

COMMON COUNCIL MEETING

OCTOBER 3, 1995

The meeting will be called to order at 7:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE

PRAYER

ROLL CALL

Levy, Scalzo, Abrantes, Yamin, Arconti, Boynton, Buzaid, Gallagher, Machado, Schuler, DaSilva, Esposito, Coladarci, Charles, Gomez. Beck, Nolan, Scozzafava, Setaro, Trocolla, Valeri.

18 Present 3 Absent

PUBLIC SPEAKING

MINUTES- Minutes of the Common Council Meeting held September 6, 1995

CONSENT CALENDAR- The Consent Calendar was presented by John Esposito

1 ORDINANCE- Citation Enforcement Procedure- Code Section 10-10

2 ORDINANCE- Subsection 17-61 (a)

3 RESOLUTION- Connecticut State Library Construction Grant

4 RESOLUTION- United States Department of Commerce National Telecommunications and Information Administration Grant

5 RESOLUTION- Emergency Shelter Services Grant 1995-96

6 RESOLUTION- Before and After School Program Grant

7 RESOLUTION- Community Employment Incentive Program Grant

8 RESOLUTION- Application for Extension of time and new contract for Stormwater management/ Still River

9 RESOLUTION- Title XX Grant 1995-96

10 RESOLUTION- Proclaim the Month of October, 1995 as National Arts and Humanities Month in the City of Danbury

11 COMMUNICATION- Donation to the Danbury Cultural Commission

12 COMMUNICATION- Donation of Fees and Services to the Housatonic Habitat Humanity

13 COMMUNICATION - Donation to the Department of Elderly Services

14 COMMUNICATION & CERTIFICATION- Reappropriation of Donated Funds

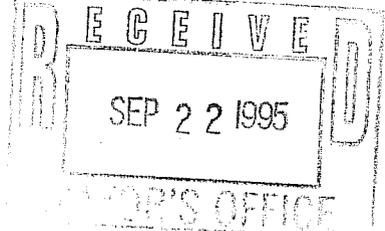
- 15 COMMUNICATION- Donation to the City's Homeless Shelter
- 16 COMMUNICATION- Donations of Services to Scott Fanton Museum
- 17 COMMUNICATION & CERTIFICATION- Request for Funds for Professional Service Account Civil Service Commission
- 18 COMMUNICATION & CERTIFICATION- Youth Employment Service Bureau
- 19 COMMUNICATION- Board of Education Leasing of Apple Computers and Software
- 20 COMMUNICATION- Request for a Pooper Scooper Law
- 21 COMMUNICATION- Danbury Brass Band
- 22 COMMUNICATION- Request to renumber Point Driftwood
- 23 COMMUNICATION - Street Renumbering Royal Road
- 24 COMMUNICATION- Petition from Flint Ridge Residents for the City to assume ownership and maintenance of Flint Ridge Road
- 25 COMMUNICATION - Road acceptance at Mayfair Estate
- 26 Communication - Request for Water Extension 2 Green Ave.
- 27 COMMUNICATION - Federal Correctional Institution Sanitary Sewer
- 28 DEPARTMENT REPORTS - Public Utilities, Police, Fire Chief, Fire Marshall, Public Buildings, Equipment Maintenance, Highway, Health and Housing, Engineering , Parks & Recreation, Sealer of Weights and Measures.
- 29 REPORT- Sewer Extension Berkshire Shopping Center
- 30 REPORT- Sewer and Water 22 Main Street
- 31 REPORT- Drainage Problem at 27 Clayton Road
- 32 REPORT- Request to bid on Airport Lease
- 33 REPORT- Acquisition of two parcels of land from Wooster School

There being no further business to come before the Common Council a motion was made by _____ at _____ P.M. for the meeting to be adjourned.

CONSENT CALENDAR

OCTOBER 3, 1995

- 3 - Approve Application for Connecticut State Library Construction Grant - \$230,289.00
- 4 - Approve Application for U. S. Department of Commerce National Telecommunications and Information Administration Grant -\$119,114
- 5 - Approve Application for Emergency Shelter Services Grant 1995-96 \$94,908
- 6 - Approve Before and After School Program Grant - \$22,525
- 7 - Approve Application for Community Employment Incentive Program Grant - \$32,651
- 8 - Approve Application for extension of time and new contract for stormwater management/Still River
- 9 - Approve application for Title XX Grant 1995-96 - \$25,781
- 14 - Approve reappropriation of donated funds for Department of Elderly Services - \$816.60
- 16 - Approve donation of services to Scott Fanton Museum
- 17 - Approve request for funds for Professional Services Account Civil Service Commission - \$7,000
- 18 - Approve appropriation for the Youth Employment Service Bureau \$3,800
- 29 - Approve Sewer Extension at Berkshire Shopping Center
- 30 - Approve Sewer and Water Extension at 22 Main Street
- 31 - Approve report and recommendation regarding drainage problem at 27 Clayton Road
- 32 - Approve request to bid on Airport lease



CITY OF DANBURY
 155 DEER HILL AVENUE
 DANBURY, CONNECTICUT 06810

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ENGINEERING DEPARTMENT
 (203) 797-4641

September 21, 1995

JOHN A. SCHWEITZER, JR., P.E.
 CITY ENGINEER

Mayor Gene F. Eriquez
 Common Council
 City of Danbury
 155 Deer Hill Avenue
 Danbury, CT 06810

Dear Mayor and Council Members:

Code of Ordinances
Subsection 17-61(a)

Attached is a proposed revision to Subsection 17-61(a) of the Code of Ordinances.

This revision would enable contractors to work in City streets beyond the present cut-off date of December 1. The past several Decembers have had good weather during the first two weeks which would have permitted contractors to continue working on their projects.

Please review this proposed revision and take whatever action you deem appropriate. The Public Works Department will be available for any meetings or questions you may have on this matter.

Very truly yours,

John A. Schweitzer, Jr.

 John A. Schweitzer, Jr., P.E.
 Director of Public Works

JAS/sd

- c: Eric L. Gottschalk w/enc.
- William Buckley, Jr., P.E. w/enc.
- Frank Cavagna w/enc.



COPY SHOWING NEW LANGUAGE

That subsection 17-61(a) of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

(a) EXCEPT AS OTHERWISE PROVIDED HEREIN, [work under the permit shall begin within thirty (30) calendar days, and shall be completed by December first or such other expiration date as shall be designated on the permit. No work shall be done between December first and March first, except as provided in Section 17-60 above,* AND PROVIDED FURTHER THAT THE DECEMBER FIRST DEADLINE FOR THE COMPLETION OF PERMITTED WORK MAY BE EXTENDED IF, IN THE JUDGMENT OF THE SUPERINTENDENT OF HIGHWAYS, WEATHER CONDITIONS PERMIT CONTINUATION OF THE WORK.

* Period deleted and comma inserted

New language is indicated by CAPITALIZATION COMBINED WITH UNDERSCORING.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: September 27, 1995

To: Hon. Gene F. Eriquez
via the Common Council

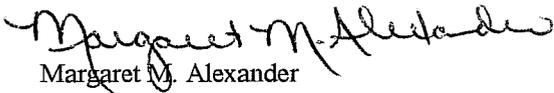
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Connecticut State Library Construction Grant (Library HVAC)

Attached is a resolution for your consideration that will allow the Danbury Public Library to apply for and accept funds from the Connecticut State Library in the amount of \$230,287.00 for the period of January 1, 1996 through July 31, 1997. Local matching funds are required in the amount of \$460,573.00. A budget is attached for your information.

The funds will be used to make improvements to the heating, ventilating, and air conditioning system at the Library.

I recommend that the Common Council approve the resolution at its October meeting.


Margaret M. Alexander

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Laura deFrancesco

Attach.

BUDGET PARTICULARS

Non-construction costs	
Land	\$ 0
Easement, development rights, and other interests in land	\$ 0
Buildings/structures	\$ 0
Equipment/machinery/furnishings	\$ 0
Other 2% administrative fee ^(MUST BE IDENTIFIED) required by City	\$ 4,560
Feasibility, architectural, engineering studies and other costs related to the above acquisition costs	\$ 0
TOTAL non-construction costs	\$ 4,560
Construction costs	
Building construction	\$ 525,000
Demolition	\$ 21,000
Site improvements	\$ 0
Parking lot	\$ 0
Contingency	\$ 89,220
Architect/engineers' fees	\$ 48,800
Audit 1% of grant required by City	\$ 2,280
Other costs (IDENTIFY)	\$ 0
TOTAL construction costs	\$ 686,300
TOTAL PROJECT COST (g. + p.)	\$ 690,860

29. Project cost estimate prepared by (name/title):
Norman Baier, AIA
30. Total floor area directly involved in construction: 24,540 sq. ft.
31. Estimated cost per square foot (for additions and new construction)... \$ n.a.
32. Amount of state grant request \$ 230,287
33. Amount of LSCA II grant request... \$ 0
34. Source of other funds Anticipated date for securing funds Amount
- s. Cash on hand ... \$ _____
 - t. Budgetary appropriations.. 7/1/97 \$ 460,573
 - u. Local/Municipal bonds \$ _____
 - v. State bonds \$ _____
 - w. Fund raising \$ _____
 - x. Other \$ _____
35. Total of items 32, 33, and 34 (should be the same as 28r.) \$ 690,860
36. y. Anticipated beginning date of construction February 1998
- z. Anticipated ending date of construction April 1998

SUPPORTING DOCUMENTS (SEE *Grant Programs for Public Library Construction: Timetable and Guidelines, 1995-1996, SECTIONS 2 AND 7, FOR DESCRIPTION OF TERMS AND ITEMS BELOW.*)

INSERT SUPPORTING DOCUMENTS AFTER THIS PAGE. PLEASE LABEL THEM AS LISTED BELOW, SUCH AS a., b., c.

✓ = MUST BE INCLUDED IN APPLICATION.

CATEGORY 2 (bldg. / fire code)	CATEGORY 2 (handicapped)	CATEGORY 2 (remodeling)	CATEGORY 2 (energy)	Document
✓	✓	✓	✓	a. Certified resolution authorizing filing of application by the governing body.
✓	✓	✓	✓	b. Tentative plans and time line for securing local funds and listing all major activities.
✓	✓	✓	✓	c. Title or other evidence of interest in the site such as a deed.
✓	✓	✓	✓	d.1. Certification of structural soundness (not needed for new buildings).
✓	✓	✓	✓	d.2. Fire and safety evaluation (not needed for new buildings).
✓	✓	✓	✓	e. Physically handicapped certification by the architect.
✓	✓	✓	✓	f. Reasonable assurance that a project, if awarded a construction grant, will be initiated within 18 months following State Bond Commission approval for a state grant and 18 months following U.S. Dept. of Education approval for a federal grant.
✓	✓	✓	✓	g. Photographs of the existing building, if older than 50 years.
✓	✓	✓	✓	h. List of equipment to be purchased.
✓	✓	✓	✓	i. Program narrative (NO MORE THAN 100 WORDS).
✓	✓	✓	✓	j.1. Preliminary drawings by architect (DOES NOT NEED TO BE IN THE NOTEBOOK).
✓*	✓*			j.2. Site plan (DOES NOT NEED TO BE IN THE NOTEBOOK).
✓	✓	✓	✓	j.3. Vicinity maps (U.S. Geological survey map).
✓	✓	✓	✓	k. Building program.
				l.1. Soil boring test (for new buildings and additions).
				l.2. Perk test (septic tanks only) (for new buildings and additions).
				l.3. Architect's statement on the soil (for new buildings and additions).

