

SPECIAL COMMON COUNCIL MEETING

August 22, 1988

Meeting to be called to order at 7:30 P.M. by the Honorable Mayor Joseph H. Sauer, Mayor.

PLEDGE OF ALLEGIANCE TO THE FLAG

PRAYER

ROLL CALL

Bourne, Connell, Gallo, Moran, Renz, Esposito, Godfrey, Flanagan, Zotos, Cresci, Nimmons, Fazio, Shaw, Cassano, Charles, Bundy, Butera, Danise, DaSilva, Eriquez, Regan.

18 Present 3 Absent

NOTICE OF THE SPECIAL MEETING - To be held on the 22nd day of August at 7:30 P.M. in the Common Council Chambers in City Hall for the purpose of acting upon the following:

- ✓ 1. Neighborhood Assistance Act.
- ✓ 2. Final Report of the Charter Revision Commission.

PUBLIC SPEAKING SESSION

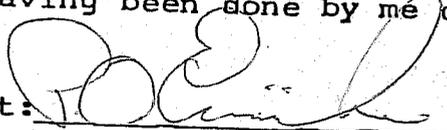
There being no further business to come before the Common Council a motion was made by _____ and seconded by _____ for the meeting to be adjourned at _____ P.M.

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

- | | <u>NAME</u> | <u>TIME</u> |
|-----|-------------------------------|-------------|
| 1. | LOUIS T CHARLES 54 MORRIS ST | 22:22 |
| 2. | MAIL BOX Nobody Home | |
| 3. | | |
| 4. | JANET BUTERA 28 WESTVILLE AVE | 22:31 |
| 5. | SON WAS HOME | |
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Each Notice so served upon each member, all having been done by me on this date 08/19/88.

Attest:  434.
Policemen of the City of
Danbury

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

	<u>NAME</u>	<u>TIME</u>
1.	Stephen T. Flanagan	10:15 PM
2.	William M. Shaw	10:25 PM
3.	Gene Eriquez	10:35 PM
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Each Notice so served upon each member, all having been done by me on this date 08/19/88.

Attest: B. L. Lantieri
Policemen of the City of
Danbury

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

NAME

TIME

- 1. W. Goddard 8/19/88 9:10 AM.
- 2. J. E. [unclear] 8/19/88 9:15 PM
- 3. _____
- 4. _____
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- 21. _____

Each Notice so served upon each member, all having been done by me on this date August 19, 1988.

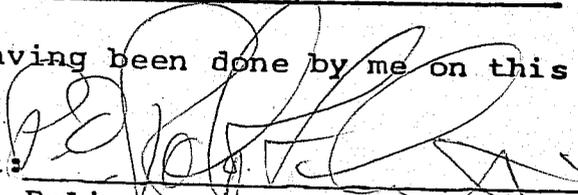
Attest: P.O. Vincent J. [unclear]
Policemen of the City of
Danbury

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

	<u>NAME</u>	<u>TIME</u>
1.	REBAN	2220
2.	BOURNE	2225
3.	NIMMONS	2230
4.	FARLO	2235
5.	BONDY	2240
6.	DASILVA	2250
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Each Notice so served upon each member, all having been done by me on this date 08/19/08.

Attest: 
Policemen of the City of
Danbury

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

NAME	TIME
1. <i>[Signature]</i>	10:00
2. Cresci	10:15
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Each Notice so served upon each member, all having been done by me on this date 08/19/88.

Attest: *[Signature]*
Policemen of the City of
Danbury

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

NAME

Sector #7

TIME

- 1. ~~J. Paul Crestant~~
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Each Notice so served upon each member, all having been done by me on this date 08/19/88.

Attest:

[Signature]
Policemen of the City of
Danbury

CITY OF DANBURY

To: Members of the Common Council

A special meeting of the Common Council _____ of the City of Danbury will be held on the 22nd day of August 19 88 at 7:30 o'clock p.m., at the City Hall in said Danbury.

For the purpose of

- 1. Neighborhood Assistance Act.
- 2. Final Report of the Charter Revision Commission.

Dated at Danbury, this 19th day of August 19 88

Joseph H. Sawin Mayor
Giannetta L. Samaha Clerk

To the sheriff or any policeman of the City of Danbury:

You are hereby required to notify the above named member _____ of the Common Council of the City of Danbury of the special meeting of said board by leaving with or at the usual place of abode or place of business of such member not less than 24 hours before the hour specified for said meeting, a notice in form annexed, and to make due return thereof at the time of said meeting.

Joseph H. Sawin Mayor

Charter Res
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Failed

COMMON COUNCIL - ROLL CALL

<u>NAME</u>	<u>YES</u>	<u>NO</u>
LOVIE D. BOURNE		✓
BARRY J. CONNELL		✓
BERNARD P. GALLO	✓	
HANK S. MORAN		✓
GARY D. RENZ		✓
JOHN J. ESPOSITO	✓	
ROBERT D. GODFREY		✓
STEPHEN T. FLANAGAN	✓	
NICHOLAS ZOTOS		✓
ARTHUR T. CRESCI		✓
JAMES E. NIMMONS, JR.		✓
MICHAEL S. FAZIO		✓
WILLIAM H. SHAW		✓
ANTHONY J. CASSANO		
LOUIS T. CHARLES		✓
ROGER M. BUNDY		✓
JANET BUTERA		
MARI ANN DANISE		
JOSEPH DaSILVA	✓	
GENE F. ERIQUEZ		✓
ARTHUR D. REGAN	✓	
	5	13



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

(203) 797-4511

June 21, 1988

Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Re: Neighborhood Assistance Applications

Dear Council Members:

Attached please find applications for the Connecticut Neighborhood Assistance Act Program. This act provides tax credits for businesses who contribute to community programs that have received both municipal and state approval. These programs include: Child Care, Substance Abuse, Teenage Pregnancy, Girl Scouting, Tutoring, Housing, and Legal Aide to the elderly, disabled and disadvantaged.

These program proposals must have Common Council Approval before submission to the Department of Revenue Services for their consideration. Therefore, I am requesting the approval of these applications.

