

COMMON COUNCIL MEETING

NOVEMBER 6, 1997

The meeting to be called to order at 7:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE
PRAYER

ROLL CALL

Scalzo, Abrantes, McAllister, Arconti, Coladarci, Boynton,
Buzaid, Valeri, Machado, Shuler, Setaro, Esposito, Levy,
Charles, Gomez, Basso, Butera, Fox, Gallagher, Mead, Nolan

17 Present 4 Absent

MINUTES - Minutes of the Common Council Meeting held October 7,
1997.

CONSENT CALENDAR

- 1 RESOLUTION - School Readiness Grant and Quality Enhancement Grant
- 2 RESOLUTION - Homeless Shelter
- 3 RESOLUTION - Federal Emergency Management Agency Agreement
- 4 RESOLUTION - Deposit of Public Funds
- 5 RESOLUTION - Mayfair Estates
- 6 RESOLUTION - Collection Development Grant
- 7 COMMUNICATION - Reappointment to Richter Park Authority
- 8 COMMUNICATION - Donation from the Rotary Club for the Rogers Park Pond Restoration Project
- 9 COMMUNICATION - Donation of \$5,000 from Duracell for Still River Restoration Project
- 10 COMMUNICATION - Donation to the Police Department
- 11 COMMUNICATION - Transfer of Donated Funds - Danbury Library
- 12 COMMUNICATION - Donation of Forms to Data Processing
- 13 COMMUNICATION - Donations to the Department of Elderly Services
- 14 COMMUNICATION & CERTIFICATION - Reappropriation of Donated Funds - Department of Elderly Services
- 15 COMMUNICATION - Animal Control Fund Reappropriation
- 16 COMMUNICATION - Request from Veteran's Council for Renovations to Rose Arbor at Rogers Park

- 17 COMMUNICATION - Request for Reimbursement of Sewer Repair Bill
-
- 18 COMMUNICATION - Tax Sale Acquisition - 386 Main Street
-
- 19 COMMUNICATION - Proposed Address Change - 22 Indian Avenue
-
- 20 COMMUNICATION - Request for Extension of Time for Sewer and Water Extensions - Berkshire Corporate Park
-
- 21 COMMUNICATION - Request for Sewer Extension - 12 Morton Street
-
- 22 COMMUNICATION - Report from Planning Commission regarding Condemnation of Concord Street
-
- 23 COMMUNICATION - Report from Planning Commission regarding lease for space at the First Congregational Church
-
- 24 COMMUNICATION - Reports regarding Road Acceptance - Hawthorne Cove Road
-
- 25 COMMUNICATION - Report regarding Acquisition of Robin Hill Water Company
-
- 26 COMMUNICATION - City of Danbury v. Novella and Dalessio
-
- 27 COMMUNICATION - City of Danbury v. Topside Sealers, Inc. and Republic Powdered Metals, Inc. and City of Danbury v. Arthur J. Stucklen
-
- 28 DEPARTMENT REPORTS - Elderly Services, Engineering, Public Buildings, Public Utilities, Landfill, Welfare, Highways, Police Chief, Fire Chief, Fire Marshall
-
- 29 REPORT - Request for Sewer and Water Extension - 53-55 Sand Pit Road
-
- 30 PROGRESS REPORT - Down on the Farm Property
-

There being no further business to come before the Common Council a motion was made at _____ P.M. by _____ for the meeting to be adjourned.

CONSENT CALENDAR

NOVEMBER 6, 1997

- 2 - Approve resolution and application for State Department of Social Services Emergency Shelter Services Grant 1997/98 -\$94,908
- 3 - Approve resolution and application for City Welfare Department to accept Federal Emergency Management Agency 1997/98 Phase XIV Program funds for emergency food and shelter through United Way of Northern Fairfield County in an amount not to exceed \$7,000
- 4 - Approve resolution designating institutions as depositories of City Funds and authorize City Treasurer to execute all necessary agreements, open accounts and value deposits in said institutions pursuant to C.G.S. Section 7-402 and City Charter Section 6-1
- 5 - Approve resolution and accept Country Way, Fairway Drive and Royal Pine Drive as City roads within the Mayfair Estates subdivision, authorize Corporation Counsel to complete settlement of all outstanding issues between the City and developers of said roadways and authorize Corporation Counsel to acquire easements necessary to accomplishing acceptance of the roadways
- 6 - Approve revised resolution amending amount of Connecticut State Library Grant for materials and services increasing access to information resources for non-English speaking populations - \$13,347.30
- 7 - Approve reappointment of Francis Kieras as a member of the Richter Park Authority for a term to expire on September 1, 2000.
- 11 - Approve reappropriation of Library Donation Funds in the amount of \$17,770 for computer maintenance and salary and benefits for librarian for Technology Center
- 14 - Approve reappropriation of \$329 from Elderly Services donations account to Commission on Aging budget for office supplies
- 15 - Approve and authorize reappropriation of \$19,869 to Animal Control Fund for year end encumbrances
- 20 - Approve eighteen month extension of time for sewer and water extensions for Berkshire Corporate Park
- 22 - Receive Planning Commission report of October 15, 1997 recommending condemnation of a portion of Concord Street and approve condemnation of same and the related resolution submitted as item 7 on the Common Council Agenda of September, 1997.
- 23 - Receive Planning Commission report of October 15, 1997 recommending lease agreement between City and First Congregational Church for use of space for City Middle and High School Reach and Rebound Program and approve said lease
- 25 - Receive report from Corporation Counsel regarding Robin Hill Water Company acquisition and take no action at this time

