

COMMON COUNCIL MEETING

FEBRUARY 6, 1996

Meeting to be called to order at 7:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE
PRAYER

ROLL CALL

Scalzo, Abrantes, McAllister, Arconti, Coladarci, Boynton, Buzaid,
Valeri, Machado, Shuler, DaSilva, Esposito, Levy, Charles, Gomez,
Basso, Butera, Carboni, Fox, Mead, Setaro

18 Present 3 Absent

PUBLIC SPEAKING

MINUTES - Minutes of the Common Council Meeting held January 3,
1996 and the Special Common Council Meeting held January 22, 1996

CONSENT CALENDAR

- 1 RESOLUTION - A Resolution Levying the Property Tax for the
Danbury Downtown Special Services District
- 2 RESOLUTION - Grant to the Top Hat Volunteers
- 3 RESOLUTION - National Fish and Wildlife Foundation Grant
- 4 RESOLUTION - Federal Emergency Management Agency Grant
- 5 COMMUNICATION - Appointment and Reappointments to the Environ-
mental Impact Commission
- 6 COMMUNICATION - Appointment and Reappointments to the Parks and
Recreation Commission
- 7 COMMUNICATION - Reappointments and Appointment to the Cultural
Commission
- 8 COMMUNICATION - Appointment as Alternate to the Planning
Commission
- 9 COMMUNICATION - Appointments to the Redevelopment Agency
- 10 COMMUNICATION - Reappointments to the Library Board of Directors
- 11 COMMUNICATION - Appointments to the Governmental Entities Review
and Evaluation Committee
- 12 COMMUNICATION - Appointment as Towing Officer
- 13 COMMUNICATION - Appointment to the Housatonic Valley Tourism
Board
- 14 COMMUNICATION - Reappointments to the Commission on Aging

- 15 COMMUNICATION - Appointment of Independent Auditors
-
- 16 COMMUNICATION - Donations to the Fire Department
-
- 17 COMMUNICATION - Donations to the Department of Elderly Services
-
- 18 COMMUNICATION & CERTIFICATION - Reappropriation of Donated Funds
-
- 19 COMMUNICATION & CERTIFICATION - Request for Funds for Airport
-
- 20 COMMUNICATION & CERTIFICATION - Request for Funds for Registrars of Voters
-
- 21 COMMUNICATION & CERTIFICATION - Landfill Demolition Processing Costs
-
- 22 COMMUNICATION & CERTIFICATION - GC Services Collection Agency Fees
-
- 23 COMMUNICATION - Disposal of Surplus Vehicles
-
- 24 COMMUNICATION - Proposed Lease Renewal - Hatters Park/Ambrose
-
- 25 COMMUNICATION - Westville Avenue Sanitary Sewer Project
-
- 26 COMMUNICATION - Request for Sewer Extension - DePalma Lane
-
- 27 COMMUNICATION - Offer to sell Property on Churchill Road to the City
-
- 28 COMMUNICATION - Problems on East Pembroke Road
-
- 29 COMMUNICATION - Request to Accept Wilkes Road
-
- 30 COMMUNICATION - Reports regarding Request to Purchase Property at 6 Starr Road
-
- 31 COMMUNICATION - Report from Planning Commission regarding surplus Property at 13 Barnum Court
-
- 32 COMMUNICATION - Request to Purchase Surplus Property at 13 Barnum Court
-
- 33 COMMUNICATION - Lease/Purchase Agreement -Board of Education
-
- 34 DEPARTMENT REPORTS - Public Utilities, Public Works, Fire Chief, Fire Marshall, Police Chief, Parks and Recreation, Health and Housing
-
- 35 REPORT & ORDINANCE - Building Permits and Tax Delinquents
-
- 36 REPORT & RESOLUTION - Candlewood Park Area Sewer Assessments

37 REPORT - Village Bank and Trust Company, Correia Drive

38 REPORT - Request for Pavement of Birch Trail

39 REPORT - Request for Water Extension - 62 Federal Road

40 REPORT & CERTIFICATION - Request of Danbury Preservation Trust

There being no further business to come before the Common Council a motion was made by _____ for the meeting to be adjourned at _____ P.M.

CONSENT CALENDAR

FEBRUARY 6, 1996

- 1 - Approve Resolution levying the Property Tax for the Downtown Special Services District
- 3 - Approve application for National Fish and Wildlife Foundation Grant - \$25,000
- 4 - Approve receipt of Federal Emergency Management Agency Grant - \$7,000
- 5 - Approve appointments and reappointments to the Environmental Impact Commission - David Athans, Bruce Lees, Lawrence Rinaldo, and Mark Verna
- 6 - Approve appointments and reappointments to the Parks and Recreation Commission - Patrick O'Connor, Mario Tiani, Robert Gentry
- 7 - Approve appointments and reappointments to the Cultural Commission - Mary Burke, John Cherry, Christine Rotello, Robert Feinson
- 8 - Approve appointment as Alternate to the Planning Commission - Arnold Finaldi, Jr.
- 9 - Approve appointments to the Redevelopment Commission - Joseph Canale, Jr., Barbara Susnitzky
- 10- Approve reappointments to the Library Board of Directors - Thomas Frizzell, Betty Jane Hull
- 11- Approve appointments to the Governmental Entities Review and Evaluation Committee - Ernest Boynton, Eileen Coladarci, Joyce Carboni, Hillel Goldman, Frank Caracansi
- 12- Appointment of Paul Estefan as Towing Officer
- 13- Approve appointment of Richard Murray to the Housatonic Valley Tourism Board
- 14- Approve reappointments to the Commission on Aging - Sigrid Benyei, John Dzurik, Elizabeth McKee
- 18- Approve reappropriation of \$4,175.45 to the Department of Elderly Services
- 19- Approve request for \$5,039 for Danbury Airport
- 20- Approve request for \$7,175 for Registrars of Voters
- 22- Approve appropriation of \$22,000 for GC Services Collection Agency
- 23 - Approve disposal of surplus vehicles by sealed bid
- 31- Approve receipt of report from Planning Commission regarding surplus property at 13 Barnum Court and declare the parcel surplus
- 35- Approve Ordinance regarding Building Permits and Tax Delinquents
- 36- Approve Candlewood Park Area Sewer Assessments
- 37- Approve easement and release of covenant on Correia Drive
- 38- Approve receipt fo report and recommendation regarding request for paving of Birch Trail
- 39- Approve request for water extension - 62 Federal Road
- 40- Approve request of Danbury Preservation Trust - \$4,400

This Indenture,

Made by and between the City of Danbury, 155 Deer Hill Avenue, Danbury, Connecticut,

Lessor, and William Ambrose and Mary-Lou Ambrose, Hatters Community Park, 7 East Hayestown Road, Danbury, Connecticut

Lessee S, WITNESSETH: That the Lessor has leased, and does hereby lease to the said Lessee s

A single-family dwelling located at Hatters Community Park, which dwelling is outlined and referenced on a map attached hereto and marked as Schedule A.

for the term of one (1) year * from the first day of January, A.D., 19 96,
for the monthly rent of Six Hundred, Sixty-Two Dollars and Thirty-Nine Cents
(\$662.39) payments of Dollars,
payable on or before the first day of each month of the lease period.

* With option to renew for an additional one (1) year period by Lessees.

And the said Lessor covenants with the said Lessees that it has good right to lease said premises in manner aforesaid, and that it will suffer and permit said Lessee (they keeping all the covenants on their part, as hereinafter contained) to occupy, possess and enjoy said premises during the term aforesaid, without hindrance or molestation from it, the said Lessor, or any person claiming by, from or under it.

And the said Lessee s covenant with the said Lessor to hire said premises and to pay the rent therefor as aforesaid, that they will commit no waste, nor suffer the same to be committed thereon, nor injure nor misuse the same; and also that they will not assign this lease nor underlet a part or the whole of said leased premises, nor make alterations therein, nor use the same for any purpose but that hereinbefore authorized, without written permission from said Lessor but will deliver up the same at the expiration or sooner determination of their tenancy in as good condition as they are now in, ordinary wear, fire and other unavoidable casualties excepted.

Provided, however, and it is further agreed that if the said rent shall remain unpaid ten (10) days after the same shall become payable as aforesaid, or if the said Lessees shall assign this Lease, or underlet or otherwise dispose of the whole or any part of said demised premises, or use the same for any purpose but that hereinbefore authorized or make any alteration therein without the consent of the Lessor in writing, or shall commit waste or suffer the same to be committed on said premises, or injure or misuse the same, then this Lease shall thereupon, by virtue of this express stipulation therein expire and terminate, and the Lessor may, at any time thereafter, re-enter said premises, and the same have and possess as of its former estate, and without such re-entry, may recover possession thereof in the manner prescribed by the statute relating to summary process; it being understood that no demand for rent, and no re-entry for condition broken, as at common law, shall be necessary to enable the Lessor to recover such possession pursuant to said statute relating to summary process, but that all right to any such demand, or any such re-entry is hereby expressly waived by the said Lessees

And it is further agreed between the parties hereto, that whenever this Lease shall terminate either by lapse of time or by virtue of any of the express stipulations therein, the said Lessees hereby waive all right to any notice to quit possession, as prescribed by the statute relating to summary process.

And it is further agreed that in case the said Lessees shall, with the written consent of the said Lessor endorsed hereon, or on the duplicate hereof, at any time hold over the said premises, beyond the period above specified as the termination of this Lease, then the said Lessees shall hold said premises upon the same terms, and under the same stipulations and agreements as are in this Instrument contained, and no holding over by said Lessees shall operate to renew this Lease without such written consent of said Lessor

And it is further agreed between the parties hereto, that the Lessees to comply with, and to conform to all the Laws of the State of Connecticut, and the by-laws, rules and regulations of the City and Town within which the premises hereby leased are situated, relating to Health, Nuisance, Fire, Highways and Sidewalks, so far as the premises hereby leased are, or may be concerned; and to save the Lessor harmless from all fines, penalties and costs for violation of or non-compliance with the same, and that said premises shall be at all times open to the inspection of said Lessor its agents, to applicants for purchase or lease, and for necessary repairs.

And it is further agreed that the said Lessees agree to pay the water rates, or rent, for all water used and consumed on said leased premises during the term aforesaid, in addition to the rent hereinbefore provided for.

And it is further agreed between the parties to these presents, that in case the building or buildings erected on the premises hereby leased shall be partially damaged by fire or otherwise, the same shall be repaired as speedily as possible at the expense of the said Lessor; that in case the damage shall be so extensive as to render the building or demised premises untenable, the rent shall cease until such time as the building shall be put in complete repair; but in the case of the total destruction of the premises, by fire or otherwise, the rent shall be paid up to the time of such destruction and then and from thenceforth this Lease shall cease and come to an end.

If the whole or any part of the demised premises shall be acquired or condemned by Eminent Domain for any public or quasi public use or purpose, then and in that event, the term of this lease shall cease and terminate from the date of title vesting in such proceeding and Lessees shall have no claim against Lessor for the value of any unexpired term of said lease.

And Lessee s further covenant and agree that no accumulation of boxes, barrels, packages, waste paper, or other articles shall be permitted in or upon the premises.

And the Lessee s covenant that in the event the Lessor is required to employ an attorney in order to enforce a provision of this lease, the Lessee shall pay a reasonable attorney's fee.

AND THE LESSEES FURTHER AGREE AS FOLLOWS:

1. LESSEES shall pay a security deposit in the amount of one month's rent which shall be deposited with LESSOR as security for LESSEES' faithful performance of their obligations hereunder.
2. In addition to the rent agreed upon in this Lease, William Ambrose agrees to do the following as part of the consideration of this Lease:

TO:

- (a) Undertake surveillance of the property twice each day; once at dusk and once before retiring for the evening. Surveillance on weekends means inspection of the banquet room and picnic pavillion by 7:30 a.m.
- (b) Be the contact person for groups using the facilities.
- (c) Make necessary calls for emergencies, i.e. plumbing problems, electrical problems.

- (d) Call the Police Department when necessary and log calls pertaining to disruptive incidents.
- (e) Notify the Parks and Recreation Director if he is going to be away for an extended period of time.
- 3. In the event that LESSEE'S employment is terminated by LESSOR, notification to LESSEE of such termination shall operate as thirty (30) days' notice of the termination of this agreement.

In Witness Whereof, the parties hereto have hereunto set their hands and seals, and to a duplicate of the same tenor and date, this _____ day of _____ A. D. 1996.

Signed, Sealed and Delivered in presence of

_____ CITY OF DANBURY (LANDLORD) LS
 _____ By: _____ LS
 Gene F. Eriquez, its Mayor
 _____ By: _____ LS
 William Ambrose (Tenant)
 _____ By: _____ LS
 Mary-Lou Ambrose (Tenant)

State of Connecticut, } ss. Danbury
 County of FAIRFIELD }

On this the _____ day of _____, 1996, before me, _____, the undersigned officer, personally appeared William Ambrose and Mary-Lou Ambrose known to me (or satisfactorily proven) to be the persons whose names subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In Witness Whereof, I hereunto set my hand and official seal.

