

To: Mayor Gene Enriquez and Members of the Common Council

Re: Minutes of the Special Common Council Meeting held May 14, 1991.

The meeting was called to order at 7:00 P.M. by Mayor Enriquez. Mrs. Butera led the assembly in the Pledge of Allegiance. The Prayer was offered by Mr. Smith. The members were recorded:

Present - Scalzo, Falzone, Gallo, Coladarci, Farah, Dean Esposito, Setaro, Gogliettino, DaSilva, John Esposito, Smith, Charles, Boughton, Boynton, Butera, Regan, Scozzafava.

Absent - Fazio, Mack, Cassano, Valeri

17 present - 4 absent

Mrs. Mack and Mr. Valeri and both out of town on business

NOTICE OF THE SPECIAL MEETING - To be held on the 14th day of May, 1991 at 7:00 P.M. in the Common Council Chambers in City Hall for the purpose of acting upon the items list below:

1. ORDINANCE - An Ordinance Making Appropriations for the Fiscal Year Beginning July 1, 1991 and Ending June 30, 1992.
2. RESOLUTION - A Resolution Levying the Property Tax for the Fiscal Year beginning July 1, 1991 and ending June 30, 1992.
3. REPORTS - Public Safety, Health & Housing and Social Services
Public Works
Education Budget
General Government I
General Government II
4. COMMUNICATION - Request by the Health Department to enter into a lease with the VNA
5. COMMUNICATION - Grant Application for AIDS Prevention Grant.
6. COMMUNICATION - Revision of Ordinance Section 17-34.

Mr. DaSilva made a motion to accept the call and the return of service. Seconded by Mr. Smith. Motion carried unanimously.

PUBLIC SPEAKING

Dr. Philip Fenster, 95 Deer Hill Avenue, Chairman of the Board of Education - Would like to make four points:

1. Pass the Mayor's Budget without change;
2. Appreciates the work that has been done and the high level of communication between the Mayor, the Board and the Liason Committ
3. Sufficient attention has not been paid to recognizing the work done by the Board to reduce the budget to the level of spending
4. Asked for restoration of funds if monies are forthcoming from the State.

NOTICES

May 19th - Western Connecticut State University Graduation Ceremonies (Mike Falzone will graduate)

May 13th - MADD honored Robert Yacacki as one of three Police Officers of the Year and Mayor Enriquez with a Government Leaders Award.

- 1 - ORDINANCE - An Ordinance Making Appropriations for the Fiscal Year Beginning July 1, 1991 and Ending June 30, 1992

Mr. DaSilva read the following Ordinance into the record:

<u>I. GENERAL GOVERNMENT</u>	<u>MAYOR'S BUDGET</u>	<u>FINAL BUDGET</u>
Common Council	\$ 9,400	\$ 9,400
Mayor's Office	220,007	221,952
City Clerk's Office	67,070	68,121
Ordinances	7,500	7,500
Probate Court	10,395	10,395
Jury Committee	1,600	1,600
Registrars & Elections	112,764	112,764
City Treasurer	19,142	19,142
Finance Department	457,700	457,700
Data Processing	453,572	453,572
Independent Audit	55,000	55,000
Bureau of Assessments	239,911	239,911
Board of Tax Review	3,904	3,904
Tax Collector	353,447	353,447
Purchasing	207,234	207,234
Corporation Counsel	353,478	353,478
Town Clerk	238,503	240,050
Annual Report	5,500	5,500
Economic Development Commission	2,843	2,843
Environmental Impact Commission	5,670	5,670
Planning Commission	5,365	5,365
Planning Department	359,178	359,178
Zoning Commission	10,900	10,900
Zoning Board of Appeals	7,100	7,100
Civil Service Commission	93,205	93,205
Conservation Commission	3,233	3,233
Personnel Department	185,445	185,445