Sincerely yours,

Joseph H. Sauer, Jr.
Mayor

JHS:cjz

①

ORGANIZATION/AGENCYPROGRAM TITLE

UNITED WAY NFC

CHILD CARE TASK FORCE

UNITED WAY NFC

GREATER DANBURY YOUTH
SUBSTANCE ABUSE PROJECT

UNITED WAY NFC

TEENAGE PREGNANCY COUNCIL

THE DANBURY REGIONAL
COMMISSION ON CHILDCARE,
AND ABUSE

NEWS LETTER-"THE FORUM

COMMUNUNITY ACTION
OF DANBURY, INC.DANBURY DRUG ALLIANCE
PROGRAMWOMEN'S CENTER OF
GREATER DANBURY, INC.
SALVATION ARMY

RAPE CRISIS SERVICE

GIRL SCOUT COUNCIL OF
SOUTHWESTERN CT.GIRL SCOUT TROOPS IN
LOW-INCOME COMMUNITIESLITERACY VOLUNTEERS
OF AMERICA-DANBURY, CTTUTORING IN BASIC READING
& ENGLISH AS A SECOND
LANGUAGE

AMOS HOUSE, INC.

AMOS HOUSE TRANSITIONAL
RESIDENCE

INTERLUDE INC.

AFTERCARE SERVICES

CONNECTICUT LEGAL
SERVICES INC.

LEGAL AID TO THE POOR

DANBURY YOUTH
SERVICES, INC.BIG BROTHER/BIG SISTER
PROGRAM

(June 1988)

RECEIVED

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

MAY 19 1988

All items must be completed. Please type or print clearly. UNITED WAY - NFC

ORGANIZATION/AGENCY The Danbury Regional Commission on ChildCare, Rights and Abuse

PROGRAM TITLE (Optional) Newsletter-"The Forum"

ADDRESS 241 Main Street

Danbury, Ct. 06810

CONTACT PERSON & PHONE NUMBER Joseph D'Ambrosio 203-748-4542

ORGANIZATION TYPE: * Tax Exempt

Municipal Agency

Other (Please Specify)

FEDERAL TAX IDENTIFICATION NUMBER: # 06-0954596

PROGRAM DESCRIPTION (Attachments alone not accepted)

The Commission is a "Preventative Abuse/Neglect" Agency. The Commission is a Regional Agency serving the entire western half of Connecticut. The Commission is now in it's 12th year of operation. The prevention of Abuse and or Neglect remains our primary focus, we try to accomplish this focus-through the use of our various Service Delivery Programs. Our Service Delivery Structure breaks

NEED FOR PROGRAM START-UP COSTS FOR OUR NEW NEWSLETTER, THE FORUM, WHICH WE PLAN TO PUBLISH ON A QUARTLY BASIS

FUNDS REQUIRED 1,500

IMPLEMENTATION PLAN & TIMETABLE All we need to obtain are startup costs per-taing to our newsletter-such as blocking out of newsprint, captions, and type-setting. ON A ONE TIME BASIS ONLY. We anticipate funding for the overall cost of publishing on a quarterly basis. We would like to start by Sept. 1988

NEIGHBORHOOD/AREA TO BE SERVED Danbury and a surrounding 14 town area.

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE HANDICAPPED % can vary-.5 to 1% approx.

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE UNDER 150% OF THE POVERTY LEVEL We expect to reach 15 to 20%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE

The Danbury Regional Commission on ChildCare, Rights And Abuse

ADDRESS 241 Main Street

Danbury, Ct. 06810

CONTACT PERSON & PHONE NUMBER Joseph D'Ambrosio 203-748-4542

*Danbury Regional Commission
on Child Care, Rights, and Abuse, Inc.*

241 Main Street • Danbury, CT 06810
(203) 748-4542

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

PROGRAM DESCRIPTION cont;

down into three components, these being our Child Protection Teams, our Educational component, and our Parent Aide component. (please see enclosed flyers and clippings) The Forum, our newsletter, will be used to augment these components by providing Professionals in the field, interested Parents (Mothers and Fathers), Students in College or Graduate School who study in the field, Teachers/Schools and Children in general-with the latest information available pertaining to Child Abuse/ and or Neglect. We don't have any means available now, to reach such large groups at once aside from publishing newspaper articles (please see enclosed copies of such)-but this approach is at best inconsistent.



I. PROGRAM OBJECTIVES

The Drug Alliance Program will recruit, screen, train and supervise volunteers between the ages of 19-24 who will and can relate to low-income, disadvantaged youth, by providing them, on a one-to-one and small group basis, education regarding illicit drug use. This will be an innovative, creative program. The program will be brought directly into the neighborhoods so as to educate the hard to reach adolescents. There will be an emphasis on advocacy in school and assisting in the positive growth of these children, as well as providing a rewarding experience in volunteerism for young adults.

Specific objectives for the child include:

1. Providing drug education to low-income youth between the ages of 9-14 that will alert them of the emotional and physical dangers of substance abuse.
2. Encouragement to become involved in community related activities.
3. Encouragement to stay in school
4. Assist young people in strengthening their personal resolve to say NO, in an indulgent social climate.
5. Provide current information in a setting that is receptive to hard to reach adolescents.
6. Provide first-hand experiences that demonstrate the harmful effects of drug usage.
7. Establish or reinforce a positive environment for drug-free social interaction.

Specific objectives for the volunteers include:

1. Create the opportunity for young people between the ages of 19-24 in the Greater Danbury Area to participate in solving a community concern, reinforcing their awareness of civic responsibility.
2. Introducing young adults to the concept of volunteerism and the potential for the perpetuation of their volunteer activities throughout their lives.
3. Involving them in a meaningful endeavor which is coupled with experience and didactic training.

II. PROGRAM GOALS

1. Establish a program that integrates the activities of Community Action Committee, local school, local residents and other concerned agencies.
2. Educate low-income, disadvantaged youth about the dangers and use of illicit drugs.
3. Hire a project director and part-time social worker
4. Recruit 75 participants.
5. Recruit and train 15 volunteers.
6. Develop a written program guideline for staff, volunteers participants and their families.

