

**AD HOC COMMITTEE GENERAL GOVERNMENT II  
APRIL 21, 2009**

Chairperson Mary Teicholz called the meeting to order at 5:48 p.m. In attendance were committee members Shay Nagarsheth, Warren Levy, Phil Curran and Charlie Trombetta. Also in attendance: ex-officio Colleen Stanley, Gregg Seabury, Paul Rotello, Louise McMahon, Joe Cavo, Duane Perkins and Jane Diggs, Mayor Mark Boughton, Chief of Staff Wayne Sheppard, Director of Finance David St. Hilaire, Assistant Director of Finance Dan Garrick, Director of Purchasing Chick Volpe and City Treasurer Dan Jowdy.

Chairperson Teicholz asked the Finance Director to go over the departments. Mr. St. Hilaire began by stating most departments in Gen. Government are straightforward.

**Finance:** Overtime salary has dropped significantly. Key people now exempt status. Mr. Levy asked if they were union people. Mr. St. Hilaire said no.

**Independent Audit:** Going up slightly. GASB requirements have caused the increase.

**Retirement Administration:** Gone up slightly.

**Treasurer:** The increase has been split into 1 ½ % and 1 ½% and is effective December 1 and May 1, similar to union staff. Mr. Nagarsheth asked if the amount was 3%. Mr. St. Hilaire said the 3 ½% was set last year and his recommendation is to break it in halves to follow the union. Mr. Levy said elected officials cannot get a raise during their term, only during an election year. Chairperson Teicholz said the increase goes with the position not the person. Mr. St. Hilaire said yes, that is correct.

**Data Processing:** Scaled back due to slowing down the replacement of computers and elimination some duplication in software.

**Bureau of Assessments:** Is flat

**Board of Assessment Review:** Regular salaries are now part-time salaries.

**Tax Collector:** A vacancy that was not filled this year was removed from the budget, and our new collection agency fee is lower cost.

**Purchasing:** Overtime was cut, part-time was cut and they reduced an already small budget by \$10,000.

**Personnel:** Reduced about \$40,000. in professional services, part-time and training. No union contracts coming up this year. Mr. Curran asked if legal fees come out of this dept. Mr. St. Hilaire said no, most from Labor Negotiation line. Corp. Counsel does a lot of the work and saves us a lot of money.

**Labor Negotiation:** Ms. Diggs asked why it's \$11,000 less than last year. Mr. St. Hilaire said they are not advertising for individual positions

**FICA:** is a function of payroll

**Pension Expense:** no discussion

**Employee Service Benefit:** no discussion

**Unemployment:** is up close to 2008 numbers

**Employee Health & Life Insurance:** discussion centered on couples where both work for the City and both have family coverage.

**Union Welfare:** union benefits for teamsters

**Interest on Debt, School Redemption:** is a function of the debt issues related to capital projects

**Contingency:** this is a "just in case" item, typically used for bad winters. Ms. Stanley asked if the Board of Ed. Appropriations comes out of Contingency. Mr. St. Hilaire said no, that's Health Based School

**Capital:** is a function of the authorizations of the previous year's coming up in July. Mayor Boughton stated they are not issuing any new debt to fund capital projects this year.

**Mr. Nagarsheth moved to accept General Government II budget as presented by the Mayor and propose the raise for Treasurer be split and paid incrementally 1.75% in Dec. 2009 and 1.75% in May 2010, then 1.5% July 2010 and 1.5% in Jan 2011. Seconded by Mr. Curran. The motion passed unanimously.**

**Mr. Curran moved to adjourn. Seconded by Mr. Nagarsheth. The meeting ended at 7:00 p.m.**

Respectfully submitted,

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Mary Teicholz, Chairperson

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Shay Nagarsheth

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Phil Curran

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Warren Levy

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Charles Trombetta