruth Schofield	\$110.00
Scissorhands Hair Salon	\$150.00
Amazon Concrete	\$500.00
Lewis Wallace	\$50.00
Joan Theriault	\$50.00
Suzanne Levasseur	\$75.00
United Insurance Associates	\$30.00
Catherine Richard	\$60.00
Karen London	\$110.00
Daniel Jowdy	\$100.00
Michelle Frosch	\$100.00
Rose Miskar	\$90.00
Karen White	\$200.00
Thomas Bald	\$60.00
Larry Miguel	\$30.00
Bunny Jacobson	\$25.00
Valerie Magalhaes	\$30.00
Michele Burness	\$90.00
Paul Waclawski	\$60.00
William Campbell	\$30.00
Unassigned Donations	\$375.00
Dr. John H. Gundy, MD	\$30.00
<b>Total Cash Donations</b>	<b>\$4,785.00</b>

\*Additional Donation Rec'd. 4/10/06  
Carla Gisolfi \$30.00

**\*Revised Total Cash Donations \$4,815.00**

**In-Kind and Silent Auction Donations**

Celia Bacelar & Tribuna Staff	In-Kind Donation of Advertisements, Food & Beverages, Table Arrangements - \$1,500 value
Danbury Richter Park Golf Course	4-some of Golf - \$312.00 value
Danbury War Memorial	One year Gym Membership - \$260.00 value
Danbury Flight School	One Hour Introductory Flight Lesson - \$130.00 value
Boston Billiards	Pool Party - \$180.00 value
Stonehenge Inn, Ridgefield	Dinner for Two - \$120.00 value
Molly Darcy's Irish Restaurant	Dinner For Two - \$75.00 value
Danbury Trashers	Four Tickets to Danbury Trashers Hockey - \$60.00 value
Newtown Deli and Catering	Four- ft. Sub - \$50.00 value
Dom's Garden Center	Two \$50.00 gift cards - \$100.00 value
Always Summer Tanning Salon	Gift certificate - \$50.00 value
Mayor Boughton	Lunch with the Mayor - \$50.00 value
Fairground Wines	Bottle white wine - \$12.00 value
Danbury Liquors	Bottle red wine - \$12.00 value
Michele Burness	4 Wine Goblets - \$20.00 value
Robert Anthony's Salon, Newtown	Gift card - \$40.00 value
Kim Bald	Custom Beaded Watch and Earrings - \$35.00 value

Back shack  
Chuck's Steak House  
Eileen Johnson  
New Fairfield Press

Aqua Massage Certificate - \$26.00 value  
Gift Certificate - \$25.00 value  
Silk Floral Arrangement - \$25.00 value  
Two Gift Certificates for Custom Printing - \$50.00 value

**Total In-Kind Donations (Silent Auction) \$3,120.00**

With your acceptance, all cash donations will be deposited into SBHC Fees 5679. Acknowledgements will be sent to all individuals contributing to the event.

Feel free to contact me with any questions.

Thank You.