<u>GENERAL GOVERNMENT</u>	<u>MAYOR'S BUDGET</u>	<u>FINAL BUDGET</u>
Mayor's Discretionary Fund	\$ 8,550	\$ 8,550
Fair Rent Commission	6,275	6,275
City Memberships	45,254	43,895
Lake Authority	27,600	27,600
Retirement Administration	40,000	40,000
Labor Negotiations	30,000	30,000
Public Buildings	497,690	497,690
City Hall Building	288,185	288,185
Library Building	112,357	112,357
Police Station Building	137,253	137,253
Senior Center Building	18,350	18,350
Old Library Building	18,690	18,690
Water Use City Departments	-0-	-0-
<u>TOTAL GENERAL GOVERNMENT</u>	<u>\$4,719,270</u>	<u>\$4,722,454</u>

II. PUBLIC SAFETY

Police Department	\$7,731,918	7,731,918
Dog Warden	87,000	87,000
Fire Department	6,328,510	6,328,510
Building Inspector	293,304	293,304
Weights and Measures	19,125	19,125
Department of Civil Preparedness	65,194	65,194
<u>TOTAL PUBLIC SAFETY</u>	<u>\$14,525,051</u>	<u>\$14,525,051</u>

III. PUBLIC WORKS

Director of Public Works	\$ 47,855	47,855
Highways	1,810,000	1,810,000
Snow and Ice Removal	203,000	203,000
Street Lighting	392,000	392,000
State Aid - Infrastructure	470,475	470,475
Bridges and Rivers	7,500	7,500
Public Building Maintenance Rep.	201,125	201,125
Equipment Maintenance	718,067	718,067
Engineering Department	487,028	487,028
<u>TOTAL PUBLIC WORKS</u>	<u>\$ 4,337,050</u>	<u>\$ 4,337,050</u>

IV. HEALTH & HOUSING DEPARTMENT

MAYOR'S BUDGET

FINAL BUDGET

Health & Housing	\$ 621,098	\$ 621,098
<u>TOTAL HEALTH & HOUSING</u>	<u>\$ 621,098</u>	<u>\$ 621,098</u>

V. PUBLIC WELFARE, SOCIAL AGENCIES

Welfare Department	\$1,351,513	\$1,351,513
Veteran's Advisory Center	35,649	35,649
Danbury Youth Commission	17,790	17,790
Commission on Aging	195,828	195,828
Elderly Transportation	10,000	10,000
<u>TOTAL WELFARE, SOCIAL AGENCIES</u>	<u>\$1,610,780</u>	<u>\$1,610,780</u>

VI. SCHOOL DEPARTMENT

Schools, Regular	\$56,435,161	\$56,435,161
Schools, Health & Welfare	297,382	227,628
<u>TOTAL SCHOOL BUDGET</u>	<u>\$56,732,543</u>	<u>\$56,662,789</u>

VII. LIBRARIES

Danbury Public Library	\$ 1,307,529	\$ 1,307,529
Long Ridge Library	6,500	6,500
<u>TOTAL LIBRARIES</u>	<u>\$ 1,314,029</u>	<u>\$ 1,314,029</u>

