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CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

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January 20, 2005

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual to the position of Director of Recreation:

Mr. Craig R. Renda
55 Jeremiah Road
Newtown, CT 06470

Mr. Renda is a native of Danbury. He has a Bachelor of Arts Degree in Communications (concentration in Human Relations) from Western Connecticut State University. Mr. Renda has been employed as the Recreation Supervisor for the Town of Bethel since April 2003. He is also an NYSCA certified instructor and a member of the Connecticut Recreation and Parks Association.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton
Mayor

MDB/ec