

COMMON COUNCIL MEETING AGENDA

JANUARY 5, 1982

Meeting called to order at 8:00 O'Clock P.M. by his honor
Mayor James E. Dyer.

PLEDGE OF ALLEGIANCE TO THE FLAG

PRAYER

ROLL CALL

Council Members - Elder, Gallo, McGarry, Foti, Torcaso, Eriquez,
Esposito, Repole, Zotos, Eppoliti, McManus, DaSilva, Torian,
White, Cassano, Charles, Boynton, Burke, Butera, Evans, Farah.

Present _____ Absent.

NOTICES FROM MAYOR DYER

CONSENT CALENDAR

The Consent Calendar was

✓ Minutes of the Common Council Meeting held on December 1, 1981.

The Minutes were

01
CLAIMS ✓ Maria Furtado - Stephen Pollock - Ruth Doyle - David Rice -
Lawrence TerHaar - Ghislain Poirier - Thomas Riddle -
J. A. Lynch, Jr. -

The Claims were referred to the Claims Committee and Corporation
Counsel for Claims (Atty. West).

02
RESOLUTION ✓
&
CERTIFICATION - Settlement of Claims

The Resolution was adopted and Claims authorized to be paid.

03
RESOLUTION ✓ - Grant for Cultural Commission

The Resolution was

COMMON COUNCIL MEETING AGENDA

JANUARY 5, 1982

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04 ✓

RESOLUTION

- Grant for High Blood Pressure Program

The Resolution was

05 ✓

COMMUNICATION
&
RESOLUTION

- Traffic Signal - Rt. 6 & Kenosia Avenue.

The Resolution was

06 ✓

ORDINANCE

- Consent Calendar

The Ordinance was

07 ✓

COMMUNICATION

- To repaint signs to entrance of I-84

The Communication was

08 ✓

COMMUNICATION

- Road Improvement Bond Proposal

The Communication was

09 ✓

COMMUNICATION

- Donation of Poles from S.N.E.T. for Hatters Community Park

The Communication was

010 ✓

COMMUNICATION

- Request to review and amend the E.I.C. Ordinance

The Communication was

011 ✓

COMMUNICATION

- Request for Ordinance re: Water restrictors for new buildings

The Communication was

012 ✓

COMMUNICATION

- Request for sewers on Dogwood Drive.

The Communication was

013 ✓

COMMUNICATION

- Drain on Glendale Drive

The Communication was

COMMON COUNCIL MEETING AGENDA

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014 ✓

COMMUNICATION - Request for Ad Hoc Committee re: Regional Septic Treatment Study

The Communication was

015 ✓

COMMUNICATION - Request for Common Council Liaison committee to Charter Revision Commission.

The Communication was

016 ✓

COMMUNICATION - Establishment of a Commission for the Handicapped.

The Communication was

017 ✓

COMMUNICATION - Request by Connecticut Air Service Inc. for written lease.

The Communication was

018 ✓

COMMUNICATION - Request to rent an E.M.S. Radio from Danbury Hospital

The Communication was

019 ✓

COMMUNICATION - Membership on Zoning Commission

The Communication was

020 ✓

COMMUNICATION - Improvements to West Street Underpass

The Communication was

021 ✓

COMMUNICATION - City of Danbury vs Oak Land Corporation

The Communication was

022 ✓

COMMUNICATION - Request to release funds to Danbury Model Senior Center

&

CERTIFICATION

The Communication was accepted and funds authorized.

023 ✓

COMMUNICATION - Transfer of funds to Fire Department Overtime Services Account

&

CERTIFICATION

The Communication was accepted and transfer of funds authorized.

024

024 ✓
COMMUNICATION - Request for transfer of funds to Zoning Commission.

&
CERTIFICATION The Communication was accepted and transfer of funds authorized.

025 ✓
COMMUNICATION - Transfer of funds from Sewer Fund Surplus Account.

&
CERTIFICATION The Communication was accepted and transfer authorized.

026 ✓
COMMUNICATION - Request for funding from the Women's Center

The Communication was

027 ✓
COMMUNICATION - Request for funding of "Toughlove" Program - A Self-Help Program
for Parents troubled by teenage behavior.

The Communication was

027-1 ✓
COMMUNICATION - Request for additional funds in the Welfare Dept.

&
CERTIFICATION The Communication was

028
COMMUNICATION - Appointments to Conservation Commission

The Communication was accepted and appointments confirmed.

029
COMMUNICATION - Appointment to Youth Commission

The Communication was accepted and appointment confirmed.

030
COMMUNICATION - Appointments to the Aviation Commission

The Communication was accepted and appointments confirmed.

031
COMMUNICATION - Re-appointments to Danbury Library Board of Directors

The Communication was accepted and re-appointments confirmed.

032
COMMUNICATION - Appointment to Parks & Recreation Commission.

The Communication was accepted and appointment confirmed.

033
COMMUNICATION - Appointments to the Environmental Impact Commission

The Communication was accepted and appointments confirmed.

034 ✓
REPORTS

034 - DEPARTMENT REPORTS

Airport Administrator

Equal Rights & Opportunities Commission

A motion was made by _____ & seconded by _____ to dispense with reading Department Reports as all members have copies which are also on file in the Office of the City Clerk for public inspection. Said Reports to be accepted as submitted.

AD HOC COMMITTEE REPORTS

035 ✓
REPORT

- Re: Request of E. Hawley - Nutmeg Square for Sewer Ext. on Newtown Road - Shopping Center.

The Report was accepted and sewer extension granted.

036 ✓
REPORT

- Re: Request of Lakewood Associates Limited Partnership for water line extension - Pembroke Road.

The Report was accepted and water extension granted.

037 ✓
REPORT

- Re: Forest Avenue Sewer Project

The Report was accepted as submitted and sewer line was denied.

038 ✓
REPORT

- Re: Surplus Kitchen equipment at Hatters Park

The Report was

039 ✓
REPORT

- Re: Request to purchase City property at Danbury Airport

The Report was accepted as submitted.

040 ✓
REPORT
 &
ORDINANCE

- Re: Commission on Status of Women

The Report was accepted and Ordinance deferred for public hearing.

COMMON COUNCIL MEETING AGENDA
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041
REPORT &
RESOLUTION

✓ - Refugee Health Services

The Report was accepted and Resolution adopted.

042
REPORT

✓ - Request from H.A.R.T.

The Report was

043
REPORT

✓ - Request from Channel Six

The Report was

044
REPORT

✓ - Land Acquisition Committee Report

The Report was

045
REPORT
&
CERTIFICATION

✓ - Funds for Conn. Earth Action Group Inc.

The Report was accepted and funds authorized.

046
REPORT

✓ - Proceeds from Vending Machines.

The Report was

047
REPORT
&
RESOLUTION

✓ - Benefits for Administrative employees

The Report was accepted and Resolution adopted.

048
REPORT

✓ - Welfare Department Concerns and Needs

The Report was

049
REPORT

✓ - Compliance with Section 504 - (Handicapped)

The Report was

050
REPORT

✓ - Aviation Minimum Lease Standards

The Report was

051
REPORT

✓ - Funds for Veterans Advisor

There being no further business to come before the Council, a motion was made by _____ & seconded by _____ for the meeting to be adjourned at _____ O'Clock P.M.

COMMON COUNCIL MEETING CONSENT CALENDAR - 1/5/1982

- 02- RESOLUTION - Settlement of Claims
& CERTIFICATION
- 03 - RESOLUTION - Grant for Cultural Commission
- 04 - RESOLUTION - Grant for High Blood Pressure Program
- 05 - RESOLUTION - Traffic Signal - Rt. 6 & Kenosia Ave.
- 09 - COMMUNICATION - Donation of Poles from SNET Co. for Hatters Park
- 021 - COMMUNICATION - City of Danbury vs Oak Land Corporation.
- 018 - COMMUNICATION - To rent E.M.S. Radio from Danbury Hospital
- 022 - COMMUNICATION & CERTIFICATION - Request to release funds to Danbury
Model Senior Center.
- 024 - COMMUNICATION & CERTIFICATION - Request for funds for Zoning Commission
- 025 - COMMUNICATION & CERTIFICATION - Transfer of funds from Sewer Fund Surplus
Account.
- 028 - COMMUNICATION - Appointments to Conservation Commission
- 029 - COMMUNICATION - Appointment to Youth Commission
- 030 - COMMUNICATION - Appointments to Aviation Commission
- 031 - COMMUNICATION - Re-appointments to Library Board of Directors
- 033 - COMMUNICATION - Appointments to Environmental Impact Commission
- 035 - REPORT - Request of E. Hawley - Nutmeg Square for Sewer Extension on
Newtown Road - Shopping Center.
- 036 - REPORT - Request of Lakewood Associates Limited Partnership for water
line extension - Pembroke Road.
- 037 - REPORT - Forest Avenue Sewer Project.
- 038 - REPORT - Surplus Kitchen equipment at Hatters Park.
- 039 - REPORT - Request to purchase City property at Danbury Airport.
- 041 - REPORT & RESOLUTION - Refugee Health Services.
- 043 - REPORT - Request from Channel Six.
- 044 - REPORT - Land Acquisition Committee Report.
- ~~045 - REPORT & CERTIFICATION - Proceeds from Concord Food Action Group, Inc.~~
- 046 - REPORT - Proceeds from Vending Machines.
- ~~047 - REPORT & RESOLUTION - None~~
- 048 - REPORT - Welfare Department Concerns and Needs.
- 049 - REPORT - Compliance with Section 504 - (Handicapped)
- 050 - REPORT - Aviation Minimum Lease Standards.

DANBURY, CONNECTICUT

DECEMBER 3, 1981

NOTICE TO:

CITY OF DANBURY
TOWN CLERK AND CITY CLERK
CITY HALL
DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

TO WHOM IT MAY CONCERN:

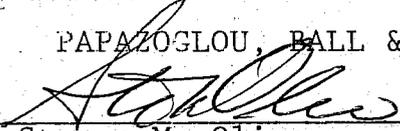
I hereby give you notice of damages sustained as a result of a defective sidewalk by Maria Furtado, of 93 East Liberty Street, Danbury, Connecticut, the particulars of which are as follows:

DATE OF DAMAGES	November 3, 1981
PLACE	Sidewalk in front of 93 East Liberty Street, Danbury.
TIME	Approximately 11:30 a.m.
CAUSE	Uneven and cracked surface of sidewalk caused Maria Furtado to trip.
DAMAGE	Injuries to knee, head and eye.

Maria Furtado will look to the City of Danbury for damages as provided for by law.

Sincerely,

PAPAZOGLU, BALL & OLIVO

BY 
Steven M. Olivo

RECEIPT OF THIS DUPLICATE IS HEREBY ACKNOWLEDGED THIS
8th DAY OF DECEMBER, 1981.

MICHAEL SERI, TOWN CLERK


ELIZABETH CRUDGINTON, CITY CLERK

RICHARD L. DOYLE
235 NORTH SALEM ROAD
RIDGEFIELD, CONNECTICUT 06877

December 4, 1981

City Clerk, Danbury, CT
155 Deer Hill Avenue
Danbury, CT 06810

Dear Sir:

The following documents (copies enclosed) define my accident in Danbury, CT, on November 12, 1981, and the resulting immediate medical expenses:

1. Danbury Police Dept. Incident Report No. 81-32579
2. Danbury Hospital Statement (11/25/81) for \$281.50

I assume that you will advise your insurance carrier of the above, and that I will be contacted by them in the near future.

Very truly yours,



Ruth S. Doyle

RSD:lw
Enclosures

INCIDENT REPORT

DATE OF INCIDENT: 11/12/81
 TIME OF INCIDENT: 1204
 TYPE OF INCIDENT: Pedestrian Injured on City Sidewalk
 DATE REPORT SUBMITTED: 11/12/81
 STREET NAME: Main St.
 INVESTIGATING OFFICER: Donald Colga
 APT. NO./LOCATION: 43

STATUS CODE: C = COMPLAINT I = INTERVIEWED J = JUVENILE M = MISSING S = SUSPECT V = VICTIM W = WITNESS O = OTHER
 VEHICLE REG. # OR ST. NO.:
 VEH. REG. # OR ST. NO.:
 APT. NO./LOCATION:

STATUS	LAST NAME	FIRST NAME	M.I.	SEX	RACE	MO.	DAY	YR.	TELEPHONE	ADDRESS
	Doyle	RUTH	-	F	W	10	14	19	431-3085	235 North Salem Rd. Ridgefield
ARREST 1										
CHARGE 1										
ARREST 2										
CHARGE 2										
ARREST 3										
CHARGE 3										

STATUS CODE: A = ABANDONED E = EVIDENCE F = FOUND L = LOST O = OTHER R = RECOVERED S = STOLEN T = TOWED V = VEHICLE
 CODE: QTY. YEAR ITEM VEHICLE REGISTRATION COLOR CHARACTERISTICS/CONDITIONS - SERIAL OR VIN EST. VALUE LOCATION OF PROPERTY

PERSONS
PROPERTY

INCIDENT DETAILS
 On The date and approx. time above, on Danbury Fire Dept. Ambulance had been dispatched to Zadoc's Cafe, 275 Main St. This officer was informed by Special Officer Gary Melvin, via Radio, that a woman had fallen on the side walk in front of Zadoc's Cafe. Upon arrival at the scene, this officer spoke to the woman a Ruth Doyle. Mrs. Doyle stated she was walking south on Main when she slipped on a plastic bag that was on the side walk in front of Zadoc's Cafe. The ambulance attendant's informed this officer that Mrs. Doyle received a laceration over her left eye approx. on the Brow Line. Mrs. Doyle was transported to the Emergency Room for treatment of the injury in the ambulance.

DISTRIBUTION (FOR USE BY SHIFT COMM. ONLY)
 PROSECUTOR
 DETECTIVE BUREAU
 YOUTH BUREAU
 BOARD OF HEALTH
 DOMESTIC RELATIONS
 SOCIAL SERVICE
 JUV. COURT
 ORDERS
 OTHER
FOLLOW-UP ACTIONS BY
 INVESTIGATOR
 JUVENILE OFFICER
 UNIFORM

INVESTIGATING OFFICER SIGNATURE: Donald Colga
 REVIEWED BY FIELD SUPERVISOR: [Signature]
 SHIFT COMMANDER: [Signature]
 PAGES: 1 of 1

TYPE OF BILL	DATE OF BILL	DATE OF PREV. BILL
OUTP.	11/25/81	

PO BOX 770
 DANBURY, CONN.
 203 797-7348
 FEI # 06-0646597

06810
 BIRTH-DATE
 10/14/19

PATIENT NAME	PATIENT NUMBER	SEX	AGE	ADMISSION DATE
DOYLE, RUTH	930424	F	62	11/12/81

INSURANCE COMPANY NAME	GROUP NUMBER	POLICY NUMBER

PATIENT NAME
 RICHARD DOYLE
 235 N SALEM RD
 RIDGEFLD, CT, 06877

IF INSURANCE INFORMATION ON REVERSE SIDE IS NOT COMPLETE, FORM WILL BE RETURNED TO YOU.

AMOUNT OF PAYMENT

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT.

DATE LISTED	DESCRIPTION OF HOSPITAL SERVICES	SERVICE CODE	HOSPITAL CHARGES	EST. COVERAGE INS. CO. NO. 1	PATIENT AMOUNT
DETAIL OF CURRENT CHARGES, PAYMENTS AND ADJUSTMENTS					
12/12	EMERGENCY SERVICE	6100005	71.50		71.50
12/12	ER SUPPLIES	6100007	14.00		14.00
12/12	XRY ORBITS	5170200	98.00		98.00
12/12	XRY SKULL	5170260	98.00		98.00
BALANCE FORWARD					
SUMMARY OF CURRENT CHARGES					
	61 EMER ROOM	450	85.50		85.50
	51 RAD IOL-DIAG	320	196.00		196.00
SUB-TOTAL OF CURR. CHARGES			281.50		281.50
TOTALS			281.50		281.50

930424
 DANBURY HOSPITAL
 DANBURY, CONN.

APPROPRIATE COVERAGE
 UNDER ESTIMATED INSURANCE COVERAGE

PAY THIS AMOUNT 281.50

MC6

To whom it may concern,

On the morning of December 9, 1991, at 7:00A.M., while driving on Haysetown Ave. an oncoming city truck neglected to pause throwing sand as it passed me. As a result of this lack of consideration I have suffered a broken front windshield. I would like to file an official complaint with the City of Danbury and request a full reimbursement for the damages done.

RECEIVED

DEC 10 1981

OFFICE OF CITY CLERK

Stephen J. Pollock

Stephen J. Pollock
28 Tammany Trail
Danbury, Ct. 06810
792-0904

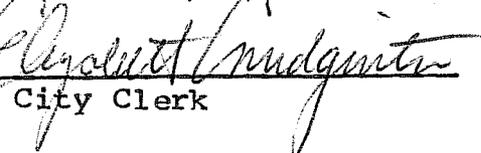
11/15/81

ATTN: To Whom It May Concern;

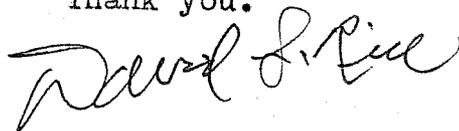
I wish to report an accident incurred by myself on Thanksgiving day of this year. While taking a walk on Valerie Lane in the area in which I live, I stumbled on an uneven surface causing me to pitch forward, thus catching part of my weight with my left hand. My right hand became pinned under me, and my right thumb was dragged across sharp protruding gravel imbedded in the road. This caused my thumb joint to be ripped open, and the end result was a fractured bone, extensive tendon injury, and my nail was ripped off.

I am making this report for 2 reasons. The first one being there have been numerous complaints since the resurfacing of the road approximately a few years ago, leaving the road in a rough, harsh condition. Secondly, I feel the extensive damage to my thumb was caused by this. At this time I do not know the final outcome pertaining to my sustained injury, but feel in all fairness I should be reimbursed for medical expenses. Upon hearing from you, I will be able to relay any necessary details requested regarding the above.

Received 12/16/81


City Clerk

Thank you.



Lawrence R. TerHaar
21 Cushing Drive
Danbury, CT 06810

December 15, 1981

Ms. Elizabeth Crudginton
City Clerk
City of Danbury
155 Deer Hill Ave.
Danbury, CT 06810

Dear Ms. Crudginton:

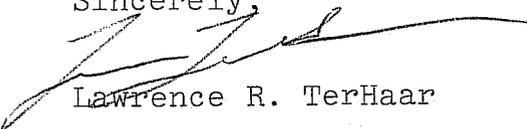
This is in reference to a phone conversation I had with your office this morning, concerning damage done to my 1977 Honda Accord by a city snowplow.

My car was parked in front of my home at the above address. When I arrived home (in my wife's car) on the eve of December 14th (approximately 8:00) I did not notice any damage to the vehicle. When I left for work this morning, however, I found a front chrome piece on the ground and a very sharp cut in the front of my car. From the appearance of the dent, there is no doubt that the damage was done by a snowplow. I have inquired around our neighborhood and have found that no one had had their drive-ways plowed by a private concern, and one neighbor said she thought she heard a snowplow around midnight or after. Therefore I feel certain that the damage was inflicted by a city plow.

I have spoken to my insurance agent (Damon Associates in Westport) and you will be hearing from them shortly. I must have the use of my car so therefore I am going ahead and having it fixed. For your reference, the license plate number is: (CT) WJ 5914.

I would appreciate your attention in this matter as soon as possible.

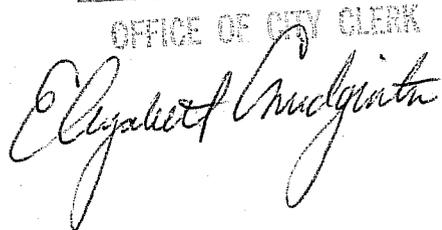
Sincerely,


Lawrence R. TerHaar

RECEIVED

DEC 16 1981

OFFICE OF CITY CLERK



cc: Mayor James Dyer
Damon Associates

LRT:bt

**DAMMAN
INSURANCE
ASSOCIATES**

BOX 5040
33 RIVERSIDE AVE.
WESTPORT, CT. 06880
(203) 226-6811

December 17, 1981

Mrs. Elizabeth Crudginton
City Clerk
City of Danbury
155 Deer Hill Avenue
Danbury CT 06810

RE: Lawrence R. TerHaar
21 Cushing Drive
Danbury CT 06810

Dear Mrs. Crudginton,

We understand that Mr. TerHaar has put you on notice of the damages done to his 1977 Honda on December 14, 1981. Apparently his vehicle was struck by the City of Danbury snow plow.

Enclosed please find the written estimate of the damages in the amount of \$532.44 which we would like to have attached to his letter to you dated December 15, 1981.

Mr. TerHaar has arranged to use his collision coverage with CNA Insurance Company and we trust that CNA will be in further touch with your office in the immediate future.

Thanking you for your help.

Very truly yours,

Lisa R. H. Jaquith

Lisa R.H. Jaquith
Claims Manager

Enclosure

c.c. Lawrence R. TerHaar



COMPLETE BUSINESS & PERSONAL INSURANCE SERVICES

12 MORAN AVE

DANBURY CONN 068

CLAIM FOR DAMAGES CAUSED BY
SEWER BACKING UP AND FLOODING
MY BASEMENT ON 11/20/81.

WALL TO WALL CARPETING =	470.93
IN ADDRESS =	54.99
PAIR OF WORK BOOTS =	30.00
DOOR SILL =	10.00
METAL THRESHOLD =	5.00
AREA RUGS =	25.00

TOTAL = \$ 545.92

RECEIVED

NOV 30 1981

OFFICE OF CITY CLERK

FLOOR COVERING ESTIMATE AND PROPOSAL

Div. 37

Carpet
Smooth
Surface

Date 11/24/81 Sales-Check # _____

Del'y Date / /

Install. Date / /

Store 3013

Customer DORIS POIRIER
(Name)

744-2157
(Phone)

Address _____
(Street)

(City)

(State)

Installation Address _____
(Street)

(City)

(State)

Contractor _____
(Name)

(FOR STORE USE ONLY)

(Address)

SS MAT II CARPETING - 27 yds @ 12.99 - 350.73
 INSTALLATION 70.20
420.93

(ENTER ADDITIONAL SKETCHING ON FORM 14605 AND ATTACH TO 2 AND 3 COPIES)

STK NO.	COLOR NO.	DESCRIPTION-COLOR-SIZE	QUANTITY	FOR DEPOT USE	STK NO.	COLOR NO.	DESCRIPTION-COLOR-SIZE	QUANTITY	FOR DEPOT USE
			S. Y. /PCS.	ADHESIVE(S)				GAL.	
			S. Y. /PCS.					GAL.	
			S. Y. /PCS.	COVE BASE				PCS.	
			S. Y.					PCS.	
			S. F.	FELT PAPER				FT.	
			FT.	METALS				PCS.	

SPEC. INSTRUCTIONS:

Floor and Condition:	Good	Fair	Poor
	Cement		
	Wood		
Sand Floors			sq. yds.
Repair Floors (per diagram)			sq. ft.
CARPET BEAUTY PROTECTION AGREEMENT			
ACCT. 185R _____ S / YDS.			

	Cust.	INSTALLER
Remove Old Covering — type		
Remove, Replace 1/4 Round/Baseboard		
Alter Doors		
Remove/Reinstall Appliance/Fixture — type(s)		

CASH PRICE

Estimate and Proposal. Sears offers to furnish the materials listed above and arrange for their delivery and installation as shown above and/or on attached Sketches and Specification Sheets for the total cash price shown above. This offer must be approved by the Installation Department. If this is a Credit Sale or a Payment on Completion sale, it must also be approved by the Credit Sales Department. If this proposal is not approved or the installation cannot be made in accordance with the law, the offer will be withdrawn and any payments you have made will be refunded to you. (ADDITIONAL PROVISIONS OF THIS PROPOSAL ARE STATED ON REVERSE SIDE.)