State of Connecticut, } ss. Danbury
 County of FAIRFIELD }

On this the _____ day of _____, 1996, before me, _____, the undersigned officer, personally appeared Laszlo L. Pinter, Gene F. Eriquez who acknowledged himself to be the Mayor of the City of Danbury, a corporation, and that he as such Mayor, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Mayor.

In Witness Whereof, I hereunto set my hand and official seal.

 Laszlo L. Pinter
 Commissioner of the Superior Court

Title of Officer

TOWN BEACH CANDLEWOOD LAKE

E 407,500

E 408,000

BOOK 902 PAGE 247

PARKING AREA 4335

PARKING AREA

4365

4374 X

4345

4456

4453

4445

HATERS' PARK BUILDING 4425

ALL PROPERTY WITHIN THE BLUE LINE WOULD BE EFFECTED BY THE 440 FT ELEVATION RIGHTS OF ~~CLIP~~ CLIP 4457

PARKING AREA X 4470

4447

DOYLES

Ambrose Rental Property

4414

4406 X

4326 X

4438 X

4408

440

440

4482 X

EAST

HAYESTOWN

4522

4525



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

February 1, 1996

DANBURY, CT 06810

Hon. Gene F. Enriquez, Mayor
Hon. Members of the Common Council
City of Danbury, Connecticut

Re: Downtown Special Services District Tax

Dear Mayor and Council Members:

Enclosed please find a resolution establishing the annual tax levy for the Downtown Special Services District in accordance with the provisions of Section 19B-7 of the Danbury Code of Ordinances. This proposed levy upon taxable interests in real property located within the district is derived from the annual district budget adopted pursuant to state and local law.

In accordance with Section 7-339r(d) of the Connecticut General Statutes, it is the obligation of the Common Council to impose the recommended levy as a municipal levy for the benefit of the district. Please consider the adoption of this resolution in the usual fashion. If you have any questions regarding this matter, please feel free to contact me.

Sincerely,



Eric L. Gottschaik
Acting Corporation Counsel

ELG:r

Attachment

CITYCENTER DANBURY BUDGET PROPOSAL
FISCAL YEAR - 1996 - 1997

LINE ITEM	APPROVED BUDGET	AMENDED 1995-96	PROPOSED BUDGET
	1995-96	BUDGET AS OF 1/5/95	1996-97
ADVERTISING	\$10,000.00	\$10,400.00	\$10,000.00
PROFESSIONAL SERVICES	\$1,000.00	\$3,860.00	\$1,000.00
DUES & SUBSCRIPTIONS	\$700.00	\$700.00	\$700.00
RENT	\$4,000.00	\$3,600.00	\$4,000.00
DIRECTOR'S SALARY	\$45,089.00	\$45,088.32	\$45,089.00
TAXES/WC/INSURANCE	\$10,156.00	\$10,055.00	\$10,156.00
TRAVEL & MEETINGS	\$1,800.00	\$2,800.00	\$1,800.00
SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00
ACCOUNTING	\$2,750.00	\$2,900.00	\$2,750.00
GUIDES/MAINTENANCE	\$23,770.00	\$26,070.00	\$23,770.00
MAINTENANCE	\$1,000.00	\$1,400.00	\$1,000.00
TELEPHONE	\$2,000.00	\$2,000.00	\$2,000.00
POSTAGE	\$1,100.00	\$1,100.00	\$1,100.00
CONTRACTUAL SERVICES	\$4,600.00	\$4,680.00	\$4,600.00
MISCELLANEOUS	\$2,340.00	\$4,424.14	\$2,340.00
RESERVE FUND	\$20,000.00	\$20,000.00	\$18,594.00
TOTAL	\$131,305.00	\$140,077.46	\$129,899.00

Notes Regarding Amended 1995-96 Budget:

- A. **Guides/Maintenance** - An additional \$7,500 will be contributed to the Guide Patrol from the Danbury Police Department's TNT Grant during the 96-97 Fiscal Year.
- B. **FYI:** The district's assessed value as of:
 - October, 1989 = \$65,046,200.00
 - October, 1991 = \$67,378,400.00
 - October, 1994 = \$74,393,800.00
 - October, 1995 = \$73,957,000.00
- C. Our **Fund Balance** following our 1994-95 Audit (As of June 30, 1995) = \$79,983. (Additional tax revenue collected on delinquent taxes: \$31,809.)



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**A RESOLUTION LEVYING THE PROPERTY TAX FOR THE DANBURY DOWNTOWN
SPECIAL SERVICES DISTRICT FOR THE FISCAL YEAR BEGINNING
JULY 1, 1996 AND ENDING JUNE 30, 1997**

SECTION 1. The sum of ONE HUNDRED ELEVEN THOUSAND, THREE HUNDRED FIVE DOLLARS (\$111,305.00) representing the gross appropriation for the City of Danbury Downtown Special Services District of ONE HUNDRED AND TWENTY-NINE THOUSAND, EIGHT HUNDRED NINETY-NINE DOLLARS (\$129,899.00) for the fiscal year beginning July 1, 1996 and ending June 30, 1997, and minus indirect revenue of \$ - 0 -, and minus estimated available "Surplus" of \$ - 0 -, plus uncollectible taxes reserve in the amount of EIGHTEEN THOUSAND FIVE HUNDRED AND NINETY-FOUR DOLLARS (\$18,594.00) is hereby levied and assessed on all taxable interests in real property located within the City of Danbury Downtown Special Services District as set forth on the corrected annual Grand List as of October 1, 1995.

SECTION 2. Accordingly, the General Fund tax rate for the fiscal year beginning July 1, 1996 and ending June 30, 1997 with respect to said property interests within said District shall be as follows:

TAX RATE: 1.765 MILLS

SECTION 3. The taxes levied and assessed as herein provided shall be due and payable in four equal installments on July 1, 1996, October 1, 1996, January 1, 1997 and April 1, 1997 except for taxes not in excess of One Hundred Dollars (\$100.00) which taxes shall be paid on July 1, 1996 in accordance with the General Statutes of the State of Connecticut, unless said date shall have lapsed before the effective date of this resolution in which case the Tax Collector shall fix the date as if said date had not been fixed herein as provided by law.

SECTION 4. The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning on July 1, 1996 and ending June 30, 1997.



2

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

In December of 1994, the City of Danbury entered into an agreement with the National Retiree Volunteer Coalition (NRVC) to establish a City of Danbury Corporate Retiree Volunteer Program (CRVP). This group of former dedicated municipal workers, teachers, fire fighters, and others, known as Top Hat Volunteers, have already begun to lend their expertise by beautifying areas throughout our City, monitoring water quality and participating in literacy programs.

The success of the Top Hat Volunteers has led to the attached letter and \$5,000 grant from the Danbury Community Fund and the Fairfield County Community Foundation. Please accept this grant to enable these volunteers to continue their service to our community.

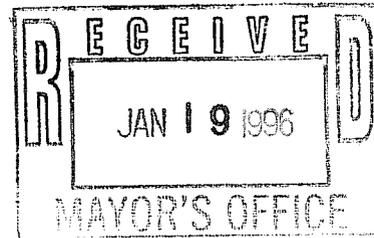
Sincerely,


Gene F. Eriquez
Mayor



Fairfield County Community Foundation, Inc.

40 Richards Avenue, Norwalk, CT 06854 • 203/852-0815 • FAX: 203/866-7272



BOARD OF DIRECTORS

Officers

Chairman

Harold Howe, Jr.

Vice Chairman

Leo Nevas, Esq.

Ruth L. Sims

Treasurer

Ann S. Mandel

Secretary

Kaye E. Barker

January 17, 1996

Mr. Lew Wallace
City of Danbury
Office of the Mayor
155 Deer Hill Avenue
Danbury, CT 06810

Dear Lew:

Directors from Community Funds

Danbury

Eleanor S. Kohn, President

Karl E. Epple

June K. Goodman

Five Town

Charlotte T. Suhler, President

Sally M. Bolster

Leo Nevas, Esq.

Greenwich

Edmund H. Damon, President

John B. Caron

Lydia H. Stevens

Stamford

Nancy J. Stoetzer, President

Kaye E. Barker

Marianne M. Pollak

Enclosed is a check payable to the City of Danbury in the amount of \$5,000. This represents a grant approved by the Danbury Community Fund (\$1,000) and the Fairfield County Community Foundation (\$4,000) to offset expenses associated with the NRVC program in Danbury.

Per the Mayor's letter to us of June 27, 1995, we understand this grant will be used toward expenses incurred through June 30, 1996.

We request that a report on the use of grant funds be submitted to us by July 15, 1996; a form will be sent to you for this purpose.

We wish you continued success with this project.

Sincerely,

Joeline Wruck
Program Officer

Directors - at - Large

John A. Ball

Edwin A. Bescherer, Jr.

Nancy C. Brown

Thomas C. Hays

Harold Howe, Jr.

Alice G. Hyman

Gerald E. Jones, Esq.

Paul Kolton

Anne S. Leonhardt

Ann S. Mandel

Katharine B. Mountcastle

Allen A. Raymond, Jr.

Ralph Sheffer

Ruth L. Sims

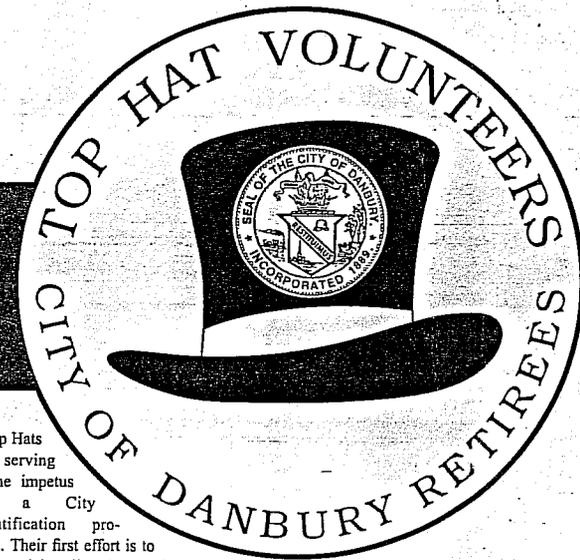
Joan M. Warburg

PRESIDENT / CEO

John W. Kiermaier

Danbury 'Top Hats' Pioneer Concept Of Employer-Based Retiree Volunteer Programs

In the win-win-win partnership between socially responsive corporations, enthusiastic retiree volunteers, and caring community agencies, all people are beneficiaries. The handicapped, the impoverished, the uneducated: all can benefit from corporate retiree volunteer leadership and service.



by Debra A. Aleksinas

Retirees in the City of Danbury are pioneering the concept of employer-based Retiree Volunteer Programs, and the result is the first such program in municipal government.

Danbury Mayor Gene Eriquez and the National Retiree Volunteer Coalition recently announced the formation of The Top Hat Volunteers, a retiree volunteer program for Danbury retirees and their spouses.

The program was created by and for retirees with guidance and assistance of the N.R.V.C. Its purpose, say organizers, is to unify the over 500 Danbury retirees to collectively address critical community needs.

A leadership team of 15 retiree representatives from City departments, including fire, police, public utilities, public works and the Board of Education, has worked with N.R.V.C. over the past several months to create the program and develop a variety of community projects to kick off this new program.

Louis DePaul is one such member. DePaul, a retired educator from Newtown High School, said he decided in August that it was time to lend his support to the effort. He had spent the last 25 years involved in cooperative education programs at the high school, and before that was a classroom teacher and varsity coach.

"The idea is...to get those who made a living from the government to give back some time and effort, and skills," said DePaul, who was involved in the organization's kick-off event in October that resulted in the

recruitment of about 100 Top Hat members.

Mayor Eriquez said he is extremely excited about the potential of the Top Hat Volunteers, and that he is grateful for the support and assistance of N.R.V.C. in creating the program.

"We've never had the opportunity to be able to keep in contact with, and provide a forum for, our municipal retirees," said the Danbury Mayor.

The volunteers, said Eriquez, "Can make a significant and meaningful difference in Danbury. Our City retirees have tremendous

skills, experience and expertise," and channeling that wisdom back into Danbury as community volunteers, he said, "will make Danbury a better place to live and work."

NRVC, a nonprofit organization dedicated to creating employer-based Retiree Volunteer Programs, has been working with over 70 programs in 55 corporations, universities and hospitals to establish this type of program in both the U.S. and Canada.

Danbury, however, is the first such program in municipal government.

NRVC secured funding to underwrite this

new venture from the Fairfield County Community Foundation. Other businesses in Danbury have also provided contributions and donations of space, food and services to make the program possible.

These include the Danbury Hilton, Fleet Bank, University of Western Connecticut, Road Runner Deli, Cinfully Delicious cake decorating, White Rock Beverage Company and Marriott Food Services, among others.

The group of retirees in Danbury, said Bette Fenton, N.R.V.C.'s executive vice president, are pioneering the concept of employer-based Retiree Volunteer Programs.

"This is the first municipal program and will serve as a model for other cities and even state government throughout the U.S. We've been fortunate to work with such an extraordinary Leadership Team of retirees in getting this program underway," added Fenton.

