



# CITY OF DANBURY

## HEALTH, & HUMAN SERVICES DEPARTMENT

155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office

203 - 797-4625

Fax 796-1596

Social Services Office

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Fax 797-4566

Mayor Mark D. Boughton  
City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

November 21, 2013

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Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The October 2013 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Service, including the Housing, Food Service, Lead Poisoning Prevention, Social Services transition, Seasonal Work, School Based Health Centers transition and Environmental Health which identify specific inspections, tasks and hours provided by our staff.

Main Topics: The Department continues to work on the computer systems to test and update our inspector's programs to produce reports so the public may have access to inspection results and improve partnerships with the Hospital and other medical clinics to improve services have continued as well. **On Friday December 13, 2013, the Greater Danbury Continuum of Care in conjunction with the City of Danbury's Housing Partnership and Social Services Department will host the Seventh Annual Project Homeless Connect.** The event will be held at WCSU's, 181 White Street, Danbury CT in the Bill Williams Gymnasium on Osborne Street. **Doors open at 9am.** You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

Scott T. LeRoy, MPH, MS  
Director of Health & Human Services

All City Services 311  
Eviction Prevention 797-4565  
Information-Referral 797-4569

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 796-1661  
Em. Shelter Fax 796-1660  
WIC Program 797-4638



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November 21, 2013

TO: Danbury City Council

FROM: Daniel Barody, Associate Director

RE: Monthly Status Report – Housing, Food Service & Environmental Health Division  
October, 2013

## October 2013

### Housing, Food Service & Environmental Division Combined Stats Report

Inspection / Hours	Oct. 2013	Year to Date (fiscal)
Hazardous Materials Management & Public Health Preparedness (hours)	108	484
Wetlands / Water Resources (hours)	172	632
# Land Use Evaluations (Septic Systems and Well Water Supply)	172	503
# Housing Inspections	71	399
# Food Service Inspections	131	527
# General Nuisance / Miscellaneous Inspections	212	705

See attached narrative

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## *Environmental Health Division Narrative Report*

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The status of major project and program activities of the Environmental Health Division (EHD) for October, 2013 can be summarized as follows.

### **Wetlands / Water Resource Management:**

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA). The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

### **Program Planning and Administration:**

The Director of Health (DOH) and Associate Director continued to coordinate various environmental programs. New employees both full time and part time are attending training courses to obtain required certifications.

### **Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:**

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

### **Land Use:**

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

### **Hazardous Materials Management & Public Health Preparedness:**

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness Grants.



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## ***HOUSING AND FOOD PROTECTION PROGRAM NARRATIVE***

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The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The inspectors were not required to make court appearances. Several other cases were resolved by the City's attorneys prior to court hearings being held. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Our Department inspectors serve as the liaison's to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system. Food service inspections for the month were affected by the extended leave of a full-time food service inspector.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. Preparations were also made to deal with the increased activity expected to result from the implementation of Connecticut's new law that mandates universal blood lead testing of all children in Connecticut. The law went into effect on January 1, 2009 and has resulted in an increase in department activity in the monitoring and follow up of child blood lead test results. Increased testing may also result in the need for more mandatory environmental inspections by the department to address individual cases of elevated blood lead levels. The law also lowers the action level for triggering such investigations. The department also performed functions as a community partner in the LAMPP Program during the month. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is under consideration by LAMPP. In addition, the Health department has submitted program grant application to the HUD Healthy Homes Production and LAMPP. Danbury as a partner will be included in this exciting initiative!

Services to the Health Department and Danbury Home owners will include: Health Intervention providing, Rug replacement; Ventilating fan installation; Mold/mildew removal, etc. LAMPP will provide training the following: Training on healthy homes issues, Assessment tools (HUD Program & IPAD), Training on assessment process. LAMPP will also provide energy efficiency assessments of homes partnering with Northeast Utilities



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TO: Mayor Boughton and City Council

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FR: Social Services

RE: Activities during October, 2013

## **Mission Statement:**

Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelters; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying and working to create systems of resources that are inclusive of all residents/clients in need.

The following are the highlights from our Social Services activities for September, 2013:

1. Our Housing Caseworker managed approximately 42 active cases.
2. The Day Center, located at the Emergency Shelter, had approximately 864 visits from homeless individuals or those at risk of becoming homeless (this includes weekend service meetings).

The breakdown of visits include the following:

- a. Initial Assessments(new clients): 11
- b. Laundry Services: 4
- c. Mail Access: 60
- d. Veteran Referrals: 3
- e. Bus Tickets: 3
- f. Housing Related Issues: 13
- g. Housing Placement: 2
- h. Job Searches: 9\*\*
- i. Employment inquiries: 0
- j. Case Management Services: 45
- k. Showers: 134
- l. Lunch: 450
- m. Mental Health Referrals/Case Management: 4\*
- n. Adult Medical Referrals: 8
- o. Phone Usage: 14
- p. Substance Abuse Referrals/Case Management: 70\*
- q. Clothing Vouchers: 6
- r. Other: 54



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\*MCCA counseling services have **RESUMED** on Saturday and Sunday from the hours of 9:00am – 3:00pm. In-house counseling referral and case management services at the Day Center are also provided Monday through Friday. Due to MCCA weekend counselor having 3 prior commitments, there was 3 weeks of no counseling services.

