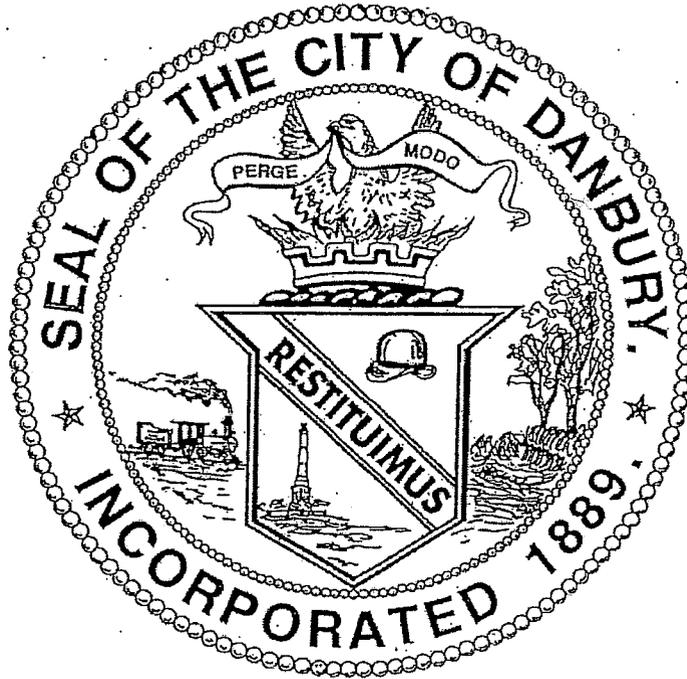


*CITY OF DANBURY  
COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM*



2011 (PY37) Annual Action Plan

Prepared for:  
The City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

Mark D. Boughton  
Mayor

David St. Hilaire  
Finance Director

August 15, 2011



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

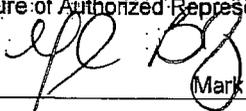
## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		<b>Application</b>	
Date Received by HUD		Federal Identifier		<b>Pre-application</b>	
				<input checked="" type="checkbox"/> Construction	
				<input type="checkbox"/> Construction	
				<input checked="" type="checkbox"/> Non Construction	
				<input type="checkbox"/> Non Construction	
<b>Applicant Information</b>					
City of Danbury		CT90258 DANBURY			
City of Danbury		072123250			
155 Deer Hill Avenue		City of Danbury			
Danbury		Connecticut		Finance	
06810		U.S.A.		Division	
<b>Employer Identification Number (EIN):</b>		Fairfield			
06-6001868		8/1			
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>			
Local Government: City					
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>			
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
<b>Community Development Block Grant</b>		14.218 Entitlement Grant			
CDBG Project Titles		City Danbury, CT			
Program Year 37					
\$566,310		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged			
\$Locally Leveraged Funds		\$			
\$Anticipated Program Income -0-		Other (Describe)			
Total Funds Leveraged for CDBG-based Project(s) \$					
<hr/>					
<b>Home Investment Partnerships Program</b>		14.239 HOME			
HOME Project Titles		Description of Areas Affected by HOME Project(s)			
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged			
\$Locally Leveraged Funds		\$Grantee Funds Leveraged			

City of Danbury

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14,241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income:		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14,231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income:		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
5th	5th	<input type="checkbox"/> Yes This application was made available to the state EO 12372 process for review on DATE	
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No Program is not covered by EO 12372	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A Program has not been selected by the state for review	

Person to be contacted regarding this application		
Laurence	E.	Wagner
C.D. Administrator	(203) 573-1188 ext. 203	(203) 573-1373 Fax
larry@lwagnerassociates.com	Grantee Email	David St. Hilaire, Finance Director
Signature of Authorized Representative  Mark D. Boughton, Mayor		Date Signed 8/15/11



# Fourth Program Year Action Plan

The 2011 Fourth Annual Action Plan PY37 includes Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

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# Narrative Responses

## GENERAL

### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 37 Action Plan Executive Summary:

This Action Plan outlines the activities that will be undertaken during the period of August 1, 2011 through July 31, 2012 using Federal CDBG funds from the U.S. Department of Housing and Urban Development. Programs and activities identified in this Plan are intended to primarily benefit low and moderate income residents of the City of Danbury in neighborhoods having high concentrations of low and moderate income persons and the City as a whole.

This Plan is the result of extensive public outreach and is consistent with the City's 2008-2012 Consolidated Plan. This public participation has included two (2) public hearings, an application workshop to explain the program and process to potential participants, consultation with public and private organizations, and direct contact with over 100 individuals, groups and organizations representing or dealing with low or moderate income persons, persons with special needs, the homeless, public housing residents, the elderly and others. A draft of this Annual Plan and the activities proposed was made available for public review and comment for a 30 day period beginning on March 22, 2011. Because of budget cuts on the Federal level the City's PY37 CDBG allocation was reduced substantially from its PY36 allocation by approximately \$678,000 to the final approval PY37 allocation of \$566,298. The City republished its funding determination for PY37 which included reallocation of prior year findings and contingencies. This was published for public comment for a 30-day period. Copies of Public Notices are attached as Exhibit E. The availability of the draft Plan was advertised in the Danbury News Times and the document itself was available at both City Hall and the Library.

The Plan is based on funding estimated to be available from HUD for the CDBG Program in 2011 in the amount of \$566,298. The City is not a HOME PJ nor does it receive ESG or HOPWA funding.

Unexpended prior years funds of approximately \$60,000 will be carried over for use in PY37 for reallocation and reprogramming pursuant to the City program amendment policy.

These funds are matched by resources from local, State and other Federal sources as outlined below. Local funds totaling \$468,327 have been allocated this year for a variety of local projects, programs and activities, many of which are also being funded by CDBG PY37 funding. Other projects funded with local funds meet community needs either not eligible or not a high priority under CDBG funding. (A detailed list of activities funded with local funds is in Exhibits Appendix E.)

Other funding sources include the following:

**ANNUAL ACTION PLAN PY37 (August 1, 2011)  
ESTIMATED AVAILABLE FUNDING SOURCES  
CITY OF DANBURY**

Description of Funding Sources	Amount
<b>HUD Formula Grant Programs:</b>	
CDBG Entitlement Grant	\$ 566,298
<b>Federal Sources:</b>	
Department of Energy	\$ 527,734
Department of Housing & Urban Development - EDI	\$ 190,000
Department of Justice	\$ 24,786
Department of Transportation	\$ 388,735
Federal Aviation Administration	\$ 231,012
Federal Emergency Management Agency (FEMA)	151,925
Total	\$ 1,514,192
<b>State Sources:</b>	
Commission on Culture & Tourism	\$ 75,000
Department of Economic & Community Development	\$ 380,000
Department of Education	\$ 1,882,663
Department of Environmental Protection	\$ 97,499
Department of Public Health	\$ 941,380
Department of Social Services	\$ 24,827
Department of Transportation	\$ 40,058
Northwest Regional Workforce Investment Board	\$ 97,900
Office of Policy and Management	\$ 533,150
Total	\$ 4,072,477
<b>Total Funding Sources</b>	<b>\$ 5,586,669</b>

This is a significant reduction from last year's Federal/State resources received/available of over \$8.6 million. This year's reduction will bear more heavily on sources such as CDBG which are targeted to populations in need throughout the community. Program administrative costs have been budgeted at a total cost of \$80,000, for general admin costs relating to monitoring, compliance, and for the continuation and preparation of the Analysis of Impediments to Fair Housing.

The public service cap for PY37 is estimated at \$118,000 or no more than 21.96% of the City's actual PY37 allocation. The City has budgeted \$85,000 of new funding due to expected unliquidated obligations at the end of PY36. The City has no program income and anticipates none during PY37.

**Summary of Priorities, Goals, Budgets and Anticipated Accomplishments**

The table below outlines the priority needs, categories and ranking as noted in our 2008-2013 Consolidated Plan. The chart describes the amount and percentage of each activity during PY37 as compared to ConPlan priorities.

Goal	Activity	Funding * 2011-2012	% 2011-2012	CP Priority
A	Homeless/HIV/AIDS	\$47,000	7.4%	High
B	Non-Homeless Special Needs	\$40,000	6.3%	High
C	Rental Housing	\$155,000	26.3%	High
D	Owner Occupied Housing	\$75,000	11.9%	High
E	Public Facilities	\$122,000	19.4%	High
F	Infrastructure	\$50,000	7.9%	High
G	Economic Development	-----	-----	-----
H	Public Services	\$18,000	2.8%	High
I	Program Administration	\$90,000	14.3%	N/A
J	Contingency	\$30,000	4.7%	N/A
	Total	\$627,000	100%	

Total funding allocations have been estimated at \$627,000 including the \$566,298 PY37 funding is significantly below last year's allocation of \$678,000 due to Congressional funding in the 2011 budget allocations for the CDBG program.

More specific anticipated program accomplishments are detailed in the Housing, Homelessness, Community Development and Non-Homeless Special Needs section of this report as well as in the project worksheets for the individual planned activities and the City's 2008-2013 Consolidated Plan.

**Activities**

The following lists the specific activities and programs that will be carried out using CDBG funding during PY37:

Activity No.	Project	Amount	
1	Hispanic Center	\$8,000	00
2	ARC Dream Homes	\$21,000	00
3	TBICO	\$10,000	00
4	City of Danbury Health & Human Services	\$16,000	00
5	WeCAHR	\$10,000	00
6	Cherry Street Association	\$10,000	00
7	Interfaith Aids	\$10,000	00
8	Ability Beyond Disability	\$30,000	00
9	Habitat for Humanity	\$75,000	00
10	Housing Authority	\$145,000	00
11	Spring Street – Streetscape Improvements	\$50,000	00
12	Section 108 Repayment	\$122,000	00
13	Administration	\$90,000	00
14	Contingency	\$30,000	00
	Total Project Costs	\$627,000	00

**Summary of Objectives/Outcomes**

CDBG funds for PY37 funding will be allocated among the following national reportable objectives and outcomes as established by HUD.

	<b>Availability / Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
<b>Create Suitable Living Environment</b>	Homeless Shelter Hispanic Center Interfaith Aids WeCAHR Cherry Street		Spring Street Streetscape Improvements
<b>Provide Decent Affordable Housing</b>	ARC Dream Homes Ability Beyond Disability	TBICO Habitat for Humanity	Danbury Housing Authority
<b>Create Economic Opportunity</b>			

The City has identified the following projects to be funded with PY37 funds as meeting the criteria for Creating Suitable Living Environment-Availability/Accessibility as follows:

Homeless Shelter \$16,000 – Provide continued operating assistance to City Homeless Shelter to assist in continued operation of the facility.

Hispanic Center \$8,000 – Provide funding to continue and expand this organizations Case Management services. Initially funded in PY35, this program expanded their non-traditional hours to two evenings per week to meet client’s needs.

In PY36, a major investment in the facility provided ADA improvements (\$100,000) which has made the facility accessible to a broader and larger population not previously able to access the building and services provided there.

This year’s program will support the increase of service hours for this population and other LMI clients.

Interfaith AIDS \$10,000 – Provide staff costs for continued nutritional assistance through its Food Bank the “Living Pantry” for HIV/AIDS persons.

WeCAHR \$10,000 – Continue to provide staff support to carry out outreach for referral and case management of approximately 30-35 cases for handicapped and disabled throughout the community.

Cherry Street \$10,000 – This non-profit faith based organization will provide an intergenerational after school tutoring program to LMI youth in the Williams Street area one of the City’s targeted investment neighborhoods.

The City has identified the following projects to be funded with PY37 funds as meeting the criteria for Creating Suitable Living Environment- Sustainability as follows:

Spring Street Streetscape Improvements \$50,000 – This project is the first year of the City's 3 years strategy to improve security, safety, accessibility and quality of life in this LMI neighborhood. Specific improvements will include sidewalk improvements façade renovations and security lighting and cameras.

The City has identified the following projects to be funded with PY37 funds as meeting the criteria of Provide Decent Affordable Housing – Availability/Accessibility:

ARC Dream Homes \$21,000 - This project will provide continued funding to assist with staff and operating costs for the City's designated Point of Contact (POC) provider for its 10 Year Plan to End Homelessness.

Ability Beyond Disability \$30,000 – This project will provide funding in PY37 to improve ADA accessibility and energy efficiency at two group homes occupied by LMI/disabled persons.

The City has identified the following projects to be funded with PY37 funds as meeting the criteria for Provide Decent Affordable Housing – Availability/Accessibility as follows:

TBICO \$10,000 – Continued funding of this activity will provide security deposit assistance to approximately 12 LMI households in PY37 to assist with access to private rental housing.

Habitat for Humanity \$75,000 – Provide funds for purchase/rehab to leverage private funding to create a permanent housing unit for a LMI household.

The City has identified the following projects to be funded with PY37 funds as meeting the criteria for Provide Decent Affordable Housing – Availability/Accessibility as follows:

Danbury Housing Authority \$145,000 – The largest funding allocation by the City in PY37 is provided to the Housing Authority for new roofs and gutters for eight buildings with 100 units occupied all by LMI persons.

### **Evaluation of Past Performance**

The City has evaluated its performance during the past year and found it to be satisfactory.

It's Program Administrator approach using a third party consultant for direct administrative duties has resulted in significant cost savings and increased performance. The City has shown an increase in its rate of expenditure resulting, we believe, from increased emphasis on direct contact with and more frequent monitoring of and technical assistance to subrecipients and a more defined initial review of funding requests to identify those "ready to go."

Goals during the coming year include:

- Increase expenditure rate
- Improve Subrecipient capacity and delivery and management of projects
- Identify and work with new subrecipients to the Program

- Expand the project type categories in order to address needs not fully met in prior years.
- Initiate the Analysis of Impediments to Fair Housing.

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 37 Action Plan General Questions response:

The City of Danbury is located at the northern end of Fairfield County. It has an area of 44.3 sq. miles and a 2008 Census population estimated at 79,256.

Danbury has undergone remarkable changes over the past several decades, moving from a small industrial city to an important regional corporate and retail center. The City has also become more racially diverse and better educated than ever before. And, the City expanded from a compact urban center into outlying areas marked by suburban development.

These trends exemplify fundamental changes that need to be monitored and evaluated to ensure that public policies and recommendations in the City's Plan of Conservation and Development and the current and future Consolidated Plan reflect new realities.

### DEMOGRAPHIC CHANGES

The post-War period experienced a number of demographic trends that had a profound influence on the nation. Among the most important of these was the advent of the baby boom generation, a significant increase in racial diversity, and an evolution in interpersonal relationships and living patterns. All of these changes have been evident in Danbury, influencing its development and status within the Housatonic Valley Region.\*

\* The Housatonic Valley Region includes, in addition to the City of Danbury, the towns of Bethel, Bridgewater, Brookfield, New Fairfield, New Milford, Newtown, Redding, Ridgefield, and Sherman.

## Population Increase

Decennial U.S. Census counts reveal that the population of Danbury more than doubled from 1950 to 1990, an increase far in excess of Connecticut's healthy growth rate (64%) during the same period. The 2000 Census population was 74,848. And the City continues to grow at a faster pace than the state and most of its other large cities. Danbury jumped from the 18<sup>th</sup> to the 8<sup>th</sup> largest city in the state from 1950 to 1990.

As impressive as the rate of growth has been, it has been exceeded by the nine towns that constitute the remainder of the Region. These other towns soared in population, more than quadrupling in size from 1950 to 1990. As a consequence, Danbury, which constituted half of the Region's population in 1950, now accounts for just slightly more than a Fourth (Table I.1).

## Age Cohorts

While growth in the overall population of Danbury has been constant, the median age has also edged up, increasing from 28.5 years in 1970 to 33 years in 1990, and 35.2 in 2000, a reflection of increased longevity and an aging baby boom generation.

**TABLE I.1  
POPULATION GROWTH 1950 - 2000**

	1950	1960	1970	1980	1990	2000
Danbury	30,337	39,382	50,781	60,470	65,585	74,848
HV Towns	28,856	47,898	85,681	109,899	122,282	137,400
Total	59,193	87,280	136,462	170,369	187,867	212,248

Source: U.S. Census 1950 - 2000

Correspondingly, the increase in median age was accomplished by significant declines among those under the age of 18. During the 1980s, the childhood population fell both in number and in proportion of the total population.

An examination of the changes in age cohorts reveals greater evidence of the affect of the baby boom on the City's population since 1990 (Table I.2).

**TABLE I.2  
POPULATION BY AGE 1970-2000**

Age Cohort	1970	1980	1990	2000
0-4	4,673	4,158	4,564	4,900
5-24	17,945	20,111	17,331	18,969
25-44	13,002	18,268	23,855	26,493
45-64	10,338	11,434	12,231	16,250
65+	4,823	6,499	7,604	8,236
Total	50,781	60,470	65,585	74,848

Source: U.S. Census 1970 - 2000

From 1970 to 1990, most of the City's growth occurred among those born between 1946 and 1965, a period that includes all boomers. Those age 25 to 44 increased by 10,853 persons, an increase that accounted for 73.3% of the City's total population growth. Much smaller gains were registered for those between 45-64 years of age. Notably, however, those age 65 and over increased their proportion of the population from 9.5% in 1970 to 11.6% in 1990.

Actual declines were displayed among children and young adults up to age 25. However, a counter-trend was exhibited in the 1990 census for young children under 5 years (the "echo-boom") as baby boomers began having children of their own in increasing numbers.

Between 1990 and 2000 significant population increases occurred in all categories with the largest in the 25-44 and 45-64 age cohorts.

### **Racial and Ethnicity Composition**

Although whites remain the predominant racial group in Danbury, the proportion of non-whites and Hispanics has grown rapidly in recent years. In 2000, whites constituted 76% of the total population.

Concurrently, the black population was 6.8. But, perhaps the most significant change occurred among Hispanics, whose population soared from 15.8% between 1990 and 2000.

