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## CITY OF DANBURY

OFFICE OF THE MAYOR  
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MARK D. BOUGHTON  
MAYOR

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February 24, 2014

Hon. Members of the City Council  
City of Danbury

Dear Council Members:

In September 1974, the Danbury Common Council adopted an ordinance establishing the Commission on Aging. Since that time and with the establishment of the Department of Elderly Services, the senior citizens of Danbury have benefited from the hard work of both the paid department staff and the volunteer commissioners.

Given the changes in the way the City delivers services and support to our seniors, the time has come to revise the language of our ordinances. As you will see, the changes seek to both recognize and emphasize the collaborative nature of the effort of both the Commission and the Department. Attached you will find a copy of the proposed revisions for your review and consideration.

Sincerely,

Mark D. Boughton,  
Mayor

Attachments

The provisions of sections 2-535, 2-536 and 2-537 of the Code of Ordinances of Danbury, Connecticut be and hereby are repealed and the following are substituted in their place:

**Sec. 2-535. Same -- Members.**

(a) *Composition.* The commission on aging shall consist of nine (9) members. All commission members shall be resident electors of the City of Danbury and shall be appointed by the Mayor and confirmed by the City Council.

(b) *Terms of office.* The terms of office for each member shall be for a period of three (3) years. Any vacancy in the membership of the commission which THAT may occur through death, resignation, or otherwise may be filled for the unexpired portion of the term of such member by Mayoral appointment and City Council confirmation.

(c) *Alternate members.* There shall be three (3) alternate members to the Commission on Aging who shall be appointed by the Mayor and confirmed by the City Council.

(1) The term of office of alternates shall be three (3) years ending on January 1.

(2) Any vacancy in the office of an alternate which THAT does not arise from the expiration of a term of office shall be filled by the Mayor for the unexpired portion of the term and confirmed by the City Council.

(3) IF A REGULAR MEMBER OF THE COMMISSION IS ABSENT, THE PRESIDING OFFICER SHALL DESIGNATE AN ALTERNATE TO ACT, CHOOSING ALTERNATES IN ROTATION SO THAT THEY SHALL ACT AS NEARLY EQUAL A NUMBER OF TIMES AS POSSIBLE. When duly acting in place of an absent member, such alternate members shall have all the powers and duties set forth in this section OF A REGULAR MEMBER.

(d) *Compensation; expenses.* The members of the Commission shall serve without compensation but may be reimbursed for reasonable expenses incurred as part of their official duties.

**Sec. 2-536. Same -- Powers and duties.**

The Commission on Aging may organize itself in whatever manner it may determine in order to carry out to the fullest extent the duties set forth ~~in this section;~~ HEREIN, including THE COMMISSION SHALL HAVE the power to ADOPT BYLAWS, establish OPERATING PROCEDURES, CREATE advisory committees on special subjects, to solicit and SUBJECT TO THE APPROVAL OF THE CITY COUNCIL, accept gifts and grants, and to act as the official agency of the City of Danbury on the aging. IN THAT CAPACITY THE COMMISSION SHALL WORK COLLABORATIVELY WITH THE DEPARTMENT OF ELDERLY SERVICES AND SHALL ADVISE THE MAYOR, AND THE CITY COUNCIL WHEN APPROPRIATE, OF ISSUES RELATING TO SENIORS AND OF OPPORTUNITIES TO IMPROVE THE QUALITY OF LIFE FOR DANBURY'S SENIOR CITIZENS.

**Sec. 2-537. Same -- Functions.**

The purpose of the Commission on Aging is to SEEK OPPORTUNITIES TO IMPROVE AND SUSTAIN THE QUALITY OF LIFE FOR THE SENIOR CITIZENS OF DANBURY. TO THAT END, THE COMMISSION ON AGING SHALL study the needs of and eordinate ADVISE THE DEPARTMENT OF ELDERLY SERVICES,

