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CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Fire Department
19 New Street

Geoffrey R. Herald, Chief
(203)796-1550
Fax (203) 796-1533

DATE: MAY 21, 2008

TO: MAYOR MARK D. BOUGHTON &
MEMBERS OF THE COMMON COUNCIL

FROM: GEOFFREY R. HERALD, FIRE CHIEF

RE: DONATION

CC: D. ST. HILAIRE, FINANCE DIRECTOR
OFFICE OF THE COMMON COUNCIL

Dear Mayor Boughton & Members of the Common Council:

I would request the approval of the Common Council to accept a donation of Fifty (\$50.00) from a Ms. Jean Stouter (see attached note). Our crew went out to help change her tire at Headquarters' parking lot. Could you please deposit this amount into our **Maintain Automotive Equipment - Account #2010.5506**.

If additional information is needed, please contact.

Respectfully yours,

Geoffrey R. Herald
Fire Chief

GRH/ft
Donation5