The volunteers, she added, have already begun to redefine retirement for their peers, and the city and the community.

It's only been a few months since Top Hats officially formed, but already the impact of this dedicated group of volunteers is visible, say city officials.

Top Hats are serving as the impetus for a City

Beautification program. Their first effort is to build and install welcome signs at the gateways to the city and seasonally plant flowers and shrubs at these sites and various parks and boulevards.

They are working with the Water Department to develop curriculum and staff an Environmental Education Van to promote recycling and environmental issues in the Housatonic Valley region.

Environmental projects, say organizers, will be an important focus for their work.

Fred Comstock, a retiree from the city's Water Department, has created a program to collect water samples from the city water reservoirs on a weekly basis and test for contaminants.

While monitoring the reservoirs, the retiree teams will also pick up litter and trouble shoot problem areas.

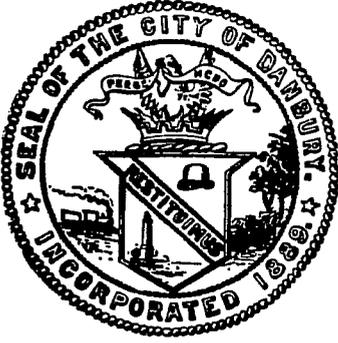
The public library will be another beneficiary of efforts by Top Hat Volunteers. A key theme through all these and future projects will be ways to involve children to introduce the concept of volunteerism to this age group and provide positive interactions with adults, say those involved with the project.

"We do have other things on the drawing board, but we haven't solidified them yet," said DePaul. But he hinted recently that the organization plans to meet with members of the city's health department to hear "some of their wants and needs," he said. ■

"This is the first municipal program and will serve as a model for other cities and even state government throughout the U.S."



From left to right, Bob Simonelli, project manager of the city's beautification project, Bette Fenton, National Retiree Volunteer Coalition, and Louis DePaul, Emcee, attended the recent kick-off event at Hatter's Park in Danbury.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury in collaboration with the National Retiree Volunteer Coalition (N.R.V.C.) in 1994 formulated the first Municipal Government employee-based Retiree Volunteer Program in the United States; and

WHEREAS, the City subsequently entered into a formal agreement with N.R.V.C. to establish a City of Danbury Corporate Retiree Volunteer Program (CRVP) known as the "Top Hats" which serves as a model program for other municipal and state governments throughout the country; and

WHEREAS, retirees from the field of education and various City departments including police, fire, public utilities and public works, have been working to redefine the meaning of retirement so that a concept of self-rewarding community service has emerged; and

WHEREAS, initial funding to underwrite the City of Danbury program was secured from the Fairfield County Community Foundation; and

WHEREAS, the successful continuation of this model volunteer service program, which meets community needs by utilizing the skills, knowledge and experience of retired municipal workers and their spouses, also depends on the use of grant funds to meet the expenses of its service-oriented goals; and

WHEREAS, the Danbury Community Fund and the Fairfield County Community Foundation have provided grant funds in the amount of \$5,000 (\$1,000 and \$4,000 respectively) to offset expenses incurred through June 30, 1996;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to accept said funds and to take any and all actions necessary to effectuate the purposes of said grant, to execute any necessary documents and to meet compliance requests of the grantor agencies.



3

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: January 23, 1996

To: Hon. Gene F. Eriquez
via the Common Council

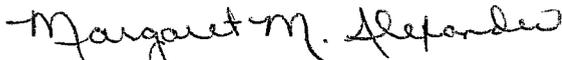
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: National Fish and Wildlife Foundation Grant

Attached is a resolution for your consideration that will allow the City of Danbury Department of Health and Housing to apply for and accept challenge grant funding from the National Fish and Wildlife Foundation in the amount of \$25,000.00. No local cash match is required. A budget is attached for your information.

The funds will be used for the design of environmental restorations of wetlands that occur on private lands.

I recommend that the Common Council approve the resolution at its February meeting.


Margaret M. Alexander

Attach.

cc: Dominic A. Setaro
Kimberly G. Redenz
Jack S. Kozuchowski

Contributed Goods and Services as Challenge Funds.

Overhead/ Indirect Costs

NFWF Federal Funds CANNOT be used for overhead or indirect costs of any kind. Challenge funds may be used for overhead costs specifically related to the project if justification is provided as to how the amount was determined. No funds may be used for general administrative overhead.

B) Budget Form

Use U.S. dollars (rounded to the nearest hundred) for all amounts listed below.

NOTE: List only financial line items under the column "Budget Category." Contributed Services should be included under Challenge Funds.

Budget Category	Expense per Category	Challenge Funds	NFWF Funds
<i>e.g. Supplies</i>	<i>e.g. \$1,000</i>	<i>e.g. \$600</i>	<i>e.g. \$400</i>
1. Design Services River Wetland Restoration	\$ 49,000	\$ 24,000	\$ 25,000
2. Remediation Costs:	\$ 30,000	\$ 30,000	
Implementation of Wetland Restoration Design			
*TOTALS	\$ 79,000	\$ 54,000	\$ 25,000

If this space is not adequate, please use the same format on a separate sheet of paper.

*If the overall budget for this project exceeds the total NFWF grant amount (including both Challenge and NFWF Funds), please attach a copy of the overall project budget.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury has received a grant from the State of Connecticut Department of Environmental Protection (DEP) for revitalizing the Still River, which includes \$24,000 for the design of wetland restorations along the shoreline of the river corridor; and

WHEREAS, the available funding would only allow the restoration of one of the three wetland areas in the project corridor; and

WHEREAS, the National Fish and Wildlife Foundation offers "challenge grants" to supplement non-federal funding sources for environmental restorations of wetlands that occur on private lands; and

WHEREAS, the proposal entitled, "Wetland Restoration in the Still River Watershed" is eligible for funding from the NFWF and, if awarded, would allow the City to complete the design of all three wetland zones in the project corridor; and

WHEREAS, the work completed for the wetland restorations is part of a larger effort to create a linear river park from Commerce Park to the Danbury-Brookfield border; and

WHEREAS, Jack S. Kozuchowski, as director of the Still River Alliance and the City's Coordinator of Environmental and Occupational Health Services is eligible to apply for such funding on behalf of the City through the Director of Health, William J. Campbell;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT Gene F. Eriquez, Mayor of the City of Danbury and the Danbury Health and Housing Department, acting through William J. Campbell, Director of Health, and Jack S. Kozuchowski, Coordinator of Environmental and Occupational Health Services, as the Mayor's designees, are hereby authorized to apply to the National Fish and Wildlife Foundation for a challenge grant in the amount of \$25,000 and to accept such grant if it is awarded; and

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez is authorized to make, execute and approve any and all contracts or amendments thereof in connection with said grant and to take any actions necessary to effectuate the purposes thereof.



4

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: January 23, 1996

To: Hon. Gene F. Eriquez
via the Common Council

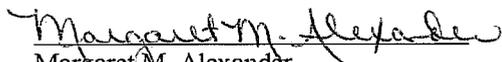
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Federal Emergency Management Agency (FEMA) Grant

Attached is a resolution for your consideration that will allow the City of Danbury Welfare Department to accept FEMA Phase XIV Program funds from the United Way of Northern Fairfield County, Inc. in the amount of \$7,000.00 for the period of October 1, 1995 through September 30, 1996. A budget is attached for your information.

The funds will be used to for the operational needs of the City's Homeless Shelter. No local matching funds are required.

I recommend that the Common Council approve the resolution at its February meeting.


Margaret M. Alexander

Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Deborah MacKenzie

APPLICATION FOR FUNDING
EMERGENCY FOOD AND SHELTER PROGRAM
PHASE XIV
LOCAL BOARD - NORTHERN FAIRFIELD COUNTY

Name of Agency: CITY OF DANBURY

Street Address: 155 Deer Hill Avenue

City: Danbury State: CT Zip: 06810

Tax ID Number: _____ Telephone: 796-1580

Total Amount Requested: \$ 7,000.00

Activity to be provided (use other side if needed):

Funds are being requested to provide supplemental support to the City's emergency shelter for single adults. These funds would be used to purchase food supplies for resident use while they are using the shelter & to offset the costs at \$10pp for mass shelter. Funds requested would be utilized within the first quarter.
The supply request is to meet cleaning and paper supply needs for the shelter.

	\$ AMOUNT
A. Served Meals	<u>1500</u>
B. Other Food	<u> </u>
C. Mass Shelter.....	<u>4100</u> <u>4500</u>
D. Other Shelter.....	<u> </u>
E. Supplies/Equipment.....	<u>800</u>
F. Emergency Repairs/To meet Code.....	<u> </u>
G. Rent/Mortgage.....	<u> </u>
H. Utility Assistance.....	<u> </u>
I. Administration.....	<u> </u>
J. Total Requested.....	<u>7000.00</u>



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Emergency Management Agency (FEMA), working through the United Way of Northern Fairfield County, Inc., is allocating funds from its Phase XIV Program for the greater Danbury area to be used for emergency food and shelter; and

WHEREAS, the Welfare Department of the City of Danbury has applied for funds not to exceed \$7,000.00 from said program to help offset the cost of operating the City's Homeless Shelter at 41 New Street; and

WHEREAS, the grant period extends from October 1, 1995 through September 30, 1996, with no local match required;

NOW, THEREFORE, BE IT RESOLVED THAT the actions of Gene F. Eriquez, Mayor of the City of Danbury, and the Department of Welfare in applying for said grant are hereby ratified; and

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez is hereby authorized to accept said funds if offered through the United Way of Northern Fairfield County, Inc., and to execute any agreements or other documents necessary to effectuate the purpose of said grant.



5

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation and approval, the following individuals for reappointment as regular members to the Environmental Impact Commission:

David D. Athans (D)
1 East Lake Road
Danbury, CT 06811
798-7004
Term to Expire: December 1, 1998

Bruce Lees (D)
168 South Street
Danbury, CT 06810
744-6134
Term to Expire: December 1, 1998

Lawrence Rinaldo (R)
39A Belmont Circle
Danbury, CT 06810
730-1367
Term To Expire: December 1, 1998

Mr. Athans, Mr. Lees and Mr. Rinaldo have excellent attendance as members of the Environmental Impact Commission and remain very active and interested in environmental issues in our community.

EIC 2-2-2

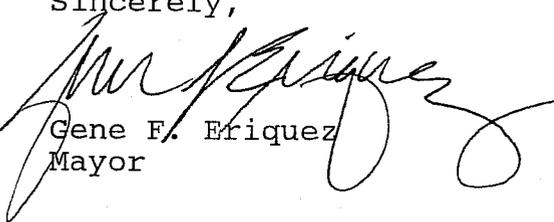
I also submit for your approval, the following individual to serve as a regular member of the commission filling the unexpired term of Marcia Fox who resigned following her election to the Common Council:

Mark Verna (R)
14 West Pine Drive
Danbury, CT 06811
748-8884
Term to Expire: December 1, 1996

Mr. Verna was raised and educated in Danbury. He is a graduate of Mercy College and has a Master's Degree in Public Administration from the University of Hartford. Mr. Verna is employed by Wackenhut Security in Hartford and is a member of the King Street Volunteer Fire Department and has also served as an Intern for Congressman Gary Franks. He was a candidate for the Common Council during the 1995 municipal election.

Thank you for your consideration of these appointments.

Sincerely,



Gene F. Enriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit, for your confirmation and approval, the following individual to be appointed to the Parks & Recreation Commission:

Mr. Patrick J. O'Connor (D)
14 Bank Street
Danbury, CT 06810
(H) 794-1611
Term to expire: December 1, 1996
(Filling unexpired term of David
Coehlo who resigned)

Mr. O'Connor is a writer of business articles for magazines and an active member of St. Peter Parish. A former member of the Redding Parks & Recreation Commission, including serving as Chairman of that organization, Mr. O'Connor is familiar with community needs and the provision of community recreation services.

I would also like to reappoint the following individuals to serve on the Commission:

Mr. Mario Tiani (R)
37 Grammer School Drive
Danbury, CT 06810
Term to Expire: December 1, 1998

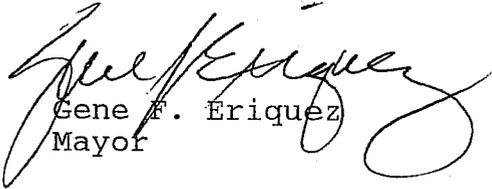
Parks 2-2-2

Mr. Robert Gentry (D)
27 Tanglewood Drive
Danbury, CT 06811
Term to Expire: December 1, 1998

Mr. Tiani and Mr. Gentry have excellent attendance as members of the Parks & Recreation Commission and remain very active and interested in parks and recreation issues in our community. Mr. Tiani also serves as the General Manager for the Danbury Westerners of the New England Collegiate Baseball League. Mr. Gentry also serves as Chairman of the Commission and has been the Volunteer Coordinator of the City's Adopt-A-Street Program.

Thank you for your consideration of these appointments.

