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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
DIRECTOR FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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**M E M O R A N D U M**

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**DATE:** 4/21/14  
**TO:** HON. MARK D. BOUGHTON VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*  
**RE:** RESOLUTION- SBHC FY 13/14 ADDITIONAL FUNDING

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Attached for your review is a resolution that will allow the City of Danbury Health and Human Services Department to accept additional funding from the State of Connecticut Department of Public Health for the current contract.

The existing three-year contract which expires 6/30/16 will be increased by \$861. The total contract amount will be \$1,490,901, with an allocation of \$497,828 for Year 1, and Years 2 and 3 of \$496,967.

The City Council is respectfully requested to consider this resolution at the next City Council meeting.

DST/sk

cc: S. LeRoy



# RESOLUTION

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CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2014

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

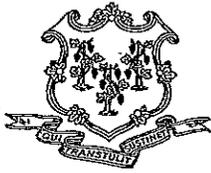
**WHEREAS**, the State of Connecticut Department of Health Services has notified the City of Danbury Health and Human Services Department of a COLA (Cost of Living Adjustment) increase for the existing SBHC contract; and

**WHEREAS**, the current three (3) year grant period, covering July 1, 2013 through June 30, 2016, will be increased by \$861, for an amount not to exceed \$1,409,901; and

**WHEREAS**, this additional funding is to be used by June 30, 2014, increasing Year One to \$497,828, with Years Two and Three funding levels at \$496,967.

**NOW, THEREFORE, BE IT RESOLVED THAT** Mark D. Boughton, Mayor of the City of Danbury or Scott T. Leroy, Director of Health, as his designee, is hereby authorized to apply for and accept said grant funds and to take all actions necessary to effectuate the purposes hereof.

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**Department of Public Health.  
Contracts & Grants Management Section  
PO Box 340308, 410 Capitol Ave., MS#13 GCT  
Hartford, CT 06134-0308  
Telephone: (860) 509-7704 FAX: (860) 509-8210**

March 27, 2014

Mark D. Boughton, Mayor  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Amendment to #2014-0014  
Contract Period: 7/1/13 through 6/30/16  
Contract for: School Based Health Centers

Dear Mayor Boughton:

Enclosed is an amendment, DPH Log #2014-0014-1, to the above referenced Contract. The purpose of this amendment is due to SFY'14 COLA increase and the implementation of the Federal Affordable Care Act reduction allocation. Please review and return the amendment following the procedure explained below. It is important that the signed/sealed amendment and other required submittals be returned to the department by **April 7, 2014**. You will receive a copy of the amendment to the Contract once it has been executed by the Department.

- **Secretarial Certification:** All contractors are required to have a resolution passed by their governing body giving the official who signs this contract the authority to do so. The Secretarial certification verifies that the authorization to sign contracts is in place on the date the contract is signed. Instructions and a sample sheet are enclosed. One original signed and sealed Secretarial certification should be returned with your contract. Your agency's seal must be embossed on the lower left side under the "title" of the certifying official. **(Any type of correction fluid/tape is not acceptable!)**
- **Acceptances and Approval Page:** The individual indicated on the Secretarial certification as authorized to sign the contract must sign the Acceptances and Approval page of the contract under the "By the Contractor" section, on the line marked "Signature (Authorized Official)". The authorized individual should sign his/her name exactly as it appears on the Secretarial certification. Type your agency's legal name, the name and title of the authorized official and the date the document was signed. In addition, your agency's legal seal must be embossed on the Acceptances and Approvals page if it is not embossed on the Secretarial Certification. **(Any type of correction fluid or tape is not acceptable!)**
- **Certification Requirements:** On July 13, 2006, Governor M. Jodi Rell issued Executive Order No. 7C which repealed Executive Orders No. 7, 7A, and 7B in their entirety. Effectively the certification requirements of Executive Order No. 7B were adopted by and incorporated into 7C. Certification requirements of Executive Order 7C were expanded to include a Campaign Contribution Certification, Consulting Agreement Certification, and an annual gift/campaign contribution recertification for all state contracts between state agencies and private entities with a value of \$50,000 or more in a calendar or fiscal year. Public Act 11-229 made changes to filing requirements, timelines and certification language effective October 1, 2011. Re-Certification forms are required anytime there is a change in the filed information. Blank forms are included with your Contract package in the event you meet this condition during the Contract term and must file a new/revised Certification. **Please retain such forms for future use as needed.** For further information please feel free to contact us or visit the Office of Policy and Management website at: [http://www.ct.gov/opm/cwp/view.asp?a=2982&q=386038&opmNav\\_GID=1806](http://www.ct.gov/opm/cwp/view.asp?a=2982&q=386038&opmNav_GID=1806)

Because the term of this Contract exceeds one year, Gift and Campaign Contribution Re-Certification form(s) are included to provide the required annual update(s). The Re-Certification forms are identical to the regular Gift and Campaign Contribution Certification forms except the "Annual Update....." box is checked rather than the "Initial....."

box. Annual update forms must be signed, dated and returned to the Contracts and Grants Management Section on the date indicated in the contract payment schedule to prevent withholding of future contract payments.

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- **Invoices:** Please sign the enclosed invoices, but do not date them. Return the signed invoices with the original signed contract. This will help speed the payment process.

Thank you for your cooperation.

Sincerely,

Brenda L. West  
Fiscal Administrative Officer  
Contracts and Grants Management Section

cc: Meryl Torn/PHI-Family Health

APR 08 2014

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## CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

### IMPACT STATEMENT

#### CT State DPH Continuation Funding Application

School-Based Health Centers

Contractor: City of Danbury

Subcontractor: Connecticut Institute For Communities, Inc. (CIFC)

Contract Period: July 1, 2013 - June 30, 2016

Original Allocation: \$1,490,901.00

Amended Allocation: \$1,491,762.00 (+\$861.00)

FY 2013-2014: \$497,828

FY 2014-2015: \$496,967

FY 2015-2016: \$496,967

#### Program Impact

The purpose of this contract amendment (DPH Log #2014-0014-1) is due to SFY'14 COLA increase and the implementation of the Federal Affordable Care Act reduction allocation resulting in a net additional \$861.00 in funding allocated in FY 2013-2014.

This additional grant funding will further enable the CIFC, as subcontractor for this grant initiative, to continue efforts to address unmet health needs of the community's adolescent population through the provision of quality medical and mental health services. Further benefits will be achieved through the removal of potential barriers to education, namely unmet health conditions, which can interfere or hinder an adolescent's capacity to learn. The primary beneficiaries of these services will be students enrolled in Danbury High School, Broadview Middle School and Rogers Park Middle School.

This impact will be achieved through the maintenance of established State licensed outpatient clinics located on the grounds of Danbury High School, Broadview Middle School, and Rogers Park Middle School. Professional medical and mental health care services will be easily accessible to students, conducted in a confidential manner, and provided at no out of pocket cost to students or their family. Outreach measures targeting the student population will be carried out by program staff and will include health promotion and disease prevention strategies.

#### Fiscal Impact

The contract amendment will result in an additional \$861.00 awarded in the last payment period FY 2013-14, resulting in a total award of \$497,898 for the first year contract period only.

#### Anticipated Grant Lifetime

The current contract covers a three-year funding cycle commencing July 1, 2013 and concluding June 30, 2016. As with all State contracts, funding is contingent on passage of a State budget.

Medical Outreach 797-4567  
Eviction Prevention 797-4565  
Information-Referral 797-4569

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 796-1661  
Em. Shelter Fax 796-1660  
Administration 796-1504