



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

February 26, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The December 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department attended a Housatonic Valley Council of Elected Officials (HVCEO) meeting to review the regional efforts towards improving Emergency Response and Pandemic Influenza preparation.

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Eviction Prevention 797-4565
Information-Referral 797-4569

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Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



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Additional Topics

The Women, Infants and Children Program (WIC) is preparing for National Nutrition Month in March, 2008. The focus of our program will be a demonstration project call "It's a Matter of Fact" for families registered at the WIC program. This program will focus on the importance of making informed food choices, developing sound eating and physical activity to improve ones health (see attached).

The Department also attended a separate meeting at the Danbury Hospital concerning Pandemic Influenza regional planning efforts within the HVCEO region and Putnam County, NY.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

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WIC PROGRAM

13 Main Street

Danbury, Connecticut 06810

797-4629

FEB 14 2008

To: Scott Leroy

From: Patty Mascoli, CDN, MS, Local WIC Program Coordinator

Date: February 14, 2008

Re: National Nutrition Month

March is National Nutrition Month® which is a nutrition education and information campaign sponsored annually by the American Dietetic Association. The campaign is designed to focus attention on the importance of making informed food choices and developing sound eating and physical activity habits. The City of Danbury's W.I.C program will be celebrating NNM by hosting a hands-on healthy cooking demonstration for families on the program. The focus of the demonstration will be It's a Matter of Fact the theme for this years campaign. Education, handouts, videos, food sampling and an "Ask the Nutritionists" program segment will be provided to all clients. The following are the dates for the program March 7, 2008 and March 28, 2008 from 1:30-3:00 pm.

Thank You



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HOUSING AND FOOD SERVICE REPORT

January, 2008

INSPECTIONS

NUMBER

This Month	Last Month	Number	Diff.	% Diff.	Last YTD	Number	% Diff.
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A.	317	176	141	80	2091	2368	(277) (12)
B.	46	34	12	35	394	828	(434) (52)
C.	90	42	48	114	573	904	(331) (37)
D.	180	96	84	88	1098	615	483 78
E.	139	121	18	15	938	939	(1) (0)
F.	21	23	(2)	(9)	214	231	(17) (7)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the tasks outlined below which may be of special interest.

The Office of the Corporation Counsel processed nine housing/health code referrals in January. The department made court appearances on six cases. Every effort is made to encourage cooperation to correct violations but non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding elevated levels of blood in children in cooperation with the State Department of Public Health. Staff also made contacts with clients in need of follow up testing according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and doors and perform other repairs to make units lead safe. LAMPP received a new application from a Danbury property owner in January. Another application involving a Danbury property was previously received by LAMPP and is being processed.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during January. One new housing discrimination inquiry was also received during the reporting period.

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To: City of Danbury Common Council
From: Caitlin Radano, M.S.W., Director of Welfare

Re: January 2008 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- Our department collected 332 lbs. of soup and stews in order to distribute food donations to area food pantries and shelters. 2,785 lbs. of food was collected and distributed in 2007.
- Through the hard work and dedication of our staff, we sponsored a thank you breakfast for City employees who contribute to our food drives throughout the year.
- Our housing caseworker successfully retained housing for 4 clients, assisted 6 clients in reaching the top of current housing waiting lists in order for the clients to be housed in February 2008, and assisted 1 client in finding housing this month.
- The Day Center's caseworker managed 103 active cases at our Emergency Shelter for the month of January.
- 42 individuals were assessed for social service needs at the AmeriCares Free Clinic, 156 Indignant Drug Program applications were completed and processed and 36 individuals on the Wellness on Wheels van received services from our medical caseworker.

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City of Danbury
Division of Welfare and Social Services

January 2008 Report

Service Activities:

Service Activity Category	This Month	Last Month	% Difference	YTD
Medical Case Management	234	196	19.39%	234
Housing Case Management	67	64		
Total new cases	31	18	72.22%	31
Energy Assistance	0	0	0%	0
Emergency Prescriptions	1	1	0%	1
Evictions that occurred	2	0	Infinity	2
Food Assistance	332	199	66.83%	332
Housing	31	18	72.22%	31
<i>Back rent assistance</i>	5 <ul style="list-style-type: none"> • 1 granted • 4 denied • 0 pending • 0 referred 	3 <ul style="list-style-type: none"> • 0 granted • 2 denied • 0 pending • 1 referred 	66.67%	5
<i>Housing search assistance</i>	9	7	28.57%	9
<i>Housing retention services</i>	11	6	83.33%	11
<i>Assistance with admission appointments and/or lease signings</i>	0	2	-100%	0
<i>Other housing assistance</i>	4	2	100%	4
Home Visits	6	5	20%	6
Indigent Prescription applications	156	132	18.18%	156
Medical assessments for WOW and Americares	78	64	21.88%	78
State DSS	78	64	21.88%	78
Other	3	4	-25%	3

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City of Danbury

Division of Welfare and Social Services

January 2008 Report

City's Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Cases homeless people were active during the month	103	120	-14.17%
Initial assessments were completed	21	20	5%
Persons found housing or were placed in housing programs	6	4	50%
Mental Health Referrals	28	14	100%
Persons found employment	15	24	-37.5%
Substance Abuse Referrals	32	18	77.78%
A total of different services were provided during this month	220	197	11.68%
<i>Total # of clients served at the day center</i>	<i>455</i>	<i>351</i>	<i>29.63%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>21</i>	<i>20</i>	<i>5%</i>

Night Shelter			
	This Month	Last Month	% difference
different people utilized the night shelter	12	10	20%
people were turned away for reasons other than lack of bed space	3	2	50%
persons turned away for lack of beds	0	0	N/A
# of beds occupied (bednights=sum of nights each bed was used)	380	416	-8.65%
<i>Total # of clients served at the night shelter</i>	<i>380</i>	<i>416</i>	<i>-8.65%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	835
Average # clients per day	15
Average # clients per night	15

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February 19, 2008

TO: Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
January, 2008

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	186	139	50	36	186
<i>Wetlands / Water Resources Management (hours)</i>	146	127	19	15	146
<i>Program Administration (hours)</i>	50	47	3	6	50
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	69	180	(111)	(61)	69

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Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for January, 2008 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.