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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

David W. St. Hilaire  
Director of Finance

Phone 203-797-4652  
Fax 203-796-1526

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**M E M O R A N D U M**

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**DATE:** 9/19/16  
**TO:** HON. MARK D. BOUGHTON VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*  
**RE:** RESOLUTION- SAVINGS BANK OF DANBURY FOUNDATION GRANT

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Attached for your review is a resolution that will allow the City of Danbury Health and Human Services Department to apply for and accept funding from the Savings Bank of Danbury Foundation.

This funding request is for \$10,000 to assist in Emergency Shelter Operations at 41 New Street. There is no local match required.

The City Council is respectfully requested to consider this resolution at its next scheduled meeting. Please contact me should you require any additional information.

DG/sk

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# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2016

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, Savings Bank of Danbury has made grant applications eligible for funds available to operate our Day Shelter and Evening Homeless Shelter Operations; and

**WHEREAS**, the City of Danbury wishes to make application to Savings Bank of Danbury for the proposed \$10,000 grant to be used for said purpose; and;

**WHEREAS**, the funding period is January 1, 2017 through December 31, 2017; and

**WHEREAS**, if said application is approved, the City of Danbury wishes to accept said funds.

**NOW, THEREFORE, BE IT RESOLVED THAT** Mayor Mark D. Boughton or Scott T. LeRoy, Director of Health & Human Services; is hereby authorized to apply for the aforesaid grant and if said application is approved, to accept said funds and execute any agreements or other documents necessary to effectuate the purposes hereof.



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## CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

### Savings Bank of Danbury Grant Application

#### Impact Statement

Spending Period January 1, 2017 – December 31, 2017.

The City of Danbury relies on the funding from numerous sources to fund expenses associated with operations at the Day and Evening Homeless Shelter.

The total amount being requested through this grant application is \$10,000 to be used for any operational cost. Please note that an application does not guarantee any funds through this grant process. This Grant was identified and verbally approved by the branch office to allow The City to apply as a municipality late in August; this timing did not allow us to meet the deadlines for Septembers City Council Agenda.

To this end, we have asked the Savings Bank of Danbury to reserve this application as a placeholder and pending in their system until an acceptance Resolution by City Council is granted for the Department to apply for and accept grant funds.

There are no matching City of Danbury funds required for the use and acceptance of the grant funds.

It is also critical that our State Legislative Delegation be mindful of the role the City of Danbury plays in assisting homeless individuals in our community. It is critical that we continue to seek continued and increased funding to support our efforts.

Sincerely,

Scott T. LeRoy  
Director of Health & Human Services

All City Services 311  
Eviction Prevention 797-4565  
Information-Referral 797-4589

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 796-1661  
Em. Shelter Fax 796-1660  
WIC Program 797-4638



**Savings Bank  
of Danbury**

**2016 Foundation Grant Application**  
*Deadline: Friday, September 30, 2016*

Please select the appropriate category:

- Affordable Housing
- Arts and Culture
- Community Services and Economic Development
- Education
- Health and Human Service

Agency Name City of Danbury Emergency Homeless Shelter

Agency Tax ID# 06-6001868

Contact Name and Title Scott LeRoy, Director of Health and Human Services

Street Address 41 New Street

City, State, Zip Danbury, Connecticut 06810

Phone 203 797-4625

Fax 203 796-1596

Email s.leroy@danbury-ct.gov

Amount Requested (Max. Award Amount \$10,000) \$10,000.00

Timeframe for which Funds are Needed: January 1, 2017 to December 31, 2017

Please describe the Agency's purpose (attach additional pages if necessary):

The Social Service section of the Danbury Health and Human Services Department seeks to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelter, improving access to medical care and coverage, and improving social conditions for residents via collaboration and advocacy at local, state and federal levels by identifying needs and working to create systems of resources that are inclusive of all residents/clients in need. The Emergency Homeless Shelter provides



www.SBDanbury.com

Continuation of Savings Bank grant application:

20 beds for men (12), women (5) and our homeless veterans (3) population. The City shelter has an operating expense that is/has always been sustained through state and federal funds. Due to Governor Malloy's recent budget cuts affecting social services, our funds to operate the Emergency Night Shelter has been pulled.

Since the City of Danbury does not utilize any City funds to operate the Shelter, there will be an unfortunate chance of the Shelter closing. Not only does the shelter provide its night shelter for our homeless clients, but we offer a Day Center during the morning/afternoon hours by providing showers, laundry services, phone and mail usage, a hot lunch, medical and behavior clinic on Thursday's, etc, and a variety of support services and referrals to other local organizations and agencies.

The shelter also provides weekend services offered through Midwestern Connecticut Council on Alcoholism (MCCA) for those who are suffering from several types of addictions. With all these services offered to our homeless clients, it is the intent of this Emergency Homeless Shelter to reach out to those individuals who are seeking our assistance and "going the extra mile" to provide the needed services to this vulnerable population.

What a tragedy it would be to have to shut down our shelter, thereby, adding the burden of additional clients to case management services offered by community agencies. The funds being requested will benefit low income individuals and those of no income means (homeless/indigent). This limited clientele that participates in the Emergency Shelter's programs and night beds are intended for those persons who are without housing and limited to no financial means to sustain permanent housing and/or a reasonable quality of life.

For the past year, the Emergency Shelter provided protection and sanctuary to 400 unduplicated individuals staying at the night shelter. Approximately 8,388 clients visited the Day Center seeking a multitude of services. The Shelter was also able to address the needs of eleven (11) homeless veterans due to extensive support services and follow-up appointments and Veteran Administration (VA) intervention.

Without any type of support funds, the City's Emergency Homeless Shelter would not be able to meet its objectives for our homeless population. Those of us who work to assist these individuals, who just need the basics of help and understanding, are requesting any type of funding from Savings Bank of Danbury.

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**Savings Bank  
of Danbury**

### 2016 Foundation Grant Application

Please describe the following (use additional sheets if necessary):

1. The Program for which the requested funding will apply
2. The length of time the Program has been in existence

The mission of the Emergency Homeless Shelter is to provide decent, safe and sanitary facilities for our homeless clients. The initial aim of the shelter is to meet our client's basic needs for food, shelter and clothing. Within the shelter setting, staff seeks to provide professional case management and support services that will create access to those systems leading to self efficiency, independence and improved mental, physical, emotional and financial health. Without the support of additional funding sources, the Emergency Shelter would not be able to meet its objectives for our homeless population.

The City Emergency Shelter has been in existence for over 30 years.

How many individuals will this program serve? 20 beds/nighttime. Thousands during daytime.

For Community Reinvestment Act (CRA) purposes please indicate the percentage of your program recipients that are low-income and have an income lower than 150% of the federal poverty guideline: 100%

Has your organization received a "Determination Letter" from the IRS stating that you are exempt from Federal Tax as being described in Section 501(c)(3) of the Internal Revenue Code?

- Yes
- No (if no, please explain) - municipal agency, not a non-profit

Please attach the following documentation:

- A copy of your IRS "Determination Letter"
- A copy of the budget for the Program in need of funding
- A copy of your most recent financial statement
- A copy of your most recent IRS 990
- Documentation of other funding sources received or requested in support of this program
- A list of your current Board of Directors and Officers

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

\*By signing, I hereby give Savings Bank of Danbury specific permission to publish, distribute and/or display photographic images of me. I further grant Savings Bank of Danbury the right to use my name and likeness for publication and/or website and social media use.

Please mail your completed application to:  
Savings Bank of Danbury Foundation, 35 West Street, Danbury, CT 06810 (rev. 5/24/16)