7. Implement the program in a specific targeted low-income area.
8. Establish an information and referral source to be utilized by residents and other agencies.

The Drug Alliance Program is designed to work with low-income youth who have been identified as high risk for potential drug abuse. The children can be assisted by volunteers who are screened and trained by this agency to function as drug abuse educators, and act as a referral system.

III. RESULTS AND BENEFITS EXPECTED

The City of Danbury is recognized nationally for its high income and quality of life for some of its residents. However, the needs of the low-income and disadvantaged population is underserved and its' needs are not being met to alleviate the usage of illicit drugs among local youth and adults.

In the City of Danbury, no social service agency has targeted the housing projects and agreed to take the services directly to their environment. Therefore, we believe by taking this program directly into the housing projects we will be able to target youths that would normally not be able to benefit from a drug education program.

The volunteer project is designed to prevent and educate low-income residents of Danbury public housing areas about illicit drugs through community forums, lectures by experts in the field, utilization of the community relations department of the Danbury Police, films, and written paraphenalia. In addition, an information and referral system will be developed to assist these individuals who need assistance with substance abuse. It is based on the philosophy that trained neighborhood staff and volunteers, because of their personal first hand knowledge of the problem, can communicate at a level more effectively than that of a professional worker whose life style and training, while academically sound has little relationship to the persuasive drug problems and situation of substance abusers in the public housing areas. However, the ideal goal is to utilize both professional and para-professionals in teams to maximize the positive contributions of both groups. They will approach their work in a selected housing project by becoming involved in the community drug related concerns utilizing community resources including neighborhood groups, churches, schools and any agencies that may be concerned.

The achievement of the aforementioned will reduce the incident of drug usage in the community and improve the quality of life for youths in the housing project areas.

- IV. The project is designed to provide a basic education in drug prevention to a heterogenous diverse population. The project will allow for individual counseling through appropriate referrals, and group work for pro-social reinforcement.

Through seminars, field trips, group and personal counseling, media, guest speakers, and program staff assistnace, a comprehensive program designed to discourage participation in a growing drug dependent culture will be instituted.

Discussions have already begun, with select residents of the High Ridge Gardens Housing Project concerning the illicit drug problem and the program concept: With their concurrence, we are submitting this proposal with the built-in plan to coordinate with the police department, churches, community groups, schools and substance abuse professionals. In addition we will be in contact with civic and service organizations for assistance and involvement.

Volunteers will be requested to give a minimum of five hours per week for one year. Public awareness will be developed through the media, local groups, the Housing Authority, and the Mayor's office.

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY Danbury Youth Services, Inc.
PROGRAM TITLE (Optional) Big Brother/Big Sister Program
ADDRESS 32 Stevens Street
Danbury, CT 06810
CONTACT PERSON & PHONE NUMBER James J. Walsh 748-2936

ORGANIZATION TYPE: Tax Exempt
 Municipal Agency
 Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # E 5915

PROGRAM DESCRIPTION (Attachments alone not accepted) Big Brothers/Big Sisters
provides adult companionship, guidance and affection for children aged 6-16
from single parent and troubled families. Young people are matched with adults
of good character who have successfully completed an extensive screening
process. Matches spend individual time together, as well as in group activities
planned by the staff, e.g., picnics, bowling, field trips.

NEED FOR PROGRAM Children from single parent and problem families need
healthy adult role models in order to acquire self-esteem & to establish meanin
ful relationships.

FUNDS REQUIRED \$4,000

IMPLEMENTATION PLAN & TIMETABLE Prepared to start immediately; BB/BS Program
is on-going and group activities and events are scheduled throughout the year.

NEIGHBORHOOD/AREA TO BE SERVED Greater Danbury area

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
HANDICAPPED 8%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
UNDER 150% OF THE POVERTY LEVEL 75%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE _____
Danbury Youth Services, Inc.

ADDRESS 32 Stevens Street
Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER James J. Walsh
748-2936

EXECUTIVE SUMMARY

In May 1987, the Greater Danbury Chamber of Commerce and the United Way of Northern Fairfield County, recognizing the importance of ensuring affordable and quality child care programs for the region, established the Regional Task Force on Child Care.

The need for this initiative was based on both national and local demographic data and trends which suggest that employers must do more to meet the child care needs of current and future employees.

The following national statistics are noted:

- In March 1986, 65% of mothers in the work force had children under the age of six.
- 63% of women with children work outside the home.
- 70% of all women between the ages of 20 and 44 are in the workforce.

The following local statistics are also noted:

- Unemployment in the Greater Danbury region has been consistently below national and state averages for the past 5 years, and stood at 2.6% as of September 1987.
- In the City of Danbury alone, new jobs grew 82.7% between 1970 and 1986 - the highest growth rate in Connecticut.
- Population has increased rapidly and is expected to grow another 20% by the year 2000.

The Regional Task Force on Child Care had six specific charges, including these highlights:

- To review the supply, cost, and quality of public and private child care services in the region.
- To recommend programs which could help resolve labor shortages which are related to a lack of available child care for all levels of personnel.
- To investigate and recommend alternative solutions which may address non-traditional child care needs in Greater Danbury.

The 19 member Task Force spent 6 months during 1987 gathering data, conducting research, and preparing recommended child care solutions for Greater Danbury. Two sub-committees were formed, responsible for (a) data collection, and (b) evaluating options for the region.

In addition to reviewing state and national data, the Task Force conducted extensive surveying of area employers and both working and non-working parents. Highlights of the two surveys reveal the following:

1. Survey of area employers

- 60% of the respondents indicated that they would be willing to consider offering some form of assistance to employees to ease child care problems and improve recruitment, retention, morale, and productivity.
- Of 42 employers interviewed, only 14% (six) currently offer child care benefits for their employees.
- 75% of the employers expressed interest in learning more about a consortium approach to child care solutions.
- 40% of the employers expressed a willingness to explore the establishment of an on-site child care program.