VIII.	<u>PARKS & RECREATION</u>		
	Parks & Recreation	\$ 1,122,204	\$ 1,122,204
	Tarrywile Park Authority	135,000	135,000
	Tree Warden/City Forester	193,965	193,965
	Cultural Commission	43,400	43,400
	Lake Kenosia Commission	2,925	2,925
	<u>TOTAL PARKS & RECREATION</u>	<u>\$ 1,497,494</u>	<u>\$ 1,497,494</u>
XI.	<u>RECURRENT COSTS</u>		
	F.I.C.A.	\$ 815,587	815,587
	Pension Expense	4,289,137	4,289,137
	Employee Service Benefit	187,620	187,620
	Worker's Compensation	237,409	237,409
	State Unemployment Compensation	10,000	10,000
	Employee Health & Life Insurance	3,465,139	3,465,139
	<u>RECURRENT COSTS</u>	<u>MAYOR'S BUDGET</u>	<u>FINAL BUDGET</u>
	Union Welfare	\$ 451,984	\$ 451,984
	Insurance & Official Bond Premium	2,404,199	2,404,199
	<u>TOTAL RECURRING COSTS</u>	<u>\$ 11,861,075</u>	<u>\$ 11,861,075</u>
X.	<u>DEBT SERVICE</u>		
	Interest on Debt	\$ 1,347,043	\$ 1,347,043
	Interest on Debt - School	711,129	711,129
	Redemption of Debt	1,390,000	1,390,000
	Redemption of Debt - School	1,087,089	1,087,089
	<u>TOTAL DEBT SERVICE</u>	<u>\$ 4,535,261</u>	<u>\$ 4,535,261</u>
XI.	<u>CAPITAL PROGRAM</u>	\$ -0-	\$ -0-
XII.	<u>TRANSPORTATION</u>		
	Danbury Airport	\$ 253,700	\$ 253,700
	H.A.R.T.	373,793	373,793
	<u>TOTAL TRANSPORTATION</u>	<u>\$ 627,493</u>	<u>\$ 627,493</u>
XIII.	<u>CONTINGENCY</u>	\$ 460,000	\$ 636,570
XIV.	<u>STATE & FEDERAL SCHOOL PROJECTS</u>	\$ 3,078,193	\$ 3,078,193
XV.	<u>GRANTS - HUMAN SERVICES</u>	\$ 1,229,641	\$ 1,119,641
	<u>TOTAL BUDGET</u>	<u>\$107,148,978</u>	<u>\$107,148,978</u>

SECTION 2. That the amount of \$142,592 is appropriated in the same manner as in Section 1 hereof for the DOG LICENSE FUND.

SECTION 3. That the amount of \$5,459,504 is appropriated to the WATER ACCOUNT in the same manner as set forth in Section 1 hereof.

SECTION 4. That the amount of \$2,975,000 is appropriated to the SEWER OPERATING BUDGET in the same manner as set forth in Section 1 hereof.

SECTION 5. That a provision for uncollectible taxes reserve is established in the amount of -0-.

SECTION 6. That the amount of \$2,405,900 is appropriated to the DANBURY SANITARY LANDFILL ENTERPRISE FUND in the same manner as set forth in Section 1 hereof.

2 - RESOLUTION - A Resolution Levying the Property Tax for the Fiscal Year Beginning July 1, 1991 and Ending June 30, 1992.

Mayor Eriquez stated that if there was no objection the Resolution would be taken up after item 3.

3 - REPORTS

Public Safety, Health & Housing and Social Services.

Mr. Gallo submitted the following report:

The Common Council Public Safety, Health & Housing and Social Services Budget Committee met on April 25, 1991 at 7:00 P.M. in Room 432 in City Hall. In attendance were committee members Gallo, DaSilva, Farah, Setaro, Regan and Butera. Also attending was Council Member John Esposito, ex-officio.

Arthur Sullo of the Danbury Police Department made a brief statement, as did William Campbell of the Health Department and Deborah MacKenzie of the Welfare Department. All three representatives stated that they would live within the Mayor's proposed budget barring any emergency situations. The other Department Heads were notified by the committee chairman of the meeting and they all stated that there was no need to attend the meeting as they would all do their best to live within the Mayor's proposed budget.

Dr. Farah moved to recommend to the full Common Council, approval of the Mayor's proposed budget. The motion was seconded and carried unanimously

Mr. Boynton made a motion that the report be adopted as read. Seconded by Mrs. Butera. Motion carried unanimously.

Public Works - Mr. John Esposito submitted the following report:

The Common Council Public Works Budget Committee met on April 23, 1991 in City Hall at 7:00 P.M. In attendance were committee members John Esposito, Scalzo, Fazio, Dean Esposito. Mr. Cassano was unable to attend. Also attending was Council President Joseph DaSilva, ex-officio. Department representatives in attendance were Director of Parks and Recreation Robert Ryerson, Coordinator of Park Services Richard Murray, Director of Public Works Jack Schweitzer, Superintendent of Highways Frank Cavagna, Director of Tarrywile Park Authority R. Woodside, B. Carlson of the Lake Kenosia Commission, City Forester Richard Smith, Director of Building Maintenance Richard Palanzo, and Superintendent of Public Utilities William Buckley.

