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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

David W. St. Hilaire  
Director of Finance

Phone 203-797-4652  
Fax 203-796-1526

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**M E M O R A N D U M**

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**DATE:** 07/23/15  
**TO:** HON. MARK D. BOUGHTON VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWH*  
**RE:** RESOLUTION-PER CAPITA FY 2016 GRANT ALLOCATION

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Attached for your review is a resolution that will allow the City of Danbury, Department of Health and Human Services, to accept funding from the State of Connecticut, Department of Public Health.

This allocation, in the amount of \$93,726.08, is available from 7/1/15-6/30/16 and will be used to promote programs within the Health and Human Services Department. There is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DST/sk

Cc: S. Leroy

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# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2015

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the State of Connecticut Department of Public Health has made per capita funding available for the 2015-2016 fiscal year to municipalities in accordance with Section 19a-202 of the Connecticut General Statutes; and

**WHEREAS**, the City of Danbury's Health and Human Services Department has formulated a program to promote optimal health quality in the City of Danbury; and

**WHEREAS**, the State of Connecticut has provided the City of Danbury a continuation grant award application in the amount of \$93,726.08 for funding available from July 1, 2015 through June 30, 2016; and

**WHEREAS**, there is no local match required.

**NOW THEREFORE, BE IT RESOLVED THAT** Mayor Mark D. Boughton, or Scott T. LeRoy, Director of Health as his designee, is hereby authorized to apply for and accept said funding and to execute all contracts or amendments to effectuate the purposes thereof.



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## CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

### SFY 2016 PER CAPITA FUNDING APPLICATION

#### Impact Statement

The City of Danbury Department of Health & Human Services relies on the Per Capita Funding Application from the State of Connecticut to fund many Department activities (see attached letter).

The City of Danbury Health & Human Services Department has been awarded \$93,726.08 for the contract year SFY 2016. This is a 5.08% reduction based on the Governor's budget appropriations for the SFY 2016.

The proposed activities to be funded with these monies include, but would not be limited too staffing additional hours, providing additional hours for all health department activities, Homeless services, supplies, food service education for operators, contracts, computer services, supplies, etc...

There are no matching requirements for these funds.

Sincerely,

Scott LeRoy MPH, MS  
Director of Health

All City Services 311  
Eviction Prevention 797-4565  
Information-Referral 797-4569

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 796-1661  
Em. Shelter Fax 796-1660  
WIC Program 797-4638

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STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC HEALTH



Jewel Mullen, M.D., MPH, MBA  
Commissioner

Dannel P. Malloy  
Governor  
Nancy Wyman  
Lt. Governor

July 1, 2015

Mr. Scott T. Leroy, MPH, MS  
Director of Health  
Danbury Health and Housing Department  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: SFY 2015 Per Capita Grant Application

Dear Mr. LeRoy:

Enclosed please find the Per Capita Application for SFY 2016 (for the period July 1, 2015 through June 30, 2016), a copy of the "Guidelines for the Use of Per Capita Funds" and the SFY 2016 Per Capita Allocation Plan.

Full-time departments of health will receive \$1.12 per capita, a 5.08% reduction based on the Governor's budget appropriations for SFY 2016. Please complete the application and return all required submittals by July 30, 2015. The application checklist for required submittals is located on Page 6 of the application.

All applications will be reviewed and approved by the Office Local Health Administration prior to payment. If you have any questions regarding the Per Capita Application, please feel free to contact Sue Walden at (860) 509-7706 or via e-mail at [sue.walden@ct.gov](mailto:sue.walden@ct.gov). Thank You.

Sincerely,

Juanita D. Estrada, M.S.  
Supervisor  
Office of Local Health Administration

Enclosures

cc: Sue Walden, Office of Local Health Administration

STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC HEALTH

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Jewel Mullen, M.D., M.P.H., M.P.A.  
Commissioner



Dannel P. Malloy  
Governor  
Nancy Wyman  
Lt. Governor

**SFY 2016 PER CAPITA FUNDING APPLICATION FOR:**

Danbury Health and Housing Department  
155 Deer Hill Avenue  
Danbury, CT 06810

**SFY 2016 Per Capita Allocation \$93,726.08**

**Population (2013) 83,684**

This application certifies that Danbury Health and Housing Department is in compliance with the following terms of the State Aid to Full-time Health Department Program:

1. The city/town employs a duly authorized full-time Director of Health as defined in **C.G.S. Section 19a-200** "...such director of health shall serve in a full-time capacity, except where a town has designated such director as the chief medical advisor for its public schools under section 10-205, and shall not engage in private practice."
2. The Health Department shall provide the services of a sanitarian certified under Chapter 395 as defined in **C.G.S. Section 19a-200(b)**. Name of Sanitarian \_\_\_\_\_
3. The Health Department shall receive \$1.12 per capita based on the Governor's budget appropriations for SFY 2016 and the most recent population figures if the following criteria are met as defined in **C.G.S. Section 19a-202**, "...(1) employs a full-time director of health, except that if a vacancy exists in the office of director of health or the office is filled by an acting director for more than three months, such municipality shall not be eligible for funding unless the Commissioner of Public Health waives this requirement; (2) submits a public health program and budget which is approved by the Commissioner of Public Health; (3) appropriates not less than one dollar per capita, from the annual tax receipts, for health department services; (4) has a population of fifty thousand or more..."
4. The Health Department shall use per capita funding that directly relates to the overall public health programs required of each local health department/district as defined in **C.G.S. Section 19a-207a**.
5. The health department must complete an annual report as defined in **C.G.S. Section 19a-200**.
6. If this grant application is approved, monies granted will not be used to substitute for funds budgeted for the health department under the normal budgetary process.
7. The information provided on behalf of the health department in this application and attachments is true and correct.

**Name of Individual  
Completing the Application:**

\_\_\_\_\_  
(Please print or type)  
Signature: \_\_\_\_\_

**Director of Health:**

\_\_\_\_\_  
(Please print or type)  
Signature: \_\_\_\_\_

**Chief Elected  
Official:**

\_\_\_\_\_  
(Please print or type)  
Signature: \_\_\_\_\_