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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the City Council

FROM: David St. Hilaire, Director of Finance *DJH*

DATE: February 22, 2016

CERTIFICATION #5

SUBJECT: Certification of Funds – Registrar of Voters

Pursuant to the attached requests from the Registrar of Voters, I hereby certify the availability of funds for the Presidential Primaries and Training.

These appropriations will come from the Contingency account 002.9300-5855.

The status of the Contingency account is as follows:

Budgeted Amount:	\$475,000
Previous Certifications:	
Charles Ives Authority:	55,404
Holiday Lights:	65,000
Hat City Monument	50,000
Zoom Foundation Fellowship	5,000
State Lobbying Services*	25,000
OPM Transit Grant	25,000
This Request	<u>30,300</u>
Balance:	\$219,296

Please feel free to contact me should you require any additional information.

*Pending Council Approval – referred to Ad Hoc Committee 2/2/16

Attachment



5-1

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

REGISTRARS OF VOTERS
(203) 797-4550

Memorandum

To: Mayor Mark D. Boughton
Members of the City Council

From: Mary Ann Doran, Republican Registrar of Voters
Margaret Gallo, Democratic Registrar of Voters

Date: February 16, 2016

Subject: **Request Additional Funding Appropriations
April 26, 2016 Presidential Primary**

We are hereby requesting \$28,700 (\$21,200 to line item 1060.5040.1000; \$4,900 to line item 1060.5300.2040; \$2,300 to line item 1060.5300.2090; \$300 to line item 1060.5600.2500) be transferred to the Registrar's Office for the Republican and Democratic Primaries to be held on April 26, 2016.

We have attached a copy of the cost break down.

In addition, to the above request, \$1,600 (to line item 1060.5300.2075) is requested for mandatory training as required by new state election laws. Classes are being held prior to the start of the new fiscal year. Additional training will be held after July 1 but those funds will be in the next fiscal budget.

Thank you for your consideration.

April 26, 2016 Presidential Primary BUDGET

5-2

Positions	Number	Cost	Totals
Head Moderator	2		
Absentees	8		
Absentee Checkers	8		
Moderator	7		
Assistants	14		
Table	28		
Tabulator Tenders	28		
Ballot Clerk	28		
Staffing Total	123		
Money			
Head Moderator	2	1000	
Moderators	7	2975	
Assistants	14	5250	
Required Training*	25	375	
Tableworker	28	2800	
Tabulator Tender	28	2800	
Ballot Clerk	28	2800	
Absentees Clerks	8	800	
Absentee Checkers	8	600	
Misc. Staffing - Deputies, etc		1800	
		21200	21200
Ballots - Democrat	3000	1000	
Ballots - Republican	3000	1000	
Sample Ballots	42	210	
Instructions	14	90	
LHS - Program Tabulators	14	900	
Program IVS Machine	7	700	
IVS Phone Lines	7	1400	
Supplies		300	
School Custodian Fees	6	1900	
		7500	7500
		TOTAL	28700

*Training for Moderators, Assistant, Deputies