Sincerely,


Gene F. Eriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit, for your confirmation and approval, the following individuals for reappointment to the Cultural Commission:

Mrs. Mary Burke (D)
21 Homestead Avenue
Danbury, CT 06810
744-3586
Term to Expire: February 1, 1999

Mr. John Cherry (U)
47 Lincoln Avenue
Danbury, CT 06810
792-3670
Term to Expire: February 1, 1999

Mrs. Christine Rotello (D)
42 Pleasant Street
Danbury, CT 06810
743-1969
Term to Expire: February 1, 1999

Mrs. Burke, Mr. Cherry and Mrs. Rotello have excellent attendance as members of the Cultural Commission and remain very active and interested in cultural issues in our community.



Cultural 2-2-2

In addition, I would like to appoint the following individual to fill a current vacancy:

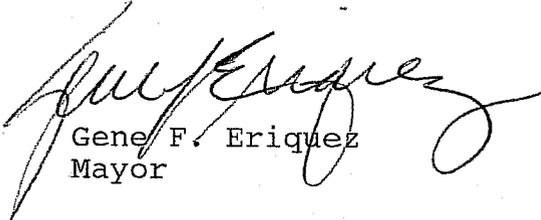
Mr. Robert Feinson (D)
2 Cedar Crest Drive
Danbury, CT 06811
744-1614

Term to Expire: February 1, 1997

Mr. Feinson is a Danbury native who owns and operates a clothier business on Danbury's Main Street. He is active in CityCenter Danbury Special Services District and has been a local United Way volunteer for many years. He is a member of the United Jewish Center and supports many local cultural arts activities.

Thank you for your consideration and approval of these appointments.

Sincerely,



Gene F. Eriquez
Mayor



8

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the following appointment as an alternate member of the Planning Commission:

Arnold E. Finaldi, Jr. (D)
7 Royal Pine Drive
Danbury, Connecticut 06811
Filling vacancy for a term
to expire January 1, 1998.

Mr. Finaldi, a Danbury native, has previously served as an elected member of the Zoning Commission. In addition, he has also served in various capacities as a volunteer with community and civic organizations. Mr. Finaldi is employed by the Settle Agency, Inc. as President.

Thank you for your confirmation of this item.

Sincerely,



Gene F. Enriquez
Mayor



9

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit, for your confirmation and approval, the following individual for appointment to the Redevelopment Agency:

Mr. Joseph E. Canale, Jr. (D)
25 Montgomery Street
Danbury, CT 06810
743-2171
Term to Expire: January 1, 1998

Mr. Canale, a Danbury native, is the former Executive Director of the Housing Authority of the City of Danbury, former Executive Director of the Redevelopment Agency and the former Commissioner of Housing for the State of Connecticut under Governors Ella Grasso and William O'Neill. He is currently retired and active in St. Peter Parish and Catholic Family Services.

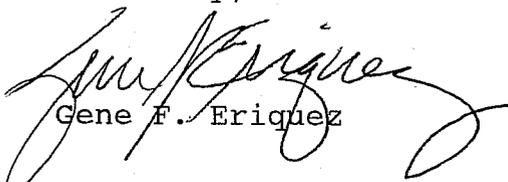
I would also like to reappoint the following individual:

Mrs. Barbara Susnitzky (R)
8 Field Road
Danbury, CT 06811
743-2911
Term to Expire: January 1, 2001

Mrs. Susnitzky has been a long time member of the RDA and wishes to continue to serve the City in this capacity. She maintains an excellent attendance record.

Thank you for your consideration of these appointments.

Sincerely,


Gene F. Eriquez





10

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit, for your confirmation and approval, the following individuals to be reappointed to the Danbury Public Library Board of Directors:

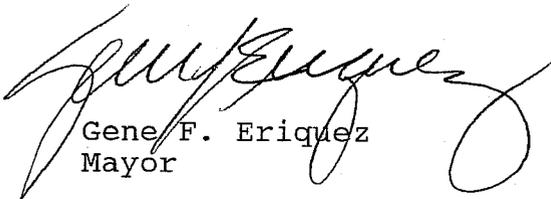
Mr. Thomas Frizzell (D)
19 Alan Avenue
Danbury, Connecticut 06811
Term To Expire: January 1, 1999

Mrs. Betty Jane Hull (D)
187 Kohanza Street
Danbury, Connecticut 06811
Term To Expire: January 1, 1999

Mr. Frizzell and Mrs. Hull have maintained excellent attendance as members of the Library Board of Directors and remain very active and interested in issues pertaining to its operation.

Thank you for your consideration of these reappointments.

Sincerely,



Gene F. Eriquez
Mayor



11

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

In accordance with Section 2-175 of the Code of Ordinances, it is necessary to establish a Governmental Entity Review and Investigation Committee to review and evaluate the status of various agencies. Per Section 2-176 of the Code, the following entities are scheduled for review:

- 1) Economic Development Commission
- 2) Danbury Parks and Recreation Commission
- 3) Danbury Housing Partnership, and
- 4) Aviation Commission.

I hereby appoint Council Members Ernest Boynton (D), Eileen Coladarci (D), and Joyce Carboni (R) as Council Representatives of this Committee. As it is necessary to appoint two residents not holding any office as members of this Committee, I hereby appoint the following individuals.

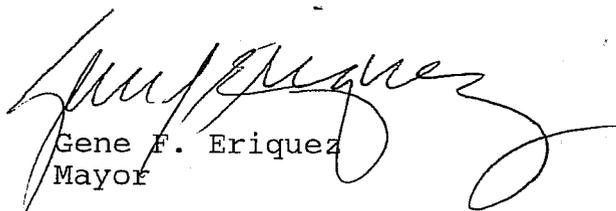
Mr. Hillel Goldman, Esq. (D)
32 Laura Drive
Danbury, Connecticut 06811

Mr. Frank Caracansi (R)
77 North Street
Danbury, Connecticut 06810

A review of these entities should occur by March 15, 1996 with a report to the Common Council by April 15, 1996. Subsequent to receiving the report, The Council should hold a public hearing regarding the recommendations of the report prior to final action.

Thank you for your cooperation.

Sincerely,



Gene F. Eriquez
Mayor





12

Mayor

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

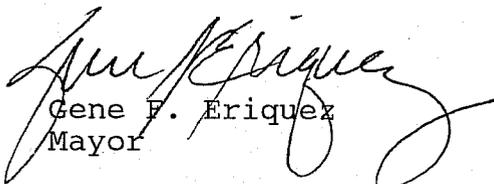
I hereby submit, for your confirmation and approval, the following individual for appointment as the Towing Hearing Officer for the City of Danbury:

Paul D. Estefan (D)
156 Triangle Street
Danbury, CT 06810
Term to Expire: December 31, 1996

With this appointment, consolidation of Parking Ticket and Towing Hearing Officer duties will be accomplished, thereby creating greater efficiency in the discharge of these responsibilities.

Thank you for your consideration of this appointment.

Sincerely,


Gene F. Eriquez
Mayor



13

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

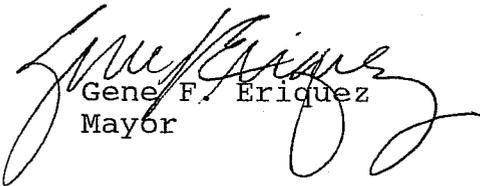
I hereby submit, for your confirmation and approval, the following individual to be appointed to the Housatonic Valley Tourism Board of Directors to represent Danbury:

Mr. Richard Murray (D)
4 Circle Terrace
Danbury, CT 06810

Mr. Murray has worked for the City's Park & Recreation Department for the past ten years and serves as the Coordinator of Park Services. He has been involved in many community activities and organizations including the Exchange Club of Danbury where he has served in leadership positions both locally and statewide including Connecticut District President. He is a former member and President of the Danbury Common Council, a former President and Commissioner of Danbury Little League and currently serves as Fundraising Co-Chairman for the Danbury Westerners of the New England Collegiate Baseball League.

Thank you for your consideration of this appointment.

Sincerely,


Gene F. Enriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit, for your confirmation and approval, the following individuals to be reappointed as regular members to the Commission on Aging:

Ms. Sigred Benyei (U)
26 Spruce Mountain Road
Danbury, CT 06810
Term to Expire: October 1, 1998

Mr. John Dzurik (D)
16 Berkshire Drive
Danbury, CT 06810
Term to Expire: October 1, 1998

Ms. Elizabeth McKee (D)
51 Main Street
Danbury, CT 06810
Term to Expire: October 1, 1998

Ms. Benyei, Mr. Dzurik and Ms. McKee have excellent attendance as members of the Commission and remain very active and interested in senior citizen issues in our community.

Thank you for your consideration and approval of these reappointments.

Sincerely,


Gene F. Eriquez
Mayor



15

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

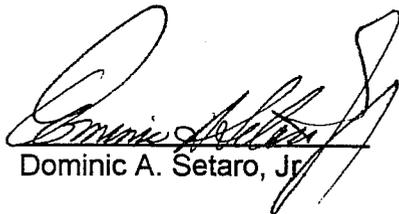
M E M O R A N D U M

DATE: January 19, 1996
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Appointment of Independent Auditors

It is once again time for the City of Danbury to consider the appointment of its auditors to perform the City audit for the fiscal year ending June 30, 1996. At this time I would recommend we appoint Ernst & Young as our City auditors for the fiscal year ending June 30, 1996 and request that you place this on the agenda of the Common Council meeting to be held in February for the Common Council's approval as required by the State law.

I have attached a copy of Ernst & Young's fee schedule for the audit. This proposal represents a 4% increase over last year's fee; the first increase we have received in two years.

If you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jg

Attach.

January 17, 1996

Mr. Dominic A. Setaro, Jr.
Director of Finance
City Hall
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Dom:

In response to your request for our proposed fees relative to our audit of the June 30, 1996 financial statements of the City of Danbury, we hereby delineate our proposed fees as follows:

	<u>Proposed 1996 Fee</u>	<u>Actual 1995 Fee</u>	<u>Actual 1994 Fee</u>
Audit and report on the City's general purpose financial statements (a)	\$116,000	\$109,300	\$109,300
Board of Education:			
School lunch program	4,200	4,200	4,200
School activity funds	4,500	4,500	4,500
ED 001 including special education grants	11,000	11,000	11,000
Federal and State Single Audit Act - Reports	<u>39,000</u>	<u>39,000</u>	<u>39,000</u>
	<u>58,700</u>	<u>58,700</u>	<u>58,700</u>
Total	<u>\$174,700</u>	<u>\$168,000</u>	<u>\$168,000</u>

(a) Includes management letter and report on combining and individual fund financial statements, a portion of which is allocable as follows: Water Fund - \$17,500; Sewer Fund - \$17,500 and Pension Trust Funds - \$16,000. This amount also reflects Ernst & Young LLP assistance with respect to the City's "Certificate of Achievement" and \$39,000 for the Federal and State Single Audit Act.

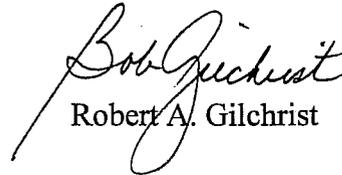
Mr. Dominic A. Setaro, Jr.
City Hall

January 17, 1996
Page 2

The overall fee structure detailed above is indicative of the increased awareness of the business of government on the part of regulatory and rule making organizations such as the Governmental Accounting Standards Board (GASB), including its evolving accounting and reporting requirements, as well as its continuing professional education requirements; and the increased emphasis on compliance and, internal accounting and administrative control reporting on the part of the Federal and State agencies that are providing financial assistance to local municipalities. Such fee structure is based on the continued quality of the City's financial records and the high level of professional participation in the audit effort by you and your staff.

We are proud to be associated with the City of Danbury in the capacity of serving as its auditors, and you may be assured that we will continue to provide the high quality service that is in accordance with your expectations.

Very truly yours,

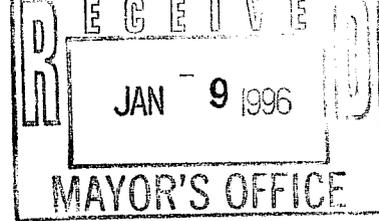

Robert A. Gilchrist

RAG/kl



CITY OF DANBURY

DANBURY, CONNECTICUT 06810



Fire Department
19 New Street

Carmen J. Oliver, Chief
(203) 796-1550
Fax (203) 796-1533

January 9, 1996

To: Mayor Gene F. Eriquez and Members of the Common Council
From: Deputy Chief Peter J. Siecienski
Subject: Computer Donation

Dear Mayor:

The Boehringer Ingelheim Corporation has offered the Fire Department a donation of ten (10) desk top computer systems. These systems have been declared surplus by Boehringer Ingelheim due to recent hardware upgrades.

The systems have been evaluated by both the Department and Tom Malafronte, Data Processing Manager. The systems will be used to replace the failing stations previously donated by the State of Connecticut.

This donation will assist the Department as we enter the current budget session in minimizing requests for data processing equipment.

Due to depreciation, the value to Boehringer of this total donation is \$4,440.00. These units, if purchased by the Department, would cost approximately \$15,000.00. We ask that you act favorably on this donation.