*Only if it affects the exterior of the building.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: September 27, 1995

To: Hon. Gene F. Eriquez
via the Common Council

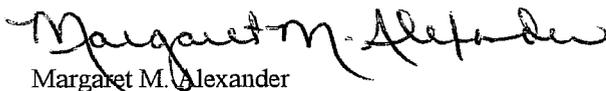
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: United States Department of Commerce, National Telecommunications and Information Administration Grant

Attached is a resolution for your consideration that will allow the Danbury Public Library to apply for and accept funds from the United States Department of Commerce in the amount of \$119,914.00 for the period of October 1, 1995 through April 30, 1997. Local matching funds are required, which are budgeted to consist of \$94,507 of in-kind services, \$10,000 from the Connecticut State Library, and \$32,100 from anticipated corporate fund raising and grants. Subsequent to your approval to apply for the National Telecommunications and Information Administration Grant, efforts will be made to secure local matching funds. Matching funds must be in place and approved by the Common Council prior to expending Federal funds. A budget is attached for your information.

The funds will be used to implement community networking projects, and will include access and training for those least able to interact with the Internet.

I recommend that the Common Council approve the resolution at its October meeting.


Margaret M. Alexander

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Elizabeth McDonough

Attach.

BUDGET INFORMATION — Non-Construction Programs

SECTION A - Budget Summary

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1 NTIA/TIAP	11.552	\$	\$	\$ 119,914	\$ 136,607	\$ 256,521
2						
3						
4						
5 Totals		\$	\$	\$ 119,914	\$ 136,607	\$ 256,521

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION, ACTIVITY				Total (5)
	(1) FEDERAL	(2) NON-FEDERAL	(3)	(4)	
a. Personnel	\$ 60,800	\$ 0	\$	\$	\$ 60,800
b. Fringe Benefits	8,750	0			8,750
c. Travel	0	0			0
d. Equipment	11,600	32,100			43,700
e. Supplies	1,508	182			1,690
f. Contractual	15,600	0			15,600
g. Construction	0	0			0
h. Other	21,656	37,024			58,680
i. Total Direct Charges (sum of 6a-6h)	119,914	69,306			189,220
j. Indirect Charges	0	67,301			67,301
k. TOTALS (sum of 6i and 6j)	\$ 119,914	\$ 136,607	\$	\$	\$ 256,521
7 Program Income	\$ 0	\$ 0	\$	\$	\$ 0

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT



A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the United States Department of Commerce, National Telecommunications and Information Administration (NTIA) has established a competitive grant program to:

1. Enhance the delivery of social services; and
2. Support the formation of an advanced nationwide, telecommunications and information infrastructure incorporating the widest variety of information technologies; and

WHEREAS, part of the grant funds may be used to implement community networking projects; and

WHEREAS, in October 1994 the Danbury Public Library received a NTIA grant for \$16,000 to plan for a Danbury community network and has been working with citizens to develop this plan; and

WHEREAS, the Danbury Public Library has prepared an application to NTIA for the funding period of October 1995 - April 1997 for a grant of \$119,914, which requires a local match of \$119,914 and an additional amount of \$16,693 to meet the budget for a total project cost of \$256,521; and

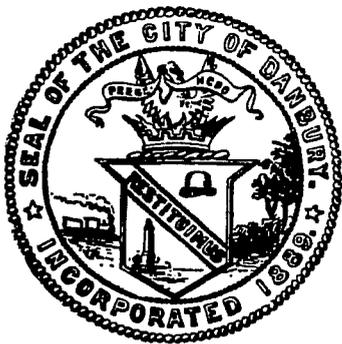
WHEREAS, the City of Danbury will be required to provide in-kind matching funds totaling \$94,507; and the Connecticut State Library will provide \$10,000 matching funds; and the remaining \$32,100 in matching funds will be obtained through corporate fund raising and additional grant requests; and

WHEREAS, the Danbury Public Library will use the grant money to achieve the following goal: To provide access and training to those in Danbury least able to afford or to navigate the vast resources of the Internet, while building local on-line connections and resources to improve delivery of community information and services; and

WHEREAS, the three components to be used to accomplish this are:

1. Awareness and training for end users and information providers;
2. Establishment of eight public access sites throughout the community offering free Internet access; and
3. Initiation of a local community on-line network to improve delivery of social and governmental services.

NOW, THEREFORE, BE IT RESOLVED THAT approval is hereby given for said application and that Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to sign said application and that the Mayor and the Director of the Danbury Public Library are hereby authorized to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said applications requiring additional expenditure of City of Danbury funds must receive prior approval by the Common Council.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Connecticut General Statutes Section 11-24c provides for State funds for library construction; and

WHEREAS, the Danbury Public Library plans to apply to the Connecticut State Library for the funding period of January 1, 1996 - July 31, 1997 for a grant of \$230,287, which requires a local cash match of \$460,573, which local cash match is required by July 1996 or 1997, if a one-year extension is requested; and

WHEREAS, the City of Danbury has the right to refuse the grant at any time if local funding is not available; and

WHEREAS, the Danbury Public Library will use the grant money for following purposes:

To make energy efficient improvements to the Library's heating, ventilating and air conditioning (HVAC) system, as recommended by the City's consulting engineer, Savage Engineering, Inc. in 1989, to replace all ceilings on the upper two levels of the Library and to replace all lighting fixtures on the upper two levels of the Library with energy efficient equipment.

NOW, THEREFORE, BE IT RESOLVED THAT approval is hereby given for said application and that Gene F. Eriguez, Mayor of the City of Danbury, is hereby authorized to sign said application and that the Mayor and the Director of the Danbury Public Library are hereby authorized to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring additional expenditure of City of Danbury funds must receive prior approval by the Common Council.



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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: September 27, 1995

To: Hon. Gene F. Eriquez
via the Common Council

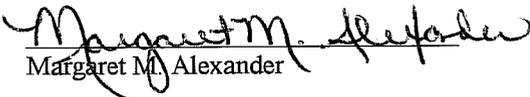
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Emergency Shelter Services Grant 1995-96

Attached is a resolution for your consideration that will allow the City of Danbury Welfare Department to apply for and accept Homeless Emergency Shelter Grant funding from the State of Connecticut Department of Social Services for the period of October 1, 1995 through September 30, 1996. Attached is the program budget for your information.

The grant will be used to fund operating costs of the Homeless Emergency Shelter. No local matching funds are required.

I recommend that the Common Council approve the resolution at its October meeting.


Margaret M. Alexander

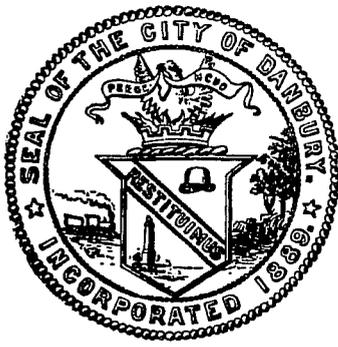
cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Deborah MacKenzie

FINANCING SUMMARY

	(A) REQUESTED	(B) ADJUSTMENTS	(C) APPROVED
State Grant	94,908		
Amendments Only			
Previously approved State Grant Amount of Amendment			

M / Line #	Subcategory	Line Item Total	Adjustments	Revised Total
<u>CONTRACTUAL SERVICES</u>				
a. Bed Days	28,875.00			
b. Client Advocate	18,750.00			
c. Security Deposit				
d. Other Unit Rate Costs	2,283.00			
TOTAL UNIT RATE		49,908.00		
<u>CONTRACTUAL SERVICES</u>				
a. Accounting				
b. Legal				
c. Independent Audit	950.00			
d. Other Contractual Services				
TOTAL CONTRACTUAL SERVICES		950.00		
<u>ADMINISTRATION</u>				
a. Admin. Salaries	386.00			
b. Admin. Fringe Benefits				
c. Admin. Overhead				
TOTAL ADMINISTRATION		386.00		
<u>DIRECT PROGRAM STAFF</u>				
a. Program Salaries	36,657.00			
b. Prog. Fringe Benefits	7,007.00			
TOTAL DIRECT PROGRAM		43,664.00		
<u>OTHER COSTS</u>				
a. Program Rent				
b. Consumable Supplies				
c. Travel & Transportation				
d. Utilities				
e. Repairs & Maintenance				
f. Insurance				
g. Food & Related Costs				
h. Other Project Expenses				
TOTAL OTHER COSTS				
<u>EQUIPMENT</u>				
<u>PROGRAM INCOME</u>				
a. Fees				
b. Other Income				
TOTAL PROGRAM INCOME				
TOTAL NET PROGRAM COST	94,908.00	94,908.00		

Sum of Lines 1 through 6 minus Line 7)



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

THAT Gene F. Eriquez, Mayor of the City of Danbury, is empowered to execute and deliver in the name and on behalf of the City of Danbury a certain contract with the Department of Social Services of the State of Connecticut for an Emergency Shelter Services Grant and to affix the corporate seal.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: September 25, 1995

To: Hon. Gene F. Eriquez
via the Common Council

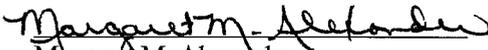
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Before and After School Program Grant

Attached is a resolution for your consideration that will allow the City of Danbury to apply for and accept Before and After School Program Grant funding from the State of Connecticut Department of Social Services in the amount of \$22,525.00 for the period ending June 30, 1996. Also, attached is the program budget for your information and the approval request from the Danbury Public Schools.

The grant funds are passed through to the Board of Education to fund the Before and After School Program. No local matching funds are required.

I recommend that the Common Council approve the resolution at its October meeting.


Margaret M. Alexander

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Kathleen Dzubak

FINANCING SUMMARY

	(A) REQUESTED	(B) ADJUSTMENTS	(C) APPROVED
Total State Grant	22,525.		
For Amendments Only Previously approved State Grant Amount of Amendment			

ITEM / Line #	Subcategory	Line Item Total	Adjustments	Revised Total
1. CONTRACTUAL SERVICES				
1a. Bed Days				
1b. Client Advocate				
1c. Security Deposit				
1d. Other Unit Rate Costs				
TOTAL UNIT RATE				
2. CONTRACTUAL SERVICES				
2a. Accounting				
2b. Legal				
2c. Independent Audit				
2d. Other Contractual Services				
TOTAL CONTRACTUAL SERVICES				
3. ADMINISTRATION				
3a. Admin. Salaries				
3b. Admin. Fringe Benefits				
3c. Admin. Overhead				
TOTAL ADMINISTRATION				
4. DIRECT PROGRAM STAFF				
4a. Program Salaries				
4b. Prog. Fringe Benefits	208.			
TOTAL DIRECT PROGRAM		208.		
5. OTHER COSTS				
5a. Program Rent	-0-			
5b. Consumable Supplies	-0-			
5c. Travel & Transportation	945.			
5d. Utilities	17,481.			
5e. Repairs & Maintenance	2,726.			
5f. Insurance	1,165.			
5g. Food & Related Costs	-0-			
5h. Other Project Expenses	-0-			
TOTAL OTHER COSTS		22,317.		
6. EQUIPMENT				
7. PROGRAM INCOME				
7a. Fees				
7b. Other Income				
TOTAL PROGRAM INCOME				
8. TOTAL NET PROGRAM COST <i>(sum of Lines 1 through 6 minus Line 7)</i>		22,525.		