- CASH
- EASY PAYMENT
- MCP
- POC
- SRC/SC

SUBMITTED BY _____ SALESPERSON

DIV. MGR.

CUSTOMER'S SIGNATURE _____

Connecticut's only complete glass service for Auto, Store Fronts, Home and Industry



AGOC INDUSTRIES

Auto Glass OF CONNECTICUT, INC.

MILFORD AUTO GLASS SPECIALISTS
 632 BOSTON POST ROAD
 TOLL FREE DIAL 1-800-822-2773
 SKIDMORE PLAZA
 MILFORD, CONN. 06460
 MILFORD TELEPHONE 878-1776

"We Set the Standard for the Industry" FOR REVOLUTIONARY "COME TO YOU SERVICE"

ORDER DATE	PART NO.	LOCATION	INV. DATE	INVOICE NO.
11/15/81	570005		11/15	

SOLD TO	City	General Auto Glass
	Crest	1200 State St
		Stamford, Conn
		06907

AG	GM	CASH	CHARGE	CONTRACT	TELEPHONE NO.	TERMS - NET CASH
					33-1107	

QUAN	DESCRIPTION	PRICE	AMOUNT
	1200 State St	51.65	
	1200 State St		41.11
	1200 State St		13.15
	1200 State St		31.5
	1200 State St		7.11
	1200 State St		102.38
	1200 State St		20.0
	1200 State St		22.38

MARKER NO. _____

PHONE # 111-0110 ext 315

JOB DONE ON 11/15/81

NAME Tom Smith

ADDRESS 3200 State St
 Stamford, Conn 06907

SPECIAL INSTRUCTIONS I hereby authorize the repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the car or truck herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto, not responsible for loss or damage to cars or articles left in cars in case of fire, theft or any other cause beyond our control.

POLICY # _____ TAX _____

IN THE EVENT OF DEFAULT, I AGREE TO PAY ALL COSTS OF COLLECTION INCLUDING ATTORNEY'S FEES. INTEREST SHALL BEGIN TO ACCRUE 30-DAYS FROM DUE DATE AT 1% PER MONTH.

I hereby authorize the repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the car or truck herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto, not responsible for loss or damage to cars or articles left in cars in case of fire, theft or any other cause beyond our control.

WE ARE NOT RESPONSIBLE FOR GLASS AFTER SAME IS SET AND LEAVES OUR CONTROL

All agreements are contingent upon strikes, accidents or other delays unavoidable or beyond our control.

TOTAL

x Thomas A. Reddy

SALESMAN'S COPY

Thomas F. V. Riddle
50 OLD HAWKEY VILLE
RD, Bethel CT
06801
748-2699

1

Dear City Clerk.

On the 14th of December 1981 @ approx.
8:00 Pm my left rear window was shattered
by a city of Danbury truck that was sanding
the road. (broken by force of sand).
I had it replaced thru my insurance
company at a cost to me of 50 \$ (50 \$
Deductible Policy). My car was legally
parked. I would like a refund for this amount.
Enclosed are receipts for the work.

Comod & Michalsen Insurance Company
720 Claton Ave.
Bridport Connecticut 06804

J. A. Lynch Jr.

16 Orchard St.
Danbury, Conn. 06810
December 29, 1981

City Clerk, City of Danbury
City Hall, Danbury, Conn. 06810

To Whom It may Concern

On Thursday December 17, 1981,
as a result of an incident with
a City of Danbury sanding truck
number 79-I-21 on Wooster
Heights hill my automobile
suffered a broken window.

I am now filing a claim
against the City of Danbury for
damages of \$50.25.

Enclosed you will find
a claim form and all ins

J. A. Lynch Jr.

16 Orchard St.
Danbury, Conn. 06810
December 29, 1981

City Clerk, City of Danbury
City Hall, Danbury, Conn. 06810

To Whom It may Concern

On Thursday December 17, 1981,
as a result of an incident with
a City of Danbury sanding truck
number 79-I-21 on Wooster
Heights hill my automobile
suffered a broken window.

I am now filing a claim
against the City of Danbury for
damages of \$50.25.

Enclosed you will find
copies of the following.

1. Copy of Danbury Police Department incident report.
2. Copy of payment for incident report (25¢).
3. Copies of bills (2) for replacement of glass.

Respectfully submitted,
Joseph A. Lynch Jr.

DATE OF INCIDENT: 12/27/81 TIME OF INCIDENT: 1600 TYPE OF INCIDENT: Broken window of car
 STATUS CODE: C - COMPLAINT I - INTERVIEWED J - JUVENILE M - MISSING S - SUSPECT V - VICTIM W - WITNESS O - OTHER
 REPORT SUBMITTED: 12/17/81 LOCATION: Broken window of car ST. NO.: Wooster Hts. STREET NAME: 16 Orchard St.
 INCIDENT CODE: Capt. Coelho INVESTIGATING OFFICER: APT. NO./LOCATION: VER. REG. # OR OPER. LIC. FOR S.S.#

PERSONS
 STATUS: G LAST NAME: Lynch FIRST NAME: Joseph M.I.: SEX: RACE: MO. DATE OF BIRTH: TELEPHONE: 718-6706 ADDRESS: 16 Orchard St.

ARRESTS

ARREST	CHARGE 1	CHARGE 2	CHARGE 3
ARREST 1	STATUTE	CLASS	CHARGE 1
ARREST 2	STATUTE	CLASS	CHARGE 2
CHARGE 1	STATUTE	CLASS	CHARGE 3
CHARGE 2	STATUTE	CLASS	CHARGE 1
CHARGE 3	STATUTE	CLASS	CHARGE 2

PROPERTY

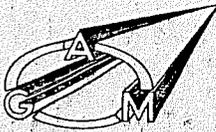
STATUS CODE	CODE	QTY.	YEAR	E - EVIDENCE	F - FOUND	L - LOST	O - OTHER	R - RECOVERED (BRAND/MODEL)	S - STOLEN	T - TOWED	V - VEHICLE	VEHICLE REGISTRATION	COLOR	CHARACTERISTICS/CONDITIONS - SERIAL OR VIN	EST. VALUE	LOCATION OF PROPERTY
A - MANDATED																

INCIDENT DETAILS
 Mr. Lynch called the P.D. and stated that he had been on Wooster Hts. near Lees farm when he saw a Gltty sand truck coming up the hill and sanding the road. Mr. Lynch stated that he pulled over to the right and allowed the sand truck to pass him. That after the truck went by, he heard a shatter and saw that his left rear side window had shatter. Mr. Lynch then stated that he was able to get the sand truck number which was 791-21. Mr. Lynch stated that he called the Public Works Department and they told him to report this matter to the Police Department. Mr. Lynch car is a 1979 Ford Fairmont station wagon bearing Conn. Reg. JT 105.
 1655 hrs. Public Works notified and asked that a copy of this report be sent to them.
 Capt. Coelho

INVESTIGATING OFFICER'S SIGNATURE: *Coelho* BADGE #
 REVIEWED BY FIELD OFFICER: *Coelho* SHIFT COMM.
 DISTRIBUTION (FOR USE BY SHIFT COMM. ONLY)
 PROSECUTOR BOARD OF HEALTH JUV. COURT FOLLOW-UP ACTIONS BY
 DETECTIVE BUREAU DOMESTIC RELATIONS ORDERS INVESTIGATOR JUVENILE OFFICER YOUTH BUREAU SOCIAL SERVICE OTHER UNIFORM

PAGE ___ OF ___

WINDSHIELD
SAFETY GLASS & PLEXIGLASS
PLATE & WINDOW GLASS
THERMOPANE
ALUMINUM PRODUCTS



ALLIED

GLASS & MIRROR

32-34 Tamarack Avenue
Danbury, Connecticut 06810
748-7275 743-7572

TABLE PADS
FURNITURE TOPS
TUB & SHOWER ENCLOSURES
WALL & DOOR MIRRORS
PICTURE FRAMING

12-21-81

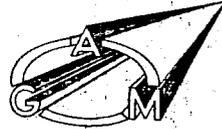
Joseph Lynch
16 Orchard St
Danbury, Ct

TERMS: NET CASH

	NO DISCOUNT
1979 Ford Fairmont wagon	
Left quarter glass furnished	
& installed	108.90
Installation Kit	8.95
Labor 2.4 hrs	28.80
	<u>\$ 146.65</u>
Sales Tax on Glass	8.84
	<u>\$ 155.49</u>

Not Responsible For Customer's Merchandise.
Deposit of 1/3 required on all orders.

WINDSHIELD
SAFETY GLASS & PLEXIGLASS
PLATE & WINDOW GLASS
THERMOPANE
ALUMINUM PRODUCTS



ALLIED

GLASS & MIRROR

32-34 Tamarack Avenue
Danbury, Connecticut 06810
748-7275 743-7572

TABLE PADS
FURNITURE TOPS
TUB & SHOWER ENCLOSURES
WALL & DOOR MIRRORS
PICTURE FRAMING

12-21-81

Joseph Lynch
16 Orchard St
Danbury, Ct

748-6706 TERMS: NET CASH

NO DISCOUNT

1979 Ford Fairmont wagon

Insurance Deductible

\$ 50.00

Paid
12/21/81
et # 1429

Not Responsible For Customer's Merchandise
Deposit of 1/3 required on all orders

RECEIVED FROM

Joseph Lynch
Paul Sheridan # 3593

DATE

Dec 18
1981

CITY OF DANBURY

POLICE DEPARTMENT

SIGNED

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT



~~December 17, 1981~~ A. D., 1981
January 5, 1982

RESOLVED by the Common Council of the City of Danbury:

That the City Clerk be and is hereby authorized and empowered on behalf of the CITY OF DANBURY, to draw an order upon the CITY TREASURER in payment of the following settlement of claims:

THE HARTFORD INSURANCE GROUP \$2,500.00
In settlement of the claim
of Lina Hancock vs. City of
Danbury - Date of Loss 2/21/78
Superior Court - Judicial District
of Danbury - Docket No. CV-80-
0274125-S

THE HARTFORD INSURANCE GROUP \$2,500.00
In settlement of the claim
of Irene J. Sczesny vs. City of
Danbury - Date of Loss 2/7/79
Superior Court - Judicial District
of Danbury - Docket No. CV-80-
0274170-S

THE HARTFORD INSURANCE GROUP \$2,500.00
In settlement of the claim
of Louise Ramen vs. City of
Danbury - Date of Loss 11/7/80

THE HARTFORD INSURANCE GROUP \$2,500.00
In settlement of the claim
of Loretta Durkin vs. City of
Danbury - Date of Loss 9/22/80



City of Danbury

DANBURY, CONNECTICUT 06810

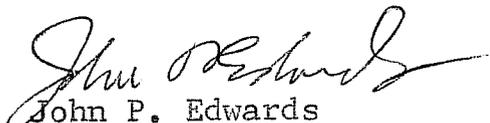
DEPARTMENT
OF FINANCE

January 5, 1982

To: Common Council via
Mayor James Dyer

From: John P. Edwards

We hereby certify as to the availability of \$10,000. in the State
Contingency Fund to be transferred to Claims Acct. #02-09-110-073500.


John P. Edwards
Director of Finance, Acting



CITY OF DANBURY
PLANNING DEPARTMENT

CITY HALL

DANBURY, CONNECTICUT 06810

TO: Common Council of the City of Danbury
FROM: Brian S. Graney, Grants Administrator
DATE: December 18, 1981
RE: Cultural Grant

The Western Connecticut Cultural Council through the Cultural Commission of Danbury has applied and contracted for a \$4,000 grant with the Connecticut Commission on the Arts. The pass-through grant does not require a local cash match by the City of Danbury. A resolution by Danbury's Common Council was never made to authorize the Cultural Commission of Danbury to apply for the grant or to agree to a contract. Therefore, a resolution by Danbury's Common Council should be approved to ratify the past actions of the Danbury Cultural Commission. The grant application and the contract agreement was entered into prior to informing the Grants Administrator's office of the actions. Hopefully, this will not be the case in the future.

The grant will help fund a six month cultural development plan, which will include a statistical analysis of cultural programs in the region, suggested new programs, collaborative programs, and organizational structure recommendations. If you have any further questions concerning this matter, please feel free to contact me at 797-4524.

cc: Mayor James E. Dyer



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

January 5, 1982 A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut Commission on the Arts has made funds available to cultural organizations in accordance with Section 10-370 of the General Statutes of the State of Connecticut and Public Act No. 78-187, and

WHEREAS, the City of Danbury through the Danbury Cultural Commission and the Western Connecticut Cultural Council would devise a cultural development plan for Western Connecticut towns which would:

1. recommend programs which would strengthen existing cultural organizations;
2. explore new ways of bringing together the arts, sciences and people;
3. propose cultural facilities which could be placed in renovated buildings and which could serve the entire region;
4. recommend the best organizational structure to carry out the program;
5. determine the operating, capital and maintenance budgets necessary to carry out the program and indicate the sources of funds; and,

WHEREAS, an application and a contract for a \$4,000 grant with no local match requirement by the City of Danbury has been processed by the Danbury Cultural Commission; and

NOW, THEREFORE, BE IT RESOLVED that the past actions of the Danbury Cultural Commission in applying and contracting for said grant be and hereby are ratified, and that any and all additional acts necessary to effectuate the purposes hereof be and hereby are authorized.



CITY OF DANBURY
PLANNING DEPARTMENT
CITY HALL
DANBURY, CONNECTICUT 06810

TO: Common Council of the City of Danbury
FROM: Brian S. Graney, Grants Administrator
DATE: December 28, 1981

The Danbury High Blood Pressure Program through the Danbury Health Department applied to the Connecticut High Blood Pressure Program for a continuation grant in the amount of \$20,000. The Connecticut High Blood Pressure Program approved \$19,578 for Danbury's program. No local match is required by the City of Danbury. The attached resolution will ratify past actions in applying for this grant and will authorize further actions necessary to accomplish the program.

It is important that this resolution be approved by the Danbury Common Council at its next regularly scheduled meeting on January 5, 1982. Failure to do so will result in a delay in funding provided by the Connecticut High Blood Pressure Program and possible shutdown of the Danbury program. Let me emphasize the fact that this grant will provide continued funding to an existing and successful program with no local match required by the City of Danbury.

cc: Mayor James E. Dyer



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

January 5, _____ A. D., 19 82

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut Department of Health Services through the Connecticut High Blood Pressure Program has made grant funds available to municipalities to be used for high blood pressure screening, referral and health education; and,

WHEREAS, the City of Danbury through the Danbury Health Department has formulated a Danbury High Blood Pressure Program for three target populations, and

WHEREAS, the Connecticut High Blood Pressure Program has approved and funded the grant request of up to \$19,578.00 with no local match requirement;

NOW, THEREFORE, BE IT RESOLVED THAT the actions of the Danbury Health Department in applying for the said grant be and hereby are ratified; and

BE IT FURTHER RESOLVED THAT any and all further actions by the Danbury Health Department and the Mayor of the City of Danbury required to accomplish said program be and hereby are authorized.

AGREEMENT BETWEEN THE STATE OF CONNECTICUT

AND

THE TOWN OF DANBURY

FOR SHARING THE COST OF THE INSTALLATION OF A TRAFFIC CONTROL SIGNAL

STATE PROJECT NO. 270-205 (034-2440)

THIS AGREEMENT, concluded at Wethersfield, Connecticut, this day of _____, 19____, by and between the State of Connecticut, Department of Transportation, Arthur B. Powers, Commissioner, acting herein by Robert W. Gubala, Chief Engineer, Bureau of Highways, duly authorized, hereinafter referred to as the State, and the Town of Danbury, acting herein by Nelson F. Macedo, Chief of Police, 120 Main Street, Danbury, Connecticut 06810 hereunto duly authorized, hereinafter referred to as the Second Party.

WITNESSETH, THAT,

WHEREAS, the Second Party has requested that the State install a traffic control signal at the intersection of Route 6 at Kenosia Avenue, and

WHEREAS, the State has determined that the requested improvement is warranted at the said location, and

WHEREAS, the State, pursuant to Section 13b-23 of the General Statutes of Connecticut, as revised, is authorized to enter into this Agreement.

NOW THEREFORE, KNOW YE, it is mutually agreed that:

1. The State shall administer the installation of a traffic control signal at the intersection of Route 6 at Kenosia Avenue

the complete in-place cost of which is estimated to be Thirty Thousand Dollars (\$30,000)

2. The Town of Danbury shall forward to the State, upon demand, prior to the commencement of any work as specified in Item #1, a lump sum payment of Ten Thousand Dollars (\$10,000) which represents Thirty Three and one third percent (33 1/3%) of the estimated cost thereof. This represents the Second Party's total payment of the installation.

3. The State shall be responsible for maintenance of the said traffic control signal.

4. The Second Party shall pay the full cost of the electrical energy utilized in the operation of the said traffic control signal.

permanent files of the Town wherein the signal is located, at no cost to the State.

6. The State assumes no liability under the terms of this agreement until the Second Party is notified in writing by the State that said Agreement has been approved by the Secretary - Office of Policy and Management and the Attorney General of the State of Connecticut.

The Second Party shall comply with the Regulations of the United States Department of Transportation (Title 49, Code of Federal Regulations, Part 21) issued in implementation of Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4, and Appendix-CR attached hereto, both of which are hereby made a part of this Agreement. Further, the Second Party agrees and warrants that in the performance under this Agreement it will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation or physical disability including, but not limited to blindness, unless it is shown by the Second Party that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut, and further agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission concerning the employment practices and procedures of the Second Party as relate to the provisions of Section 4-114a of the General Statutes of Connecticut, as revised.

This contract is subject to the provisions of the Governor's Executive Order No. Three promulgated June 16, 1971 and, as such, this contract may be cancelled, terminated or suspended by the state labor commissioner for violation of or noncompliance with said Executive Order No. Three, or any state or federal law concerning nondiscrimination, notwithstanding that the labor commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that the attached Executive Order No. Three is incorporated herein and made a part hereof. The parties agree to abide by said Executive Order and agree that the state labor commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination until the contract is completed or terminated prior to completed.

The Second Party agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the state labor commissioner to implement Executive Order No. Three, and that it will not discriminate in its employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State labor commissioner. A copy of said Guidelines is attached and hereby made a part of this Agreement.

This contract is executed subject to the Governor's Executive Order No. 17, a copy of which is attached hereto and is hereby made a part of this Agreement, Governor's Executive Order No. 17, requires, inter alia, that all contractors and subcontractors shall list all employment openings with the Office of the Connecticut State Employment Service in the Area where the work is to be performed or where the services are to be rendered. Failure of the Second Party to conform with the requirements of the Governor's Executive Order No. 17 and any orders, rules or regulations issued pursuant thereto, shall be a basis for termination of this Agreement by the State.

The Municipality agrees that the attached Appendix MB entitled "Administrative Memorandum No. 17, Subject: Requirements of Title 49, CFR Part 23, dated July 10, 1980, is hereby made a part of this agreement. The State advises the Municipality that failure to carry out the requirements set forth in Appendix MB: Requirements of Title 49, CFR Part 23 shall constitute a breach of contract and may result in termination of the Agreement by the State or such remedy as the State deems appropriate.

"Indemnification. The Second Party agrees that during the term of this Agreement, including any extension thereof, it shall indemnify and save harmless, the State, its officers, agents and employees from all claims, suits, action, damages and costs of every name and description resulting from or arising out of operations conducted under this Agreement or prior to the execution of this Agreement, and that such indemnification shall not be limited by reason of any insurance coverage."

7. That whenever the same is herein set forth "The Town of Danbury" shall mean "The City of Danbury".

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year indicated.

WITNESSES:

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
Arthur B. Powers
Commissioner

Name: _____

By _____ (Seal)

Name: _____

Robert W. Gubala
Chief Engineer
Bureau of Highways

Date: _____

WITNESSES:

SECOND PARTY

Town of Danbury

Name: _____

By _____ (Seal)

Name: Nelson F. Macedo
Title: Chief of Police

Name: _____

Date: _____

APPROVED AS TO FORM:

APPROVED BY:

Attorney General
State of Connecticut

Secretary-Office of Policy and Management
State of Connecticut

Date: _____

Date: _____

STATE OF CONNECTICUT
BY HIS EXCELLENCY
THOMAS J. MESKILL
GOVERNOR
EXECUTIVE ORDER NO. THREE

WHEREAS, sections 4-61d (b) and 4-114a of the 1969 supplement to the general statutes require nondiscrimination clauses in state contracts and subcontracts for construction on public buildings, other public works and goods and services and

WHEREAS, section 4-61e (c) of the 1969 supplement to the general statutes requires the labor department to encourage and enforce compliance with this policy by both employers and labor unions, and to promote equal employment opportunities, and

WHEREAS, the government of this state recognizes the duty and desirability of its leadership in providing equal employment opportunity, by implementing these laws,

NOW, THEREFORE, I, THOMAS J. MESKILL, Governor of the State of Connecticut, acting by virtue of the authority vested in me under section twelve of article fourth of the constitution of the state, as supplemented by section 3-1 of the general statutes, do hereby ORDER and DIRECT, as follows, by this Executive Order:

I

The labor commissioner shall be responsible for the administration of this Order and shall adopt such regulations as he deems necessary and appropriate to achieve the purposes of this Order. Upon the promulgation of this Order, the commissioner of finance and control shall issue a directive forthwith to all state agencies, that henceforth all state contracts and subcontracts for construction on public buildings, other public works and goods and services shall contain a provision rendering such contract or subcontract subject to this Order, and that such contract or subcontract may be cancelled, terminated or suspended by the labor commissioner for violation of or noncompliance with this Order or state or federal laws concerning nondiscrimination, notwithstanding that the labor commissioner is not a party to such contract or subcontract.

II

Each contractor having a contract containing the provisions prescribed in section 4-114a of the 1969 supplement to the general statutes, shall file, and shall cause each of his subcontractors to file, compliance reports with the contracting agency or the labor commissioner, as may be directed. Such reports shall be filed within such times and shall contain such information as to employment policies and statistics of the contractor and each subcontractor, and shall be in such form as the labor commissioner may prescribe. Bidders or prospective contractors or subcontractors may be required to state whether they have participated in any previous contract subject to the provisions of this Order or any preceding similar Order, and in that event to submit on behalf of themselves and their proposed subcontractors compliance reports prior to or as an initial part of their bid or negotiation of a contract.

III

Whenever the contractor or subcontractor has a collective bargaining agreement or other contract or understanding with a labor organization or employment agency as defined in section 31-122 of the general statutes, the compliance report shall identify the said organization or agency and the contracting agency or the labor commissioner may require a compliance report to be filed with the contracting agency or the labor commissioner, as may be directed, by such organization or agency, signed by an authorized officer or agent of such organization or agency, with supporting information, to the effect that the signer's practices and policies, including but not limited to matters concerning personnel, training, apprenticeship, membership, grievance and representation, and upgrading, do not discriminate on grounds of race, color, religious creed, age, sex, or national origin, or ancestry of any individual, and that the signer will either affirmatively cooperate in the implementation of the policy and provisions of this Order, or that it consents and agrees that recruitment, employment and the terms and conditions of employment under the proposed contract shall be in accordance with the purposes and provisions of the Order.

