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CITY OF DANBURY
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M E M O R A N D U M

DATE: 4/27/15
TO: HON. MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DW*
RE: RESOLUTION- NRWIB- YOUTH EMPLOYMENT FUNDING

Attached for your review is a resolution that will allow the City of Danbury to apply for and accept funding from the Northwest Regional Workforce Investment Board (NRWIB). This funding is available through them from the Department of Labor and is passed through to agencies coordinating employment for area youth.

The Mayor's Office desires to continue to work this year with Danbury Youth Services to facilitate this program. A funding request in an amount not to exceed \$87,000 will be submitted to NRWIB to fund a youth employment program from 7/1/15-8/21/15.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DST/sk



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2015

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Northwest Regional Workforce Investment Board has notified the City of Danbury of a funding opportunity through the State of Connecticut Department of Labor for a Youth Employment Program; and

WHEREAS, this funding is available to cover programs from July 1, 2015 through August 21, 2015 in an amount not to exceed \$87,000; and

WHEREAS, these funds will be 'passed-through' to Danbury Youth Services to oversee and administer employment programs for the participants.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to apply for and accept said funding and to sign any contracts or documents in connection therewith to effectuate the purposes of said grant.

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**CYEP YOUTH PROGRAM
Summer Program 2015
BUDGET: Danbury Youth Services**

Agency: Danbury Youth Services
 Contract Number:
 Funds: \$

CYEP Expenses	Line Item Narrative	NRWIB
1. Participant Wages		20 hours
a. Wages	54 youth x 6 weeks x 20 hours x 9.15	59292.00
b. Fringes Rate		
CT Unemployment		
FICA/Medicare	7.65%	4535.84
Workers Comp	5.15%	3053.54
c. Worker's Comp		
d. Incentives/Stipends		
Sub-Total		66881.38
2. Program Costs		
a. Tuitions		
b. Support Services		
c. Other (specify below):		
Materials and Supplies	supplies	
Sub-Total		
3. Administrative Costs		
a. Wages	Executive Director 40.71 x 4 hours x 8 weeks	1302.72
	Operations Director (Fiscal Officer) <i>Diane Doling</i> 32.45 x 6 hours x 8 weeks	1557.60
	Program Coordinator <i>Joseph Dobblus</i> 34.00 x 20 hours x 8 weeks	5440.00
	one (1) Site Supervisors <i>Maureen Simalchik</i> 20.00 x 22 hours x 6 weeks	2640.00
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b. FICA	7.65%	1038.89
c. CT Unemployment Ins.	1.90%	258.03
d. Worker's Comp	3.22% Clerical	92.10
d. Worker's Comp	5.15% Program	552.08
e. Fringe Benefits		
f. Supplies		100.00
g. Other (specify below): Milenge	50@0.51/miles 8 weeks	204.00
Administrative	Facility costs (Mortgage, Utilities, Ins, telephone, etc)	1245.00
Payroll	New Employee \$4.50 each x 54	243.00
	Payroll Cost per pay period 2.65 x 4 x 54	572.40
	W-2 cost \$6.30 x 54	340.20
Annual audit		1000.00
GRAND TOTAL		86107.40