DANBURY PUBLIC SCHOOLS

Community Resource Center
1 School Ridge Road
Danbury, Connecticut 06811
(203) 797-4897
FAX (203) 790-2809

KATHLEEN DZUBAK, ADMINISTRATOR
Continuing Education &
Special Projects

September 18, 1995

Mr. Joseph DaSilva
President, Common Council
Mayor's Office
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Department of Social Services
Grant Application
Fiscal Year 1995/1996

Dear Mr. DaSilva:

The Danbury Public Schools has a \$22,525.00 grant pending with the Department of Social Services. The grant will provide the Danbury Public Schools Before and After School Program with funds to help support the program in the areas of personnel, program expansion and program quality improvement.

As you know, the Department of Social Services requires us to secure City of Danbury approval for the grant application as the general contract is with the City, not the school system. The grant funds are then passed to the Board of Education who, in this case, is the delegate agency.

It is very important that this be placed on the next Common Council meeting agenda of October 3, 1995 as an ACTION item. I'm sure that you will recall that we have received funds for the school-age child care program for the past six years. The only difference this year is that the grant program became competitive and we are very pleased to have been selected for the funding.

Thank you for your attention to this matter.

Sincerely,



Kathleen Dzubak
Program Administrator

/mk



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

OCTOBER 3 _____ A. D., 1995

RESOLVED by the Common Council of the City of Danbury:

THAT Gene F. Eriquez, Mayor, is hereby empowered to enter into and amend contractual instruments in the name and on behalf of the City of Danbury with the Department of Social Services of the State of Connecticut for an Elementary School Before and After School Child Care Program, and to affix the corporate seal.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

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MEMORANDUM

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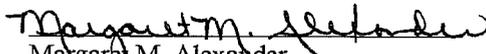
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Community Employment Incentive Program Grant

Attached is a resolution for your consideration that will allow the City of Danbury Welfare Department to apply for and accept Community Employment Incentive Program Grant funding from the State of Connecticut Department of Labor in the amount of \$32,651.00 for the period of October 1, 1995 through June 30, 1996. Also, attached is the program budget for your information.

The grant will be used to fund employment placement projects for recipients of General Assistance. No local matching funds are required.

I recommend that the Common Council approve the resolution at its October meeting.


Margaret M. Alexander

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Deborah MacKenzie

ANNUAL PROJECT BUDGET FOR FY 1995 - 1996 COMMUNITY EMPLOYMENT INCENTIVE PROGRAM
(PHASE TWO)

TOWN/LEAD TOWN: Danbury

1	2	3	4	5	6	7	8
DATES OF PROGRAM OPERATION START DATE: <u>11/15/95</u> END DATE: <u>6/30/96</u> BUDGET LINE ITEM	EXPENDITURES BY PROJECT COMPONENT						TOTAL BUDGET
	Education & Training	Job Placement & Job Development	Job Search Training	Motivational Workshops	Administrative		
Administrative					654.00		654.00
Audit Fees					327.00		327.00
Tuition	14,080.00						14080.00
Contractual		8400.00		1000.00			9400.00
Transportation	400.00	100.00					500.00
Supplies/Tools/Clothing	3000.00	1200.00	500.00				4700.00
Salaries			2500.00				2500.00
Fringe / Taxes			290.00				290.00
Misc. oper. exp.				200.00			200.00
TOTAL PROGRAM COSTS	17480.00	9700.00	3290.00	1200.00	981.00		32,651.00

# OF CLIENTS SERVED	16	6	21	72	0		115
---------------------	----	---	----	----	---	--	-----

Deborah MacKenzie
PREPARER'S NAME

Director of Welfare
PREPARER'S TITLE

796-1580
PHONE NUMBER

City of Danbury - Welfare Dept.
AGENCY NAME

Deborah A. MacKenzie
PREPARER'S SIGNATURE

9/15/95
DATE PREPARED



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

OCTOBER 3

A. D., 19 95

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Common Council passed a resolution at its August 1, 1995 meeting enabling Mayor Gene F. Eriquez and Deborah A. MacKenzie, Director of Welfare to apply for grant funds of \$15,900.00 from the State of Connecticut Department of Labor under its Community Employment Incentive Program (CEIP) to fund employment placement projects for recipients of General Assistance; and

WHEREAS, the amount of funding available has increased;

NOW, THEREFORE, BE IT RESOLVED THAT the CEIP grant resolution passed on August 1, 1995 is hereby amended as to the amount of the grant to be applied for, said amendment allowing the City of Danbury, acting through Mayor Gene F. Eriquez and Deborah A. MacKenzie, Director of Welfare, to apply for grant funds in the amount \$15,900.00 to \$32,651.00 for the period October 1, 1995 through June 30, 1996. All other authorizations cited in the August 1, 1995 resolution remain the same.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

(203) 797-4625

September 26, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez and Common Council Members :

Two years ago the City was awarded a grant from the Connecticut Department of Environmental Protection (DEP) to conduct a stormwater management study for the Still River. We executed a contract with DEP, initiated work and completed the first phase of work in analyzing the pollutant loadings from various sections of the City during the first flush of drainage from streets and parking lots. Due to the infrequency of storm events this past year, this phase of the study took longer than anticipated and the timeframe of our existing contract with DEP has expired. We have yet to complete the development of engineering options for managing stormwater discharges to the Still River; I have directed our consultant to complete this remaining work by December. DEP is in agreement with the extension of time to complete this work, but we need to execute a new contract with them for the expenditures needed to finish the project. The funding from DEP for completing this work is in place and requires no cash match by the City.

Therefore, I have prepared a resolution to authorize the Mayor to execute a new contract with DEP to complete all work on this project. I will appreciate your prompt consideration of this matter. Thank you.

Respectfully yours,

Jack S. Kozuchowski

Coordinator of Environmental and
Occupational Health Services

cc : Bill Campbell





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: September 26, 1995

To: Hon. Gene F. Eriquez
via the Common Council

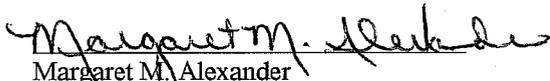
From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Title XX Grant 1995-96

Attached is a resolution for your consideration that will allow the City of Danbury Welfare Department to apply for and accept a Title XX Grant from the Department of Social Services of the State of Connecticut in the amount of \$25,781 for the period of October 1, 1995 through September 30, 1996. Attached is a program budget for your information.

The purpose of this grant is to offset a percentage of the cost of salaries for the three caseworkers in the City of Danbury Department of Welfare who provide counseling services.

I recommend that the Common Council approve the resolution at its October meeting.


Margaret M. Alexander

Attach.

cc: Dominic A. Setaro
Kimberly G. Redenz
Deborah MacKenzie

FINANCING SUMMARY

	(A) REQUESTED	(B) ADJUSTMENTS	(C) APPROVED
Total State Grant	\$25,781.00		
or Amendments Only Previously approved State Grant Amount of Amendment			

ITEM / Line #	Subcategory	Line Item Total	Adjustments	Revised Total
CONTRACTUAL SERVICES				
1a. Bed Days				
1b. Client Advocate				
1c. Security Deposit				
1d. Other Unit Rate Costs				
TOTAL UNIT RATE		-0-		
CONTRACTUAL SERVICES				
2a. Accounting				
2b. Legal				
2c. Independent Audit	258.00			
2d. Other Contractual Services				
TOTAL CONTRACTUAL SERVICES		258.00		
ADMINISTRATION				
3a. Admin. Salaries	516.00			
3b. Admin. Fringe Benefits				
3c. Admin. Overhead				
TOTAL ADMINISTRATION		516.00		
DIRECT PROGRAM STAFF				
4a. Program Salaries	25,007.00			
4b. Prog. Fringe Benefits				
TOTAL DIRECT PROGRAM		25,007.00		
OTHER COSTS				
5a. Program Rent				
5b. Consumable Supplies				
5c. Travel & Transportation				
5d. Utilities				
5e. Repairs & Maintenance				
5f. Insurance				
5g. Food & Related Costs				
5h. Other Project Expenses				
TOTAL OTHER COSTS		-0-		
EQUIPMENT				
		-0-		
PROGRAM INCOME				
7a. Fees				
7b. Other Income				
TOTAL PROGRAM INCOME				
TOTAL NET PROGRAM COST	25,781.00	25,781.00		
<i>(sum of Lines 1 through 6 minus Line 7)</i>				



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

October 3 A. D., 1995

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Environmental Protection awarded a grant to the City of Danbury in 1983 to conduct an analysis of stormwater pollutant loadings to the Still River as the basis of developing a city-wide stormwater management plan for the River; and

WHEREAS, the City and its consultant have completed the analysis of loadings to the River and are in the process of developing a plan that includes structural measures and best management practices to reduce these pollutant loadings to the River; and

WHEREAS, funding from the original grant is still in place to complete the work from the previous contract period which ended August 31, 1995; and

WHEREAS, additional time is needed to complete the work and authorize its recommendations;

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Gene F. Eriquez and William J. Campbell, Director of Health, acting through his designee, Jack Kozuchowski, Coordinator of Environmental and Occupational Health Services, are hereby authorized to apply for extension of the grant funding to complete this project and that Mayor Gene F. Eriquez is further authorized to sign any contracts or agreements in connection herewith and to do all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:



THAT Gene F. Eriquez, Mayor of the City of Danbury is empowered to execute and deliver in the name and on behalf of the City of Danbury a certain contract with the Department of Social Services of the State of Connecticut for a Title XX grant and to affix the corporate seal.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 3, 1995

Honorable Members of the Common Council
City of Danbury, Connecticut

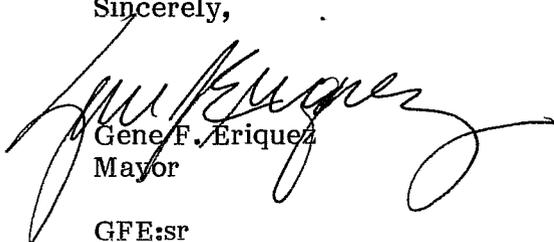
Dear Council Members:

Attached is a resolution for your consideration recognizing October as
Arts and Humanities Month.

The purpose is to heighten awareness of the importance of arts and cultural offerings within our community as integral components of our quality of life and economic vitality.

Thank you for your consideration of this item.

