



CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office
203 - 797-4625
Fax 796-1596

Social Services Office
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Fax 797-4566

Mayor Mark D. Boughton
City Council
155 Deer Hill Avenue
Danbury, CT 06810

January 30, 2012 1

Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The December 2011 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing, Food Service, Social Services, Women Infants & Children, School Based Health Centers and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

Project Homeless Connect was held on December 9th, 2011; 156 individuals were offered services with 81 clients needing eye screenings / services. The Danbury WIC Program is now located at 80 Main St., Danbury, CT. You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

Scott T. LeRoy, MPH, MS
Director of Health & Human Services

All City Services 311
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
WIC Program 797-4638



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January 18, 2012

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TO : Danbury City Council

FROM: Daniel Baroody, Associate Director

RE: Monthly Status Report – Housing, Food Service & Environmental Health Division
December, 2011

DECEMBER 2011

Housing, Food Service & Environmental Division Combined Stats Report

Inspection / Hours	December 2011	Year to Date (fiscal)
Hazardous Materials Management & Public Health Preparedness (hours)	160	1,220
Wetlands / Water Resources (hours)	112	823
# Land Use Evaluations (Septic Systems and Well Water Supply)	130	550
# Housing Inspections	73	433
# Food Service Inspections	144	805
# General Nuisance / Miscellaneous Inspections	203	1,138

See attached narrative



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Environmental Health Division Narrative Report

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The status of major project and program activities of the Environmental Health Division (EHD) for December, 2011 can be summarized as follows.

Wetlands / Water Resource Management:

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA). The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration:

The Director of Health (DOH) and Associate Director continued to coordinate various environmental programs. New employees both full time and part time are attending training courses to obtain required certifications.

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use:

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness:

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.



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HOUSING AND FOOD PROTECTION PROGRAM NARRATIVE

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The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed four housing/health code referrals in September. The inspectors were not required to make court appearances. Several other cases were resolved by the City's attorneys prior to court hearings being held. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Our Department inspectors serve as the liaison's to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. Preparations were also made to deal with the increased activity expected to result from the implementation of Connecticut's new law that mandates universal blood lead testing of all children in Connecticut. The law went into effect on January 1, 2009 and has resulted in an increase in department activity in the monitoring and follow up of child blood lead test results. Increased testing may also result in the need for more mandatory environmental inspections by the department to address individual cases of elevated blood lead levels. The law also lowers the action level for triggering such investigations. The department also performed functions as a community partner in the LAMPP Program during the month. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is under consideration by LAMPP. In addition, the Health department has submitted program grant application to the HUD Healthy Homes Production and LAMPP. Danbury as a partner will be included in this exciting initiative!

Services to the Health Department and Danbury Home owners will include: Health Intervention providing, Rug replacement; Ventilating fan installation; Mold/mildew removal, etc. LAMPP will provide training the following: Training on healthy homes issues, Assessment tools (HUD Program & IPAD), Training on assessment process. LAMPP will also provide energy efficiency assessments of homes partnering with Northeast Utilities



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TO: City Council and Mayor Mark Boughton

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FR: Social Services

RE: Activities during December, 2011

Mission Statement:

Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelters; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying and working to create systems of resources that are inclusive of all residents/clients in need.

The following are the highlights from our Social Services activities for December, 2011:

1. Our Housing Caseworker managed approximately 14 active cases.
2. The Day Center, located at the Emergency Shelter, had 541 approximately visits from homeless individuals or those at risk of becoming homeless.
3. Social Service collaborations were continued for clients regarding health/medical/veteran status and any other required entitlements.
4. Our Emergency Shelter continues to provide homeless individuals with support services, case management and any other necessary mental and physical assistance.
5. The Homeless Management Information System (HMIS) is continually updated on a monthly and quarterly basis to reflect current clients and activities in the Social Services section of the Health Department and through constant liaison with Dream Homes (ARC).
6. One (1) meeting was conducted with the Greater Danbury Continuum of Care.
7. Participated in Project Homeless Connect scheduled on December 9, 2011 at Western Connecticut State University. Approximately 60 service agencies were in attendance, over 50 volunteers assisted in the project and over 150 individuals were serviced that day.
8. Follow-up participation and review work hours of intern working on the completion of her Master's in Social Work. Intern will be working at the Emergency Shelter on Saturdays and Sundays on Project Homeless Connect, and the Point in Time Count, until February, 2012.
9. Participated in follow-up meeting for City Center Farmers' Market.
10. Participated in follow-up meeting for Project Homeless Connect.
11. Coordinated Harlem River Hounds company to bring dog to "sniff out" bedbugs at the City's Emergency Shelter. Will continue liaison with company to provide pro bono work for the community.



