



14

**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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**MEMORANDUM**

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**DATE:** 3/18/2014  
**TO:** MARK D. BOUGHTON VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*  
**RE:** RESOLUTION-DIAL-A-RIDE TRANSIT SERVICE

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Attached for your review is a resolution that will allow the City of Danbury to participate in the enhanced regional municipal 'Dial-A-Ride' matching grant program through the State of Connecticut Department of Transportation.

This resolution allows the City of Danbury to designate HART (Housatonic Area Regional Transit) to make application for this transit funding for the 2014/2015 fiscal year. The local match is met by the City's annual allocation to HART in the adopted budget.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DST/sk

14-1



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2014

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the State of Connecticut Department of Transportation (ConnDOT) provides matching grants for the enhanced regional municipal dial-a-ride transit service as operated in this area by the Housatonic Area Regional Transit system ("HART"); and

**WHEREAS**, state law requires that participating municipalities make application for said funding through a designated transit district or system (HART); and

**WHEREAS**, a local match of fifty percent (50%) is required; and

**WHEREAS**, authorization to participate in the regional application for the program is necessary.

**NOW, THEREFORE BE IT RESOLVED THAT** Mayor Mark D. Boughton or his designee be and hereby is authorized to negotiate and execute all necessary agreements or other documents on behalf of the City of Danbury, with ConnDOT and with or on behalf or in conjunction with HART in order to accomplish the purposes hereof.

14-2

Management Plan for a State Matching Grant Program for Elderly  
and Disabled Demand Responsive Transportation

Enacted in C.G.S. 13b-38bb

State Fiscal Year 2015 Program

State of Connecticut  
Department of Transportation  
Bureau of Public Transportation



Sue Kaminski <s.kaminski@danbury-ct.gov>

**FW: Coordinated 13b-38bb dial-a-ride grant application**

**Rick Schreiner** <ricks@hartransit.com>  
To: "s.kaminski@danbury-ct.gov" <s.kaminski@danbury-ct.gov>

Tue, Mar 11, 2014 at 4:17 PM

**Richard A. Schreiner**

Director of Service Development

HARTransit

62 Federal Road

Danbury, CT 06810

www.HARTransit.com

(o)203-744-4070 x129

(f) 203-744-0764



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**From:** Rick Schreiner  
**Sent:** Tuesday, February 25, 2014 2:06 PM  
**To:** 'firstselectman@bethel-ct.gov'; 'btinsley@brookfieldct.gov'; 'M.Boughton@danbury-ct.gov'; 'w.shepperd@danbury-ct.gov'; 'schapman@newfairfield.org'; 'mayor@newmilford.org'; 'first.selectman@newtown-ct.gov'; 'selectman@ridgfieldct.org'  
**Cc:** Dave Hannon (dhannon@hvceo.org); Ginny Giovanniello (GGiovanniello@brookfieldct.gov); 'Susan Starr'  
**Subject:** Coordinated 13b-38bb dial-a-ride grant application

Good afternoon:

I've attached the certifications and model resolution needed for HARTransit to complete the consolidated application process for the state 13b grant, as discussed at the last HVCEO meeting. This grant helps support

3/17/2014

City of Danbury, CT Mail - FW: Coordinated 13b-38bb dial-a-ride grant application

14-4

bus service for seniors and persons with disabilities throughout the region.

For those not familiar with the process, the authorizing resolution doesn't need to be submitted with the grant, but municipalities typically complete them and keep them on file.

- The grant assignment certification should be signed by the Chief Elected Official.
- The maintenance of effort certification needs to be signed by the Chief Fiscal Officer (CFO). If your proposed municipal budget for transportation remains at least the same, the CFO should sign off on version A. Version B is completed if plans are to reduce municipal funds for transportation.
- The state also requires a copy of the FY 15 proposed budget for transportation with the grant submission.

I have already spoken with most of the staff people I've worked with in past years about getting the necessary paperwork together so HARTransit can submit the grant.

Please let me know if there are any questions.

Best,

**Richard A. Schreiner**

Director of Service Development

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