Sincerely,



Gene F. Eriquez
Mayor

GFE:sr



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the arts and humanities enhance and enrich the lives of all Americans; and

WHEREAS, the arts and humanities affect every aspect of life in America today including the economy, social problem solving, job creation, education, creativity, and community liveability; and

WHEREAS, local arts agencies across America have joined with the National Assembly of Local Arts Agencies (NALAA), National Assembly of State Arts Agencies and a coalition of over fifty national arts and humanities organizations representing over 23,000 cultural organizations to form the National Cultural Alliance to develop a multi-year public awareness campaign on the availability and importance of the humanities and arts to all Americans; and

WHEREAS, the nation's 23,000 cultural organizations, the National Endowment for the Arts, the National Endowment for the Humanities, the nation's 3,800 local arts agencies, the arts and humanities councils of the 50 states and U.S. Jurisdictions, and the President of the United States will be encouraged to participate in this celebration and in the public awareness campaign; and

WHEREAS, the month of October has been designated as National Arts and Humanities Month by the United States Conference of Mayors at its 63rd annual meeting;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury and the Danbury Common Council do hereby proclaim the Month of October, 1995 as NATIONAL ARTS AND HUMANITIES MONTH in the City of Danbury and call upon all our citizens to celebrate this month with a greater awareness of the cultural enrichment made available to them by participating in the arts and humanities of the greater Danbury area and the many artistic and cultural events we in Danbury celebrate and enjoy throughout the year.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 3, 1995

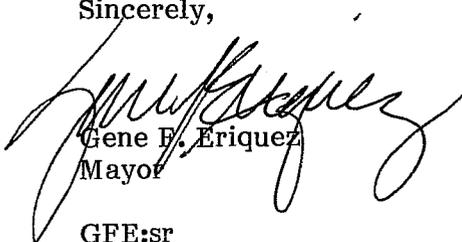
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

The Union Carbide Corporation has graciously and generously offered to contribute \$5,000 to our City's Cultural Commission for purposes of celebrating and promoting our City's rich ethnic and cultural diversity (see attached).

Please accept this donation with our deepest appreciation to Union Carbide for their continued community support.

Sincerely,



Gene F. Eriquez
Mayor

GFE:sr



The Union Carbide Foundation, Inc.
39 Old Ridgebury Road, Section L4, Danbury, CT 06817-0001

Deborah J. Surat
Administrator

(203) 794-6945
Fax: (203) 794-7031

September 26, 1995

TO: Lisi [unclear]
City of Danbury
Fax #: 796-1666

Dear Lisi:

The Union Carbide Foundation Board of Directors met on September 21 and approved a contribution of \$5,000 to the Danbury Cultural Commission. These funds are to be used exclusively for ethnic and diversity related events within the Greater Danbury area.

It is the desire of Union Carbide Foundation that Danbury citizens become enlightened with knowledge of their own and other ethnic cultures. With the help of the Danbury Cultural Commission, many ethnic organizations will be able to expand and broaden exposure of their heritage to a larger group of Danbury residents. By allowing opportunities for such learning, an environment will be created that fosters good relationships among the many ethnic cultures within the community. This in turn will have positive effects on neighborhoods, students in schools and within workplaces.

The Union Carbide Foundation felt that the Danbury Cultural Commission had the networking and expertise necessary to effectively promote these types of activities within the Danbury community. Ben DaSilva has been notified and has assured us that the Danbury Cultural Commission will provide the U.C. Foundation with information on events that benefit from this contribution. The check-cutting process takes about six to eight weeks. We will get the funds to the commission shortly thereafter.

If you have any questions or if this letter is not what you need, please give me a call. Thank you, Lisi, for getting me information that I needed to present this request to the board of directors.

Deborah Surat



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CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 3, 1995

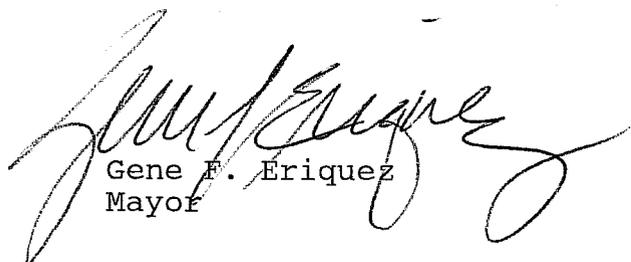
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

As you are aware, the City donated land acquired through court action at 112 and 112 1/2 Elm Street to the Housatonic Habitat for Humanity for development of a single family home. This affordable housing initiative is a component of the Neighborhood Improvement Program under the auspices of the Take Back Your Neighborhood project. We have been requested by the Housatonic Habitat for Humanity to assist in providing city sewer and water to the home on that property.

I respectfully request your donation of the services of the Department of Public Utilities to connect city sewer and water to the property. This is estimated to require the services of one crew for one day. In addition, to further reduce the costs associated with development of this dwelling for a first time home owner, I ask that you approve a donation from the Affordable Housing Fund in the amount of \$775.00 to pay application and connection fees in accordance with City ordinances.

Sincerely,



Gene F. Enriquez
Mayor

cc: P. Schierloh, Health and Housing



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: September 28, 1995
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Kimberly G. Redenz, Assistant Director of Finance
RE: Housatonic Habitat for Humanity - 112-112 1/2 Elm Street Project

CERTIFICATION

I hereby certify the availability of \$775.00 to be transferred from the Affordable Housing Fund for the Habitat for Humanity Project to the City of Danbury Water & Sewer Funds:

\$200.00	Application for Water
\$200.00	Application for Sewer
<u>\$375.00</u>	Water Connection for 5/8" Meter

Total \$775.00


Kimberly G. Redenz

KGR/jg



13

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

"Interweave"
Adult Day Care Center
198 Main Street
(203) 792-4482

September 25, 1995

Mayor Gene F. Eriquez and Members of the Common Council
City of Danbury - 155 Deer Hill Avenue
Danbury, CT 06810

Mayor Eriquez and Members of the Common Council:

The Department of Elderly Services is in receipt of the following donations to the amount of \$816.60. We request that you accept them and make the appropriate transfer as requested in the "Reappropriation of Donated Funds" form.

The Kent Nursing Home (Cellmates)	50.00
Disabled American Veterans	125.60
Perritt Laboratories	20.00
Perkin-Elmer "Good Neighbor Fund"	600.00
United Way of Northern Fairfield County	21.00

Respectfully,

Leo McIlrath, Director
Department of Elderly Services



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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: September 26, 1995
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Commission on Aging **CERTIFICATION**

I hereby certify the availability of \$816.60 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget for the following account:

Office Supplies	02-05-167-040100	\$816.60
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Dominic A. Setaro, Jr.

DAS/jg



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

"Interweave"
Adult Day Care Center
198 Main Street
(203) 792-4182

Date:

MEMO TO: Hon. Gene F. Enriquez
via the Common Council

FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$ 816.60 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

02-05-167-040100

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.


Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.
Director of Finance

TO: MAYOR ERIQUEZ
FR: DEBORAH MACKENZIE, DIRECTOR OF WELFARE
RE: DONATION TO THE SHELTER

9/22/95

SHANE VARNADORE OF LOWER COMMONS ROAD IN WOODBURY, CT HAS DONATED \$22.86 TO THE CITY'S HOMELESS SHELTER.
PLEASE ASK THE COMMON COUNCIL TO ACCEPT THIS DONATION AND APPROVE IT'S DEPOSIT TO THE HOMELESS SERVICES LINE ITEM #072930.

THANK YOU.

C.C. DOM SETARO, DIRECTOR OF FINANCE
JIMETTA SAMAHA, ASSISTANT CITY CLERK ✓



16

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 3, 1995

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

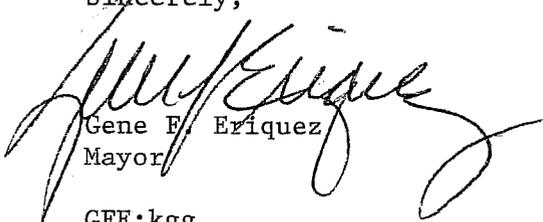
The Scott Fanton Museum has requested assistance from the City of Danbury's Department of Public Works in cleaning their grounds.

I am requesting approval to allow the City Tree Department to donate services to the Museum in lieu of a municipal grant. Rick Smith, City Forester, has estimated three days work at the site.

This assistance to the Museum not only helps the Museum but makes it a more appealing tourist attraction within our community.

I hope you will look favorably upon this request.

Sincerely,



Gene F. Eriquez
Mayor

GFE:kgg





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

CIVIL SERVICE COMMISSION
(203) 797-4549

BERNARD PANE, Jr., Chairman
TRUDY N. TAYLOR
RAFAEL F. PINA
NICHOLAS V. NERO, Chief Examiner

TO: HONORABLE MEMBERS OF THE COMMON COUNCIL
FROM: CIVIL SERVICE COMMISSION
RE: PROFESSIONAL ACCOUNT
DATE: SEPT. 22 , 1995

DEAR COUNCIL MEMBERS:

THE CIVIL SERVICE COMMISSION REQUEST THAT THE SUM OF \$7,000.00 BE ALLOCATED FROM THE CONTINGENCY ACCOUNT TO OUR PROFESSIONAL SERVICES ACCOUNT. THE REASON FOR THIS REQUEST IS THAT MONIES ARE NEEDED TO :

1. CONDUCT THE TEST FOR POLICE OFFICER'S POSITION.
2. SEND THE NEXT GROUP OF FIREFIGHTER CANDIDATES FOR THEIR PHYSICAL EXAMS.
3. PREPARE FOR THE UP-COMING PROMOTIONALS WITHIN THE POLICE AND FIRE DEPARTMENT.

WE THANK THE COUNCIL FOR IS PROMPT CONSIDERATION OF THIS REQUEST.

SINCERELY,

BERNARD PANE, JR.
CHAIRMAN OF THE CIVIL SERVICE COMMISSION

BP/FT

CC: MAYOR GENE F. ERIQUEZ
DOMINIC SETARO, JR., FINANCE DIRECTOR





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

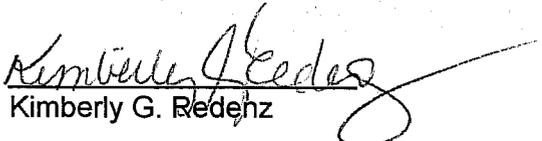
MEMORANDUM

DATE: September 28, 1995
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Kimberly G. Redenz, Assistant Director of Finance
RE: Civil Service Exams
CC: Nicholas Nero

CERTIFICATION #15

I hereby certify the availability of \$7,000.00 to be transferred from the Contingency Fund to Civil Service Commission, Professional Service/Fees Account #02-01-183-020100 for police, fire and promotional exams.

Balance of Contingency	\$252,909.41
Less pending requests	3,800.00
Less this request	<u>7,000.00</u>
Balance	\$242,109.41


Kimberly G. Redenz

KGR/jg



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: September 22, 1995
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Youth Employment Service Bureau
CC: Emanuel Merullo

CERTIFICATION #14

In the 1995-96 budget, the Youth Employment Service Bureau of Danbury, which previously was contained under the Danbury Youth Commission budget, was transferred to the Personnel Department, including an estimate of expenditures for the 1995-96 fiscal year. It was our hope at budget time that we would be able to find a location for the one employee of the Youth Employment Service Bureau, but as you know, because of limited space in this building, both Personnel Director Emanuel Merullo and myself feel that it would be more feasible to keep the Youth Employment Service Bureau at its current location at 337 Main Street. Therefore, additional funds will be needed for the remainder of the fiscal year. I would recommend that the Common Council at its November meeting approve the appropriation of \$3,800.00 to the following line items in the budget:

Personnel Department	Rental/RealEstate	02-01-185-024500	\$2,400.00
Personnel Department	Legal & Public Notices	02-01-185-022500	380.00
Public Buildings	Communication Services	02-01-222-020300	<u>1,020.00</u>
Total			\$3,800.00

These funds will be used for the monthly rental in the amount of \$200 per month and an estimated telephone bill in the amount of \$85 per month. The additional \$380 for legal and public notices will be used for various newspaper ads that are run for the Youth Employment Service Bureau.

