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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810-7769**

**DAVID ST. HILAIRE**  
**DIRECTOR OF FINANCE**

**(203) 797-4652**  
**FAX: (203) 796-1526**

**MEMORANDUM**

**TO:** Mayor Mark D. Boughton via the City Council  
**FROM:** David W. St. Hilaire, Director of Finance *DW*  
**DATE:** September 22, 2014  
**SUBJECT:** Re-Appropriations & Budget Transfers

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Any funds encumbered but unspent as of June 30 in the General and Ambulance Funds must be re-appropriated to the current fiscal year. City Council approval of the re-appropriations is required so outstanding purchases can be completed and equipment accepted.

Based on the financial estimates, I hereby certify the availability of \$232,333.09 to be re-appropriated to the General Fund accounts and \$102,473.25 to be re-appropriated to the Ambulance Fund accounts as per the attached listing. A detailed list of purchase orders is on file in the Legislative Assistant's office.

Also attached is a listing of budget transfers necessary to close the 2013/2014 fiscal year.

I respectfully request the City Council's approval of the re-appropriations and budget transfers. Please feel free to contact me should you require any additional information.

DWS/dg

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### Reserve for Encumbrances 06/30/14

Department	Account Number	Encumbered Balance
<b>Finance</b>		
	002.1080.100-5300.2010	1,625.00
<b>Purchasing</b>		
	002.1140.5500.2420	400.00
<b>Town Clerk</b>		
	002.1160.5300.2040	8,547.97
<b>Permit Coordination</b>		
	002.1190.5600.2535	222.00
<b>Human Resources</b>		
	002.1270.5300.2095	1,164.49
<b>Public Buildings</b>		
	002.1340.5700.2700	650.00
<b>City Hall Building</b>		
	002.1350.5500.2405	1,709.00
<b>Library Building</b>		
	002.1360-5500.2405	12,234.37
<b>Police Station Building</b>		
	002.1371.5300.2040	2,495.00
<b>Police Department</b>		
	002.2000.100-5600.2500	558.84
	002.2000.100-5600.2565	41.79
	002.2000.100-5600.2575	18,998.78
	002.2000.100-5700.2795	1,179.00
<b>Fire Department</b>		
	002.2010.100-5300.2010	21,966.70
	002.2010.100-5500.2405	2,553.84
	002.2010.100-5600.2555	1,549.00
	002.2010.100-5700.2755	670.40
<b>Highways</b>		
	002.3001.5700.2725	10,040.00
<b>Park Maintenance</b>		
	002.3005-5300.2040	3,230.00
<b>Public Buildings - Maint &amp; Repair</b>		
	002.3010.5300.2040	30,751.58
	002.3010.5500.2405	6,107.37
<b>Equipment Maintenance</b>		
	002.3020.5500.2415	14,846.25
<b>Recycling/Solid Waste</b>		
	002.3030.5300.2010	24,200.25
<b>Engineering</b>		
	002.3040.5300.2010	8,700.00
	002.3040.5500.2430	8,765.05
	002.3040.5600.2500	425.41
<b>Construction Services</b>		
	002.3041.5300.2040004	4,215.00
<b>Health &amp; Human Services</b>		
	002.4000.5300.2005	2,000.00
<b>Danbury Public Library</b>		
	002.7000.100-5300.2040	4,826.00
	002.7000.100-5600.2500	405.00
	002.7000.100-5700.2700	33,684.00
<b>Recreation</b>		
	002.7002.5600.2580	3,571.00
<b>Total General Fund</b>		<b>232,333.09</b>
<b>Ambulance Fund</b>		
	005.2011.5300.2135	100,000.00
	005.2011.5700.2795	2,473.25
<b>Total Ambulance Fund</b>		<b>102,473.25</b>