



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance *Dena*

DATE: February 23, 2005

SUBJECT: Downtown Special Services District

Attached you will find a resolution establishing the annual tax levy for the Downtown Special Services District in accordance with the provisions of Section 19B-7 of the Danbury Code of Ordinances. This proposed levy upon taxable interests in real property located within the district is derived from the annual district budget adopted pursuant to state and local law.

In accordance with Section 7-339(r) of the Connecticut General Statutes, it is the obligation of the Common Council to impose the recommended levy as a municipal levy for the benefit of the district. Please consider the adoption of this resolution in the usual fashion.

Please feel free to contact me should you require any additional information. Thank you.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200

RESOLVED by the Common Council of the City of Danbury:

**A RESOLUTION LEVYING THE PROPERTY TAX FOR THE DANBURY DOWNTOWN
SPECIAL SERVICES DISTRICT FOR THE FISCAL YEAR BEGINNING
JULY 1, 2005 AND ENDING JUNE 30, 2006**

SECTION 1. The sum of One Hundred Thirty Eight Thousand, Three Hundred Fifty Dollars (\$138,350.00) representing the gross appropriation for the City of Danbury Downtown Special Services District of One Hundred Thirty Eight Thousand, Three Hundred Fifty Dollars (\$138,350.00) for the fiscal year beginning July 1, 2005 and ending June 30, 2006, minus indirect revenues of \$ -0-, and minus estimated available "Surplus" of \$ -0-, is hereby levied and assessed on all taxable interests in real property located within the City of Danbury Downtown Special Services District as set forth on the new tax assessment dated October 1, 2004 based upon a total net assessment of \$75,309,140.00.

SECTION 2. Accordingly, the General Fund tax rate for the fiscal year beginning July 1, 2005 and ending June 30, 2006 with respect to said property interests within said District shall be as follows:

TAX RATE: 1.8371 MILLS

SECTION 3. The taxes levied and assessed as herein provided shall be due and payable in quarterly equal installments on July 1, 2005, October 1, 2005, January 1, 2006, and April 1, 2006 except for taxes not in excess of One Hundred Dollars (\$100.00) which taxes shall be paid on July 1, 2005, in accordance with the General Statutes of the State of Connecticut, unless said date shall have lapsed before the effective date of this resolution in which case the Tax Collector shall fix the date as if said date had not been fixed herein as provided by law.

SECTION 4. The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning on July 1, 2005 and ending June 30, 2006.

2005-2006 OPERATING BUDGET
Danbury Downtown Special Services District Tax Levy
Based Upon January 2005 Assessment

Operating Expenses	FY '01-'02 Actual	FY '02-'03 Actual	FY '03-'04 Actual	FY '04-'05 Projected	FY '05-'06 Proposed
Accounting/Audit	\$3,250	\$3,250	\$3,250	\$3,250	\$3,250
Advertising (Business Development)	\$1,222	\$975	\$1,472	\$1,000	\$2,000
Benefits	\$8,296	\$8,442	\$7,131	\$8,400	\$8,400
Conferences/Meetings	\$312	\$220	\$199	\$300	\$300
Contractual Services	\$2,500	\$0	\$2,500	\$2,500	\$2,500
Educational Materials/Books	\$0	\$159	\$0	\$100	\$100
Insurance (property/D&O)	\$9,053	\$12,655	\$11,099	\$11,273	\$11,700
Maintenance of Equipment	\$287	\$480	\$1,752	\$500	\$750
Maintenance Salary	\$10,133	\$9,800	\$9,800	\$9,800	\$10,800
Maintenance Supplies	\$2,147	\$915	\$1,752	\$1,500	\$1,500
Manager Salary	\$50,725	\$47,283	\$37,625	\$45,000	\$45,000
Memberships/Subscriptions	\$1,050	\$1,054	\$805	\$1,000	\$1,000
Miscellaneous	\$330	\$385	\$255	\$300	\$800
Office Equipment/Furniture	\$558	\$3,999	\$2,060	\$250	\$250
Part-Time Employment	\$15,879	\$25,104	\$26,723	\$16,739	\$16,000
Postage	\$746	\$872	\$514	\$1,200	\$1,200
Printing	\$205	\$506	\$235	\$900	\$1,400
Professional Services	\$4,800	\$4,160	\$5,411	\$4,800	\$4,800
Rent	\$7,200	\$6,600	\$7,200	\$7,200	\$7,800
Supplies	\$926	\$722	\$1,837	\$1,000	\$1,500
Taxes	\$8,557	\$10,159	\$9,194	\$8,300	\$8,300
Telephone	\$3,237	\$2,590	\$2,915	\$3,500	\$3,500
Travel (Local Mileage)	\$491	\$487	\$384	\$400	\$400
Utilities	\$3,400	\$3,856	\$4,439	\$4,600	\$5,100
SUBTOTAL	\$135,304	\$144,673	\$138,551	\$133,812	\$138,350
General Development (Fund Balance)	\$18,782	\$15,000	-	-	
TOTAL OPERATING EXPENSE	\$ 154,086	\$ 159,673	\$ 138,551	\$ 133,812	\$138,350
START OF FISCAL YEAR					
FUND BALANCE TOTAL	\$ 80,638	\$70,805	\$71,512	\$60,000	
<i>(includes collected back taxes)</i>					

2005-2006 PROGRAM BUDGET
Danbury Downtown Special Services District
City Grant and Fundraising Revenue Sources

Program Expenses	FY '00-'01 Actual	FY '01-'02 Actual	FY '02-'03 Actual	FY '03-'04 Actual	FY '04-'05 Projected	FY '05-'06 Proposed
Maintenance Staff						
Coordinator Salary	\$ 10,000	\$ 15,700	\$ 14,440	\$ 17,000	\$ 17,000	\$17,000
Part-Time Salary	\$ 6,400	\$ 8,900	\$ 9,360	\$ 9,000	\$ 9,000	\$9,000
Part-Time Program Coordinator						
Employee Salary	10,309	15,000	16,500	16,000	16,000	\$16,000
Part-Time Festival Manager					3,000	\$3,000
Employee Salary	-	-	-	-	-	
Employee Taxes	1,600	2,200	2,900	2,900	2,900	\$2,900
Maintenance Supplies	-	-	-	-	-	
TOTAL PROGRAM EXPENSE	\$ 28,309	\$ 41,800	\$ 43,200	\$ 44,900	\$ 47,900	\$ 47,900
TOTAL OPERATING EXPENSE (from page 1)	\$ 156,003	\$ 154,086	\$ 135,800	\$ 135,800	\$ 133,812	\$ 138,350
TOTAL BUDGET EXPENSE	FY '00-'01 Actual \$164,409	FY '01-'02 Actual \$195,886	FY '02-'03 Actual \$179,000	FY '03-'04 Actual \$180,700	FY '04-'05 Projected \$181,712	FY '05-'06 Proposed \$186,250
START OF FISCAL YEAR FUND BALANCE TOTAL (includes collected back taxes)	\$86,983	\$80,638	\$70,805	\$71,512	\$60,000	