Respectfully submitted,

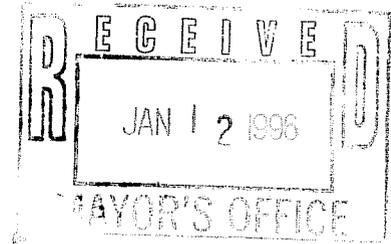
Peter J. Siecienski
Peter J. Siecienski
Deputy Fire Chief

PJS:mw



CITY OF DANBURY

DANBURY, CONNECTICUT 06810



Fire Department
19 New Street

Carmen J. Oliver, Chief
(203) 796-1550
Fax (203) 796-1533

January 11, 1996

To: Mayor Gene F. Eriquez and Members of the Common Council
From: Peter J. Siecienski, Deputy Chief
Subject: Donation of Snow Blower

Dear Mayor Eriquez:

The Home Depot Corporation has generously offered a donation of a five-horse power snowblower to the Danbury Fire Department to assist in clearing hydrants in the City.

The new snowblower, a "Murray Ultra Model 2250" has a value of \$ 598.00. This donation will assist the entire Department in its current difficulties with regard to clearing critical hydrants throughout the City. We ask your favorable consideration on this donation.

Respectfully submitted,

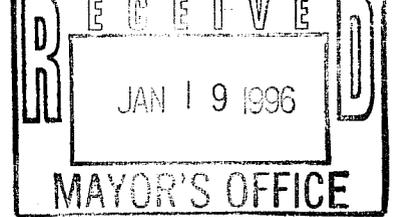
Peter J. Siecienski
Peter J. Siecienski
Deputy Chief

PJS:mw



CITY OF DANBURY

DANBURY, CONNECTICUT 06810



Fire Department
19 New Street

Carmen J. Oliver, Chief
(203) 796-1550
Fax (203) 796-1533

January 17, 1996

To: Mayor Gene F. Eriquez
From: Carmen J. Oliver, Fire Chief
Subject: CL&P Donation

We have received the attached donation from CL&P and would like to utilize it in account #021001 - Training. If this meets with your approval, could you please forward it to Common Council for their approval.

If additional information is needed, please contact.

Respectfully,

Carmen J. Oliver
Fire Chief

CJO:mw

Attachment (*check to Mayor's office*)
for approval

c:D. Setaro, Director of Finance



**Connecticut
Light & Power**

The Connecticut Light and Power Company
20 Barnabas Road
Newtown, CT 06470
(203) 270-5800
1-800-286-5000
Fax (203) 270-5894

The Northeast Utilities System

January 9, 1996

William J. Stax
General Manager

RECEIVED

JAN 11 1996

DANBURY FIRE DEPT.

Danbury Fire Department
19 New Street
Danbury, CT 06810

Dear Chief Oliver,

Enclosed is our contribution of \$100.00, representing
CL&P's donation to the Danbury Fire Department.

Sincerely,

William J. Stax
General Manager

WJS:kb

Enclosure
Check No. 942598

ATTACHED CHECK ISSUED AS FULL PAYMENT OF ITEMS BELOW. PLEASE DETACH STUB AND DEPOSIT CHECK PROMPTLY.

CD	INVOICE NO./DATE OR PAYMENT DESCRIPTION	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
A	CONTRIBUTION 12/13/95	100.00		100.00
				\$100.00

CODE: A - INVOICE, B - OUR CREDIT ADJ., C - VENDOR CREDIT MEMO, D - OUR DEBIT ADJ. TOTAL

CONNECTICUT LIGHT AND POWER COMPANY

DATE
DEC 28, 1995

VOUCHER NO.
14300-122895

AMOUNT
\$\$\$100.00*

PAY TO THE ORDER OF

**DANBURY FIRE DEPARTMENT
19 NEW STREET
DANBURY, CT 06810**

THIS CHECK HAS A PINK BACKGROUND

VOID AFTER 6 MONTHS

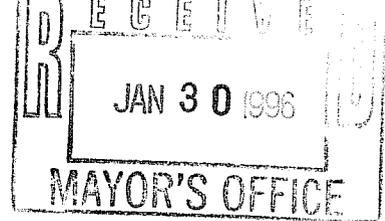
JLB.R. **\$\$\$100.00***

AUTHORIZED SIGNATURE

CHECK NO. **942598**

Shawmut Bank
HARTFORD, CONNECTICUT

⑈000942598⑈ ⑆011900445⑆ 226 2⑈



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

17

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

**"Interweave"
Adult Day Care Center**
198 Main Street
(203) 792-4482

January 23, 1996

Mayor Eriquez and Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Mayor Eriquez and Members of the Common Council:

The following donations have come to the Department of Elderly Services. We request that you approve the same and transfer them into the appropriate line items as stated on the accompanying form:

Hughes Danbury Optical Systems, Inc.	2,000.00
Century Care Management	50.00
Perritt Laboratories	60.00
Perritt Laboratories	36.00
Filosa Convalescent Home, Inc.	25.00
Filosa Care Center, Inc.	25.00
Rogers Park Middle School	25.00
The Senior Network, Inc.	200.00
The Senior Network, Inc.	15.00
Disabled American Veterans	67.20
Addictions Anonymous	50.00
New Beginnings	50.00
Total:	<u>2,603.20</u>

Respectfully,

Leo McIlrath, Director
Department of Elderly Services





CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

18

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

"Interweave"
Adult Day Care Center
198 Main Street
(203) 792-4482

Date: 01/30/96

MEMO TO: Hon. Gene F. Eriquez
via the Common Council

FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$ 4,175.45 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

Part Time Services: 02-05-167-011001	170.00
Office Supplies: 02-05-167-040100	2,005.45
Maintain Office	
Equipment/Furniture 02-05-167-035400	2,000.00

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.


Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

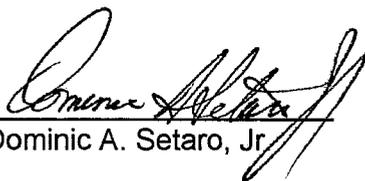
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: January 31, 1996
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Commission on Aging **CERTIFICATION**

I hereby certify the availability of \$4,175.45 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget for the following account:

Part-time Services	02-05-167-011001	\$ 170.00
Maint. Office Equipment	02-05-167-035400	2,000.00
Office Supplies	02-05-167-040100	2,005.45



Dominic A. Setaro, Jr.

DAS/jg



19

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
WIBLING ROAD

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

Mayor Gene F. Eriquez
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

January 17, 1996

Dear Mayor Eriquez,

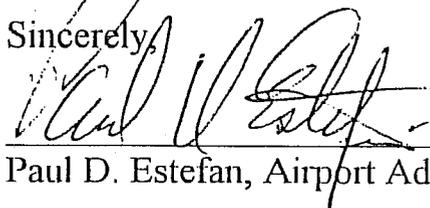
Currently the overtime account is overdrawn by \$919.00. I estimate approximately \$2,000.00 is needed in the overtime account to cover the remainder of this fiscal year and \$919.00 to cover the overdrawn overtime account.

We also have problems with the automated gates which are run by computer boards and motors. Cost of motor is \$600.00 and boards are approximately \$380.00 each (4 boards are needed (\$1,520.00) to make the necessary repairs to the automated gates.

We do not currently have the funds in the account and no spare parts left for the gates.

Total cost of gate repairs is \$2,120.00
Total needed for the overtime account is \$2,919.00

Sincerely,



Paul D. Estefan, Airport Administrator

cc: Dominic Setaro, Director Finance
file (airport/funds)



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

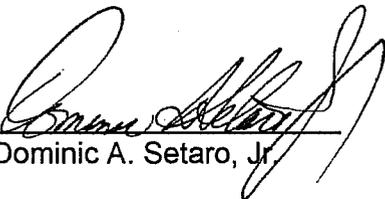
MEMORANDUM

DATE: January 18, 1996
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Airport Funds
CC: Paul Estefan **CERTIFICATION #23**

As per the attached request of Airport Administrator, Paul Estefan, I hereby certify the availability of \$5,039.00 to be transferred from the Contingency to the following accounts in the airport budget:

02-13-001-010500	Overtime Services	\$2,919.00
02-13-001-039000	Maintain Airport Field	<u>2,120.00</u>
		\$5,039.00

Balance of Contingency	\$179,769.41
Less pending request	4,400.00
Less this request	<u>5,039.00</u>
Balance	\$170,330.41



Dominic A. Setaro, Jr.

DAS/jg



20

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: February 5, 1996
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Registrar of Voters
CC: George Schmiedel, Jean Natale **CERTIFICATION #25**

As per the attached request from Registrars of Voters, George Schmiedel and Jean Natale, I hereby certify the availability of \$7,175.00 to be transferred from the Contingency to the following Registrar of Voters accounts:

Part-time Services	02-01-131-011001	\$4,405.00
Communication Services	02-01-131-020300	700.00
Outside Services	02-01-131-029500	<u>2,070.00</u>
		\$7,175.00

Balance of Contingency	\$59,439.41
Less pending requests	9,439.00
Less this request	<u>7,175.00</u>
Balance	\$42,825.41

Dominic A. Setaro, Jr.

DAS/jg



CITY OF DANBURY

ROOM 328 — CITY HALL

DANBURY, CONNECTICUT 06810

REGISTRAR OF VOTERS

TO: HONORABLE MAYOR GENE F. ERIQUEZ
& MEMBERS OF THE COMMON COUNCIL

FROM: REGISTRAR OF VOTERS

RE: BUDGET EXPENSE

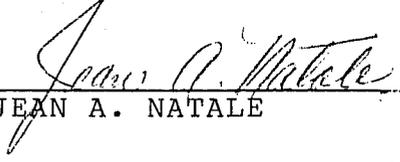
DATE: JANUARY 31, 1996

WE THE UNDERSIGNED RESPECTFULLY REQUEST THE APPROPRIATION OF \$ 7,175.00 TO COVER EXPECTED COST OF THE REPUBLICAN PRESIDENTIAL PRIMARY OF MARCH 5, 1996.

THE APPROPRIATION WILL BE DISBURSED ACCORDINGLY:

02-01-131	DEPARTMENT ACCOUNT	
011001	PART - TIME SERVICES	\$ 4,405
020300	COMMUNICATION SERVICES	700
029500	PART - TIME SERVICES	2,070
		<hr/>
		\$ 7,175

YOURS TRULY,



JEAN A. NATALE



GEORGE F. SCHMIEDEL

GFS/dn

cc: DOMINIC SETARO, JR., FINANCE DIRECTOR





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: January 24, 1996
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Landfill
CC: William Buckley **CERTIFICATION**

As per the request of William Buckley, Superintendent of Public Utilities dated January 23, 1996, I certify the availability of \$344,000 to be transferred from the Landfill excess revenue account to the various accounts as indicated in Mr. Buckley's memo.

Should you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jg

Attach.



RECEIVED

CITY OF DANBURY

JAN 23 1996

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

Finance Dept.

WATER, SEWER, RECYCLING &
SOLID WASTE DEPARTMENTS

(203) 797-4539

FAX: (203) 796-1590

WILLIAM J. BUCKLEY JR., P.E.
SUPERINTENDENT OF PUBLIC UTILITIES

MEMORANDUM

TO: Mayor Gene F. Enriquez

FROM: *William J. Buckley*
William J. Buckley, Supt. of Public Utilities

RE: Landfill Demolition Processing Costs

DATE: January 23, 1996

As a result of the additional amount of mechanically processed demolition allowed into our landfill consistent with the Consent Agreement with the State of Connecticut Department of Environmental Protection, we are in need of additional dollars in order to keep operational. Our budget for the current fiscal year was prepared based on a capacity that was scheduled to be used up by November 1995. Now that the agreement with the State has been executed, we have an additional 13 months of time during which we can accept the material.

Please review and forward this request to the Common Council for their approval the placement of funds into the following accounts:

RECYCLING AND SOLID WASTE

02-03-126-010100	Regular Salaries	\$ 15,000.
02-03-126-010500	Overtime Salaries	75,000.
02-03-126-011001	Part Time Services	29,000.
02-03-126-020100	Professional Services	91,000.
02-03-126-024501	Leased Services	72,000.
02-03-126-029500	Outside Services	10,000.
02-03-126-040100	Office Supplies	1,500.
02-03-126-049500	Mtls-Supplies not listed	500.

EQUIPMENT MAINTENANCE

02-03-117-035100	Maintenance Auto Equip	<u>50,000.</u>
	Total	\$344,000.

As always, thank you for your consideration, and I will make myself available to meet with you or the Common Council at your convenience.



RECYCLED PAPER WJB:lk

cc: D. Setaro ✓

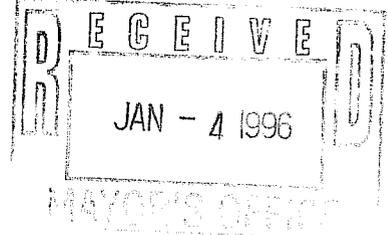
J. Schweitzer

1fdempro.wp



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810



22

OFFICE OF THE TAX COLLECTOR
(203) 797-4541

CATHERINE A. SKURAT, C.C.M.C.
TAX COLLECTOR

January 4, 1996

MEMO TO: Honorable Gene F. Eriquez
Common Council Members

FROM: Catherine A. Skurat, Tax Collector

RE: GC Services Collection Agency Fees

I would like to request that \$22,000.00 be transferred to the Tax Collector's "Outside Services" line item, account 02-01-147-029500, so that we can continue to pay for the services of the collection agency.