### **Education**

Although the City's population has become older and more racially diverse in recent years, its has also become much better educated. From 1990 to 2000, residents age 18 and over with one or more years of post-secondary schooling increased from 24,855 to 24,746 of the population (Table I.3). This includes those with undergraduate degrees (8.7% increase) and others with additional post-graduate instruction (10.4% increase).

**TABLE I.3  
EDUCATIONAL ATTAINMENT  
AGE 18+ 1990 TO 2000**

	1990	2000
Less than H.S. Diploma	11,916	11,789
High School Graduate	14,600	14,688
1-3 Years College	12,271	10,862
Undergraduate Degree	8,154	8,937
Graduate/Professional	4,430	4,947
<b>Total</b>	<b>51,371</b>	<b>51,223</b>

Source: U.S. Census 1990, 2000

### **Household Size and Type**

Households consist of a person or persons occupying a single housing unit. During the past twenty years, the average number of persons per household declined steadily in the United States, a trend also observed in Danbury where the average dropped from 3.2 persons per household in 1970 to 2.8 in 1980 to 2.6 in 1990 and stayed essentially stable at 2.64 in 2000 (Table I.4).

**TABLE I.4  
HOUSEHOLD SIZE AND TYPE**

	1990	2000
Households		
Family		
Married couple	13,634	13,894
Single parent	3,160	4,394
Single & non-family	7,278	8,895
Total households	24,072	27,183
Persons in households		
Family	53,650	71,720
Non-family	8,899	3,120
Total persons	62,549	74,848
Ave. persons per household	2.6	2.64
Persons in group quarters	3,036	3,128

Source: U.S. Census 1990, 2000

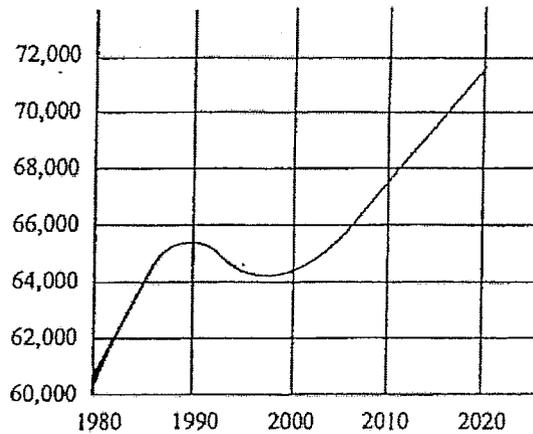
### Demographic Projections

Demographic projections are helpful in planning for future land development needs and public service demands. They provide probable time limits in which population levels should be reached and, perhaps as important, estimate rates of population change.

The Comprehensive Planning Division of the Connecticut Office of Policy and Management (OPM) periodically projects population changes for cities and towns throughout the State. Projections to the year 2020 were made for Danbury in 1995 using the cohort-component survival method. The projections reflect the rate of future population growth assuming past trends continue. They are not, however, adjusted for local zoning, economic trends, or growth management practices.

As Fig. I.1 indicates, the population of Danbury, after a brief decline, is projected by OPM to reach 71,180 by the year 2020, an 8.5% increase from 1990. These projections may, however, prove to be low. Recent projections by the Greater Danbury Chamber of Commerce, for instance, estimated that the 2000 population was 68,795, significantly higher than OPM's projection of 64,180 for the same year. The Census population figure for the City in 2000 was 74,848.

The future size of the population and its rate of growth, however, are not the only demographic concerns of planning. The shifting composition of the population can be just as important. Local projections prepared by OPM, when coupled with national projections, suggest the following changes in Danbury's population by the year 2020.



**Figure I.1**  
**POPULATION PROJECTIONS 1990-2020**

Source: CT OPM, 1995

- Projections by OPM indicate a continuing increase in the median age of the population, rising from 33 years in 1990 to 40.3 years in 2020. Projected changes among age cohorts are dramatically different: a 13% decline among those under the age of 45, but a 59% increase for those 45 or older. Most of the decline is projected to fall among those age 25-44 (-22%), while most of the increase is projected to be found among those between 45-64 (+63%). Those age 65 and over are projected to increase by 52% during the same period.
- If present trends continue, minorities should continue to increase at a faster rate than the population as a whole. However, given the disproportionate number of minorities currently residing in the City as compared with the surrounding towns, Danbury should continue to reflect a far more racially diverse community than the rest of the Region.
- Household size should continue to decline. National projections indicate an average household size of 2.48 persons by 2000. The majority of non-family households would be composed of elderly widows and single young adults. Consequently, the demand for housing should continue to rise at a faster rate than the overall population, though the types of housing sought will continue to change to meet evolving social needs.
- Finally, though the population of Danbury should continue to grow to 2020, it will do so at slower rates of growth than in the past. However, the Housatonic Valley Region, as a whole, should remain as one of Connecticut's major growth centers and Danbury should continue to maintain its leadership position in the Region.

### **Income**

In 2000, per capita income in Danbury was \$24,500 while mean household and family incomes equaled \$53,664 and \$61,889 respectively (Table I.5). These income levels exceeded corresponding national incomes, but fell short of State and regional incomes.

**TABLE I.5  
PERSONAL INCOME 1989 & 1999**

	1989	1999
Per capita income	\$19,300	24,500
Mean household income	\$51,468	53,664
Mean family income	\$58,557	61,899
Persons below poverty	3,599	7,340
Percent	5.8%	
Families below poverty	783	1,535
Percent	4.7%	

Source: U.S. Census 1990, 2000

These income disparities bring increased demands for services from both the public and private sectors, including better public transportation to job sites, accessible child care, health care benefits, affordable housing, and job training.

**COMMUNITY DEVELOPMENT PATTERNS**

Danbury began as a settlement in 1684 when eight families from Norwalk laid out home lots along each side of a central trail between Town Hill and Deer Hill south of the Still River. The early economy was based largely on agriculture and local trades established to serve the local population. As farms developed in outlying areas, trails and primitive roads were constructed to connect them with the growing settlement.

The rich soils and abundant water in the area led to continued growth in Danbury. By the outbreak of the Revolutionary War, Danbury had grown to a small town of over 2,500 people. Future growth was augmented by the development of roads that placed Danbury at the center of east-west routes from central Connecticut to the Hudson Valley and north-south routes from Litchfield to Long Island Sound.

The hatting industry began to dominate the local economy after the Revolution. Hat shops sprang up along the Still River, which provided water to generate power and a place to dispose of waste. By 1800, Danbury had become the national leader in fur hat production. The prosperity brought on by hatting led to the continued growth of the City and increased commercial development in a thriving downtown. New residential streets spread out from the central core, and fashionable Victorian homes were built along Terrace Place, Spring Street, Farview Avenue, West Street, Division Street, Pleasant Street, Deer Hill Avenue, Cottage Street, White Street, Balmforth Avenue, and other adjoining areas.

Prior to World War I, much of the City's growth and development was confined to this central area, while the surrounding Town of Danbury remained rural. However, the continuous growth of the City throughout much of the nineteenth century came to an end by 1890 as expansion of the hatting industry faltered. The rapid rate of growth that had characterized the latter half of the century slowed considerably, only to resume with the coming of World War II. One exception was the development of seasonal homes at Lake Waubeeka and along the shores of Lake Candlewood following its creation in 1929 by Connecticut Light and Power Company.

Nevertheless, change continued throughout the first half of the twentieth century. Improvements to U.S. Routes 6, 7, and 202 prior to the Depression made Danbury more accessible than ever before. And, while the development and improvement of local state routes spurred growth outside the City, they also led to a growing regional clientele for downtown businesses. The origins of roadside commercial development began as automotive travel increased along major routes.

World War II brought increased growth and prosperity to Danbury as local industries, led by Barden Corporation, developed in response to government orders for defense materials. Soon, the number of workers employed outside hatting industries exceeded hatting for the first time since 1831. Danbury's economy was not only growing once again, it was becoming more diversified than ever before.

### **Since World War II**

While development in 1950 was still largely concentrated in the City of Danbury, growth soon radiated outward, diminishing the historic distinctions between urban and rural areas. Several factors can be credited for the post-War expansion in industrial development, including strategic location, available land, improved highway access, an extensive utility system, the airport, attractive residential neighborhoods, and a skilled labor force.

The hatting industry was replaced by new industries producing a diversity of goods, including precision ball bearings, surgical instruments, gun sight equipment, cosmetic containers, oil burners, and clothing. Many of these new firms located near rail lines in the southeast and Shelter Rock area of the City.

This expansion in light industry peaked in the 1970s, to be followed by a growth in high-technology companies, research and development firms, and corporate offices, including Perkin-Elmer, Consolidated Controls (Eaton), Duracell Products, Boehringer Ingelheim, Ethan Allen, Grolier, Union Carbide, and Lee Farms. New areas of development concentrated at Commerce Park and along Old Sherman Turnpike, Sugar Hollow-Miry Brook Roads, and the Mill Plain-Old Ridgebury Road area.

Housing supply expanded greatly in response to the growing economy and the outward expansion of the New York metropolitan area. Initially, new housing starts concentrated in Mill Plain, Hayestown, Germantown, Shelter Rock, and other areas accessible to the City services. Later, however, housing spread throughout much of the northwestern and eastern sections of the City.

Multi-family housing development grew during the past two decades at a pace double that of single family units. Larger condominium developments included Westwood Village, Lake Place, Birchwood, and Sterling Woods.

Similar to other cities throughout the nation, these development patterns led to suburban commercial expansion and the decline of the downtown as the retail center of the City and Region. New stores and services increasingly developed along major highway routes, including Newtown Road, Federal Road, and Mill Plain Road. By 1980, strip malls and shopping centers were all firmly established as the focus of commercial activity in Danbury. The opening of the Danbury Fair Mall in 1986, the largest in New England, exemplified this trend in a dramatic fashion and served as a stimulant for additional retail development on the west side. Today, Danbury boasts the highest gross retail sales of any city or town in the State.

## **Future Trends and Constraints**

As Danbury matured, less and less prime land became available for development. Environmental constraints and road and infrastructure deficiencies placed severe limitations on the amount of land left for future growth.

Very little vacant land remains available for business and housing expansion in and adjacent to the downtown, with new growth limited largely to scattered infill development, redevelopment, and the renovation of existing structures.

The urban core of Danbury still reflects major distinctions that prevailed between the old City and Town prior to consolidation in 1965. It remains the most densely populated section of the City, accommodating one-Fourth of the increase in the City's population between 1980 and 1990. Almost half of the City's minority population resides in the urban core. It is an area where almost two-Fourths of all housing units were constructed prior to 1940, and where its families have the lowest median family income. Conversely, the old surrounding Town of Danbury is more affluent and is largely distinguished by suburban development patterns.

While consolidation was a political union of lasting importance to public administration, it has yet to alter fundamental social and economic distinctions that exist between a number of neighborhoods located within the older urban core and surrounding low-density areas. Preventing barriers from dividing the City into two separate but unequal communities remains a major challenge to the future well-being of the City.

It is the West Side of Danbury that offers the greatest promise for future growth and development, especially along the Mill Plain corridor and on lands proximate to the Union Carbide Corporate Center. However, infrastructure limitations and environmental constraints, especially the Lake Kenosia watershed, currently restrain future development of this area. Additional planning and public investment is essential for this area to reach its maximum growth potential.

Public policies and private sector decisions affecting Danbury will largely influence growth and development within the Region. The strategic location of the City and its relatively well developed complement of public utilities and services place it in a highly competitive position to continue to attract additional industrial and commercial development. To a great extent, future economic development in the Region remains, as always, with Danbury.

## **CONCLUSIONS**

In many ways, Danbury has become a microcosm of the nation, from where it has been to where it is going. It has accommodated significant increases in population and jobs. It has witnessed profound changes in the institution of marriage and the family and in the diversity of its people. And, its economic base has become a highly diversified one which, more and more, must compete in the global marketplace.

The future holds both opportunities and challenges. An aging population will place new demands on health, housing, and personal services. Increased training will be required for dislocated workers and those entering new occupations at mid-life. New residents from foreign lands must overcome language and educational deficiencies. And, the poor must have access to job training and affordable housing.

To continue to prosper, the City must retain existing businesses and attract new growth industries. Its urban core must be protected from decline while new development is attracted to its West Side. And, it must find ways of doing all these things while protecting the environment and extending its quality of life to all people.

Despite the changes of the past, Danbury has evolved and prospered without the disruption, conflict and decline that have tragically afflicted so many other cities and towns in the Northeast. But, to continue to take advantage of the wealth, talent, and resources of its people and its location will require a vision of the future and a plan to make it a reality. New ways must be found to enable the City to grow gracefully into the new century.\*

Additional information on the City's overall demographic data is also contained in Section I of the Document in the Consolidated Plan section.

\* Portions of the above "General Questions" have been excerpted and edited from the City's Comprehensive Planning Program 2002.

Note: Much of the information presented in this section was received from a 1995 report prepared for HVCEO by John Hayes.

## **INVESTMENT PRIORITIES**

This is the fourth program year of the City's 2008-2012 Consolidated Plan.

During the coming year the City will work hard to continue to meet its underserved needs, especially with regard to the homeless, HIV/AIDS and special needs populations as evidenced by the projects planned and financial allocations of its limited budget. The City's own financial commitment of over \$468,000 to public service and other needs as noted herein will significantly assist this effort.

The City has in PY37 allocated a significant percentage of funds to homeless and special needs activities (\$47,000 or 7.4%).

Taking into account the City funds (Exhibit E) also allocated to this population the City's commitment is substantial.

## **STATE/FEDERAL RESERVE**

In addition to the local reserves made available by the City to meet community development needs, the City anticipates the additional reserves included in Table below:

**ANNUAL ACTION PLAN PY37 (August 1, 2011)  
ESTIMATED AVAILABLE FUNDING SOURCES  
CITY OF DANBURY**

Description of Funding Sources	Amount
<b>HUD Formula Grant Programs:</b>	
CDBG Entitlement Grant	\$ 566,298
<b>Federal Sources:</b>	
Department of Energy	\$ 527,734
Department of Housing & Urban Development - EDI	\$ 190,000
Department of Justice	\$ 24,786
Department of Transportation	\$ 388,735
Federal Aviation Administration	\$ 231,012
Federal Emergency Management Agency (FEMA)	151,925
Total	\$ 1,514,192
<b>State Sources:</b>	
Commission on Culture & Tourism	\$ 75,000
Department of Economic & Community Development	\$ 380,000
Department of Education	\$ 1,882,663
Department of Environmental Protection	\$ 97,499
Department of Public Health	\$ 941,380
Department of Social Services	\$ 24,827
Department of Transportation	\$ 40,058
Northwest Regional Workforce Investment Board	\$ 97,900
Office of Policy and Management	\$ 533,150
Total	\$ 4,072,477
<b>Total Funding Sources</b>	<b>\$ 5,586,669</b>

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 37 Action Plan Managing the Process response:

### 1. Lead Agency

The Mayor of the City of Danbury has designated the Department of Finance to administer the CDBG program and represent the City through the Consolidated Planning and submission process. Responsibilities also include the annual management and implementation of Community Development Block Grant funds; grant and funding applications to other state, federal or private financing institutions; project conception, design and implementation management, interface liaison with other primary, secondary and tertiary agencies involved in the local community development and affordable housing process. The Director of Finance, Mr. David St. Hilaire, served as a key City contact person during the preparation of this Plan.

### 2. Action Plan Development

The PY37 Year Annual Action Plan was developed following the process outlined in the City's 2008-2013 Consolidated Plan. Specific actions taken in the preparation and development of this year's Action Plan included:

- Direct mailings to organizations, individuals, City Departments, business entities, and others notifying them of the initiation of the PY37 CDBG funding process, providing an Application form for submission, advising of anticipated funds available and including a list of eligible activities and National Objectives. A contact list is attached in Exhibits.
- Technical assistance was available and provided to several individuals/organizations in the consideration of and/or development of proposed projects.
- An Application Workshop to review eligible activities, National Objectives, the 2008-2013 ConPlan and answer questions on specific projects and the process was held on January 26, 2011. More than 10 persons attended representing a variety of local groups and non-profit organizations.
- Two (2) public hearings were held subsequent to publication following HUD citizen participation requirements. The first was to identify and discuss community needs. The second was to review and discuss specific projects

proposed for inclusion in the PY37 Action Plan and their relationship to the ConPlan. Copies of minutes and public notices of both hearings are attached.

3. During the PY37 Action Plan period, the City will continue its efforts to improve and enhance coordination between public and private housing, health and social service agencies.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Program Year 37 Action Plan Citizen Participation response:

### *Executive Summary*

*The City of Danbury followed a detailed citizen participation plan that addressed each of the following elements in the preparation of its PY37 Action Plan. The Citizen Participation Plan was designed to address each of the following groups of interested parties and potential participants: Citizens, Non-profit organizations, Social Service providers, Governmental entities and other interested parties. The City has evaluated the impact of its existing Plan and, with few exceptions, has elected to sustain the basic principles adopted in its previous plan.*

#### A. Participation

The plan provides for and encourages citizen participation, emphasizing the involvement of low-, very low-, and extremely low-income residents where housing and community development funds may be spent. The City encourages the participation of all its residents, including minorities and non-English speaking persons, as well as persons with mobility, visual or hearing impairments in all stages of the process.

#### B. Access to Meetings

The City has afforded adequate, timely notification so citizens can attend local meetings and public forums.

#### C. Access to Information

Citizens, public agencies, and other interested parties, including those most affected, shall have the opportunity to receive information, review and submit comments on any proposed submission concerning the amount of funds available, including the estimated amount proposed to benefit, low-, very low-, and extremely low-income residents. These groups shall also have access to the City's plans to minimize displacement and assist those displaced as a result of

these activities. Citizens and citizen groups shall also have access to records for at least five years. Copies of the ConPlan/Action Plan were available at City Hall and the Library for the 30 day comment periods.

