

**CITY OF DANBURY
HEALTH & HUMAN SERVICES DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT. 06810
(203) 797-4625 FAX (203) 796-1596**

APPLICATION FOR LICENSE TO OPERATE A FOOD SERVICE ESTABLISHMENT
Fiscal Year July 1, 2011 to June 30, 2012

2011-2012

All information must be provided before issuance of license

PLEASE CHECK OFF: SEND LICENSE/PAPERWORK TO: ESTABLISHMENT _____ OWNER _____

1. NAME OF ESTABLISHMENT: _____

2. ADDRESS OF ESTABLISHMENT: _____

3. PHONE # (BUSINESS) _____ PHONE # (EMERGENCY) _____ FAX #: _____

4. TYPE:(CIRCLE) [Restaurant] [Bar/cafe] [Cafeteria] [Caterer] [Catering Facility] [Church] [Club]
[Day Care] [Health Care] [Market] [Market/w Deli] [Market/Convenience] [Store]
[School] [Vending/Truck] [Other] _____

5. NAME OF OWNER AND/OR NAME & TITLE OF CHIEF CORPORATE OFFICER:

(NAME) (TITLE)

6. ADDRESS OF OWNER AND/OR CHIEF CORPORATE OFFICER:

7. NAME OF QUALIFIED FOOD OPERATOR: _____

(MUST SUBMIT COPY OF CERTIFICATE)

8. NAME OF ALTERNATE : _____

(MUST SUBMIT DEMONSTRATED KNOWLEDGE STATEMENT)

9. HOURS OPEN: _____ 10. CLASSIFICATION _____ (I,II,III,IV)

FOR FEE SCHEDULE...SEE REVERSE SIDE- EFFECTIVE 4/7/10

I declare that I will maintain my food service establishment in compliance with the regulations set forth in Section 19-13-B42 of the Connecticut Health Code, and with the Food Service Ordinance of the City of Danbury. I understand that failure to do so may result in suspension of my license to operate. *I UNDERSTAND THAT THIS LICENSE WILL EXPIRE ON JUNE 30, 2012*

X _____ SIGNATURE OF OWNER OR MANAGER

THE HEALTH DEPARTMENT MUST BE NOTIFIED OF ANY TRANSFER OR CHANGE OF OWNERSHIP OR BUSINESS CLOSING WITHIN 48 HOURS OF SUCH CHANGE

(OFFICIAL USE ONLY)

| | | | | | |
|-----------|--|-----------------|----|----------------|--|
| Permit # | | FEE | \$ | CLASSIFICATION | |
| Receipt # | | LATE FEE CHARGE | \$ | QFO COMPLIANCE | |

APPROVAL: _____ DATE: _____

IMPORTANT
PLEASE NOTE - YOUR CLASSIFICATION IS CLEARLY LISTED ON YOUR
CURRENT LICENSE

PLEASE MAKE CHECK PAYABLE TO: CITY OF DANBURY

Section 8A-6 of the Danbury Code of Ordinance provides for the establishment of an annual **SCHEDULE OF FEES** to be collected to defray the expense of Food Service Establishment Licensing. The schedule of fees is as follows:

1. All types of Food Service Establishments, Section 19-13-B12(S)(A-D) shall pay an annual fee based on **CLASSIFICATION**

| | |
|-----------------------|------------------|
| CLASS I..... | \$ 150.00 |
| CLASS II..... | \$ 250.00 |
| CLASS III..... | \$ 300.00 |
| CLASS IV..... | \$ 400.00 |

2. **Itinerant Vendors (Truck or Carts)** shall pay an annual fee of **\$ 75.00**.

3. Any Food Service Establishment or Itinerant Vendor that fails to renew its license in accordance with the provisions of Section 8A-7 of the Danbury Code of Ordinances on or before **August 1** shall be subject to a **LATE PAYMENT FEE** of **FOUR HUNDRED DOLLARS (\$400.00)**

4. The fees established in paragraphs 1 through 3 hereof are intended, in part, to defray the costs associated with routine periodic inspections of Food Service Establishments. All Food Service establishments requiring additional inspections due to the existence of conditions, observed during routine inspection, which require correction and therefore requiring **RE-INSPECTION**, shall pay a fee of **\$250.00 per RE-INSPECTION**.

5. **All Plan Review Applications** require pursuant to Sections 8A-2 and 8A-3 of the Danbury Code of Ordinances in connection with a **CHANGE IN OWNERSHIP, CONSTRUCTION, ALTERATION OR REMODELING** of any type of Food Service Establishment shall be submitted to the **PERMIT CENTER with a payment fee of \$350.00**.

6. All Food Service Establishments requiring more than one preoperational inspection pursuant to Section 8A-3 of the Danbury Code of Ordinances due to the existence of conditions observed during the first preoperational inspection which require correction and therefore reinspection, shall pay a fee of **\$250.00 for each subsequent reinspection**.

7. A License fee of **\$35.00** shall be required of a **NON-PROFIT ENTITY / AGENCY** operating Food Service Establishment. **Proof in the form of a TAX ID VERIFICATION is required upon submission of application**.

EFFECTIVE: 4/7/2010

ITEMS NEEDED FOR FOOD SERVICE LICENSE

1. Application
2. Correct Fee/Payment based on Classification:
(Checks to be made out to "City of Danbury"
Fees are also listed on back of Application)

| | |
|----------------------|-----------|
| Class 1 | \$ 150.00 |
| Class II | \$ 250.00 |
| Class III | \$ 300.00 |
| Class IV | \$ 400.00 |
| Vending Trucks/Carts | \$ 75.00 |
3. Menu
4. Floor Plan (to scale/legible) *
*For new facilities: must start with the Permit Center.
"Blue Book" must be completely filled out. Any questions to be addressed to Health Dept.
Food Inspector
5. List of Equipment (NSF or equivalent)
6. Class III and IV – QFO Certificate to accompany application.
7. Designated Alternate Statement is to be signed and submitted with application.

REV/03/15/2011