

COMPLETED Projects

Created just one year ago the Office of Project Excellence has completed 26 projects to-date. Check back for additions as we work hard to enhance the City of Danbury for our residents!



1. Create an Project Management Office

The Office of Project Excellence was an outcome of the City's playbook. The office serves as a clearing house for all City Projects and ensures timely delivery as well as cost control.



2. Establish a Project Steering Committee

The OPE Steering committee conducts monthly meetings and approves all new projects as well as conducts reviews on of all our active projects.



3. Accept electronic tax payments

The Danbury Tax Collector now accepts tax payments online via electronic fund transfers (EFTs). This enables our residents to achieve the convenience of being able to make tax payments anywhere without large fees associated with the use of a credit card.



4. Accept tax payments at Union Savings Bank

In addition to electronic payments residents and business owners now have the option of paying taxes at Union Savings Bank. This will enable our residents to find more expedient service by diversifying and expanding our payment centers.



5. Communicate Transparently

Communicating transparently with our residents gives people the information they need in order to understand what is going on, provides follow up for concerns, and is consistent in its content.



6. Outsource IT

This project enabled this city to partner with a vendor to provide technology services for the city. Additionally, this project will enable IT to do more from an operations perspective and created a savings of \$86,000 per year for 5 years.



7. Wellness Program

This project initiated a wellness program for City employees. The overall goal is to improve the general health of our workforce as well as to have a positive impact on insurance claims.



8. Restaurant Week

Last February the City sponsored our first “Restaurant Week.” The program was a huge success and a second week is currently being planned. Restaurants create prix fix menu that includes an appetizer, main course and dessert somewhere in the range of \$10 - 30 per person.



9. Tribute to Hatting Statue

Our new Hatter Statue pays homage to Danbury's roots in the hat industry and is located outside of City Hall.



10. Clean Start

Our proudest accomplishment is launching the Clean Start program with The Jericho Partnership. The initiative gives Danbury's homeless and at risk population a chance to earn gift cards while aiding in the beautification of our city.



11. Contract Lobbyist

In order to ensure Danbury is getting the financial help it is due from the state, this project engages a lobbyist to work with our state legislative delegation to enhance our City's ability to receive state aid. This project resulted in a \$400,000 savings on the new Danbury High School addition.



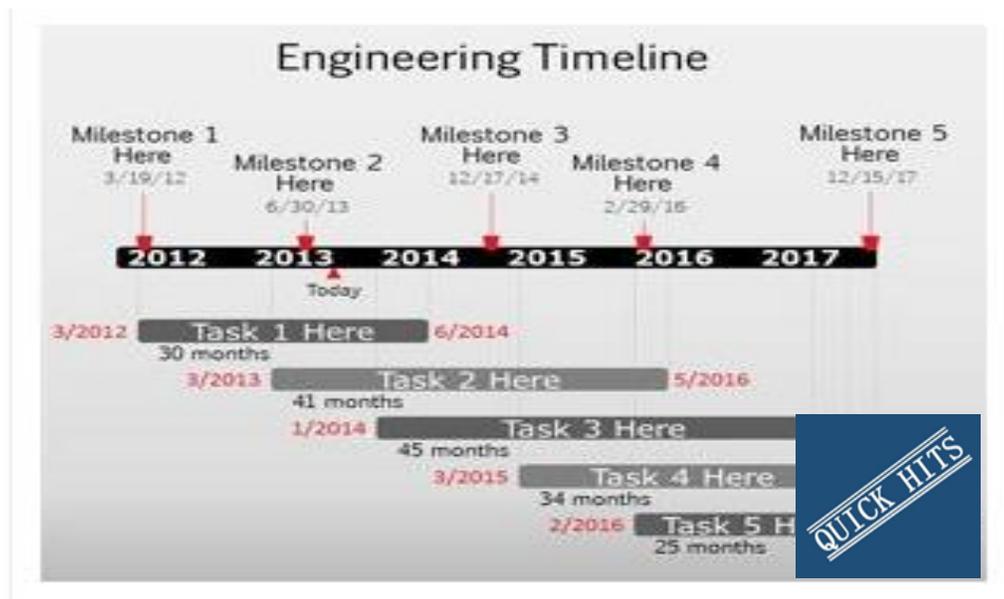
12. Staff Training

Present and future staff are now being developed in alignment with City strategies, goals, policies, and procedures. Cross training employees gives them the ability to perform multiple functions with a deeper level of understanding.