To date, the Collection Agency has collected nearly \$400,000.00 in delinquent taxes, some of which date back to the 1983 Grand Lists. I feel that they have been successful in tracking down delinquent motor vehicle and personal property taxes that we just don't have the skip tracing abilities to locate these people on our own.

If you should need any further information, please do not hesitate to call me.

Thank you for your prompt attention to this matter.


Catherine A. Skurat, Tax Collector

cc: Dominic A. Setaro, Jr.
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

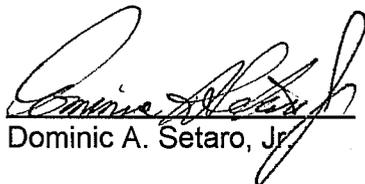
MEMORANDUM

DATE: January 5, 1996
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: GC Services Collection Agency Fees
CC: Catherine Skurat

CERTIFICATION

In reference to the January 4, 1996 request from the Tax Collector's Office for \$22,000 for the GC Services Collection Agency fees, please be advised that there currently exists \$22,000 in excess revenues that were received from the collection agency for suspended property taxes. Therefore, there will be no need to transfer these monies from the Contingency.

I hereby certify that \$22,000 is available from the suspense tax revenue account. Upon Common Council approval, we will amend the revenue account and the Tax Collector's Outside Services line item, Account #02-01-147-029500 in a like amount.


Dominic A. Setaro, Jr.

DAS/jg



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

23

WARREN W. PLATZ
PURCHASING AGENT

(203) 797-4571

January 2, 1996

To: Mayor Gene F. Eriquez and Members of the Common Council

From: Warren W. Platz, Purchasing Agent *WWP*

Re: Disposal of Surplus Vehicles

The City is in possession of the attached list of equipment submitted by the Public Utilities and Parks & Recreation Departments. The equipment is no longer of any use to the Departments.

I have declared this equipment surplus. Pursuant to Section 2-153 of the Danbury Code, this equipment may be disposed of by the Purchasing Agent, and since the value exceeds \$2,500.00, permission of the Common Council is required.

Therefore, I respectfully request permission to dispose of these surplus items after obtaining competitive offers through the sealed bid process.

Thank you for your consideration of this request.

WWP/jr

enc: List of Surplus Vehicles

cc: D.A. Setaro, Jr., Director of Finance
William Buckley, Jr. Supt. of Public Utilities
Robert Ryerson, Director of Parks & Recreation



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

WARREN W. PLATZ
PURCHASING AGENT

(203) 797-4571

January 10, 1995

To: Mayor Gene F. Eriquez and Members of the Common Council

From: Warren W. Platz, Purchasing Agent *W.P.*

Re: Disposal of Surplus Vehicles

The City is in possession of a 1980 Lincoln Continental, S/N OY89G624343 which was acquired through Federal Forfeiture.

The City has no use for this vehicle and we wish to add it to the list of surplus equipment to be disposed of through the sealed bid process. Please include this vehicle to the list I submitted to you on January 2, 1996.

Thank you.

WWP/jr

cc: D.A. Setaro, Jr., Director of Finance
William Buckley, Jr., Supt. of Public Utilities
Robert Ryerson, Parks & Recreation Director
E. Crudginton, City Clerk

SURPLUS EQUIPMENT

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>YEAR</u>	<u>MANUFACTURER.</u>	<u>MODEL</u>	<u>SERIAL NUMBER</u>
arks & Rec.	Dump Truck	1985	Ford	F350	2FDKF37H0FC801055
arks & Rec.	Dump Truck	1985	Ford	F350	2FDKF37HIFCA87103
ublic Util.	Dump Truck	1988	Ford	F350	F37GPJJ2838
ublic Util.	4 WD Pickup	1979	Ford	F250	F26HEEG3849
ublic Util.	4 WD Pickup	1983	Ford	F250	2FTHF2G1DCA59235
ublic Util.	4 WD Pickup	1982	Ford	F250	2FTHF26G7CCA51137
ublic Util.	Dump Truck	1969	Mack	DM	DM685SX-2083
ublic Util.	Backhoe		Case	33	414S351
ublic Util.	Sewer Cleaner	1978	Ford	F600	F61EVCE0485



24

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

January 25, 1996

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor
Hon. Members of the Common Council
City of Danbury, Connecticut

Re: Proposed Lease Renewal at Hatters Park / Ambrose

Dear Mayor and Council:

The attached lease agreement proposes to continue the arrangement presently existing between Danbury and William and Mary Ambrose to rent and occupy the Hatters Park dwelling. Mr. and Mrs. Ambrose have occupied this premises for a number of years now, and at this time, a new lease has to be approved.

The lease provides for a one-year term (1/1/96 - 12/31/96) (the Ambroses are presently in occupancy) and an option for an additional year under the same terms and conditions. In its material respects, the lease is the same as that which expired earlier.

This proposal has been reviewed by Director of Parks and Recreation Robert G. Ryerson and he has indicated that the monthly rental amount should remain at \$662.39 for the base period and the option period. This is based on rent data available. It should also be noted that Mr. Ambrose performs a number of tasks at the Park which tasks are factored into the lease rate.

Kindly refer the lease to the Planning Commission for its report so that the lease may be considered for approval at the your next available meeting. In the event you have any questions, please do not hesitate to call.

Very truly yours,

Laszlo L. Pinter
Assistant Corporation Counsel

LLP:r
Attachment

c: Robert G. Ryerson
Director of Parks and Recreation





CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

25

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

January 30, 1996

Councilman Joseph DaSilva
President
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Common Council Members:

Westville Avenue
Sanitary Sewer Project

At the request of the Common Council, this office conducted a survey (by mail) of the property owners whose properties would be affected by the above-captioned proposed sanitary sewer project. A sample of the survey sheet is attached hereto.

The results of this questionnaire were compiled on January 29, 1996 with the following results:

a. Comparison of results by lots:

Yes -----	3	(50%)
No -----	2	(33%)
No response -----	<u>1</u>	(17%)
	6	Total lots in survey

b. Comparison of results by areas of lots:

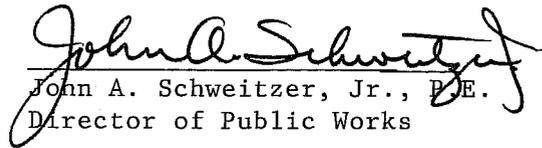
Yes -----	.678	(40%)
No -----	.55	(32%)
No response -----	<u>.47</u>	(28%)
	1.698	Acres total for project

It should be noted that the three "yes" votes were from the property owners just upstream of the existing sanitary sewer. A shorter sanitary sewer extension (approximately 170 feet long) would service all three "yes" properties without involving either "no" property or the property for which no response was received.

(continued on page 2)

Hopefully the results summarized above will aid you in your deliberations concerning this sewer project.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe

Enclosure

c: Mayor Gene F. Enriquez, with encl.
William Buckley, Jr., P.E., with encl.
Dominic Setaro, with encl.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

January 2, 1996

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

Dear Property Owner:

**Proposed Sanitary Sewer
Westville Avenue**

The Common Council of the City of Danbury has received a request from property owners in the area to review the possibility for the extension of sanitary sewer in Westville Avenue.

Before instructing this office to proceed with the preparation of detailed plans and cost estimates, the Council would like to get an idea of just how much interest there is in this proposal.

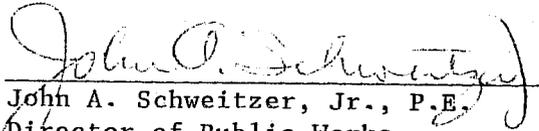
Based upon preliminary cost estimates prepared by this office, it is estimated that the assessment for the benefits derived by said sewer extension is _____ for lot(s) _____
Payment of sewer assessments can generally be made over an extended time period - usually in excess of 10 years.

Will you please mark your choice on the bottom portion of this letter, detach it and return it in the enclosed self-addressed stamped envelope to the Engineering Department no later than January 26, 1996.

In order for the Common Council to make a decision on the status of this project, responses from a large percentage of property owners are needed.

If you have any questions, please feel free to contact this office.

Very truly yours,



John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/gw

(Detach Here)

In favor of proposed sewer line.

Not in favor of proposed sewer line.

Lot Number _____ Your Name _____

Your Address _____

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF SEWER/WATER

26

Sewer

Water

Name of Applicant: Edward F. Meehan / Bill Stanley, Jr.

Address: 10 Brushy Hill Rd
Danbury, CT 06810

Telephone: 203, 792-7148

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: DePalma LANE

Assessors's Lot No. G06005 + G06046

Zone: RA40

Intended Use: Retail Single Family Residential
Office Multiple Family Development
Mixed Use
Industrial

Number of Efficiency Units _____
Number of 1 Bedroom Units _____
Number of 2 Bedroom Units _____
Number of 3 Bedroom Units _____
Total Number of Units _____

Edward F. Meehan
Bill Stanley Jr
SIGNATURE
1-23-96
DATE

Conrad J. Saumell Sr.
Churchill Rd.
Danbury Ct. 06811
(203) 743 0762.

Common Council

Dear Sirs:

I'm writing to let the Common Council know if the City is interested that I (Conrad J. Saumell Sr.) is going to sell properties on Churchill Rd adjacent to Mill Ridge School.

Since Mr Churchill sold part of this property to Mill Ridge School in the past, made with the private road to Lake Avenue extension plus two acreage of Grad und slope land from Northeast to South west would be of some interest to the city.

Could be right spot for police investigation team or I.N.T. or New Head Start.

Will send three copies of properties. If interested I'm sure we could come to a mutual agreement.

Conrad J. Saumell

11-24-95

To Whom This May Concern,

My family and I have been residents in Danbury for over 8 yrs. We purchased a house at 52 East Pembroke Road. and are raising three children.

East Pembroke Road is a narrow road, with blending turns. It is used as a short cut by many commuters. It is also a water-logged area. The water turns icy on cold mornings. East Pembroke Rd. has no sidewalks. Motorists travel the road at speeds that exceed the posted speed limit of 25 MPH. The problems that East Pembroke Road has are a concern to all the residents living along it.

On Thurs, November 16th at aprox 7:15 A.M., as two of my children stood outside waiting for their school bus. A car traveling down East Pembroke Rd, hit the slick of ice present on the road. The motorist lost control of her

car. The car began skidding in front of The Dambury Childrens Center, a pre-school. The vehical flipped twice as it headed down the road.

The car came to rest in the front yard of Mr De liole's. Only a few feet away from where my children were standing, and directly across the street from my own house.

The accident on November 16th is the most recent of many accidents and incidents that have occurred on East Pembroke Rd.

Many of the problems can be corrected. First a stop sign placed at Hagestown Heights Ave. and East Pembroke Rd. (it would slow traffic down.) Proper drainage, the closest drain from my house is at the corner by 70 more than 400 yards away. Dambury highway my understanding that drains be said ^{at least} 50 feet. Next the road needs posted signs, clearly marking a 25MPH speed limit. The bus drivers

alone need to be reminded of the danger on East Pembroke Rd. It would be helpful if the Danbury police could clock and ticket the motorists. I personally have clocked motorists at 48 MPH, 54 MPH, and 57 MPH, just to list a few. The speed only adds to the danger.

The Danbury Highway department is aware of the problems. I have called the Danbury police dept. to request sanding. Over the years the traffic has increased and the condition of East Pembroke decreased. It would be unfortunate to have the city react only after someone is killed, perhaps a child.

Sincerely

Jimda M. Cohn
Thomas Allise

Jan 26. 1996

We the undersigned (attached) petition the Common Council to accept Wilkes Rd under 17-34.

Thank you for your speedy response

Carol Scorzaferra

746-6787

29 Wilkes Rd.

November 3, 1995

Hi Neighbor:

The city of Danbury came up to our road last week and looked at the problem first hand. They came up with an estimate to bring our road up to city standards. This would enable the city to take it over once and for all. The cost is between \$65,000 and \$70,000. The assessment for each home is between \$5,000 and \$6,000 payable over 20 years. The next step is for there to be a majority acceptance of this proposal then the city would put us on the schedule.

Please indicate your decision below by checking of either yes or no and on the lines provided please print your name and the number of Wilkes Rd you represent. In addition please sign on the line provided. If you would then drop this letter off to my home I will make our decision known to the city. This is the city's proposed remedy to our problem so now the ball is in our court.

Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

CAROL SCOZZAFAVA 29 Wilkes Rd, Danbury, CT
NAME

Carol A. Scozzafava
SIGNATURE

YES *X* NO

November 3, 1995

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Thank you in advance for your prompt response.

