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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

## MEMORANDUM

TO: Mayor Mark D. Boughton via the City Council

FROM: David W. St. Hilaire, Director of Finance *DWH*

DATE: July 20, 2010

### CERTIFICATION

SUBJECT: Certification of Funds – Historic Document Reserve Account

Pursuant to the attached request from Town Clerk Lori Kaback, I hereby certify the availability of \$20,000 to be transferred from the Historic Document Reserve Account 2.2129 to the Town Clerk's Printing and Binding line item, Account 1160.5324, for the preservation of several old books and maps of Danbury dating back to the 1800's.

Beginning Balance	\$201,047.69
Less this request	<u>20,000.00</u>
Balance after Transfer	\$181,047.69

Should you have any questions, please call me at 797-4652.

/jgb  
Attach.

Cc: Lori Kaback, Town Clerk



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**CITY OF DANBURY**  
**OFFICE OF THE TOWN CLERK**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**LORI A. KABACK, CCTC**  
**TOWN CLERK**

(203) 797-4531 PHONE  
(203) 796-8087 FAX

## Memorandum

**To:** Hon. Mark D. Boughton via the Common Council  
**From :** Lori A. Kaback, Town Clerk *LK*  
**Date:** July 14, 2010  
**Re:** Historic Document Reserve Account

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I would like to request \$20,000.00 be appropriated from Historic Document Reserve Account 2.2129 to be transferred to Printing and Binding 1160.5324 to preserve several old books and maps of Danbury which include Town Records Books, attachments, and maps dating back to the 1800's. These books and maps contain history on Danbury and are falling apart.

Please note that the Historic Document Reserve Account is for the Town Clerk's Office and must be used for the "preservation and management of historic documents".

I would appreciate you considering this on the August 2010 agenda.

cc: David W. St. Hilaire, Director of Finance  
Jean Natale, Legislative Assistant