The committee reviewed the information and reports received from the various departments and after discussion, a motion was made by Mr. Scalzo to recommend the level of funding as proposed in the Mayor's Budget for the fiscal year 1991-92 be approved. Seconded by Dean Esposito. Motion carried unanimously.

Mrs. Butera made a motion that the report be adopted as read. Seconded by Mrs. Coladarci. Motion carried Unanimously. Mr. Esposito stated that he was impressed by the presentations of the City Department Heads.

Education Budget - Mr. Smith submitted the following report:

The Common Council Education Budget Committee met on Tuesday April 23, 1991 at 8:15 P.M. in the Fourth Floor Lobby in City Hall. In attendance were committee members Smith, Scozzafava and Fazio. Mrs. Mack and Dr. Farah were absent. Also attending were Superintendent of Schools Anthony Singe, Schools Director of Finance Jack Heidenreich, and Board of Education Members Fenster, Chory and Marano.

The Budget Committee has been meeting regularly since January and has thoroughly analyzed the Superintendents and School Boards requests and requirements for 1991-92, as well as the Mayor's proposed funding level. The Budget Committee Members have studied the school budget recognized the difficult economic times the City and the State are in. They have worked diligently with the Superintendent and the School Board Members to achieve a harmonious relationship in budget deliberations.

The Superintendent's proposed budget which was adopted by the Board of Education offered a 7.5% increase, while the Mayor's proposed budget contained a 5% increase. The Common Council Committee recognizes the hard work the Superintendent and the Mayor put into proposing a budget that does not cut staff and keeps the status quo. The Committee applauds the Superintendent, his staff and the Mayor's recommendations, recognizing the cost savings such as early retirement, health insurance, bus contract and pension plan.

Mr. Scozzafava made a motion that the Common Council Budget Committee recommend to the Common Council that the Department of Education of the City of Danbury be funded by the Mayor's proposed budget \$56,435,161., representing an increase over and above the current funding of 5.4%. Should monies be forthcoming from the State, the Department of Education should be given high priority for additional funding. Seconded by Mr. Fazio. Motion carried unanimously.

Dr. Farah made a motion that the report be adopted as read (in the third Paragraph 5% should read 5.4%). Seconded by Mrs. Butera. Motion carried unanimously.

General Government I - Mr. Falzone read the following report:

The General Government I Budget Committee met on Monday, April 22, 1991 at 7:30 P.M. in Room 432 in City Hall. In attendance were committee members Valeri, Charles, Falzone and Boughton. This preliminary meeting was held in order to identify any areas of concern relative to the Mayor's proposed budget for the fiscal year 1991-92 and entertain input from the makers of budget requests under the committee's review.

No concerns were expressed although Mr. Valeri cited a request by the Director of Danbury Public Library to address the committee. In addition to inviting Betsy McDonough and Director of Finance Dominic Setaro, the committee decided that out of consideration to everyone all makers of budget requests under its review would be notified and welcome to attend subsequent meetings if desired.

The committee reconvened on Tuesday, April 30, 1991 in Room 432 at City Hall. In attendance were committee members Valeri, Charles and Falzone. Also attending were Director of Finance Dominic Setaro, Library Director Betsy McDonough and Council President Joseph DaSilva, ex-officio.

Ms. McDonough expressed concern over the Part-time Services line item in her budget request, citing the Library's significant number of non-union part-time employees and the notable gaps between their pay scale and union counterparts. She further commented on impending union pay increases that would further exacerbate the existing problem. The committee's recommendation was that if and when additional monies become available, the Library return with a request for the aforementioned funds.