IV

The labor commissioner may by regulation exempt certain classes of contracts, subcontracts or purchase order from the implementation of this Order, for standard commercial supplies or raw materials, for less than specified amounts of money or numbers of workers or for subcontractors below a specified tier. The labor commissioner may also provide by regulation for the exemption of facilities of a contractor which are in all respects separate and distinct from activities of the contractor related to the performance of the state contract, provided only that such exemption will not interfere with or impede the implementation of this Order, and provided further, that in the absence of such an exemption, all facilities shall be covered by the provisions of this Order.

V

Each contracting agency shall be primarily responsible for obtaining compliance with the regulations of the labor commissioner with respect to contracts entered into by such agency or its contractors. All contracting agencies shall comply with the regulations of the labor commissioner in discharging their primary responsibility for securing compliance with the provisions of contracts and otherwise with the terms of this Order and of the regulations of the labor commissioner issued pursuant to this Order. They are directed to cooperate with the labor commissioner and to furnish the labor commissioner such information and assistance as he may require in the performance of his functions under this Order. They are further directed to appoint or designate from among the personnel of each agency, compliance officers, whose duty shall be to seek compliance with the objectives of this Order by conference, conciliation, mediation, or persuasion.

VI

The labor commissioner may investigate the employment practices and procedures of any state contractor or subcontractor and the practices and policies of any labor organization or employment agency hereinabove described, relating to employment under the state contract, as concerns nondiscrimination by such organization or agency as hereinabove described, or the labor commissioner may initiate such investigation by the appropriate contract agency, to determine whether or not the contractual provisions hereinabove specified or statutes of the state respecting them have been violated. Such investigation shall be conducted in accordance with the procedures established by the labor commissioner and the investigating agency shall report to the labor commissioner any action taken or recommended.

VII

The labor commissioner shall receive and investigate or cause to be investigated complaints by employees or prospective employees of a state contractor or subcontractor or members or applicants for membership or apprenticeship or training in a labor organization or employment agency hereinabove described, which allege discrimination contrary to the contractual provisions specified hereinabove or state statutes requiring nondiscrimination in employment opportunity. If this investigation is conducted for the labor commissioner by a contracting agency, that agency shall report to the labor commissioner what action has been taken or is recommended with regard to such complaints.

VIII

The labor commissioner shall use his best efforts, directly and through contracting agencies, other interested federal, state and local agencies, contractors and all other available instrumentalities, including the commission on human rights and opportunities, the executive committee on human rights and opportunities, and the apprenticeship council under its mandate to provide advice and counsel to the labor commissioner in providing equal employment opportunities to all apprentices and to provide training, employment and upgrading opportunities for disadvantaged workers, in accordance with section 31-51 (d) of the 1969 supplement to the general statutes, to cause any labor organization or any employment agency whose members are engaged in work under government contracts or referring workers or providing or supervising apprenticeship or training for or in the course of work under a state contract or subcontract to cooperate in the implementation of the purposes of this Order. The labor commissioner shall in appropriate cases notify the commission on human rights and opportunities or other appropriate state or federal agencies whenever it has reason to believe that the practices of any such organization or agency violate equal employment opportunity requirements or state or federal law.

IX

The labor commissioner or any agency officer or employee in the executive branch designated by regulation of the labor commissioner may hold such hearings, public or private, as the labor commissioner may deem advisable for compliance, enforcement or educational purposes under this Order.

X

(a) The labor commissioner may hold or cause to be held hearings, prior to imposing ordering or recommending the imposition of penalties and sanctions under this Order. No order for disbarment of any contractor from further state contracts shall be made without affording the contractor an opportunity for a hearing. In accordance with such regulations as the labor commissioner may adopt, the commissioner or the appropriate contracting agency may

- (1) Publish or cause to be published the names of contractors or labor organizations or employment agencies as hereinabove described which it has concluded have complied or failed to comply with the provisions of this Order or the regulations of the labor commissioner in implementing this Order.
- (2) Recommend to the commission on human rights and opportunities that in cases in which there is substantial or material violation or threat thereof of the contractual provision or related state statutes concerned herein, appropriate proceedings be brought to enforce them, including proceedings by the commission on its own motion under chapter 563 of the general statutes and the enjoining, within the limitations of applicable law, of organizations, individuals or groups who prevent directly or indirectly or seek to prevent directly or indirectly compliance with the provisions of this Order.
- (3) Recommend that criminal proceedings be brought under chapter 939 of the general statutes.
- (4) Cancel, terminate, suspend or cause to be cancelled, terminated, or suspended in accordance with law any contract or any portion or portions thereof for failure of the contractor or subcontractor to comply with the nondiscrimination provisions of the contract. Contracts may be cancelled, terminated, suspended absolutely or their continuance conditioned upon a program for future compliance approved by the contracting agency.
- (5) Provide that any contracting agency shall refrain from entering into any further contracts or extensions or modifications of existing contracts with any contractor until he has satisfied the labor commissioner that he has established and will carry out personnel and employment policies compliant with this Order.
- (6) Under regulations prescribed by the labor commissioner each contracting agency shall make reasonable efforts within a reasonable period of time to secure compliance with the contract provisions of this Order by methods of conference, conciliation, mediation or persuasion, before other proceedings shall be instituted under this Order or before a state contract shall be cancelled or terminated in whole or in part for failure of the contractor or subcontractor to comply with the contract provisions of state statute and this Order.

(b) Any contracting agency taking any action authorized by this Order, whether on its own motion or as directed by the labor commissioner or pursuant to his regulations shall promptly notify him of such action. Whenever the labor commissioner makes a determination under this Order, he shall promptly notify the appropriate contracting agency and other interested federal, state and local agencies of the action recommended. The state and local agency or agencies shall take such action and shall report the results thereof to the labor commissioner within such time as he shall specify.

XI

If the labor commissioner shall so direct, contracting agencies shall not enter into contracts with any bidder or prospective contractor unless he has satisfactorily complied with the provisions of this Order, or submits a program for compliance acceptable to the labor commissioner, or if the labor commissioner so authorizes, to the contracting agency.

XII

Whenever a contracting agency cancels or terminates a contract, or a contractor has been disbarred from further government contracts because of noncompliance with the contract provisions with regard to nondiscrimination, the labor commissioner or the contracting agency shall rescind such disbarment, upon the satisfaction of the labor commissioner that the contractor has purged himself of such noncompliance and will thenceforth carry out personnel and employment policies of non-discrimination in compliance with the provision of this Order.

XIII

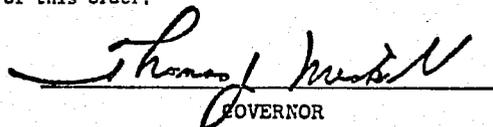
The labor commissioner may delegate to any officer, agency or employee in the executive branch any function or duty of the labor commissioner under this Order except authority to promulgate regulations of a general nature.

XIV

This Executive Order supplements the Executive Order issued on September 28, 1967. All regulations, orders, instructions, designations and other directives issued heretofore in these premises, including those issued by the heads of various departments or agencies under or pursuant to prior order or statute, shall remain in full force and effect, unless and until revoked or superseded by appropriate authority, to the extent that they are not inconsistent with this Order.

This Order shall become effective thirty days after the date of this Order.

Dated at Hartford, Connecticut, this 16th day of June, 1971.


GOVERNOR

GUIDELINES AND RULES
OF STATE LABOR COMMISSIONER
IMPLEMENTING GOVERNOR'S EXECUTIVE
ORDER NO. THREE

SEC. 1. PERSONS AND FIRMS SUBJECT TO EXECUTIVE ORDER NO. THREE AND GUIDELINES AND RULES.

a. Every contractor, or subcontractor as defined in Sec. 2 hereof, supplier of goods or services, vendor, bidder and prospective contractor or subcontractor, having ten or more employees as defined in Sec. 3 of these Guidelines, having or entering into or bidding to enter into any type of contractual relationship with the State of Connecticut or any of its agencies, boards, commissions, departments or officers, and if the consideration, cost, subject matter or value of the goods or services exceeds \$5,000.00, shall be subject to the Governor's Executive Order No. Three and these Guidelines and Rules.

b. A copy of the Governor's Executive Order No. Three and of these Guidelines and Rules shall be available to each said contractor, subcontractor, supplier, vendor, bidder and prospective contractor and subcontractor, and the said Executive Order No. Three and these Guidelines and Rules shall be incorporated by reference and made a part of the contract, purchase order, agreement or document concerned. A copy of the Executive Order and of these Guidelines and Rules shall be furnished to a contracting party or bidder on request.

c. All persons, partnerships, associations, firms, corporations and other entities having less than ten employees as defined in Sec. 3 at the time of the bid and execution of the contract and continuing through the performance of the contract are exempt from the provisions of the said Executive Order and these Guidelines and Rules. All contracts, subcontracts, purchase orders and agreements wherein the consideration is \$5,000.00 or less shall be exempt from Executive Order No. Three and from these Guidelines and Rules.

SEC. 2. SUBCONTRACTORS.

As used herein, subcontractors are persons, partnerships, associations, firms or corporations or other entities having contractual relationship with a contractor who in turn has a contract with the State of Connecticut or any of its agencies, boards, commissions or departments. Subcontractors below this tier are exempt from the Executive Order and from these Guidelines and Rules.

SEC. 3 EMPLOYEES.

As used herein, employees are persons working full or part-time irrespective of personnel classification whose wages, salaries, or earnings are subject to the Federal Insurance Contribution Act and/or to Federal Withholding Tax as a matter of law (whether in fact or not any actual withholding occurs in a given case), in an employee-employer relationship at the time of bid, contract execution, or offer or acceptance, and/or during any time thereafter during the existence of the performance period of the contract to the conclusion thereof.

SEC. 4. REPORTS.

a. Prior to the execution of the contract or prior to acceptance of a bid, as the case may be, the contractor, subcontractor, bidder or vendor shall file a report with the State Labor Commissioner, which report shall be complete and contain all of the information therein prescribed. The report shall be on Form E.O. 3-1, a facsimile of which is attached hereto and made a part hereof, or in lieu thereof the contractor, subcontractor, bidder or vendor shall submit a detailed report containing all of the information required in Form E.O. 3-1.

b. The Labor Commissioner may require the filing of additional reports prior to final payment or prior to any renewal or extension of the contract and during the duration of the contract at such times as the Commissioner may, in his discretion, from time to time deem necessary. The Labor Commissioner may require the filing of additional information or reports, and the contractor, subcontractor, bidder or vendor shall furnish said information or reports within the times prescribed by the Labor Commissioner.

c. The Labor Commissioner may, at his discretion, also require timely statistical reports on the number of minority employees employed or to be employed in the performance of the contract, and the Labor Commissioner may define such minority groups or persons.

d. Reports filed pursuant to these Guidelines and Rules in implementation of Executive Order No. Three are not public records subject to public inspection, but may be inspected only by federal and state officials having jurisdiction and authority to investigate matters of this type. All federal and state agencies empowered by law to investigate matters relating to Executive order No. Three shall have access to these reports for inspection or copying during regular business hours.

e. Any person who wilfully, wantonly or through negligence destroys or permits to be destroyed, alters or allows to be altered after filing, any reports submitted in compliance herewith shall be subject to penalties as prescribed by law.

SEC. 5. MANDATORY CLAUSES IN DOCUMENTS.

a. All contracts shall contain the following provisions verbatim:

This contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971 and, as such, this contract may be cancelled, terminated or suspended by the state labor commissioner for violation of or noncompliance with said Executive Order No. Three, or any state or federal law concerning nondiscrimination, notwithstanding that the labor commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Three is incorporated herein by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the state labor commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination, until the contract is completed or terminated prior to completion.

The (contractor), (subcontractor), (bidder), (vendor) agrees, as part consideration hereof, that this (order) (contract) is subject to the Guidelines and Rules issued by the state labor commissioner to implement Executive Order No. Three, and that he will not discriminate in his employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the state labor commissioner.

These provisions are in addition to and not in lieu of other clauses required by law.*

* N.B. The above paragraphs contain requirements additional to those set forth in July 16, 1971 directive to state agencies.

b. Every purchase order or like form submitted by a vendor or bidder, as applicable, shall contain the following clause verbatim:

Vendor agrees, as part of the consideration hereof, that this order is subject to the provisions of Executive Order No. Three and the Guidelines and Rules issued by the Labor Commissioner implementing said Order as to nondiscrimination, and vendor agrees to comply therewith.

c. Where preprinted contract forms have been prescribed by federal authority and the rules of the federal agency prohibit the alteration thereof, the compliance officer of the State agency concerned shall submit to the Labor Commissioner a suggested short form or addendum acceptable to the federal agency, and in such cases, after approval by the Labor Commissioner, said clause may be substituted.

SEC. 6. COOPERATION OF STATE AGENCIES, BOARDS AND COMMISSIONS.

Every agency, board, commission and department of the State of Connecticut shall cooperate with the Labor Commissioner in the implementation of Executive Order No. Three and shall furnish such information and assistance as the Labor Commissioner may from time to time request.

SEC. 7. INVESTIGATIONS, COMPLAINTS.

The Labor Commissioner may initiate an investigation upon receipt of a complaint alleging discrimination. The Labor Commissioner may request that an investigation be conducted by the State agency which is the party to the contract in question. Investigations shall be conducted in accordance with acceptable legal standards, safeguarding the rights of all parties involved, and obtaining all of the relevant facts necessary for a complete determination of the issues. If the Labor Commissioner is not satisfied with the investigation or any part thereof he may order it to continue or to proceed further.

SEC. 8. HEARINGS.

The Labor Commissioner or officers designated by the heads of the State agencies, boards and commissions may conduct hearings on complaints filed. Hearings shall be held only after a report of the complaint has been filed with the Labor Commissioner and after a hearing on the complaint has been authorized or directed by the Labor Commissioner. Hearings shall be conducted in accordance with the accepted principles of administrative law. All parties shall be afforded the opportunity to a full, fair, impartial and complete hearing, the opportunity to examine and cross examine witnesses and to be present at all sessions of the hearing. If any party is vulnerable to a charge of a violation of the law, he shall be afforded the opportunity to procure counsel who may be present at the hearing.

SEC. 9. EQUAL EMPLOYMENT OPPORTUNITIES.

All State contracting agencies, employers, and labor unions shall use their best efforts to provide equal employment opportunities to all apprentices and to provide training, employment and upgrading opportunities for disadvantaged workers in accordance with section 31-51(d) of the General Statutes.

SEC. 10. DUTIES OF CONTRACTING AGENCIES.

All State contracting agencies shall be responsible for compliance with said Executive Order and with all state and federal laws relating to equal employment opportunities. All contracting agencies conducting investigations for the Labor Commissioner pursuant to Executive Order No. Three and these Guidelines and Rules shall report to the Labor Commissioner the action taken or recommended with regard to each complaint filed. Each officer of the executive department, every commissioner, and each executive head of each State agency, board and commission in the executive branch of the State government is expected to assume the responsibility of seeing to complete compliance with the Governor's Executive Order No. Three and shall forthwith take steps to assure and guarantee that there shall be no discrimination within their departments, agencies, boards or commissions in the performance of any state contract or subcontract on the basis of race, creed, color, sex, age, national origin or national ancestry, or in any way in violation of any state or federal law relating thereto.

BY VIRTUE OF THE AUTHORITY VESTED IN ME PURSUANT TO EXECUTIVE ORDER NO. THREE EFFECTIVE JULY 16, 1971, AND THE GENERAL STATUTES OF CONNECTICUT.

Dated at Wethersfield, Connecticut this 19th day of Nov., 1971.

Jack A. Fusari

JACK A. FUSARI
LABOR COMMISSIONER

BY HIS EXCELLENCY
THOMAS J. MESKILL
GOVERNOR
EXECUTIVE ORDER NO. SEVENTEEN

WHEREAS, Section 31-237 of the General Statutes of Connecticut as amended requires the maintaining of the established free services of the Connecticut State Employment Service to both employers and prospective employees and

WHEREAS, Section 31-5 of the General Statutes of Connecticut requires that no compensation or fee shall be charged or received directly or indirectly for the services of the Connecticut State Employment Service and

WHEREAS, large numbers of our citizens who have served in the Armed Forces of our nation are returning to civilian life in our state and seeking employment in civilian occupations and

WHEREAS, we owe a duty as well as gratitude to these returning veterans including the duty to find suitable employment for them and

WHEREAS, many of our handicapped citizens are fully capable of employment and are entitled to be placed in suitable employment and

WHEREAS, many of the citizens of our state who are unemployed are unaware of the job openings and employment opportunities which do in fact exist in our state and

WHEREAS, notwithstanding the free services of the Connecticut State Employment Service, many of our Connecticut employers do not use its free services or do not avail themselves fully of all of the services offered.

NOW, THEREFORE, I, THOMAS J. MESKILL, Governor of the State of Connecticut, acting by virtue of the authority vested in me under the fourth article of the Constitution of the State and in accordance with Section 3-1 of the General Statutes, do hereby ORDER and DIRECT, as follows, by this Executive Order:

I

The Labor Commissioner shall be responsible for the administration of this Order and shall do all acts necessary and appropriate to achieve its purpose. Upon promulgation of this Order, the Commissioner of Finance and Control shall issue a directive forthwith to all state agencies that henceforth all state contracts and subcontracts for construction on public buildings, other public works and goods and services shall contain a provision rendering such contract or subcontract subject to this Order, and that such contract or subcontract may be cancelled, terminated or suspended by the Labor Commissioner for violation of or noncompliance with this Order, notwithstanding that the Labor Commissioner is not a party to such contract or subcontract.

II

Every contractor and subcontractor having a contract with the state or any of its agencies, boards, commissions, or departments, every individual partnership, corporation, or business entity having business with the state or who or which seeks to do business with the state, and every bidder or prospective bidder who submits a bid or replies to an invitation to bid on any state contract shall list all employment openings with the office of the Connecticut State Employment Service in the area where the work is to be performed or where the services are to be rendered.

III

All state contracts shall contain a clause which shall be a condition of the contract that the contractor and any subcontractor holding a contract directly under the contractor shall list all employment openings with the Connecticut State Employment Service. The Labor Commissioner may allow exceptions to listings of employment openings which the contractor proposes to fill from within its organization from employees on the rolls of the contractor on the date of publication of the invitation to bid or the date on which the public announcement was published or promulgated advising of the program concerned.

IV

Each contracting agency of the state shall be primarily responsible for obtaining compliance with this Executive Order. Each contracting agency shall appoint or designate from among its personnel one or more persons who shall be responsible for compliance with the objectives of this Order.

V

The Labor Commissioner shall be and is hereby empowered to inspect the books, records, payroll and personnel data of each individual or business entity subject to this Executive Order and may hold hearings or conferences, formal or informal, in pursuance of the duties and responsibilities hereunto delegated to the Labor Commissioner.

VI

The Labor Commissioner or any agency officer or employee in the executive branch designated by regulation of the Labor Commissioner may hold such hearings, public or private, as the Labor Commissioner may deem advisable for compliance, enforcement or educational purposes under this Order.

VII

(a) The Labor Commissioner may hold or cause to be held hearings, prior to imposing, ordering, or recommending the imposition of penalties and sanctions under this Order. In accordance herewith, the Commissioner or the appropriate contracting agency may suspend, cancel, terminate, or cause to be suspended, cancelled, or terminated in accordance with law any contract or any portion or portions thereof for failure of the contractor or subcontractor to comply with the listing provisions of the contract. Contracts may be cancelled, terminated, suspended absolutely or their continuance conditioned upon a program for future compliance approved by the contracting agency.

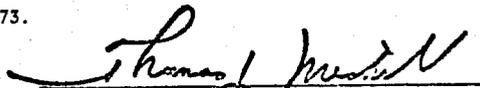
(b) Any contracting agency taking any action authorized by this Order, whether on its own motion or as directed by the Labor Commissioner, shall promptly notify him of such action. Whenever the Labor Commissioner makes a determination under this Order, he shall promptly notify the appropriate contracting agency of the action recommended. The agency shall report the results to the Labor Commissioner promptly.

VIII

If the Labor Commissioner shall so direct, contracting agencies shall not enter into contracts with any bidder or prospective contractor unless he has satisfactorily complied with the provisions of this Order.

This Order shall become effective sixty days after the date of this Order.

Dated at Hartford, Connecticut, this 15th day of February, 1973.


GOVERNOR

During the performance of this Agreement, the Second Party, for itself, its assignees and successors in interest agrees as follows:

(1) Compliance with Regulations: The Second Party shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the United States Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.

(2) Nondiscrimination: The Second Party, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Second Party shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.

(3) Solicitations for Subcontractors, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Second Party for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Second Party of the Second Party's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

(4) Information and Reports: The Second Party shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Connecticut Department of Transportation or the appropriate Federal Agency directly involved therewith, to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a Second Party is in the exclusive possession of another who fails or refuses to furnish this information, the Second Party shall so certify to the Connecticut Department of Transportation, or the appropriate Federal Agency directly involved therewith, if appropriate, and shall set forth what efforts it has made to obtain the information.

(5) Sanctions for Noncompliance: In the event of the Second Party's noncompliance with the nondiscrimination provisions of this Agreement, the Connecticut Department of Transportation shall impose such sanctions as it or the appropriate Federal Agency directly involved therewith, may determine to be appropriate, including, but not limited to:

- (a) withholding of payments to the Second Party under the Agreement until the Second Party complies, and/or
- (b) cancellation, termination or suspension of the Agreement, in whole or in part.

(6) Incorporation of Provisions: The Second Party shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Second Party shall take such action with respect to any subcontract or procurement as the Connecticut Department of Transportation or the appropriate Federal Agency directly involved therewith, may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a Second Party becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Second Party may request the Connecticut Department of Transportation to enter into such litigation to protect the interests of the State of Connecticut, and, in addition, the Second Party may request the United States to enter into such litigation to protect the interests of the United States.

STATE OF CONNECTICUT

DEPARTMENT OF TRANSPORTATION

July 10, 1980

ADMINISTRATIVE MEMORANDUM NO. 17

Subject: Requirements of Title 49, CFR Part 23

As part of the requirements of Title 49, Code of Federal Regulations Part 23, effective immediately, the following Policy Statement must be included in all federal-aid contracts and all financial assistance agreements including Project Agreements (PR-2) and also in all subcontracts.

I am therefore directing the following be included in all agreements with contractors, subcontractors, consultants, cities, towns and all recipients of State or Federal-assistance funds.

"Policy.--It is the policy of the Department of Transportation that minority business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal or State funds under this agreement. Consequently the M.B.E. requirements of 49 CFR Part 23 apply to this agreement.

"M.B.E. OBLIGATION--The State or its contractor agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, the State and its contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of Department of Transportation assisted contracts."

In addition to the above, all financial assistance agreements shall also contain the following statement:

"If as a condition of assistance the Connecticut Department of Transportation has submitted and the U. S. Department of Transportation has approved a minority business enterprise affirmative action program which the recipient agrees to carry out, this program is incorporated into this financial assistance agreement by reference. This program shall be treated as a legal obligation and failure to carry out its terms shall be treated as a violation of this financial assistance agreement. Upon notification to the State of its failure to carry out the approved program, the Department shall impose such sanctions as noted in 49 CFR Part 23, Subpart E, which sanctions may include terminations of the agreement or other measures that may affect the ability of the recipient to obtain future D.O.T. financial assistance."

This Memorandum is effective immediately.



