



**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DENA DIORIO**  
DIRECTOR OF FINANCE

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**M E M O R A N D U M**

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dena Diorio, Director of Finance & Personnel *Dena*  
**RE:** RESOLUTION – EMERGENCY SHELTER  
**DATE:** November 29, 2005

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Attached for your review is a resolution, which would provide funding for Danbury's Emergency Homeless Shelter. Acceptance of this resolution will allow the City of Danbury Welfare Department to apply for and accept funding from the State of Connecticut, Department of Social Services in the amount of \$100,858.00. No local match is required. The grant's time period is October 1, 2005 to September 30, 2006. An impact statement and budget is attached for your review.

The Common Council is requested to consider this resolution at its next meeting. If you have any questions, or require any further information, please contact my office at 203-797-4652.

Attach.

cc: D. MacKenzie



# RESOLUTION

CITY OF DANBURY. STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut, Department of Social Services has made available a grant in the amount of \$100,858.00 for the operation of the Emergency Shelter; and

**WHEREAS**, the grant period is October 1, 2005 through September 30, 2006; and

**WHEREAS**, no local match is required.

**NOW, THEREFORE**, be it resolved that Mark D. Boughton, Mayor of the City of Danbury, is empowered to execute and deliver in the name and on behalf of the City of Danbury a certain contract with the Department of Social Services of the State of Connecticut for this Emergency Shelter Grant and to affix the corporate seal.

Contract Amount	Requested	Adjustments	Approved
	<i>For Amendments Only</i>		
Previously Approved Contract Amount			
Amount of Amendment			\$

Line #	Item	Subcategory (a)	Line Item Total (b)	Adjustments (c)	Revised Total (d)
<b>1</b>	<b><u>UNIT RATE</u></b>				
	1a. Bed Days				
	1b. Client Advocate				
	1c. Security Deposit				
	1d. Other Unit Rate Costs				
	<b>TOTAL UNIT RATE</b>				
<b>2</b>	<b><u>CONTRACTUAL SERVICES</u></b>				
	2a. Accounting				
	2b. Legal				
	2c. Independent Audit	2,017			
	2d. Other Contractual Services				
	<b>TOTAL CONTRACTUAL SERVICES</b>	2,017	2,017		
<b>3</b>	<b><u>ADMINISTRATION</u></b>				
	3a. Admin. Salaries	2,017			
	3b. Admin. Fringe Benefits				
	3c. Admin. Overhead				
	<b>TOTAL ADMINISTRATION</b>	2,017	2,017		
<b>4</b>	<b><u>DIRECT PROGRAM STAFF</u></b>				
	4a. Program Salaries	69,963			
	4b. Program Fringe Benefits	19,111			
	<b>TOTAL DIRECT PROGRAM</b>	89,074	89,074		
<b>5</b>	<b><u>OTHER COSTS</u></b>				
	5a. Program Rent				
	5b. Consumable Supplies				
	5c. Travel & Transportation	750			
	5d. Utilities	5,000			
	5e. Repairs & Maintenance	500			
	5f. Insurance				
	5g. Food & Related Costs	500			
	5h. Other Project Expenses	1,000			
	<b>TOTAL OTHER COSTS</b>	7,750	7,750		
<b>6</b>	<b><u>EQUIPMENT</u></b>				
<b>7</b>	<b><u>PROGRAM INCOME</u></b>				
	7a. Fees				
	7b. Other Income				
	<b>TOTAL PROGRAM INCOME</b>				
<b>8</b>	<b><u>TOTAL NET PROGRAM COST</u></b>	100,858	100,858		
	(Sum of 1 through 6, minus Line 7)				

DSS Emergency Shelter  
Impact Statement  
10/1/05 through 9/30/06

The City of Danbury relies on the Emergency Shelter Grant from the State of Connecticut to fund the bulk of its shelter operations. This amount has fluctuated over the past 6 years due to state financial constraints. This year the grant amount has been increased to \$100, 858. The grant is used primarily to fund the salaries of all night positions. Other operating expenses and client transportation will be funded

There are no matching requirements for these funds but other funds are used to fund the balance of the costs associated with the day center and, the overhead costs and consumable supplies. These expenses have been funded by CDBG for this fiscal year.

If these funds were not available, or if they were decreased significantly, the City's shelter and the services offered would be seriously jeopardized.

It is critical that our state legislative delegation be mindful of the role this City plays in assisting homeless persons so that they can continue to for continued and/or increased funding of homeless services.