I hereby certify the availability of \$3,800.00 to be transferred from the Contingency.

Balance of Contingency	\$252,909.41
Less this request	<u>3,800.00</u>
Balance	\$249,109.41

Dominic A. Setaro, Jr.

DAS/jg

DANBURY PUBLIC SCHOOLS

Administrative Center
63 Beaver Brook Road
Danbury, Connecticut 06810-6211
(203) 797-4701
FAX (203) 790-2875

19

Anthony L. Singe, Ph.D.
Superintendent of Schools

September 27, 1995

Mayor Gene Enriquez
City of Danbury
155 Deer Hill Avenue
Danbury, CT. 06810

Dear Mayor Enriquez:

The Board of Education has approved the purchase of instructional computers and software for the District. The schools will lease/purchase \$555,000 of Apple computers over a three year period. This includes 327 computers, 52 printers, related equipment and software to have every elementary school have an up to date computer lab. Apple educational computers prices are sole sourced through state contracts. The City Charter of Danbury requires the Board of Education to get Common Council approval before entering into this three year agreement with Apple Leasing.

Please place this item on the October 3 Common Council agenda.

Sincerely,



Anthony L. Singe

- C: N. Marcus
D. Setaro
E. Crudginton ✓

20-OCT

Park Avenue P.T.A.
Park Avenue School
82 Park Avenue
Danbury, CT 06810
September 15, 1995

Joseph DaSilva, Chairman
Common Council, City of Danbury
157 Kohanza Street
Danbury, CT 06811

Dear Mr. DaSilva:

The P.T.A. Board and staff members of Park Avenue School are writing you to plead on behalf of all the children for the creation of a city ordinance that would prevent dog owners from bringing their pets to defecate on our school playground. A "pooper scooper" law must be enacted by the Common Council to (a.) protect the health of our children, and (b.) to allow students to take pride in their school.

For many years now, residents in the surrounding neighborhoods have felt it was their "right" to leave their dogs' excrement in the children's play area simply because it is "public property." We have been unsuccessful at reasoning with these dog owners one on one. Teachers who have asked individual dog walkers to think of the children's welfare have met with some shockingly hostile responses.

Over the last year, we urged our city's Parks and Recreation Department to install a fence, as we were one of the only schools without one. We are very pleased that a fence is currently going up which will insure the overall safety of the children during school hours. However, the fence design will not completely deter the dog walkers since it was never intended to make the playground completely inaccessible to neighbors.

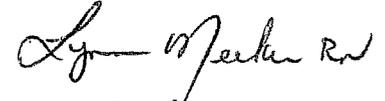
We clearly need your help in balancing the playground's use as a public park with the need to keep it clean and safe for the children who attend school here. We have no way of protecting the children from stepping in and falling in the dog feces without your assistance. The Council must establish an ordinance and post a notice to prevent dog owners from being so inconsiderate of our children. Citizens must be required to behave more responsibly.

Please contact our school principal, Mrs. Beverly White, at 797-4763, or P.T.A. president Michele Mastrianni, at 790-1479, if you need any further information about this problem. We look forward to hearing from you soon, as school is now well under way.

Thank you on behalf of the entire Park Avenue P.T.A., the staff, and students,


Michele Mastrianni
P.T.A President


Beverly White
Principal


Lynn Meeker
School Nurse



the DANBURY BRASS BAND

Connecticut Brass Society, Ltd.

Music Director, Alan Raph

P.O. Box 292 Candlewood Isle Connecticut 06812 (203) 746-4222

September 14, 1995

City of Danbury
Common Council
155 Deer Hill Ave
Danbury CT 06810

Council Members,

The Danbury Brass Band respectfully requests your consideration of the attached letter to councilman Emil Buzaid ... requesting the designation "Danbury's Official Band"

for the Danbury Brass Band.

Thank you for your attention,

Alan Raph

BOARD OF DIRECTORS

Cordalie Benoit
William Clark
Dominick Darmento

Kenneth Fricker
Edward Keane
Dr. Ian Lawson

Bucky Milam
Sharon Murphy
Jeffrey Muthersbaugh

Allan Ostergren
Phil Pitner
M. Scott Pitner

Harold Proudfoot
Alan Raph
Mary Ann Raph



the DANBURY BRASS BAND

Connecticut Brass Society, Ltd.

Music Director, Alan Raph

P.O. Box 292 Candlewood Isle Connecticut 06812 (203) 746-4222

Dear Emil,

September 11, 1995

This letter refers to our conversation last week. Enclosed are some sample programs.

The Danbury Brass Band numbers 25-30 area players and has a world-class reputation. Our repertoire is in excess of 200 compositions of all types, half of which have been written especially for the band.

We have been in existence eleven years and have played at many Danbury functions (Taste of Danbury, Downtown Business Association events, Tree Lighting, etc. ... we even played a concert for the Common Council at City Hall a few years ago). We've performed extensively at Western Conn. University and the Charles Ives Center as well.

Our concerts are free-to-the-public. We are a non-profit organization. Our purpose in existing is to perform the best in brass band music, to encourage local composers and to expand the medium. We have enjoyed excellent support from mayors Dyer, Saue r and Eriquez.

Needless to say we feel a closeness to the city of Danbury and we conduct ourselves as representatives of the city whenever we play out of this immediate area.

I would like to ask you and the other council members if you would consider naming us Danbury's "Official" Band.

This would be an honorary title and would require no financial commitment from the city. Danbury's "official band" designation would enable the band to have easier access to businesses for funding purposes, and would strengthen our identity when we travel. (We play at the New York Brass Conference every other year, have been to Massachusetts, and New Jersey and even have been to Bermuda... twice). Such a designation would also extend Danbury's favorable image.

This coming summer (1996) ...we will be hosting the Bermuda Regiment Band as they visit Danbury July 12 - 17.

Wouldn't it be to everyone's advantage if the Danbury Brass Band could greet their guests on "behalf of the city of Danbury"?! The purpose of our unique Danbury/Bermuda band-exchange is to nurture a relationship which has been growing these past five years.

A statement such as the following could be issued...

"The city of Danbury recognizes and endorses as its official band, the Danbury Brass Band".

Please let me know your feelings on this proposal.

Yours sincerely,

BOARD OF DIRECTORS

Cordalie Benoit
William Clark
Dominick Darmento

Kenneth Fricker
Edward Keane
Dr. Ian Lawson

Bucky Milam
Sharon Murphy
Jeffrey Muthersbaugh

Allan Ostergren
Phil Pitner
M. Scott Pitner

Harold Proudfoot
Alan Raph
Mary Ann Raph

22

Point Driftwood
Danbury, CT 06811
September 9, 1995

Common Council
115 Deer Hill Ave.
Danbury, CT 06810

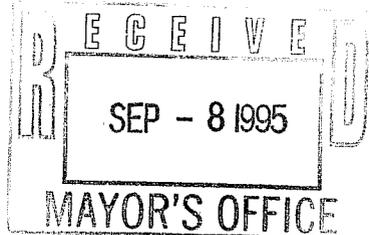
Dear Council Members:

I would like to request that Point Driftwood be renumbered for emergency and mail delivery purposes. There are many homes without numbers in our lake community and with streets that are not listed on the map. There was an emergency 911 to the fire department where they responded to the wrong street in our community. There is also another area on the map with the same Point Driftwood name. I would appreciate your attention in this matter. Thank you.

Sincerely Yours,



Eve Sue Proebster



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT
(203) 797-4525

September 6, 1995

Honorable Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Street Renumbering - Royal Road

Dear Mayor Eriquez and Council Members:

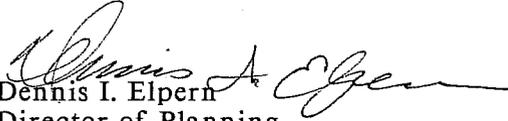
The Planning Department has reviewed the present numbering situation on Royal Road where existing street numbers do not follow logical sequence. A number of houses are using developer lot numbers, some are not using any numbers, and some are using numbers that have been assigned. This situation creates a great deal of confusion for emergency vehicles, delivery services, and anyone else not familiar with the area. Renumbering of Royal Road would seem to be the only solution to this problem.

Given that the City is using the E911 Emergency number system, it is most logical to rectify this situation now. We recognize the initial inconvenience such a change may have on current residents. Nevertheless, we believe that all the residents of Royal Road should benefit from the improved response by emergency vehicles and improved delivery services.

The Department sent out a survey of the residents of Royal Road and the results are as follows: In favor 4; not in favor 11; and no response 7.

I have enclosed a list pertaining to the proposed renumbering. Please let our Department know when the Council or a committee will be meeting to discuss this issue so a representative of our Department can be present. A map showing the existing and proposed numbers will be available at that time.

Sincerely,


Dennis I. Elpern
Director of Planning

DIE/jlc

ROYAL ROAD

North Side

<u>ASSESSOR'S LOT NO.</u>	<u>PROPERTY OWNER</u>	<u>ASSIGNED ADDRESS</u>	<u>CURRENT ADDRESS</u>	<u>PROPOSED ADDRESS</u>
K06005	Ribeiro, Antonio Manuel	--	-1	1
K06006	Fiore, Natale	--	-2	3
K06007	Mitchell, Catherine	--	--	5
K06008	Stolz, William J & Terri	-7	-4	7
J06089	Moy Benny B & Jennifer	--	-5	9
J06088	Miller, Carolyn	--	-6	11
J06087	Peterson, Lucille A & Thomas A	--	-7	15
J06086	Sgueglia, John & Janice	--	--	17
J06085	Poulin, Claude & Linda	--	-9	19
J06084	Deleon, Marco A	--	10	21
J06083	Pratt, Richard F & Ruth A	--	11	23
J06082	Calderwood Brian M & Marquerite A	--	12	25

ROYAL ROAD

South Side

<u>ASSESSOR'S LOT NO.</u>	<u>PROPERTY OWNER</u>	<u>ASSIGNED ADDRESS</u>	<u>CURRENT ADDRESS</u>	<u>PROPOSED ADDRESS</u>
K06012	Sabia, Patrick P & Beatriz C	-- --	29	4
K06011	Eberhard, Robert V	--	28	6
K06010	Deldin, Robert C	--	--	8
K06009	Johnson, Larry F & Joanne	--	26	10
J06107	Kornhaas, Mark E & Joan M	14	14	14
J06090	Sunseri, Philip A & Gayle	--	17	16
J06091	Passarelli, Peter F & Yolanda	--	--	18
J06092	Jenkins, Robert B & Rosemary	20	20	20
J06093	Soldati, Linda A & William G	--	14	22
J06094	Lalljee, Munira & Azim & Nushi	--	13	24

July 1, 1995

To Whom It May Concern:

We, the undersigned, all residents of Flint Ridge Road, Danbury, Ct. 06811, hereby petition the City of Danbury, Connecticut to assume ownership of and maintenance for Flint Ridge Road effective this date.