D. Technical Assistance

Reasonable technical assistance was provided to all groups that requested assistance in developing proposals under the annual submission at no cost.

E. Public Hearings

The City held two (2) public hearings at convenient times for people who might or will benefit from program funds; were accessible to people with disabilities; and were adequately publicized. These public hearings are held to obtain views of citizens, public agencies and other interested parties and respond to proposals and comments at all stages of the consolidated submission process, identifying housing and community development needs, reviewing proposed uses of funds, and reviewing program performance.

The City has provided its proposed Action Plan submission so those affected citizens have sufficient opportunity to review it and provide comments with an initial 30 day public review period. The summary describes the contents and purpose of the Annual Action Plan. Copies of the Plan were located at City Hall and at the public Library.

F. Comments

The City provided a period, not less than 30 days (March 22, 2011 to April 22, 2011), to receive comments from citizens, or units of general local government, on the PY37 Plan. The City has considered the views of citizens, public agencies and other interested parties in preparing its final draft Plan submission and has attached a summary of citizen comments, which includes a written explanation of comments not accepted, and the reasons why any comments were not accepted.

Due to the timing of the City's public comment period Congress did not finalize our PY37 CDBG allocation during that period so the City reviewed its proposed PY37 allocation and republished for an additional thirty day period to insure adequate exposure for public comment.

No comments were received regarding the PY37 Plan other than those at the public hearings (minutes attached).

G. Timely Response

The City shall provide timely, written answers to written complaints and grievances, within 15 days, where practical.

H. Amendments

Prior to the submission of any substantial change in the proposed use of funds, citizens must have reasonable notice of, and opportunity to comment on, the proposed amendment. The proposed citizen participation plan, which follows this

narrative, outlines the specific steps being taken to satisfy the requirements of sub-part B.91.100 and 91.105.

#### I. Citizen Participation through Consultation

The Citizen Participation Plan not only encourages citizen participation, but also emphasizes the involvement of low, very low, and extremely low-income residents as to where housing and community development funds may be spent. The City will take appropriate actions to encourage the participation of all its residents, including minorities and non-English speaking persons, public housing residents, as well as persons with mobility, visual or hearing impairments in all stages of the process. The City has evaluated the impact of its existing Plan and, with few exceptions, has elected to sustain the basic principles adopted in its previous Plan.

##### General Consultation Activities

The City has consulted with other public and private agencies that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons) during preparation of the PY37 Action Plan.

While preparing the portion of its consolidated plan concerning lead-based paint hazards, the City has consulted with the Federally Funded LAMPP Program, local health and child welfare services and agencies and examined existing data related to lead-based paint hazards and poisonings, including local Health department data on the addresses of housing units in which children have been identified as lead poisoned.

The City has participated with adjacent units of general local government, including local government agencies, in region-wide activities through the HVCEO and Regional Economic Development Partnership, particularly for problems and solutions that go beyond a single jurisdiction. An example of this is the regional approach to Homeless Needs (news article attached) as part of the Mayor's Ten Year Plan.

##### Public Housing Residents

The City has consulted with the Danbury Housing Authority concerning consideration of public housing needs and planned program activities for PY37.

The City will continue to work with the Danbury Housing Authority regarding consideration of public housing needs and planned comprehensive grant program activities in future program years\*.

\* The Authority in PY37 has been proposed as the largest single CDBG recipient and is an indication of the participation and commitment of the City to the Authority.

##### *The Citizen Participation Process*

*Citizen's support and involvement in the City of Danbury's Community Development Program is encouraged. The City will assure that the views of citizens are included with regard to the determination of policy and program implementation, as well as program determination. In this manner, citizen groups, neighborhood-based organizations, not-for-profit entities and the general interested public will be involved*

*in activities as they relate to projects and activities undertaken by the Community Development Program and/or which would be instrumental in forwarding the objectives of the Community Development Program.*

*The citizen participation process encompasses several distinct steps. These activities are designed to solicit from the public their requests for specific projects as well as their comments on the proposed needs which are to be addressed with CDBG dollars. This area of the Plan covers both its adoption and development, through a comprehensive process. This process follows applicable provisions in Sections 91.1 of the Consolidated Plan rule, as put into action by the City of Danbury.*

## Development of the Plan

### Step 1. Outreach/Consultation with the Public

Information is made available to the public in the form of a direct mailing to all individuals and groups on the CDBG mailing list and is simultaneously published in the *Danbury News Times* and the City's website. The purposes of the concurrent mailings/publications are to inform the public of the planning process and to request specific project proposals, which are consistent with the upcoming year's needs (as identified in the Five-Year Strategic Plan component of the Consolidated Plan). The following information is available to the public at this initial stage in planning for the allocation of CDBG dollars:

- The estimated amount of funds available for the upcoming program year
- A written evaluation of the existing programs
- A timetable indicating the schedule to be followed in submitting proposals
- An outline of the proposal/application format
- A timetable indicating the schedule to be followed in drawing up the application
- A summary of eligible and ineligible activities
- A summary of the Citizen Participation Plan
- A copy of the annual Performance Report, available upon request
- A copy of the draft Consolidated Plan, available upon request

In addition to the publication of this information in the local newspaper, a copy of the news release is provided to those neighborhood and/or community groups recognized as being representative of and having direct contact with citizens of low and moderate income by direct mail. These notices shall encourage citizen participation in the planning and development of the City's Community Development program, including the submission of views and proposals.

HUD issues the rules and regulations governing the preparation of these documents and all activities, which are eligible for funding under this program. A complete copy of CDBG Program Guidelines is on file and available for review during normal working hours at the Finance Department for public review and information.

The City's CDBG Administrator is available at no cost to work with any individuals or groups wishing to submit a project proposal and provide technical assistance and advice as to project eligibility, meeting National Objectives, etc.

Contact with the Finance Department or the CDBG Administrator for informational purposes and technical assistance is encouraged throughout the CDBG planning and

development process. Submission of public views and proposals regarding the Community Development Program shall also be encouraged.

The result of this process will provide for the submission of comments and proposals either to the Mayor's Office and the Finance Department or at formal public hearings.

All aspects of citizen participation are conducted in an open manner with freedom of access for all interested parties. All Action Plan and Citizen Participation hearings and meetings are open to the public, with opportunities for public participation and are noticed in the local news media, the *Danbury News Times*.

Every effort will be made to provide citizens participating in the community development process with adequate and timely information, so that they can be involved in making decisions at various stages of the program. The elected officials, City Council and CDBG Policy Committee members will be provided with copies of all outreach materials and the draft Action Plan in sufficient time to allow for their review and input. The Finance Department provides the City Council a listing of proposed funding recommendations.

Special notice is published simultaneously with submission of the annual reports required by HUD to advise the public of the manner in which comments on same may be submitted to the U.S. Department of Housing and Urban Development. Modifications to the CDBG Program, such as changes in the location of activities or beneficiaries, are made only in accordance with the amendment procedures outlined elsewhere in this document.

## Step 2. Outreach to Social Service Providers

The City, as required, has consulted with other public and private agencies that provide assisted housing, health services and social services during the preparation of the Plan. The information described in Step 1 above, as well as applications for funds, are provided by mail to City-based social service agencies through the Department of Finance and are also available upon request.

Social service agencies/groups are encouraged to submit proposals identifying their needs prior to the first public hearing, if possible. The Department of Finance and its CD Administrator, upon receipt of applications, will receive each correspondence and document receipt. Extensive outreach materials were prepared and distributed to all parties by the City as noted on the attached list.

The City has continued its practice of holding an Application workshop and technical information session to review CDBG specific program eligibility requirements, performance measures and National Objective criteria in general and hold small meetings in more specific detail for individual applicants.

### *Special Populations and under-represented groups*

It is the priority of the City of Danbury to provide for full public access to program information and for affirmative efforts to provide adequate information to citizens, especially to those of extremely low and very low-income and to those residing in lower-income neighborhoods. As per the Consolidated Plan, special actions are taken to encourage participation by all citizens, including minorities, the elderly and

non-English speaking persons, as well as persons with disabilities. The City will also encourage participation of residents of public and assisted housing developments.

These special efforts shall include as necessary, but not be limited to, targeted publishing and circulation of informational pamphlets, as well as public notices in order to maximize input from those persons generally regarded as isolated individuals to perform outreach to solicit input. Additionally, these often under-represented groups will have knowledge of the City's plans to minimize displacement and provide technical and financial assistance to those who may be displaced as a result of project activities. The Finance Department will be responsible for assuring that citizens have access to this information.

Citizen participation efforts, particularly among low, very low and extremely low-income residents, will be continued and encouraged through a combination of direct contact with interested groups, individuals, and/or organizations, as well as public hearings throughout the process. Continuity of participation is assured throughout all stages of the program by the dissemination of information to those participating entities.

#### Step 3. Consultation with Government Entities, Housing Authority

When preparing descriptions of non-housing community development needs, the City has consulted with adjacent units of government, particularly for problems and solutions that go beyond a single jurisdiction. The Finance Department will maintain contact with appropriate local governments in the Region through its participation in the HVCEO as necessary.

The City shall encourage, in conjunction with consultation with the Danbury Housing Authority, the participation of residents of public and assisted housing developments, in the process of developing and implementing the consolidated plan, along with other low-income residents of targeted revitalization areas in which the developments are located. The City has provided information to the Danbury Housing Authority about consolidated plan activities related to its developments and surrounding communities so that the housing agency can make this information available at public hearings required under its Planning program.

#### Step 4. Action Plan Development Process

Subsequent to public solicitations, notices and direct mailing, specific project proposals for assistance, including specific plans and proposed budgets, are submitted to the City. Prior to the submission of proposals the City will hold a pre-proposal workshop to provide additional information to persons and potential applicants about project eligibility, HUD requirements, City priorities, etc. Proposals are then reviewed by the Community Development Program Administrator for completeness, eligibility and compliance with National Objectives. Proposals are then forwarded to the CDBG Policy Committee for review and consistency with the 5 Year ConPlan, local priority and feasibility. After the first Public Hearing, the CDBG Policy Committee will compile a list of funding recommendations based on the contents of the Needs Assessment of the Consolidated Plan, the comments of the public at the first Public Hearing and their best judgment and local knowledge.

These recommendations are then presented to the Finance Department and the City Council for comment and approval. Upon review and approval by the City Council,

the funding recommendations are incorporated into the Action Plan. Opinions expressed by these entities on such proposed priorities for funding or proposed projects and their funding levels will be recorded and taken into consideration when decisions are made regarding the inclusion of each item by the City in the consolidated submission and any subsequent amendments and/or contingency activities.

Step 5. Public Hearing #1

The City held its first public hearing to inform the public of the Action Plan and ConPlan process and objectives. This hearing also informs the public of the anticipated amount and planned expenditure of HUD dollars as well as to offer the public the opportunity to comment on the formally documented needs (as per the Consolidated Plan) and or undocumented needs that are present in the City.

This hearing will provide residents with information on the development of the Annual Action Plan and offer them an opportunity to provide their opinions on where and how dollars should be allocated to address the City's housing, homeless and non-housing community development needs. The Lead Agency may also host various issue-oriented forums and encourage the formation of citizen advisory committees which could work together to identify the housing and non-housing community development needs of the City, if necessary/appropriate and as time permits.

Step 6. Preparation of Draft Plan

The Finance Department will supervise the preparation of a draft Annual Action Plan.

Step 7. Publication of Draft Plan

The City will publish the draft Plan and make it available for review by the public. The availability of the Plan will be noticed in local print media.

Step 8. Public Hearing #2 on the Draft Plan

A second public hearing was held on the specific contents of the proposed PY37 Plan. The public commented on the proposed use of funds in terms of the specific programs and projects that were proposed for annual funding.

Step 9. Publication of Final Plan

The Finance Department coordinated and supervised the preparation of the final Plan, which takes into account all comments made by the public.

Step 10. Review of HUD Comments on Plan

Following the submission of the Action Plan to HUD, the Lead Agency will share with the public HUD's response to the submission. The Lead Agency will then complete a mailing to all parties on the outreach list providing a brief review of HUD's comments so that all who attended hearings and planning meetings are apprised of the reaction on behalf of the Federal government to Danbury's proposed use of Federal dollars.

Amendments

Any substantial changes in the activities that are funded under the City's CDBG program as outlined in the Annual Action Plan will require an amendment to be submitted to HUD. A "substantial change" is defined as any new use of funds, elimination of a previously approved activity, any modification of the method of distribution of funds, or changes between existing activities that results in a 50 percent cumulative increase or decrease of annual available funding or of a significant change in purpose, location or beneficiary.

Prior to the submission of an amended Final Plan to the U. S. Department of Housing and Urban Development, the City of Danbury will take the following actions:

- The Finance Department will prepare a public notice describing the proposed amendment for publication in the Danbury News Times. The public will have 30 days to submit comment of the proposed substantial amendment.

The Finance Department will prepare and forward the proposed substantial amendment, once adopted, to the HUD Regional Office.

#### Performance Reports

The citizen participation plan provides citizens with reasonable notice and an opportunity to comment on performance reports. The citizen participation plan states how reasonable notice and an opportunity to comment will be given. The citizen participation plan provides a period, not less than 15 days, to receive comments on the performance report that is to be submitted to HUD before its submission.

The citizen participation plan requires the City to consider any comments or views of citizens received in writing, or orally at public hearings in preparing the performance report. A summary of these comments or views shall be attached to the performance report.

#### Public Hearings

The City will provide a minimum of at least two public hearings during its program year cycle with adequate advance notice and at times and locations with reasonable access. At least one of these hearings will be held before the Annual Action Plan submission is published for comment to:

- Obtain views of citizens, public agencies and other interested parties.
- Respond to proposals and comments at all stages of the Action Plan submission process:
- Review proposed uses of funds
- Review program performance

Each of these hearings will be: 1) held at convenient times for people who might or will benefit from program funds, 2) held at different times on different days of the week as feasible to make these hearings available to as wide a range of potential attendees as possible, 3) not be held at the same time as the City Council meetings, but will be publicized and sponsored as separate public forums, 4) accessible to people with disabilities/mobility impairments, and 5) adequately publicized.

#### Notice to Comment and Comment Period

The City will notice its proposed Annual Action Plan submission so those affected citizens have sufficient opportunity to review it and provide comments. This requirement for publishing may also be met by publishing a summary of the proposed Action Plan. The summary must describe the contents and purpose of the Consolidated Plan, and must include a list of the locations where copies of the entire plan may be examined. The notice was placed in the *Danbury News-Times* and made available at the Library and City Hall and placed on the City's website.

The City provided a period of not less than 30 days to receive comments of citizens, interested parties, social service providers/agencies, elected officials, etc. on the Plan or any amendments to the Plan prior to its submission to HUD. Following receipt of written and oral comments at the public hearing held on the draft Plan, the Lead Agency will consider the views of citizens, public agencies and other interested parties in preparing its final Consolidated Plan submission.

No comments were received during the public comment period from any source.

#### Consideration of Comments and Timely Response

The City is interested in responding in as efficient a manner as possible to its citizens with regard to both comments on the proposed Action Plan and any complaints with the planning process. The Finance Department will provide timely, written responses to written comments on the content of the Plan within 15 days where practical. Comments on the consolidated submission will be accepted for a specific period of no less than 30 days. This comment period followed the publication of the draft Action Plan.

#### Non-English Speaking Provisions

The Finance Department will sponsor each hearing on the CDBG Program and Consolidated Plan. At all public meetings/hearings, minutes will be taken for review by the public and for use in compiling the Consolidated Plan. While it is required that needs of non-English speakers be accommodated, the City does not anticipate the need for foreign language translation and the City does not foresee the need for a sign interpreter to translate into ASL (American Sign Language). In the event that non-English speaker(s) are identified as probable participants at the hearings, provisions will be made for the appropriate foreign language translator. The Finance Department will host each hearing for several purposes:

#### Access to Meetings

The City will afford adequate, timely notification so citizens can attend local hearings and public forums. The City has published notices in local media at least fifteen days prior to the scheduled hearings/meetings. Further, the City has assured that all hearings associated with the Consolidated Plan and annual allocations will be held in locations, which are considered accessible.

#### Access to Information

The Department of Finance shall be responsible for coordinating the various components of the Citizen Participation Plan in order to facilitate the flow of information. Citizens, public agencies, and other interested parties, including those

most affected by CDBG funding allocations, will have the opportunity to receive information, review and submit comments on any proposed submission. Such interaction includes the amount of funds available, including the estimated amount proposed to benefit low, very low, and extremely low-income residents as discussed previously.

#### Access to Records

Documents relevant to the CDBG Program will be available to citizens upon request (either verbal or written) during normal working hours from the Department of Finance. Access shall be governed under the provisions of the Freedom of Information Act. In addition, a public file of all documents (mailings, promotional literature, records of hearings, regulations, prior applications, letters of approval, performance reports, evaluation reports, other reports required by HUD, and the proposed and approved Action Plan and related documents) will be kept by the City's Department of Finance and will be deposited at the City of Danbury Public Library.

#### Technical Assistance

It is anticipated that groups in need of assistance will receive information at the public meetings and hearings, which will prove useful to them in crafting proposals. Yet, it may be the case that this information does not provide an adequate explanation of the planning methods utilized to provide CDBG assistance to groups in need. Therefore, technical assistance will be provided to low, very low, and extremely low-income groups, as well as others, that request assistance in developing proposals under the consolidated submission. The Department of Finance as Lead Agency will take the lead in providing this assistance to groups in need. Such assistance shall be provided to the degree determined as reasonable by the Lead Agency at no cost to the participants.

#### Complaints

Timely, written responses to written complaints and grievances, within 15 days, where practical. The Mayor shall be expected to respond within fifteen (15) business days of the receipt of the complaint, in writing, to the complainant. Complaints regarding the City of Danbury's Community Development Block Grant Program shall be submitted in writing to the Mayor, with carbon copies to the Department of Finance and if applicable, the appropriate City Department Head at: Department of Finance, City Hall, 155 Deer Hill Avenue, Danbury, Connecticut 06810 (203) 797-4656.