After careful review of the remaining proposed budget items, the committee identified only several recommended areas of change. In view of the ever-increasing responsibilities of the positions, the fact that little or no salary increases have been realized in recent years, and the need for Danbury to maintain a salary structure that will duly compensate present officials and serve to attract the best possible candidates in the future the following increases were suggested:

Mayor's salary increase of 6% for each of the next two years effective December 2, 1991. This would result in a net increase of \$1,945 over the last 30 weeks of fiscal year 1991-92. The reflected annualized salary increase would raise the Mayor's salary from \$56,180 to \$59,551. Effective July 1, 1992, the first full fiscal year of implementation, an additional 6% raise would effect an increase to \$63,124.

City Clerk's salary increase of 6% for each of the next two years effective December 2, 1991. This would result in a net increase of \$1,051 over the last 30 weeks of fiscal year 1991-92. The reflected annualized salary increase would raise the City Clerk's salary from \$30,338 to \$32,159. Effective July 1, 1992, the first full fiscal year of implementation, an additional 6% raise would effect an increase to \$34,088.

Town Clerk's salary increase of 6% for each of the next two years effective December 2, 1991. This would result in a net increase of \$1,547 over the last 30 weeks of fiscal year 1991-92. The reflected annualized salary increase would raise the Town Clerk's salary from \$44,663 to \$47,343. Effective July 1, 1992, the first full fiscal year of implementation on additional 6% raise would effect an increase to \$50,183.

Mr. Falzone motioned to recommend approval of the aforementioned changes and to reflect the changes in appropriate proposed Budget line items. Motion was seconded by Mr. Charles and passed unanimously.

It was additionally brought to the committee's attention by Mr. Setaro that due to the elimination of an anticipated increase in dues to the Connecticut Conference of Municipalities (CCM) a corresponding reduction in the City Memberships appropriation would be indicated. Mr. Falzone motioned to recommend and reflect the change in the appropriate proposed Budget line item. Motion was seconded by Mr. Charles and passed unanimously. As a result of the aforementioned actions, the General Government I Budget committee recommends the following changes:

Account #01-110 Mayor's Office Line Item 010100 Regular Salaries
Proposed \$202,907 change to \$204,852 with resultant aggregate change from \$220,007 to \$221,952

Account #01-111 City Clerk's Office Line Item 010100 Regular Salaries
Proposed \$61,896 change to \$62,947 with resultant aggregate change from \$67,070 to \$68,121

Account #01-161 Town Clerk Line Item 010100 Regular Salaries
Proposed \$165,290 change to \$166,837 with resultant aggregate change from \$238,503 to \$240,050

Account #01-191 City Memberships Line Item 072812 CCM
Proposed \$28,551 change to \$27,192 with resultant aggregate change from \$45,254 to \$43,895

The sum of all recommended changes to the proposed budget results in an increase of \$3,184 for fiscal year 1991-92.

All other areas of review under the proposed budget for fiscal year 1991-92 resulted in no recommended changes.

Mr. Charles made a motion that the report be accepted and the changes approved. Seconded by Mr. Smith.

Mr. Boughton spoke against pay increases for elected officials because it sends the message that we are not willing to conserve in areas that the public is forced to conserve in due to the hard economic times. Mr. Scozzafava asked if these raises can be given only during election years and asked how long it would be that officials have not received a raise. Mr. Setaro stated that if these increases do not pass it will then be four years. Mr. Boynton pointed out that these raises will be for the next administration, not this one.

Mr. Boughton stated that when people run for these office they know what the salaries are and should not expect yearly increases.

Motion carried 16 - 1 with Mr. Boughton voting in the negative.

General Government II - Mr. Boynton submitted the following report:

The General Government II Budget Committee met on April 22, April 29, and May 8, 1991 to review the General Government II line and department budgets.

There are no recommended changes to the Mayor's proposed budget with the exception of the following:

I. Account #14-000 Contingency

To reduce the Contingency Account by \$3,184, a net amount to account for an increase as reported in the General Government I Budget Report.

To increase the Contingency Account by \$110,000.

The net effect of both changes results in an increase in Account #14-000 Contingency from the Mayor's proposal of \$460,000 to \$566,816.