Caroi Scozzafava - 29 Wilkes Rd
746-6787

Joseph Scipiano Wilkes Rd, Danbury, CT
NAME

Joseph Scipiano
SIGNATURE

YES NO

November 3, 1995

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Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

William Hasselberger Wilkes Rd, Danbury, CT
NAME

William Hasselberger
SIGNATURE

YES NO

William Hasselberger

November 3, 1995

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Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

²⁶
Virginia + Michael McHenry Wilkes Rd, Danbury, CT
NAME

Michael H. McHenry
SIGNATURE

YES _____ NO _____

November 3, 1995

Hi Neighbor:

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Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

Mariaki Ichikawa 35 Wilkes Rd, Danbury, CT
NAME


SIGNATURE

YES _____

NO _____

November 3, 1995

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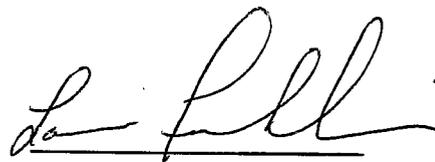
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Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

L. Frankel
NAME

27 Wilkes Rd, Danbury, CT


SIGNATURE

YES X

NO _____

November 3, 1995

Hi Neighbor:

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Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

Chandrasinh 34 Wilkes Rd, Danbury, CT
NAME farmer


SIGNATURE

YES yes. NO _____

November 3, 1995

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Thank you in advance for your prompt response.

Carol Scozzafava - 29 Wilkes Rd
746-6787

Lynn & Vinny Casasanta 28 Wilkes Rd, Danbury, CT
NAME

Lynn M Casasanta
SIGNATURE

YES X NO _____

November 3, 1995

Hi Neighbor:

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746-6787

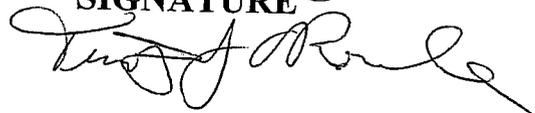
O'Rourke / Brazil
NAME

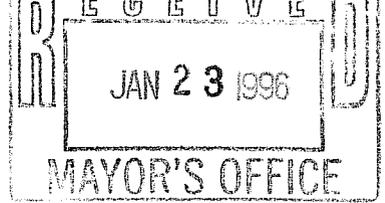
30 Wilkes Rd, Danbury, CT

A. Lynn Brazil
SIGNATURE

YES

NO





CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

30

ENGINEERING DEPARTMENT
(203) 797-4641

January 19, 1996

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Request to Purchase Property
6 Starr Road

At the January 3, 1996 meeting of the Common Council a request that the City convey land at 6 Starr Road to the abutting property owner was referred to our office for a 30 day report. Reference is made to Item 18 of the minutes of said January 3, 1996 meeting.

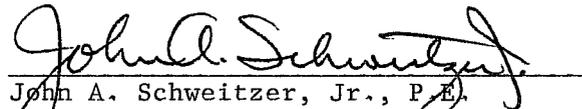
The proposal has been reviewed by our office.

Enclosed please find a copy of Traffic Engineer Abdul Mohamed's memo to me relative to the request.

In summary, while our office can support the transfer of title to a portion of the existing right of way in front of 6 Starr Road, we recommend that the area of the parcel of land to be conveyed be reduced as indicated on the enclosed sketch in order to preserve adequate right of way for needed future roadway improvements.

If you have any questions, please feel free to contact our office.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/gw

Encls.

c: Eric L. Gottschalk, Esq., with encl.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

January 19, 1996

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

MEMO TO: John A. Schweitzer, Jr., P.E.
Director of Public Works

FROM: Abdul B. Mohamed
Traffic Engineer

SUBJECT: Request for Conveyance of Public Right-of-Way
Along the Frontage of 6 Starr Road

A. Existing Conditions:

1. Starr Road is functionally classified as a collector road. It is part of an east-west corridor running from Main Street thru Garamella Boulevard - Osborne Street - Germantown Road - Sandpit Road to Federal Road.
2. Starr Road is heavily travelled. The approach to Federal Road is designated for two lanes - an exclusive left-turning lane and a combined left-turning and right-turning lane onto Federal road.
3. Due to delays experienced at the intersection of Starr Road and Federal Road during the peak travel periods, provision of an exclusive right-turning lane from Starr Road onto Federal Road is immediately needed.
4. Due to the proximity of the I-84 Expressway, the area northerly of Starr Road, within a distance of about 450 feet measured from the Federal Road intersection, is designated as non-access. As a result, any roadway improvement in the area has to take place along the southerly side of the road.

B. Future Condition:

Based on the current and future potential needs of Starr Road in terms of roadway capacity, provision of about 75 feet of public right-of-way measured from the existing northerly edge of pavement of Starr Road within a distance of about 400 feet measured from the Federal Road intersection is required. The indicated width is comprised of the following:

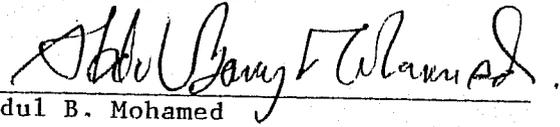
(i)	Travel-Way	55 feet
(ii)	Sidewalk and Snow Shelf	8 feet
(iii)	Reserved for Future Use	<u>12 feet</u>
	TOTAL:	75 feet

(continued on page 2)

C: Recommendation:

Based on the foregoing, the portion of right-of-way measuring about 2790 S.F. along the frontage of 6 Starr Road may be considered as excess. A sketch indicating the area is attached.

Very truly yours,



Abdul B. Mohamed
Traffic Engineer

ABM/gw



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

January 29, 1996

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor
Hon. Members of the Common Council
City of Danbury, Connecticut

Re: 6 Starr Road
January Agenda Item #18

Dear Mayor and Council Members:

At the January Common Council meeting, the above-referenced item was referred to this office and to the office of the City Engineer for reports. You may recall that this matter concerned a request by the owners of 6 Starr Road to purchase approximately 5,206 square feet of City property adjacent to their parcel. In order to properly respond, I contacted both the Planning Director and the Tax Assessor for additional information.

First, I can advise you that, generally speaking, the Common Council has authority to convey City-owned property pursuant to the provisions of Section 3-17 of the Danbury Municipal Charter. That action must be by a vote of two-thirds of all of the members of the Council.

In order to assist you in your deliberations, in addition to the letter from Director of Public Works John A. Schweitzer, Jr., already on file, who recommends the transfer of a smaller parcel, I enclose copies of the reports I mentioned above. Planning Director Dennis I. Elpern indicated in his memorandum of January 23, 1996 that he has no objection to the sale of the requested parcel. Tax Assessor Robert Coyne has offered his opinion of the value of the modified parcel (the smaller one recommended by Mr. Schweitzer) in his memorandum dated January 29, 1996.

January 29, 1996
Hon. Gene F. Eriquez, Mayor
Hon. Members of the Common Council
Re: 6 Starr Road

- 2 -

If you wish to grant the request, either in whole or in part, you may authorize the Mayor to complete the transaction at a price determined by the Council or you may authorize the Mayor to negotiate the terms of the transaction and report back when an agreement has been reached.

If you have any additional questions, please feel free to contact me.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel

c: John A. Schweitzer, Jr.
Director of Public Works

Dennis I. Elpern
Planning Director

Robert F. Coyne
Tax Assessor

JAN 23 1996



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

TO: Eric L. Gottschalk, Esq.
FROM: Dennis Elpern, Director of Planning
DATE: January 23, 1996
RE: 6 Starr Road

In reference to your memorandum dated January 23, 1996, please be advised that the Department of Planning and Zoning does not object to the sale of 5,206 square feet of land adjacent to 6 Starr Road.

Please let me know if you have any further questions.



CITY OF DANBURY

155 DEER HILL AVENUE

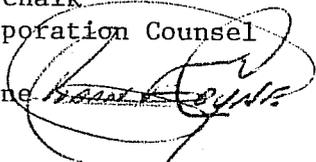
DANBURY, CONNECTICUT 06810

OFFICE OF ASSESSOR
(203) 797-4556

ROBERT F. COYNE
ASSESSOR

January 29, 1996

To: Eric L. Gottschalk
Assistant Corporation Counsel

From: Robert F. Coyne 
Assessor

Re: 6 Starr - 2790 square feet excess land

I have reviewed subject request and your memo's of January 5, and January 23, 1996 in regard to selling 2790 square feet of excessive land on Starr Road.

It is my opinion the present Fair Market value for subject parcel is from \$ 20,900 to \$ 24,000 resulting in \$ 7.50 to \$ 8.50 per square foot price.

RFC/is



31

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525

January 22, 1996

Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: 8-24 Referral - Property to be declared surplus - 13 Barnum Court

Dear Council Members:

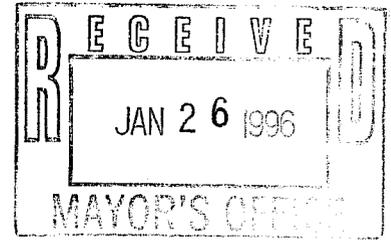
The Planning Commission at its meeting January 17, 1996 motioned for a positive recommendation for property to be declared surplus at 13 Barnum Court.

The motion was made by Mr. Deeb, seconded by Mr. Boughton and passed with "ayes" from Commissioners Deeb, Boughton, Malone, and Justino.

Sincerely yours,


Joseph Justino
Chairman

JJ/jlc



January 24, 1996

32

Mayor Gene Eriquez
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez:

We currently operate various businesses or own property surrounding a Lot located at the corner of North Street and Barnum Court. This property was recently acquired by the City of Danbury through a foreclosure. We understand that this property may be declared surplus to the needs of the city and be considered for sale.

This property has been a dangerous eyesore for many years after it was destroyed by fire. This condition greatly affected our ability to adequately manage our properties and businesses. Now that the property may become available for sale, we feel that we are the ideal parties to develop this in conjunction with our other properties and to bring it up to a condition that would benefit both the city and the neighborhood. This property is located on a major highway and is noticed by numerous commuters. Our unique position and familiarity with the area and our ownership of adjoining parcels would more easily permit a better development of this parcel. This may not occur if the proposed sale is offered to general bidders.

If it is possible to enter into direct negotiations for the purchase of this property under terms that are satisfactory to the city, we would be more than happy to meet with either you, a representative of the city, or the Common Council to further carry on this discussion.

Yours very truly,

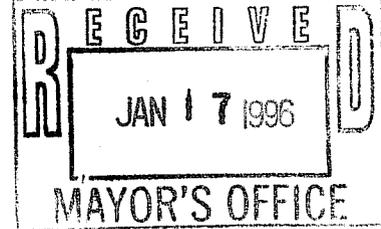
Two handwritten signatures in black ink. The first signature is "Saul Delvecchio" and the second is "Arthur M. Reverend".

c: Dominic Setaro, Director of Finance



DANBURY PUBLIC SCHOOLS

Administrative Center
63 Beaver Brook Road
Danbury, Connecticut 06810-6211
(203) 797-4701
FAX (203) 790-2875



33

Anthony L. Singe, Ph.D.
Superintendent of Schools

January 12, 1996

Mayor Gene Eriquez
City of Danbury
155 Deer Hill Avenue
Danbury, CT. 06810

Dear Mayor Eriquez:

The Board of Education has approved the lease/purchase of new IBM administrative computers and software for the District at their meeting on January 10. The lease/purchase will include a Unix and Novell file server at Beaver Brook and Danbury High, 33 workstations with Microsoft Office at all schools, Beaver Brook, Osborne Street, and the Family Resource Center, and Century/Oracle software to support the entire administrative system. The new equipment/software will update our current administrative system which is approximately 6 1/2 years old to current state of the art hardware and software. IBM was selected from a competitive "request for proposal" and primarily reflect state educational prices, where applicable.

The City Charter of Danbury requires the Board of Education to get Common Council approval before entering into this five year lease/purchase agreement with IBM Credit Corporation. The total lease/purchase payments for five years will be \$503,000.

Please place this item on the February 6 Common Council agenda or an earlier special Common Council meeting if any are planned.

Sincerely,

A handwritten signature in cursive script that reads "Anthony L. Singe".

Anthony L. Singe

C: N. Marcus
D. Setaro
E. Crudginton



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Building Permits and Tax Delinquents

The Common Council Committee met as a committee of the whole at 7:40 P.M. on January 22, 1996 to review a proposed ordinance regarding Building Permits and Tax Delinquents. This Ordinance, drafted in accordance with enabling legislation by the State of Connecticut, allows the City of Danbury to withhold the issuance of building permits to properties on which taxes are owed.

Director of Finance Dominic Setaro and Corporation Counsel Eric Gottschalk explained that this procedure is in place now, but codification would be beneficial. They discussed the exception which includes safety conditions and fires and the possibilities of other exemptions.

Mr. Boynton moved to recommend approval of the proposed Ordinance regarding Building Permits and Tax Delinquents. The motion was seconded by Mr. Scalzo and passed unanimously.

Respectfully submitted,



JOSEPH DaSILVA, Chairman



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

November 30, 1995

PLEASE REPLY TO:

DANBURY, CT 06810

To: Gene F. Eriquez, Mayor
Joseph DaSilva, Common Council President

From: Eric L. Gottschalk, Acting Corporation Counsel

Re: Ordinance on Building Permits and Tax Delinquents

Last month we presented an ordinance proposal to you, tentatively designated as Section 6-1 concerning the above-referenced issue. Since then, a number of questions have surfaced regarding the policy formalized in the ordinance. As a result of several phone calls and letters which we received, I had occasion to discuss the matter further with you, Mayor, as well as with Dominic Setaro, Leo Null and Lew Wallace. Based upon those talks, I have prepared a revised draft of 6-1.

