



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

August 26, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The July 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The City's third school-based health center at the Rogers Park Middle School is ready to open and provide services in September. A public Open House and Ribbon cutting is now anticipated to be scheduled in September. Also, the additional State of Connecticut grant funding has allowed the SBHC at the High School to assist the nurses and the WOW Van with physicals before the start of the School year. If you have any questions feel free to

Medical Outreach 797-4567
Eviction Prevention 797-4565
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Em. Shelter Fax 796-1660
Administration 796-1504



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contact Ms. Melanie Bonjour, Health Promotion/School-Based Health Center Coordinator, at the Health, Housing & Welfare Department at 797-4625.

Additional Topics

The Department was invited to attend the Centers for Disease Control (CDC) Lyme Disease information session to discuss Lyme Disease prevention in the region. The HVCEO Directors of Health group discussed the long term prevention of Lyme Disease as well as the prevention of all diseases transmitted by ticks.

The Per Diem Only grant application was approved by the Department of Veterans Affairs in July. This grant is part of the Mayor Boughton's "Housing For Heroes" initiative to increase the amount of transitional housing and case management available to our veterans. "Housing for Heroes" is a comprehensive plan that seeks to repay veterans by helping them become self-sufficient and bring them back into the community that they vowed to protect. The Per Diem Only grant will provide emergency housing and social services for veterans.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

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HOUSING AND FOOD SERVICE REPORT

July 2008

INSPECTIONS

NUMBER

	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	438	315	123	39	438	369	69	9
B.	62	47	15	32	62	59	3	5
C.	116	76	40	53	116	91	25	27
D.	257	190	67	35	257	215	42	20
E.	121	132	(11)	(8)	121	102	19	19
F.	43	62	(19)	(31)	43	50	(7)	(14)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

(1)

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NARRATIVE FOR MONTHLY REPORT HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed twenty-eight housing/health code referrals in July. The department made court appearances on six cases. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. Abatement work on a LAMPP Project in Danbury involving two units was completed in July. Two other applications involving Danbury properties are currently being processed by LAMPP.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during July. The officer also received one housing discrimination inquiry.

The department continued the re-licensure process for the almost 600 permanent and itinerant food service establishments in Danbury. As of July 31, 2008, a total of 489 licenses for permanent establishments had been processed with 469 approved for issuance. Approval of three applications received were being held for payment of past-due reinspection fees, four for non-payment of delinquent personal property taxes, four for outstanding violations/inspection issues, six for absence of a required Qualified Food Operator and three for absence of a required designated alternate person in charge. Establishments that fail to renew their licenses by August 1, 2008 are assessed a late fee of \$100.00. Enforcement hearings will be scheduled in August for all establishments who have failed to submit applications for renewal or who have failed to meet licensing requirements.

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August 20, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
July, 2008

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	97	184	(87)	(47)	817
<i>Wetlands / Water Resources Management (hours)</i>	112	123	(11)	(9)	787
<i>Program Administration (hours)</i>	53	52	1	2	294
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	108	101	7	7	639

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July 2008

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Program Status Report

The status of major project and program activities of the Environmental Health Division (EHD) for July, 2008 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.

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To: City of Danbury Common Council
From: Caitlin Reese, M.S.W., Director of Welfare

Re: July 2008 Monthly Report

The following are the highlights of the division's activities:

- Our division collected 360 lbs. of canned or bottled juices and distributed the food to local pantries.
- Our housing caseworker managed 70 active cases with 32 new requests for service in July.
- The Day Center's caseworker managed 104 active cases at our Emergency Shelter for the month of July with 19 new cases added. 271 total units of service were provided at our Day Center. The Day Center had a total of 365 visits from homeless individuals.
- 38 individuals were assessed for social service needs at the AmeriCares Free Clinic, 173 Indignant Drug Program applications were completed and processed as well as 20 individuals on the Wellness on Wheels van received services from our medical caseworker.
- Our Emergency Shelter provided 7 new homeless individuals with services and had 338 stays from homeless individuals.
- 13 homeless individuals were assisted in finding employment and 11 were assisted in completing job searches.
- 2 homeless individuals were placed in permanent housing.

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City of Danbury-Welfare Division

July 2008 Report

Service Activity Category	This Month	Last Month	% Difference
Medical Case Management	231	196	17.86
Housing Case Management	70	69	39.13
<i>Total new cases</i>	32	23	
Emergency Prescriptions	3	11	-72.73
Food Assistance	360	179	101.12
Back rent assistance	10 <ul style="list-style-type: none"> • 1 granted • 3 denied • 1 pending • 5 referred 	8 <ul style="list-style-type: none"> • 3 granted • 4 denied • 1 pending • 0 referred 	25
Housing search assistance	7	5	40
Housing retention services	5	3	66.67
Assistance with admission appointments and/or lease signings	0	0	0
Other housing assistance	7	9	-22.22
Home Visits	2	0	Infinity
Indigent Prescription applications	173	138	25.36
Medical assessments for WOW and Americares	58	58	0
Education/Employment	2	2	0

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Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Cases homeless people were active during the month	104	113	-7.96
Initial assessments were completed	19	14	35.71
Persons found housing or were placed in housing programs	2	4	-50
Mental Health Referrals	24	22	9.09
Persons found employment	13	14	-7.14
Substance Abuse Referrals	32	26	23.08
Total # of different services provided during this month	271	233	16.31
Total # of clients served at the day center	365	336	8.63
Total # of unduplicated persons receiving services	19	21	-9.52

Night Shelter			
	This Month	Last Month	% difference
Total # of unduplicated persons receiving services	7	13	-46.15
People were turned away for reasons other than lack of bed space	6	14	-57.14
Persons turned away for lack of beds	0	0	0
Total # of clients served at the night shelter	338	380	-11.05

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	703