CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT

155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office
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Social Services Office
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Mayor Mark D. Boughton
City Council
155 Deer Hill Avenue
Danbury, CT 06810

July 25, 2011 1

Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The June 2011 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing, Food Service, Social Services, Women Infants & Children, School Based Health Centers and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Department secured a contract with Western Connecticut State University nursing students to provide assistance to clients at the Homeless Shelter one day a week starting in September, 2011. WIC has started issuing Farmers Market coupons to be redeemed at the Farmers Markets. Our new employees are being sent to training as soon as they are offered to ensure work coverage by certified individuals throughout the year. You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

_____
Scott T. LeRoy, MPH, MS
Director of Health & Human Services

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July 21, 2011 2

TO : Danbury City Council

FROM: Daniel Baroody, Associate Director

RE: Monthly Status Report – Housing, Food Service & Environmental Health Division June, 2011

JUNE 2011

Housing, Food Service & Environmental Division Combined Stats Report

Inspection / Hours	June 2011	Year to Date (fiscal)
Hazardous Materials Management & Public Health Preparedness (hours)	194	1,390
Wetlands / Water Resources (hours)	103	1,734
# Land Use Evaluations (Septic Systems and Well Water Supply)	104	862
# Housing Inspections	78	583
# Food Service Inspections	167	979
# General Nuisance / Miscellaneous Inspections	159	2,579

See attached narrative

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Environmental Health Division Narrative Report *3*

The status of major project and program activities of the Environmental Health Division (EHD) for June, 2011 can be summarized as follows.

Wetlands / Water Resource Management:

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects. The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA). The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration:

The Director of Health (DOH) and Associate Director continued to coordinate various environmental programs New employees both full time and part time are attending training courses to obtain required certifications.

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use:

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness:

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

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HOUSING AND FOOD PROTECTION PROGRAM NARRATIVE ***4***

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed four housing/health code referrals in September. The inspectors were not required to make court appearances. Several other cases were resolved by the City's attorneys prior to court hearings being held. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Our Department inspectors serve as the liaison's to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system. Food service inspections for the month were affected by the extended leave of a full-time food service inspector.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. Preparations were also made to deal with the increased activity expected to result from the implementation of Connecticut's new law that mandates universal blood lead testing of all children in Connecticut. The law went into effect on January 1, 2009 and has resulted in an increase in department activity in the monitoring and follow up of child blood lead test results. Increased testing may also result in the need for more mandatory environmental inspections by the department to address individual cases of elevated blood lead levels. The law also lowers the action level for triggering such investigations. The department also performed functions as a community partner in the LAMPP Program during the month. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is under consideration by LAMPP. In addition, the Health department has submitted program grant application to the HUD Healthy Homes Production and LAMPP. Danbury as a partner will be included in this exciting initiative!
Services to the Health Department and Danbury Home owners will include: Health Intervention providing, Rug replacement; Ventilating fan installation; Mold/mildew removal, etc. LAMPP will provide training the following: Training on healthy homes issues, Assessment tools (HUD Program & IPAD), Training on assessment process. LAMPP will also provide energy efficiency assessments of homes partnering with Northeast Utilities

The housing section also provides staff support for the Danbury Fair Rent Commission. The half-time fair housing officer received two fair rent inquiries during February. The officer received one housing discrimination inquiry. The staff also serves to assist the Danbury Housing Partnership and staff their meetings as well as the Continuum of Care.

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TO: Honorable Members of the Danbury City Council 5

FROM: Melanie Bonjour, School Based Health Center (SBHC) Clinic Administrator

RE: **Monthly Status Report – July 2011**

Mission:

The City of Danbury's three school based health centers opened to serve students during the 2010-11 school year on August 30, 2010. The mission of the City of Danbury's SBHC is to provide access to high quality comprehensive physical and mental health services while being accessible, confidential, culturally sensitive, and developmentally appropriate. The SBHC is built upon mutual respect and collaboration between the school and the health provider to promote the health and educational success of school-aged children and involves students as responsible participants in their care, while encouraging the role of parents and other family members.