#### Plan Implementation, Use and Grantee Responsibilities

The City will continue to refine the process through which it carries out its consolidated strategy and plan. This process will utilize a team approach to delivering Community Development services to the citizens of Danbury. Under this administrative structure, the Lead Agency continues to be the Finance Department. However, a CDBG implementation team will include other public and non-profit organizations and agencies as well. The combined strength of this CDBG TEAM will improve cost-effectiveness and coordination of service delivery for all CDBG funded and co-funded activities designed to serve low and moderate income persons.

#### Staff Support

A refined system of staff support/institutional structure has been devised which assures adequate follow-up to the various elements of the Consolidated Plan. The Lead Agency will provide in-house technical assistance, throughout the citizen participation process, to those participating, and keep information flowing among the various bodies to maintain informed participation.

The Department of Finance, as Lead Agency, shall provide each citizen participation component with supportive staff assistance in order to facilitate meaningful involvement, technical assistance to participants and information about the Community Development program to the public. Lead Agency staff members will work to increase participation at the neighborhood level especially among extremely low and very-low income citizens, as well as others traditionally under-represented.

The Lead Agency's staff will handle all publicity for Consolidated Plan informational meetings and public hearings through announcements and advertisements in the local news media. News releases will be prepared on the development of the Consolidated Plan and other components of the program. Special public relations materials will be prepared as needed, and/or at the request of the City Council. The Lead Agency and its staff will serve as liaison to the City Council and public, and will provide support services and technical assistance to both entities.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 37 Action Plan Institutional Structure response:

The Institutional Structure through which the City of Danbury proposes to carry out its PY37 Action Plan is segmented into primary, secondary and tertiary entities. This stratification identifies to the degree of involvement in the course of implementing strategic priorities.

Over the years, the City has refined the process through which it carries out its Consolidated Plan and Annual Action Plan. This process involves a team approach to delivering Community Development services to the citizens of Danbury. Under its administrative structure, the Lead Agency continues to be the Finance Department. A CDBG Policy Committee includes other public and non-profit organizations and community representatives as well. This approach has been identified to assure adequate coverage to the various elements of the Consolidated Plan and the citizen participation structure by which it is implemented.

The Finance Department will provide each citizen participation component with supportive staff assistance, with the goal of facilitating meaningful involvement of the public. Finance Department staff members will work to increase participation at the neighborhood level, especially among extremely low and very-low income citizens, as well as those traditionally under-represented.

The City will continue to utilize a consultant/administrator approach in the implementation of day-to-day project activities. This has proven efficient and cost-effective in prior years. Selection of the CDBG Administrator was done by public RFP with specific responsibilities and scope of work defined by the City and adopted by mutual agreement for the period ending with the 2008-2012 ConPlan based on a prior publicly advertised RFP.

The City will provide direct supervision for CDBG administration through the Finance Department and primary support for specific activities as needed through its Departments such as Health and Human Services, Public Works, Corporation Counsel, etc.

Specific project administration components provided by other City Departments and not by the Finance Department or Community Development Administrator are those activities involving DBRA and Fair Housing.

Davis-Bacon monitoring is the responsibility of the Corporation Counsel's Office for activities during PY37 and all Fair Housing activities are provided by staff of the Health and Human Services Department.

The Finance Department will continue to provide all financial record keeping and disbursements as well as monitor and authorize payments through IDIS.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 37 Action Plan Monitoring response:

In order for the City to effectively manage its CDBG Program and monitor sub-recipients and others, the City has developed an internal management plan to assure proper and timely oversight of activities and projects.

The CD Administrator will monitor program and project activities utilizing IDIS, internal budget reviews and on-site visits.

### **SUB-RECIPIENT MONITORING**

The CD Administrator is responsible for oversight of all designated sub-recipients and will perform the following tasks:

- Distinguish between sub-recipients, contractors, and other entities;
- Prepare written agreements continuing all required elements before providing funds to sub-recipients;
- Periodically review sub-recipients in order to determine that program requirements are being met;
- Recommend effective corrective and remedial actions toward sub-recipients who do not comply;

Priority has been given to activities that appear to be delinquent in submitting monitoring paperwork in a timely fashion and newly funded activities.

### **MONITORING PLAN FOR FY2011-2012**

For FY2011-12, the Monitoring Plan will be in place on the first day of the fiscal year – August 1, 2011. There are at least two types of sub-recipient monitoring: 1) a monthly “desk audit” of monthly reports and payment requests, and 2) on-site monitoring visits. The City recognizes that monitoring is an important and ongoing component of the CDBG program and is committed to completing at least one on-site visit at each program site before December 31, 2011.

The Finance Department anticipates having all other site visits completed by March 31, 2012. The CD Administrator will be responsible for monitoring all projects and activities, and priority will be given to new CDBG funded projects and/or organizations. On-site monitoring will provide an opportunity for the CD Administrator to ensure that sub-recipients are in compliance with Federal regulations and are actively working to achieve the objectives outlined in their sub-recipient agreement and Annual Action Plan. Site visits also allow sub-recipients to receive technical assistance and provide feedback about program administration.

A review of Subrecipient/project performance will be conducted subsequent to the December monitoring as well as the March visits to determine if action or reallocations of funds should occur.

### **DAVIS BACON COMPLIANCE:**

The City has designated the Corporation Counsel Office as the Davis Bacon Compliance Manager to oversee any projects that require Davis Bacon compliance. The CD Administrator will include in all agreements all necessary information that must be included in a contract to meet DBRA/Sec 3 requirements for construction projects including but not limited to:

- HUD Form 4010 – Federal Labor Standards Provisions
- HUD Form 2992 – Certification Regarding Debarment and Suspension
- The appropriate wage determination
- A copy of the "Notice to All Employees" poster, to be posted at job site
- A copy of the "Contractor's Guide to Prevailing Wage Requirements for Federally-Assisted Construction Projects", which is to be provided to the prime contractor.
- Section 3 requirements.

The Corporation Counsel Office will conduct site visits, conduct employee interviews, and check the weekly payroll forms for accuracy and compliance during construction and acknowledge compliance prior to project and related invoices for construction.

### **MINORITY AND WOMEN BUSINESS OUTREACH PROGRAM**

There are several practices and procedures in place within the City to encourage the participation of Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) in its contracts and construction projects. A formal written policy exists regarding the City's MBE/WBE Program. This policy deals with goods, services, and supplies and is explained to and monitored with regard to City department heads, as well as via pre-construction conferences dealing with all construction projects in the City. Minority utilization is also greatly encouraged in all hiring practices with regard to City projects.

The City goes beyond its written policies to encourage the utilization of minority and women-owned businesses and low-income local residents in CDBG activities by:

- a. Noting that MBE/WBE businesses are encouraged to participate in all bid ads advertised.
- b. By annually sending out letters encouraging the local and area MBE/WBE certified businesses to participate in City activities.
- c. An area agency recruitment list, and affirmative action assistance list is also mentioned and given to each project contractor, as well as anyone else who requests assistance.

Specifically, the City will take steps as part of its minority outreach program to establish procedures to include minorities and women, and minority and women owned businesses in the development and implementation of its CDBG Program activities. Utilizing the City's established practices and procedures, it will develop a systematic notification process for all services necessary to a CDBG funded activity that will include:

- a. Direct reference to encourage minority and women business enterprises to participate in all solicitations for bids.

- b. Direct periodic mailing to all identified local and regional MBE's and WBE's encouraging participation in CDBG assisted activities.
- c. Direct periodic mailing to all identified minority and women oriented service agencies and associations that may assist in encouraging minority and women owned businesses and individuals to participate in CD assisted activities.
- d. Use of the State DAS website.

### **CODE COMPLIANCE**

The City will take several actions to ensure compliance with housing codes, consistent with the requirements of Consolidated Plan programs.

- a. All properties assisted with either Lead Paint Abatement or Housing Rehab funds will be inspected prior to assistance by a trained technician for code compliance and require that violations be addressed as a condition of funding. In many cases, the rehab project will assist in addressing the violations.

### **Lead-based Paint**

- 1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 37 Action Plan Lead-based Paint response:

The Health, Housing and Human Services Department of the City of Danbury protects the public's health through health promotion programs, clinical services and the enforcement of State and City health regulations. Program services include inspection of rental housing and hotels for compliance with Danbury's housing maintenance code. This division also provides housing discrimination complaint investigation, non-profit affordable housing development and staff support for Danbury's Fair Rent Commission and the Danbury Housing Partnership.

Lead-based paint was often used in homes built before 1980. Particularly high concentrations of lead in paint were used before 1950. This paint can peel, crack or chip away. People who breathe contaminated paint dust from older inner city housing or from older houses being restored can be exposed to the harmful substance. Children eating paint during normal childhood hand-to-mouth activities are also exposed to lead.

A child's playing environment is the area in which first experiences and life impressions take place. Touch, hearing, smell, sight and taste are the information gathering senses through which the child learns. If the child is playing in an older home, or outside next to the home, paint dust may enter the child's system through normal hand-to-mouth activities. Lead poisoning is entirely preventable through education and action.

One out of six children have unacceptable levels of lead in their bodies. Significant lead exposure at a young age can cause brain damage, short attention span, and lower IQ. Lead has also been linked to difficulties in learning language. Exposure during pregnancy can jeopardize fetal development. At high doses, some signs of

childhood lead poisoning are hyperactivity, emotional outbursts, lack of attention, fatigue, delinquency, loss of coordination, pain and soreness.

It is important to realize that children in the early stages of lead poisoning often show few symptoms. Only as the poisoning continues, or increase in severity, do the signs become evident. The best way to combat lead poisoning is by removing lead from the child’s environment. Prevention is key to avoiding lead exposure. A lead-free environment is best for the developing child.

*Blood Lead Screening:* The effects of low-level lead exposure are subtle. Not until levels are very high do symptoms of lead poisoning become evident. Lead screening is a means of early detection of elevated blood lead levels in children who may be asymptomatic. If an elevated blood lead level is detected, steps can be taken to remove the lead source from the child’s environment and provide medical treatment as needed. The sooner these steps are taken, the less damage will be done to the child’s health.

*Lead-Based Paint Incidence Among Lower Income Persons:* The issue of substandard housing and lead poisoning parallel the housing inventory, which serves low and moderate income people. This stock is generally older, multifamily housing serving as rental units to large families. According to the 2000 Census, over 75% of all housing units in Danbury were built before 1980. Although a substantial portion of Danbury residents are housed in owner-occupied single-family housing, 75.4% of the rental housing in Danbury was built before 1980 and 28.6% of all rental units were built in 1939 or earlier; these units may be particularly susceptible to concern. The Health Department of the City of Danbury records lead paint poisoning cases in the last five years; the ten cases reported were evenly distributed around the City, with no Census tract having more than two cases during the time period of 1998 to 2006. See Table N below.

Fiscal Year	Census Tract	Block Group
<b>1998-99</b>	2107	5
<b>1999-00</b>	2101	2
	2102	1
<b>2000-01</b>	2101	2
	2103	2
	2104	2
	2106	5
	2107	4
<b>2001-02</b>	2104	1
<b>2002-03</b>	2110	3
<b>2003-04</b>	0	-
<b>2004-05</b>	2107	4
<b>2005-06</b>	0	-

Source: Danbury Health and Housing Department.

Although funded in prior years, PY37 contains no activities directly related to lead paint mitigation.

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 37 Action Plan Specific Objectives response:

In PY37, the City proposes several activities which will meet the priorities and specific objectives of the CDBG Program and the City's 2008-2012 ConPlan.

PY37 specific activities include:

- Ability Beyond Disability (\$30,000) – This project will provide accessible kitchen renovations and energy efficiency improvements for the disabled occupants of two (2) group homes operated by this non-profit group.
- TBICO Key Rings (\$10,000) – TBICO will continue in PY37 with its security deposit program to assist LMI renters with access to private market rental units. We expect approximately 12 LMI households to be assisted. Based on past experience, several will come from public housing.
- ARC Dream Homes (\$21,000) – Providing operating costs for a portion of its budget this non-profit which is the designated "point of entry" for City 10 Year Homeless Plan will enable this group to implement its plan to improve housing for LMI persons and end homelessness.
- Habitat for Humanity (\$75,000) – This project will assist in the purchase/rehab of at least one unit for long term occupancy (15 years) of an LMI household.

In addition to CDBG funding in PY37, the City of Danbury has provided over \$468,000 of local funding for a variety of local groups and organizations dealing with LMI persons which includes projects to meet housing needs. A list is attached in Appendix E.

## **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 37 Action Plan Public Housing Strategy will:

- a. \$145,000 allocated in PY37 to Danbury Housing Authority for roof replacements to eight buildings at Glen Apartments which contains 100 units occupied by LMI persons.

## **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 37 Action Plan Barriers to Affordable Housing response:

The City has an updated to Plan of Development which specifically includes and address issues/opportunities to remove barriers to affordable housing.

CDBG resources will continue to target programs in PY37 to assist the homeless, LMI households such as; TBICO, Danbury Housing Authority, Habitat, etc., which meet these housing needs.

Limited capital funding and lack of direct HOME funding limits the City's ability to provide housing directly or through others.

TBICO specifically has had significant impact in assisting LMI households obtain and maintain affordable rental housing through its security deposit program which combines funding for security deposits with budget counseling and case management and referral of those households to provide housing.

## **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:

- a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
- a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 37 Action Plan HOME/ADDI response:

The City does not receive any HOME or ADDI funding.

**HOMELESS**

**Specific Homeless Prevention Elements**

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction’s plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 37 Action Plan Special Needs response:

**1. Source of Funds:**

City of Danbury – Homeless Shelter Operating Costs	16,000
ARC Dream Homes (Operating Costs) (central POC for 10 yr Homeless Plan)	21,000
TBICO Key Rings (security deposits and financial counseling)	10,000
<b>Total</b>	<b>47,000</b>

Approximately 7.4% of the City Annual CDBG allocation in PY37 will be targeted to activities which prevent homelessness.

## **2. Homelessness:**

As outlined above, approximately 7.4% of the City's PY37 allocation will be targeted to activities and/or agencies which prevent homelessness.

In 2006 the City adopted the attached report from the "Mayor's Task Force to End Homelessness". This report is attached in exhibits and outlines and identifies the extent of the need as well as proposed actions to address the issue. The result of this was the creation of a local ordinance to carry out and implement this Plan.

One of the key parts of this Plan was to designate a more effective and efficient process to meet the needs of the homeless. The funding of ARC (Association of Religious Communities) Dream Homes as the central contact point for all activities of the Plan was a key concept of this effort.

In addition to local and private funding, the organization will receive \$21,000 from CDBG funds in PY37 to continue to carry out its work.

## **3. Chronic Homelessness:**

As noted above, the creation and adoption of the Mayor's 10 Year Plan in 2006 was a key component of this effort.

Our funding of ARC, TBICO and other activities to be assisted in PY37 noted in #1 above all directly address this goal.

## **4. Homelessness Prevention:**

Continued support of the ARC activities and TBICO will directly address homelessness prevention by providing case management and referral services as well as direct financial assistance for security deposits and budget counseling.

## **5. Discharge Coordination Policy:**

Attached in exhibits is correspondence for the City's prior Welfare Director which outlines the Discharge Policy currently in effect. The City will continue to refine its policy and procedures through its C of C.

## **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 37 Action Plan ESG response:

Not Applicable – The City does not receive any direct ESG funding.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 37 Action Plan Community Development response:

Specific non-housing community development needs proposed for PY37 include the following:

1. Ability Beyond Disability (\$30,000) – This project will provide handicapped accessibility and energy efficiency improvements at two (2) group homes owned and operated by Ability Beyond Disability.
2. Spring Street Improvements (\$50,000) - This project is the first year of the City's 3 year strategy to improve security, safety, accessibility and quality of life to this LMI neighborhood.

Specific long and short term objectives identified in our 2008-2012 Consolidated Plan include meeting needs of the disabled, those with special needs of the disabled, those with special needs (HIV/AIDS) and improving the infrastructure of our LMI neighborhoods through the removal of slums and blight and interim assistance activities.

### Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 37 Action Plan Antipoverty Strategy response:

The nature and extent of poverty is often hidden from the majority of the City's population in our day to day lives. The geographic distribution of persons below the poverty line is symptomatic of how silent the affliction of poverty can be on a community. The factors over which the City has direct control are few.

The City's inability to effectively address this issue is further exacerbated by lack of funding and by lack of control over areas external to it's such as the private real estate market and its dramatic increase. However, in an effort to address the needs of impoverished people and reflect a unified approach in the reduction of poverty, we support the strategy as follows:

1. Jobs: Create new jobs and retain employment. Provide outreach and assistance programs; maintenance of certain aid once jobs are obtained to promote self-sufficiency and utilize innovative ways to assist the poor in job placement and training.

Most of our economic development efforts are not funded by CDBG but include marketing of available site, regional coordination and tax benefits for proposed private development.

2. Housing: Reinforce supportive housing services, especially to special needs population, to reduce becoming impoverished due to poor conditions or needs, preserve housing stock currently serving low income people, seek additional Section 8 and other rental subsidy certificates, sustain local budget levels for the preservation and production to affordable housing.

The preservation and support of those currently in need will reduce further economic deterioration and housing concerns. The development of new housing opportunities, plus related support services will serve to reduce the number of impoverished people.

To meet the housing needs of the Danbury community, the City considers these actions as a part of its Anti-poverty strategy:

- Continue support to agencies addressing the need for permanent affordable rental and ownership housing units.
- Support non-profit organizations that are formed to expand the affordable housing market.
- Support eviction prevention programs for individuals and families at-risk of becoming homeless.
- Support budget and credit counseling programs for individuals and families at-risk of becoming homeless.
- Increase community awareness of effective, affordable housing models.
- Encourage full local community involvement in the development of affordable housing.
- Work with existing coalitions and organizations to foster innovative approaches to expanding the affordable housing market.
- Form coalitions involving the public, private and voluntary sectors in an effort to produce more low-cost housing.
- Establish dialogue among financial institutions to expand their role in developing

affordable housing.