2. Survey of employees and non-working general public

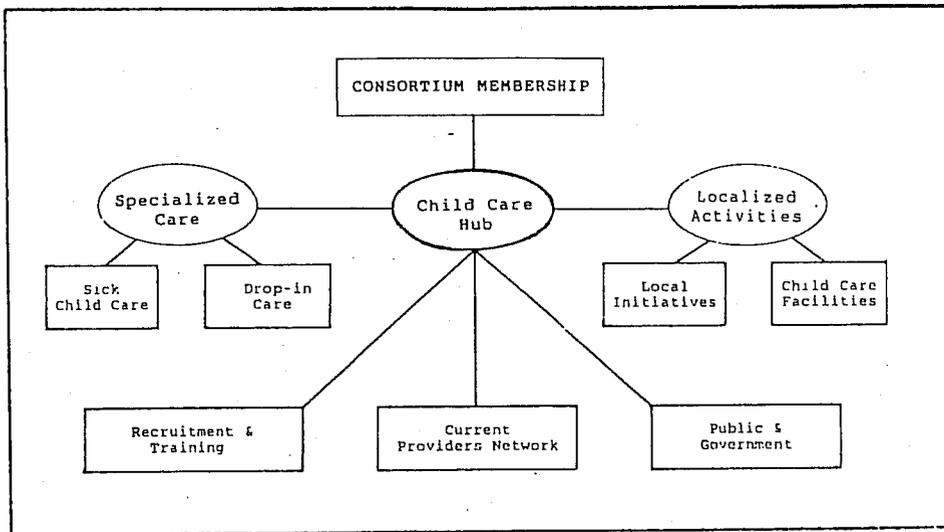
- 94% of the respondents were employed at the time of the survey.
- 62% of the respondents have worked for the same employer more than 4 years.
- 72% of the respondents plan to have children in the next five years.
- 68% of the respondents are between the ages of 22 and 40, representing prime employment and childbearing years.
- 73% of the respondents said the cost of child care was a primary concern, 73% said that care for a sick child was a major problem, 49% said that finding infant care was very difficult, and 44% had problems returning to work after childbirth due to difficulty arranging child care.
- The average number of work days missed per year per respondent due to child care problems was seven (7).

- Using average salary information obtained from the survey, the absenteeism rate found on the preceding page translates into a cost of \$792.41 per respondent, not including employee benefit and temporary employee replacement costs
- 71% of the respondents said that they often miss part of a work day due to child care problems
- 37% of the respondents had actually quit a job due to child care problems

Major Recommendations of the Task Force

The primary recommendation prepared by the Task Force is to establish a Regional Child Care Consortium for Greater Danbury. A consortium model has been created that should be workable and affordable for employers of any size. The model has three major components including a central hub that would be funded by a membership dues structure.

An outline for the model follows:



The proposed model calls for the hub operation as the focal point of the consortium. The hub would provide the following services:

- Recruitment and training of service providers including center-based and family (in-home) child care.
- Creating a network of providers and, through them, maintaining an active information and referral service to link parents with suitable providers.
- Establishing linkages between member employers and public child care providers.

- Engaging in public policy efforts at all levels of government, as appropriate to the needs of consortium members.
- Providing informational seminars at the workplace for consortium member employees.

In addition, the consortium will work to develop specialized child care services such as infant care, sick child care, and "drop-in" care at such times as when schools are closed due to bad weather. Further, the consortium will work to create localized activities throughout the region. The work of the Task Force substantiates the need for more child care programs in several distinct areas of the region, namely; New Milford/northern Brookfield, Commerce Park/east Danbury, Mill Plain Road/west Danbury, Newtown, and Ridgefield.

The Regional Child Care Consortium will work closely with the employers in these critical pockets to determine the need for convenient child care services.

Consortium Membership

Employers wishing to join the Regional Child Care Consortium will be assessed an initial basic membership fee of \$5 per employee per year. The basic membership fee will entitle the employer to all services provided by the consortium hub. Specialized care and localized services will be provided at extra cost for those members desiring such services. Each employer will be asked to make a two-year membership commitment to ensure that sufficient start-up income is available.

Child Care Options for Individual Employers

Individual employers may wish to develop child care services for their employees without or in addition to participating in the Regional Child Care Consortium. The full Task Force report lists a variety of low cost, moderate cost, and high cost alternatives for employers to consider. These range from providing variable work hours (a low cost option) to voucher programs with the employer subsidizing a portion of the employee's child care costs (a moderate cost option) to establishing on-site child care centers (a high cost option), to name just a few of the alternatives suggested.

The Full Task Force Report

A copy of the full Task Force report may be obtained by calling either the Greater Danbury Chamber of Commerce (743-5565) or the United Way of Northern Fairfield County (792-5330).

RECEIVED

MAY 20 1988

UNITED WAY - NFC

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY Mid-Fairfield Council of Camp Fire, Inc.

PROGRAM TITLE (Optional) Camp Fire CARES (Children's After-School Recreation, Education

ADDRESS 337 Main Street, & Socialization)

Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Darlene Jackson, Ex. Dir. - 748-2934

ORGANIZATION TYPE: Tax Exempt
 Municipal Agency
 Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: #06-0665161

PROGRAM DESCRIPTION (Attachments alone not accepted) Camp Fire CARES is a program to be created at one of two economically disadvantage schools in Danbury where there are few after-school activities available to the children. The Camp Fire CARES is modeled on an existing state-funded program at Roberts Avenue School where Camp Fire is a sub-contractor. The budget for the program would provide for hiring a coordinator and teachers for the one-day/week program for 24 weeks between January and December in 1989. Camp Fire Outreach programs deal with being home alone, stress management, and personal safety would be an integral part of the program as will other club related fun activities in which many of these students do not have

the opportunity to participate.

NEED FOR PROGRAM Students in these schools are often home alone after school and seldom have the opportunity for either the fun or special Camp Fire courses that will protect them from stress, abuse, or neglect to which they may be victimized.

FUNDS REQUIRED \$30,000

IMPLEMENTATION PLAN & TIMETABLE January - December 1989. Twelve weeks between Jan. and June and 12 weeks between September and December.

