



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

November 24, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The October 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

Project Homeless Connect (PHC) will be held on Wednesday December 3, 2008 at the Danbury Elks Lodge on 346 Main Street in Danbury with opening remarks starting at 9am. PHC is a one-day, one-stop community wide event designed to deliver services to people experiencing homelessness in our community or in danger of becoming homeless. It is an innovative approach in engaging citizens, non-profits, government and businesses to partner together to help achieve the goals of Danbury's Ten-Year Plan to End Homelessness. By conducting this event, Danbury will be joining other communities

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Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



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throughout the country in working towards the common goal of ending homelessness. This event is endorsed by the US Interagency Council on Homelessness. We hope you can join us to help kick off this event and see what the partnership of our workers, volunteers and donors has accomplished (see flyer attached).

Additional Topics

The City's third school-based health center at the Rogers Park Middle School is now open and providing services to the students. A public Open House and Ribbon cutting was advertised and held on October 27, 2008. If you have any questions feel free to contact Ms. Melanie Bonjour, Health Promotion/School-Based Health Center Coordinator, at the Health, Housing & Welfare Department at 797-4625.

A Regional Pandemic Flu Drill & Flu Clinic was organized by the Danbury Health, Housing, and Welfare Department in collaboration with the Danbury Visiting Nurse Association and Danbury Hospital. Over 90 local volunteers helped make the exercise a success, with many residents acting as drive through ill patients as part of this landmark Influenza Drive-Through Clinic & Point of Dispensing (POD) Exercise. In addition, over 170 residents also received their seasonal flu shot while attending the DVNA Flu Clinic & Regional Drill held at Rogers Park Middle School on Saturday, October 11th, 2008.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

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DANBURY PROJECT HOMELESS CONNECT



COME OUT AND ENJOY LUNCH AND THE MANY SERVICES BEING OUR ONE DAY, ONE STOP COMMUNITY WIDE EVEN

WHEN: Wednesday, December 3, 2008



WHERE: Danbury Elk's Lodge

346 Main Street

Danbury, CT 06810



TIME: 9:00 A.M. – 3:00 P.M.

Designed to deliver services to people in our community who are experiencing, or who are at risk of becoming homeless, with the ultimate goal of ending homelessness.

For Connecticut State Id's, please bring the following acceptable forms of identification:



Certificate of Birth

Valid Driver's License

Valid Passport

Military Identification



Some of our other featured services:

Banking

Education

Food

Behavioral Health

Emergency Shelter

Foot Care

Veteran's Benefits

Employment

Housing Information Vision Care

Clothing

Family & Youth Services

Legal

Voter Registration

Driver's Licenses

Flu Shots (9-noon)

State ID's

Utilities

For More Information Please Contact

Visit our webpage at www.danburyhousingpartnership.org

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HOUSING AND FOOD SERVICE REPORT

October 2008

INSPECTIONS

NUMBER

This Month	Last Month	Number	Diff.	% Diff.	Last YTD	Number	% Diff.
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A.	332	377	(45)	(12)	1518	1354	164	12
B.	77	58	19	33	244	270	(26)	(10)
C.	88	90	(2)	(2)	379	368	11	3
D.	165	220	(55)	(25)	880	700	180	26
E.	185	131	54	41	539	527	12	2
F.	20	30	(10)	(33)	145	138	7	1

A. Total Housing Inspections
 B. Total Housing Inspections Common Areas
 C. Total Housing Inspections Dwelling Units
 D. Total Housing Inspections Nuisance
 E. Total Food Service Inspections
 F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
 Associate Director

(1)

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed fifteen housing/health code referrals in October. The department made court appearances on one case. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is currently being processed by LAMPP. One child referral was made to LAMPP for assessment and counseling.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during October, processed one formal complaint, conducted one site investigation and participated in one formal hearing.

Three department staff members attended food service re-certification training conducted by the State Department of Public Health in October. Remaining certified staff will attend training in November.

(2)

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November 13, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
October, 2008

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	197	195	2	1	1,307
<i>Wetlands / Water Resources Management (hours)</i>	147	140	7	5	1,215
<i>Program Administration (hours)</i>	44	51	(7)	(13)	431
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	102	118	(16)	(13)	949

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Narrative:

The status of major project and program activities of the Environmental Health Division (EHD) for October, 2008 can be summarized as follows.

Wetlands / Water Resource Management:

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA), The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

Program Planning and Administration:

The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use:

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness:

The Health, Housing and Welfare Department conducted a “Pandemic Influenza Drive-Through POD Exercise” at Rodgers Park Middle School in cooperation with other city, town and state agencies. The Environmental Health Division (EHD) played a lead role in planning, training and preparedness activities for this event as a portion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

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To: City of Danbury Common Council
From: Caitlin Reese, M.S.W., Director of Welfare

Re: October 2008 Monthly Report

The following are the highlights of the division's activities:

- Our Medical Caseworker and Clerk Typist collected 294 lbs. of cereal and distributed the food to local pantries.
- Our Housing Caseworker managed 70 active cases with 19 new requests for service in October.
- The Day Center Caseworker managed 125 unduplicated active cases at our Emergency Shelter for the month of October with 7 new cases added. 313 total units of service were provided at our Day Center. The Day Center had a total of 477 visits from homeless individuals.
- 38 individuals were assessed for social service needs at the AmeriCares Free Clinic, 165 Indignant Drug Program applications were completed and processed as well as 41 individuals on the Wellness on Wheels van received services from our Medical Caseworker.
- Our Emergency Shelter provided 26 new homeless individuals with services and had 402 stays from homeless individuals.
- 16 homeless individuals were successful in finding employment and 16 were assisted in completing job searches.
- 7 homeless individuals were placed in permanent housing and 2 were placed in transitional housing.

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City of Danbury-Welfare Division

October 2008 Report

<u>Social Service Category</u>	<u># Served</u>	<u>Day Center Service Category</u>	<u># Served</u>
Medical Case Management	244	Unduplicated Active Cases	7
Emergency Prescriptions	0	Initial Assessments Completed	66
Food Assistance	294	Housed (persons placed into housing)	9
Indigent Rx Applications	165	Mental Health Referrals	20
Medical Assessments (WOW)	41	Substance Abuse Referrals	38
Medical Assessments (Americares)	38	Employed w/ Assistance from Caseworkers	15
Education & Employment	3	Clothing Vouchers	9
Housing Case Management	70	Meals Served (breakfast & lunch)	850
Housing Requests for Service	19	Total # (different services)	313
Back Rent Assistance	3	Total # Served (clients at Day Center)	477
Housing Search Assistance	7	<u>Night Shelter Program Service Category</u>	<u># Served</u>
Housing Retention Services	4	Total # Served (unduplicated)	26
Housing Admissions/Leases	1	Total # Served (duplicated)	402
Housing Related Home Visits	4	Referred to Dorothy Day	11
Other Housing Assistance	2	Total # Served (Day Center + Night Program)	879

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