Arthur B. Powers



CITY OF DANBURY

THEODORE H. GOLDSTEIN,
CORPORATION COUNSEL

OFFICE OF THE CORPORATION COUNSEL
DANBURY, CT 06810

ERIC L. GOTTSCHALK
THOMAS A. FRIZZELL
THOMAS G. WEST
ASSISTANT CORPORATION
COUNSEL

January 5, 1982

PLEASE REPLY TO:

DANBURY, CT 06810

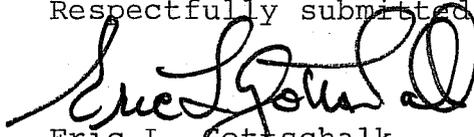
Hon. James E. Dyer, Mayor
and
Hon. Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Re: Traffic Signalization - Route 6 and Kenosia Avenue

Dear Mayor and Council Members:

At its December 1st meeting the Common Council approved a transfer of funds and authorized the installation of a traffic control signal at the intersection of Route 6 and Kenosia Avenue in Danbury. In order to finalize this matter the State of Connecticut requires the adoption of the attached resolution. The resolution would authorize Nelson F. Macedo, Chief of Police of Danbury to execute the agreement on behalf of the City and would further authorize the Mayor and the Chief of Police to take any additional steps necessary to accomplish the project. Your early approval is requested in order to avoid delay in the implementation of this project.

Respectfully submitted,



Eric L. Gottschalk
Assistant Corporation Counsel

ELG:cr

Attachment



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

January 5, _____ A. D., 19 82

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the installation of a traffic control signal at the intersection of Route 6 at Kenosia Avenue in the City of Danbury is in the best interests of the City; and

WHEREAS, the State of Connecticut is willing to fund the cost of said installation at the rate of 66 2/3%;

NOW, THEREFORE, BE IT RESOLVED that Nelson F. Macedo, Chief of Police of Danbury, is authorized to execute Agreement No. 9.29-02(81) Between the State of Connecticut and the City of Danbury on State Project No. 270-205(034-2440) for the installation of a traffic control signal at the intersection of Route 6 at Kenosia Avenue in the City of Danbury; and

BE IT FURTHER RESOLVED that Mayor James E. Dyer and Chief of Police Nelson F. Macedo be and hereby are authorized to do any and all acts necessary to accomplish this project.



CITY OF DANBURY

OFFICE OF THE CORPORATION COUNSEL
DANBURY, CT 06810

THEODORE H. GOLDSTEIN,
CORPORATION COUNSEL

ERIC L. GOTTSCHALK
THOMAS A. FRIZZELL
THOMAS G. WEST
ASSISTANT CORPORATION
COUNSEL

December 15, 1981

PLEASE REPLY TO:
P.O. Box 1261
DANBURY, CT 06810

Mrs. Constance A. McManus, President
Common Council, City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Connie:

I am enclosing herewith proposed ordinance supplementing present Section 2-97 of the Code of Ordinances of the City of Danbury dealing with the Consent Calendar. I would trust that you will include this on your agenda for January 5, 1982.

Very cordially yours,

Theodore H. Goldstein
Corporation Counsel

THG:cr

Enclosure

c: Hon. James E. Dyer, Mayor
Councilman Joseph DaSilva
Majority Leader

Councilman Edward T. Torian ✓
Legislative Leader

Eric L. Gottschalk, Esq.
Assistant Corporation Counsel



CITY OF DANBURY

**OFFICE OF THE CORPORATION COUNSEL
DANBURY, CT 06810**

**THEODORE H. GOLDSTEIN,
CORPORATION COUNSEL**

**ERIC L. GOTTSCHALK
THOMAS A. FRIZZELL
THOMAS G. WEST**

**ASSISTANT CORPORATION
COUNSEL**

December 21, 1981

PLEASE REPLY TO:

P.O. Box 1261
DANBURY, CT 06810

Mrs. Constance A. McManus, President
Common Council, City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Proposed Amendment of Section 2-97 of the Code of Ordinances

Dear Connie:

So that the Common Council Committee as a Whole may have the proposed amendment before it at the time of its hearing, I enclose herewith copy of said ordinance with the proposed amended portions underlined.

Very cordially yours,

A handwritten signature in dark ink, appearing to read 'T H Goldstein', is written over a horizontal line.

Theodore H. Goldstein
Corporation Counsel

THG:cr

Attachment

c: Hon. James E. Dyer, Mayor
Councilman Joseph DaSilva, Majority Leader
Councilman Edward T. Torian, Legislative Leader
Eric L. Gottschalk, Esq.
Assistant Corporation Counsel



ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 2-97 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

2-97(a) Following the initial meeting of any common council for the purposes of organization, the members of the political parties having the two highest number of elected members to the common council shall meet in separate caucus and shall choose one of its members as its leader and another as its legislative leader. That person chosen as leader of the party having the greatest number of members of the common council shall be known as the majority leader and that person chosen by the other party shall be known as the minority leader. The names of all four persons so chosen shall be submitted to the clerk of the common council prior to the first regular or special meeting of said council.

2-97(b) There shall be a consent calendar on which shall be entered such ordinances, resolutions, communications, reports, or other matters as the president of the council, the majority leader and the minority leader, if any, or their designees shall agree upon, and which shall be proposed to the common council by the majority leader or his designee in the form of a motion to move to the consent calendar. In the absence of a minority leader the legislative leader of the majority party shall be substituted for the minority leader. At the request of a member any such item shall be removed from those included in the motion. All items on the consent calendar shall be passed on motion without discussion unless, at a time prior to the motion for passage, a member requests the removal of such item from the consent calendar, in which case such matter shall be so removed and returned to the regular agenda. No item offered by any individual member of the common council shall be placed on the consent calendar unless it has been delivered to the clerk of the common council who shall refer a copy thereof to the president of the common council as well as the majority leader and the minority leader, if any, and if none, to the legislative leader of the majority party, or their designees, for possible inclusion on the consent calendar.



ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 2-97 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

2-97(a) Following the initial meeting of any common council for the purposes of organization, the members of the political parties having the two highest number of elected members to the common council shall meet in separate caucus and shall choose one of its members as its leader and another as its legislative leader. That person chosen as leader of the party having the greatest number of members of the common council shall be known as the majority leader and that person chosen by the other party shall be known as the minority leader. The names of all four persons so chosen shall be submitted to the clerk of the common council prior to the first regular or special meeting of said council.

2-97(b) There shall be a consent calendar on which shall be entered such ordinances, resolutions, communications, reports, or other matters as the president of the council, the majority leader and the minority leader, if any, or their designees shall agree upon, and which shall be proposed to the common council by the majority leader or his designee in the form of a motion to move to the consent calendar. In the absence of a minority leader the legislative leader of the majority party shall be substituted for the minority leader. At the request of a member any such item shall be removed from those included in the motion. All items on the consent calendar shall be passed on motion without discussion unless, at a time prior to the motion for passage, a member requests the removal of such item from the consent calendar, in which case such matter shall be so removed and returned to the regular agenda. No item offered by any individual member of the common council shall be placed on the consent calendar unless it has been delivered to the clerk of the common council who shall refer a copy thereof to the president of the common council as well as the majority leader and the minority leader, if any, and if none, to the legislative leader of the majority party, or their designees, for possible inclusion on the consent calendar.



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

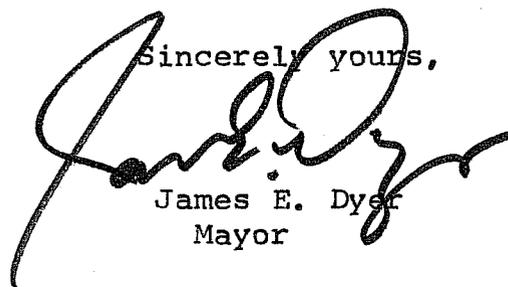
Dear Council Members:

I have tried, unsuccessfully, to persuade the State of Connecticut to repaint their signs on the entrances to I-84.

I have now reached the point where I have asked what the cost would be to repair the signs. The attached will outline the cost to you.

I am not asking that we pay what is really a State responsibility at this time. Hopefully, the State will act to correct this unsightly and hazardous problem soon. Should the State fail to act, the City may have to.

Sincerely yours,



James E. Dyer
Mayor

7

STATE OF CONNECTICUT

DEPARTMENT OF TRANSPORTATION

BUREAU OF HIGHWAYS

DISTRICT IV ... 94 RAILROAD STREET

NEW MILFORD, CONNECTICUT 06776



In reply, refer to Unit 1910
October 6, 1981

Hon. James E. Dyer
Mayor of the City of Danbury
Office of the Mayor
Danbury, Connecticut 06810

Dear Mayor Dyer:

Subject: Signs
I-84, Danbury

This is in reference to your query into the refurbishing of the informational signs on Route I-84 in Danbury.

Due to fiscal constraints and the pending construction projects on I-84 we are reluctant to expend funds at this time for materials for this work.

It is our understanding the City of Danbury would like to explore the possibility of participating with the Connecticut Department of Transportation in some way to effect a more immediate improvement.

Following is an estimate of the cost of rehabilitating the signs at this time.

By use of reflectorized material:

Signs vary in size from 65 sq. ft.± to 300 sq. ft.±
15 signs = 1398.5 square feet say 1400 sq. ft.
Material available in rolls 24 inches by 30 yards 180 sq. ft.
Required 9 rolls (to allow for trim, waste, etc.)
Cost per roll \$ 657.72
Total \$5919.48

Should the City be willing to participate by furnishing the reflectorized material, the Department of Transportation is agreeable to furnishing the necessary labor and equipment to dismantle the signs, remove the lettering, install the reflectorized material, replace the lettering and re-erect the signs.

This of course may be done on a priority basis established by the City and to the extent to which the City may wish to participate.



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

8 ✓
January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

As I am sure you are aware, the road proposal adopted by the Common Council failed in referendum in December, 1981. Nevertheless, we have a serious traffic situation facing the City of Danbury - a situation that threatens the life and safety of our residents, as well as the City's ability to deliver emergency services to all parts of the City.

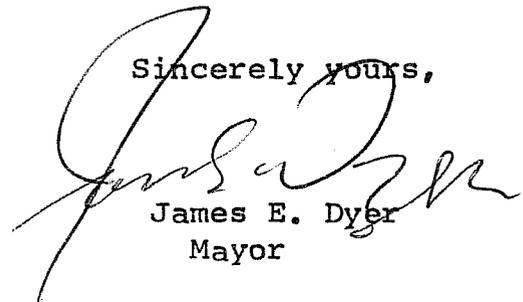
A great deal of misinformation, as well as deliberate misrepresentation of the facts, preceded the road-traffic improvement referendum. This situation, compounded by horrendous weather conditions, and the City's failure to aggressively lobby for the passage of the road bond, led to certain defeat.

As elected officials, entrusted with the overall safety of the City, we have the responsibility to move ahead in another attempt to alleviate traffic conditions in this City.

I am, therefore, submitting to the Common Council the road-traffic improvement bond proposal, as originally compiled, for reconsideration. I am also urging that once the proposal has been reviewed, modified, trimmed down, and reworded, that it be placed on the November 1982 election ballot for optimum citizen participation.

I have already requested that the Director of Planning begin a review of the original plan. Additionally, I have several optional proposals that I will be discussing with the appropriate Council Committee at a future date.

Sincerely yours,



James E. Dyer
Mayor

cc: Planning Commission

mr



CITY OF DANBURY
DEPARTMENT OF PARKS & RECREATION

City Hall — 155 Deer Hill Avenue

DANBURY, CONNECTICUT 06810

Robert G. Ryerson
Director

Area 203
797-4632 Ext. 330

December 29, 1981

TO: Mayor James E. Dyer and
Members of the Common Council

FROM: Robert G. Ryerson

RE: Gift from Southern New England Telephone Company

I am requesting that the Common Council approve the acceptance of 50 ft. poles from the Southern New England Telephone Company.

Southern New England Telephone has also offered to install these poles around the pond at Hatters Community Park, for lights to provide illumination for ice skating on the pond.

R.R.

RGR:tw

cc: Mrs. B. Crudginton



**Southern New England
Telephone**

December 18, 1981

Mayor
Members of the Common Council

Southern New England Telephone would like to donate two (2) fifty (50) foot poles and install them around the pond at Hatters Community Park, for lights to provide illumination for ice skating on the pond.

When other poles become available, we will donate and install them around other areas of the Park for security purposes.

Southern New England Telephone feels this is a very worthy project and would like to be part of it. We hope the council feels the same and gives its' approval for this project.

Sincerely yours,

V. B. Walkovich

Copy to: Parks and Recreation Director
Hatters Community Park Development
Committee



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

10
Januray 5, 1982

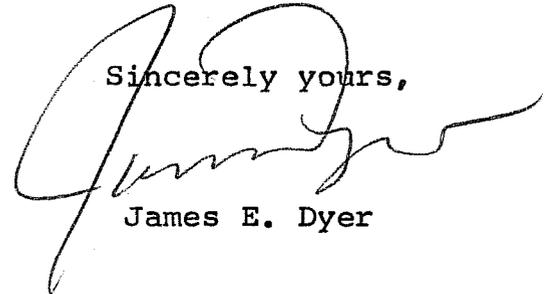
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I believe that the Ordinance establishing the Environmental Impact Commission requires review and amendment. Currently the Ordinance requires a Soil Analyst and a Civil Engineer. It is just almost impossible to find individuals who are willing to serve with these credentials.

Additionally, the continuation of these vacancies poses quorum problems for the Commission. I urge your prompt consideration of this necessary review.

Sincerely yours,



James E. Dyer

cc: Janet Schaffer



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

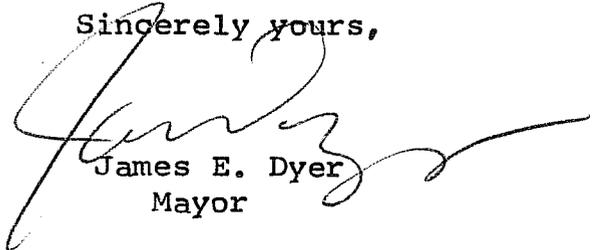
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I am requesting that you pass an ordinance that will require water restrictors, and high efficiency water saving toilets in all newly constructed buildings, both residential and commercial.

This will ultimately save us many thousands of gallons of water.

Sincerely yours,



James E. Dyer
Mayor

cc: William Buckley
Superintendent of Public Utilities

HORNIG AND MCNAMARA

ATTORNEYS AT LAW

57 NORTH STREET

DANBURY, CONNECTICUT 06810

ALBERT H. HORNIG
WILLIAM J. McNAMARA, JR.

(203) 744-0220

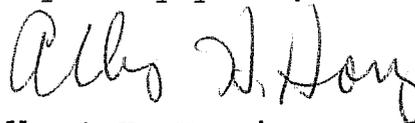
December 16, 1981

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Ladies and Gentlemen:

I respectfully request that the Common Council consider extending the municipal sewer system to all homes on Dogwood Drive which are not presently connected to the same.

Very truly yours,



Albert H. Hornig

Curran & Brunetti
Attorneys at Law

JAMES A. CURRAN
ROBERT C. BRUNETTI

32 FOSTER STREET
DANBURY, CONNECTICUT 06810

RECEIVED 13
NOV 30 1981
OFFICE OF CITY CLERK

(203) 797-9400

November 25, 1981

Mrs. Betty Crudington, City Clerk
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mrs. Crudington:

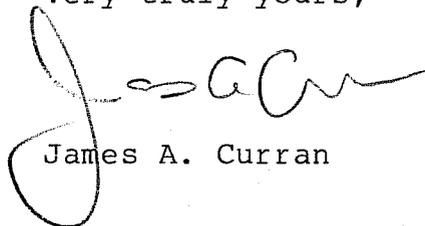
Please be advised that I represent the Gillotti family concerning their subdivision off Stadley Rough Road called Glendale Drive. At the time the roads were accepted by the City, a passway containing the drain and conduit from Glendale Drive was not deeded over. (see enclosed map)

At this time, the Gillottis have finished the development and this part has yet to be conveyed. Further, Mrs. Gillotti is rather sick and would like to clean up all her responsibilities with her properties. Therefore, I would request that this matter be brought to the Common Council for acceptance by the City.

Due to the fact that the drain runs through the middle of the property and its proximity to the Landsiedel property, I feel the City should be the owner. Also, the deeds all contain restrictive language requiring the land be turned over to the City at its request.

Thank you very much for bringing this request before the Council for review.

Very truly yours,


James A. Curran

JAC;tb
enclosure



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

✓ 14
January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

It has been requested that I appoint an ad-hoc committee of the Common Council to work with Jack Green, Consulting Engineer for the Housatonic Valley Council of Elected Officials, in the compilation of a regional septic treatment study.

It has also been suggested that the ad hoc committee be made up of three Council members and three citizens-at-large.

I am, therefore, requesting action to assure the City of Danbury's participation in this important regional study.

Sincerely yours,

James E. Dyer
Mayor



December 21, 1981

Officers

PAUL SHEA
Chairman

WILLIAM WALSH
Vice Chairman
Secretary
Treasurer

Members

NANCY DEIBLER
DR. ALVIN GOLDMAN
ELIZABETH McGRAN
CLARICE OSIECKI
SARAH ROTHKOPF
CARL SUSNITZKY
THOMAS WEST

Legal Advisor

SANDRA LEHENY

Recording Secretary

JIMMETTA SAMAHA

Mrs. Constance McManus
President
Danbury Common Council

Dear Connie,

Since you were a member of the Common Council Committee which recommended the formation of this Charter Revision Commission, I am sure you will remember the concerns which that committee had in regards to the City Charter. I hope that the new Council will share these concerns.

Therefore, so as not to lose the continuity of the relationship between this Commission and the Common Council, we would like to see a Common Council liason committee formed to which this Commission may report, from time to time, on its proceedings.

In this way it is hoped that at the termination of its deliberations and conclusions its work will not go unrecognized, and the Common Council will take some positive action in regards to the Commission's recommendations. It would certainly be unrewarding in the least, if at the end of its work, the Common Council dismissed the Commission's year long efforts as it did the previous Charter Revision Commission.

Sincerely yours,

William T. Walsh
Vice-Chairman



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

The attached correspondence in reference to the establishment of a Commission for the handicapped is hereby submitted for your consideration.

Very truly yours,

A handwritten signature in black ink, appearing to read "James E. Dyer", is written over the typed name.

James E. Dyer
Mayor

December 14, 1981

Honorable Mayor James E. Dyer
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Mayor and Members of the Common Council:

I am submitting to you in writing, my desire to volunteer my services without recompense, to help in the implementation of the Handicapped Ordinance, Section 504, of the City of Danbury.

One of my primary goals would be to identify those services and programs which are available to our handicapped citizenry, and to assist in as many ways as possible.

Your consideration and approval of my offer to service and help other handicapped persons will, in my opinion, be beneficial to all concerned with the Handicapped Ordinance.

Sincerely yours,



Ernest Goldstein
Ta'Agan Point Road
Danbury, Connecticut 06810



CITY OF DANBURY

OFFICE OF THE CORPORATION COUNSEL
DANBURY, CT 06810

THEODORE H. GOLDSTEIN,
CORPORATION COUNSEL

ERIC L. GOTTSCHALK
THOMAS A. FRIZZELL
THOMAS G. WEST

ASSISTANT CORPORATION
COUNSEL

October 9, 1981

PLEASE REPLY TO:

155 Deer Hill Avenue
DANBURY, CT 06810

Councilman Anthony J. Cassano
15 Elm Crest Drive
Danbury, Connecticut 06810

Re: Section 504 - The Handicapped

Dear Councilman:

I have reviewed the self-evaluation form provided to us by the National League of Cities in connection with compliance with Section 504, as well as the Bridgeport ordinance creating a commission for the handicapped. I suggest that the threshold problem is one of identifying areas of non-compliance. The Bridgeport ordinance establishing a commission may well be one way of accomplishing that goal. In any event, regardless of the method we choose, some serious thought must be given to our deficiencies along the lines suggested in the self-evaluation form provided to us. A complete job would require some analysis and review by department heads, the Civil Service people, as well as the Mayor's Office. Presumably the Commission for the Handicapped, should we form one, would be of great assistance in identifying services and programs available under auspices of the City. They would also help in identifying objectionable aspects of the City work sites.

The establishment of a commission would be of further advantage since it would represent an on-going effort with a membership providing some continuity in spite of our political process. Once the identification process is complete, I suppose we will need assistance in determining what type of action is necessary to afford compliance. The Building Inspector, the American National Standards Institute, Inc. or the National Center for Barrier Free Environment could then help us in deciding just what's needed.

Councilman Anthony J. Cassano
Re: Section 504 - The Handicapped

October 9, 1981

-2-

If I can be of further help, I'm available.

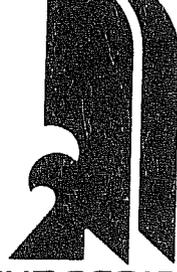
Sincerely,



Eric L. Gottschalk
Assistant Corporation Counsel

ELG:cr

CONNECTICUT AIR SERVICE, INC.
DANBURY MUNICIPAL AIRPORT, DANBURY, CONNECTICUT 06810
203-792-7756



✓
17

December 18, 1981

Common Council
City of Danbury
Danbury, Connecticut 06810

Gentlemen:

As a result of an interim agreement with the Office of the Corporation Counsel, I am hereby requesting a written lease for the 1.17 acre parcel of land at the airport that has been and continues to be used by Connecticut Air Service. Concurrently, I have notified the Aviation Commission of our request for a lease.

There are a number of factors that must be considered in pricing this lease and I welcome the opportunity to discuss them with you.

Please advise when a meeting will be held to consider this matter.

Very truly yours,

Robert D. Costello
President

RDC/jr



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

The attached request from R. DePalma, Ambulance Supervisor, is hereby submitted for approval to rent an E.M.S. Radio, from Danbury Hospital.

Sincerely yours,

James E. Dyer
Mayor

Joseph J. Bertalovitz, Jr. Chief



Chief's Phone-Office 748-3260

Home 748-2487

City of Danbury
Fire Department

TO: Chief J.J. Bertalovitz, Jr. in New Street
Danbury, Conn. 06810

12/15/81

FROM: R.J. DePalma, Jr.
Ambulance Supervisor

SUBJECT: E.M.S. Radio

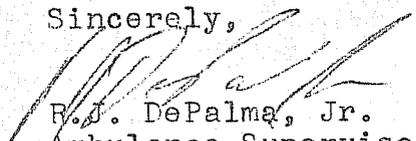
Dear Chief:

The Danbury Hospital has made us an offer which we can not afford to pass up. They are in possession of an E.M.S. Duplex, 30w MEMCOM mobile radio like the kind we now use in the Ambulance Division. Since the Hospital has no mobile unit at this time, they have offered us the use of their radio at a nominal fee of 10% of their cost, which is \$130.00 per YEAR !! This radio will be on a rental basis so that it could be returned to the Hospital should they decide to start transporting patients.

In light of the fact that the cost of the same radio today is over \$5,000.00 plus installation and that we presently operate one (1) ambulance without E.M.S. communications, it is in the best interest of the City of Danbury to take advantage of this offer. With the economy in its present state, it is imperative that we as administrators, do our part to help keep costs minimal while providing the best possible service to our community.

I have already met with Dr. Terranova at the Hospital and worked out the preliminary details. The next step is your approval. I feel confident that you will recognize the benefit of this offer and not let it pass us by.

Sincerely,


R.J. DePalma, Jr.
Ambulance Supervisor

cc: file



19

CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

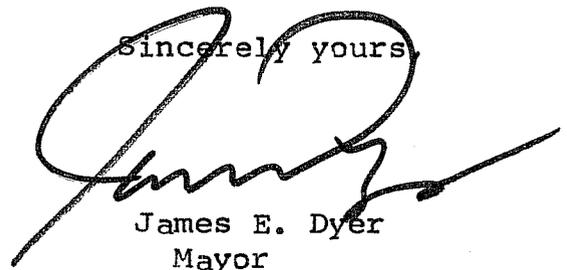
January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

The attached correspondence in reference to membership on the Zoning Commission, is hereby submitted for action by the Common Council.