NEIGHBORHOOD/AREA TO BE SERVED About 300 students in either of the schools.

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
HANDICAPPED no figures

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
UNDER 150% OF THE POVERTY LEVEL 48 per cent
according to free lunch

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE _____

Mid-Fairfield Council of Camp Fire, Inc.

ADDRESS 337 Main Street

Danbury, CT.

CONTACT PERSON & PHONE NUMBER Darlene Jackson

203- 748-2934

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL 1988

All items must be completed. Please type or print clearly. UNITED WAY - NFC

ORGANIZATION/AGENCY Women's Center of Greater Danbury, Inc.

PROGRAM TITLE (Optional) Rape Crisis Service

ADDRESS 256 Main Street

Danbury, Connecticut 06810

CONTACT PERSON & PHONE NUMBER Robin Anthony: 743-9463

ORGANIZATION TYPE: Tax Exempt

Municipal Agency

Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # 06-0983819

PROGRAM DESCRIPTION (Attachments alone not accepted) The handicapped population is at high risk of sexual victimization. We plan to train staff of residential group homes on issues of sexual assault and present personal safety programs to the residents of group homes.

NEED FOR PROGRAM 50% of the disabled population experiences sexual abuse. Of the disabled who have been institutionalized, the statistic FUNDS REQUIRED \$2,000 is closer to 100% being sexually abused.

IMPLEMENTATION PLAN & TIMETABLE Staff will receive advanced traininn on working with the handicap population in the Fall of 19888 and programs will be implemented soon after.

NEIGHBORHOOD/AREA TO BE SERVED 10-town Greater Danbury Area

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE HANDICAPPED 10%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE UNDER 150% OF THE POVERTY LEVEL 80%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE Women's Center of Greater Danbury

ADDRESS 256 Main Street

Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Robin C. Anthony
794-1624

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

All items must be completed. Please type or print clearly. -

ORGANIZATION/AGENCY Women's Center of Greater Danbury, Inc.

PROGRAM TITLE (Optional) Rape Crisis Service

ADDRESS 256 Main Street
Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Robin C. Anthony: 743-9463

ORGANIZATION TYPE: Tax Exempt
 Municipal Agency
 Other (Please Specify)

FEDERAL TAX IDENTIFICATION NUMBER: # 06-0983819

PROGRAM DESCRIPTION (Attachments alone not accepted) The community education program's goal is to reduce violence in our communities by increasing the participants' awareness and understanding of rape, battering and child sexual assault. We plan to expand and enhance these programs with the purchase of videos and films to use in our presentations to schools, professionals and service providers.

NEED FOR PROGRAM One out of three women will be sexually assaulted before the age of 18. One out of six men will be sexually assaulted before the age of 18.

FUNDS REQUIRED \$1,500

IMPLEMENTATION PLAN & TIMETABLE These films and videos will be immediately incorporated into our on-going school programs, police trainings and group presentations.

NEIGHBORHOOD/AREA TO BE SERVED 10-town Greater Danbury area

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
HANDICAPPED 10%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
UNDER 150% OF THE POVERTY LEVEL 80%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE Women's Center of Greater Danbury

ADDRESS 256 Main Street
Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Robin C. Anthony
794-1624

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY WOMEN'S CENTER OF GREATER DANBURY, INC.
PROGRAM TITLE (Optional) Women's Resource Service
ADDRESS 256 Main St.
Danbury, Ct. 06810

CONTACT PERSON & PHONE NUMBER Mary McInerney: 743 3010

ORGANIZATION TYPE: Tax Exempt
 Municipal Agency
 Other (Please Specify)

FEDERAL TAX IDENTIFICATION NUMBER: # 06-0983819

PROGRAM DESCRIPTION (Attachments alone not accepted) Women's Resource Service offers support, advocacy, counsel, crisis intervention and information and referral to all women in the community who are experiencing difficulties in li
We particularly address the issues facing the displaced homemaker in her struggle toward financial independence and would like to expand our services in this area.

NEED FOR PROGRAM There are 77,000 displaced homemakers in the state of Ct. They have lost their main source of income through death or divorce of a spouse and now have to assume the role of "bread-winner", for which they are little
FUNDS REQUIRED \$4,000 prepared.

IMPLEMENTATION PLAN & TIMETABLE Additional staff needed by fall '88 to develop programs to address issues of self esteem and to teach life and career decision making skills. These career oriented groups will begin by Jan. '89.

NEIGHBORHOOD/AREA TO BE SERVED 10-town Greater Danbury

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
HANDICAPPED 5%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
UNDER 150% OF THE POVERTY LEVEL 85%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE
Women's Center of Greater Danbury
ADDRESS 256 Main Street
Danbury, Ct. 06810

CONTACT PERSON & PHONE NUMBER Robin C. Anthony
794 1624

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY Salvation Army

RECEIVED

PROGRAM TITLE (Optional) _____

MAY 11 1988

ADDRESS 15 Foster Street
Danbury, CT 06810

UNITED WAY - NFC

CONTACT PERSON & PHONE NUMBER Capt. Gordon Magill 792-7505

ORGANIZATION TYPE: X Tax Exempt
_____ Municipal Agency
_____ Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # E00742

PROGRAM DESCRIPTION (Attachments alone not accepted) multi purpose human
service facility - includes shelter for homeless families and single women; day center for
homeless; day care center for shelter residents' children; community service program - short
term material assistance & counseling; see attached proposal for more detail

NEED FOR PROGRAM The new facility would provide more comprehensive cost - effective
programs for clients: please see attached proposal

FUNDS REQUIRED \$1 million - seek 100,000 - 200,000 corporate committment

IMPLEMENTATION PLAN & TIMETABLE presently seeking property to acquire and renovate
construct facility - would like to be settled in new facility before 12-89 when present
lease expires

NEIGHBORHOOD/AREA TO BE SERVED Greater Danbury Area

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
HANDICAPPED 0%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE
UNDER 150% OF THE POVERTY LEVEL 95%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE _____

Salvation Army Good Neighbor Services

ADDRESS 109 - 111 Main St.
Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Patricia Stoops - Liz Casey
791-9030 791-0012

