

11

**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR FINANCE**

**(203) 797-4652**  
**FAX: (203) 796-1526**

---

---

**M E M O R A N D U M**

---

---

**DATE:** 8/22/11  
**TO:** HON. MARK D. BOUGHTON VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*  
**RE:** RESOLUTION-WIC GRANT ADDITIONAL FUNDING REQUEST

---

Attached for your review is a resolution that will allow the City of Danbury Department of Health and Human Services to extend the current WIC (Women, Infants and Children) program contract with the State of Connecticut Department of Public Health for another year.

The total of the extended 5-year contract will be extended through 9/30/12 and will increase from \$1,254,764 to \$1,661,644. Funding is allocated as follows: 10/1/07-9/30/08 for \$263,900; 10/1/08-9/30/09 for \$300,104; 10/1/09-9/30/10 for \$345,380; 10/1/10-9/30/11 for \$406,880; and 10/1/11-9/30/12 for \$345,380. There is no local match required.

The City Council is respectfully requested to consider this resolution at its next scheduled meeting. Please contact me should you require any additional information.

DWS/sk

cc: S. LeRoy  
P. Mascoli



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2011

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the State of Connecticut Department of Public Health has notified the City of Danbury Health and Human Services Department of a contract increase / extension for its Women, Infants and Children (WIC) program; and

**WHEREAS**, funding for the program will extend the current contract one (1) year to 9/30/12 and increase the total of the grant contract from \$1,254,764 to an amount not to exceed \$1,661,664 and requires no matching funding from the City of Danbury; and

**WHEREAS**, if awarded, this funding will be used to relocate the WIC program, renovate the new location, rent, utilities, and translation services; and

**WHEREAS**, funding has been allocated as per the following: 10/1/07-9/30/08 in the amount of \$263,900; 10/1/08-9/30/09 in the amount of \$300,104; 10/1/09-9/30/10 in the amount of \$345,380; 10/1/10-9/30/11 in an amount of \$406,089; and 10/1/11-9/30/12 in the amount of \$345,380.

**NOW THEREFORE BE IT RESOLVED THAT** Mark D. Boughton, Mayor of the City of Danbury, or Scott Leroy, Director of Health, as his designee, is hereby authorized to accept this additional funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to effectuate the purposes thereof.



## CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

To: Mayor Mark D. Boughton via the City Council  
From: Scott T. Leroy, Director of Health  
Date: August 9, 2011  
Re: Impact Statement of WIC services

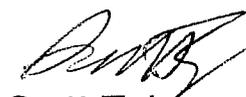
---

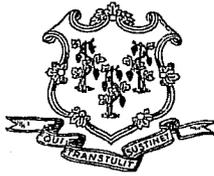
The City of Danbury Health and Human Services Department has been notified by the State of Connecticut Department of Public Health that the current contract to fund the WIC Program has been increased and extended.

City Council was notified in January 2011 that Year 4 of the current contract was being increased to accommodate moving locations of the program from 13 Main Street to the 80 Main Street (Old Jail building). The City received a contract to execute in August 2011 to allow for this increase as well as to extend the current contract for one year through 9/30/2012.

The attached resolution will allow the City to execute the increase and extension of the contract. Funds will be used to continue to provide existing programs and services to the community. Services include Nutrition Education, Outreach and Referrals to area Community Partners.

Please contact me should you require any additional information.

  
Scott T. Leroy  
Director of Health



# State of Connecticut Department of Public Health Contract Amendment

**Contract No.: #2008-0170-3**  
**Amendment No.: #2008-0170-4**  
**Term of Contract: 10/1/07 through 9/30/12**

The Contract between City of Danbury (the Contractor) and the Department of Public Health (the Department) which was executed by the parties on January 10, 2008 and subsequently amended on July 17, 2008, June 16, 2009, and September 24, 2010 is hereby further amended as follows:

1. Funding provided to the Contractor under this Contract in Year Four and Year Five for Federal Fiscal Years 2011 and 2012 will be increased by the amount of \$406,880.
2. The funding for Year Four is increased from \$345,380 to \$406,880. Funding for Year Five is added in the amount of \$345,380.
3. Funds provided by this Amendment will be used to increase funding in Year Four and add funding to Year Five. Funds provided under this Amendment will be distributed to the line items outlined in the amended budget on pages 1-2 of this Amendment. The total amount payable under this Contract, as hereby amended, is increased from \$1,254,764 and shall not exceed \$1,661,644.
4. The term of this Contract is extended for an additional 12 months and the end date of the Contract is changed from September 30, 2011 to September 30, 2012. The reason for the change in term is to increase funding in Year Four and add funding for Year Five.
5. In Section B, the Budget for Year Four is hereby deleted and replaced with the Amended Budget for Year Four on page 1 of this Amendment. The Budgets for Year One, Two and Three shall remain the same.
6. The new Budget for Year Five is hereby added on page 2 of this Amendment.

**Section B**  
**Amended Budgets**  
**Budget Period: 10/01/2010 to 09/30/2011**  
**WIC Budget Summary Year Four – SID 20892**

Category	General Administration	Client Services	Nutrition Education	Breast Feeding	Total
Salaries & Wages	\$18,981	\$94,904	\$85,413	\$37,961	\$237,259
Fringe Benefits	\$7,267	\$36,333	\$32,700	\$14,533	\$90,833
Space Rental	\$1,080	\$5,400	\$4,860	\$2,160	\$13,500
Supplies	\$516	\$2,580	\$2,322	\$1,032	\$6,450
Postage	\$28	\$140	\$126	\$56	\$350
Telephone	\$36	\$180	\$162	\$72	\$450
Travel in-state	\$242	\$1,210	\$1,089	\$484	\$3,025
Other	\$4,401	\$22,005	\$19,805	\$8,802	\$55,013
<b>Total DPH Grant</b>	<b>\$32,551</b>	<b>\$162,752</b>	<b>\$146,477</b>	<b>\$65,100</b>	<b>\$406,880</b>

The remainder of this page is left blank intentionally

**Budget Period: 10/01/2011 to 09/30/2012  
 WIC Budget Summary Year Five – SID 20892**

<b>Category</b>	<b>General Administration</b>	<b>Client Services</b>	<b>Nutrition Education</b>	<b>Breast Feeding</b>	<b>Total</b>
<b>Salaries &amp; Wages</b>	\$17,977	\$89,883	\$80,895	\$35,953	\$224,709
<b>Fringe Benefits</b>	\$6,720	\$33,600	\$30,240	\$13,440	\$84,000
<b>Space Rental</b>	\$1,080	\$5,400	\$4,860	\$2,160	\$13,500
<b>Supplies</b>	\$120	\$600	\$540	\$240	\$1,500
<b>Postage</b>	\$32	\$160	\$144	\$64	\$400
<b>Telephone</b>	\$41	\$204	\$184	\$82	\$510
<b>Travel in-state</b>	\$520	\$2,600	\$2,340	\$1,040	\$6,500
<b>Other</b>	\$1,141	\$5,705	\$5,134	\$2,282	\$14,261
<b>Total DPH Grant</b>	<b>\$27,630</b>	<b>\$138,152</b>	<b>\$124,337</b>	<b>\$55,261</b>	<b>\$345,380</b>

7. All provisions of this Contract, as hereby and previously amended, except those provisions specifically changed by this or prior amendments shall remain in full force and effect.

**The remainder of this page is left blank intentionally**