



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

September 27, 2005

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The August 2005 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for both the Housing & Food Service and the Environmental Health Divisions which identify specific inspections and hours provided by our staff. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are being posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

Meetings were conducted with the State Department of Public Health, the Connecticut Public Health Foundation, and the City of Danbury Health & Housing Department to initiate the lead poisoning prevention program titled "A Healthy Neighborhood is a Lead Safe Neighborhood." Formal agreements were created and implementation plans are being finalized.

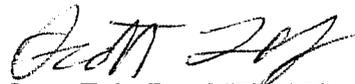
The Department of Health & Housing staff received emergency response training to help clarify their roles in and emergency, as well as facilitate a group discussion concerning the issues with gaining experience and confidence on how to implement the City's response plans.

Additional Topics

In addition to the Department's year round workload, the seasonal issues have added educational and regulatory tasks. These include the continued treatment of catch basins to prevent mosquito breeding in catch basins, the collection of deceased birds as directed by the DPH to test for West Nile Virus, the data collection and reporting of deceased birds to the DPH Epidemiology Department for data analysis statewide, and the sampling and testing of bathing waters at the City of Danbury's beaches (Lake Kenosia and the Town Park at Candlewood Lake). Also, the Department activated our Nextel / Sprint Telcom system to help improve everyday communication, as well as communications during an emergency response.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health & Housing the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,



Scott T. LeRoy MPH, MS
Director of Health

Cc: Dena Diorio, Director of Finance & Personnel



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

September 21, 2005

TO : Danbury Common Council

FROM: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

Jic.

RE: Monthly Status Report - Environmental Health Division
August, 2005

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management (hours)</i>	171	160	11	6.8	331
<i>Wetlands / Water Resources Management (hours)</i>	101	75	26	35	176
<i>Pool Inspections</i>	25	62	(37)	(60)	87
<i>Natural Resource Management Program Administration (hours)</i>	56	38	18	47	94
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	102	172	(70)	(41)	274

Current Projects

Name	Status	Next Steps	Finish date
<p>Hazardous Materials Management</p>	<p>1) Bioterrorism (BT) Preparedness</p> <ul style="list-style-type: none"> ➤ Direct meeting of Regional "Health Emergency Planning Committee" in finalizing the initial sections of the regional BT plan for the Department of Public Health, addressing four functional areas (health surveillance, risk communications, surge capacity, incident command) for BT incidents ➤ Facilitate the completion of all deliverables for the BT grant for 2005 (2005 update to public health Emergency Plan, Smallpox Plan and Point of Delivery Plan for antibiotics). <p>2) Brownfield Assessments</p> <ul style="list-style-type: none"> ➤ <i>Barnum Court</i>: Directed the collection of 2006 soil samples. ➤ <i>East Franklin Street</i> site assessments: Review Phase I assessments for Main Street / East Franklin Street properties 	<ul style="list-style-type: none"> • Conduct annual exercise of City's Community emergency Response Plan and prepare update for 2005 • Participate in regional planning for BT preparedness and response; Initiate goals for 2005-2006 contract year preparedness planning. • Continue training EHD in Bioterrorism preparedness and response. <p>Oversee air monitoring, soil sampling/analysis, analyze all results and prepare manuscript for publication of results.</p> <p>Assist in Project Oversight over Phase II assessments</p>	<p>September 2005</p> <p>On-going</p> <p>On-going</p> <p>December, 2005</p> <p>December, 2005</p>
<p>Water Resource Management</p>	<ul style="list-style-type: none"> • Facilitated weed survey of Lake Kenosia • Screened applications for Environmental Impact Commission 	<ul style="list-style-type: none"> • Continue staff liaison work with Kenosia Commission • Continue staff liaison work with EIC 	<p>On-going</p> <p>On-going</p>
<p>Natural Resource Management</p>	<ul style="list-style-type: none"> • Reviewed Conway School's conceptual assessment of sensitive habitats of the Ives Trail. Conducted monthly meeting of Ives Trail Task Force. 	<ul style="list-style-type: none"> • Work toward development of Trail blueprint and design. • Construct trail. 	<p>May, 2006</p>

Future Projects

Name	Rationale	Effect
None	Complete current projects before taking on new undertakings.	No new projects to be taken on – except for emergency assignments – due to program overload

Narrative

The major project activities of the Environmental Health Division (EHD) for August, 2005 can be summarized as follows.