\*\* Providing computer access in Emergency Shelter for job placement and availability.

3. Social Service collaborations were continued for clients regarding health/medical/veteran status and any other required entitlements
4. Our Emergency Shelter continues to provide homeless individuals with support services, case management and any other necessary mental and physical assistance.
5. The Homeless Management Information System (HMIS) is continually updated on a monthly and quarterly basis to reflect current clients and activities in the Social Services section of the Health Department and through constant liaison with Dream Homes (ARC).
6. Attended meeting of the CoC to discuss coordinated access for the Balance of State CoC's and following procedures and new policies for all social service agencies provided a variety of services to the homeless population.
7. One (1) meeting conducted at United Way in developing a Collaborative City wide Community Food Bank.
8. Updating information on monthly health clinic initiation at the Emergency Shelter in cooperation with the Community Health Center.
9. Receiving weekly food donations from arrangement with Community Plates and assorted food establishments in Danbury.
10. One (1) committee meeting for Project Homeless Connect scheduled for December 13, 2013 at Western Connecticut State University.
11. Completed quarterly reporting for Department of Housing HMIS.
12. Staff meeting with Homeless Coordinator at the Emergency Shelter.
13. Attended FHACT quarterly meeting and annual Board meeting in Hartford, Ct.
14. Attended one (1) meeting for the Social and Supportive Service Committee of the Danbury Housing Partnership.
15. Attended City Council meeting.
16. Attended one (1) meeting each for Financial Resource and Fundraising Committee and Public Relations, Marketing and Education Committee, both of the Danbury Housing Partnership.
17. Attended one (1) meeting of the Danbury Housing Partnership to accept, make additions/deletions to the RFP for a Chronic Homelessness Report for the City of Danbury.
18. Attended one (1) meeting of the Farmers' Market committee.
19. Attended Steering Committee of the First Congregational Church/Dorothy Day committee to discuss annual report and overflow shelter for the winter months.
20. Attended dedication of the Vietnam Memorial capsule at the War Memorial.
21. Food drive conducted at the Taste of Danbury.



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22. Collection and the sorting of food at the Salvation Army from the food drive at the Taste of 7 Danbury and local Corporation Food Drive. Able to fill several baskets of food that was equally distributed to all local food banks in Danbury.
23. Finalized budget amendment to the Department of Housing grant for the City's Emergency Shelter.
24. Conducted staff meeting of all evening staff personnel at the City's Emergency Shelter.
25. Submitted letters for guest speakers at the DHP Annual Breakfast to be held on November 7<sup>th</sup> at the Amber Room.
26. Submitted letters for local bank sponsorship of \$1200 to assist funding for the DHP Annual Breakfast and Project Homeless Connect.
27. Prepared Press Releases and Invites for the City's Website and DHP website.
28. A generous donation of \$700 dollars was received from RUBARD Contracting Corporation, PO BOX 181, HASTINGS ON THE HUDSON, NEW YORK, NY 10706 to maintain services which help or impact our homeless veterans program.



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## School Based Health Centers (SBHCs) 8 Monthly Operating Report October 2013

**Brief Program Description:** The City's school based health centers (SBHCs) are freestanding medical centers, located on the grounds of Broadview and Rogers Park Middle Schools and Danbury High School. The SBHCs promote the physical and mental health of children and youth and ensure their access to comprehensive primary and preventive health care. SBHCs emphasize early identification of physical and mental health concerns and the prevention of more serious problems through early intervention. Through improved access to care, children and adolescents will know and adopt behaviors that promote their health and well-being and experience reduced morbidity and mortality through early intervention.

**Mission:** Through improved access to care, children and adolescents will know and adopt behaviors that promote their health and well-being and experience reduced morbidity and mortality through early identification intervention.

This report reflects patient visit data for the time period July 1, 2103 through September 30, 2013, and highlights program activity during the transition phase of moving the SBHC programs from under the administrative oversight of the City of Danbury, Health & Human Services Department to the Connecticut Institute For Communities, Inc. (CIFC) under the supervision of Ms. Melanie Bonjour, CIFC SBHC Manager, telephone number (203)-743-9760 ext. 404.

### Client-based Outcome Measure Data for this Quarter:

#### School Based Health Centers (SBHC) all sites combined:

Measure	Number (not Percent)	Percent (Optional)	Program Goal
<b>LAST YEAR: Data defines program goals for this year's measures. End of last State Fiscal year is 4<sup>th</sup> quarter data, since data are cumulative</b>			
• 1a) School population at the end of last State Fiscal Year	4947	----	
• 1b) Unduplicated number of enrollees at the end of last State Fiscal Year (cumulative).	4384	----	
• 1c) Enrollees as a % of school pop, at the end of last State Fiscal Year. (1b/1a)	89%		
• 1d) Unduplicated number of enrollees utilizing SBHC services at the end of last State Fiscal Year (cumulative).	2,163	----	
• 1e) % of enrollees utilizing SBHC services at the end of last State Fiscal Year. (1d/1b)	49%		
• 1f) Unduplicated number of students receiving public	4924	----	