Sincerely yours,



James E. Dyer
Mayor

MICHAEL R. SERI
TOWN CLERK

19
REGISTRAR OF
BIRTHS, MARRIAGES
AND DEATHS

Town Clerk's Office
155 Deer Hill Ave.
Danbury, Conn. 06810

December 7, 1981

Honorable James E. Dyer
155 Deer Hill Avenue
Danbury, Conn. 06810

Dear Mayor Dyer,

Please be informed that I am in receipt of a letter of resignation from Joseph Iapaluccio. He was elected to the Zoning Commission for the City of Danbury on November 3, 1981 but to date has not taken the oath of office.

Please notify me when his replacement is confirmed so that I may notify the Elections Division of the Office of the Secretary of the State.

Sincerely yours,
Michael R. Seri
Michael R. Seri

MRS:rs

BLISS & MAZZUGCO

ATTORNEYS AT LAW

T. STEVENS BLISS
WARD J. MAZZUGCO

57 NORTH STREET SUITE 416
DANBURY, CONNECTICUT 06810
(203) 794-9144

December 1, 1981

Hon. James E. Dyer
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Mayor Dyer:

As you know, Joseph Iapaluccio was elected to the Zoning Commission on November 3, 1981, but failed to "qualify" for the post by taking his oath of office. Section 2-2 of the Danbury Charter provides that all municipal officers shall "hold office until their successors have been chosen and qualified". Because the state's minority representation statute applies to the Zoning Commission, one might infer that Paul Mangiafico or I am still a member of the Commission.

To resolve this anomaly, I hereby submit my resignation from the Zoning Commission. It has been a pleasure to serve the citizens of Danbury during my term.

Very truly yours,


Ward J. Mazzucco

WJM:sm

cc: City Clerk
Basil Friscia, Chairman Zoning Commission
William W. Sullivan

Danbury Republican Town Committee
P.O. Box 752
Danbury, Connecticut 06810

December 8, 1981

Hon. James E. Dyer
Mayor
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Jim:

By this time you have probably received Joseph Iapaluccio's letter with respect to the Zoning Commission. The Republican Town Committee meets on December 14, at which time a recommendation, or recommendations, will be made to fill this position and I shall forward the same to you.

Best regards,



William W. Sullivan
Chairman

WWS:sm

November 20, 1981

Mr. William Sullivan
Chairman
Danbury Republican Town Committee

Dear Bill:

The current opening that exists on the Zoning Commission as a result of the unique circumstances that created it has resulted in some confusion as to how it will be filled.

I have heard of several methods to be utilized in filling the opening. Without knowing the proper procedure I would like to inform you and the Common Council of my desire to fill the vacancy.

My two years experience on the Commission, authorship of new proposed regulations, and highest Republican line vote for the Commission seat should certainly qualify me for strong consideration.

Very truly yours,

Paul Mangiafico
Paul J. Mangiafico
8 Timber Crest Dr.
Danbury, Ct. 06810

cc. Mrs. Constance McManus ✓
President
Danbury Common Council

I place in nomination for the office of Zoning Commissioner
--- Mr. Paul J. Mangiafico.

If a community's most valuable asset is its children and I believe this to be so, then it is our responsibility to ensure that the future Danbury offer a high quality life. Such a goal is not accomplished by accident or by bowing to pressure -- this goal can only be accomplished by constant attention as to what is best for Danbury regardless of the scorn of those who would prefer the simple solution. Most of us will agree that Danbury's first Zoning Commission was attentive to the community's best interests --- it's performance was laudable and the energies of it's members almost endless. While some may have disagreed with a specific decision, no one could question the integrity and tireless efforts of those Commissioners.

Paul Mangiafico served on that first Zoning Commission. If any of you have questioned the members of that Commission as I have, you know that he is recognized as ^{ONE of} possibly its most effective member. His questions were tough and ^{ONLY} with one purpose --- to separate the fact from the opinion. His decisions were dependent ^{SOLELY} on the best interests of Danbury and that of her citizens.

I think it significant that Mr. Mangiafico received more votes on the Republican line than any other candidate for Zoning Commission. In the 1979 election, Mr. Mangiafico also received the higher total of any Republican candidate for the Zoning Commission. It is evident that the Republican electorate of Danbury chose to elect Mr. Mangiafico to the office of Zoning Commissioner.

I urge all of my fellow council members to vote for Paul Mangiafico.

Danbury Republican Town Committee

019

P.O. Box 752

Danbury, Connecticut 06810

December 29, 1981

Hon. Constance McManus
President, Common Council
City Hall
155 Deer Hill Avenue
Danbury, CT 06810

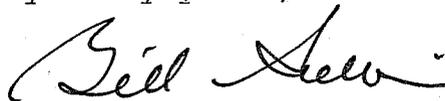
Dear Mrs. McManus:

On December 21, 1981, the Republican Town Committee nominated three persons as candidates to fill the vacancy on the Zoning Commission created by the resignation of Joseph Iapaluccio. These persons are John DeGross, Cornelius McDougall, and Alfred Garzi. Each of these three gentlemen was a candidate for election to the Zoning Commission on the Republican ticket in this past election.

In the opinion of the Republican Town Committee, any one of these nominees would be qualified to fill this position. We are giving these three names in order to present a range of selection.

I would also point out that these three nominations resulted from an open election held by the Republican Town Committee in which there were five candidates.

Very truly yours,



WILLIAM W. SULLIVAN
CHAIRMAN

WWS:mgl

cc: Hon. James E. Dyer, Mayor



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

20
January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

As you may recall, I had funded improvements to the West Street underpass in the 1981-1982 Mayor's Budget. These improvements were deleted by the Common Council, however the problem of inadequate signing still remains.

I am therefore forwarding the attached to you for reconsideration.

Very truly yours,

A handwritten signature in black ink, appearing to read "James E. Dyer", is written over the typed name and title.

James E. Dyer
Mayor

cc: Chief Macedo



81-82
NELSON F. MACEDO
CHIEF



DEPARTMENT OF POLICE
CITY OF DANBURY
CONNECTICUT

06810

February 9, 1981

TO: Mayor James Dyer
FROM: Chief Nelson F. Macedo *N.F.M.*
SUBJECT: Your memo of February 4, 1981

With regard to the West Street underpass the following costs are being sent to your office.

1. Installation of two (2) signs would require;

1 roll of Scotchlite, 30x50 yards	\$ 577.50
Cut out letters and figures	314.90
Arrows	12.00
Blanks and posts 30x36	61.00
Total costs	\$ 865.40

2. Installation of a warning systems would consist of two (2) mast arm poles 20', with chains and hangers, to alert trucks driving up to this that they could not drive under the bridge, and this would cost \$11,315.00.

3. A third alternative would be to erect strain poles with electronic equipment, installation of which would cost \$26,000.

The painting of the bridge, which as you stated in your memo is private property, would have to be done by the railroad, and could be a very long and expensive job, as all the present paint would have to be removed before the bridge could be painted.



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

TO: Chief Macedo
FROM: James E. Dyer 
SUBJECT: West Street Underpass
DATE: February 4, 1981

The West Street underpass continues to be a hazard area, so I am recommending better signing of the area. Possibly red and white height signs located several feet before the underpass, approaching from both directions, would be helpful.

The signs that are currently up should be left. The red and white (red with white print) would be in addition to the other signs.

It has also been suggested that some communities erect poles with chains hung to the underpass height as a prior warning to trucks (discuss this with Bob Steinberg).

The new signs should be fairly good size. Also, is it possible to put signs on the underpass, or is this considered private property?



CITY OF DANBURY

**OFFICE OF THE CORPORATION COUNSEL
DANBURY, CT 06810**

**THEODORE H. GOLDSTEIN,
CORPORATION COUNSEL**

**ERIC L. GOTTSCHALK
THOMAS A. FRIZZELL
THOMAS G. WEST**

**ASSISTANT CORPORATION
COUNSEL**

January 5, 1981

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. James E. Dyer, Mayor
and
Hon. Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Re: City of Danbury v. Oak Land Corporation

Dear Mayor and Council Members:

Please be advised that I have now reached a tentative agreement with the named defendant which could resolve this litigation.

This matter involves the acceptance of various roads within the City of Danbury and I therefore request that the matter be reviewed by the Planning Commission and the Common Council and if acceptable, approved.

The defendant proposes to complete items of work set forth in the Engineering Department letter of August 18, 1981, a copy of which is attached for your review. In addition, the defendant would place \$1,750 in escrow with the City of Danbury to cover the cost of obtaining a necessary drainage easement. In return the City would agree to accept the roads involved, namely, Strawberry Hill Road, Douglas Drive and Briarpatch Lane. It is the opinion of this office that such a resolution is in the best interests of the City of Danbury and therefore respectfully requests your early consideration of this matter.

Sincerely yours,

Eric L. Gottschalk
Assistant Corporation Counsel

ELG:cr

Attachments

21



CITY OF DANBURY

ENGINEERING DIVISION

ROOM 208 - CITY HALL

JOHN A. SCHWEITZER, JR.
CITY ENGINEER

155 DEER HILL AVENUE
DANBURY, CONN. 06810
203-797-4641

DATE: August 18, 1981
TO: Eric L. Gottschalk, Assistant Corporation Counsel
FROM: John A. Schweitzer, Jr., City Engineer
SUBJECT: Strawberry Hill, Briar Patch Lane, Douglas Drive

At your request this office conducted an inspection of the above-referenced roads on August 17, 1981 and offer the following comments:

STRAWBERRY HILL:

1. The last two catch basins on the road are 2 inches too high.
2. Approximately 200 feet of paving at the gutter line is broken and eroded. This 200 feet is not in one area but is the total distance of several areas.
3. Two driveway ramps are eroded at the gutter line grade.

BRIAR PATCH LANE:

1. Four catch basins on this road are 2 inches too high.
2. Approximately 50 feet of curbing is broken or requires repair. This 50 feet is not in one area but is the total distance of several areas.

DOUGLAS DRIVE:

1. Approximately 300 feet of curbing is broken or requires repair. This 300 feet is not in one area but is the total distance of several areas.
2. Approximately 200 feet of road paving requires repair in the west gutter area.

(Continued page 2)

TO: Eric L. Gottschalk, Assistant Corporation Counsel
FROM: John A. Schweitzer, Jr., City Engineer
SUBJECT: Strawberry Hill, Briar Patch Lane, Douglas Drive Aug. 18, 1981

3. Approximately 150 feet of gutter line paving requires repair along with two driveway ramps.

4. Three catch basins on this road are 2 inches too high.

Very truly yours,

JAS/evm



John A. Schweitzer, Jr.
City Engineer

JOHN H. LAUF AGENCY

REAL ESTATE

6 PADANARAM ROAD :: DANBURY, CONN.

Tel. 744-0650

RESIDENTIAL - COMMERCIAL - INDUSTRIAL - ACREAGE - SUMMER PROPERTY

APPRAISAL OF PROPERTY TO BE USED FOR A DRAINAGE EASEMENT

REQUESTED BY: City of Danbury, Connecticut

PURPOSE: To determine fair value for possible acquisition of a drainage easement as described below.

IDENTIFICATION AND AREA COVERED: The proposed easement would be located on property of Adrian S. Mann, shown on Assessor's Map as Lot #E07025, recorded in Volume 377, page 408, containing about 7 acres fronting on Chambers Road on the north and on the Strawberry Hill Road cul-de-sac on the south. (See attached sketch) The value reported herein is intended to cover an area 20 feet wide and 200 feet long, more or less, if located somewhere in the general area as shown on attached sketch.

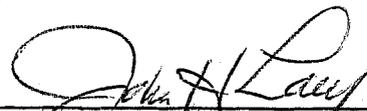
ZONE: RA-40 (single-family residential, one acre minimum lot size)

OPINION OF FAIR VALUE:

For an area as described above-- \$ 1,750.

This is to certify that I have no interest in the property covered in this appraisal, either present or contemplated, and that my fee is in no way contingent on the value reported herein.

APRIL 10, 1981



John H. Lauf,

Appraiser

JOHN H. LAUF AGENCY

REAL ESTATE

6 PADANARAM ROAD :: DANBURY, CONN.

Tel. 744-0650

RESIDENTIAL - COMMERCIAL - INDUSTRIAL - ACREAGE - SUMMER PROPERTY

COMMENT:

It is the opinion of this appraiser that the southeastern portion of the Mann property which borders the end of Strawberry Hill Road has potential of being established as a building lot. The land drops sharply from Strawberry Hill Road at this point and is entirely wooded. Because of the topography in this area a building lot here could not command a similar price to those along Strawberry Hill Road. In our opinion it would be less desirable and require a more expensive drive and site work.

In a similar rural neighborhood an average, good 1-acre unimproved lot, in Danbury would sell at about \$30,000. at the present time. Because of the factors above mentioned, and the fact that it is still a part of the 7-acre Mann property (and not an established buildable lot), we would estimate fair value for this 1-acre portion at \$15,000., or 37.5¢ per square foot per zoning acre.

The area of the proposed easement would cover 4000 square feet which would have a proportionate value of \$1500. in this case. Because this would be an easement and not a purchase a fair allowance for the easement would be one half, or \$750. An additional allowance of \$1000. would be considered fair for loss of trees.

We would stress the fact that the fair value quoted here is based on the assumption that said easement would be located relatively close to the area indicated on the enclosed sketch, or in some other area that would not in any way affect the placement of a house.

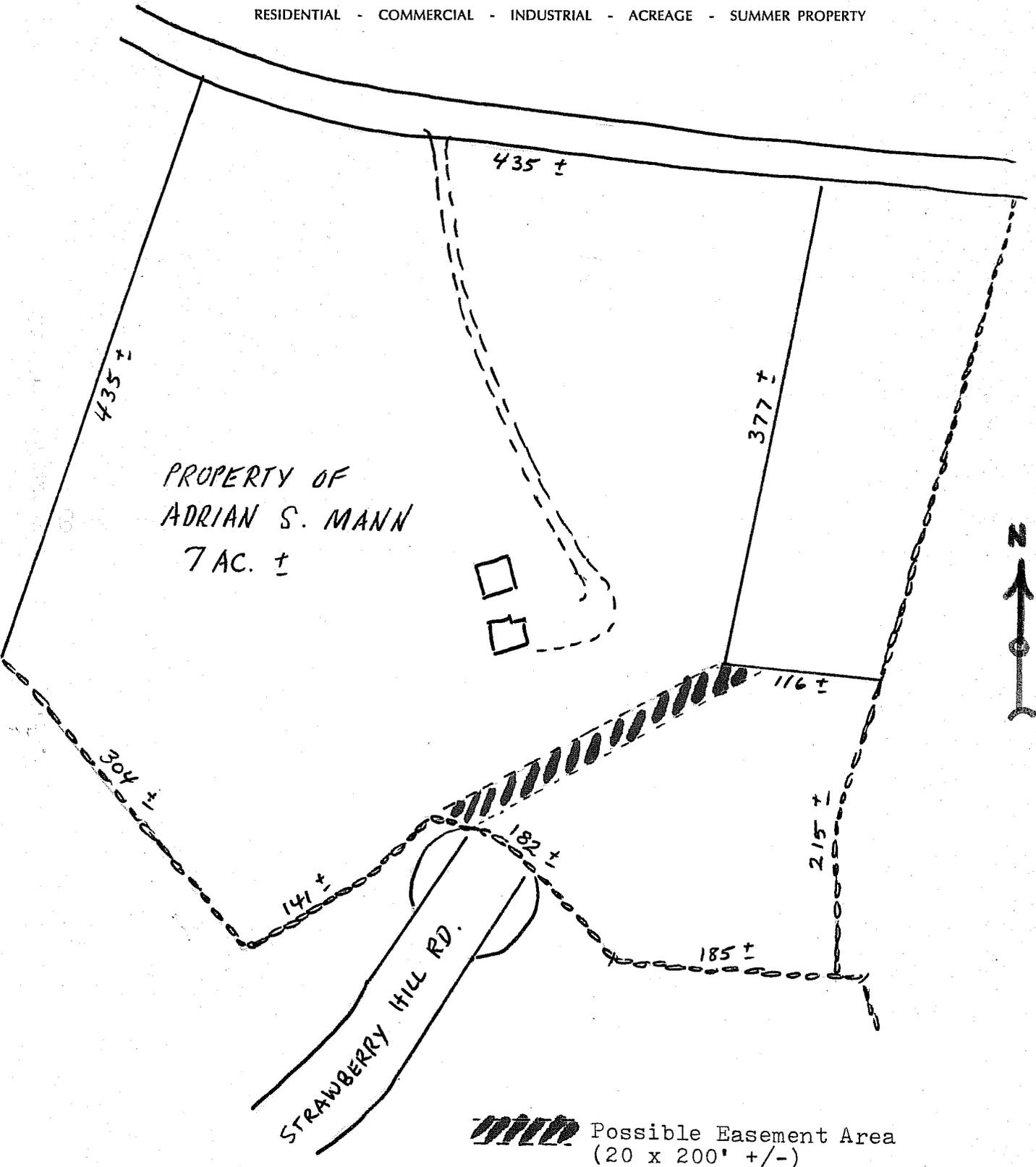
JOHN H. LAUF AGENCY

REAL ESTATE

6 PADANARAM ROAD :: DANBURY, CONN.

Tel. 744-0650

RESIDENTIAL - COMMERCIAL - INDUSTRIAL - ACREAGE - SUMMER PROPERTY



PROPERTY OF
ADRIAN S. MANN
7 AC. ±

STRAWBERRY HILL RD.

 Possible Easement Area
(20 x 200' +/-)



DANBURY MODEL SENIOR CENTER

198 MAIN STREET BOX No. 4
DANBURY, CONNECTICUT 06810
(203) 792-4482

LEO McILRATH
Administrative Director

BARBARA SCHOENBERGER
Program Coordinator

December 15, 1981

Ms. Constance McManus
Chairperson-Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut 06810

Ms. McManus:

The Danbury Senior Center requests that the Common Council of Danbury release \$100 from the "General Fund" for films rented by the Center.

The money that we are requesting back from the City was included in a large amount that had been sent in over the past year from bazaars, etc. We are not asking for new money to our programs that was not our money in the first place.

May this be put on the agenda of your January meeting.

Sincerely,
Leo McIlrath
Leo McIlrath



City of Danbury

DANBURY, CONNECTICUT 06810

DEPARTMENT
OF FINANCE

December 29, 1981

To: Common Council via
Mayor James Dyer

From: John P. Edwards

We hereby certify as to the availability of \$100. in the State Contingency Fund (Contingency Fund for loss of State & Federal Grants) to the Danbury Senior Center Acct. #02-05-167-040100.


John P. Edwards
Director of Finance, Acting



23

CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

The attached request from Chief Bertalovitz and Certification of funds to be transferred to the Fire Department Overtime Services Account is hereby submitted for your consideration.

Very truly yours,

James E. Dyer
Mayor

Joseph J. Bertalovitz, Jr., Chief



Chief's Phone-Office 748-5260

Home 748-2487

*City of Danbury
Fire Department*

*19 New Street
Danbury, Conn. 06810*

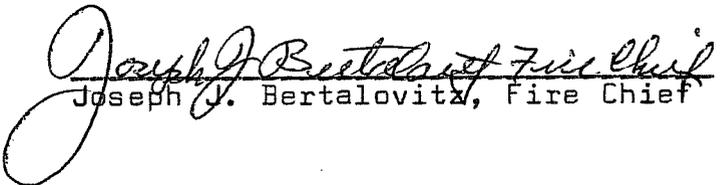
December 3, 1981

To: Mayor James E. Dyer
Common Council Members

We respectfully request that the amount of \$30,000 be appropriated to account #010500 Overtime Services (Activity #02-02-110) to cover monies to be expended in the next six to seven week period for overtime.

Explanation of this increase is the overtime hiring on a 24 hour basis, seven days a week since the arrival of the Ladder Tower Truck and recent agreement with the City to reopen Engine Company #21.

Respectfully submitted,


Joseph J. Bertalovitz, Fire Chief

JJB:kod
cc: J. P. Edwards



City of Danbury

DANBURY, CONNECTICUT 06810

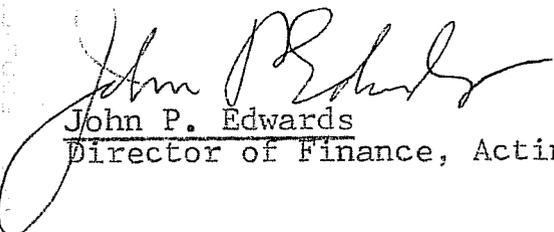
DEPARTMENT
OF FINANCE

December 7, 1981

To: Common Council via
Mayor James Dyer

From: John P. Edwards

We hereby certify as to the availability of \$10,910.70 in the Contingency Fund and \$19,089.30 in the State Contingency Fund * to be transferred to Fire Department Overtime Services Acct. #02-02-110-010500 (Total \$30,000.).


John P. Edwards
Director of Finance, Acting

* Contingency fund for loss of state and federal grants

JS



City of Danbury

DANBURY, CONNECTICUT 06810

DEPARTMENT
OF FINANCE

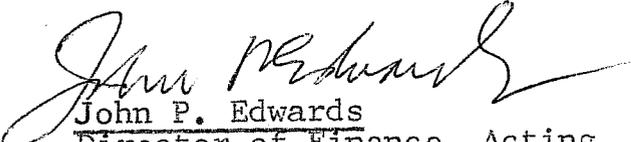
December 29, 1981

To: Common Council via
Mayor James Dyer

From: John P. Edwards

We hereby certify as to the availability of \$8,250. in the State Contingency Fund (Contingency Fund for loss of State & Federal Grants) to the Zoning Commission.

Acct's. 02-01-181-020100 Prof. Serv's Fees	\$4,000.
-020501 Postage	100.
-022500 Legal & Public Notices	4,000.
-040100 Office Supplies	<u>150.</u>
	\$8,250.


John P. Edwards
Director of Finance, Acting



Zoning Commission

of the City of Danbury

City Hall

Danbury, Connecticut 06810

December 22, 1981

The Honorable James E. Dyer
Mayor of Danbury
City Hall
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Mayor Dyer:

The Zoning Commission requests additional funds in its Budget in order that we may operate and perform our duties for the remainder of the Fiscal Year ending June 1982.

Our needs are for a transfer from the Contingency Account for a total of \$8,250.00 to be dispersed as follows:

#1 - 020100 - Professional Service Fees.....	\$4,000.00
#2 - 020501 - Postage.....	100.00
#3 - 022500 - Legal and Public Notices.....	4,000.00
#4 - 040100 - Office Supplies.....	150.00
	<u>\$8,250.00</u>

Once again we recognize that this request puts a burden on our Contingency Account. However, as things now stand, with the continual influx of requested zone changes and our updating of Zoning Regulations, we have no choice but to request the amount as noted. I must reiterate that the City will realize that approximately 70% of the money requested will be returned to the General Fund. The additional funds for Account #202100 is needed to cover the new accounting procedures that the City implemented whereby the cost for requested transcripts comes from our budget and the City is reimbursed.

Furthermore, I can't realistically say that our request for additional monies will end here. We just don't know how much work will come before us on a day to day basis. However, you can be assured that we will do all that is possible to operate within our budget.

Thank you for your consideration in this matter. If you have any questions please do not hesitate to call me.

