



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: MARK D BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DSh*
SUBJECT: RESOLUTION-UNITED WAY FUNDING-SHELTER
DATE: 3/24/2010

Attached for your review is a resolution that will allow the City of Danbury Health and Human Services Department to accept funding from the Federal Emergency Management Agency (FEMA) through the United Way.

The funding request is for \$4,000 and will be used for the City's homeless shelter operations. Funding must be expended by 10/31/10 and there is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting. If you have any questions or require any additional information, please contact my office at 203-797-4652.

cc: S. Leroy



RESOLUTION

17-1

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2010

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Federal Emergency Management Agency (FEMA), has made funding available to the City of Danbury through the United Way from the Emergency Food and Shelter Program; and

WHEREAS, the Health and Human Services Department initiated a request for funds in the amount of \$4,000.00 to fund operating expenses at the City of Danbury homeless shelter; and

WHEREAS, this funding covers the period 11/1/09 – 10/31/10 and requires no local match.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Scott T. LeRoy, Director of Health, as his designee, is hereby authorized to apply for and accept this funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to effectuate the purposes thereof.



17-2

CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office
203 - 797-4625
Fax 796-1596

Social Services Office
203 - 797-4569
Fax 797-4566

United Way of Western Connecticut
Local Board –Northern Fairfield County

Impact Statement

11/1/2009 through 10/31/2010

The City of Danbury relies on the funding from the Emergency Food and Shelter Program through the FEMA / United Way of Western Connecticut, Local Board – Northern Fairfield County to fund direct expenses associated with housing a client (i.e., supplies, linens, etc.), transportation costs and daily per diem schedule (Phase 28 EFSP) for a Mass Shelter.

The total amount requested as this time is \$4,000. There are no matching City of Danbury funds required for the use and acceptance of the grant funds.

It is also critical that our State Legislative Delegation be mindful of the role the City of Danbury plays in assisting homeless individuals in our community. It is critical that we continue to seek continued and increased funding to support our efforts.

All City Services 311
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
WIC Program 797-4638

Important Information about the Emergency Food & Shelter Program

Thank you for your interest in applying for Emergency Food and Shelter Program (EFSP) funds. The information below has been compiled to help your organization determine its eligibility for and ability to administer EFSP funds. If you have questions about the program or the Phase 28 application, please feel free to contact Alecia Andrews, Local Board Chair at (203) 792-5330 or aandrews@uwwesternct.org. *New and currently funded applicants are strongly encouraged to attend an application workshop on Friday, March 19 at 8:30-9:30 am at the United Way office, 85 West Street.*

About the EFSP

The Emergency Food and Shelter Program was created in 1983 to supplement and expand the work of local social service agencies, both nonprofit and governmental, in an effort to help people with economic (not disaster-related) emergencies. EFSP funding is open to all organizations helping hungry and homeless people. EFSP funds must be used to supplement feeding, sheltering (including transitional sheltering) and rent/mortgage and utility assistance efforts only.

EFSP is governed by a National Board that selects jurisdictions for funding. Local Boards are convened in qualifying jurisdictions to determine the highest need and best use of funds and to select Local Recipient Organizations (LROs) that will provide emergency food and shelter services.

EFSP is a restricted federal grant and there are no guarantees for funding. If funding is awarded, program expenditures are limited to food, meals, shelter, rent/mortgage assistance, and utility assistances. The list below provides general descriptions of allowable expenditures.

EFSP National Board breakdown of allowable usage of funds

SERVED MEALS- This category pertains to basic, nutritional, hot or cold prepared meals that are served by the Local Recipient Organization (LRO) or delivered to clients. Food costs for meals served in a shelter should be included here.

OTHER FOOD- This category includes food vouchers for grocery orders, food boxes, or food purchased by food banks and food pantries.

MASS SHELTER (on-site) - This category pertains to LROs that will use funds to provide shelter within their own facility. Food served in a shelter is **not** included here.

OTHER SHELTER- This category pertains to LROs that use funds to provide shelter outside of their own facility (motel, SRO, other non-EFSP funded shelter).

SUPPLIES/EQUIPMENT- This category includes any essential supplies and equipment purchased for use in a mass feeding or sheltering facility or for use by food banks/food pantries. Maximum expenditure is \$300 per item.

BUILDING CODE REPAIRS/ACCESSIBILITY IMPROVEMENTS- This category includes expenditures for building code repairs or accessibility improvements of a mass shelter or mass feeding facility, record the full amount to be spent in this column. Maximum expenditure in this category is \$2,500.00.

*RENT/MORTGAGE- This category pertains to LROs that will use funds to provide clients with rent/mortgage assistance (one month only per client/family).

*UTILITIES- This category pertains to LROs that will use funds to provide clients with utility assistance (one month only per client/family).

Organizations administering the Emergency Food and Shelter Program must follow all rules for expenditures allowed within these categories as well as documentation requirements. Local Recipient Organizations (LRO) can find important information online at www.efsp.unitedway.org. If you are considering applying for funds for the first time and would like more information on documentation requirements, please contact the Local Board Chair.

PART III. FUNDING REQUEST SUMMARY

Indicate the amount of **Phase 28 EFSP** funds you are requesting for each service category. Pay close attention to the definitions provided in the packet. Total your requests at the bottom of the chart. **REQUEST ONLY WHOLE DOLLAR AMOUNTS.**

CATEGORY	TYPE OF ASSISTANCE	ESTIMATED UNITS OF SERVICE	AMOUNT REQUESTED
FOOD	A. Served Meals/Mass Feeding	(# of meals served)	\$
	B. Other Food		\$
SHELTER	C. Mass Shelter	(# nights lodging from these funds)	\$ 4,000
	D. Other Shelter	(# motel/hotel nights)	\$
	E. Rent/Mortgage Assistance*	(# of bills paid from these funds)	\$
SUPPLIES/EQUIPMENT	F. Supplies/Equipment		\$
EMERGENCY REPAIRS/BUILDING CODE	G. Emergency Repairs/Building Code (to rehabilitate a facility due to building code citation)		\$
ENERGY	H. Utility Assistance*	(#bills paid to an individual or family)	\$
TOTAL REQUESTED			\$ 4,000

For staff purposes only:

Amount Approved: \$ _____

Date Approved: \$ _____

The original and two copies of this application and all attachments are due by **Noon on Tuesday, March 23, 2010**. In addition, the application **must** be emailed to aandrews@uwwesternct.org by the stated deadline.

Send to: United Way of Western Connecticut
 Attn: Alecia Andrews
 85 West Street
 Danbury, CT 06810
aandrews@uwwesternct.org