



**CITY OF DANBURY**

155 DEER HILL AVENUE

**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

**MEMORANDUM**

TO: Mayor Mark D. Boughton via the City Council  
FROM: David W. St. Hilaire, Director of Finance *DWH*  
DATE: October 22, 2015  
SUBJECT: Certification of Funds -- Danbury Housing Partnership

**CERTIFICATION**

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The attached memo from Director of Health Scott Leroy requests the use of funds in the 'Danbury Housing Partnership' fund for various activities in the 2015-2016 fiscal year.

These funds are being maintained by the City because the Danbury Housing Partnership is not a 501c-3 corporation.

I hereby certify the availability of \$12,932 in the Danbury Housing Partnership account to be utilized as noted. All expenditures must be made in accordance with City procurement and financial procedures and processes.

Should you have any questions, please call me at 797-4652.



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## CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

DATE: October 20, 2015

TO: Honorable Mayor Mark Boughton & Members of the City Council, Danbury

FROM: Scott LeRoy, Director of Health and Human Services

RE: Danbury Housing Partnership Budget

The Danbury Housing Partnership (DHP) is tasked with coordinating community efforts to address homelessness, implement the Ten Year Plan To End Homelessness and encourage the development of affordable housing in the community to support economic growth and diversity.

The Danbury Housing Partnership has decided to become an advisory committee for Western Connecticut State University to continue the annual Project Homeless Connect. It is the intent of the DHP to provide leadership capabilities to the next generation in assisting those individuals in our community that seek all types of assistance.

The Danbury Housing Partnership continues to strive to end homelessness in Danbury. Connecticut is the first leading example in the United States to end Veterans homelessness before December 31, 2015. Our community has made great progress in housing homeless clients. Twenty-five housing vouchers have been assigned to Danbury to provide affordable housing for our chronic homeless. With the assistance of the various agencies and organizations within the Danbury community, the goal of housing will be achieved.

The Partnership budget will be utilized for various single day events to assist our most vulnerable population:

- Materials and supplies such as clothing, bedding, etc. : **\$6,000.00**
- Food and Related Costs such as fundraising events such as Landlord Breakfasts, Homeless Prevention workshops, Employment Assistance, etc.: **\$6,000.00**
- Conferences such as attendance at CCEH annual conference, Fair Housing Workshop/Conferences, Partnership for Strong Communities, etc.,: **\$700.00**
- Training costs such as HMIS training, Rapid Re-Housing, etc.: **\$232.00**

**Total Budget: \$12,932.00**

We request your approval and acceptance of all funding into **DBYHSPART – Danbury Housing Partnership 2010**, and acknowledgement of all efforts of these events and subsequent expenditures.

All City Services 311  
Eviction Prevention 797-4565  
Information-Referral 797-4569

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 796-1661  
Em. Shelter Fax 796-1660  
WIC Program 797-4638