Very truly yours,

Basil J. Friscia
Chairman

BJF/rg

cc: John Edwards
Constance McManus

025



City of Danbury

DANBURY, CONNECTICUT 06810

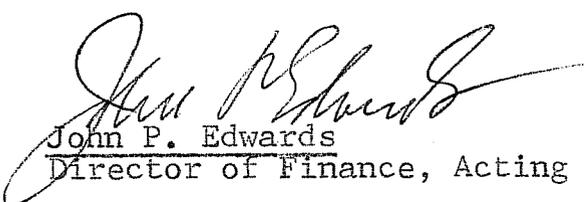
DEPARTMENT
OF FINANCE

Dec. 30, 1981

To: Mayor James Dyer

From: John P. Edwards

Would you stress the urgency of prompt action on the attached letter of 12/10/81 regarding Sewer Fund Surplus. It will forestall the need for additional borrowing.


John P. Edwards
Director of Finance, Acting

c. D. Setaro, Jr.

December 10, 1981

To: Mayor James Dyer

From: John P. Edwards

Re: Appropriation from Sewer Fund Surplus to pay for un-allocatable costs.

Would you kindly bring before the Common Council the need for \$300,000. to be transferred from the Sewer Fund Surplus Account to pay off notes due April 15, 1982.

These notes represent engineering costs, interest costs and other associated expenses for (6) Sewer Projects that have been abandoned and unassignable charges that cannot be charged to any benefitting property owner. This approach has been recommended by the Independent Auditors and Bond Counsel. We certify the existence of the required funds. The source of the Surplus Funds is from closing out the 1969 Sanitary Bond Issue.

John P. Edwards
Director of Finance, Acting

Abandoned Projects:

1. Candleview Ridge
2. Hillandale Road
3. Beaver Brook - Germantown
4. Shannon Ridge
5. Ryder's Lane
6. Jeanette Heights



CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

The attached request for a transfer of funds from the Sewer Fund Surplus Account to pay off Notes due in April of this year, is hereby submitted for your approval.

Sincerely yours,

James E. Dyer
Mayor



City of Danbury

DANBURY, CONNECTICUT 06810

DEPARTMENT
OF FINANCE

December 10, 1981

To: Mayor James Dyer

From: John P. Edwards

Re: Appropriation from Sewer Fund Surplus to pay for un-allocatable costs.

Would you kindly bring before the Common Council the need for \$300,000. to be transferred from the Sewer Fund Surplus Account to pay off notes due April 15, 1982.

These notes represent engineering costs, interest costs and other associated expenses for (6) Sewer Projects that have been abandoned and unassignable charges that cannot be charged to any benefitting property owner. This approach has been recommended by the Independent Auditors and Bond Counsel. We certify the existence of the required funds. The source of the Surplus Funds is from closing out the 1969 Sanitary Bond Issue.


John P. Edwards
Director of Finance, Acting

Abandoned Projects:

1. Candleview Ridge
2. Hillandale Road *at this point*
3. Beaver Brook - Germantown
4. Shannon Ridge
5. Ryder's Lane
6. Jeanette Heights



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CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I respectfully urge your prompt approval of the attached funding request from our Women's Center for Rape Crisis Services.

The program outlined by the Women's Center is an important service and I hope that you will agree it should be funded.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "James E. Dyer", is written over the typed name and title.

James E. Dyer
Mayor



Mayor James Dyer and
Common Council Members
City Hall
Deer Hill Avenue
Danbury, CT 06810

December 21, 1981

Dear Mayor Dyer and Members of the Common Council:

Enclosed please find a proposal requesting emergency funds for the Danbury Rape Crisis Service, a program of the Women's Center of Greater Danbury. As you may know, the number of sexual assault cases in the City of Danbury has increased at a time when services for victims have been greatly affected by funding cuts.

I am certain that your concern on this issue is as deep as ours and that you will give serious consideration to this proposal as a matter of survival for the Rape Crisis Service.

If there are any questions regarding the proposal, either I or one of our staff will avail ourselves to you.

Sincerely,

Susan E. Rosengrant
President, Board of Directors

cc: Robert Steinberg, Administrative Assistant to the Mayor
SR:tb

CITY OF DANBURY
Request for Emergency Funding

Agency: Danbury Rape Crisis Service
Program of Women's Center of Greater Danbury, Inc.
256 Main Street, Danbury, Ct. 06810

Submitted by: Susan Rosengrant, President, Board of Directors
Jean Vickers, Funding Committee Chairperson

I. Introduction

Rape is an act of violence using sex as a weapon. Its victims are both women and men and involve individuals of all races, ages, and backgrounds. In the United States, it has been estimated that a reported rape occurs every twelve minutes. However, most rapes go unreported because of the victims' fear, guilt, and shame, as well as unwillingness to be exposed to an insensitive society,

As the fastest growing crime in America, rape is also the least understood. The myths and fantasies about rape that prevail in our society today tend to excuse the rapist's behavior and blame the victim. As a result the trauma of sexual assault often has long-term, even permanent effects upon the victim.

Rape is a serious social issue that needs to be approached from many perspectives: social, cultural, legal, economic, political, and educational. The primary purpose of a comprehensive rape crisis service is to provide crisis intervention to victims of sexual assault, as well as ongoing support and advocacy as they deal with medical and legal authorities. A second goal, having more long-term effects and reaching more of the population, is the development of a community outreach/education program based on the following philosophies:

1. to empower potential victims of sexual assault through increasing their understanding of the causal factors of rape and their awareness of resources and alternatives available to them.
2. to effect social change through awareness of the societal problems underlying the commission of rape.

II. HISTORY

Focus on the necessity for a sexual assault crisis service in Danbury first occurred in late 1976 when a series of public forums on rape was held by Danbury Hospital. These forums brought together area police and hospital officials, representatives from City Hall, social service agencies and women's groups, as well as concerned citizens. The commitment by this wide-range of

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individuals created the Danbury Rape Crisis Service in February 1977. Four months later this service was operating a 24-hour hotline with eighteen trained volunteer counselors and a volunteer coordinator and was offering rape awareness programs to community groups.

Although it had been an affiliated program of the Women's Center of Greater Danbury, which provides supportive services to women in crisis or transition (See Appendix I), the Danbury Rape Crisis Service operated, until June 1981, independently of any agency or group. It had held to the philosophy that continued success would best be guaranteed with minimum dependence on any funding sources. This had been possible through use of Infoline (an information and referral service partially funded by United Way) as its answering service for the hotline and by an unquantifiable number of hours donated by volunteers.

However, the past eighteen months have borne changes that have had great impact upon the effectiveness and continuance of the program.

1. Due to budget cuts, in June 1980, Infoline reduced its service hours from 24 hours a day to eighteen. A second funding cut in November 1981, forced Infoline to eliminate weekend service hours. Consequently, the Rape Crisis Service hotline is presently operable from 8 am to midnight, 5 days a week, leaving victims without access to crisis interventive services for a total of 88 hours a week. One stop-gap measure for ensuring service to the "after-hour" rape victim has been to provide emergency room personnel and police with the home phone numbers of several volunteer counselors. However, this does not help the rape victim who chooses not to go to the emergency room or police first.
2. The present economic situation has eliminated the possibility of continuing the directorship of a rape crisis program with unpaid staff. The absence of a volunteer director for over a year has resulted in the elimination of volunteer training and the reduction of community outreach and education. In order to survive, the Danbury Rape Crisis Service was incorporated into the Women's Center in June 1981. However, the Women's Center has been experiencing its own financial problems and, in August 1981, reduced its own staff hours by 50% which forces both the Women's Center and the Rape Crisis Service to operate at below-maintenance levels. Counselor training for new volunteers has not been accomplished for over a year. Therefore, the corps of hotline counselors has dwindled to five volunteers, two of which are Women's Center staff.

The Danbury Rape Crisis Service has reached a crucial point in its existence at a time when more people are in need of its services and programs. In the past year an increasing amount of sexual assaults has been reported to the Danbury Police. (N.B. Cases of reported rapes account for only 10% of actual cases of

of rape.) This has generated much fear and concern in the community as substantiated by the November 1981, Rape Awareness Program held at Danbury Library and attended by over 130 women and men.

III. PROGRAM GOALS AND OBJECTIVES

A. Short-Term / Immediate Goals

Upgrade the Rape Crisis Service from its present below-maintenance level.

1. Hire a coordinator to administer the program.
2. Provide training sessions for volunteer hotline counselors bi-annually.
3. Supplement Infoline hours by engaging a commercial answering service to provide 24-hour hotline coverage.

B. Long-Term Goals

Focus on community outreach and education to effect social change and publicize the program.

1. Circulate posters and pamphlets (in Spanish and English) to schools, employees' lounges, hospitals, supermarkets, and other public places.
2. Develop rape awareness programs for area schools:
 - a. Pre-schoolers and elementary schools - by providing films and discussion which explain, in a non-threatening manner, the difference between affection and incest or sexual molestation.
 - b. High schools and colleges - to discuss sexual assault precautionary techniques, to educate about the social implications of rape and to provide resource information.
 - c. Provide programs for teachers and educators to enable them to relate a student's behavior in the classroom to possible sexual abuse; assist teachers in developing rape awareness programs and provide films and materials for such purposes.
3. Provide in-service training on issues of sexual assault and incest for social service workers, hospital personnel, police and other professionals, as well as volunteers, directly or indirectly involved with victims of these crimes.
4. Develop rape awareness programs for the community at large in order to fulfill the following needs:
 - a. Informational / Educational - by utilizing films and speakers.
 - b. Prevention-Oriented - to empower women and men to explore and employ means of changing attitudes about and acceptance of rape. To enable women to express their anger about fear of rape and vocalize their lack of acceptance of sexual harassment.
5. Organize support groups for victims of sexual assault (including incest).

PROPOSED BUDGET

Jan. 1 - Dec. 31, 1982

INCOME

I. <u>Federal funds</u> (Preventative Health and Health Service Block Grant)	\$8,100.00	
II. <u>Donations</u> (local service organizations)	500.00	
III. <u>Women's Center</u> (fringe benefits)	<u>1,900.00</u>	<u>\$10,500.00</u>

EXPENSES

I. <u>Personnel</u>		
A. <u>Director's Salary</u>	13,500.00	
B. <u>Fringe Benefits</u>		
1. FICA	900.00	
2. State Unemployment	350.00	
3. Worker's Compensation	20.00	
4. Health Insurance	<u>630.00</u>	
	<u>1,900.00</u>	15,400.00
II. <u>Non-Personnel</u>		
A. Office Supplies	200.00	
B. Postage and Mailing	150.00	
C. Travel (1500 miles @ 14¢)	210.00	
D. Telephone/Answering Service	1,000.00	
E. Printing	350.00	
F. Training Materials	<u>1,290.00</u>	<u>3,200.00</u>
	Total Expenses	18,600.00
	Less Income, above	<u>10,500.00</u>
	City Budget Request	<u>8,100.00</u>



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CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

JAMES E. DYER
MAYOR

January 5, 1982

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I have received a request for start-up funding for a new self-help program for parents troubled by teenage behavior.

The program, "ToughLove", deals with the stresses and strains on today's families, and assists families in dealing with the problems of raising children in today's complex society.

A Flyer is attached that gives a brief outline of the program. Harriet Greenfield will be working with you to determine the feasibility of funding, and the appropriate amount.

Sincerely yours,

James E. Dyer
Mayor

cc: Harriet Greenfield

TOUGHLOVE CONCEPT
DANBURY PARENT-SUPPORT GROUP
GRANT REQUEST

Requested by: Harriet Greenfield, MS
Margaret Miller, RN

December 21, 1981

The TOUGHLOVE concept is a supportive, learning mechanism for parents whose families are being disrupted by unacceptable, irresponsible adolescent behavior. It is for the parents of teenagers who have not responded to adult guidance based on concern, love, logic and life experience. It provides a forum for parents to share feelings of anger and despair with others experiencing the same feelings. TOUGHLOVE teaches parents that the essence of responsible family and community living is cooperation. It helps parents set realistic standards of behavior for all family members. It provides the support that is necessary in developing the strength to enforce those standards. TOUGHLOVE provides support and guidance to parents in allowing their adolescents to mature by experiencing the consequences of their own behavior.

TOUGHLOVE was founded in 1978 by David and Phyllis York, and put into practice in New Hope, Pennsylvania. The Yorks are experienced alcoholism counselors and family therapists who had been experiencing many difficulties with their own teenaged daughters. Eventually they realized that "looking for pathology in their family distracted from the real solution: insisting that teenagers take responsibility for their own outrageous behavior." The Yorks credit much of the success they subsequently enjoyed in dealing with their children to the active, knowledgeable support of friends. Therefore, it was through personal experience that they discovered the need for and value of a parent-support group.

Parent-support groups utilizing the TOUGHLOVE concept have been organized throughout the United States and Canada, as well as Malaysia, Australia, Israel, India,

Denmark, England and South Africa. Groups have received sponsorship from churches and service clubs, such as the Jaycees, Lions and Rotary. They are receiving editorial support from major newspapers, and the TOUGHLOVE concept has been featured in several national magazines. Many active groups have reported receiving referrals from juvenile probation officers, mental health case workers, attorneys, court officers, psychologists, welfare departments, alcoholism/drug councils, high school counselors, and foster parent associations. However, perhaps the most meaningful endorsement comes from the children. A young man who eventually chose to redirect his life wrote from his treatment center...."Mom, I really am glad that the TOUGHLOVE people were there when you and Dad needed them."

The Area Police Blotter section of almost every edition of the Danbury News Times reports automobile accidents, burglaries, assaults and/or drug possession involving teenagers and young adults. Increasing concern regarding alcohol and drug abuse among youngsters is being voiced by community agencies. Case loads of juvenile probation officers and case workers are increasing daily. It would be difficult to estimate the number of teenagers whose unacceptable behavior has not yet reached the attention of the police, courts, and social workers. Many, if not most, of these adolescents have parents who feel frustrated, angry, helpless and hopeless. The TOUGHLOVE founders estimate that in the United States at least 30% of the parents of teenagers fit this category. We feel that it is time for a parent-support group based on the TOUGHLOVE concept to be organized in Danbury.

The necessary basics for organizing a TOUGHLOVE parent-support group are a number of parents, TOUGHLOVE manuals, a place to meet, group promotion, and a supportive,

non-blaming attitude by the participants. However, the essence of an effective TOUGHLOVE group is action. A group of distressed parents, untrained in the TOUGHLOVE principles and activities, can be quite capable of comforting one another. On the other hand, there must be group members who are capable of assisting others in initiating action. It must be remembered that the Yorks, experts in group dynamics and process, organized and facilitated the original TOUGHLOVE group. They were also knowledgeable in the identification and utilization of the community agency network. They recommend that two TOUGHLOVE trained group facilitators be available to a new group until it is secure.

We, the authors of this grant request, are Connecticut Certified Alcoholism Counselors. Harriet Greenfield holds a Masters degree in counseling, and Margaret Miller is a Registered Nurse. Each of us is trained and experienced in individual and family counseling and agency networking. We are associates in a private counseling firm, The Danbury Center for Living Skills. We attended an intensive 2-day TOUGHLOVE training session, November 21-22, 1981, in Toronto, Ontario, Canada.

We are requesting a grant from the City of Danbury to finance the organization of a parent-support group based on the TOUGHLOVE concept. We are prepared to offer the following professional services:

- A. Organization. This will involve:
 - a) investigating meeting place availability and negotiating for suitable space;
 - b) obtaining promotional material and negotiating for media promotion;
 - c) researching regulations governing parent and child rights and responsibilities;
 - d) promoting the TOUGHLOVE concept within the community agencies via presentations

to police, educators, court officers,
mental health workers, etc.;

- e) providing office space and telephone service for one year.

We estimate that 50 hours will be required for organization.

B. Group Facilitation. We are prepared to co-facilitate one two-hour parent-support group meeting per week for 17 weeks. This will involve:

- a) monitoring group dynamics and directing group process;
- b) assisting in problem identification and definition;
- c) assisting in the development of long/short term goals and support systems;
- d) facilitating confrontation, negotiation and reconciliation.

We have calculated that 17 weeks of group co-facilitation will require a total of 68 hours. A parent-support group must become self-directing and self-supporting in order to be effective over a long period. We believe that professional assistance will not be required any longer than 17 weeks. At the end of that time group leadership will be relinquished.

C. Consultation. After the first 17 weeks, we would relinquish group leadership to two other members, and serve only as consultants on a request basis for the following 35 weeks. We estimate that 16 hours of consultation would be requested during the remainder of the one-year period.

We are requesting that the City of Danbury grant us the sum of \$4910.00. We feel this sum would be adequate as start-up funding for the Danbury Parent-Support Group.

Once the group has been firmly established, it will decide upon the type and number of projects that it desires to initiate. It will be responsible for fund-raising for these projects by a variety of means, including solicitation of industry and private organizations and individuals.

The following expenses were not included in the projected budget (page 6);

1. rental for meeting place (if necessary)
2. group facilitator training expense (original and supplemental).

We realize, of course, that the City of Danbury would expect that we be accountable for fund expenditure. We plan to make regular progress reports, including stewardship of time and finances, as requested by the appropriate parties.

DANBURY PARENT-SUPPORT GROUP

Projected FY 1982-83 Budget

<u>Budget Item</u>	<u>No.</u>	<u>Fee/ Hr.</u>	<u>Sub- total</u>	<u>Total</u>
Professional Fees:				
Organizational Services	50 hr.	\$30.00	\$1500.00	
Group Facilitation	68 "	30.00	2040.00	
Consultation	16 "	30.00	<u>480.00</u>	
Total Professional Fees				\$4020.00
Materials:				
TOUGHLOVE manuals - @ \$4.00 each	50		200.00	
Promotional Material - (for 1 year)			100.00	
Postage, Office Supplies			<u>100.00</u>	
Total, materials				400.00
Telephone Service:				
Installation Fee			130.00	
Monthly charge (\$30.00) x 12 months			<u>360.00</u>	
Total Telephone Service				<u>490.00</u>
TOTAL PROJECTED FY 1982-83 BUDGET				\$4910.00

Approved during "evolving"



City of Danbury

DANBURY, CONNECTICUT 06810

DEPARTMENT
OF FINANCE

December 30, 1981

To: Common Council via
Mayor James Dyer

From: John P. Edwards

With regard to the attached request for the Welfare Department of \$150,000. We propose the State Grant for Welfare Account 02-65-000-523100 be increased by \$135,000 to \$244,719. and \$15,000. be taken from the State Contingency Fund.

It is suggested that at least \$25,000. be adjusted immediately pending any Common Council review as the funds in this department have been exhausted.

We hereby certify as to the availability of \$15,000. in the State Contingency Fund.


John P. Edwards
Director of Finance, Acting



CITY OF DANBURY
CITY HALL
DANBURY, CONN. 06810

Welfare Department
797-4569

12-30-81

Mayor James E. Dyer and Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Mayor and Members of the Council;

At this time I am requesting an additional \$150,000 to meet Public Welfare needs.

I have available all the documentation needed to justify this request and will share it with the designated committee at your request. At this time the average monthly expenditures for Public Welfare are \$25,000.00.

I also request that the Council authorize an immediate transfer of funds to the Public Welfare account, so that the department can meet its mandated responsibilities while awaiting appropriate Council action.

In order to view this request in the appropriate light, please note that to date the department has received approximately \$92,000.00 in reimbursement from the state of Connecticut since 7-1-81. Also any additional funds expended as Public Welfare will also be reimbursed 90% by the State of Connecticut.

Thank you for your consideration and cooperation.

Sincerely Yours,

Deborah MacKenzie
Deborah MacKenzie
Director.



City of Danbury

DANBURY, CONNECTICUT 06810

DEPARTMENT
OF FINANCE

January 5, 1982

To: Common Council via
Mayor James Dyer

From: John P. Edwards

Re: Letter dated Dec. 30, 1981

Adenda to request for funds Welfare Department - clarification.

Appropriation Account #02-05-100-026000 should be increased by \$150,000. from \$167,000. to \$317,000.

This will be offset by an increase in the Revenue Acct. #02-65-000-523100 by \$135,000. to \$244,719. and a transfer from State Contingency Account of \$15,000.

In the event of a delay review etc. the Welfare Department must have \$25,000. immediately to feed and house the needy. Please approve at least \$25,000. The Finance Department will make the necessary adjustment \$15,000. from State Contingency Account; the balance from increasing the offsetting Revenue Account.

John P. Edwards
Director of Finance, Acting

COMMON COUNCIL SEWER AND WATER EXTENSION COMMITTEE REPORT

January 5, 1982

To: Honorable Mayor James E. Dyer
Members of the Common Council

Re: Request of Ervie S. Hawley, Jr. Trustee & Samuel Roberts - Nutmeg Square for extension of sewer line - Newtown Road - Shopping Center. The Sewer and Water extension committee of the Common Council has met and reviewed the above petition with the City Engineer and has also reviewed a recommendation for approval, from the Planning Commission.

It is the recommendation of this committee that the petition be granted with the following conditions and restrictions:

1. The petitioner shall bear all costs relative to the installation of said sewer lines.
 2. The petitioner shall submit as-built drawings of this extension, prepared by a licensed Connecticut Land Surveyor, for approval by the City Engineer.
 3. Detailed Engineering Plans and Specifications are to be approved by the City Engineer and the Superintendent of Public Utilities prior to the start of construction.
 4. If required, a Warranty Deed in a form satisfactory to the Corporation Counsel shall be executed by the petitioner conveying to the City of Danbury all right, title, interest and privileges required hereunder, and said Deed shall be held in escrow for recording upon completion of installation.
 5. That upon completion of installation, title to said sewer line within City Streets, and any necessary documents be granted to the City in a form which is acceptable to the City Engineer and Corporation Counsel.
 6. The petitioner shall convey ownership of and easements to all or such portions of the sewer line as the City Engineer's office determines are of potential benefit to other landowners in the City. Should another, other than the petitioner hold title to any land involved in the approval, then consent prior to any installation or hook-up shall be furnished in a form satisfactory to the City Engineer and Corporation Counsel.
- No Certificate of Occupancy shall be issued until the above requested forms, documents, plans, etc. are received and the City owns the extended sewer lines.

Respectfully submitted

Bernard Gallo Chairman

Edward Torian

Richard B. Elder
Richard B. Elder

Nicholas Zotos
Russell Foti
Russell Foti

035
COMMON COUNCIL SEWER AND WATER EXTENSION COMMITTEE REPORT

January 5, 1982

To: Honorable Mayor James E. Dyer
Members of the Common Council

Re: Request of Ervie S. Hawley, Jr. Trustee & Samuel Roberts - Nutmeg
Square for extension of sewer line - Newtown Road - Shopping Center.

The Sewer and Water extension committee of the Common Council has met and reviewed the above petition with the City Engineer and has also reviewed a recommendation for approval, from the Planning Commission.

It is the recommendation of this committee that the petition be granted with the following conditions and restrictions:

1. The petitioner shall bear all costs relative to the installation of said sewer lines.
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5. That upon completion of installation, title to said sewer line within City Streets, and any necessary documents be granted to the City in a form which is acceptable to the City Engineer and Corporation Counsel.
6. The petitioner shall convey ownership of and easements to all or such portions of the sewer line as the City Engineer's office determines are of potential benefit to other landowners in the City. Should another, other than the petitioner hold title to any land involved in the approval, then consent prior to any installation or hook-up shall be furnished in a form satisfactory to the City Engineer and Corporation Counsel.
7. No Certificate of Occupancy shall be issued until the above requested forms, documents, plans, etc. are received and the City owns the extended sewer lines.

Respectfully submitted

Chairman

Bernard Gallo

Edward Torian

Richard B. Elder

Nicholas Zotos

Russell Foti

COMMON COUNCIL SEWER AND WATER EXTENSION COMMITTEE REPORT

January 5, 1982

To: Honorable Mayor James E. Dyer
Members of the Common Council

Re: Request of Lakewood Associates Limited Partnership for water line extension - Pembroke Road.