Name

Residence

Stephen + Lenore McLean

7 Flint Ridge Rd

[Handwritten signature]

10 FLINTRIDGE RD

Lisa + Gudwig Muller

4 Flintridge Rd

Usula Muller

6 Flintridge Rd

Willie E. Wilkins

Betty + Ed March

8 Flint Ridge Road

Ann Dalton Reilly

5 Flint Ridge Rd

Michael + Ann Reilly

9 Flint Ridge



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

September 27, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: Road Acceptance at Mayfair Estate

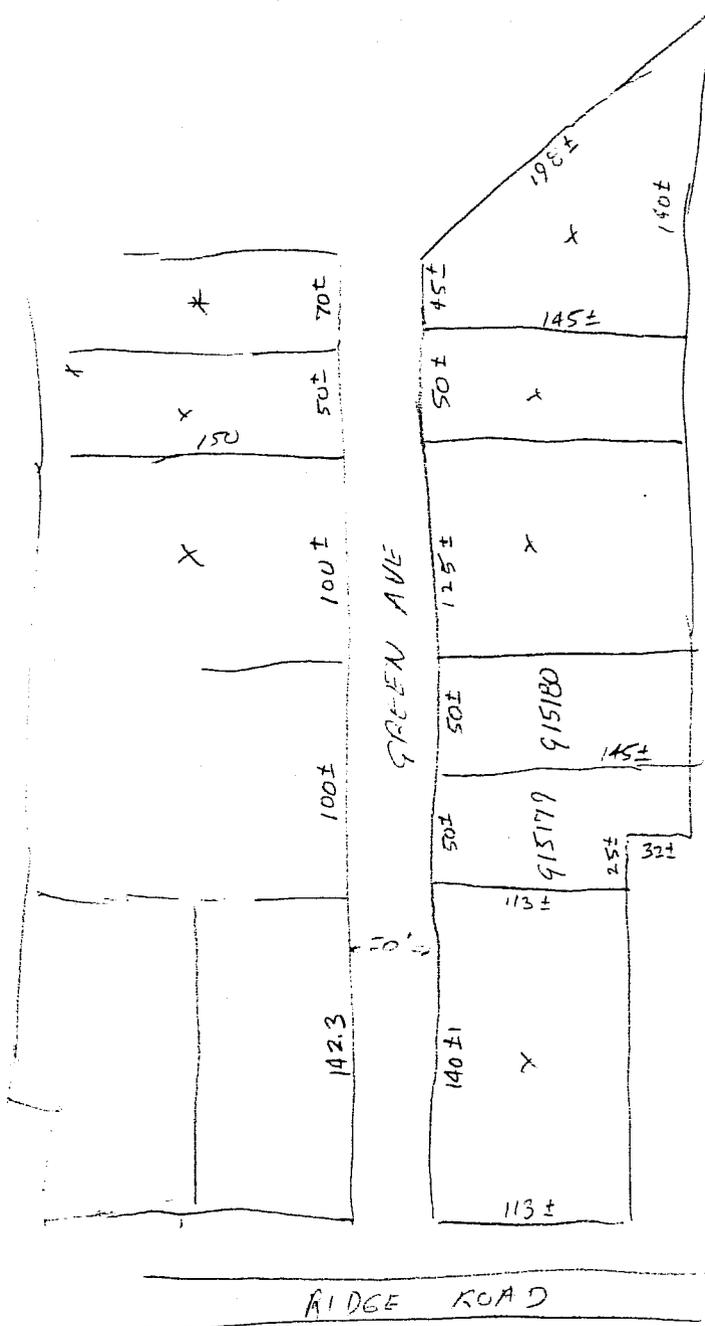
Dear Mayor Eriquez and Members of the Common Council:

The problem of road acceptance at Mayfair Estate is an old one with which the Common Council has dealt with over a number of years. The roads are unaccepted by the City and are in a state of deterioration. I believe, however, that these roads may fall under the provisions of the revised ordinance 17-34.

I respectfully request that the situation of road acceptance at Mayfair Estates be sent to an ad-hoc committee and the necessary city departments to seek a solution to this ongoing problem.

Sincerely,

J. DaSilva



JOSE & MARIA BERNI
 55 MERRIMAC ST
 ANDY 06810-696

COMMON COUNCIL - CITY OF DANBURY

26

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer _____

Water X

Name of Applicant: ALDRIDGE & BURNS
13 EAST PEMBROKE RD
DANBURY CT 06811

Address: Agent for Owner:
Jose & Maria Bernardino
55 MERRIMAC ST, DANBURY 06810-6462

Telephone: (ADB) 798-2712 (Alternate (203) 322-3906)

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 2 GREEN AV

Assessors's Lot No. 015179-915180

Zone: RA-8

Intended Use: Retail _____ Single Family Residential X
Office _____ Multiple Family Development _____
Mixed Use _____
Industrial _____

Number of Efficiency Units _____
Number of 1 Bedroom Units _____
Number of 2 Bedroom Units _____
Number of 3 Bedroom Units _____
Total Number of Units _____

Andrew B Burns
SIGNATURE

SEPT 25, 1995
DATE



27

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

September 7, 1995

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

Mayor Gene F. Eriquez
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Federal Correctional Institution (FCI)
Sanitary Sewer

In 1990 the City of Danbury accepted title to the portion of the private FCI sanitary sewer which had been installed in Pembroke Road in 1939 to serve the prison facility.

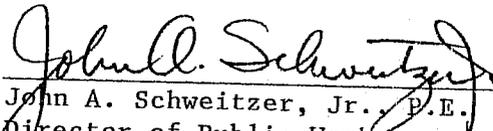
In recent years a number of requests have been received by the City for permission to connect to remaining portions of the private FCI sewer located in Stacey Road and in East Pembroke Road.

To facilitate the approval process the FCI has requested that the City accept title to the 1,614 lineal feet of existing sanitary sewer in Stacey Road and East Pembroke Road. A copy of the draft legal description prepared by our office is enclosed.

We hereby request that the Common Council approve the acceptance of said FCI sanitary sewer by the City upon receipt of legal documents satisfactory to the Corporation Counsel.

If you have any questions, please contact our office.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/gw

Encl.

c: Eric L. Gottschalk, Esq. with encl.
William Buckley, Jr., P.E.

DESCRIPTION

PORTION OF FCI Sanitary Sewer TO BE TRANSFERRED TO CITY

A Sanitary sewer main ten (10") inches and eight (8") inches in diameter with manholes totalling approximately 1,614 feet in length which ten (10") inch mains are located along the southerly shoulder of Stacey Road and the eight (8") inch mains are located along the easterly shoulder of the extension of East Pembroke Road which runs in a generally northerly direction from Stacey Road.

The portions of 10 inch and 8" sanitary sewer main being described begin at M.H. No. 29 (which manhole was previously transferred to the City) located at the intersection of Route 37 and Stacey road and terminate at and include M.H. No. 35 which is located at the point where the sanitary sewer turns and enters property of the Federal Correctional Institute. For a more particular description reference is made to a map entitled "New Sanitary Sewer Federal Correct. Inst. Danbury, Conn." dated September 12, 1939 which map is on file in the office of the City Engineer.



SEP 11 1995

MAYOR'S OFFICE

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

September 7, 1995

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

Mayor Gene F. Eriquez
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

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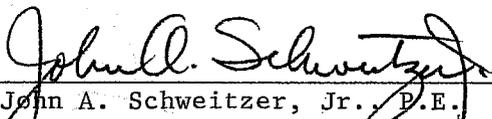
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Current Projects - September 19951. Litter

- A. Rogers Park and D.H.S. done on a daily basis
- B. All other parks & grounds done in conjunction with mowing schedule
- C. A special effort was made in Rogers Park prior to Irish Festival weekend 9/23/95

2. Hatters Park Bldg. Maint.

- A. Hall & pavilion cleaned on Mondays & Fridays
- B. Pavilion also cleaned prior to and after weekday events throughout the month

3. Refuse Removal

- A. Monday, Wednesday, Fridays
- B. Rogers Park, Hatters Park, Kenosia Park, Mill Ridge and Osborne St. on Sundays

4. Athletic Fields

- A. Prepared athletic fields at Rogers Park, D.H.S., Osborne St., Hatters Park, Kenosia Park and 9 other soccer locations for play as received by Interscholastic Athletic Programs, youth and adult soccer programs, weekday and weekend soccer programs, youth (Pop Warner) and adult Flag Football programs.

5. Mowing - Parks and Schools

- A. A full mowing schedule continued thru weekending 9/16/95 - a limited mowing schedule was done week ending 9/23/95.

6. Flowers and Shrubs - Schools

- A. Shrub trimming continued at school sites throughout the month. Should be completed by October 1, 1995.

7. Playgrounds - Schools

- A. Roto-tilling, raking and replacing sand under playground equipment at school sites commenced week ending 9/23/95 - this will continue through completion.
- B. Inspection and repair to playground equipment at school sites (i.e. swings/ climbers/basketball nets, etc.) commenced week ending 9/23/95.

8. Miscellaneous

- A. York raked beaches through Labor Day weekend
- B. Backwashed fountain at Kennedy Park on weekly basis
- C. Moved soccer goals/barrels to Kenosia Soccer Complex prior to season opening ceremonies
- D. Moved and stored beach equipment (lifeguard stands, ticket booths, picnic tables, etc.) after closing for season.

