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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR OF FINANCE

(203)797-4652  
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**M E M O R A N D U M**

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**DATE:** 3/30/09  
**TO:** HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*  
**RE:** RESOLUTION-CHRP JUSTICE ASSISTANCE GRANT-POLICE DEPARTMENT

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Attached for your review is a resolution that will allow the City of Danbury Police Department to apply for and accept funding from the US Department of Justice, Office of Oriented Policing Services. This funding is being offered under the COPS Hiring Recovery Program (CHRP). This program is intended to create and preserve jobs and increase community policing capacity.

The funding will cover current entry-level salaries and benefits packages for the 36 month grant period for newly-hired full-time officers. Requirements for this funding include retention of all sworn officer positions awarded for a period of at least 12-months following the grant period, which would be paid for from operational funding.

Once completed, the application for this grant will be available for review. The Common Council is respectfully requested to consider this resolution at its next meeting.

cc: Chief Baker  
Lt. P. Gantert

DWS/sk

# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT



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**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS** the US Department of Justice, Office of Community Oriented Policing Services has made available to the City of Danbury Police Department a grant opportunity under the COPS Hiring Recovery Program(CHRP); and

**WHEREAS** this funding is to be used to create and preserve jobs and increase community policing and crime prevention efforts; and

**WHEREAS** if awarded, this grant funding would provide current base salary and benefits for newly-hired officer positions over and above the number of positions that would have existed in the absence of this grant, for a grant period of 36 months; and

**WHEREAS** the City of Danbury is required to retain all sworn officer positions funded by this grant for a period of at least 12 months after the 36-month funding period expires.

**NOW, THEREFORE, BE IT RESOLVED** that Mark D. Boughton, Mayor of the City of Danbury, or Alan D. Baker, Chief of Police, as his designee, is hereby authorized to apply for and accept said funding and the Mayor is authorized to sign any contracts/documents in connections therewith to effectuate the purposes of said grant.



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**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**DEPARTMENT OF POLICE**  
**120 MAIN STREET**

**ALAN D. BAKER, CHIEF**  
**TERENCE M. SHANAHAN, DEPUTY CHIEF**  
**(203) 797-4614**

March 27, 2009

**MEMORANDUM**

**To:** Members of the Common Council  
Mayor Mark D. Boughton

**From:** Alan D. Baker, Chief of Police

**Subject:** **Request to Apply for Grant Funding**

The Danbury Police Department, in partnership with the Finance Department, seeks the permission of the Common Council to explore the financial feasibility and apply, if appropriate, for the U.S. Department of Justice's Community Orientated Policing Services CHRP (COPS Hiring Recovery Program) Grant.

The COPS Hiring Recovery Program is a competitive grant program that provides funding directly to law enforcement agencies to create and preserve jobs and to increase our community policing capacity and crime prevention efforts. There is no local matching requirement, but grant funding will be based on our agency's current entry level salaries and benefits for a sworn officer. Any additional cost for higher salaries and benefits for positions hired under the CHRP grant must be paid for by the City.

In addition, at the conclusion of this 36 month funding opportunity, the City must agree to retain all sworn officer positions awarded under the CHRP grant. The retained CHRP funded positions shall be added to the Department's operating budget for a period of 12 months following the conclusion of this funding period. These retained CHRP positions must be over and above the number of locally funded sworn officer positions that would have existed in the absence of the CHRP grant.

We would like to thank you in advance for your time and consideration with this matter.

Alan D. Baker  
Chief of Police

ADB:mrl  
Attach.

cc: David St. Hilaire – Finance  
Sue Kaminski – Finance  
Lt. Gantert



RECYCLED  
PAPER

# COPS

Office of Community Oriented Policing Services  
U.S. Department of Justice

## COPS Hiring Recovery Program (CHRP)



The Office of Community Oriented Policing Services (COPS Office) is pleased to announce the availability of funding under the COPS Hiring Recovery Program (CHRP). The COPS Office will receive the funds from the American Recovery and Reinvestment Act of 2009 to address the personnel needs of state, local, and tribal law enforcement.

**Applications for CHRP grants will be accepted online via the COPS Office web site at [www.cops.usdoj.gov](http://www.cops.usdoj.gov) beginning March 16, 2009 through April 14, 2009.**

**[CLICK HERE TO APPLY](#)**

### Quick Overview

- CHRP is a competitive grant program that provides funding directly to law enforcement agencies having primary law enforcement authority to create and preserve jobs and to increase their community policing capacity and crime-prevention efforts.
- Up to \$1 billion in grant funding will be available for the hiring and rehiring of additional career law enforcement officers.
- There is no local match requirement for CHRP, but grant funding will be based on current entry-level salary and benefits packages and therefore any additional costs for higher salaries or benefits for particular individuals hired will be the responsibility of the grantee agency.
- CHRP grants will provide 100 percent funding for approved entry-level salaries and benefits for 3 years (36 months) for newly-hired, full-time sworn officer positions (including filling existing unfunded vacancies) or for rehired officers who have been laid off, or are scheduled to be laid off on a future date, as a result of local budget cuts.

\*In addition, there is no cap on the number of positions an agency may request, but awards will be limited to available funding. Please be mindful of the initial 3-year grant period and your agency's ability to fill the officer positions awarded, while following your agency's established hiring policies and procedures.

- At the conclusion of federal funding, grantees must retain all sworn officer positions awarded under the CHRP grant. The retained CHRP-funded position(s) should be added to the grantees law enforcement budget with state and/or local funds, over and above the number of locally-funded positions that would have existed in the absence of the grant.

The COPS Hiring Recovery Program funding is in addition to \$2.76 billion in preventing and controlling crime and \$225 million to combat violence against women. For more information on CHRP and additional Department of Justice grant program opportunities, including the Byrne JAG Program, click below:

- [CHRP Letter from the Acting COPS Director](#)
- [Office of Justice Programs](#)
- [Office on Violence Against Women](#)