The Sewer and Water extension committee of the Common Council has met and reviewed the above petition with the City Engineer and has also reviewed a recommendation for approval, from the Planning Commission.

It is the recommendation of this committee that the petition be granted with the following conditions and restrictions:

- 1. The petitioner shall bear all costs relative to the installation of said water line.
- 2. The petitioner shall submit as-built drawings of this extension, prepared by a licensed Connecticut Land Surveyor, for approval by the City Engineer.
- 3. Detailed Engineering Plans and Specifications are to be approved by the City Engineer and the Superintendent of Public Utilities prior to the start of construction.
- 4. If required, a Warranty Deed in a form satisfactory to the Corporation Counsel shall be executed by the petitioner conveying to the City of Danbury all right, title, interest and privileges required hereunder, and said Deed shall be held in escrow for recording upon completion of installation.
- 5. That upon completion of installation, title to said water line within City Streets, and any necessary documents be granted to the City in a form which is acceptable to the City Engineer and Corporation Counsel.
- 6. The petitioner shall convey ownership of and easements to all or such portions of the water line as the City Engineer's office determines are of potential benefit to other landowners in the City. Should another, other than the petitioner hold title to any land involved in the approval, then consent prior to any installation or hook-up shall be furnished in a form satisfactory to the City Engineer and Corporation Counsel.
- 7. No Certificate of Occupancy shall be issued until the above requested forms, documents, plans, etc. are received and the City owns the extended and water line.

Respectfully submitted

Bernard Galle Chairman

Bernard Galle

Edward Torian

Edward Torian

Richard B. Elder

Richard B. Elder

Nicholas Zotos

Russell Foti

Russell Foti

COMMON COUNCIL SEWER AND WATER EXTENSION COMMITTEE REPORT

January 5, 1982

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Respectfully submitted

Bernard Gallo Chairman

.Edward Torian
E

Richard B. Elder

Nicholas Zotos

Russell M. Foti



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CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

COMMON COUNCIL PUBLIC WORKS COMMITTEE REPORT

Honorable Mayor James E. Dyer
Members of the Common Council

Re: Forest Avenue Sewer Project Request.

The Public Works committee has studied for many months, a request to install a sanitary sewer on Forest Avenue. The committee set up an informal meeting with residents of this street to explain the general procedures involved in the installation of a sanitary sewer and approximated costs involved. The City Engineer revised his original plans to bring the cost of this project as low as possible and conducted two surveys of the property owners to ascertain their opinions as to the desirability of the sewer line.

The results of the surveys showed a majority of the property owners to be against the installation of the sewer line. It is therefore the recommendation of the Public Works Committee that the petition for the installation of a sewer line on Forest Avenue be denied as the results of a survey of those affected show that a majority are not in favor of this project.

Respectfully submitted

Joseph DaSilva Chairman
Joseph DaSilva

Constance McManus
Constance McManus

Anthony Cassano
Anthony Cassano

Carole Torcaso
Carole Torcaso

John Esposito
John Esposito

Mounir Farah
Mounir Farah

Sam Ericson



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

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Members of the Common Council

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Respectfully submitted

Chairman

Joseph DaSilva

Constance McManus

Anthony Cassano

Carole Torcaso

John Esposito

Mounir Farah



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

COMMON COUNCIL PUBLIC WORKS COMMITTEE REPORT

Honorable Mayor James E. Dyer
Members of the Common Council

Re: Request to sell surplus kitchen equipment at Hatters Community Park.

The Public Works Committee studied a request from Parks & Recreation Director, Robert Ryerson, to sell various surplus kitchen equipment at Hatters Community Park.

The Planning Commission of the City of Danbury has recommended approval of this request. It is therefore the recommendation of this committee that the Common Council approve the request to sell the surplus kitchen equipment at Hatters Community Park through the normal procedure.

Respectfully submitted

Joseph DaSilva Chairman
Joseph DaSilva

Constance McManus
Constance McManus

Anthony Cassano
Anthony Cassano

Carole Torcaso
Carole Torcaso

John Esposito
John Esposito

Mounir Farah
Mounir Farah

Gene Enriquez
Gene Enriquez



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

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Carole Torcaso

John Esposito

Mounir Farah

Gene Eriquez



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

Honorable Mayor James E. Dyer
Members of the Common Council

Re: Request to purchase City property at the Danbury Airport.

The Public Works Committee reviewed a request to purchase a small parcel of City property at the Danbury Airport. The petitioner, Richard Baldwin, asked to have his request withdrawn if the sale of this property would require the usual procedure of the declaration of surplus property and the placing of this property out to bid.

Since it is the opinion of this committee, with confirmation of the Planning Commission, that this is the procedure that must be followed, we are recommending the denial of this petition, pursuant to the wishes of the petitioner.

Respectfully submitted

Joseph DaSilva Chairman
Joseph DaSilva

Constance McManus
Constance McManus

Anthony Cassano
Anthony Cassano

Carole Torcaso
Carole Torcaso

John Esposito
John Esposito

Mounir Farah
Mounir Farah

Gene Eriquez
Gene Eriquez



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

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Members of the Common Council

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Respectfully submitted

Chairman

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Constance McManus

Anthony Cassano

Carole Torcaso

John Esposito

Mounir Farah

Gene Eriquez



CITY OF DANBURY

COMMON COUNCIL
DANBURY, CONNECTICUT 06810

January 5, 1982

REPORT

The committee appointed to consider the establishment of a Commission on the Status of Women met on November 23, 1981 at 8:45 P.M. and again on December 28th at 9:30 P.M.

Present at the meeting of Nov. 23rd in addition to the committee members were Rhoda Daum, temporary chairperson of the Mayors Task Force on Women and Arthur LaRoche from the Equal Rights & Opportunities office.

Ms. Daum informed the committee that the Mayor's Task Force on Women feels very strongly that there is a need in Danbury for a permanent Commission to be established in order to address those needs which are unique to women.

The Commission would serve as an umbrella organization which would not run programs themselves but would, instead, give impetus to existing services. Ms. Daum assured the committee that the only funds necessary to the Commission would be to cover the costs of duplicating and mailing the minutes of the Commission's meetings.

The committee voted to recommend to the Common Council that a Commission on the Status of Women be established.

Respectfully submitted

Constance McManus Chairman
Constance McManus

Janet Butera

Mounir Farah
Mounir Farah



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

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The committee voted to recommend to the Common Council that a Commission on the Status of Women be established.

Respectfully submitted

Constance McManus

Chairman

Janet Butera

Mounir Farah

41

COMMON COUNCIL HEALTH COMMITTEE REPORT

AND RESOLUTION

January 5, 1982

The Health Committee of the Common Council met on December 15, 1981 at 8:00 P.M. to study the request from the Health Department pertaining to refugee health assessments within the Danbury Area.

In attendance were committee members Butera, Esposito, Gallo, Repole and Torian together with Frank Grosso the Director of Health. Mr. Grosso was asked to brief the committee on the nature of the Health Department's request. He said the Health Department had requested the Common Council approve a resolution authorizing the Danbury Health Department and the Mayor to jointly apply for a \$3,500 continuation grant from the Conn. State Department of Health.

The purpose of this grant request is to allow the Health Department, through the VNA, to have funds available to provide a timely and comprehensive health assessment of public health problems, including adequate referral and follow-up system for newly arriving and already resettled refugees. The refugee Health Assessment Grant is an ongoing State program that is completely funded by the State, therefore no City funds will be required in order for Danbury to actively participate, along with other municipalities.

Mr. Grosso was asked for information on the total number of refugees that were recipients of this service last year, and his future projection for 1982, and he agreed to provide the committee with this information in the very near future.

The Resolution had been drafted by Brian Graney the Grants Administrator and subsequently reviewed by Assistant Corporation Counsel E. Gottschalk, who assured the committee that the Resolution met all legal requirements.

Councilman Repole motioned that the committee recommend approval of the Health Department's request to authorize the City of Danbury to apply for a continuation grant of \$3,500 from the Connecticut State Department of Health for the purpose of providing refugee health services, seconded by Councilman Gallo. It was passed unanimously.

Respectfully submitted

Edward T. Torian
Chairman
Edward T. Torian

Janet Butera
Janet Butera

Anthony Cassano
Anthony Cassano

John Esposito
John Esposito

Mounir Farah
Mounir Farah

Bernard Gallo
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Frank Repole
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H

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Chairman

Edward T. Torian

Janet Butera

Anthony Cassano

John Esposito

Mounir Farah

Bernard Gallo

Frank Repole



CITY OF DANBURY
PLANNING DEPARTMENT

CITY HALL

DANBURY, CONNECTICUT 06810

December 4, 1981

Edward T. Torian
18 Indian Head Road
Danbury, CT 06810

Dear Mr. Torian:

At the Common Council meeting held on December 1, 1981, a resolution to authorize the City of Danbury to apply for a continuation grant from the Connecticut State Department of Health to strengthen coordination of refugee health assessment within the Greater Danbury area was referred to the Health Committee. Enclosed are the grant application which provides a description of services and a revised resolution which is an expanded version of the resolution that went before the Common Council on December 1.

Please take notice of the fact that the Refugee Health Assessment Grant would only continue a program that already exists. Also, although the Health Department of the City of Danbury assisted in the formulation of the program, the Visiting Nurse Association of Danbury administers the service. There is no local match provided by the City of Danbury. The \$3,500 that Danbury would receive is passed through to the VNA who provides the service. The Danbury Health Department does monitor the program.

This matter has been discussed with Frank Grosso, the Director of the Danbury Health Department. We believe that it is not necessary to attend the Health Committee meeting. However, if a further explanation of this matter is warranted, Frank or myself would gladly be available. Please feel free to contact me at 797-4524.

Truly yours,

Handwritten signature of Brian S. Graney in cursive script.

Brian S. Graney
Grants Administrator

BSG:fmb

cc: Frank Grosso



CITY OF DANBURY
PLANNING DEPARTMENT

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DANBURY, CONNECTICUT 06810

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Truly yours,

Brian S. Graney
Grants Administrator

BSG:fmb

cc: Frank Grosso

PERSONAL SERVICE AGREEMENT

STATE OF CONNECTICUT

41

CO-802A REV. 7/78
(Stock No. 6938-170-01)
Prepare in quintuplicate.

The named parties hereby enter into agreement subject to the terms and conditions stated herein and subject to the availability of appropriated funds.

Original Amendment

CONTRACTOR	NAME AND ADDRESS OF CONTRACTOR (Enter Social Security No., if applicable)		
	Danbury Department of Health, 254 Main St., Danbury, Connecticut 06810		
STATE AGENCY	AGENCY NAME AND ADDRESS	AGENCY NO.	IDENTIFICATION NO.
	Department of Health Services, 79 Elm St., Hartford, Ct. 06115	4001	P.S.#
CONTRACT PERIOD	FROM (Date)	THROUGH (Date)	INDICATE
	10/1/81	9/30/82	<input type="checkbox"/> Master Agreement <input type="checkbox"/> Contract Award No. <input checked="" type="checkbox"/> Neither
CANCELLATION CLAUSE	This contract shall remain in full force and effect until cancelled by either party giving the other party written notice of such intention (Required days notice specified at right)		Required No. of days written notice: 30
	CONTRACTOR AGREES TO		

COMPLETE DESCRIPTION OF SERVICE
(Include special provisions- Use additional blank sheets of same size if required)

1. Assist in identifying newly arriving and already resettled refugees who may need services.
2. Assist in planning, organizing, implementing and evaluating public health and personal health activities including outreach directed to refugees.
3. Provide a timely and comprehensive health assessment of public health problems and other personal health problems which might affect the achievement of self sufficiency, utilizing guidelines provided by Department of Health Services, included herein, as may be subsequently revised.
4. Establish adequate referral and follow-up systems to ensure that health services are provided once health problems have been identified.

(contd.)

COST AND SCHEDULE OF PAYMENTS

PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICE

Cost not to exceed \$3,500.00 for Fiscal Year 1981-82. Payment will be made upon final approval of the grant.

STATE USE ONLY	STATUTORY AUTHORITY	ACCTG. CLASS TO WHICH CHARGED	YEAR	FUND	AGENCY	SP. ID.	FUNC.	ACTIVITY	CHAR. & OBJ. Major Minor	
		Section 4-8 Section 19-10		81-82	0	4001	934	12	7	5

EXECUTIVE ORDERS

This contract is subject to the provisions of Executive Order No. 3 of Governor Thomas J. Meskill promulgated June 16, 1971 and, as such this contract may be cancelled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. 3, or any state or federal law concerning nondiscrimination, notwithstanding that the Labor Commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. 3 is incorporated here by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination, until the contract is completed or terminated prior to completion. The contractor, agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. 3, and that he will not discriminate in his employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State Labor Commissioner. This contract is also subject to provisions of Executive Order No. 17 of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such, this contract may be cancelled, terminated or suspended by the contracting agency or the State Labor Commissioner for violation of or noncompliance with said Executive Order No. 17, notwithstanding that the Labor Commissioner may not be a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Order No. 17 is incorporated herein by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the contracting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to contract performance regard to listing all employment openings with the Connecticut State Employment Service.

NON-DISCRIMINATION CLAUSE

The contractor agrees and warrants that in the performance of this contract he will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved in any manner prohibited by the laws of the United States or of the State of Connecticut, and further agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission concerning the employment practices and procedures of the contractor as relate to the provisions of Sec. 4-114a of the Connecticut General Statutes, as amended.

INSURANCE

The contractor agrees that while performing duties specified in this contract that he shall carry sufficient insurance (liability and/or other) according to the nature of the work to be performed to "save harmless" the State of Connecticut from any insurable cause what-so-ever. Certificates of some are to be filed with the agency prior to the performance of services if requested.

STATE LIABILITY

The State of Connecticut assumes no liability for payment under the terms of this agreement until said contractor is notified that said agreement has been approved by the office of Policy and Management (OPM) or Department of Administrative Services (DAS) and by the Attorney General of the State of Connecticut.

ACCEPTED	CONTRACTOR (Owner or authorized)	TITLE	DATE
	James Dyer, Mayor of Danbury		
	AGENCY (Authorized Official)	TITLE	DATE

APPROVALS	SIGNED (Office of Policy & Mgmt./Dept. of Admin. Services)	TITLE	DATE
	ATTORNEY GENERAL (As to form)		DATE

Continuation of Part I

5. Assist in developing a coordination and reporting system in conjunction with the Department of Health Services and the local directors of health which will adequately inform interested parties about the completeness of the health assessment and the solution of health problems. The Department of Health Services will record the arrival of all incoming refugees on a word processor and will develop a refugee health monitoring document.

7 ✓ 6. Payment from the state will be made in advance as rapidly as the state can make it available.

7. Document the extent of public health and personal health problems among refugees and to document the need for assistance in addressing these health problems, so that this information can be gathered on a quarterly basis for the coordinator.

8. Provide for an audit acceptable to the grantor in accordance with the provisions of Section 7-396a of the Connecticut General Statutes.

9. Supply employment/affirmative action information as required for agency compliance with Titles II and VII of the Civil Rights of 1964 and Connecticut Statutes, Sections 4-61d and 4-61s.

10. Warrants that it has complied, and shall continue to comply, with all provisions of local, state and federal laws and regulations in connection with this program. Any noncompliance with said laws and regulations shall be deemed a breach of this agreement.

11. Agrees that the state agency shall have the right to inspect, to the extent deemed necessary by the state agency, all work in connection with this program.

9 CAL
ENR? → 12. The Department of Health Services reserves the right to withhold or reclaim an amount up to ten percent (10%) of the total grant award (contract price) at any time up to and including the 60th day before the end of the grant (contract) period in the event that (1) the Governor, the General Assembly or the Office of Policy and Management rescinds, reallocates or, in any way, reduces the total amount budgeted for the operation of the Department of Health Services during the fiscal year for which such funds are withheld; or, (2) federal funding reductions result in reallocation of funds within the Department of Health Services.

GENERAL SERVICE AGREEMENT

STATE OF CONNECTICUT

41

REV. 7/78
No. 6938-170-01

Original Amendment

The named parties hereby enter into agreement subject to the terms and conditions stated herein and subject to the availability of appropriated funds.

Prepare in quintuplicate.

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COMPLETE DESCRIPTION OF SERVICE <i>(Include special provisions- Use additional blank sheets of same size if required)</i>	<p>CONTRACTOR AGREES TO</p> <ol style="list-style-type: none"> Assist in identifying newly arriving and already resettled refugees who may need services. Assist in planning, organizing, implementing and evaluating public health and personal health activities including outreach directed to refugees. Provide a timely and comprehensive health assessment of public health problems and other personal health problems which might affect the achievement of self sufficiency, utilizing guidelines provided by Department of Health Services, included herein, as may be subsequently revised. Establish adequate referral and follow-up systems to ensure that health services are provided once health problems have been identified. <p style="text-align: center;">(contd.)</p>											
COST AND SCHEDULE OF PAYMENTS	PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES Cost not to exceed \$3,500.00 for Fiscal Year 1981-82. Payment will be made upon final approval of the grant.											
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APPROPRIATE SEAL EXECUTIVE ORDERS	This contract is subject to the provisions of Executive Order No. 3 of Governor Thomas J. Meskill promulgated June 16, 1971 and, as such, this contract may be cancelled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. 3, or any state or federal law concerning nondiscrimination, notwithstanding that the Labor Commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. 3 is incorporated herein by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination, until the contract is completed or terminated prior to completion. The contractor, agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. 3, and that he will not discriminate in his employment practices or policies. This contract is also subject to provisions of Executive Order No. 17 of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such, this contract may be cancelled, terminated or suspended by the contracting agency or the State Labor Commissioner for violation of or noncompliance with said Executive Order No. 17, notwithstanding that the Labor Commissioner may not be a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Order No. 17 is incorporated herein by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the contracting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to contract performance regard to listing all employment openings with the Connecticut State Employment Service.											
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INSURANCE	The contractor agrees that while performing duties specified in this contract that he shall carry sufficient insurance (liability and/or other) according to the nature of the work to be performed to "save harmless" the State of Connecticut from any insurable cause what-so-ever. Certificates of same are to be filed with the agency prior to the performance of services if requested.											
STATE LIABILITY	The State of Connecticut assumes no liability for payment under the terms of this agreement until said contractor is notified that said agreement has been approved by the office of Policy and Management (OPM) or Department of Administrative Services (DAS) and by the Attorney General of the State of Connecticut.											
ACCEPTED	CONTRACTOR (Owner or authorized)				TITLE James Dyer, Mayor of Danbury				DATE			
	AGENCY (Authorized Official)				TITLE				DATE			
APPROVALS	SIGNED (Office of Policy & Mgmt./Dept. of Admin. Services)				TITLE				DATE			
	ATTORNEY GENERAL (As to form)								DATE			

DISTRIBUTION: ORIGINAL - Contractor PART 2 - Agency PART 3 - OPM/DAS PART 4 - Atty. Gen'l PART 5 - Comptroller

5. Assist in developing a coordination and reporting system in conjunction with the Department of Health Services and the local directors of health which will adequately inform interested parties about the completeness of the health assessment and the solution of health problems. The Department of Health Services will record the arrival of all incoming refugees on a word processor and will develop a refugee health monitoring document.

7. ✓ 6. Payment from the state will be made in advance as rapidly as the state can make it available.

7. Document the extent of public health and personal health problems among refugees and to document the need for assistance in addressing these health problems, so that this information can be gathered on a quarterly basis for the coordinator.

8. Provide for an audit acceptable to the grantor in accordance with the provisions of Section 7-396a of the Connecticut General Statutes.

9. Supply employment/affirmative action information as required for agency compliance with Titles II and VII of the Civil Rights of 1964 and Connecticut Statutes, Sections 4-61d and 4-61s.

10. Warrants that it has complied, and shall continue to comply, with all provisions of local, state and federal laws and regulations in connection with this program. Any noncompliance with said laws and regulations shall be deemed a breach of this agreement.

11. Agrees that the state agency shall have the right to inspect, to the extent deemed necessary by the state agency, all work in connection with this program.

12. The Department of Health Services reserves the right to withhold or reclaim an amount up to ten percent (10%) of the total grant award (contract price) at any time up to and including the 60th day before the end of the grant (contract) period in the event that (1) the Governor, the General Assembly or the Office of Policy and Management rescinds, reallocates or, in any way, reduces the total amount budgeted for the operation of the Department of Health Services during the fiscal year for which such funds are withheld; or, (2) federal funding reductions result in reallocation of funds within the Department of Health Services.

19 CAL
YEAR? →



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

January 5, 1982 A. D., 19

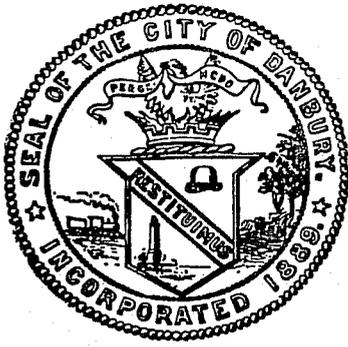
RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Department of Health has made funds available to municipalities in accordance with Section 4-8 and Section 19-10 for the purpose of providing a Refugee Health Service; and

WHEREAS, the City of Danbury through the Danbury Health Department in cooperation with the Visiting Nurse Association of Danbury has formulated a program to strengthen coordination of refugee health assessment within the Greater Danbury area; and

WHEREAS, a continuation grant request of \$3,500 with no local match requirement has been processed by the Danbury Health Department; and

Now, therefore, be it resolved that the actions of the Danbury Health Department and the Mayor of the City of Danbury in applying for said continuation grant be and hereby are ratified and authorized, and that any and all additional acts necessary to effectuate the purposes hereof be and hereby are authorized.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

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42
042**CITY OF DANBURY**

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

COMMON COUNCIL COMMITTEE REPORT

Re: H.A.R.T. Request

Common Council Committee formed to grant an additional \$39,350 to H.A.R.T. met on December 17, 1981. In attendance at that meeting were Councilmen Evans and DaSilva - also Nancy Deibler and Manny Merullo; discussion ensued as to the need for the funds.

It was noted that of the \$39,350 requested, \$14,351 was needed to pay for the operating expenses for a vehicle to provide transportation for elderly and handicapped citizens of Danbury. Of this amount 50% will be reimbursed to Danbury through Federal Section 5 funding.

The additional \$25,000 was requested to be used in conjunction with the H.A.R.T. proposal for a downtown multi-model transportation terminal. The money would pay for an individual for a year to put together the application for the Federal money to finance the design and construction of a terminal.

Because there was no guarantee that federal funding would be available after application was made, the committee felt that the City could not afford to take money out of the Contingency Account at the present time and would recommend that the H.A.R.T. apply for these funds in their budget requests for fiscal year of 1982-1983

Respectfully submitted

Thomas Evans - Chairman

Joseph DaSilva

Edward Torian



CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

COMMON COUNCIL COMMITTEE REPORT

Re: Request from Channel Six.

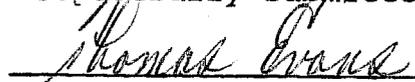
The Committee formed to review the request from Channel Six for funds in the amount of \$56,740 met on December 10, 1981. In attendance were Councilpersons Evans, Butera and Boynton. Also Dorothy Hull, Director of Channel Six.

Mrs. Hull went over the breakdown of funds needed to keep channel six active for the next six months i.e. salaries, equipment, maintenance of equipment, rent, heat, lights etc. Discussion continued. The committee decided to ask some questions of Corporation Counsel as to the future of Channel Six if funding were not available at the present time.

