



# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
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Mayor Mark D. Boughton  
City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

May 31, 2011

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Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The April 2011 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing, Food Service, Social Services, Women Infants & Children, School Based Health Centers and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

### Main Topics

Our new employees are being sent to training as soon as they are offered to ensure work coverage by certified individuals throughout the year. You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

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Daniel L. Baroody MPH, RS  
Associate Director of Health & Human Services

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May 25, 2011

TO : Danbury City Council

FROM: Daniel Baroody, Associate Director

RE: Monthly Status Report – Housing, Food Service & Environmental Health Division  
April, 2011

## APRIL 2011

### Housing, Food Service & Environmental Division Combined Stats Report

Inspection / Hours	April 2011	Year to Date (fiscal)
Hazardous Materials Management & Public Health Preparedness (hours)	110	1,089
Wetlands / Water Resources (hours)	129	1,500
# Land Use Evaluations (Septic Systems and Well Water Supply)	63	691
# Housing Inspections	97	412
# Food Service Inspections	66	739
# General Nuisance / Miscellaneous Inspections	225	2,193

See attached narrative



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## ***Environmental Health Division Narrative Report***

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The status of major project and program activities of the Environmental Health Division (EHD) for April, 2010 can be summarized as follows.

### **Wetlands / Water Resource Management:**

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA). The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

### **Program Planning and Administration:**

The Director of Health (DOH) and Associate Director continued to coordinate various environmental programs. New employees both full time and part time are attending training courses to obtain required certifications.

### **Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:**

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

### **Land Use:**

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

### **Hazardous Materials Management & Public Health Preparedness:**

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

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## ***HOUSING AND FOOD PROTECTION PROGRAM NARRATIVE***

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The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed four housing/health code referrals in September. The inspectors were not required to make court appearances. Several other cases were resolved by the City's attorneys prior to court hearings being held. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Our Department inspectors serve as the liaison's to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system. Food service inspections for the month were affected by the extended leave of a full-time food service inspector.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. Preparations were also made to deal with the increased activity expected to result from the implementation of Connecticut's new law that mandates universal blood lead testing of all children in Connecticut. The law went into effect on January 1, 2009 and has resulted in an increase in department activity in the monitoring and follow up of child blood lead test results. Increased testing may also result in the need for more mandatory environmental inspections by the department to address individual cases of elevated blood lead levels. The law also lowers the action level for triggering such investigations. The department also performed functions as a community partner in the LAMPP Program during the month. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is under consideration by LAMPP. In addition, the Health department has submitted program grant application to the HUD Healthy Homes Production and LAMPP. Danbury as a partner will be included in this exciting initiative!

Services to the Health Department and Danbury Home owners will include: Health Intervention providing, Rug replacement; Ventilating fan installation; Mold/mildew removal, etc. LAMPP will provide training the following: Training on healthy homes issues, Assessment tools (HUD Program & IPAD), Training on assessment process. LAMPP will also provide energy efficiency assessments of homes partnering with Northeast Utilities

The housing section also provides staff support for the Danbury Fair Rent Commission. The half-time fair housing officer received two fair rent inquiries during February. The officer received one housing discrimination inquiry. The staff also serves to assist the Danbury Housing Partnership and staff their meetings as well as the Continuum of Care.

contained in this report reflects services rendered for all sites combined.

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**Melanie S. Bonjour**  
**(203)797-4625**

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**Clinic Administrator**

**TO:** Honorable Members of the Danbury City Council  
**FROM:** Melanie Bonjour, School Based Health Center (SBHC) Clinic Administrator  
**RE:** **Monthly Status Report – April 2011**

**Mission:**

The City of Danbury’s three school based health centers opened to serve students during the 2010-11 school year on August 30, 2010. The mission of the City of Danbury’s SBHC is to provide access to high quality comprehensive physical and mental health services while being accessible, confidential, culturally sensitive, and developmentally appropriate. The SBHC is built upon mutual respect and collaboration between the school and the health provider to promote the health and educational success of school-aged children and involves students as responsible participants in their care, while encouraging the role of parents and other family members.

**Locations:**

On-site medical, mental health, preventative and restorative oral health care services are available to any student attending Danbury High School, Broadview Middle School, and Rogers Park Middle School.