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

RECEIVED

MAY 10 1988

UNITED WAY - NFC

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY Girl Scout Council of Southwestern Connecticut

PROGRAM TITLE (Optional) Girl Scout Troops in Low-Income Communities

ADDRESS 529 Danbury Road, Wilton, CT 06897

CONTACT PERSON & PHONE NUMBER Barbara M. Cox, Ex. Dir. 762-5557

ORGANIZATION TYPE: 501(c)(3) Tax Exempt
Municipal Agency
Other (Please Specify)

FEDERAL TAX IDENTIFICATION NUMBER: # 060737787

PROGRAM DESCRIPTION (Attachments alone not accepted) Paid troop leaders ("Field Aides") will be hired to work in teams of two, ten hours each week, to provide Girl Scout program to girls ages 5-17 in low-income communities where it has not been possible to recruit volunteer leaders. Field Aides will lead troops four days a week, and on the fifth day work with the program coordinator to plan the next week's activities.

NEED FOR PROGRAM School busing of low-income children makes it imperative to offer Girl Scout programs near place of residence.

FUNDS REQUIRED \$12,000 year

IMPLEMENTATION PLAN & TIMETABLE January 1989: recruit, train Field Aides and secure meeting places; winter/spring: recruit girls, begin regular troop meetings; provide financial assistance for special events and summer camp.*

NEIGHBORHOOD/AREA TO BE SERVED Low-income neighborhoods in Danbury

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE HANDICAPPED Unknown

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE UNDER 150% OF THE POVERTY LEVEL

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE United Way of Northern Fairfield, Box 195, Danbury, CT 06813-0195

ADDRESS

CONTACT PERSON & PHONE NUMBER David Nurnberger, President 792-5330

*Financial assistance will be provided from other Council funds.

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL **RECEIVED**

MAY - 6 1988

UNITED WAY - NFC

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY Literacy Volunteers of America - Danbury, CT
PROGRAM TITLE (Optional) Tutoring in Basic Reading & English as a Second
ADDRESS 80 Main Street, Danbury, CT 06810 Language _____

CONTACT PERSON & PHONE NUMBER Rosemary Stark 792-8260

ORGANIZATION TYPE: X Tax Exempt
_____ Municipal Agency
_____ Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # E-6247

PROGRAM DESCRIPTION (Attachments alone not accepted) Literacy Volunteers of America - Danbury, CT is a nonprofit community organization that provides free instruction in learning English for those to whom English is still largely a foreign tongue. It also provides free instruction in reading and writing for English-speaking persons whose education has not provided these skills.

NEED FOR PROGRAM See back A.

FUNDS REQUIRED \$67,900

IMPLEMENTATION PLAN & TIMETABLE
See back B. A list of goals and objectives are attached.

NEIGHBORHOOD/AREA TO BE SERVED Greater Danbury from Redding & Ridgefield on the

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE south to Sherman & N. Milford on the north

HANDICAPPED Physically - 1%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE UNDER 150% OF THE POVERTY LEVEL 50% (see back C)

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE
Literacy Volunteers of America - Danbury, CT
ADDRESS 80 Main Street, Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Rosemary Stark 792-8260
Director

A. There are 18,000 people who do not read at the 5th grade level in the Greater Danbury Area. Seven thousand live in Danbury alone. We are the only Danbury organization that provides free one to one tutoring at any time the student is available.

WIM SAW OFFICE

B. We will train volunteers to be tutors in 12 training programs next year. Those completing the program are matched with students who have requested help from our agency. Follow up consultation, social events and in-service training for tutors help to strengthen our program.

C. 61% of our students work. We do not collect financial information but even eliminating the entire 61% would leave 39% under poverty.

GOALS FOR 1988-89

GOAL I: TO TEACH READING AND ENGLISH AS A SECOND LANGUAGE THROUGH VOLUNTEER EFFORTS TO TEENAGERS AND ADULTS IN THE GREATER DANBURY AREA.

Objective 1: 40% of the students who have completed 50 hours of instruction will have demonstrated improvement in one or more of the following areas:

- A. One grade level or two read levels in basic reading.
- B. One ESL level in ESLOA.
- C. One life skill.

Objective 2: By 1989, increase the number of students to 400 with special focus on minorities and low income populations.

- A. SPECIAL FOCUS 1: To continue the Uno a Uno program designed to prevent dropouts among in-school Hispanic junior high and high school age youth by serving 15% of this population.
- B. SPECIAL FOCUS 2: To continue to develop the Federal Correctional Institution program
- C. SPECIAL FOCUS 3: To initiate a program to reach out to the black population of Greater Danbury.

GOAL II: TO PROVIDE LITERACY VOLUNTEERS WITH A STRONG INTERACTIVE ORGANIZATIONAL STRUCTURE.

Objective 1: In 1988-89, to increase the number of volunteers to 300.

Objective 2: Put all tutor and student information on the computer by Jan.1,1989

Objective 3: To set up 8 tutor support sessions for the year alternating night and day by month

Objective 4: To develop three lists of resources for tutors who have students with special needs.

Objective 5: The board will take the responsibility to appoint a personnel committee to investigate a way to get 20 more hours of secretarial help free.

Objective 6: To hold an orientation meeting for new Board members before September 1.

GOAL III: TO STRENGTHEN RELATIONSHIPS AROUND THE ISSUE OF LITERACY BETWEEN LITERACY VOLUNTEERS AND OTHER ORGANIZATIONS.

Objective 1: To develop strong links with at least 10 organizations which result in identifiable increase in activity.

Objective 2: To increase the level of communication by establishing on-going system of regular contact with external resources.

Objective 3: To assist in the development of a coordinated public awareness calendar for FY 1988.

GOAL IV: TO SECURE THE FUNDS NECESSARY TO SUPPORT THE ORGANIZATION AT ALL LEVELS WITHIN THE STATE

Objective 1: To assist in the development of a joint fund solicitation project with the state for FY 1989.

Objective 2: The Board will develop a fundraising committee to raise \$59,900 for 1988-89.