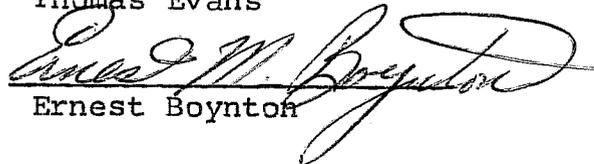
Most important as answered by Counsel even if Channel Six shuts down, public access is still provided to interested parties under State law by Channel 10. State law states that there must always be a public access channel maintained by each community antenna T.V. Company under Section 16-333c of the State Statutes.

The committee met again on December 29, 1981. In attendance were Councilmen Evans and Boynton. The Committee voted unanimously to deny the funds as requested.

Respectfully submitted



Thomas Evans Chairman



Ernest Boynton

Janet Butera



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CITY OF DANBURY

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

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Respectfully submitted

Chairman

Thomas Evans

Ernest Boynton

Janet Butera

**CITY OF DANBURY**

COMMON COUNCIL
DANBURY, CONNECTICUT 06810

January 5, 1982

COMMON COUNCIL LAND ACQUISITION COMMITTEE REPORT

The Land Acquisition committee met on December 2, 1981 and took the following action:

1. The property offered to the City by Casa-Torch Inc. on Starrs Plain Road declared as open space be declined by the City.
2. The property offered by Mr. Ruth S. Rothinhaus to City, located in the Boggs Pond area be refused.

Respectfully submitted

Thomas Evans Chairman
Thomas Evans

Janet Butera

Frank R. Repole
Frank Repole

James Burke
James Burke

Richard White
Richard White

Bernard Gallo
Bernard Gallo

Louis T. Charles Jr.
Louis Charles

**CITY OF DANBURY**

COMMON COUNCIL

DANBURY, CONNECTICUT 06810

January 5, 1982

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Respectfully submitted

Chairman

Thomas Evans

Janet Butera_____
Frank Repole_____
James Burke_____
Richard White_____
Bernard Gallo_____
Louis Charles

COMMON COUNCIL COMMITTEE REPORT

January 5, 1982

Re: Request for funds from the Connecticut Earth Action Group Inc. (CEAG) for the recycle collection center.

The committee met at 7:00 P.M. on December 28, 1981 in room 432 at City Hall.

In attendance were Committee members Cassano and Eppoliti.

The committee reviewed information pertinent to the petition and obtained from Mr. Norman Cusack (CEAG), Atty Gottschalk, Assistant Corporation Counsel and Mr. D. Setaro, from the Comptroller's office.

1. State Statutes require the City to have a solid waste management plan, which plan includes consideration of solid waste recycling.
2. CEAG has been managing the non-profit recycling center in Danbury since 1971 and apparently satisfies the above requirement with no City funding.

Mr. Cusack has supplied information on the recycling operation. The details of the operation have been presented in "Source Separation and Recycling, a Conn. Guide" published by the Conn.D.E.P. in Feb. 1981. The Danbury Operation was included in the Guide Case Studies Section which illustrates how several different municipalities handle source separation.

3. The financial statement of CEAG show an existing deficit of \$6561.23 up to September 30, 1981. At that time, there were also accounts payable of \$321.23 and accounts receivable of about \$4600.00. The major portion of the deficit occurred in 1979 apparently due to a drop in the price paid for paper.

4. The Comptroller's Office believes that the financial records of CEAG could be improved. Also, if the accounts payable and receivable are included in the analysis, the deficit would drop to about \$2300. At the present time, there is a cash-flow problem caused by the relatively large operating deficit of 1979.

5. Mr. Cusack believes that CEAG can run without a deficit once the present deficit is removed.

6. Mr. Setaro offered to work with CEAG to update their financial records in order to obtain a more realistic indication of financial position.

Following this discussion the committee concluded that the CEAG recycling center provides a valuable service to the City of Danbury, which should be continued.

Mrs. Eppoliti moved that the committee recommend to the Common Council that a one-time grant of \$2,500.00 be given to CEAG to reduce the operating deficit of the recycling center. Further, the committee recommends that CEAG meet with the Comptroller's office to review and analyze the CEAG financial situation and methods of financial reporting. If this analysis indicates a need for further funding, this need should be reflected in a budget request for fiscal year 1982-1983. Mr. Cassano seconded the motion and the committee voted unanimous approval.

Mrs. Eppoliti also moved that a portion of the \$2,500 grant must be used to increase public knowledge of the existence of the recycling center. At least 10 percent of the grant must be used for advertising the recycling center services. Possible ways of advertising might be ads in the area information section of the News Times, Notices posted through the area school systems or spot announcements on local radio stations (public service radio announcements should be little or no cost). Mr. Cassano seconded the motion and the committee voted unanimous approval.

Respectfully submitted

Anthony J. Cassano Chairman
Anthony Cassano

Diane Eppoliti
Diane Eppoliti

John McGarry
John McGarry

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Respectfully submitted

Anthony Cassano

Chairman

Diane Eppoliti

John McGarry



City of Danbury

DANBURY, CONNECTICUT 06810

DEPARTMENT
OF FINANCE

December 30, 1981

To: Common Council via
Mayor James Dyer

From: John P. Edwards

We hereby certify as to the availability of \$2,500. in the State Contingency Fund to be transferred to Common Council Contributions & Grants Acct. #02-01-100-072800.

(Funds for CEAG)


John P. Edwards
Director of Finance, Acting

COMMON COUNCIL COMMITTEE REPORT

January 5, 1982

Re: Request of D.M.E.A. to establish an account for the proceeds of the vending machines.

The committee met at 7:30 P.M. on December 28, 1981 in room 432 at City Hall. In attendance were committee members - Cassano, Eppoliti, and Zotos. The committee reviewed information pertinent to the petition and obtained from Mr. D. Setaro of the Comptroller's office and Mr. L.Miguel, President of the D.M.E.A.

1. D.M.E.A. would like to use the vending machine proceeds to set up a Sunshine Fund account for city employees. Presently, separate collections are taken up to purchase flowers, cards, etc. for the ill or hospitalized or when a death occurs.
2. The proceeds from the vending machines were about \$90 over the last year. The proceeds are expected to be somewhat higher next year since additional machines have been installed.
3. At present, the vending machine proceeds are sent to the City and placed in the general fund.
4. The Comptroller's office has no objection to the DMEA request and offered a number of alternate approaches.

Retain present arrangement and have the City pay the bills for DMEA when flowers, cards etc are bought. City would pay up to the amount received from the vending company.

City can receive payment from vending machine company and turn it over to DMEA.

Vending company can transmit payment directly to DMEA.

5. Mr. Miguel has indicated that DMEA would have no objection to these alternatives.

Following this discussion, Mrs. Eppoliti moved that the committee recommend to the Common Council that the vending machine proceeds be used for a Sunshine Fund for City employees. The exact way in which this is to be done should be based on the alternatives listed above and the final determination should be reached by agreement between the Comptroller's Office and the DMEA. Mr. Zotos seconded the motion and the committee voted unanimous approval.

Respectfully submitted

Anthony J. Cassano Chairman
Anthony J. Cassano

Diane Eppoliti
Diane Eppoliti

Nicholas Zotos
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COMMON COUNCIL COMMITTEE REPORT

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Respectfully submitted

Chairman

Anthony J. Cassano

Diane Eppoliti

Nicholas Zotos

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COMMON COUNCIL COMMITTEE REPORT

047

Re: Benefits for Administrative Employees.

The committee met at 7:45 P.M. on December 28, 1981 in room 432 at City Hall. In attendance were committee members Cassano, Eppoliti and Zotos.

The petition, including the requested resolution from Mr. John Edwards was reviewed. The committee concurred in the concept that administrative employees should have some voice in the determination of their benefit programs. Further, it is important that the Mayor exercise control in this determination and the Common Council retain the power of ratification. The requested resolution provides for the above requirements.

Attorney Gottschalk's review and opinions of the Resolution were discussed and his suggested changes were incorporated into the resolution.

Following this discussion, Mrs. Eppoliti moved that the committee recommend to the Common Council that the attached Resolution be adopted. Mr. Zotos seconded the motion and the committee voted unanimous approval.

Respectfully submitted

Anthony J. Cassano Chairman
Anthony Cassano

Diane Eppoliti
Diane Eppoliti

Nicholas Zotos
Nicholas Zotos

m J_a Jan. 5, 1981

COMMON COUNCIL COMMITTEE REPORT

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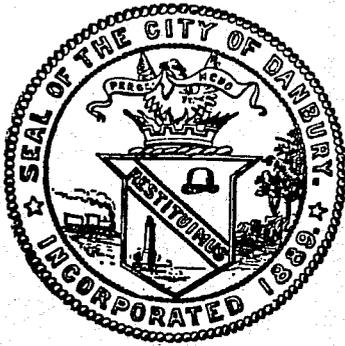
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Respectfully submitted

Chairman
Anthony Cassano

Diane Eppoliti

Nicholas Zotos



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

January 5, 1982 A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, The Common Council of the City of Danbury by Resolution Dated December 4, 1973, granted to all employees not represented by Associations or Unions those rights, privileges, benefits which may from time to time be incorporated into any agreement between the City of Danbury and the members of the Danbury Municipal Employee's Association, Inc., or its successors, and,

WHEREAS, said employees have long been denied participation in the determination of said rights, privileges and benefits, and,

WHEREAS, it is in the best interest of the City to create special incentive and benefit programs for said employees in order to assure supervisors and other similarly affected personnel the opportunity for participation in the determination of those rights, privileges and benefits.

BE IT THEREFORE RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT:

1. The Mayor of the City of Danbury is hereby authorized to determine through participative means, the level of rights, privileges, and benefit afforded to employees not represented by Associations or Unions.
2. Any such determination shall be subject to ratification by a majority vote of the Common Council.
3. In no way shall this Resolution be construed to recognize any group of heretofore unrepresented employees for the purpose of collective bargaining.



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48

COMMON COUNCIL COMMITTEE REPORT

January 5, 1982

Re: Welfare Department concerns and needs.

The committee met on December 16, 1981 at 7:00 P.M. in room 432 at City Hall.

In attendance were committee members Cassano and Repole. Also in attendance was Deborah MacKenzie, Acting Director of the Welfare Department. Ms. MacKenzie briefed the committee in the following areas of concern.

1. CAMAD program - About 40 people are presently in this program to aid the mentally disabled. Up to August 1, 1981 the State had full responsibility. Now Danbury must fund this program under an existing general assistance re-imbusement of 90% of cost. August spending - \$5,500. September spending \$10,000. Estimated future spending \$8,000 a month.

Ms. MacKenzie is of the opinion that the Welfare Department can handle this work but she would prefer to have one full-time caseworker on this program.

2. Danbury Hospital - State Statutes require the City to be responsible for medical costs of indigents, including the hospital bills of those who cannot pay.

\$35,000 is presently budgeted for this, with \$21,000 spent for the 5 month period July through November, 1981.

Ms MacKenzie would like to increase the coordination effort between the Welfare Department and Danbury Hospital but thinks additional personnel is needed to do this.

3. Welfare Department Needs - Present budgeting is for one supervisor, one assistant supervisor, two caseworkers and one accounting clerk. The department has an acting supervisor, 3 caseworkers (two permanent, one temporary) and one accounting clerk.

4. Ms MacKenzie would like to make the following adjustments:

- Make the temporary caseworker a permanent employee.
- Fill the position of Assistant Supervisor by a promotion from within the department.
- Hire a Clerk-typist- receptionist for at least half-time service.

The committee was impressed by the presentation and the quality of work being done by the Welfare Department. Further, the committee sees no reason why the department should not be staffed in accordance with presently budgeted positions.

Dr. Repole moved that the committee recommend that the position of Assistant Supervisor be filled from within the Welfare Department and that the addition of any personnel beyond those in the present budget be reflected in the department budget request for 1982-1983 fiscal year. (This might include an additional caseworker and/or a clerk-typist). Motion seconded by Mr. Cassano and the committee voted unanimous approval.

Respectfully submitted

Anthony S. Cassano Chairman

Anthony S. Cassano

Frank H. Repole

Frank Repole

John A. McGarry, Jr.
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2. Danbury Hospital - State Statutes require the City to be responsible for medical costs of indigents, including the hospital bills of those who cannot pay.

\$35,000 is presently budgeted for this, with \$21,000 spent for the 5 month period July through November, 1981.

Ms MacKenzie would like to increase the coordination effort between the Welfare Department and Danbury Hospital but thinks additional personnel is needed to do this.

3. Welfare Department Needs - Present budgeting is for one supervisor, one assistant supervisor, two caseworkers and one accounting clerk. The department has an acting supervisor, 3 caseworkers (two permanent, one temporary) and one accounting clerk.

4. Ms MacKenzie would like to make the following adjustments:

Make the temporary caseworker a permanent employee.

Fill the position of Assistant Supervisor by a promotion from within the department.

Hire a Clerk-typist- receptionist for at least half-time service.

The committee was impressed by the presentation and the quality of work being done by the Welfare Department. Further, the committee sees no reason why the department should not be staffed in accordance with presently budgeted positions.

Dr. Repole moved that the committee recommend that the position of Assistant Supervisor be filled from within the Welfare Department and that the addition of any personnel beyond those in the present budget be reflected in the department budget request for 1982-1983 fiscal year. (This might include an additional caseworker and/or a clerk-typist). Motion seconded by Mr. Cassano and the committee voted unanimous approval.

Respectfully submitted

Chairman

Anthony J. Cassano

John A. McGarry, Jr.

Frank Repole

COMMON COUNCIL COMMITTEE REPORT - JANUARY 5, 1982

Re: Review of City compliance with Section 504 of Rehabilitation Act of 1973.

The committee met at 8:15 P.M. on December 16, 1981 in room 432 at City Hall. In attendance were committee members Cassano, Repole, & Esposito. Also in attendance were Arthur LaRoche, Director of the Commission on Equal Rights & Opportunities and Ernest Goldstein, of Taagan Point Road.

The history of the committee's study of the requirements of Section 504 was reviewed. While work is being done, relative to compliance with Section 504, it appears that the effort is fragmented among several City Departments. The committee concurred in the need for a focal point.

Based on previous committee study of the Commission for the Handicapped established in Bridgeport it was thought that such a commission could provide a focal point for Danbury.

Mr. LaRoche briefed the committee on his communications with the Connecticut Department of Human Resources. In particular, he discussed his Section 504 Compliance Memorandum forwarded to the Department of Human Resources on Dec. 1, 1981. It is Mr. LaRoche's opinion that the Dept. of Human Resources is a driver of Section 504 Compliance and the Dept. views the existence of this committee as a significant step in Danbury's appreciation of the compliance requirements. The Department is awaiting the final recommendations of this committee with interest.

Mr. LaRoche concurs with the desirability of a commission for the Handicapped to act in an advisory capacity to Danbury in Section 504 compliance matters and other areas pertinent to the handicapped.

Mr. Goldstein offered to serve on a commission for the handicapped if such a commission comes into being. Following this discussion, Dr. Repole moved that the committee recommend to the Common Council that the Corporation Counsel's office prepare an Ordinance for creation of a Commission for the Handicapped consisting of nine members to be appointed by the Mayor for overlapping terms of three years. The members should be residents or taxpayers of Danbury. At least 1/3 of Commission membership should be handicapped or parents of handicapped persons.

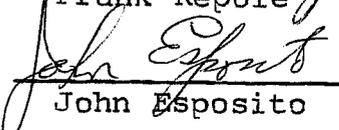
Also, it is recommended that the Office of Equal Rights and Opportunities be represented on the Commission. The purpose of the commission is to advise the office of Equal Rights & Opportunities in all matters relevant to compliance with Section 504 of the Rehabilitation Act of 1973 and all applicable amendments. Mr. Esposito seconded the motion and the committee voted unanimous approval.

The committee referred the Corporation Counsel's office to the Bridgeport Ordinance for information.

Respectfully submitted


Chairman
Anthony J. Cassano


Frank Repole


John Esposito

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Respectfully submitted

Chairman
Anthony J. Cassano

Frank Repole

John Esposito

COMMON COUNCIL COMMITTEE REPORT - JANUARY 5, 1982

Re: Review of Aviation Minimum Lease Standards.

The committee met at 7:30 P.M. on December 15, 1981 in room 414 at City Hall. In attendance were committee members - Cassano, Evans, Torcaso and Zotos. Also in attendance were the following: Ass't Corp. Counsel E. Gottschalk; Common Council President C. McManus; Councilman from the sixth ward R. White; Airport Administrator J. Thompson; Aviation commission members - Ron Bessinger, Ann Loehman, Leo Moore and Mr. Robert Zohn of 42 Ole Musket Lane.

The meeting was started with a review of the history of the committee and its Charter. It was made clear that the committee's purpose was to review the aviation minimum lease standards and recommend any changes that the committee thought desirable.

Atty. Gottschalk reviewed the legal responsibilities of the Aviation Commission and the Common Council with regard to the minimum lease standards. Mr. Thompson reviewed the history of the existing minimum lease standards. The following facts were established.

1. State Statutes gives the Aviation Commission the power to negotiate leases of land, facilities and buildings owned by the Town of Danbury and used for airport purposes, and, upon the completion such negotiations, to make recommendations as to the terms of such leases to the Common Council.
2. State Statutes gives the Aviation Commission the power to issue permits for flying and other aeronautical activities in connection with the use of the Danbury Airport and to fix the fees for such permits.
3. The Danbury Charter requires that leases of real estate belongings to the City be approved by at least 2/3 of all the members of the Common Council at a legal meeting.

The existing minimum lease standards were generated by the Aviation Commission and adopted by the Common Council around June 1970. There have been amendments voted on by the Aviation Commission. It was Atty. Gottschalk's opinion that these amendments are in force since the minimum lease standards contain a statement that the standards may be amended by the Commission after due notice and a public hearing. Nevertheless, there is a certain amount of confusion concerning the effectivity of the amendments.

The committee agreed unanimously that nothing should be done to limit or change in any way, the respective responsibilities and prerogatives of the Aviation Commission and the Common Council. The State and City Statutes appear definitive.

The main question in the minimum lease standards appears to involve monetary considerations. Further, these considerations are contained in Section 9 of the standards.

Atty. Gottschalk suggested that, since the main problem appeared to be monetary in nature, the committee consider recommending the removal of Section 9.1 from the standards. Section 9.1 deals specifically with the determination of annual rent. The remainder of Section 9 appears to deal with the permits and fees established by the Aviation Commission.

The Federal Aviation Commission, in a letter to Mayor Dyer, also suggested deletion of the monetary standards since " they should not be considered as a standard but should be kept flexible as conditions change".

A lengthy discussion took place involving the various monetary aspects of the standard (i.e., Fair market value of property, percentage of fair market value to be paid as annual rent, lease escalation terms, term of lease).

The committee allowed a brief presentation by Mr. Zohn relating to the lease recently negotiated by Mr. Zohn and the Aviation Commission. While the specific terms of this lease are not part of the committee charter to review the minimum lease standards, it was thought that Mr. Zohn's information could be of general use to the committee.

No real consensus of opinion was reached but the general conclusions of the committee could be summarized as follows:

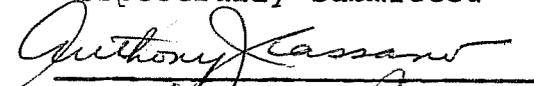
1. The annual rent figure in the standards (6 percent of fair market value) appears to be low.
2. Any lease should include an escalation clause tied to some national economic indication (e.g. Consumer Price Index).
3. A 25-year lease term is probably necessary to obtain mortgage financing.

Following this discussion, Mr. Evans moved that the committee recommend to the Common Council that the Aviation Commission be requested to delete Section 9.1 from the minimum lease standards. (In this way, the monetary terms of each lease would be negotiated independently). Mrs. Torcaso seconded the motion and the committee voted unanimous approval.

Mr. Evans then moved that the committee recommend to the Common Council that the Aviation Commission be requested to review and update the minimum lease standards as needed. (In this way, the existing amendments could be reviewed and put into the body of the standards). Mrs. Torcaso seconded the motion and the committee voted unanimous approval.

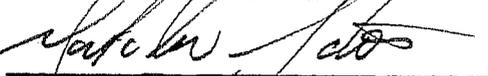
At this point, the committee went on record in thanking the Airport Administrator and the attending members of the Aviation Commission, for their helpful information, comments and suggestions.

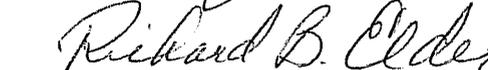
Respectfully submitted


Anthony J. Cassano, Chair


Thomas E. Evans


Carole A. Torcaso


Nicholas Totos


Richard B. Elder

COMMON COUNCIL COMMITTEE REPORT - JANUARY 5, 1982

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Respectfully submitted

Anthony J. Cassano, Chair

Thomas E. Evans

Carole A. Torcaso

Nicholas Zotos

Richard B. Elder



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CITY OF DANBURY

COMMON COUNCIL

#51

DANBURY, CONNECTICUT 06810

REPORT

January 5, 1982

To: Mayor James E. Dyer
Members of the Common Council

From: Common Council Ad Hoc committee

Re: Request for transfer of funds to the Veterans Advisor
for a filing system.

Members of the committee: Boynton, Burke, Repole.

The committee met on Nov. 17, 1981 at 7:30 P.M. in room 432 at City Hall. Members present were Boynton and Repole. Councilman Burke was out of town. Also present was A. Hennessey - Veterans Advisor.

Mr. Hennessey explained that due to changes in the City Hall offices, his office lost its file room and caused him to put all 16-4 drawer filing cabinets in his office. This gives him only 1 to 2 feet between his desk and the filing cabinets on both sides of his small office.

The new system will take up only one side of his office and would allow approximately 40% increase in filing space available for future growth.

The cost of the new system would be \$3,987.10 - Installation \$450.00, Total \$4,437.10.

However, according to the City Purchasing Agent Sharon Hamilton, the cost would be offset in part by transferring the existing 4 drawer cabinets to other departments and agencies. (The cost of replacement 4 drawer are \$182.00 each). Therefore the real cost of this request is \$1,525.10 .

A motion was made by Councilman Repole to recommend the transfer of funds as requested. This was seconded by Councilman Boynton. Motion passed.

The meeting was adjourned at 7:40 P.M.

Respectfully submitted

Ernest Boynton

James Burke

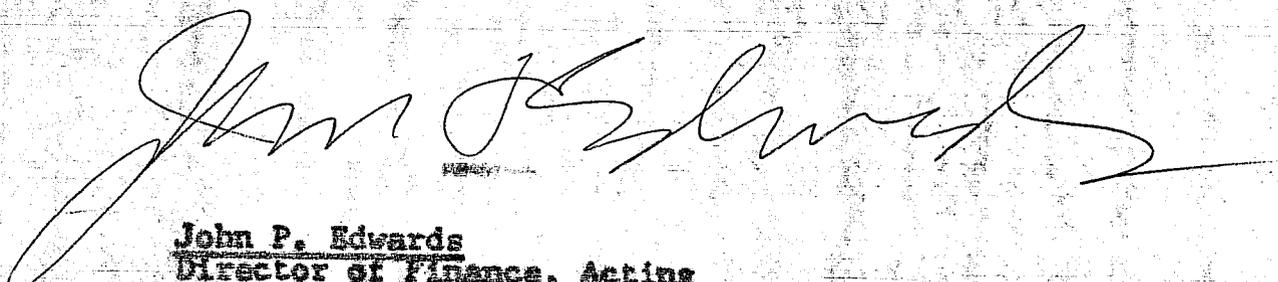
Frank Repole

November 24, 1981

To: Common Council via
Mayor James Dyer

From: John P. Edwards

We hereby certify to the availability of \$4,437.10 in the Contingency Account to be transferred to Veterans Advisory, Office Equipment Account #02-05-160-060500.



John P. Edwards
Director of Finance, Acting