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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*
SUBJECT: RESOLUTION-CT STATE LIBRARY OUTREACH GRANT
DATE: 3/24/2010

Attached for your review is a resolution that will allow the City of Danbury to accept funding from the Connecticut State Library.

The amount of this request, not to exceed \$589, will be used by the Danbury Public Library to pay for programs directed towards the Spanish-speaking population. Funds must be expended by 12/30/10 and there is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting. Please contact me should you require any additional information.

DWS/sk

Cc: M. Hasskarl

20-1

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2010



RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS the Connecticut State Library has offered the City of Danbury Public Library the opportunity to apply for funding for a Language Outreach Project; and

WHEREAS this funding, not to exceed \$589.00, will allow the Danbury Public Library to pay for programs geared towards the Spanish-speaking population; and

WHEREAS these funds must be expended by December 30, 2010, and require no local match.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Mark P. Hasskarl, Library Director, as his designee, is authorized to apply for and accept this funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to accomplish the purposes thereof.

DANBURY LIBRARY

20-2

RECEIVED
FINANCE DEPT.

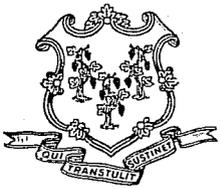
MAR 24 2010

MEMO TO: Mark D. Boughton, Mayor, via the Common Council
FROM: Mark P. Hasskarl, Library Director *MPH*
DATE: March 22, 2010
RE: Impact Statement for Spanish Language Outreach Project Remainder Funds

In 2005, the Danbury Library was the recipient of a Spanish Language Outreach Project grant from the CT State Library. In 2009, the State Library discovered that there were unspent funds remaining from the original project, and the library was eligible to receive a portion of that balance (\$588).

We have recently learned that there is another unspent balance (\$588.59) for which the library may apply. According to the grant guidelines, the library can use this money to pay for programs aimed at our Spanish-speaking community, and this is how we would use the funds.

There is no matching fund requirement for this grant.



MIDDLETOWN LIBRARY SERVICE CENTER
CONNECTICUT STATE LIBRARY



786 South Main St.

Middletown, Connecticut 06457

860-704-2200
800-437-2313 (in CT)
860-704-2228 (Fax)

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FINANCE DEPT.

MAR 24 2010

February 2, 2010

Mr. Mark P. Hasskarl, Director
Danbury Public Library
170 Main Street
Danbury, CT 06810

RE: Spanish Language Outreach Grant II

Dear Mr. Hasskarl:

Congratulations on being awarded \$588.59 for part two of the Spanish Language Outreach Project. Enclosed you will find the following materials which you must complete in order to receive the funds. Note that, because the Danbury Library is a municipal department, the contract must be between the City of Danbury and the State Library.

- 1.) Application form (signature only is required, additional financial information is optional);
- 2.) Instructions for the completion of your contract and certified resolution

Please complete these forms as instructed and return them to me.

A copy of the approved grant contract will be sent to you when the State Librarian has signed it.

If you have any questions, please feel free to call me at (860) 704-2204 or 1-800-437-2313, or email me at dlord@cslib.org.

Sincerely,

Douglas C. Lord
LSTA Coordinator

Encl.