II. Account #20-000 Grants

To reduce the Grant line item #072907 Danbury Hospital from the Mayor's proposed budget of \$110,000 to \$0.

Note that it is the Committee's intent that the \$110,000 be transferred as shown above to the Contingency Account and remain in the account subject of the final outcome of the negotiations between Danbury Hospital and the City of Danbury.

Mrs. Butera made a motion that the report be accepted as read. Seconded by Dean Esposito.

Mr. Scozzafava stated that he hopes that the \$110,000 will stay in the contingency account. Mr. Boughton asked about the 0 balance in the Capital Budget. Mayor Enriquez explained Capital projects.

Motion carried unanimously.

Mr. DaSilva made a motion that the sum of \$69,754 be deleted from Account #02-06-001-072000 Schools Health and Welfare for a new department total of \$227,628 and added to Account No. 02-14-000-072000 Contingency Account for a new total of \$636,570. Seconded by Mr. Charles. Motion carried unanimously.

(At 7:57 P.M. Mr. Fazio arrived)

Mr. Boynton made a motion that the Ordinance as read be adopted. Seconded by Mr. Charles. Motion carried with Mr. Boughton voting in the negative.

RESOLUTION - A Resolution Levying the Property Tax for the Fiscal Year Beginning July 1, 1991 and Ending June 30, 1992.

RESOLVED by the Common Council of the City of Danbury:

A RESOLUTION LEVYING THE PROPERTY TAX FOR THE FISCAL YEAR BEGINNING JULY 1, 1991 AND ENDING JUNE 30, 1992

SECTION 1. The sum of 78 Million 485 Thousand and 713 Dollars (\$ 78,485,713) representing the gross appropriation for the City of Danbury of \$ 107,148,978 for the fiscal year of July 1, 1991 and ending June 30, 1992, minus Indirect Revenue of \$ 26,063,265 and minus Estimated Available "Surplus" of \$ 2,600,000 plus uncollectible taxes reserve in the amount of \$ 0 is hereby levied and assessed on all taxable property in the City of Danbury as set forth on the annual Grand List as of October 1, 1990.

SECTION 2. Accordingly, the General Fund Tax Rate for the fiscal year beginning July 1, 1991 and ending June 30, 1992 shall be as follows:

SECTION 3. The taxes levied and assessed as hereinafter provided shall be payable in quarterly installments on July 1, 1991, October 1, 1991, January 1, 1992 and April 1, 1992 except for taxes levied and assessed on aircraft, boats, mobile homes, motor vehicles and where not in excess of One Hundred Dollars (\$100.00), which taxes shall be paid on July 1, 1991, in accordance with the General Statutes of the State of Connecticut, unless said dates shall have lapsed before the effective date of this resolution, in which case the Tax Collector shall fix the dates and installments as if said dates had not been fixed herein as provided by law.

SECTION 4. The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning July 1, 1991 and ending June 30, 1992.

Mr. DaSilva made a motion that the Resolution be adopted. Seconded by Mr. Boynton. Motion carried unanimously.

4 - COMMUNICATION - Request by the Health Department to enter into a lease agreement with the Visiting Nurses Association. WITHDRAWN

5 - COMMUNICATION - Grant Application for an AIDS Prevention Grant in an amount not to exceed \$107,000.

Mr. DaSilva made a motion to accept the communication and approve the grant application. Seconded by Dean Esposito.

Mrs. Coladarci stated that she would like to know where the grant money goes. Mrs. Butera asked if the City would be required to keep this program in place when the monies are no longer available. The Mayor stated that there would be no obligation.

Motion carried unanimously.

6 - COMMUNICATION - Revision of Ordinance Section 17-34. Mr. DaSilva asked that this be referred to an ad hoc committee, the Corporation Counsel and the Acting Director of Public Works. Mayor Eriquez so ordered and appointed Council Members Cassano, John Esposito and Regan to the committee.

The Mayor extended all committees.

Respectfully submitted,


JIMMETTA L. SAMAHA
Assistant City Clerk

ATTEST:


Elizabeth Crudginton
City Clerk