**Combined Service/Utilization Data (for program period 08/30/10 - 03/31/11)\*:**

Total Number of Enrolled Students (signed parental permission forms on file):	4,814
Percent (%) of total Enrolled in SBHC vs. Total Student Population (for all schools combined):	97%
Total Number of Unduplicated Users this period:	1,157
Number of students utilizing oral health services during reporting period:	298
Unduplicated number of students receiving public health preventive and/or risk reduction education this quarter (cumulative)	4,985

\*The data contained in this report reflects services rendered for all sites combined.

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**TO: Danbury City Council**  
**FROM: Patty Mascoli, WIC Program Director**  
**RE: Monthly Status Report-WIC Program**

**May 2011**

**Description:**

The City of Danbury's, Department of Health and Human Services has been the parent agency to our local Danbury WIC Program since its start up date of May 1<sup>st</sup>, 1978. In October of 1978 the Program was expanded beyond Danbury to include the surrounding towns of Bethel, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury, Sherman, Warren and Washington and still serves this geographical area today.

**Mission Statement:**

The Danbury WIC Program is committed to improving the health of eligible pregnant women, new mothers, and children by providing nutrition education, breastfeeding support, healthy foods, and referrals to health and social programs during the critical stages of fetal and early childhood development. We do that by giving our most vulnerable children the best possible start by providing optimal nutrition during the critical stages of fetal and early childhood development phases.

**Site Operations:**

The Danbury WIC Program is located at 13 Main St., Danbury, CT. A satellite operation is located at the Visiting Nurses Association Building, 68 Park Lane, New Milford, CT where we visit one time a month and serve approximately 100+ area residents. We also, visit a satellite location located at the Women's Center in Danbury Hospital one time a month.

Our current sites are in locations that insure accessibility for both the Danbury and New Milford area participants. Hours of service include extended hours of operation Monday –Thursday and on Saturdays these hours offer flexibility for the working client as well as the opportunities for walk-ins.

The Danbury Immunization Program teamed up with the Danbury WIC program to promote building a healthy future for WIC Kids through immunizations. Brochures and key information for parents was distributed all week at WIC. A drawing for a "Family Fun Basket" was held for all participating families at the end of the week.

<b>Key Indicators</b>	<b>4/11</b>	<b>3/11</b>
Number of clients served in Danbury	2432	2372
Number of clients served in New Milford	135	134
Dollar Amount of Food Vouchers to be redeemed in the Greater Danbury Area	\$120,580.20	\$123,344.12

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**TO: City Council and Mayor Mark Boughton**  
**FROM: Social Services**

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**RE: Activities During April, 2011**

**Mission Statement:**

Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelter; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying needs and working to create systems of resources that are inclusive of all residents/clients in need.

**The following are the highlights from our Social Services activities for April, 2011:**

1. Our Housing Caseworker managed approximately 73 active cases.
2. The Day Center, located at the Emergency Shelter, had approximately 392 visits from homeless individuals or those at risk of becoming homeless.
3. Social Service collaborations were continued for clients regarding health/medical benefits and entitlements.
4. Our Emergency Shelter provided 11 new homeless individuals with support services and case management opportunities and 4 veterans.
5. The Homeless Management Information System (HMIS) is continually updated to reflect current clients and activities in the Social Services section of the Health Department and through constant liaison with Dream Homes (ARC).
6. Over 20 Housing Case Management services were provided by our Housing Case worker.
7. A total of four (4) meetings were conducted with the Danbury Housing Partnership.
8. One (1) meeting was conducted with the Danbury Continuum of Care.
9. One fair rent complaint was received in the department, but was mitigated to the satisfaction of both the tenant and the landlord
10. One (1) affordable housing request was received regarding availability within the local community. Appropriate/mandated monetary information, CHFA guidelines and media messaging to the community were met.
11. Provided detailed search with bed bug canine at the Emergency Shelter. Harlem River Hounds, Inc. provided demonstration with beagle on possible detection of bed bugs in the rooming section of the Emergency Shelter.

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12. Attended Employment Committee meeting to secure June 1<sup>st</sup> as Employment Forum Day at MCCA headquarters on Old Ridgebury Road, Danbury.
13. Visit and inspection of the Emergency Shelter to participate in the Connecticut Food Bank food distribution at the Emergency Shelter.
14. Attended Annual Fair Housing Conference in Cromwell, Connecticut.
15. Attended meeting to finalize plans for the annual City Center Farmers' Market.
16. Conducted and provided all material to be handled for assorted media attention for both the City Center Farmers' Market and the Employer Forum Day at MCCA.
17. Provided staff assistance for client who passed away and family needed assistance.
18. Staff mitigated assistance to keep 2 clients in their apartments and prevent eviction from their local landlords.

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