FACT SHEET



The Literacy Volunteers of America-Danbury, CT is a nonprofit community organization that provides free instruction in learning English for those to whom English is still largely a foreign tongue. For 10 years it has also provided free instruction in reading and writing for English-speaking persons whose education has not provided these skills.

FUNDING AND AFFILIATIONS

Started in 1977 as the Danbury Reading Academy, it became an affiliate of Literacy Volunteers of CT in 1978, part of Literacy Volunteers of America, Inc. A board of directors chaired by Mary Kiniry of Danbury formulates plans and policies, which are implemented by a staff of 4 parttime employees and 12 volunteers.

AREA SERVED:

Students, tutors and staff come from Bethel, Brewster, Bridgewater, Brookfield, Kent, New Fairfield, New Milford, Newtown, Redding, Roxbury, Ridgefield and Southbury, although our office is located in Danbury.

STUDENTS:

One third of our students lack skills for decent jobs, higher education or reading enjoyment. The rest are immigrants needing "survival" English for jobs and daily life. They come from 35 different countries.

TUTOR TRAINING:

New tutors are required to complete 18 hours of instruction in either Basic Reading or English as a Second Language. These volunteer tutors are then matched with students and agree to provide an hour of tutoring twice a week for at least a year.

ACCOMPLISHMENT:

- * In 1986-87, 263 tutors served 396 students, the largest number in our history.
- * 47 administrative volunteers and 263 tutors together reported 16,338 hours of service.
- * 17 inmate tutors at FCI Danbury trained to teach Reading taught 61 fellow inmates 15 hours a week per person.
- * "Elders of the World", a weekly conversational English program at the Danbury Senior Center provides an enjoyable, low stress learning environment.
- * Tutoring and testing services were offered directly to employees of 3 area industries at management's request.
- * Uno a Uno an outreach dropout prevention program for Hispanic in school Danbury teens reduced the dropout rate among the 40 served by 66% and among the Hispanic youth in school by 17%.

TELEPHONE PROGRAMS

Bethel, Brookfield, New Milford and Newtown Library facilities are used to hold workshops for new tutors, to tutor, to register and test students, to stock teaching materials and publicize workshop dates. Arrangements with other regional libraries will be sought as resources permit.

FUNDING

Literacy Volunteers of America-Danbury, CT is partially funded by grants from the City of Danbury and Redding, the Meserve Foundation and the Episcopal Church Women of CT. It receives generous contributions from a number of public spirited corporations in the Danbury area. This year it was accepted as a United Way campaign participant.

PLEASE REFER VOLUNTEERS, STUDENTS OR REQUESTS FOR ADVICE TO:

The Literacy Volunteers of America - Danbury, CT
80 Main Street, Danbury CT 06810 (203) 792-8260

Partially funded by the City of Danbury

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

All items must be completed. Please type or print clearly.

ORGANIZATION/AGENCY Connecticut Legal Services Inc.
PROGRAM TITLE (Optional) Legal Aid to the poor
ADDRESS Administration 62 Washington Street
Middletown Ct. 06457
CONTACT PERSON & PHONE NUMBER James Gavin

APR 13 1987
MAY 1987

ORGANIZATION TYPE: Tax Exempt
 Municipal Agency
 Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # 060955461

PROGRAM DESCRIPTION (Attachments alone not accepted) _____

To provide the residents of Danbury who are low-income with free civil legal assistance and can not afford an attorney. Extensive direct representation services are reserved to those in crisis, while other clients will receive the less extensive services such as brief service, advice or referral.

NEED FOR PROGRAM Need has been continually demonstrated by a demand for our services which constantly exceeds our ability to deliver them.

FUNDS REQUIRED \$4,000

IMPLEMENTATION PLAN & TIMETABLE Ongoing

NEIGHBORHOOD/AREA TO BE SERVED Mansfield

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE HANDICAPPED 5%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE UNDER 150% OF THE POVERTY LEVEL 97%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE Connecticut Legal Services Inc.

ADDRESS P.O. Box 841
Middletown Ct. 06457

CONTACT PERSON & PHONE NUMBER James Gavin 344-0447

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

RECEIVED

APR 27 1988

All items must be completed. Please type or print clearly.

UNITED WAY - NFC

ORGANIZATION/AGENCY Interlude Inc.

PROGRAM TITLE (Optional) Aftercare Services

ADDRESS 10 Robinson Ave., Danbury Ct. 06810

CONTACT PERSON & PHONE NUMBER Linda Wyckoff, Exec. Director 797-1210

ORGANIZATION TYPE: Tax Exempt
 Municipal Agency
 Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # 06-0970-246

PROGRAM DESCRIPTION (Attachments alone not accepted)

Interlude Inc. is a residential, psychiatric, rehabilitation program for adults. All programs are transitional, (graduate individuals out into independent living situations in the community within a specified time frame). Programs include a group home and supervised apartments in New Milford and Danbury. Services provided are: counseling, community support and supervision, daily living skills training, financial mgmt skills training, leisure planning, vocational assistance, and crisis intervention.

NEED FOR PROGRAM Funding for aftercare services is needed for the increasing number of program graduates who still require some support and assistance from the staff in order to maintain themselves in the community.

FUNDS REQUIRED \$6,000

IMPLEMENTATION PLAN & TIMETABLE Program has already begun using private donations but cannot continue with this as only source of revenue. Staff time and availability is also limited at this point.

NEIGHBORHOOD/AREA TO BE SERVED Danbury

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE HANDICAPPED 75%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE UNDER 150% OF THE POVERTY LEVEL 90%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE _____

Interlude Inc.

ADDRESS Same as above

CONTACT PERSON & PHONE NUMBER Same as above

Linda Wyckoff

CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROJECT PROPOSAL

All items must be completed. Please type or print clearly.

RECEIVED

ORGANIZATION/AGENCY Amos House, INC.