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12. Participated in telephone conference call with DSS representatives and Finance Office to discuss additional work to be conducted at the Emergency Shelter under DSS grant funding.
13. Attended City Council monthly night meeting.
14. Attended quarterly meeting of the Connecticut Fair Housing Association.
15. Obtained assorted suit jackets, pants, dress shirts, socks and shoes from the Men's Warehouse at the Danbury Fair Mall. Clothing will be utilized for homeless individuals needing appropriate clothing for job interviews. All social service agencies will be able to use these clothing for their clients, as needed. Donation for dry cleaning will be utilized to keep the clothing re-cycling continuous.
16. Obtained two interns working in the social service field of study to assist in Project Homeless Connect, Point in Time Count and the Dental Clinic event.
17. Completed quarterly report for CDBG.
18. Completed Fair Rent Commission Budget for fiscal year 2012-2013.
19. Obtained several quotes for the purchasing of new commercial appliances in Emergency Shelter kitchen. Appliances will be paid for by the DSS and VA grants.
20. Obtained several bids for 2 major projects at the Emergency Shelter: the installation of front entrance walkway and dormitory entrance and stairs being paid for by CDBG and VA grants.
21. Purchased several new chairs for the Day Center room at the Emergency Shelter through the United Way Grant.



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TO: Honorable Members of the Danbury City Council 7

FROM: Melanie Bonjour, School Based Health Center (SBHC) Clinic Administrator

RE: Monthly Status Report – January 2012

Mission: The City of Danbury’s three school based health centers opened to serve students during the 2011-12 school year on August 30, 2011. The mission of the City of Danbury’s SBHC is to provide access to high quality comprehensive physical and mental health services while being accessible, confidential, culturally sensitive, and developmentally appropriate. The SBHC is built upon mutual respect and collaboration between the school and the health provider to promote the health and educational success of school-aged children and involves students as responsible participants in their care, while encouraging the role of parents and other family members.

Locations: On-site medical, mental health, preventative and restorative oral health care services are available to any student attending Danbury High School, Broadview Middle School, and Rogers Park Middle School.

Combined Service/Utilization Data (for program period 07/01/11 – 12/31/12)*:

Total Number of Enrolled Students (signed parental permission forms on file):	4,390
Percent (%) of total Enrolled in SBHC vs. Total Student Population (for all schools combined):	86%**
Total Number of Unduplicated Users this period:	1,205
Number of students utilizing oral health services during reporting period 03/01/11-06/30/11	137
Unduplicated number of students receiving public health preventive and/or risk reduction education this quarter (cumulative)	5,093

*The data contained in this report reflects services rendered for all sites combined. ** Represents 10% increase in enrollment in 2nd quarter.



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TO: Danbury City Council 8

FROM: Patty Mascoli, WIC Program Director

RE: Monthly Status Report-WIC Program, December 2011

Description: The City of Danbury’s, Department of Health and Human Services has been the parent agency to our local Danbury WIC Program since its start up date of May 1st, 1978. In October of 1978 the Program was expanded beyond Danbury to include the surrounding towns of Bethel, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury, Sherman, Warren and Washington and still serves this geographical area today.

Mission Statement: The Danbury WIC Program is committed to improving the health of eligible pregnant women, new mothers, and children by providing nutrition education, breastfeeding support, healthy foods, and referrals to health and social programs during the critical stages of fetal and early childhood development. We do that by giving our most vulnerable children the best possible start by providing optimal nutrition during the critical stages of fetal and early childhood development phases.

Site Operations: The Danbury WIC Program is located at 80 Main St., Danbury, CT. A satellite operation is located at the Visiting Nurses Association Building, 68 Park Lane, New Milford, CT where we visit one time a month and serve approximately 100+ area residents.

Our current sites are in locations that insure accessibility for both the Danbury and New Milford area participants. Hours of service include extended hours of operation Monday –Thursday and on Saturdays these hours offer flexibility for the working client as well as the opportunities for walk-ins.

Key Indicators	12/11	11/11
Number of clients served in Danbury	2341	2332
Number of clients served in New Milford	116	117
Dollar Amount of Food Vouchers to be redeemed in the Greater Danbury Area	\$139,947.19	\$136,882.95