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CITY OF DANBURY
DEPARTMENT OF HEALTH & HUMAN SERVICES
SCHOOL-BASED HEALTH CENTERS (SBHC)

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

Melanie S. Bonjour
Clinic Coordinator

(203) 797-4625
FAX:(203) 796-1596

MEMORANDUM

DATE: May 24, 2012

TO: Mayor Mark Boughton and Honorable Members of the Danbury City Council

THROUGH: Scott Leroy, Director of Health & Human Services

RE: **Permission to Accept Scholarship Funds from the CT Association of School-Based Health Centers to enable Melanie Bonjour to attend the 2012 National Assembly on School Based Health Care Convention**

I am requesting your acceptance of scholarship funding from the Connecticut Association of School-Based Health Centers which will enable me to travel to Albuquerque, New Mexico to participate in the 2012 NASBHC Convention to be held at the June 25th – 27th, 2012.

During the convention, I will be a co-presenter of a workshop titled “Advocacy or Lobbying?: Supporting Your Local and Statewide Legislative Agendas” which will be held on the morning of June 25th. My portion of the presentation will include highlights our successful efforts which support Danbury’s School-Based Health Center programs. In addition, I will have the opportunity to attend a number of workshops which will strengthen my administrative responsibilities as Coordinator of the programs.

As indicated in the attached correspondence, the Connecticut Association of School Based Health Centers will be covering a significant portion of the travel related expenses. Any charges above and beyond the scholarship amount will be charged to SBHC Fees 5679.

Thank you in advance for your consideration.

Att.

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RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2012



RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Connecticut Association of School-Based Health Centers (NASBHC) has agreed to provide scholarship money for expenses and costs of attendance at the NASBHC convention in Albuquerque, New Mexico from June 25 through June 27, 2012; and

WHEREAS, such funding in an amount not to exceed \$926.75 will permit the Health Promotion/School-Based Health Center Clinic Administrator to attend the Conference, both as a co-presenter and as attendee; and

WHEREAS, any funding above that necessary for the conference is to be appropriated from other SBHC funding.

NOW, THEREFORE, BE IT RESOLVED THAT funding from the NASBHC may be accepted by the City of Danbury, through its Department of Health and Human Services for the purposes of attendance at the NASBHC conference, and that any actions necessary for these purposes is hereby also authorized.

NASBHC Scholarship information revised amount

Inbox X

Jesse White-Frese'

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Good afternoon,

The CT Association of School Based Health Centers is pleased to inform you that you have been granted a scholarship to attend the Convention of the National Assembly on School Based Health Care in Albuquerque, New Mexico, from June 25 – 27, 2012.

I have attached instructions for your participation. Please read them carefully so you are aware of the documentation requirements.

You must register for the convention prior to May 20th, and make hotel and travel arrangements as soon as possible. You will receive \$500 total for registration, and \$926.75 total stipend toward the hotel and travel expenses. Expenses exceeding \$926.75 (hotel and travel) will be your responsibility. When you submit receipts to CASBHC, you will be reimbursed. *You must notify me by Thursday, May 17th if you will not be able to attend so we can award the scholarship to another individual.*

Congratulations, and we look forward to seeing you in Albuquerque!

Jesse White-Fresé, M.A., L.P.C.

Executive Director

Connecticut Association of School Based Health Centers

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