- 29 - Receive report and approve recommendations to approve request for sewer and water extensions by Avalon Properties Inc. 53-55 Sand Pit Road
- 30 - Receive Progress Report and approve recommendations to defer action on proposal regarding Down on the Farm Property until City land use commissions have acted on same.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

REVISED

Date: November 3, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - School Readiness Grant and Quality Enhancement Grant

Attached is a resolution for your consideration that will allow the City of Danbury and its Board of Education to accept grants for the School Readiness and Child Day Care Grant in the amount of \$643,972.00 and for Quality Enhancement in the amount of \$55,585.00. Both these grants are awarded for the time period of July 1, 1997 through June 30, 1998. Budgets for both grants are attached for your information.

In-Kind Contributions will be provided totaling \$202,692. The individual programs will provide \$111,002.00 thru in-kind services and the City will provide \$91,690.00 of In-Kind services.

I request that the Common Council consider this resolution at its November meeting.

Noreen C. Buzarak

Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: October 29, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - School Readiness Grant and Quality Enhancement Grant

Attached is a resolution for your consideration that will allow the City of Danbury and its Board of Education to accept grants for the School Readiness and Child Day Care Grant in the amount of \$643,972.00 and for Quality Enhancement in the amount of \$55,585.00. Both these grants are awarded for the time period of July 1, 1997 through June 30, 1998. A budget for both grants is attached for your information.

Community contributions of \$111,002.00 will be provided thru in-kind services of the City and the individual programs.

I request that the Common Council consider this resolution at its November meeting.

Noreen C. Buzarak
Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



CONNECTICUT STATE DEPARTMENT OF EDUCATION PRELIMINARY GRANT AWARD NOTIFICATION

<p>1. GRANT RECEIPIENT City of Danbury 155 Deer Hill Avenue Danbury, CT 06810</p>	<p>4. AWARD INFORMATION Grant Number: Grant Type: SRCDC Entitlement Statute: P.A. 97-259</p>
<p>2. GRANT TITLE School Readiness and Child Day Care Grant</p>	<p>5. AWARD PERIOD 7-01-97 through 6-30-98</p>
<p>3. EDUCATION STAFF PROGRAM MANAGER Maria S. Synodi PAYMENT & EXPENDITURE INQUIRY Annette McCall</p>	<p>6. AUTHORIZED FUNDING Grant Amount: \$ 643,972.00 (Annualized) FUNDING STATUS: PRELIMINARY</p>

7. TERMS AND CONDITIONS OF AWARD

This is a preliminary grant award which grant is contingent upon the continuing availability of funds from the listed funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 1997 and June 30, 1998 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 1998. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated herein by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

Theodore S. Sergi
Theodore S. Sergi, Commissioner
State Department of Education

Joyce A. Thomas
Joyce A. Thomas, Commissioner
State Department of Social Services

GRANTEE NAME: CITY OF DANBURY TOWN CODE:		
GRANT TITLE: SCHOOL READINESS AND CHILD DAY CARE GRANT		
PROJECT TITLE: SCHOOL READINESS: URBAN PRIORITY SCHOOL DISTRICTS		
ACCOUNTING CLASSIFICATION: FUND: 0000 SPID: 016 ACTIVITY: 027001101		
GRANT PERIOD: 07/01/97 TO 6/30/98		AUTHORIZED AMOUNT: \$643,972.00
AUTHORIZED AMOUNT by SOURCE:		CURRENT DUE: \$
LOCAL BALANCE: \$		CARRY-OVER DUE: \$
CODES	DESCRIPTIONS	BUDGET AMOUNT
111A	ADMINISTRATOR/SUPERVISOR SALARIES	46,314.00
111B	TEACHERS	64,937.00
112A	EDUCATION AIDES	95,338.00
112B	CLERICAL	21,000.00
119	OTHER	9,100.00
200 PERSONAL SERVICES - EMPLOYEE BENEFITS 38,425.00		
322	IN SERVICE	3,550.00
323	PUPIL SERVICES	16,875.00
324	FIELD TRIPS	1,825.00
325	PARENT ACTIVITIES	5,900.00
330	OTHER PROFESSIONAL TECHNICAL SERVICES	1,125.00
331	AUDIT	3,500.00
400 PURCHASED PROPERTY SERVICES 7,500.00		
510	PUPIL TRANSPORTATION	1,700.00
530	COMMUNICATIONS	4,900.00
580	TRAVEL	3,800.00
590	OTHER PURCHASED SERVICES	250,183.00
611	INSTRUCTIONAL SUPPLIES	19,800.00
612	ADMINISTRATIVE SUPPLIES	6,600.00
690	OTHER SUPPLIES	5,000.00
700 PROPERTY 33,600.00		
890	OTHER OBJECTS	3,000.00
940	INDIRECT COSTS	XXXXXXXXXXXXXXXXXXXXXXXXXX
	TOTAL	\$643,972.00

