



# CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office  
203 - 797-4625  
Fax 796-1596

Central Welfare Office  
203 - 797-4569  
Fax 797-4566

Mayor Mark D. Boughton  
Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

December 18, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The November 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

## Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

In November the Department was notified about The City of Danbury being chosen as one of seven communities receiving recognition from the Centers for Disease Controls' TIIDE (Terrorism Injuries: Information, Dissemination and Exchange) partners as a model of how emergency medical services can work with other safety and public health agencies in times of disaster. The Danbury community was selected because we have established emergency care community and public health partnerships which are tested through drills and exercises.

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Eviction Prevention 797-4565  
Information-Referral 797-4569

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Em. Shelter Fax 796-1660  
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Through this process, each chosen community demonstrates they are regularly testing their capabilities to show that they could respond to potentially large-scale emergencies that may be terrorist-related or natural disasters that could cause a large numbers of injuries.

The seven Model Communities selected for 2008 are: Orlando, Florida, Minneapolis/St Paul, Minnesota, Indiana County, Pennsylvania, Aurora, Colorado, Danbury, Connecticut, Southern New Jersey, and Kalamazoo, Michigan. During a crisis, local hospitals, emergency departments and first responders play a vital role on the front lines of emergency care. The role of public health is also critical and the model community program is one way to identify communities where there are strong public health and medical partnerships working together to respond to large-scale crisis.

The TIIDE project was developed through a collaborative agreement with the Centers for Disease Control and Prevention (CDC). For more information on Model Communities and the TIIDE project, go to [www.bt.cdc.gov/masscasualties/modelcommunities.asp](http://www.bt.cdc.gov/masscasualties/modelcommunities.asp).

### Additional Topics

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

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Scott T. LeRoy MPH, MS  
Director of Health, Housing & Welfare

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## HOUSING AND FOOD SERVICE REPORT

November 2008

### INSPECTIONS

#### NUMBER

	This Month	Last Month	Number Diff.	% Diff.	Last YTD	Number YTD	% Diff.	% Diff.
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A.	299	332	(33)	(10)	1817	1598	219	13
B.	53	77	(24)	(31)	297	314	(17)	(5)
C.	61	88	(27)	(31)	440	441	(1)	(0)
D.	182	165	17	10	1062	822	240	29
E.	126	185	(59)	(32)	665	678	(13)	(2)
F.	22	20	2	10	167	170	(3)	(2)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

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Paul Schierloh  
Associate Director

(1)

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### NARRATIVE FOR MONTHLY REPORT HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed thirteen housing/health code referrals in November. The department made court appearances on one case. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is currently being processed by LAMPP.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during November and processed one formal complaint. The officer also received one housing discrimination inquiry. The officer also participated in a tenant/landlord informational meeting and provided information at a Chamber of Commerce event at Ethan Allen Inn.

Additional department staff members attended food service re-certification training conducted by the State Department of Public Health in November. All certified staff members have now completed re-certification requirements for the year.

(2)

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December 16, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division  
November, 2008

<b>Key Indicators</b>	<b>This Month</b>	<b>Last Month</b>	<b># Difference</b>	<b>% Difference</b>	<b>YTD</b>
<i>Hazardous Materials Management &amp; Public Health Preparedness (hours)</i>	166	197	(31)	(15)	1,473
<i>Wetlands / Water Resources Management (hours)</i>	142	147	(5)	(3)	1,357
<i>Program Administration (hours)</i>	41	44	(3)	(6)	472
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	81	102	(21)	(20)	1,030

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## **Program Status Report**

### **Narrative:**

The status of major project and program activities of the Environmental Health Division (EHD) for November, 2008 can be summarized as follows.

### **Wetlands / Water Resource Management:**

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA), The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

### **Program Planning and Administration:**

The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

### **Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:**

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

### **Land Use:**

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

### **Hazardous Materials Management & Public Health Preparedness:**

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

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To: City of Danbury Common Council  
From: Caitlin Reese, M.S.W., Director of Welfare

Re: November 2008 Monthly Report

The following are the highlights of the division's activities:

- Our Medical Caseworker and Clerk Typist collected 397 lbs. of Thanksgiving dinners and created holiday baskets to be distributed.
- Our Housing Caseworker managed 70 active cases with 25 new requests for service in November.
- The Day Center Caseworker managed 129 unduplicated active cases at our Emergency Shelter for the month of November with 18 new cases added. 344 total units of service were provided at our Day Center. The Day Center had a total of 552 visits from homeless individuals.
- 29 individuals were assessed for social service needs at the AmeriCares Free Clinic, 218 Indignant Drug Program applications were completed and processed as well as 23 individuals on the Wellness on Wheels van received services from our Medical Caseworker.
- Our Emergency Shelter provided 29 new homeless individuals with services and had 511 stays from homeless individuals.
- 23 homeless individuals were successful in finding employment and 10 were assisted in completing job searches.
- 11 homeless individuals were placed in permanent housing.

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City of Danbury-Welfare Division

November 2008 Report

<u>Social Service Category</u>	<u># Served</u>	<u>Day Center Service Category</u>	<u># Served</u>
Medical Case Management	270	Unduplicated Active Cases	129
Emergency Prescriptions	9	Initial Assessments Completed	18
Food Assistance	397	Housed (persons placed into housing)	11
Indigent Rx Applications	218	Mental Health Referrals	21
Medical Assessments (WOW)	23	Substance Abuse Referrals	35
Medical Assessments (Americares)	29	Employed w/ Assistance from Caseworkers	23
Education & Employment	2	Clothing Vouchers	16
Housing Case Management	70	Meals Served (breakfast & lunch)	850
Housing Requests for Service	25	Total # (different services)	344
Back Rent Assistance	0	Total # Served (clients at Day Center)	552
Housing Search Assistance	8	<u>Night Shelter Program Service Category</u>	<u># Served</u>
Housing Retention Services	3	Total # Served (unduplicated)	29
Housing Admissions/Leases	1	Total # Served (duplicated)	511
Housing Related Home Visits	3	Referred to Dorothy Day (duplicated)	592
Other Housing Assistance	9	Total # Served (Day Center + Night Program)	1063

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