- Advocate changes in legislation that encourage the building of affordable housing and the preservation of existing affordable housing.
- Advocate legislation enabling creative housing approaches for seniors.
- Research innovative approaches to developing affordable, permanent housing for senior citizens and other special needs populations.

The City of Danbury will utilize all means, programs and services available to reduce the number of households in the community with incomes at or below the poverty level. The City will continue to provide support and funding to agencies such as the Community Action Committee of Danbury (CACD), the community's designated anti-poverty agency, to facilitate its efforts to reduce the number of these households.

The Plan identifies a goal to serve over 1,000 households over our 5 year ConPlan period. Although this does not approach the estimated population in poverty, it represents a realistic accomplishment based on the amount and availability of resources. We can only hope to maintain these levels of support while those factors out of our direct control are being addressed.

## **NON-HOMELESS SPECIAL NEEDS HOUSING**

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 37 Action Plan Specific Objectives response:

1. Specific projects to meet non-homeless special needs during PY37 are as follows:

- a. Ability Beyond Disability (\$30,000)

This project will provide handicapped accessibility for the disabled residents at two (2) group homes owned and operated by Ability Beyond Disability.

- b. WeCAHR (\$10,000)

Continue to provide staff service to carry out outreach for referral and case management to handicapped and disabled throughout the community.

2. Refer to the listing of other resources and the list of local funds targeted for these needs as described in exhibits.

## **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 37 Action Plan HOPWA response: The City does not receive HOPWA funding.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 37 Specific HOPWA Objectives response:

Not Applicable

**CONPLAN/ANNUAL ACTION PLAN AMENDMENTS**

The City has amended its ConPlan and developed this Annual Action Plan to meet the requirements of 24 CFR Sections 91.100, 105, 200, 205, 210 and 215 and for Annual Action Plan 91.220(b), 220(c)(1), 220(c)(3), 220(e), 220(f), 220(g), 220(h), 220(i), 220(k), 220(l)(iv), 220(l)(3) and 220(c)(10).

<b>Project Name:</b> Hispanic Center - Case Management										
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY									
Provide funding to expand case management services to additional hours to expand use by minority LMI population										
<b>Location:</b> 87 West Street	<b>Priority Need Category</b>									
<b>Select one:</b>	Non-homeless Special Needs ▼									
<b>Explanation:</b>										
<b>Expected Completion Date:</b> (mm/dd/yyyy)										
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity										
<b>Specific Objectives</b>										
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">1</td> <td>Improve the services for low/mod income persons</td> <td style="text-align: right;">▼</td> </tr> <tr> <td style="text-align: center;">2</td> <td></td> <td style="text-align: right;">▼</td> </tr> <tr> <td style="text-align: center;">3</td> <td></td> <td style="text-align: right;">▼</td> </tr> </table>	1	Improve the services for low/mod income persons	▼	2		▼	3		▼
1	Improve the services for low/mod income persons	▼								
2		▼								
3		▼								
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>					
		<b>Underway</b>			<b>Underway</b>					
		<b>Complete</b>			<b>Complete</b>					
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>					
		<b>Underway</b>			<b>Underway</b>					
		<b>Complete</b>			<b>Complete</b>					
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>					
		<b>Underway</b>			<b>Underway</b>					
		<b>Complete</b>			<b>Complete</b>					
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>						
05 Public Services (General) 570.201(e) ▼				Matrix Codes ▼						
Matrix Codes ▼				Matrix Codes ▼						
Matrix Codes ▼				Matrix Codes ▼						
<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>					
		<b>Actual Amount</b>			<b>Actual Amount</b>					
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>					
		<b>Actual Amount</b>			<b>Actual Amount</b>					
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>					
		<b>Actual Units</b>			<b>Actual Units</b>					
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>					
		<b>Actual Units</b>			<b>Actual Units</b>					

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 3	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	8,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Accompl. Type: ▼	Proposed Units	65 perm	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> ARC Dream Homes						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY					
This project will provide funding to assist with staff and operating costs associated with case management and referral of homeless persons for City's designated Point of Contact (POC) provider of its 10 Year Plan to End Homelessness						
<b>Location:</b> City-wide	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS ▼					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase the number of homeless persons moving into permanent housing ▼ 2 ▼ 3 ▼					
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
03T Operating Costs of Homeless/AIDS Patients Programs ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Program Year 2</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
<b>Program Year 2</b>	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
<b>Program Year 3</b>	CDBG ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
<b>Program Year 3</b>	01 People ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
<b>Program Year 4</b>	Fund Source: ▼	<b>Proposed Amt.</b>	21,000	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
<b>Program Year 4</b>	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
<b>Program Year 5</b>	CDBG ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
<b>Program Year 5</b>	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Project Name:</b> TBICO Security Deposit Program							
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY						
This activity will provide for security deposits and budget counseling for approximately 12 LMI households to assist them with access to rental housing.							
<b>Location:</b> City-wide	<b>Priority Need Category</b>						
	<table border="1" style="width:100%;"> <tr> <td style="width: 40%;"><b>Select one:</b></td> <td>Rental Housing ▼</td> </tr> </table>	<b>Select one:</b>	Rental Housing ▼				
<b>Select one:</b>	Rental Housing ▼						
<b>Explanation:</b>							
<b>Expected Completion Date:</b>							
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>						
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	<table border="1" style="width:100%;"> <tr> <td style="width: 5%;">1</td> <td>Improve access to affordable rental housing ▼</td> </tr> <tr> <td>2</td> <td>▼</td> </tr> <tr> <td>3</td> <td>▼</td> </tr> </table>	1	Improve access to affordable rental housing ▼	2	▼	3	▼
1	Improve access to affordable rental housing ▼						
2	▼						
3	▼						
<b>Project-level Accomplishments</b>	04 Households ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
05T Security Deposits (if HOME, not part of 5% Admin c) ▼		Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼			
<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>		
		<b>Actual Amount</b>			<b>Actual Amount</b>		
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>		
		<b>Actual Amount</b>			<b>Actual Amount</b>		
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
		<b>Actual Units</b>			<b>Actual Units</b>		
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
		<b>Actual Units</b>			<b>Actual Units</b>		

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	10,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units	12	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> City Homeless Shelter						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY					
Provide operating assistance for City Homeless Shelter including the hiring of shelter resident(s) to assist in operation of facility and training with job skills.						
<b>Location:</b> 5 New Street	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS ▼					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 End chronic homelessness ▼ 2 ▼ 3 ▼					
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
03T Operating Costs of Homeless/AIDS Patients Programs ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	16,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> WeCAHR					
<b>Description:</b>	<b>IDIS Project #:</b> <input type="text"/> <b>UOG Code:</b> CT90258 DANBURY				
Carry out outreach to referral and case management to handicapped and disabled throughout the community					
<b>Location:</b> City-wide	<b>Priority Need Category</b>				
	<b>Select one:</b> <input type="text" value="Non-homeless Special Needs"/> ▼				
<b>Explanation:</b>					
<b>Expected Completion Date:</b>					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 <input type="text" value="Improve the services for low/mod income persons"/> ▼ 2 <input type="text"/> ▼ 3 <input type="text"/> ▼				
<b>Project-level Accomplishments</b>	01 People ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
05B Handicapped Services 570.201(e) ▼		Matrix Codes ▼		Matrix Codes ▼	
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼	
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼	
<b>Program Year 1</b>	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.	10,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units	30 persons	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Cherry Street Association - Youth Tutoring						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY					
Non-profit faith based organization will provide an intergenerational after school tutoring program.						
<b>Location:</b> 10 Dr. A Samuels Blvd.	<b>Priority Need Category:</b> <b>Select one:</b> Non-homeless Special Needs ▼ <b>Explanation:</b>					
<b>Expected Completion Date:</b> (mm/dd/yyyy)						
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b>		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
05D Youth Services 570.201(e) ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
<b>Program Year 1</b>	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>		<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>		<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	10,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b>	Interfaith Aids Giving Pantry		
<b>Description:</b>	<b>IDIS Project #:</b>	<b>UOG Code:</b>	CT90258 DANBURY
Provide nutritional assistance through a Food Bank the "Living Pantry" for HIV/AIDS persons.			

<b>Location:</b>	<b>Priority Need Category</b>		
39 Rose Street	<b>Select one:</b>	Homeless/HIV/AIDS ▼	
<b>Explanation:</b>			

<b>Expected Completion Date:</b>			
Objective Category			
<input type="radio"/> Decent Housing			
<input checked="" type="radio"/> Suitable Living Environment			
<input type="radio"/> Economic Opportunity			

<b>Specific Objectives</b>			
Outcome Categories	1	Increase range of housing options & related services for persons w/ special needs	▼
<input checked="" type="checkbox"/> Availability/Accessibility	2		▼
<input type="checkbox"/> Affordability	3		▼
<input type="checkbox"/> Sustainability			

<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	

<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>

03T Operating Costs of Homeless/AIDS Patients Programs ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	10,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units	110 persons	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Ability Beyond Disability ADA						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY					
Approve ADA accessibility and energy efficient at two group homes occupied by LMI/diabled persons.						
<b>Location:</b>	<b>Priority Need Category</b>					
	<b>Select one:</b> <span style="border: 1px solid black; padding: 2px;">Non-homeless Special Needs ▼</span>					
	<b>Explanation:</b>					
<b>Expected Completion Date:</b>						
Objective Category						
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
	<b>Specific Objectives</b>					
Outcome Categories	1 Increase range of housing options & related services for persons w/ special needs ▼					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2 ▼					
	3 ▼					
<b>Project-level Accomplishments</b>	04 Households ▼	Proposed 2	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
rehab two (2) existing housing units		meet ADA standards				
14A Rehab; Single-Unit Residential 570.202 ▼			Matrix Codes ▼			
Matrix Codes ▼			Matrix Codes ▼			
Matrix Codes ▼			Matrix Codes ▼			
<b>Program Year 1</b>	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	30,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units	2	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b>	Habitat for Humanity Purchase/Rehab		
<b>Description:</b>	<b>IDIS Project #:</b>	<b>UOG Code:</b>	CT90258 DANBURY
Provide funds for purchase/rehab to leverage non-profit funding to create additional permanent housing for a LMI Household			

<b>Location:</b>	<b>Priority Need Category</b>		
To be determined	<b>Select one:</b>	Owner Occupied Housing ▼	
<b>Explanation:</b>			

<b>Expected Completion Date:</b>			
<b>Objective Category</b>			
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity			

<b>Specific Objectives</b>			
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1	Increase the availability of affordable owner housing	▼
	2		▼
	3		▼

<b>Project-level Accomplishments</b>	04 Households ▼	<b>Proposed</b>	1	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	

<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>

14G Acquisition - for Rehabilitation 570.202 ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>			Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			Fund Source: ▼	<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>			Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			Fund Source: ▼	<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>			Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			Accompl. Type: ▼	<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>			Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			Accompl. Type: ▼	<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	75,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Housing Authority Rehabilitation						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> CT90258 DANBURY					
New roofs and gutters at 8 building with 100 units at Glen Apartments occupied by LMI persons.						
<b>Location:</b>	<b>Priority Need Category</b>					
25 Memorial Drive	<table border="1" style="width:100%;"> <tr> <td style="width: 50%;"><b>Select one:</b></td> <td>Rental Housing ▼</td> </tr> <tr> <td colspan="2"><b>Explanation:</b></td> </tr> </table>	<b>Select one:</b>	Rental Housing ▼	<b>Explanation:</b>		
<b>Select one:</b>	Rental Housing ▼					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> (mm/dd/yyyy)						
Objective Category						
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
	<b>Specific Objectives</b>					
Outcome Categories	1 Improve the quality of affordable rental housing ▼					
<input type="checkbox"/> Availability/Accessibility	2 ▼					
<input type="checkbox"/> Affordability	3 ▼					
<input checked="" type="checkbox"/> Sustainability						
<b>Project-level Accomplishments</b>	04 Households ▼	<b>Proposed</b> 100		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
14C Public Housing Modernization 570.202 ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	145,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	100	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b>	Spring Street Streetscape Improvements		
<b>Description:</b>	<b>IDIS Project #:</b>	<b>UOG Code:</b>	CT90258 DANBURY
Part of the City's 3 year strategy to improve security, safety, accessibility and quality of life in this LMI neighborhood.			

<b>Location:</b>	<b>Priority Need Category</b>		
Spring Street; Tract 2107 BG4	<b>Select one:</b>	Infrastructure	▼
<b>Explanation:</b>			

<b>Expected Completion Date:</b>	
(mm/dd/yyyy)	
<b>Objective Category</b>	
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	

<b>Specific Objectives</b>	
Outcome Categories	1 Improve quality / increase quantity of public improvements for lower income persons ▼
<input type="checkbox"/> Availability/Accessibility	2 ▼
<input type="checkbox"/> Affordability	3 ▼
<input checked="" type="checkbox"/> Sustainability	

<b>Project-level Accomplishments</b>	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	

<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>

03 Public Facilities and Improvements (General) 570.201(c) ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	50,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b>	Section 108 Repayment		
<b>Description:</b>	<b>IDIS Project #:</b>	<b>UOG Code:</b>	CT90258 DANBURY
Repayment of Sec 108 Loan Guarantee			

<b>Location:</b>	<b>Priority Need Category</b>	
N/A	<b>Select one:</b>	Other <input type="text"/> ▼
<b>Explanation:</b>		

<b>Expected Completion Date:</b>	
Objective Category	
<input type="radio"/> Decent Housing	
<input type="radio"/> Suitable Living Environment	
<input type="radio"/> Economic Opportunity	

<b>Specific Objectives</b>	
Outcome Categories	1 <input type="text"/> ▼
<input type="checkbox"/> Availability/Accessibility	2 <input type="text"/> ▼
<input type="checkbox"/> Affordability	3 <input type="text"/> ▼
<input type="checkbox"/> Sustainability	

<b>Project-level Accomplishments</b>	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	

<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>

19F Planned Repayment of Section 108 Loan Principal ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
	Actual Units			Actual Units		
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
	Actual Units			Actual Units		
Program Year 4	Fund Source: ▼	Proposed Amt.	122,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
	Actual Units			Actual Units		
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
	Actual Units			Actual Units		

<b>Project Name:</b>	General Administraton		
<b>Description:</b>	<b>IDIS Project #:</b>	<b>UOG Code:</b>	CT90258 DANBURY
General Admin activities associated with PY37 program activities including Fair Housing "AI" Plan			

<b>Location:</b>	<b>Priority Need Category</b>		
N/A	<b>Select one:</b>	Priority Need Category ▼	
<b>Explanation:</b>			

<b>Expected Completion Date:</b>			
7/31/2011			
<b>Objective Category</b>			
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity			

<b>Specific Objectives</b>			
<b>Outcome Categories</b>	1		▼
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2		▼
	3		▼

<b>Project-level Accomplishments</b>	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	

<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>

21A General Program Administration 570.206 ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	90,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b>	Contingency		
<b>Description:</b>	IDIS Project #:	UOG Code:	CT90258 DANBURY

<b>Location:</b>	<b>Priority Need Category</b>		
N/A	<b>Select one:</b>	Priority Need Category ▼	
<b>Explanation:</b>			

<b>Expected Completion Date:</b>			
7/31/2011			
<b>Objective Category</b>			
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity			

<b>Specific Objectives</b>			
Outcome Categories	1		▼
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2		▼
	3		▼

<b>Project-level Accomplishments</b>	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>			Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	

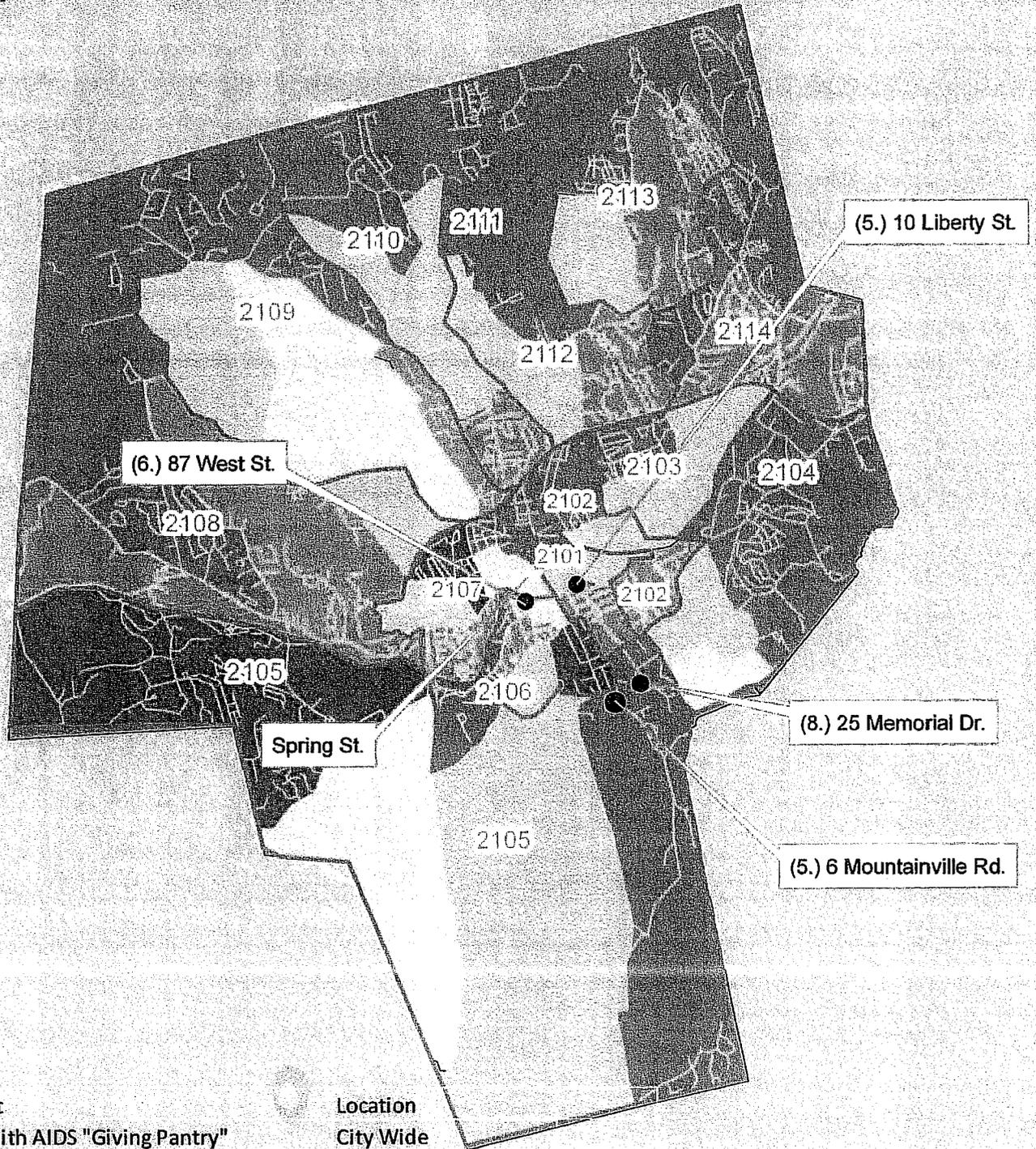
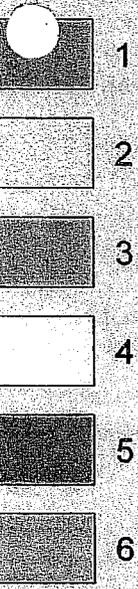
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>

Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

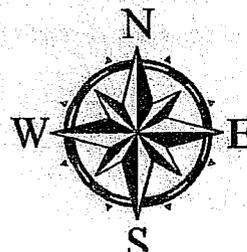
Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.	30,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

## Block Group



Number	Project
1	Interfaith AIDS "Giving Pantry"
2	TBICO Key Rings
3	ARC "Dream Homes" No.
4	WeCAHR
5	Ability Beyond Disability
6	Hispanic Center
7	Spring Street Improvements
8	Danbury Housing Authority
9	Danbury Homeless Shelter

Location
City Wide
City Wide
City Wide
City Wide
6 Mountainville Rd.
10 Liberty St.
87 West St.
Spring St. (Street)
25 Memorial Dr.
City Wide





# CPMP Non-State Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and Implementing regulations at 24 CFR Part 135.



8/15/11

Signature/Authorized Official

Date

Mark D. Boughton

Name

Mayor

Title

155 Deer Hill Avenue

Address

Danbury, CT 06810

City/State/Zip

(203) 797-4511

Telephone Number

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2009, 2010, 2011, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

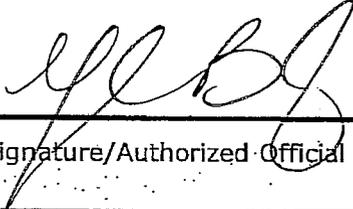
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

City of Danbury

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



8/15/11

Signature/Authorized Official

Date

Mark D. Boughton

Name

Mayor

Title

155 Deer Hill Avenue

Address

Danbury, CT 06810

City/State/Zip

(203) 797-4511

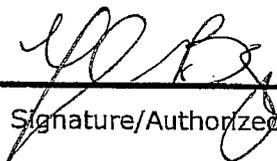
Telephone Number

<input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature/Authorized Official

8/15/11

Date

Mark D. Boughton

Name

Mayor

Title

155 Deer Hill Avenue

Address

Danbury, CT 06810

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203-797-4511

Telephone Number

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### Specific HOME Certifications

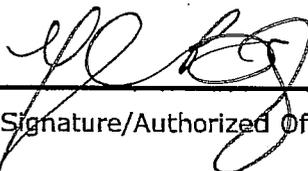
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



---

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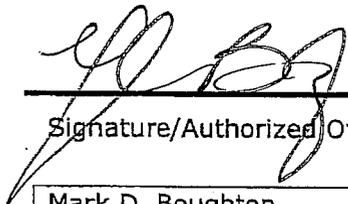
### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



---

Signature/Authorized Official

8/15/11

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### ESG Certifications

I, Mark D. Boughton, Chief Executive Officer of City of Danbury, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

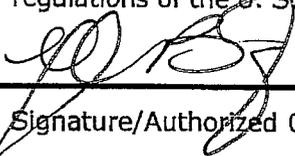
authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

  
\_\_\_\_\_  
Signature/Authorized Official

8/15/11

Date

Mark D. Boughton

Name

Mayor

Title

155 Deer Hill Avenue

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Danbury, CT 06810

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203-797-4511

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<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

City of Danbury

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

All "direct charge" employees;

all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and

- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

8/15/11

Date

Mark D. Boughton

Name

Mayor

Title

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Danbury, CT 06810

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(203) 797-4511

Telephone Number

## **APPENDIX A**

### **Summary of Public Comments**

There were no written or verbal comments received or submitted during the public comment period

## **APPENDIX B**

Public Hearing Notes and Minutes are attached for hearings on February 8, 2011 and April 12, 2011.

Additional Public Notice of Funding/Allocation published for comment March 30, 2011 is also attached.

## LEGAL NOTICE NOTICE OF PUBLIC HEARING THE CITY OF DANBURY

LEGAL NOTICE NOTICE OF PUBLIC HEARING THE CITY OF DANBURY COMMUNITY DEVELOPMENT BLOCK PROGRAM (CDBG) OPPORTUNITY FOR PUBLIC INPUT/COMMENT The City of Danbury announces the preparation of its Annual Action Plan for PY37 (2011). The 2011 Annual Action Plan will establish priorities and provide information on the activities that will be funded with the City's 37th Program Year funding allocation of CDBG dollars and the use of other HUD funds including Sec. 108 which are consistent with the priorities and activities included in the City's 5 year (2008-2013) Consolidated Plan. Based on current estimates, approximately \$627,000 will be available on or about August 1, 2011 for PY37 project activities. Projects may be funded in the areas of housing, economic development, community facilities and/or public services which primarily benefit low/moderate income persons, eliminate slum and blight, or resolve an imminent threat to public health or safety. Requests for funding must be submitted by February 9, 2011. You are invited to attend the first of two public hearings on the 2011 Annual Action Plan. At the first hearing, an overview of the City's current 5 Year Consolidated Plan will be presented, and a review of the needs for the Annual Action Plan period will be discussed. The first public hearing will be held on: Tuesday, February 8, 2011 7:00 p.m. 3rd Floor Conference Room City Hall 155 Deer Hill Avenue Danbury, CT 06810 An opportunity for public comment will be provided for the Annual Action Plan and any comments and/or suggestions pertaining to the needs of the community as they relate to the CDBG funding priorities and specific project proposals will be taken into consideration when deciding which projects will be funded through the 37th CDBG program year. Once the funding decisions are made, an Annual Action Plan will be prepared, and published for public review and comment at a second public hearing currently scheduled for Tuesday, April 12, 2011. Comments will also be invited at that time. Copies of the draft 2011 Annual Plan will be available at that time at the Finance Department and various locations throughout the City including the Public Library. If you require special assistance in attending these sessions, e.g. sign interpreters, and/or assistance with mobility, please advise Mr. David St. Hilaire, Finance Director at (203) 797-4652. Equal Opportunity Employer/ Affirmative Action

Appeared in: **News-Times** on Friday, 01/21/2011

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## LEGAL NOTICE NOTICE OF PUBLIC HEARING THE CITY OF DANBURY

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Appeared in: *News-Times* on Tuesday, 02/01/2011

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## LEGAL NOTICE OPPORTUNITY FOR PUBLIC INPUT/COMMENT AND

LEGAL NOTICE OPPORTUNITY FOR PUBLIC INPUT/COMMENT AND PUBLIC HEARING ON 2011-2012 CDBG ANNUAL ACTION PLAN The City of Danbury, Connecticut announces the preparation and availability of the draft 2011 - 2012 CDBG Annual Action Plan. The City is required to prepare and submit to HUD an Annual Action Plan each year to identify and prioritize its community development needs and resources and provide information on the activities that will be funded by HUD's 37th year allocation of CDBG dollars. You are invited to attend the second of two Public Hearings on the Action Plan. At the second hearing, an overview of the City's 5 Year Consolidated Plan will be presented, highlighting the activities that are designated as high priority needs for CDBG funding. This will be followed by a presentation of proposed funding activities for the upcoming 37th CDBG program year, which will begin on August 1, 2011. In accordance with the primary objectives of the Housing and Community Development Act of 1987 (as amended) the City of Danbury, Connecticut is awarded on an annual basis, Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Community Development (HUD). Congress allocates these funds with the condition that recipients give maximum feasible priority to activities that principally benefit persons of low and moderate income, aid in the prevention or elimination of slums and blight or meet urgent needs. An opportunity for public comment is being provided for any comments and/or suggestions pertaining to proposed PY37 Year allocations including the reallocation of prior year funds. Total funds available for PY37 are estimated at \$627,000; this figure is only an estimate since we have not yet been advised by HUD as to our actual annual allocation until Congress establishes a budget figure. Proposed activities for PY37 CDBG funding include the following: Hispanic Center - \$8,000 Case Management staff cost; Association of Religious Communities (ARC) - \$21,000 program staff for homeless activities; TBICO - \$10,000 security deposit rental assistance; City of Danbury Homeless Shelter - \$16,000 operating costs; WeCAHR - \$10,000 disability advocacy services; Cherry Street Association - \$10,000 youth tutoring program; Interfaith Aids - \$10,000 "Living Pantry" operating costs; Ability Beyond Disability - \$30,000 ADA and rehabilitation costs for housing for persons with disabilities; Habitat for Humanity - \$75,000 purchase/rehabilitation of affordable housing; Danbury Housing Authority - \$145,000 rehab at Glen Apartments; Spring Street - \$50,000 neighborhood improvements. Repayment of Section 108 - \$122,000; General Administration - \$90,000 and Contingency - \$30,000. In addition to PY37 funding, the City is proposing to reallocate up to \$50,000 for renovations and rehabilitation to correct code and building deficiencies at the City's Homeless Shelter at 5 New Street. The City's second CDBG public hearing for PY37 is planned for Tuesday, April 12, 2011 at 7:00 p.m. in the 3rd Floor Conference Room at Danbury City Hall, 155 Deer Hill Avenue, Danbury, CT. Copies of the proposed PY37 Annual Action Plan will be available commencing March 22, 2011 at the Finance Department and at the Public Library. That date marks the start of the 30-day comment period for public input/comment on the Action Plan and PY37 allocations as well as proposed reallocations from prior years. Any comments and/or suggestions pertaining to the Action Plan or project proposals recommended for funding during the upcoming PY37 Program Year will be appended to the Plan. If anyone requires special assistance in attending this session (e.g. language, sign language, interpretation and/or mobility assistance), please advise the Director of Finance, Mr. David St. Hilaire, (203) 797-4652 at Danbury City Hall at least 3 days prior to the meeting so that such accommodations can be arranged in advance. Equal Opportunity Employer/ Affirmative Action

Appeared in: **News-Times** on Tuesday, ~~03/22/2011~~

<http://ct.mypublicnotices.com>

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Appeared in: **News-Times** on Wednesday, ~~03/30/2011~~

Approved by: myPublicNotices.com

Minutes of Public Hearing #1  
February 8, 2011 7:00 PM  
City Hall - Room 3C

Policy Committee members present: Wagner  
City community development staff present: Gray

Meeting called to order at 7:05 by Larry Wagner, L Wagner & Associates

Introduction by Mr. Wagner re: City's CDBG program is based on a 5-year consolidated plan, annual action plans that follow the needs in the consolidated plan; services to homeless is a significant priority in Danbury.

Explanation of the development of the annual action plan, and review of formula for entitlement grants; explanation of direct/indirect benefit and area benefit, and groups automatically eligible.

Review of public outreach process: application workshop/public hearings.

Focus of first public hearing is to identify community needs; focus of the second public hearing is to hear comment on the particular activities that the Policy Committee decides to fund.

Review of agency responsibilities: quarterly reporting, proper documentation and compliance with the sub-recipient agreement.

Mr. Wagner opened the meeting for comments:

Cherry St. Association – Nancy Knight

Ms. Knight spoke in support of their application for funding for an inter-generational after school tutoring program. The program would expand an existing 3-day program to a 5-day program.

Mr. Wagner requested that they provide their budget for the 3-day program and show the increased cost of a 5-day program. Mr. Wagner also questioned how the group would quantify the outcome of the program. He emphasized that outcome measurement is required. Mr. Wagner also explained the need for proper documentation of students served (that they are low-mod income families, or that they live in eligible block groups).

The only other attendees were also in support of the Cherry St. application.

There being no other public comment the meeting was adjourned at 7:40 PM.

/ag

Minutes of Public Hearing # 2  
April 12, 2011 7:00 PM  
City Hall - Room 2C

Policy Committee members present: Wagner  
City community development staff present: Gray

Meeting called to order at 7:10 by Larry Wagner, L Wagner & Associates

Mr. Wagner opened the meeting by reviewing the purpose of the hearing, and reviewing the activities proposed by the Policy Committee and the funding amounts.

Mr. Wagner briefly reviewed the formula process used by HUD to allocate funds, and emphasized that no final decision could be made by the City until the HUD formula process was complete. Depending on the final funding allocation, the Policy Committee would have to re-evaluate the allocations to sub-recipients.

Member of the public asked who was on the Policy Committee. Mr. Wagner listed the members. He also stated that the timetable for Council approval of the grant would be dependent upon when the final allocations were released by HUD.

Member of the public questioned whether private donations to supplement CDBG funding were acceptable.

Mr. Ben Chianese – Amos House Board of Directors/Danbury City Council asked about unallocated funding.

Ms. Gladys McFarland – Amos House Executive Director requested that the Committee reconsider their funding decision, and provide funds for Amos House.

Nancy Knight – Cherry St Association spoke in support of their expanded tutoring program.

Mike Greene – Interfaith AIDS Ministry spoke in support their application for funding for their food bank. Mr. Greene also discussed Interfaith's efforts to start a "Danbury Food Bank" with other area non-profits, to consolidate donations/volunteerism for better service to the population in need.

David Slater/Rhonda Deletis – Ability Beyond Disability spoke in support of their application and for the need for funding to continue to improve the living facilities for their clients.

Mr. Wagner summarized by reminding all attendees that the City's CDBG grant is a federal program, and that all interested parties should reach out to their federal

elected officials. These officials need to hear from the local agencies that are actually receiving the funding to better understand the importance of continued funding of this program.

There being no other public comment, the meeting was adjourned at 7:45 PM.

/ag

**APPENDIX C**

No written comments received during the public comment period

Minutes of Application Workshop  
January 18, 2011 9:30 AM  
City Hall – Common Council Chambers

Policy Committee members present: Wagner  
City community development staff present: Gray

Meeting called to order at 9:40 AM by Larry Wagner, L Wagner & Associates

Introduction of CDBG program by Mr. Wagner. Discussion of the bipartisan support in Congress for this particular program. Workshop participants and prospective applicants were encouraged to communicate with their Congressional representatives regarding the need for continued funding for the CDBG program.

Review of federal requirements regarding outreach; Mr. Wagner explained mailing of application packets to prior subrecipients and other community groups; application workshop is part of outreach as well as public hearings.

Overview of the City's CDBG program by Mr. Wagner re: consolidated plan, annual action plan, explanation of eligible activities, explanation of national objectives, discussion of examples of ineligible activities (e.g., maintenance, new construction).

Overview of certain groups automatically eligible:  
persons with HIV/AIDS  
homeless  
handicapped  
elderly

Mr. Wagner emphasized the need for applicants to be clear on how projects/activities meet the needs included in the Consolidated Plan.

City would allocate funds based on Program Year 36 levels, but that there would probably be cuts in the amount of federal funding. Social service activities would be hard hit, due to the social service cap of 21.9%.

Mr. Wagner emphasized the timeliness evaluation by HUD; and reviewed importance of projects that are "ready to go"; clarified that non-profits and social service providers must make plans/specs available at their own expense.

Explanation of performance requirements for sub-recipients: the ability to perform/complete project in a timely manner is a top priority. Mr. Wagner also discussed the importance of submitting timely and complete quarterly reports.

Discussion of application/funding review process:

Two public hearings; opportunity for public comment; announcement of funding.

Mr. Wagner reviewed deadline for Program Year 37 applications; application forms now available on the City's website as "fill-in" forms.

Fielded many questions from workshop participants regarding eligibility of specific projects; what information would be acceptable in an application; challenges with proper documentation of eligibility of participants; what constitutes being "ready to go"?

Meeting adjourned at 10:25 AM.

/ag

## **APPENDIX D**

No responses required, no comments

## APPENDIX E

### EXHIBITS

#### List of Exhibits

A. List of local funding commitments for community development projects:

City of Danbury  
Grants and Social Welfare Funding 2011

Downtown Council	\$33,050
Elderly Transportation	\$12,000
Volunteer Center	\$6,075
United Way of Northern Fairfield County	\$417,150
TOTAL	\$468,275

\* United Way funding will be distributed to eligible non-profit organizations meeting community needs.

