



6

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the City Council
FROM: David St. Hilaire, Director of Finance *DSH*
DATE: January 25, 2016 **CERTIFICATION #3**
SUBJECT: Certification of Funds –Hat City Monument and Office of Project Excellence

Pursuant to the attached requests, I hereby certify the availability of funds for the following:

Hat City Monument -- up to \$50,000 to match Union Savings Bank funds
Zoom Foundation Fellowship – Cost share of \$5,000 required to host a Zoom Fellow
State Lobbying Services - up to \$25,000 to secure lobbying services

These appropriations will come from the Contingency account 002.9300-5855.

The status of the Contingency account is as follows:

Budgeted Amount:	\$475,000
Previous Certifications:	
Charles Ives Authority:	55,404
Holiday Lights:	65,000
This Request	<u>80,000</u>
Balance:	\$274,596

Please feel free to contact me should you require any additional information.

Attachment

Office of Project Excellence

6-1



January 25, 2016

Honorable Members of the City Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Request of Funds
Internship in the Mayor's office

Dear Members of the Council:

I submit for your consideration the attached Certification of Funds for \$5,000.00 in as a match for an internship placement through the ZOOM Fellowship. These funds will enable the Mayor's office to utilize a recent college graduate for one year for policy and constituent related matters. In exchange for this nominal amount the City will receive a temporary employee for \$50,000-70,000 salary, plus medical and other benefits paid by The ZOOM Foundation. ZOOM Fellows are paid a salary that is commensurate with experience and with the ranges in partnering public offices. The ZOOM Foundation pays all fringe benefits according to the Foundation's own guidelines. Via a contract with The ZOOM Foundation, the Fellows will be employees on loan, in-kind to the partnering public office. Fellows are expected to arrange for their own housing and transportation costs and relocation expenses.

The ZOOM Public Policy Fellowship is designed to develop a sustainable public service leadership pipeline in Connecticut by providing action learning opportunities and leadership development training that empowers emerging leaders to contribute meaningfully to Connecticut's public policy. The Fellowship will support select emerging leaders to increase their impact through the opportunity to work on high-level policy projects in Connecticut and participation in an intensive professional development and network building program.

Thank you for your consideration in this matter.

Truly yours,

A handwritten signature in black ink, appearing to read "Stephen J. Nocera".

Stephen J. Nocera
Director
Office of Project Excellence

CC: Mayor Mark D. Boughton
David St. Hilaire, Finance Director
Dean Esposito, Chief of Staff