THE MAYOR AND THE CITY COUNCIL REGARDING THE IMPLEMENTATION AND COORDINATION OF programs, EVENTS AND PRESENTATIONS THAT WILL IMPROVE AND SUSTAIN THE QUALITY OF LIFE for the aging in SENIOR CITIZENS OF Danbury. THE SCOPE OF THIS WORK SHALL INCLUDE BUT NOT BE LIMITED particularly in relation to the fields of housing, economic-ECONOMICS, employment, health, recreational-RECREATION, EDUCATION, TRANSPORTATION AND SAFETY and other related matters. IN ADDITION, THE COMMISSION SHALL STIMULATE PUBLIC AWARENESS OF THE CHALLENGES ASSOCIATED WITH AGING AND IDENTIFY WAYS TO EASE THE TRANSITION TO SENIOR CITIZENSHIP. The Commission shall also analyze the services for the aged provided TO SENIOR CITIZENS by the community, AND BY both by public and private agencies, and shall make recommendations to the DEPARTMENT OF ELDERLY SERVICES, THE Mayor and THE City Council regarding the development and integration of public and private agencies in cooperation with the State of Connecticut and other services to the extent possible FOR SENIOR CITIZENS. THE COMMISSION SHALL UPON AND SHALL WORK COLLABORATIVELY WITH THE VARIOUS DEPARTMENTS OF CITY GOVERNMENT WHENEVER THE EXPERTISE OF THOSE DEPARTMENTS COULD BE OF BENEFIT TO THE COMMISSION. ~~It shall stimulate public awareness of problems and it shall propose new programs concerning the aging.~~

Deletions are shown by strikethrough. Additions are capitalized and underlined.



# ORDINANCE

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## CITY OF DANBURY, STATE OF CONNECTICUT CITY COUNCIL

A.D. 2014

**Be it ordained by the City Council of the City of Danbury:**

The provisions of sections 2-535, 2-536 and 2-537 of the Code of Ordinances of Danbury, Connecticut be and hereby are repealed and the following are substituted in their place:

**Sec. 2-535. Same -- Members.**

(a) *Composition.* The commission on aging shall consist of nine (9) members. All commission members shall be resident electors of the City of Danbury and shall be appointed by the Mayor and confirmed by the City Council.

(b) *Terms of office.* The terms of office for each member shall be for a period of three (3) years. Any vacancy in the membership of the commission that may occur through death, resignation, or otherwise may be filled for the unexpired portion of the term of such member by Mayoral appointment and City Council confirmation.

(c) *Alternate members.* There shall be three (3) alternate members to the Commission on Aging who shall be appointed by the Mayor and confirmed by the City Council.

(1) The term of office of alternates shall be three (3) years ending on January 1.

(2) Any vacancy in the office of an alternate that does not arise from the expiration of a term of office shall be filled by the Mayor for the unexpired portion of the term and confirmed by the City Council.

(3) If a regular member of the commission is absent, the presiding officer shall designate an alternate to act, choosing alternates in rotation so that they shall act as nearly equal a number of times as possible. When duly acting in place of an absent member, such alternate members shall have all the powers and duties of a regular member.

(d) *Compensation; expenses.* The members of the Commission shall serve without compensation but may be reimbursed for reasonable expenses incurred as part of their official duties.

**Sec. 2-536. Same -- Powers and duties.**

The Commission on Aging may organize itself in whatever manner it may determine in order to carry out to the fullest extent the duties set forth herein. The commission shall have the power to adopt bylaws, establish operating procedures, create committees on special subjects, solicit and subject to the approval of the City Council, accept gifts and grants, and to act as the official agency of the City of Danbury on the aging. In that capacity the commission shall work collaboratively with the Department of Elderly Services and shall advise the Mayor, and the City Council when appropriate, of issues relating to seniors, and of opportunities to improve the quality of life for Danbury's senior citizens.

**Sec. 2-537. Same -- Functions.**

The purpose of the Commission on Aging is to seek opportunities to improve and sustain the quality of life for the senior citizens of Danbury. To that end, the Commission on Aging shall study the needs of and advise the Department of Elderly Services, the Mayor and the City Council regarding the implementation and coordination of programs, events and presentations that will improve and sustain the quality of life for the senior citizens of Danbury. The scope of this work shall include but not be limited to the fields of housing, economics, employment, health, recreation, education, transportation and safety. In

addition, the Commission shall stimulate public awareness of the challenges associated with aging and identify ways to ease the transition to senior citizenship. The Commission shall also analyze the services provided to senior citizens by the community and by both public and private agencies, and shall make recommendations to the Department of Elderly Services, the Mayor and the City Council regarding the development and integration of services for senior citizens. The commission shall call upon and shall work collaboratively with the various departments of city government whenever the expertise of those departments could be of benefit to the commission.