B. CDBG AAP Publication – Copy of public notice of Fund Availability and list of direct mail contacts.

C. Housing Authority of the City of Danbury Annual and Five Year Plan 2009-2013

D. 2011 (PY37) Action Plan Calendar

See Attached

# Order Confirmation

Ad Order Number  
0001589130

Sales Rep.  
dsettani

Order Taker  
dsettani

Order Source  
E-mail

Customer  
DANBURY PURCHASING

Customer Account  
129382

Customer Address  
155 DEER HILL AVENUE  
DANBURY CT 06810 USA

Customer Phone  
203-797-4657  
203-573-1188

Payer Customer  
DANBURY PURCHASING

Payer Account  
129382

Payer Address  
155 DEER HILL AVENUE  
DANBURY CT 06810 USA

Payer Phone  
203-797-4657  
203-573-1188

PO Number  
55078

Ordered By  
MICHELLE

Customer Fax  
203-573-1373

Customer EMail  
michelle@wagnerassociates.com

Special Pricing  
None

Materials

Promo Type

Blind Box

Affidavits

Proofs

Tear Sheets

0

0

0

Ad Order Notes

Amount Due  
\$192.31

Payment Amount  
\$0.00

Payment Method

Total Amount  
\$192.31

Tax Amount  
\$0.00

Net Amount  
\$192.31

Ad Number  
0001589130-01

External Ad Number

Ad Type  
Legal Liners

Ad Size  
: 2.0 X 31 LI

Color  
<NONE>

Production Method  
AdBooker

Production Notes

Ad Released

No

Pick Up

**CITY OF DANBURY**  
City Taking Applications For Block Grant Funding:

The City of Danbury is accepting applications for funding under its 2011 Community Development Block Grant program for projects which assist low/moderate income families and individuals, eliminate slum and blight conditions or meet urgent needs which affect health and safety within the City.

A pre-application workshop will be held on Tuesday, January 18, 2011 at 9:30 a.m. in the Danbury City Hall, Council Chambers, 3rd Floor, 166 Deer Hill Avenue, Danbury, CT. To review and discuss the Application forms, eligibility requirements and other issues regarding this years funding. It is strongly suggested that potential applicants attend.

Applications are due no later than Tuesday, February 9, 2011 at 2:00 p.m. at: L. Wagner & Associates, 51 Lakeside Blvd. East, Waterbury, CT. 06708. For further information, please call (203) 573-1188.

*Equal Opportunity/Fair Housing*

To: Applicants for City of Danbury PY37 (2011) CDBG Funding  
From: Laurence E. Wagner, Danbury CDBG Program Administrator  
Subject: PY37 Annual Action Plan Preparation  
Date: December 21, 2010

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Today starts the beginning of the City's preparation of its PY37 (2011) CDBG Annual Action Plan. While HUD has not yet officially provided the City with the 2011 funding allocation we are proceeding based on last year's level of \$627,000. Approximately \$100,000 of that will be available for social/public service project funding.

Funds will be available for projects/programs in the areas of housing, community facilities, economic development and public services for activities which will either 1.) Benefit low/moderate income persons, 2.) Eliminate slum and blight or 3.) Resolve an imminent threat to public health or safety for projects starting on or about August 1, 2011.

Completed Applications with supporting documentation must be received at our office no later than 2:00 p.m. on Wednesday, February 9, 2011. Please do not submit applications by fax or e-mail.

Please do not hesitate to call if you have any questions or would like to discuss your project in more detail.

There will be an Application Workshop on Tuesday, January 18, 2011 at 9:30 a.m. in the Danbury City Hall, City Council Chambers, 3<sup>rd</sup> Floor, 155 Deer Hill Avenue, Danbury, CT. to review and discuss the Application, eligibility requirements and other issues regarding this years funding. **It is strongly suggested that all potential applicants attend.**

You will need to submit your proposal with a sufficient level of detail and an adequate level of supporting documentation so that the City can review and evaluate your request. Applications which are vague, do not provide adequate supporting material, or raise questions such as the availability of other funding will delay your projects review and may inhibit funding approval.

Priority will be given to projects which are "ready-to-go" and which can document the current availability of any other financial resources if required. If your project requires architectural or engineering plans or specs you will need to provide these to the City prior to May 1, 2011.

If you have received funds previously the status and progress of your prior project(s) will be considered in PY37 award decisions.

~~In prior years, more requests for funding have been received than there have been funds available so the quality of your proposal and the degree to which it addresses community needs identified in the City's 5-Year Consolidated Plan is critical.~~

We look forward to hearing from you.

# Wagner & Associates

51 LAKESIDE BOULEVARD EAST • WATERBURY, CT 06708 • (203) 573-1188 • FAX (203) 573-1373

2011 (Year 37) CDBG ACTION PLAN CALENDAR

DATE	ACTION	ASSIGNMENT
12/10/10	Action Plan Preparation begins	L. Wagner
12/15/10	Application and outreach packages mailed – ad published	L. Wagner to mail
12/20/10	Mayor's letter to proposed Committee members	Mayor's Office to provide to LWA
1/26/11	Application Workshop Held – City Council Chambers 9:30 a.m.	L. Wagner
1/21/11 2/1/11	Public Notice for Hearing #1 Published 2 times prior to 2/8/11	L. Wagner to adv. directly with newspaper
2/8/11	Public Hearing #1 (Joint hearing on prior activity review and Year 37 Action Plan community needs) 7:00 p.m. City Hall 3 <sup>rd</sup> Floor - Conference Room 3C	L. Wagner/D. St. Hilaire
2/9/11	CDBG Subrecipient applications due at LWA	L. Wagner
2/28/11	LWA preliminary overview of applications to Committee Members	L. Wagner
2/17/11	Policy Committee Meeting 3:00 p.m. – City Hall 2 <sup>nd</sup> Floor Conference Room 2C	Policy Committee/City
3/03/11	Deadline for funding decisions – Policy Committee	Policy Committee
3/22/11	1 <sup>st</sup> Public Notice on comment period and Public Hearing #2 – Published twice prior to 4/12/11.	L. Wagner to adv. directly with newspaper
3/30/11	Second Publication date for 1 <sup>st</sup> Public Notice on comment period and Public Hearing #2	
3/21/11	Draft Action Plan to Danbury	L. Wagner
3/22/11	Draft Action Plan available to public	L. Wagner
3/22/11	30-day public comment period on Plans begins	City
4/12/11	Public Hearing #2 (focus on projects funded) 7:00 p.m. – City Hall 3 <sup>rd</sup> Floor Conference Room 3C	L. Wagner/D. St. Hilaire
4/22/11	Public comment period ends	City
5/24/11	Resolution and letter submitted to City Council for meeting	City
5/24/11	Plan finalized and responses to comments made	L. Wagner
6/07/11	City Council approval	City
6/14/11	Final Plans submitted to Danbury for transmittal to HUD	L. Wagner
6/14/11	Final Plans submitted to HUD	L. Wagner/City

Dates and locations subject to change – Please contact either Larry Wagner (203) 573-1188 or Andi Gray (203) 797-4656 for updated dates and times.

**SUBRECIPIENT APPLICATION & INFORMATIONAL  
MATERIAL**

**FOR**

**DANBURY, CT**

**PY37**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Mayor Mark D. Boughton*

*David W. St. Hilaire  
Director of Finance*

*December 21, 2010*

*CDBG Administrator  
L. Wagner & Associates  
51 Lakeside Blvd East  
Waterbury, CT 06708  
(203) 573-1188*

CITY OF DANBURY  
SUBRECIPIENT APPLICATION FORM 37th PROGRAM YEAR (2010)

APPLICATIONS NEED TO BE AS COMPLETE AS POSSIBLE WITH ALL SUPPORTING DOCUMENTATION ATTACHED. **AN ORIGINAL AND SEVEN (7) COPIES** NEED TO BE SUBMITTED. ALL APPLICATIONS MUST BE SIGNED AND DATED BY APPROPRIATE OFFICIAL.

THE FOLLOWING ITEMS MUST BE ADDRESSED/INCLUDED WITH YOUR APPLICATION:

√	Data	Description
	Project Summary	<p>A brief project description including:</p> <ul style="list-style-type: none"> <li>• need or problem</li> <li>• describe CDBG eligible populations or persons to be served (be specific)</li> <li>• description of project</li> <li>• timetable (project to be completed no later than 7/31/11 and substantially expended by May 31, 2011)</li> <li>• compliance with CDBG eligibility/National Objective</li> <li>• proposed staffing</li> <li>• a location map showing project/service site (see attached map; to be used in addition to location map provided by the applicant)</li> <li>• describe outcome measurement system to be used in detail</li> <li>• Explanation if plans/specs are required and how applicant will provide these to City for review on or prior to May 1, 2011.</li> </ul>
	Financial	<p>Describe:</p> <ul style="list-style-type: none"> <li>• overall project budget</li> <li>• detailed CDBG budget request with monthly estimated cash flow by major project component (starting 8/1/10 – 7/31/11)</li> <li>• commitments for ongoing funding</li> <li>• explanation of existing fiscal management system (reporting, records, accounting principles)</li> <li>• status of other sources of funding</li> </ul>
	Agency Background	<ul style="list-style-type: none"> <li>• years in operation</li> <li>• purpose</li> <li>• type of services provided</li> <li>• number/characteristics of clients served</li> <li>• license to operate</li> <li>• attach any brochures, pamphlets, agency description, etc.</li> </ul>

	Personnel	Describe: <ul style="list-style-type: none"> <li>• proposed CDBG funded staff positions with job description(s)</li> <li>• EEO policy/procedures (attach copy of EEO policy statements or AA Plan)</li> </ul>
	Audit Requirements	Organizations receiving \$25,000 or more in federal financial assistance in a fiscal year <b>must</b> provide a copy of their most recent audit, \$500,000 or non-profit <b>must</b> provide A-133 audit.
	Insurance/Bond/ Worker's Compensation	Indicate if your agency has: <ul style="list-style-type: none"> <li>• Officers and Directors (O&amp;D) liability insurance, pays payroll taxes and has worker's compensation</li> </ul>
	Standard Organizational Documents for Submission	<ul style="list-style-type: none"> <li>• Articles of Incorporation/Bylaws</li> <li>• IRS Non-profit determination letter</li> <li>• List of Board of Directors</li> <li>• Organizational Chart</li> <li>• Financial Statement, including copy of most recent audit</li> </ul>
	Additional Information	Other pertinent information as requested in the application.

<b>POLICY COMMITTEE USE ONLY:</b>
<input type="checkbox"/> Social Service
<input type="checkbox"/> Other

**Community Development Block Grant  
Program  
Subrecipient Application Form  
37th Program Year (2011)**

**Please Type or Print Clearly**

\_\_\_\_\_  
ORGANIZATION NAME

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CONTACT PERSON (NAME/TITLE)

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
FAX NUMBER

Type of Organization (check only one)

Non-Profit

Private

Municipal (City)

Other

Please identify: \_\_\_\_\_

**FUNDING INFORMATION:**

Amount of 37th Year CDBG Funding Requested: \_\_\_\_\_

Applicant's Project Budget for the Coming Year: \_\_\_\_\_

Applicants Total Budget for the Coming Year: \_\_\_\_\_

Project Name/Title \_\_\_\_\_

Project Address/Location \_\_\_\_\_

**A. PROJECT SUMMARY**

Please explain how these funds will be utilized in detail. If funding is requested for more than one project or activity, please submit each one as a separate application. Please be as clear and specific as possible. Lack of detail or clarity may hamper consideration of your request. Please include a proposed project timetable identifying major project elements and an estimate of monthly expenditures for the period August 1, 2011 through July 31, 2012.

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**B. PROJECT/PROGRAM NEEDS**

Please describe in quantifiable and measurable terms, the needs your project will address:

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Please indicate which of the following national objectives of the CDBG program the program/activity will meet:

(check only one)

- \* Benefit to low and moderate income individuals of a limited clientele.
- \* Benefit to low and moderate income families in general.
- \* Benefit to low and moderate income housing stock.
- Elimination of slums and blight in a general area.
- Elimination of slums and blight on a spot basis.
- Elimination of slums and blight as part of an Urban Renewal Project.
- Addressing an urgent need for which other financial resources are not available.

\* Current income limits based on household size are attached.

Clearly explain how the program/activity will meet at least one of the CDBG national objectives selected above and how you will document and maintain records to establish participant benefit and eligibility.

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Please identify which neighborhoods, areas or populations of the City the program(s) or activity (ies) will serve:

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Please specify the location for the proposed program(s) or activity (ies) to be funded and attach a location map if appropriate:

- Specific Address (es) \_\_\_\_\_
- City-wide (only for projects that will serve all City residents)
- Specific Census Tract and/or Block Group Tract # \_\_\_\_\_ Block Group # \_\_\_\_\_

The City has identified the Census Tracts attached as an area in particular need of projects and services over the next several years. How will the proposed project or activity meet the needs of this neighborhood?

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**C. PROGRAM BENEFIT**

1. Please clearly describe how the project will serve the population identified above and the number/ characteristics of the clients to be served by the proposed activity:

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2. Social service activities are required to provide and document an outcome measurement system. How will you provide outcome measurement methodology to quantify the accomplishments of your activity?

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3. How will you verify and document that the people who will benefit from the program/activity meet the low and moderate income requirements as specified by HUD?

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(Income limits attached)

4. Is the purpose of the project (answer any applicable):

- To help prevent homelessness?       Yes  No  
To help the homeless?                     Yes  No  
To help those with HIV or AIDS?       Yes  No

**D. DEMOGRAPHIC DATA**

HUD has modified the collection of race/ethnicity information required from grantees. HUD now requires the use of ten racial categories and one ethnicity category that is spread across all of the race categories. Of the ten new race categories, five are for a single race:

- White
- Black/African American
- Asian
- American Indian/Alaskan Native
- Native Hawaiian/Other Pacific Islander

Five of the ten new racial categories are for multi-race persons:

- American Indian/Alaskan Native & White
- Asian & White
- Black/African American & White
- American Indian/Alaskan Native & Black/African American
- Other/Multi-Race

“Hispanic” is now an ethnicity category that cuts across all races. Those who are White, Black, Asian, Pacific Islander, American Indian, or a Multi-Race may also be counted as being Hispanic if they report so.

Recipients of PY37 CDBG funds will be required to certify that they have reporting systems in place that will meet HUD requirements and will provide that data to the City on a quarterly basis in the following format. If this data is available now please provide it with your Application.

<b>Racial Classifications</b>	<b>Total #</b>	<b># Hispanic or Latino</b>
1. White		
2. Black/African American		
3. Asian		
4. American Indian/Alaskan Native		
5. Native Hawaiian/Other Pacific Islander		
6. American Indian/Alaskan Native & White		
7. Asian & White		
8. Black/African American & White		
9. American Indian/Alaskan Native & Black/African American		
10. Other Multi-Racial		
<b>Totals</b>		

**E. AGENCY BACKGROUND**

Please describe existing Agency/organization, structure, staff size, years in operation, programmatic background, and include information on current or proposed activities relevant to your request.

Mission of Agency

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Please attach copy of any licenses or permits needed to carry out project if applicable.

Describe Key Project Staff Positions and Qualifications:

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Describe proposed new positions to be funded with CDBG funds and attach job description.

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EEO Policy and Procedures: (attach EEO statement and Affirmative Action Plan of Applicant)

**AUDIT REQUIREMENTS**

Organizations receiving \$25,000 or more in federal financial assistance in a fiscal year must secure an audit. Please attach your most recent audit if this applies. Subrecipients receiving \$500,000 or more in a fiscal year must submit an A-133 audit.

**INSURANCE/BOND/WORKERS COMPENSATION**

Does applicant:

- Have Officers and Directors insurance?                     Yes  No
- Have liability insurance?                                     Yes  No
- Pay payroll taxes and workers compensation?            Yes  No

**STANDARD DOCUMENTATION FOR SUBMISSIONS**

Please attach the following as appropriate for your Program:

- 1) Articles of Incorporation/Bylaws
- 2) Non-profit determination - Non-profit organizations must submit tax-exemption determination letters from the Federal Internal Revenue Service and State Department of Revenue Services.
- 3) List of Board of Directors - A list of the current Board of Directors or other governing body of the agency must be submitted. The list must include the name, telephone number, address, occupation or affiliation of each member, and must identify the principal officers of the governing body. Is the Applicant aware of any conflicts of interest or direct familiarity or business relationship with any officials, representatives or employees of the City? If so, please contact the Program Administrator for clarification.
- 4) Authorization to Request Funds - Documentation must be submitted of the governing body's authorization to submit the funding request and authorizing the designated representative. Documentation of the requirement consists of a copy of the minutes of the meeting in which the governing body's resolution, motion or other official action is recorded.
- 5) Organizational Chart - An organizational chart must be provided which describes the agency's administrative framework and staff positions, which indicates where the proposed project will fit into the organizational structure and which identifies any CDBG funded staff positions or shared responsibility.
- 6) Financial Statement - Describe the agency's current fiscal management system including disbursement methods, financial reporting, and record keeping.

**F. ADDITIONAL INFORMATION**

Please list the name of the person(s) who will be responsible for administration of the funds and compliance with CDBG Program Guidelines and Requirements during the course of your project.

\_\_\_\_\_   
Name

\_\_\_\_\_   
Telephone Number

Is this person(s) familiar with the requirements of the CDBG Program?  Yes  No  
If yes, please explain.

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Will the Project/Activity be performed in cooperation with any program(s) sponsored by other agencies, non-profit or community organizations?  Yes  No

If yes, please explain.

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Please include any additional information that may be helpful to the Committee in the space provided below or on a separate sheet of paper.

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I certify that the information presented in this Application is true and correct to the best of my knowledge and belief and that I am the authorized representative to act on behalf of the Applicant.