DANBURY PARKS & RECREATION DEPARTMENT
MAINTENANCE LABOR COST BREAKDOWN SHEET

MONTH September YEAR 1995

SHEET 1 OF 2

TASK Litter					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	888.83		80		
9/09	270.93		24		
9/16	564.71		48		
9/23	1,131.31	83.28	88	4	
TOTAL	2,856.20	83.28	240	4	

TASK Hatters Park Bldg. Maint.					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	347.94		36		
9/09	172.74		16		
9/16	172.74		16		
9/23	295.85		24		
TOTAL	989.27		92		

TASK Refuse Removal					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	502.22	222.08	48	8	
9/09	400.52	444.16	32	16	
9/16	373.00	222.08	32	8	
9/23	400.52	222.08	32	8	
TOTAL	1,676.26	1,110.40	144	40	

TASK Athletic Fields (Parks)					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	1,695.06	194.32	128	8	
9/09	1,526.13	458.22	112	19	
9/16	1,134.64	201.44	92	8	
9/23	1,080.53	111.04	76	4	
TOTAL	5,436.36	965.02	408	39	

TASK Athletic Fields (Schools)					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	1,470.61		116		
9/09	1,596.38	210.25	128	17	
9/16	1,583.06	541.32	136	26	
9/23	1,423.64	192.58	112	9.25	
TOTAL	6,073.69	944.15	492	52.25	

TASK Mowing (Parks)					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	3,174.64		270		
9/09	1,601.52		120		
9/16	1,527.70		130		
9/23	853.06		68		
TOTAL	7,156.92		528		

TASK					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	796.30		72		
9/09	739.34		56		
9/16	1,616.08		48		
9/23	-		-		
TOTAL	3,151.72		176		

TASK Flowers & Shrubs					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	814.96		84		
9/09	518.22		48		
9/16	518.22		48		
9/23	883.15		84		
TOTAL	2,734.55		264		

TASK Miscellaneous					
WK END	REG COST	O.T. COST	REG HRS	O.T. HRS	
9/02	783.94		68		
9/09	979.92		80		
9/16	900.68	333.12	72	12	
9/23	591.75		44		
TOTAL	3,256.29	333.12	264	12	

DANBURY PARKS & RECREATION DEPARTMENT
MAINTAINERS' SALARY COST BREAKDOWN SHEET
MONTH September YEAR 1995

TOTAL SALARIES PAID

<u>WK END</u>	<u>COST</u>
<u>9/02</u>	<u>11,248.66</u>
<u>9/09</u>	<u>10,062.10</u>
<u>9/16</u>	<u>10,369.63</u>
<u>9/23</u>	<u>10,204.55</u>
<u>TOTAL</u>	<u>41,884.94</u>

LABOR COST

<u>WK END</u>	<u>COST</u>
<u>9/02</u>	<u>11,082.10</u>
<u>9/09</u>	<u>8,278.34</u>
<u>9/16</u>	<u>8,981.63</u>
<u>9/23</u>	<u>9,642.23</u>
<u>TOTAL</u>	<u>37,984.30</u>

VACATION PAID

<u>WK END</u>	<u>NO. DAYS</u>	<u>COST</u>
<u>9/02</u>	<u>1.0</u>	<u>111.04</u>
<u>9/09</u>	<u>-</u>	<u>-</u>
<u>9/16</u>	<u>5.0</u>	<u>555.20</u>
<u>9/23</u>	<u>1.0</u>	<u>111.04</u>
<u>TOTAL</u>	<u>7.0</u>	<u>777.28</u>

SICK DAY COSTS

<u>WK END</u>	<u>NO. DAYS</u>	<u>COST</u>
<u>9/02</u>	<u>.5</u>	<u>55.52</u>
<u>9/09</u>	<u>-</u>	<u>-</u>
<u>9/16</u>	<u>6.5</u>	<u>721.76</u>
<u>9/23</u>	<u>3.0</u>	<u>340.24</u>
<u>TOTAL</u>	<u>10.0</u>	<u>1,117.52</u>

PERSONAL DAY COSTS

<u>WK END</u>	<u>NO. DAYS</u>	<u>COST</u>
<u>9/02</u>	<u>-</u>	<u>-</u>
<u>9/09</u>	<u>-</u>	<u>-</u>
<u>9/16</u>	<u>1.0</u>	<u>111.04</u>
<u>9/23</u>	<u>1.0</u>	<u>111.04</u>
<u>TOTAL</u>	<u>2.0</u>	<u>222.08</u>

OTHER (HOLIDAYS, ETC.)

<u>WK END</u>	<u>NO. DAYS</u>	<u>COST</u>
<u>9/02</u>	<u>-</u>	<u>-</u>
<u>9/09</u>	<u>16.0</u>	<u>1,783.76</u>
<u>9/16</u>	<u>-</u>	<u>-</u>
<u>9/23</u>	<u>-</u>	<u>-</u>
<u>TOTAL</u>	<u>16.0</u>	<u>1,783.76</u>

O.T. COSTS

<u>WK END</u>	<u>HRS</u>	<u>COST</u>
<u>9/02</u>	<u>16</u>	<u>416.40</u>
<u>9/09</u>	<u>52</u>	<u>1,162.63</u>
<u>9/16</u>	<u>54</u>	<u>1,297.96</u>
<u>9/23</u>	<u>25.25</u>	<u>608.28</u>
<u>TOTAL</u>	<u>147.25</u>	<u>3,485.27</u>

PARKS & RECREATION DEPARTMENT

STATUS REPORT

Budget Status - September 1995

	<u>Annual Amount Appropriated</u>	<u>Amount</u>		<u>Percent</u>		<u>Percent Remaining</u>	
		<u>Current Month</u>	<u>Last Month</u>	<u>YTD</u>	<u>Last YTD</u>	<u>Approp.</u>	<u>Fiscal Year</u>
Total Budget	1,176,685	167,215	95,977	22%	23%	78%	83%
Salaries	695,347	51,375	38,898	13%	14%	87%	83%
Overtime	30,000	10,075	4,526	48%	27%	52%	83%
Part-time Services	240,552	61,291	52,508	47%	61%	53%	83%
Professional Services	38,850	8,037	-0-	21%	16%	79%	83%

Explanatory Notes:

- Budget reflects the appropriation as of 8/31/95
- Park Services report reflects the period of operation 8/27/95 - 9/23/95
- Recreational Hours reflect the period of operation 8/27/95 - 9/23/95
- Administrative Hours reflect the payroll period 8/27/95 - 9/23/95

Key Indicators:

	<u>Number</u>		<u>Number Diff.</u>	<u>% Diff.</u>	<u>Number</u>		<u>Number Diff.</u>	<u>% Diff.</u>
	<u>This Month</u>	<u>Last Month</u>			<u>YTD</u>	<u>Last YTD</u>		
A. Total Administrative Hrs. Pd.	600	796.5	- 196.5	-33%	2,099.5	1,985	+ 114.5	+ 6%
B. Total Administrative Hrs. Worked	568	752.5	- 184.5	-32%	1,814.5	1,744	+ 70.5	+ 4%
C. Total Rec. Employee Hrs. Pd.	1,132	12,627	-11,495	-10%	25,994.5	18,601	+7,393.5	+41%
D. Total Rec. Employee Hrs. Worked	1,132	12,627	-11,495	-10%	25,994.5	18,601	+7,393.5	+41%
E. Total Hrs. Recreational Programming	800	3,600	- 2,800	-350%	8,200	8,600	- 400	- 4%
F. Park Services (Hrs. Paid-attached)	3,123.25	4,477	-1,353.75	-31%	10,680.25	10,506.5	+ 173.75	+ 1%

STATUS REPORT

Budget Status

	<u>Annual Amount Appropriated</u>	<u>Expended Amount</u>		<u>Percent YTD Last YTD</u>		<u>Percent Remaining Approp. Fiscal Year</u> ***	
		<u>Current Month</u>	<u>Last Month</u>				
Total Budget	\$622,615.00	\$59,607.34	\$31,870.99	15%	15%	9%	83%
Salaries	511,367.00	36,965.50	31,870.99	15%	15%	0	83%
Overtime	1,000.00	288.24	0	24%	19%	71%	83%
Next Largest Line Item*	100,000.00	21,263.10	0	21%	NA	48%	83%
2nd Largest Line Item**	3,283.00	36.75	0	1%	55%	75%	83%

Explanatory Notes:

- * Maintain Highways - Curbs - Walks
- ** Office Supplies
- *** Unencumbered Balance
- **** Does not include "Encumbered Outstanding"



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 3, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Request for Sewer Extension at Berkshire Shopping Center

The Common Council Committee appointed to review the request for sewer extension at the Berkshire Shopping Center met on Wednesday, September 13 1995 at 7:00 P.M. in Room 432 at City Hall. In Attendance were Committee Members Valeri, and Abrantes. Councilman Nolan had a prior Commitment and could not attend. Also in attendance were Director of Public Works Jack Schweitzer, Superintendent of Public Utilities William Buckley and Mr. David Hawley representing the petitioner.

Mr. Valeri cited the Planning Commission's positive recommendation for this request. The rules were suspended to allow for open discussion. Mr. Schweitzer and Mr. Buckley expressed Their approval of the request.

Mrs. Abrantes made a motion to recommend approval of the request subject to the standard eight steps for sewer and water extensions. The motion was seconded by Mr. Valeri and passed unanimously.

Respectfully submitted,

THOMAS VALERI, Chairman

HELENA ABRANTES

VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 3, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

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Respectfully submitted,

THOMAS VALERI, Chairman

HELENA ABRANTES

VINCENT NOLAN



30

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 3, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Request for Sewer and Water Extension at 22 Main Street

The Common Council Committee appointed to review the request for sewer and water extension at 22 Main Street met on Wednesday September 13, 1995 at 7:30 P.M. in Room 432 in City Hall. In attendance were committee members Valeri and Abrantes, Mr. Nolan had a prior committment and could not attend. Also in attendance were Director of Public Works Jack Schweitzer, Superintendent of Public Utilities William Buckley and Mr. Carl Kuehner and Mr. Robert Marzullo representing the petitioner.

Mr. Valeri cited the Planning Commission's positive recommendation for this request and the rules were suspended to allow for open discussion. Mr. Schweitzer and Mr. Buckley expressed their approval of the request and Mr. Kuehner displayed drawings of the proposed project.

Mrs. Abrantes made a motion to recommend approval of the request subject to the standard eight steps for sewer and water extensions. The motion was seconded by Mr. Valeri and passed unanimously.

Respectfully submitted,

THOMAS VALERI, CHAIRMAN

HELENA ABRANTES

VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 3, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

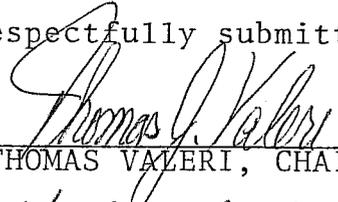
Re: Request for Sewer and Water Extension at 22 Main Street

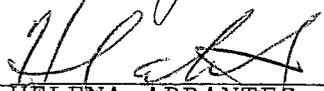
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Mrs. Abrantes made a motion to recommend approval of the request subject to the standard eight steps for sewer and water extensions. The motion was seconded by Mr. Valeri and passed unanimously.

Respectfully submitted,


THOMAS VALERI, CHAIRMAN


HELENA ABRANTES


VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 3, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Drainage Problem at 27 Clayton Road

The committee appointed to review the drainage problem at 27 Clayton Road met on September 26, 1995 at 7:30 p.m. in City Hall. In attendance were Council members Arconti, Abrantes and Yamin, City Engineer - Jack Schweitzer and Harold Stillson - the property owner at 27 Clayton Road.

Mr. Stillson described the problem he is experiencing on his property. A catch-basin on Mabel Road empties into an open drain above Mr. Stillson's yard. This in turn drains into underground pipes that the City installed in Mr. Stillson's property around 1965. This system is inadequate as it often backs-up and the drain water from Mabel Road washes over the yard and driveway at 27 Clayton Road. Mr. Stillson also stated that the pipes were installed in his septic fields and that this poses environmental problems as well.

Mr. Schweitzer indicated that there are several potential solutions to the problem that involve diverting the drainage from this specific catch basin on Mabel Road.

