



15

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

DATE: 4/23/09
TO: HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION-WIC GRANT- ADDITIONAL FUNDING REQUEST

Attached for your review is a resolution that will allow the City of Danbury Health, Housing and Welfare Department to accept additional funding from the State of Connecticut Department of Public Health, for its Women, Infants and Children (WIC) Program.

The additional funding will increase each of the final two years of the three year contract by \$36,204 for the purposes of complying with a State recommendation (based on the results of a State program audit) to employ an additional Program Assistant.

This will increase the 3 year budget (10/1/07-9/30/10) from \$791,700 to \$864,108, with \$263,900 allocated the first year, and \$300,104 allocated for each of the final two years of the contract. There is no City match required.

The Common Council is respectfully requested to consider this resolution at the next Common Council meeting. Please contact me should you require any additional information.

DWS/sk

cc: S. LeRoy
P. Mascoli

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:



WHEREAS, the State of Connecticut Department of Public Health has made available additional funding to the City of Danbury Health, Housing and Welfare Department for its Women, Infants and Children's (WIC) Program; and

WHEREAS the additional funding, in the amount of \$36,204 for each of the final two years of the contract, will increase the total of the three (3) year (10/1/07 – 9/30/10) grant contract from \$791,700 to \$864,108 and requires no matching funding from the City of Danbury; and

WHEREAS, this funding has been allocated as per the following: 10/1/07–9/30/08 in the amount of \$263,900; 10/1/08–9/30/09 in the amount of \$300,104 and 10/1/09–9/30/10 in the amount of \$300,104.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Scott LeRoy, Director of Health, Housing and Welfare, as his designee, is authorized to accept this additional funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to effectuate purposes thereof.

15-2



WIC PROGRAM

13 Main Street

Danbury, Connecticut 06810

797-4629

To: Mayor Mark Boughton via Common Council

From: Patty Mascoli, CDN, MS WIC Program Coordinator

Cc: Scott LeRoy, file

Date: April 6, 2008

Re: WIC Amendment

The WIC Program requested an amendment for the following line items; fringe, salary. The justification for the amendment is based on the recommendation from a State Audit that the City of Danbury add an additional position for an additional Program Assistant.

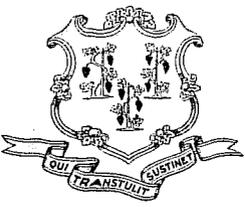
The State approved \$36,204 in an amendment to be added to the current fiscal year and also for the 2010 fiscal year for operating expenses. The total contract amount for each year will be \$300,104 bringing the total contract amount to \$864,108.

If you have any questions, please contact me at 203-797-4638.

Thank you.

Patty Mascoli

Enclosure



STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Public Health Initiatives

Health Education, Management and Surveillance Section

WIC PROGRAM

15-3

March 30, 2009

Ms. Patricia Mascoli
Danbury WIC Program
13 Main Street
Danbury CT 06810

Dear Patty:

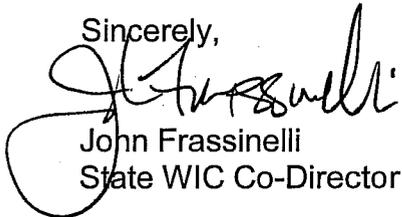
We have reviewed your amendment request for fiscal year 2009 for the Danbury WIC Program. We are approving \$36,204 in an amendment to be added to the current fiscal year and also for the 2010 fiscal year. The total contract amount for each year will be \$300,104 bringing the total contract amount to \$864,108.

Funding for the 2010 fiscal year are dependent upon availability of funds once grant awards are provided to the State WIC Program on or about October 1, 2009.

We are processing the amendment paperwork to add the additional funds to the existing contracts and will keep you updated on the progress.

Please contact me if you have additional questions.

Sincerely,



John Frassinelli
State WIC Co-Director

Phone:



Telephone Device for the Deaf: (860) 509-7191

410 Capitol Avenue - MS # _____

P.O. Box 340308 Hartford, CT 06134

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WIC PROGRAM

13 Main Street

Danbury, Connecticut 06810

797-4629

154

To: Mayor Mark Boughton via Common Council

From: Patty Mascoli, CDN, MS WIC Program Coordinator

Cc: Scott LeRoy, file

Date: April 6, 2009

Re: WIC Ammendment

The WIC Program requested an amendment for the following line items; fringe, salary. The justification for the amendment is based on the recommendation from a State Audit that the City of Danbury add an additional position for a additional Program Assistant.

If you have any questions, please contact me at 203-797-4638.

Thank you.

Patty Mascoli

Enclosure

15-5

Public Health Initiatives
Health Education, Management and Surveillance Section
WIC PROGRAM

MEMORANDUM NUMBER 09-004

To: WIC Coordinators
From: John Frassinelli
Régine Beakes
State WIC Co-Directors
Date: October 31, 2008
Subject: *Requests for Additional Administration (NSA) Funding*

We have received preliminary notification from the USDA that Connecticut will likely be receiving a base-funding award that will be higher than earlier projections. While we are still awaiting word on the final amount, we would like to begin the amendment process as soon as possible.

At this time we are requesting that any local WIC agencies wishing to ask for additional administrative (NSA) funds above the original contract amounts, complete the attached template and return it via-e-mail to Carol Castro. In the subject line of the e-mail, please put the name of the Lead Agency and the words: "Amendment Request." The State WIC office will review the requests and make determinations based on program needs and the availability of funds. Any funding will be provided through amendments to the existing WIC contracts. The funding in the amendments executed in FFY 2008 was also added to FFY 2009 and FFY 2010 contract years. For those amendments which had additional funds for Saturday hours, please be sure to request funding to cover your Saturday schedule for the remainder of the fiscal year.

The State WIC office cannot guarantee additional funding for local agencies and reserves the right to deny requests or modify the amounts requested prior to approval. Please contact the State WIC Office with any questions. Please submit your request no later than **November 14, 2008**.

Cc: Renée Coleman-Mitchell, Section Chief