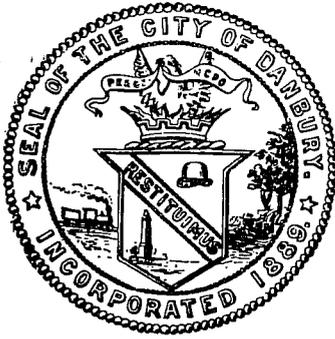
The revision contains two additional exceptions, one dealing with demolition permits and the other with fire losses. In both instances we found that our new tax policy collided with other policies and goals of your administration.

At this point, since the draft has been forwarded to public hearing, you may wish to announce the change at the beginning of the hearing and proceed as usual or, if you are feeling conservative, you may wish to hold a second hearing. Since the general subject matter hasn't changed, and since I have already forwarded a copy to the City Clerk for public inspection, I believe that the first option is acceptable.

ELG

ELG:r

Attachment



ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

February 6, 1996

Be it ordained by the Common Council of the City of Danbury:

THAT the Code of Ordinances of Danbury, Connecticut is hereby amended by adding a Section to be numbered 6-1, which said Section reads as follows:

Sec. 6-1. Withholding building applications when taxes are delinquent.

(a) Approval withheld. Pursuant to the provisions of Public Act 95-320, and except when otherwise provided in Subsection 6-1(b) hereof, the Building Official of the City of Danbury shall withhold approval of building applications when taxes are delinquent for the property for which an application was made.

(b) Exceptions. Notwithstanding the provisions of Subsection 6-1(a) hereof, the Building Official may:

(1) Issue a demolition permit;

(2) Issue a permit to perform repairs to an existing structure which is unsafe within the meaning of the State Building Code if the Building Official determines that such repairs should be performed immediately to protect the safety of the public or of the occupants of the structure; or,

(3) Issue a permit to perform work to restore a structure damaged by fire, provided that the Building Official obtains evidence satisfactory to the City of Danbury that the City will receive the proceeds of a fire insurance policy in an amount sufficient to cover any existing tax delinquency for the property with respect to which the application was made.

EFFECTIVE DATE: This Ordinance shall take effect thirty (30) days after adoption and publication, as provided by law and section 3-10 of the Charter of the City of Danbury.

Adopted by the Common Council - February 6, 1996

Approved by Mayor Gene F. Eriquez - February 7, 1996

ATTEST: Jimmie L. Samaha
 JIMMETTA L. SAMAHA
 Assistant City Clerk



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Sewer Assessments
Candlewood Park Area

The Common Council met as a Committee of the Whole at 7:40 P.M. on January 22, 1996 to review the final sewer assessments for the Candlewood Park area. The process of sewer installation and assessment was explained to a number of residents at the preceding public hearing. Only one resident spoke. He was thankful for the installation and reduced cost of the sewer line.

Mr. Arconti moved to recommend approval of the assessment of the sanitary sewer line in the Candlewood Park area. The motion was seconded by Mr. Boynton and passed unanimously.

Respectfully submitted,



JOSEPH DaSILVA, Chairman



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

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Candlewood Park Area

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Mr. Arconti moved to recommend approval of the assessment of the sanitary sewer line in the Candlewood Park area. The motion was seconded by Mr. Boynton and passed unanimously.

Respectfully submitted,

JOSEPH DaSILVA, Chairman



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury caused a sewer line to be installed known as the Candlewood Park Area Sewer Line; and

WHEREAS, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

WHEREAS, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

WHEREAS, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

WHEREAS, said installment method of payment is deemed to be in the best interests of the City;

NOW, THEREFORE, BE IT RESOLVED THAT the Assessment of Benefits fixed herein shall be due and payable on or before March 1, 1996 provided, however, that said assessments may be paid in installments in accordance herewith; and

BE IT FURTHER RESOLVED THAT the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

BE IT FURTHER RESOLVED THAT the following provisions shall apply to installments of sewer benefit assessments in connection with the Candlewood Park Area Sewer Line;

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.

2. The minimum annual installment payment shall be One Hundred (\$100.00) DOLLARS.

3. The interest on any deferred payments hereunder shall be due at a rate per annum of 5.50 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.

4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as follows:



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Village Bank & Trust Company
Correia Drive

The committee to review a request from the Village Bank and Trust Company regarding Parcel C on Correia Drive met at 7:00 P.M. on January 10, 1996 in Room 432 in City Hall. In attendance were committee members DaSilva, Butera and Mead. Also in attendance were Public Works Director Jack Schweitzer, Corporation Counsel Eric Gottschalk, Attorney Paul Jaber representing Village Bank and the Executive Vice President of Village Bank, J. Umbarger.

Mr. Jaber, Mr. Schweitzer and Mr. Gottschalk explained that the parcel under discussion has a covenant on the land records that prohibits its sale or lease unless the City of Danbury constructs a public highway. This parcel would afford the building of two single family homes. The City has no present intention of building such a road which would offer no immediate benefit. Without the release of covenant and an easement, the property is of no value to the Village Bank and Trust Company and it may well end up belonging to the City in the near future. The committee felt that it would be best for the City to grant the request and allow homes to be built and added to the tax rolls.

Mrs. Butera moved to recommend approval of the request for an easement to pass and repass over Correia Drive and to release the covenant on this property. The motion was seconded by Mr. Mead and passed unanimously.

Respectfully submitted,

Joseph DaSilva
JOSEPH DaSILVA, Chairman

Janet Butera
JANET BUTERA

Albert Mead Jr.
ALBERT MEAD, JR.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Request for Pavement of Birch Trail

The subcommittee to review the request by the residents of Birch Trail for pavement of their road met at 7:05 P.M. in Room 432 in City Hall. In attendance were committee members Coladarci, and Abrantes. Also in attendance were Director of Public Works Jack Schweitzer, Assistant Corporation Counsel Les Pinter, Lew Wallace of the Mayor's Office and Council Member Tom Arconti, ex-officio, along with many residents.

Mr. Schweitzer gave a brief history of the area, stating that the road is a very narrow one and in various states of disrepair and that it is not a City road. Mr. Pinter then discussed the private road Ordinance Section 17-34. It was agreed that the residents can petition for road acceptance and in certain cases the City will assist in the process.

Birch Trail began as a summer community and has now reached undriveable conditions at certain points. It was paved as a community project 15-17 years ago. Ambulance and fire trucks have difficulties driving through which is the reason for this request. There is no drainage on the road at this time. Eleven homes cover a 700 foot range. The road is 25 feet wide when the properties are not extended. The nearest City road is Fanton Road which was paved in 1993. There is a small section of Hull Road (also a private road) connecting Birch Trail to Fanton Road.

Mr. Schweitzer explained that the whole road need not be a part of the petition but the road must connect to a City road. The residents can ask the two or three houses on Hull Road to be a part of the petition.

Mrs. Abrantes made a motion that the committee be closed. The petitioners should look into using the City Private Road Ordinance to petition the residents of the area to obtain 51% of residents in favor of City road status. The motion was seconded by Mrs. Coladarci and passed unanimously.

HELENA ABRANTES

JOYCE CARBONI

Respectfully submitted,

EILEEN COLADARCI, Chair



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

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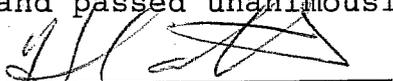
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HELENA ABRANTES


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Respectfully submitted,


EILEEN COLADARCI, Chair



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Request for Water Extension at 62 Federal Road

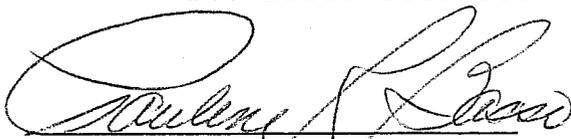
The committee appointed to review the request for a water extension at 62 Federal Road met in City Hall at 8:05 P.M. on January 22, 1996 and at 7:00 P.M. on January 29, 1996. In attendance at both meetings were committee members Arconti, Abrantes and Basso. Also in attendance were City Engineer Jack Schweitzer, Mario Ricoszi of the Public Utilities Department and Tom Williams and Ted Backer representing HART. Superintendent of Public Utilities William Buckley attended the meeting on January 22, 1996 and Manny Merullo attended the meeting on January 29, 1996.

The Planning Commission gave a positive recommendation at its January 17, 1996 meeting regarding the water extension. Discussion ensued regarding the technical aspects of this request extension. There are several engineering issues that have yet to be resolved. At the January 29th meeting, Mr. Schweitzer and Mr. Ricoszi stated that the City and the HART engineers have conceptually agreed to an engineering approach. Mr. Backer concurred with this statement but added that other alternatives may still exist that warrant discussion. One of the outstanding issues is the possible donation of materials by the City to extend the benefits of this water extension to adjacent properties in this area.

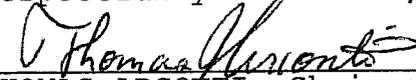
Mrs. Abrantes moved to recommend approval of a water extension to 62 Federal Road subject to the normal eight steps plus the addition of a ninth step which shall read:

9. Because this extension may be of benefit to the Danbury water system, the Department of Public Works shall advise the Common Council whether and to what extent it recommends a City donation of materials for the project.

Mrs. Basso seconded the motion and it passed unanimously.


PAULINE BASSO

Respectfully submitted,


THOMAS ARCONTI, Chairman


HELENA ABRANTES



CITY OF DANBURY

155 DEER HILL AVENUE

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Mrs. Basso seconded the motion and it passed unanimously.

Respectfully submitted,

PAULINE BASSO

THOMAS ARCONTI, Chairman

HELENA ABRANTES



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Request of Danbury Preservation Trust

The Common Council Committee appointed to review a request for funds by Danbury Preservation Trust met on Wednesday, January 24, 1996 at 8:30 P.M. in Room 432 in City Hall. In attendance were committee members Valeri, Machado and Mead. Also in attendance was Paulette Pepin, President of Danbury Preservation Trust.

Dr. Pepin shared with the committee plans for an exhibit which in concert with the Still River Restoration Project will chronicle Danbury's historical relationship with the Still River, from Native American settlements and industrial use and abuse to the flood of 1955 and subsequent reconstruction to present and future efforts and plans for its restoration and preservation. An integral part of the exhibit, an interactive three dimensional scale model of Danbury's Still River basin, the cost of which is estimated at approximately \$4,400.00, is the subject of the funding request.

Mr. Valeri expressed concern that beyond the exhibit, scheduled at Union Station from June through September of this year, the suggestion that having the model on permanent display in City Hall in particular would not serve to educate and inform to the extent that using it in conjunction with the proposed slide shows and narratives intended for the schools would. Dr. Pepin agreed and expressed her intentions to extend the use of the model far beyond the exhibit period as a tool for education.

Mr. Mead made a motion to recommend the approval of funding in the amount of \$4,400 to Danbury Preservation Trust in support of the Still River Project. Motion was seconded by Mr. Machado and passed unanimously.

Respectfully submitted,

THOMAS J. VALERI, Chairman

VALDEMIRO MACHADO

ALBERT MEAD, JR.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

February 6, 1996

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

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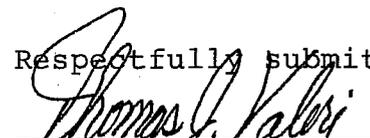
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Respectfully submitted,


THOMAS J. VALERI, Chairman


VALDEMIRO MACHADO


ALBERT MEAD, JR.



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: December 28, 1995
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Danbury Preservation Trust

CERTIFICATION #22

I hereby certify the availability of \$4,400.00 to be transferred from the Contingency Fund to a new account in the Grants section of the budget entitled, "Danbury Preservation Trust".

Balance of Contingency	\$224,769.41
Less pending request	45,000.00
Less this request	<u>4,400.00</u>
Balance	\$175,369.41

Dominic A. Setaro, Jr.

DAS/jg



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CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 6, 1996

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

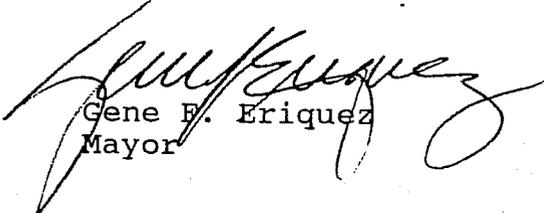
I hereby submit, for your confirmation and approval, the following individual to be appointed to the Aviation Commission:

Mr. Thomas Oppermann (R)
12 Three Partners Road
Danbury, CT 06811
(H) 743-6109
Term: Filling an unexpired vacancy
through July 1, 1996

Mr. Oppermann is a career pilot who has been flying for 25 years. He is a pilot for Cable Holdings Aviation Corporation based at Westchester County Airport. He is a former member of the Bradley International Airport Commission. A 20 year resident of Danbury, Mr. Oppermann brings experience and a high level of interest to the work of the Commission.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Eriquez
Mayor