



# CITY OF DANBURY

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**DENA DIORIO**  
DIRECTOR OF FINANCE

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## MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance & Personnel *Dena*

DATE: November 17, 2004

**CERTIFICATION**

SUBJECT: Funds for the Engineering Department

The Engineering Department has seen an extraordinary increase in workload due to the strong construction activity in the City of Danbury. This workload will only increase with the large number of City projects in the planning stages and the construction activity planned at the Reserve. In addition, as part of the agreement the City recently executed with the Woodland Group, the City agreed to hire additional staff to expedite site plan reviews for this project.

I am recommending that the Common Council approve an appropriation of \$30,000 to fund an Engineer 1 through the end of the fiscal year. When preparing the budget for FY05-06, this position will be included, as the City has committed to providing expedited site plan reviews for three years.

The funds should be appropriated to line item 3040.5020.

I hereby certify the availability of these funds to be transferred from Revenue Line Item, Sale of Land, 1000.4609. The City received a check in the amount of \$125,000 from WCI/Spectrum as part of the agreement the City recently signed with the Woodland Group. These funds are sufficient to cover the appropriation.

Please feel free to contact me should you require any additional information.

Thank you

C: William J. Buckley, Jr., Director of Public Works/City Engineer