Locations:

On-site medical, mental health, preventative and restorative oral health care services are available to any student attending Danbury High School, Broadview Middle School, and Rogers Park Middle School.

Combined Service/Utilization Data (for program period 07/01/10 – 06/30/11)*:

Total Number of Enrolled Students (signed parental permission forms on file):	3693
Percent (%) of total Enrolled in SBHC vs. Total Student Population (for all schools combined):	74%
Total Number of Unduplicated Users this period:	1807
Number of students utilizing oral health services during reporting period 03/01/11-06/30/11	446
Unduplicated number of students receiving public health preventive and/or risk reduction education this quarter (cumulative)	4925

*****The data contained in this report reflects services rendered for all sites combined.

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TO: City Council and Mayor Mark Boughton **6**
FROM: Social Services

RE: Activities During June, 2011

Mission Statement:

Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelter; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying needs and working to create systems of resources that are inclusive of all residents/clients in need.

The following are the highlights from our Social Services activities for June, 2011:

1. Our Housing Caseworker managed approximately 33 active cases.
2. The Day Center, located at the Emergency Shelter, had approximately 500 visits from homeless individuals or those at risk of becoming homeless.
3. Social Service collaborations were continued for clients regarding health/medical benefits and entitlements.
4. Our Emergency Shelter provided 7 new homeless individuals with support services and case management opportunities and 1 new veteran admission.
5. The Homeless Management Information System (HMIS) is continually updated to reflect current clients and activities in the Social Services section of the Health Department and through constant liaison with Dream Homes (ARC).
6. Over 19 Housing Case Management services were provided by our Housing Case worker.
7. A total of four (4) meetings were conducted with the Danbury Housing Partnership.
8. One (1) meeting was conducted with the Danbury Continuum of Care.
9. Conducted Employment Forum Day at MCCA headquarters on Old Ridgebury Road, Danbury on June 1st for City wide employers.
10. Attended and participated in finalizing City Center Farmers' Market opening in July.
11. Participated in meeting to initiate Project Homeless Connect for December of 2011.
12. Had meeting with Connecticut Counseling Center on Beaver Brook Road to initiate a contract to assist homeless clients in need of supportive recovery from addiction and mental illness.
13. Secured contract with Western Connecticut State University nursing student assistance at the Homeless Shelter one day a week starting in September, 2011. ..

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TO: **Danbury City Council** **7**

FROM: **Patty Mascoli, WIC Program Director**

RE: **Monthly Status Report-WIC Program, July 2011**

Description: The City of Danbury's, Department of Health and Human Services has been the parent agency to our local Danbury WIC Program since its start up date of May 1st, 1978. In October of 1978 the Program was expanded beyond Danbury to include the surrounding towns of Bethel, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury, Sherman, Warren and Washington and still serves this geographical area today.

Mission Statement: The Danbury WIC Program is committed to improving the health of eligible pregnant women, new mothers, and children by providing nutrition education, breastfeeding support, healthy foods, and referrals to health and social programs during the critical stages of fetal and early childhood development. We do that by giving our most vulnerable children the best possible start by providing optimal nutrition during the critical stages of fetal and early childhood development phases.

Site Operations: The Danbury WIC Program is located at 13 Main St., Danbury, CT. A satellite operation is located at the Visiting Nurses Association Building, 68 Park Lane, New Milford, CT where we visit one time a month and serve approximately 100+ area residents. We also, visit a satellite location located at the Women's Center in Danbury Hospital one time a month.

Our current sites are in locations that insure accessibility for both the Danbury and New Milford area participants. Hours of service include extended hours of operation Monday –Thursday and on Saturdays these hours offer flexibility for the working client as well as the opportunities for walk-ins.

We have received and have started issuing Farmers Market coupons to be redeemed at area Farmers Markets. Our participants are encouraged to redeem their vouchers at the Danbury Farmers Market on Fridays at Kennedy Park in order to receive double their value.

Key Indicators	**6/11**	**5/11**
Number of clients served in Danbury	2391	2447
Number of clients served in New Milford	124	128
Dollar Amount of Food Vouchers to be redeemed in the Greater Danbury Area	**$138,470.98**	**$120,275.42**