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Measure	Number (not Percent)	Percent (Optional)	Program Goal
health preventive and/or risk reduction education at the end of last State Fiscal Year (cumulative).			
<ul style="list-style-type: none"> <li>1g) % of school population receiving public health preventive and/or risk reduction education at the end of last State Fiscal Year. (1f/1a)</li> </ul>	100%		
<b>THIS YEAR:</b>			
2a) School population this quarter.	5131	----	
<ul style="list-style-type: none"> <li>Number of new enrollees this quarter</li> </ul>	443	----	----
<ul style="list-style-type: none"> <li>2b) Unduplicated number of enrollees this quarter (cumulative).</li> </ul>	4238	----	
<ul style="list-style-type: none"> <li>2c) Enrollees as a % of school population for this quarter (2b divided by 2a).</li> </ul>	83%		97.9%
<ul style="list-style-type: none"> <li>2d) Unduplicated number of enrollees utilizing SBHC services this quarter (cumulative).</li> </ul>	53	---	
<ul style="list-style-type: none"> <li>2e) % of enrollees utilizing SBHC services this quarter (2d/2b)</li> </ul>	83%		53.9%
<ul style="list-style-type: none"> <li>2f) Unduplicated number of students receiving public health preventive and/or risk reduction education this quarter (cumulative).</li> </ul>	4947	----	
<ul style="list-style-type: none"> <li>2g) Percent of school population receiving public health preventive and/or risk reduction education this quarter (2f/2a).</li> </ul>	100%		100%

## SBHC Annual Aggregate Billing Status Report 7/1/13 – 9/30/13

Visit Type	# Of Billable Visits	Amount Billed	Amount Collected	Amount Pending
Medical	Medicaid	150	\$5,200.28	\$4,631.11
	Private	31	\$40.00	
Behavioral	Medicaid	43	\$2,025.00	\$1,580.46
	Private			
Dental**	Medicaid		\$19,536.00	\$14,629.00
	Private		**	**

\* Totals are for all sites combined. SBHC services for the 2013-2014 school year initiated August 26, 2013.

\* Revenue is low for BMS site due for the identified time period to staff vacancies and limited staff coverage.

\*\* Dental billing is conducted by Danbury Public School/Dental staff and reflects revenue collected during 2012-2013 program year.



### Program Snapshot: Activities/Meetings held September 1 – September 30, 2013: 9

- Maury Gibson, from the State Department of Public Health Facilities Licensing & Regulations conducted a re-licensing inspection of the three SBHC sites on September 12, 2013. Focus of



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the inspection was on the programs dental clinics. Inspections went well, with no deficiencies were reported. Outpatient license indicating CIFIC as license holder have been granted and have been received.

- Dr. Robert Golenbock, MD was re-appointed as SBHC Medical Director and held monthly medical consultation sessions with APRN staff at the DHS SBHC site on September 10<sup>th</sup> and October 8<sup>th</sup>,
- Melanie Bonjour, SBHC Program Manager, attend a meeting of the Board of Directors of the Connecticut Association of School Based Health Centers, Inc. (CASBHC) held at the Quinnipiac Valley Health District, North Haven, on September 19, 2013. CASBHC is a statewide network of 86 school-based health centers (SBHCs) currently operating in 18 Connecticut communities. The group was established in 1994, and received its 501(c) (3) non-profit designation in 1996. Over the last decade, members of CASBHC have collectively established a strong base of support for School-Based Health Centers in Connecticut through community engagement, delivery of quality services, advocacy and effective marketing.
- SBHC staff participated in a number of continuing education opportunities including:

HRSA live webcast: "Implementing the Affordable Care Act for Adolescents and Young Adults: Practical Considerations", held on September 11, 2013.

Webcast: Connecticut Mental Health Association Substance Abuse Council Prevention Workshop Series: "Emerging Drug Trends/Quick Provider Response/Domestic Violence", held on September 18, 2013.

3rd Leir Conference on Childhood Obesity "Childhood Obesity: Prevalence, Risk Factors, Co-morbidities, Solutions and Treatment Models" held on Thursday, September 26, 2013 at the Leir Retreat Center Ridgefield, CT.

- SBHC staff from all three sites convened as a team at the first staff meeting of the 2013-14 program year, held at Broadview Middle School on September 24, 2013. 2013-2014 Health Corps Members Jacqueline George begin her service at the Greater Danbury Community Health Center SBHCs on Wednesday, October 2, 2013. Serving a 10-month commitment, Jacqueline will be rotating between all four health center sites assisting with consumer outreach and education, data collection and analysis, and quality assurance/quality improvement initiative.
- CT State DPH State Contracting Portal – Non-Profit Grant Program: A second meeting was held on October 2<sup>nd</sup> to continue discussion regarding submission of an application under this funding opportunity. CIFIC is deemed eligible to apply and will submit an application on or before the October 18<sup>th</sup> deadline to include linking SBHC's to electronic health systems (EHR).