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Name and Title of Authorized Official      Date

Applications must be received at the following address **no later than 2:00 p.m., February 9, 2011:**  
**(no faxes or e-mails please)**

L. Wagner & Associates, Inc.  
51 Lakeside Blvd. East  
Waterbury, CT 06708  
(203) 573-1188

CDBG Program  
PY37  
Effective 5/14/10  
Until Revised

INCOME LIMITS – DANBURY

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
30% of Median	22,650	25,850	29,100	32,300	34,900	37,500	40,100	42,650
Very Low Income	37,700	43,050	48,450	53,800	58,150	62,450	66,750	71,050
Low-Income	51,600	58,950	66,300	73,650	79,550	85,450	91,350	97,250

## Introduction to Outcome Measurement

### What are Outcomes?

If yours is like most human service agencies or youth- and family-serving organizations, you regularly monitor and report on how much money you receive, how many staff and volunteers you have, and what they do in your programs. You know how many individuals participate in your programs, how many hours you spend serving them, and how many brochures or classes or counseling sessions you produce. In other words, you document program *inputs, activities, and outputs*.

**Inputs** include resources dedicated to or consumed by the program. Examples are money, staff and staff time, volunteers and volunteer time, facilities, equipment, and supplies. For instance, inputs for a parent education class includes the hours of staff time spent designing and delivering the program. Inputs also include constraints on the program, such as laws, regulations, and requirements for receipt of funding.

**Activities** are what the program does with the inputs to fulfill its mission. Activities include the strategies, techniques, and types of treatment that comprise the program's service methodology. For instance, sheltering and feeding homeless families are program activities, as are training and counseling homeless adults to help them prepare for and find jobs.

**Outputs** are the direct products of program activities and usually are measured in terms of the volume of work accomplished—for example, the numbers of classes taught, counseling sessions conducted, educational materials distributed, and participants served. Outputs have little inherent value in themselves. They are important because they are intended to lead to a desired benefit for participants or target populations.

If given enough resources, managers can control output levels. In a parent education class, for example, the number of classes held and the number of parents served are outputs. With enough staff and supplies, the program could double its output of classes and participants.

If yours is like most human service organizations, you do not consistently track what happens to participants after they receive your services. You cannot report, for example, that 55 percent of your participants used more appropriate approaches to conflict management after your youth development program conducted sessions on that skill, or that your public awareness program was followed by a 20 percent increase in the number of low-income parents getting their children immunized. In other words, you do not have much information on your program's outcomes.

**Outcomes** are benefits or changes for individuals or populations during or after participating in program activities. They are influenced by a program's outputs. Outcomes may relate to behavior, skills, knowledge, attitudes, values, condition, or other attributes. They are what participants know, think, or can do; or how they behave; or what their condition is, that is different following the program.

For example, in a program to counsel families on financial management, outputs--what the service produces--include the number of financial planning sessions and the number of families seen. The desired outcomes--the changes sought in participant's behavior or status--can include their developing and living within a budget, making monthly additions to a savings account, and having increased financial stability.

In another example, outputs of a neighborhood clean-up campaign can be the number of organizing meetings held and the number of weekends dedicated to the clean-up effort. Outcomes--benefits to the target population--might include reduced exposure to safety hazards and increased feelings of neighborhood pride.

Sam Hyman  
601 Village Square  
Danbury, CT. 06810

Adriano Echavarria  
6 Whitlock Street  
Danbury, CT. 06810

Judy McAvoy  
27 Topfield Road  
Danbury, CT. 06811

Joe DiSilva  
288 Main Street  
Danbury, CT. 06810

1st Congregational Church of Danbury  
164 Deer Hill Avenue  
Danbury, CT. 06810

Ability Beyond Disability  
4 Berkshire Road  
Bethel, CT 06801

Advent Christian Church  
101 East Pembroke Road  
Danbury, CT. 06813

AIDS Project of Greater Danbury  
30 West Street  
Danbury, CT. 06810

Alternative Center for Education  
Locust & Roberts Avenue  
Danbury, CT. 06810

American Red Cross of  
Western Connecticut  
17 Roberts Avenue  
Danbury, CT. 06810

Pat Waldron  
Veterans Affairs  
155 Deer Hill Avenue  
Danbury, CT. 06810

Gladys McFarland  
Amos House  
34 Rocky Glen Road  
Danbury, CT. 06810

Wilda Hayes, Executive Director  
Ann's Place  
39 Old Ridgebury Road  
Suite 17, P-4  
Danbury, CT. 06810

Rev. Phyllis Leopold, Executive Dir.  
Assoc. of Religious Communities  
325 Main Street  
Danbury, CT. 06810

Assumption Greek Orthodox Church  
30 Clapboard Ridge Road  
Danbury, CT. 06810

Claire Batchler, Director  
Birthright of Greater Danbury  
238 White Street  
Danbury, CT. 06810

Danbury Board of Education  
63 Beaver Brook Road  
Danbury, CT. 06810

Cambodian Fellowship of New Life  
14 Granville Avenue  
Danbury, CT. 06810

Capenter's Union  
Local 210  
6 Crosby Street  
Danbury, CT. 06810

Mark Grasso, Program Director  
Catholic Charities of Fairfield County  
66 West Street  
Danbury, CT. 06810

Elaine Mintz, Director  
Gtr Danbury Nonprofit Resource Ctr  
P.O. Box 2353  
Danbury, CT. 06813

Catholic Family Services  
30 Main Street  
Danbury, CT. 06810

Case Management Program  
Catholic Family Services  
24 Grassy Plain Street  
Bethel, CT. 06801

Program Director  
Center for Human Development  
403 Main Street  
Danbury, CT. 06810

Central Christian Church  
71 West Street  
Danbury, CT. 06810

Cherry Street Association, Inc.  
8 Dr. Aaron Samuels Blvd.  
Danbury, CT. 06810

Church of the Nazarene  
103 Park Avenue  
Danbury, CT. 06810

City Engineer  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

Department of Planning & Zoning  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

Department of Public Works  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

Dept of Health and Human Services  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

Susan Tomanio, Chairman  
Coalition of Agencies Relating to  
Elderly Services  
10 Elmwood Place  
Danbury, CT. 06810

Colonial Hills Baptist Church  
40 Stadley Rough Road  
Danbury, CT. 06810

Robert Poole, Executive Director  
Community Action Committee  
66 North Street  
Danbury, CT. 06810

Sue C. Tenorio, Ed.D.  
Community Resource Center  
One School Ridge Road  
Danbury, CT. 06811

Richard Bilangi, Executive Director  
Connecticut Counseling Center  
60 Beaver Brook Road  
Danbury, CT. 06810

James Maloney, Executive Director  
Connecticut Institute for Communities  
7 Old Sherman Turnpike, Suite 207  
Danbury, CT. 06810

Connecticut Labor Department  
152 West Street  
Danbury, CT. 06810

Linda Kosko, Executive Director  
Danbury Children First  
83 West Street  
Danbury, CT. 06810

Danbury Fire Department  
19 New Street  
Danbury, CT. 06810

Mr. Lance Brevard  
Danbury Guardians Assoc. Inc.  
c/o Danbury Police Department  
375 Main Street  
Danbury, CT. 06810

Michael Carter  
Studio for Extraordinary Training  
10 Federal Road  
Danbury, CT. 06810

Danbury High School  
Clapboard Ridge Road  
Danbury, CT. 06810

Danbury Hospital  
Human Resources Department  
Hospital Avenue  
Danbury, CT. 06810

Dept. of Health and Human Services  
WIC Program  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

Danbury Police Athletic League, Inc.  
35 Hayestown Road  
Danbury, CT. 06810

Danbury Police Department  
375 Main Street  
Danbury, CT. 06810

Mr. Mark Hasskarl, Director  
Danbury Public Library  
170 Main Street  
Danbury, CT. 06810

Susan Thomas, Executive Director  
Danbury Regional Child Advocacy Ctr  
268 Main Street  
Danbury, CT. 06810

Danbury Scott- Fanton  
Museum & Historical Society  
43 Main Street  
Danbury, CT. 06811

Danbury VNA  
4 Liberty Street  
Danbury, CT. 06810

Danbury Youth Services  
91 West Street  
Danbury, CT. 06810

Dorothy Day Hospitality House  
P.O. Box 922  
Danbury, CT. 06810

Carl Meyer  
Dream Homes  
c/o ARC  
325 Main Street  
Danbury, CT. 06810

Deborah Channing  
Escape to the Arts/YMCA  
12 Boughton Street  
Danbury, CT. 06810

Susan Giglio, Executive Director  
Families Network of Western CT  
5 Library Place  
Danbury, CT. 06810

Family & Children's Aid  
75 West Street  
Danbury, CT. 06810

Family Counseling Center  
121 Mount Pleasant Center  
Newtown, CT. 06470

First Church of Christian Scientist  
145 Deer Hill Avenue  
Danbury, CT. 06810

Milena Sangut  
GDMHA  
Department of Mental Health  
64 West Street  
Danbury, CT. 06810

GDMHA  
Single Room Occupancy  
98 Elm Street  
Danbury, CT. 06810

Patti Cohen-Hecht, Executive Director  
Volunteer Center Serving Western CT  
58 Division Street  
Danbury, CT. 06810

Andrea Gartner  
Managing Director  
Danbury City Center  
186 Main Street  
Danbury, CT 06810

WeCAHR  
211 Main Street  
Danbury, CT. 06810

Western Connecticut State University  
Office of the President  
181 White Street  
Danbury, CT. 06810

Bill Curtis  
Harambee Center  
54 West Street  
Danbury, CT. 06810

HART  
62 Federal Road  
Danbury, CT. 06810

Lenin Alfaro, Coordinator  
HDF's Housing Resource Center -  
Initiative  
2 West Street  
Danbury, CT. 06810

Henry Abbott Regional Tech School  
Hayestown Avenue  
Danbury, CT. 06810

Hispanic Center of Greater Danbury  
87 West Street  
Danbury, CT. 06810

Hispanic United Church of Christ  
164 Deer Hill Avenue  
Danbury, CT. 06810

Holy Trinity Russian Orthodox Church  
74 Joe's Hill Road  
Danbury, CT. 06810

AmeriCares HomeFront  
88 Hamilton Avenue  
Stamford, CT. 06902

Linda Cochrane, Executive Director  
Hopeline Pregnancy Center  
P.O. Box 2981  
Danbury, CT. 06813

Program Director  
Housatonic Area Regional Transit  
65 Federal Road  
Danbury, CT. 06810

Housing Authority of the City of  
Danbury  
2 Mill Ridge Road  
P.O. Box 86  
Danbury, CT. 06813-0086

Program Director  
Housing Development Fund  
Danbury Site  
8 West Street  
Danbury, CT. 06810

Immaculate High School  
South Boulevard  
Danbury, CT. 06810

Immanuel Lutheran Church  
18 Clapboard Ridge Road  
Danbury, CT. 06811

Interfaith AIDS Ministries of  
Greater Danbury  
39 Rose Street  
Danbury, CT. 06810

Ms. Karen Thompson, Director  
Interfaith Day Care  
117 Osborne Street  
Danbury, CT. 06810

Karen Thompson, Executive Director  
Interfaith Social Action Corporation  
119 Osborne Street  
Danbury, CT. 06810

Interlude, Inc.  
60 West Street  
Danbury, CT. 06810

JAM Associates  
P.O. Box 2361  
Danbury, CT. 06810-2361

Jehovah's Witnesses  
Payne Road  
Danbury, CT. 06810

John J. Driscoll United Labor Agency  
One Grove Place, Suite 315B  
New Britain, CT. 06053

King Street United Church of Christ  
201 South King Street  
Danbury, CT. 06810

Laborers Int'l Union of N.A.  
Local 675  
7 Harmony Street  
Danbury, CT. 06810

Literacy Volunteers of America  
248 Main Street  
Danbury, CT. 06810

Long Ridge United Methodist Church  
23 Orchard Drive  
Redding, CT. 06875

MCCA  
38 Old Ridgebury Road  
Danbury, CT. 06810-5128

Rev. Henry White  
New Bethel God in Christ  
P.O. Box 301  
Danbury, CT. 06813

Planned Parenthood  
44 Main Street  
Danbury, CT. 06810

Regional Y of Western CT  
12 Boughton Street  
Danbury, CT. 06810

Ms. Karen Messina  
Shelter of the Cross, Inc.  
18 Aaron Samuels Blvd.  
Danbury, CT. 06810

St. Gregory the Great Church  
85 Great Plain Road  
Danbury, CT. 06810

St. James Church  
25 West Street  
Danbury, CT. 06810

St. Peter's Church  
104 Main Street  
Danbury, CT. 06810

Rev. Bobby Gardner  
The Gardner Ministry  
7 Butternut Lane  
Danbury, CT. 06811

United Way  
85 West Street  
Danbury, CT. 06810

Trish Palmer  
Mental Health Association of CT  
345 Main Street  
Danbury, CT. 06810

Newman Center  
7 Eighth Avenue  
Danbury, CT. 06810

William Knight Foundation  
6 Jandee Road  
Danbury, CT. 06811

Sacred Heart of Jesus Church  
12 Cottage Street  
Danbury, CT. 06810

St. Anthony's Maronite Rite Church  
17 Granville Avenue  
Danbury, CT. 06810

St. James African Methodist  
Episcopal Church  
47 Williams Street  
Danbury, CT. 06810

St. Joseph's Church  
8 Robinson Avenue  
Danbury, CT. 06810

TBICO  
39 Rose Street  
Danbury, CT. 06810

Women's Center of Gtr Danbury  
2 West Street  
Danbury, CT. 06810

Ms. Pam Samaha  
CFI  
33 Junction Road  
Brookfield, CT. 06804

Mt. Pleasant AME Zion Church  
69 Rowan Street  
Danbury, CT. 06810

Mr. Mark Nolan  
Nolan Enterprises  
Real Estate Inv. & Dev. Co.  
323 Main Street  
Danbury, CT. 06810

Maureen Moore, Executive Director  
Regional Hospice of Western CT  
405 Main Street  
Danbury, CT. 06810

Salvation Army  
129 Main Street  
Danbury, CT. 06810

St. George Antiochian  
Orthodox Church  
125 Kohanza Street  
Danbury, CT. 06810

Rev. Clifford Hill, Jr.  
St. James AME Church  
47 William Street  
Danbury, CT. 06810

St. Paul's Lutheran Church ECLA  
46 Spring Street  
Danbury, CT. 06810

The Baptist Church of Danbury  
14 Granville Avenue  
Danbury, CT. 06810

Rev. Rubin Bush  
Trinity Christian Tabernacle  
21 East Pearl Street  
Danbury, CT. 06810

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Office of Public and Indian Housing



**HOUSING AUTHORITY OF THE CITY OF DANBURY  
ANNUAL AND FIVE  
YEAR PLAN 2009-2013**

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	<b>PHA Information</b> PHA Name: <b>HOUSING AUTHORITY OF THE CITY OF DANBURY</b> PHA Code: <b>CTO2O</b> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <b>01/2009</b>				
2.0	<b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <b>365</b> Number of HCV units: <b>802</b>				
3.0	<b>Submission Type</b> <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	<b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
					PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	<b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	<b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:  The Housing Authority of the City of Danbury was established on September 9, 1948. The mission of the agency is to provide decent, safe, sanitary, affordable housing and a suitable living environment for low and moderate income people in the City of Danbury and the surrounding towns including Ridgefield, Newtown, Sherman, New Milford, Bethel, Redding, Brookfield, Monroe, Washington, Bethlehem, and Bridgewater.				

5.2

**Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

For the fiscal years 2009-2013, The Housing Authority of the City of Danbury (HACD) has adopted key strategic goals and objectives as follows:

1. Improve the lives of our residents through the implementation of an effective Asset Management strategy.
2. To achieve standard performer designation through improvements in the Agency's core property management functions.
3. To maintain standard performer designation in the management of Housing Choice Voucher (Section 8) Program.
4. Manage and operate quality housing that is affordable and indistinguishable from the surrounding communities.
5. Empower HACD employees through sponsored training and education programs
6. Increase intergovernmental collaboratives between the Housing Authority of the City of Danbury and its network of partners in public safety and social services delivery.
7. Implement a federal Project Based Section Eight Program to facilitate the development of affordable housing opportunities for veterans, seniors and victims of domestic violence.
8. Implement Phase One of HACD's proposed replacement housing strategy that would add HACD's affordable two units to housing inventory.

**PHA Plan Update**

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.-**

a. **HACD CLEARLY DEFINED BOTH STATE AND FEDERAL ADMISSIONS ELIGIBILITY.**

b. **ESTABLISH EQUAL WEIGHTING FOR LOCAL PREFERENCES**

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. **The HACD Annual and Five Year Plan (including attachments) are available for public inspection at:**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

7.0 **Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.** *Include statements related to these programs as applicable. See ATTACHMENT A*

8.0 **Capital Improvements.** Please complete Parts 8.1 through 8.3, as applicable.

8.1 **Capital Fund Program Annual Statement/Performance and Evaluation Report.** As part of the PHA 5-Year and Annual Plan, annually complete and submit the *Capital Fund Program Annual Statement/Performance and Evaluation Report*, form HUD-50075.1, for each current and open CFP grant and CFFP financing. See Attachment B

8.2 **Capital Fund Program Five-Year Action Plan.** As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan*, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. *See Attachment C*

8.3 **Capital Fund Financing Program (CFFP).**  
 Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.

9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. See <b>Attachment D</b></p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan. See Attachment D</b></p>
10.0	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) <b>Progress in Meeting Mission and Goals.</b> Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p><b>HACD has implemented Phase I of Asset Management and has decentralized fifty % of central office function. Additionally HACD has maintained a standard performer designation on both its public housing and Section 8 programs.</b></p> <p>(b) <b>Significant Amendment and Substantial Deviation/Modification.</b> Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" NA</p>

11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> <li>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) <b>See Attachment E</b></li> <li>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) <b>See Attachment F</b></li> <li>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) <b>See Attachment G</b></li> <li>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) <b>See Attachment H</b></li> <li>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) <b>See Attachment H</b></li> <li>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. <b>See Attachment I</b></li> <li>(g) Challenged Elements NA</li> <li>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) <b>See Attachment J</b></li> <li>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only) <b>See Attachment K</b></li> </ul>