APR 28 1988

PROGRAM TITLE (Optional) Amos House Transitional Residence

UNITED WAY - NFC

ADDRESS % St. James' Church, 25 West Street, Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Diann A. Morse, Director (203) 791-9277

ORGANIZATION TYPE: Tax Exempt

Municipal Agency

Other (Please Specify) _____

FEDERAL TAX IDENTIFICATION NUMBER: # 06-1186179

PROGRAM DESCRIPTION (Attachments alone not accepted) Amos House is a 38 bed transitional residence providing temporary (6-24 mos.) living arrangements for individuals and families identified as the working poor. We serve people who are experiencing housing deprivation perpetrated by economics, eviction, unemployment, family violence and housing relocation. Rental rate is based on 30% of adjusted monthly income and provides opportunity for saving toward security deposits. Service programs include job training & life skills education.

NEED FOR PROGRAM A 1986 Task Force Report on the Homeless identified 665 people and Salvation Army Task Force identified 856 individuals who received overnight shelter care in 1987. The problem is proliferating.

FUNDS REQUIRED \$ 5,000.00

IMPLEMENTATION PLAN & TIMETABLE Amos House is presently under construction and will be ready for occupancy by June 1988. It should be fully operational by July 31, 1988.

NEIGHBORHOOD/AREA TO BE SERVED Danbury and the Greater Danbury area.

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE

HANDICAPPED Estimated 26%

PERCENTAGE OF PEOPLE DIRECTLY SERVED BY THIS PROGRAM WHO ARE

UNDER 150% OF THE POVERTY LEVEL 100%

IMPLEMENTING AGENCY/AGENCY RECEIVING CORRESPONDENCE

Amos House, INC., % St. James' Church, 25 West Street, Danbury, CT 06810

ADDRESS House located at: 38 Rocky Glen Road, Danbury, CT 06810

CONTACT PERSON & PHONE NUMBER Diann A. Morse, Director

(203) 791-9277

CUTSUMPAS, COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO
PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE-PO. Box 440, DANBURY, CONNECTICUT 06810

LLOYD CUTSUMPAS
FRANCIS J. COLLINS
EDWARD J. HANNAFIN
JACK D. GARAMELLA
PAUL N. JABER
JOHN J. TUOZZOLO
JOHN A. CURTAS*
PAULA FLANAGAN
THOMAS W. BEECHER
CHRISTINE M. ELLIS
PAUL JAMES GARLASCO
C. ANTHONY VOURNAZOS
EVA M. DEFranco

AREA CODE 203
744-2150

TELECOPIER: (203) 791-1126

August 17, 1988

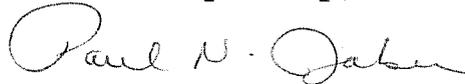
*ALSO ADMITTED KENTUCKY AND NEVADA

To: Ms. Betty Crudginton
Mr. James Nimmons
Mr. Gene Enriquez
Mr. Michael Fazio

Re: Charter Revision Commission

Enclosed herewith please find copy of the Charter Revision Commission's final proposed revisions to the City Charter. Please distribute the same to the Common Council members with the enclosed letter. Also enclosed are the Minutes of the last meeting. Thank you.

Yours very truly,



Paul N. Jaber *PNJ*

PNJ:emb
Enclosures

HAND DELIVERY

cc: Mr. Michael Seri
Richard D. Arconti, Esq.

CHARTER REVISION COMMISSION

August 17, 1988

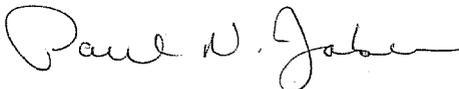
Mr. James Nimmons
President of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Dear Jim:

Please find enclosed the final report of the Charter Revision Commission, together with the Minutes of the last meeting in which we voted on the changes suggested by the Common Council.

It is my understanding that at the September meeting the Council must approve, reject or modify this report within 15 days of its receipt. Thereafter it must be published in full in the Danbury News Times within thirty days after approval. It also must be decided at your September meeting whether or not to place the final report on the November ballot. I would please ask that you confirm this timetable with Eric Gottschalk.

Yours very truly,



Paul N. Jaber *PNJ*
Chairman

PNJ:emb

cc: Eric Gottschalk, Esq.
Richard D. Arconti, Esq.

CHARTER REVISION COMMISSION

MINUTES OF THE MEETING OF AUGUST 11, 1988

The meeting was called to order by at 7:35 p.m. Present at that time were Mr. Durkin, Mrs. Boynton, Mrs. Bourne, Mr. Butera, Mr. Leopold and Attorney Arconti. Mr. Durkin indicated that Mr. Molinaro had called him to say that the Commission would be receiving an official letter of resignation since he no longer resides in Danbury. Mr. Yamin arrived later but was not involved in the voting.

The issues to be discussed were the Recommended Changes of the Common Council as set forth in their Committee report dated August 2, 1988, as follows:

1. Retain the City Clerk as an elected position;
2. Motion by Mr. Gallo to delete from §6-10 the word "career" pertaining to the qualifications of Fire Chief.

Mr. Arconti first reviewed the statutory requirements to place the Charter Revision Changes on the November ballot.

Mrs. Boynton made a motion to accept the recommendation of the Common Council to leave the position of City Clerk as it is in the Charter. The motion was seconded by Dr. Leopold. Mr. Butera wanted to advise the Commission that after reading the recommendations of the Common Council, he will vote along with the recommendation of the motion. Mr. Durkin, Mr. Leopold, Mrs. Boynton, Mr. Butera were in favor; Mrs. Bourne opposed.

Mrs. Bourne made a motion that the Charter Revision Commission did not feel they had the time to study the issue of changing §6-10, if in fact the Council wanted it on the ballot. The motion was seconded by Mrs. Boynton. The motion was then amended by Mrs. Bourne to say that the Charter Revision Commission not delete from Section 6-10, paragraph a of the Charter, "The Chief shall have had at least ten (10) years experience in career fire service". This motion was then seconded by Mrs. Boynton. The reason for this would be set forth in a cover letter to the Common Council. All were in favor of this motion; none opposed.

Mr. Arconti will do a final draft and deliver to Mr. Jaber by Tuesday, August 16th. Copies of the final draft will be sent to all members before being sent to the Common Council.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Ellen M Brandi

Ellen M. Brandi

Secretary