Mr. Yamin moved to recommend that the Common Council direct the Public Works Department to investigate and implement the best option to eliminate the drainage and potential environmental problem at 27 Clayton Road with funding to be determined by the Director of Finance. Ms. Abrantes seconded the motion and it passed unanimously.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Thomas Arconti

Robert Yamin

Helena Abrantes



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

September 20, 1995

Honorable Gene F. Eriquez
Honorable Members of the Common Council

Re; Request to Bid on Airport Lease

The Common Council Committee appointed to review the request to bid on an Airport Lease met on Monday September 18, 1995 at 7:30 P.M. in Room 432 in City Hall. In attendance were committee members Gallagher, Machado and Scozzafava. Also Corporation Counsel Lazlo Pinter, Airport Administrator Paul Estefan, Airport Commission members Chairman Roy Platt and Richard Kilcullen, also Petitioner Richard Leinert with his Attorney Peter Darling Petitioner John Mitchell and Represtatives of Pronto Air.

Corporation Counsel Pinter explained that the Airport Commission wished to bid the property as it's lease had expired. He further explained that Mr. Leinert lease was for 25 years, with two potential renewals of 10 years each. An extension required a written notification of intent six month prior. As no such notification had occurred, the Airport Commission had acted properly. Mr. Estefan and the Airport Commission members present concurred.

Mr. Darling representing Mr. Leinert, explained his clients position. Discribing the situation as an oversight. Mr. Darling discribed Mr. Leinert's twenty-five years as a tenant in good standing, who had built the building on the property. He also stated that the City's financial department had billed Mr. Leinert for this year's rent and accepted payment.

Further discussion ensued, Councilman Machado and Scozzafava emphasized that while the Airport Commission had acted in the city's best interest, perhaps Mr. Leinert should be given an opportunity to remedy his oversight. Councilman Gallagher reasoned that just as Mr. Leinert had reaped the benefit of the lease, so should he be responsible for its provisions and consequences.

Mr. Scozzafava moved to recommend instructing the Airport Commission to negotiate a new lease with Mr. Leinert, and that if the parties are unable to reach a agreement that the property go out to bid. Seconded by Mr. Machado the motion carried two to one with Scozzafava and Machado voting in the affirmative. Mr. Scozzafava moved to adjourn at 8;30 P.M. seconded by Machado and passed unanimously.

Respectfully Submitted

Joseph Scozzafava

Matthew Gallagher

Valdemiro Machado



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

September 20, 1995

Honorable Gene F. Eriquez
Honorable Members of the Common Council

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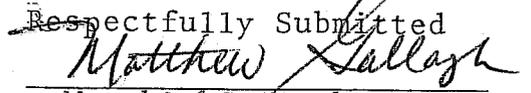
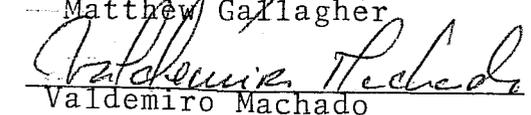
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Joseph Scozzafava

Respectfully Submitted

Matthew Gallagher

Valdemiro Machado



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

September 20, 1995

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re; Acquisition of two Parcels of land from Wooster School

The Common Council Committee assigned to review the proposed Resolution to acquire, via a Federal Grant, two parcels of land from Wooster School Corporation reconvered on Monday September 18, 1995 at 8:25 P.M. in Room 432 in City Hall. In attendance were committee members Valeri, Beck, Scozzafava, Assistant Corporation Counsel Lazlo Pinter, Airport Administrator Paul Estefan Aviation Commission Chairman Roy Platt and Commission member Richard Kilcullen Wooster School Corporation Board of Trustees members Mr. John Katz and Attorney Neil Marcus and Mr. Robert Zohn of Business Airport Center.

Mr. Valeri opening remarks, for the benefit of those not present at the meeting of May 22nd, summarized the charge of the Committee and explained the delay in reconvening due to the need to have all previously expressed concerns addressed to the Committee's satisfaction. Mr. Valeri cited two subsequent communications from Director of Finance Dominic Setaro, the first of which dated May 25, 1995 indicating the absence of FAA approval of necessary funds for the purchase of the subject property, the second dated September 7, 1995 indicating FAA authorization of the requisite funding without the need for Common Council approval since these funds have been redirected under prior authorization and are still available. The rules were then suspended to allow for discussion of the Committee's previous concerns and allow for additional and relevant input. Without objection, Mr. Valeri proceeded to restate each of the committee's expressed concerns and in turn cite the responses to those concerns as follows.

1. Was a recommendation and/or mandate communicated by the FAA with respect to the subject property? If so, supporting documentation is requested
Response- Corporation Counsel's letter of September 11, 1995 cited letters from the FAA urging that the subject property be acquired to increase safety and reduce liability with respect to the necessary flight path over these parcels from and to the airport. A copy of the FAA's most recent communication to the Mayor's office expressed extreme concern over the City's failure to act in this regard and referred to the necessary acquisition and clearing of this property as among their highest priority in Danbury, both from a safety and Liability standpoint.

2. What is Corporation Counsel's opinion on conditions for eminent domain determination of market value of subject property and how appraisal is used?

Response- Corporation Counsel explained that the position of both the FAA and the Airport Administrator, that the safety of aircraft in the flight path over the subject property during approach and departure being presently at

risk, is a supportable basis for a condemnation action.

As to market value, an appraisal and valuation will be determined subject to the Common Council's adoption of the proposed Resolution.

3. What, if any, relevant communications from Wooster School Corporation pertaining to the subject property are available in determination of their position.

Response-Mr. Valeri cited a letter received from Wooster School Corp. expressing their concern over the City's impending aquisition of the subject property. Attorney Marcus indicated certain frustration over the length of the processthis end, the issue being on the table for several years now, but did suggest that Wooster School Corporation would entertain an offer to purchase the subject property. Both he and Mr. Katz expressed equal concern over the potentially negative asthetic effect of the intended clearing of the subject property. Mr. Katz suggested the intended aquisition and subsequent clearing of the property would greatly devalue the abutting properties and went so far as to question the targeting of these particular parcels, suggesting that flight patterns are in fact different than that identified as such by the FAA and Airport Administration. He also indicated that he will challenge the acquisition of this property on this basis and further questioned the delays in light of the sense of urgency now being expressed by the authorities.

4. What is the legal opinion concerning the 1,500ft restriction and how would the possible acquisition of the subject property affect that restriction?

Response- Corporation Counsel explained that any and all prior and/or existing restrictions would be eliminated upon acquisition of the property by the City, thus allowing for the necessary tree removal, free and clear of prior encumbrances.

5. What affect would the partitioning and intended use of the subject parcels from the existing lots have on what remains of those lots as well as the surrounding properties?

Responses-Corporation Counsel indicated that these are questions to be considered by the Planning Commission, a necessary step in the approval process. The contentions raised by Wooster School Corporation would be revisited by the Commission, considered then and weighed against the safety and liability factors cited by the FAA and Airport Administration. In as much as the charge of the committee was to render a decision based on the safety and liability factors cited by the aforementioned authorities, with those concerns expressed by others to be addressed by the Planning Commission and subsequent to their approval, in the negotiation process, Mr. Scozzafava made a motion to recommend the adoption of the Resolution to acquire the Wooster School Corporation property subject to Planning Commission approval. Motion seconded by Ms. Beck. In discussion the consensus opinion of the committee was expressed desire to have this matter amicably resolved short of exercising any action of condemnation although allowed for in the Resolution if necessary. It is further hoped that upon acquisition of the subject property, the Airport Administration exercise sensitivity to both aesthetic and material value of the surrounding area and if at all possible avoid clear cutting at all costs.

The motion passed unanimously and the meeting adjourned at 9:15 P.M.

Respectfully Submitted

Joseph Scozzafava

Thomas Valeri, Chairman

Nancy Beck



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

October 3, 1995

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor
Hon. Members of the Common Council
City of Danbury, Connecticut

Re: Union Station Rehabilitation
First Supplemental Agreement

Dear Mayor and Council:

With respect to the referenced matter, the State of Connecticut has requested the approval of an updated resolution permitting the final designation of rehabilitation funds for this project.

In addition, State DOT has also requested that a minor adjustment in the original Agreement be noted and initialed.

This office has reviewed both, and can advise you that both are in accordance with the intent and scope of the original project agreement. We regret the need to have this item added on to your agenda, but were only very recently advised of the need for a new, revised resolution.

Kindly approve the attached resolution in order that these matters may be concluded. Thank you for your consideration in this regard.

Very truly yours,

Laszlo L. Pinter
Assistant Corporation Counsel

LLP:r
Attachment

c: Eric L. Gottschalk, Esq.
Acting Corporation Counsel

John A. Schweitzer, Jr.
Director of Public Works

Dominic A. Setaro, Jr.
Director of Finance



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

Subject: State Project No. 34-257

Federal Aid Project No. STPE-1034(5)

Description: "First Supplemental Agreement to the Agreement dated April 18, 1995 Between the State of Connecticut and the City of Danbury for the Rehabilitation, Inspection and Maintenance of Union Station Utilizing Federal Funds under the Enhancement Component of the Surface Transportation Program."

RESOLUTION

RESOLVED THAT Gene F. Eriquez, Mayor, City of Danbury, be and hereby is authorized to sign the agreement entitled: "First Supplemental Agreement to the Agreement dated April 18, 1995 Between the State of Connecticut and the City of Danbury for the Rehabilitation, Inspection and Maintenance of Union Station Utilizing Federal Funds under the Enhancement Component of the Surface Transportation Program."



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 3, 1995

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

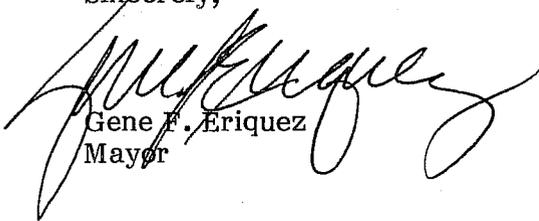
The Danbury Host Town Committee of the 1995 Special Olympics World Summer Games has requested the assistance of the City to relieve a funding shortfall of \$2,635.

As you know, the Danbury Host Town Committee received outstanding community support from various sponsors, St. Anthony Church, St. Ann Church and St. George Church, the Knights of Columbus McGivney Council No. 29 and the Lebanon-American Club of Danbury. The people of Danbury are proud of the selfless volunteer efforts put forth by our Host Town Committee as we celebrated and shared the "spirit and splendor" of our guest athletes of Team Lebanon.

I respectfully request your consideration of this appropriation as our City's contribution toward this wonderful community experience we shared with Team Lebanon. This will defray the remaining costs that remain for the Host Town Committee.

Thank you for your consideration of this item.

Sincerely,



Gene F. Eriquez
Mayor



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

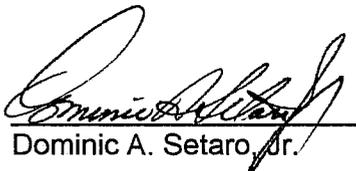
M E M O R A N D U M

DATE: October 5, 1995
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Danbury Host Town Committee, Special Olympics

CERTIFICATION #16

As per the attached request and the approval of the Common Council at its October 3, 1995 meeting, I hereby certify the availability of \$2,635.00 to be transferred from the Contingency Fund to the Mayor's Discretionary Fund, Contribution & Grants, Account # 02-01-188-072800.

Balance of Contingency	\$242,109.41
Less this request	<u>2,635.00</u>
Balance	\$239,474.41



Dominic A. Setaro, Jr.

DAS/jg