- **Hazardous Materials Management.** In August, the EHD continued its work with directing the regional “Public Health Emergency Committee”. The first stage of the Housatonic Valley’s first regional Public Health Emergency Plan for Bioterrorism preparedness and response was completed and submitted to the Connecticut Department of Public Health. The plan summarizes the work for the period of July, 2004- August, 2005, with its focus on the four priority functions that were selected by the committee for inclusion in the first plan: public health surveillance, risk communications, surge capacity and incident command. Other functional areas of preparedness and response will be developed during the next cycle, starting in September 2005.

The national “Phytoremediation demonstration” project at Barnum Court is drawing to a close. In August, the EHD directed the work of collection of the 2005 soil samples from each plot of trees on the site, which will lead to analysis and reporting of the final project results.

- **Water Resource Management.** The EHD continued its management of multiple water resource projects, including Lake Kenosia, the Still River, Tarrywile Lake and Rogers Park Pond. Additionally, the EHD continued the pool inspection program, evaluating 25 pools for public health code compliance. Finally, the Division continues its staff support of the EIC, which will continue as best as it can, until the Senior Environmental Inspector position is appointed.
- **Natural Resource Management.** Work continued on planning for the Ives Trail. In August, the “Task Force developed a process for completing the conceptual plan for the trail, which will be presented at a community forum in October to unveil the project design.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

HOUSING AND FOOD SERVICE REPORT

August, 2005

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	251	362	(111)	(31)	613	636	(23)	(2)
B.	78	116	(38)	(33)	194	116	78	67
C.	112	160	(48)	(30)	272	192	80	42
D.	60	82	(22)	(27)	142	323	(181)	(56)
E.	52	68	(16)	(23)	120	242	(122)	(50)
F.	66	34	32	94	100	45	55	122
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							



Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Three members of the housing and food sections volunteered to participate in bioterrorism and hazmat response training as part of the department's initiative to expand the capability of the department to respond to emergency incidents. A slight decrease in inspection numbers for the housing and food sections will be more than off-set by the increased flexibility offered to the department to respond to unexpected events.

Section personnel continued training in pool inspections to join Environmental Health Section personnel in implementing a comprehensive pool inspection program. Four members of the section have received in-house training.

Food service inspection totals for the month were lower than prior years due to the food inspector position vacancy. The new public health inspector started employment on May 23. The inspector cannot conduct food service inspections until passing the State exam and concluding field certification. During the reporting period, the inspector took the State exam and received a passing score. The inspector is now receiving site training in preparation for field certification by the Connecticut Department of Public Health. The inspector has also commenced training in other disciplines within the department and has been conducting housing, nuisance and pool inspections. Housing inspection services have also been adversely impacted by the extended leave of the public health inspector assigned to housing inspections. It is anticipated that this leave will extend at least through the end of September.

The department continued the food service license renewal process for fiscal year 2005-06 during August. As of August 1, 490 of the approximately 550 food establishments in Danbury had submitted applications. A total of 470 applications received were approved, with the remainder being held for documentation of compliance with the State's Qualified Food Operator and designated alternate requirements, payment of past-due reinspection fees or inspection/code compliance issues. Establishments that do not renew their licenses on or before August 1, 2005 are subject to a late payment fee of \$100.00. Hearings were scheduled in August and September for all establishments that did not renew their licenses as a final step prior to taking enforcement action. As of September 1, a total of 19 establishments remained in non-compliance. Six

establishments were issued closure orders, with five complying immediately. Hearings for the remaining establishments are scheduled through September 15.

The Office of the Corporation Counsel processed ten housing/health code referrals in August. The housing section made court appearances on three cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders. The housing section also appeared at two formal appeals hearings in August.

The department has continued nuisance sweeps in downtown neighborhoods. This effort also involves distribution of pamphlets on mosquito control and prevention of West Nile Virus. The Department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also participates in investigations by the Unified Neighborhood Inspection Team (UNIT). The department has also received complaints and service requests through the City's Q-Alert program and the CityScan program.

The department has also continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. The City has been working with LAMPP to identify tenants and property owners who would be eligible to receive risk assessments as well as funds to abate lead hazards. This enables Danbury property owners to access funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. Danbury has had two projects consisting of seven total units funded through LAMPP or LAMPP partners. The department has made a total of 6 referrals to LAMPP for lead assessments/education for eligible Danbury families since LAMPP opened up the referral process.

The housing section also provides staff support for the Danbury Housing Partnership and the Danbury Fair Rent Commission. The part-time fair housing officer handled 3 fair rent inquiries, processed two formal complaints and conducted one site investigation.