13. Grant Tax Collector Access to Vision Database

This initiative streamlined interactions between Assessor and Collector offices.



14. Engineering Development Timelines

Improved communications and ensure deadlines are met by creating additional lines of communication through departments.



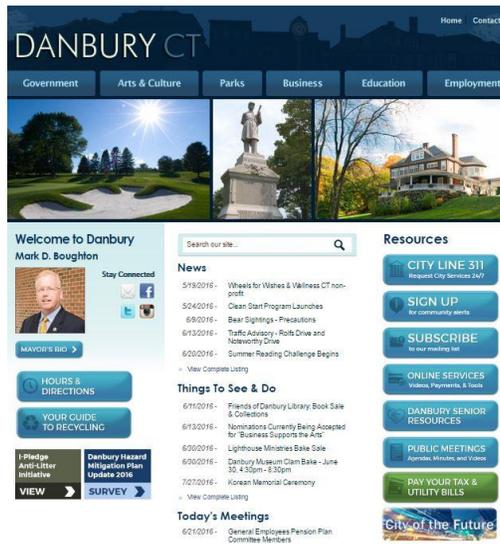
15. Website Access

Allowing appropriate website access to city staff has increase work pr
oficiencies while maintaining security.



16. Increase Bid Threshold

By making our bid threshhold limit 10,000 instead of 5,000, we have enabled
departments greater purchasing flexibility while maintaining fiscal controls.



17. Refresh City Website

Provided the City Website with a new interface that is more user friendly for the public.



18. Fire Department Training Facility

This new facility will allow better training opportunities for our firefighters and enable them to ensure safe practices in dangerous structures.



19. Public Safety Core Network Switch

This project replaces an end of life core network switch that serves as the foundation for the Public Safety departments network (Fire, Police). The end of life switch was over 8 years old and had one serious failure that required replacement parts from CISCO. The new switch provided redundant capacity along with 10GB ports.



20. Lake Kenosia Spray Park

New spray park created for our city's youth and family's.



21. Camp Thunderbird Reuse

This building is now available to the public for passive recreation.



22. IXP Handling 311

Partnering with IXP Corporation has allowed citizens with questions and concerns a direct source of information.



23. Conversion of Library to City Email

All city subsidiaries now have one city e-mail exchange in order to increase transparency and to promote communication both internally as well as with the public.



24. New Uninterruptible Power System for 911 Center

This project replaced an end of life Liebert UPS that serves the 911 center and main data center for the PD, it provides 2 hours of power backup for all 911 systems, radios, and Public safety servers. The old UPS was over 8 years old and near to running out of capacity to add additional computer/radio systems to its backup. The old system is being refurbished to be brought online at the City Hall data center.



25. Public Works Sub-Departments

Improved clean energy consumption planning and application for loans.



26. Review Role Based Permissions for Software

Provided more relevant and best-practice access to departments and staff.

	<p>The Playbook is intended to help the City get started with practical and tangible strategic moves, or “plays,” that the City can begin implementing today. City leadership can pull any play from this playbook and follow the “next steps” to take deliberate actions to transition into a better, more progressive city, a “City of the Future.”</p>
	<p>The “Quick Hits” are areas identified during our baseline assessment and interviews with City Staff. Our findings are represented as tasks that can be easily and/or quickly “fixed” within City operations. The Quick Hits can be targeted with little or no cost to the City and will provide immediate benefits and efficiency gains.</p>
	<p>This symbol indicates that the project has been completed.</p>