



5

**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR OF FINANCE**

**(203) 797-4652**  
**FAX: (203) 796-1526**

**MEMORANDUM**

**TO:** Hon. Mark D. Boughton via the Common Council

**FROM:** David W. St Hilaire, Director of Finance *DSI*

**DATE:** May 21, 2009

**CERTIFICATION**

**SUBJECT:** Appropriation to the Ambulance Fund

The City of Danbury has contractual relationships with Danbury Health Care Affiliate, Inc. (DHCA) for the delivery of ambulance services and with MedFinancial/CCI for billing and collections services.

The total number of responses for Ambulance services has increased this year. The following volume driven expense line items require additional appropriation to accommodate the increase in activity:

- Ambulance collections are expected to be approximately \$400,000 higher than budgeted for fiscal year 2008-2009. Collection activity is the primary cost driver for the 50000.5349 – Billing Fees expense line item and as such, an additional appropriation of \$45,000 will be required to cover the associated costs.
- DHCA's expected total volume driven expenditures which are mostly related to vehicle use and maintenance will require an additional appropriation of \$23,000 for line item 50000.5338 – Other Misc. Services.

I am respectfully requesting that the Common Council approve an additional appropriation of \$68,000 to the Ambulance Fund budget; \$23,000 line item 50000.5338 –Other Misc. Services and \$45,000 line item 50000.5349 – Billing Fees.

I hereby certify the availability of funds from increased revenue generated from ambulance user fees. The Ambulance Fund remains in a strong fiscal position and is anticipated to have another surplus this fiscal year.

Please feel free to contact me should you require any additional information. Thank you.