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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DENA DIORIO**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

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**M E M O R A N D U M**

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dena Diorio, Director of Finance & Personnel *lucio*  
**RE:** RESOLUTION – DEPARTMENT OF ELDERLY SERVICES  
**DATE:** December 29, 2004

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Attached for your review is a resolution, which would allow the City of Danbury's Department of Elderly Services to apply for and accept a \$550 award from The Women's Club of Danbury/New Fairfield, Inc. for the purchase of an overhead projector.

The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, or require any further information, please contact my office at 203-797-4652.

Attach.

cc: S. Tomanio



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, The Women's Club of Danbury/New Fairfield, Inc., acting through its philanthropic committee, makes grant funds available to worthy organizations; and

**WHEREAS**, the City of Danbury, Department of Elderly Services is seeking grant funds in order to assist it in furthering its mission of enhancing the quality of life among Danbury area senior citizens through a variety of programs; and

**WHEREAS**, the Department of Elderly Services has specific need for an overhead projector for use in connection with its educational programs and wishes to apply for funds for said purpose; and

**WHEREAS**, the acceptance of said grant, if approved, will be in the best interests of the City of Danbury and its residents.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT** Mayor Mark D. Boughton is hereby authorized to apply for the aforesaid grant and if said application is approved, to accept said funds and execute any agreements or other documents necessary to effectuate the purposes hereof.



## CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES  
COMMISSION ON AGING

### Danbury Senior Center

Elmwood Hall  
10 Elmwood Place  
(203) 797-4686

### Municipal Agent

80 Main Street  
(203) 796-1513

December 17, 2004

Ms. Valorie Cowell  
Philanthropic Committee Chair  
The Women's Club of Danbury/  
New Fairfield, Inc.  
3 Fairway Drive  
Danbury, CT 06811

RE: Application for Philanthropic Funding

Dear Ms. Cowell and members of the philanthropic committee:

This letter serves as cover letter for application for philanthropic funding from your organization, "The Women's Club of Danbury/New Fairfield, Inc. I thank you for the opportunity to apply for funding.

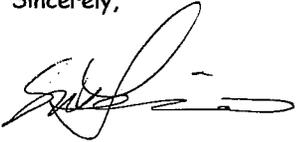
The Department of Elderly Services of the City of Danbury's mission is to increase the quality of life of Danbury area citizens who are age 50 or better through the use of social, educational, spiritual, physical, intergenerational, multicultural, and animal/nature programs. It is our goal to put an end to boredom, helplessness, and hopelessness through outreach and innovative and spontaneous program offerings.

We serve the community through three programs, Elmwood Hall/The New Danbury Senior Center, the Municipal Agent office, and the SeniorNet Computer Learning Center.

It is our hope that you award us a new overhead projector for use in delivering more educational programs. Our need of this overhead projector will be explained in the attached application.

Again, I thank you for the opportunity to apply for philanthropic funding through The Women's Club of Greater Danbury/New Fairfield, Inc.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan M. Tomanio", with a long horizontal flourish extending to the right.

Susan M. Tomanio, LCSW  
Director of Elderly Services

attachment

**APPLICATION OF PHILANTHROPIC FUNDING**  
**from**  
**THE WOMEN'S CLUB OF DANBURY/NEW FAIRFIELD, INC.**

**\*Include a cover letter on your stationary introducing organization and your proposal**

**\*Application should be typed**

**\*All questions must be answered**

**\*Applications should be submitted no later than January 15, 2005 to the Women's Club of Danbury/New Fairfield, Inc.**

**Attn: Philanthropic Committee Chair, Valorie Cowell, 3 Fairway Drive, Danbury, CT 06811**

**\*Grants will awarded April 2005**

Name of Organization: Department of Elderly Services, City of Danbury

Address: Elmwood Hall, 10 Elmwood Place, Danbury, CT 06810

Agency Contact: Susan Tomanio, 203-797-4686

WCDNF Sponsor: Millie Siegel

Mission Statement: The Department of Elderly Services of the City of Danbury's mission is to increase the quality of life of Danbury area citizens who are age 50 or better through the use of social, educational, spiritual, physical, intergenerational, multicultural, and animal/nature programs. It is our goal to put an end to boredom, helplessness, and hopelessness through outreach and innovative and spontaneous program offerings.

Vision Statement: Same as Mission Statement

Is this a non-profit organization? Yes

Where does your organization get its financial support? – State% 0

United Way% 0, Private Donations% 3

Special Event Fund Raising% 17 (via the Prime Timers, Inc. Friends of Danbury Seniors)

Other: City of Danbury% 80

Total Budget: \$227,013

Total Income: \$0

Who is your target population? Danbury area citizens age 50 or better

What type of services do you provide? Social, recreational, educational, physical, spiritual, creative, intergenerational, multicultural, animal/nature programs. Also, outreach to homebound, concrete services (benefits assistance, rent rebate, CONNPace, Medicare, resource and referral, tax preparation assistance, computer courses designed for seniors, drop-in center, CARES (Coalition of Agencies Related to Elderly Services), 911/cell phones, durable medical equipment, advocacy.

Does your organization have any paid employees? Yes

Full-time positions:

Director of Elderly Services  
Coordinator of Senior Center  
Municipal Agent

Part-time positions:

Van Driver  
Receptionist/Front Desk (3)  
Coordinator Assistant (2)  
Outreach Specialist

Does your organization have an active volunteer staff? Yes

How large is it? Approximately 75

Does your organization have any immediate needs: Yes, we are in need of an overhead projector.

Approximate cost of these needs: \$550

Does your organization have a wish list? Yes, we also desire a projection screen.

Specify purpose for which funds are requested: We have partnered with "The Learning Exchange" a program of Jewish Family Service to bring more educational programs to the Danbury area seniors here at Elmwood Hall. (See attached pamphlet regarding "The Learning Exchange.") Many of the presenters will required an overhead projector in order to give their presentations.

Please type a brief description of any pertinent information. You may attach additional materials that would be helpful to the Philanthropic Committee.

Even though The Prime Timers, Inc, Friends of Danbury Seniors help us with a great many things, we are also required to seek funding from multiple sources to supplement any help The Prime Timers give us.

Attached please find information on "The Learning Exchange."

Attached please also find a copy of the Department of Elderly Services budget for 2004/2005.

Example of desired projector.

Thank you for your consideration.