_____ ORIGINAL REQUEST DATE

_____ REVISED REQUEST DATE

Maria Suraci

9-26-97

STATE DEPARTMENT OF EDUCATION
PROGRAM MANAGER AUTHORIZATION

DATE OF
APPROVAL



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



CONNECTICUT STATE DEPARTMENT OF EDUCATION PRELIMINARY GRANT AWARD NOTIFICATION

1. GRANT RECEIPT ✓ City of Danbury 155 Deer Hill Avenue Danbury, CT 06810	4. AWARD INFORMATION Grant Number: Grant Type: SRCDC-QE Entitlement Statute: P.A. 97-259
2. GRANT TITLE QUALITY ENHANCEMENT	5. AWARD PERIOD 7-01-97 through 6-30-98
3. EDUCATION STAFF PROGRAM MANAGER Maria S. Synodi PAYMENT & EXPENDITURE INQUIRY Annette McCall	6. AUTHORIZED FUNDING Grant Amount: \$ 55,585.00 FUNDING STATUS: PRELIMINARY

7. TERMS AND CONDITIONS OF AWARD

This is a preliminary grant award which grant is contingent upon the continuing availability of funds from the listed funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 1997 and June 30, 1998 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 1998. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated herein by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

Theodore S. Sergi, Commissioner
State Department of Education

Joyce A. Thomas, Commissioner
State Department of Social Services

shrdfls/mss/draftgal

GRANTEE NAME: CITY OF DANBURY TOWN CODE:
 GRANT TITLE: QUALITY ENHANCEMENT GRANT
 PROJECT TITLE: SCHOOL READINESS: URBAN PRIORITY SCHOOL DISTRICTS
 ACCOUNTING CLASSIFICATION: FUND: 0000 SPID: 016 ACTIVITY: 027001101
 GRANT PERIOD: 07/01/97 TO 6/30/98 AUTHORIZED AMOUNT: \$55,585.00

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE: \$
 LOCAL BALANCE: \$ CARRY-OVER DUE: \$

CODES	DESCRIPTIONS	BUDGET AMOUNT
111A	ADMINISTRATOR/SUPERVISOR SALARIES	
111B	TEACHERS	
112A	EDUCATION AIDES	
112B	CLERICAL	
119	OTHER	
200	PERSONAL SERVICES - EMPLOYEE BENEFITS	
322	IN SERVICE	
323	PUPIL SERVICES	
324	FIELD TRIPS	
325	PARENT ACTIVITIES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
331	AUDIT	
400	PURCHASED PROPERTY SERVICES	
510	PUPIL TRANSPORTATION	
530	COMMUNICATIONS	
580	TRAVEL	
590	OTHER PURCHASED SERVICES	55,585.00
611	INSTRUCTIONAL SUPPLIES	
612	ADMINISTRATIVE SUPPLIES	
690	OTHER SUPPLIES	
700	PROPERTY	
890	OTHER OBJECTS	
940	INDIRECT COSTS	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
	TOTAL	\$55,585.00

_____ ORIGINAL REQUEST DATE

Maria Syrodi

_____ REVISED REQUEST DATE

STATE DEPARTMENT OF EDUCATION
 PROGRAM MANAGER AUTHORIZATION

DATE OF APPROVAL

Budget Justification

The lines of the budget reflect the requested amounts by the providers. Their budgets are attached and a spreadsheet itemizing the totals are also attached.

All costs related to prorated programs yet to start are in line 590 Other Purchased Services.

As those budgets are negotiated between the Council and the provider, they will be forwarded to the State Department of Education.

Community Contributions

The Community contributions identified on the previous page reflect the in-kind services that the individual programs offered in their proposals.

Additional community contributions include:

\$57,700	Volunteer time of approximately 35 individuals serving on the School Readiness Council for at least one meeting per month x 3 hours x \$50 per hour through to the end of June equals \$57,700
\$24,750	Committee work donated by volunteers at least 3 hours per month @ 50 per hour x 15 people x 11 months equals \$24,750
\$8,250	Fiscal management by the City of Danbury - at least 15 hours per month @ \$50 per hour x 11 months equals \$8,250
\$990	Space provided by the Danbury Public School system for meeting space at least one meeting per month for 3 hours @ \$30 per hour x 11 months equals \$990.

Total City Contribution	\$91,690
Total Provider Contribution	\$111,002
Community Contribution	\$202,692

Budget Attachment

Program	Number of Slots Created	State Contribution	Community Contribution
<u>1. School Readiness Program</u> newly created slots providing 2.5 hours per day for a minimum of 180 days serving additional children	57	@ \$4,500 /slot for 25 slots start date 10/15 \$112,500 32 prorated for later start date \$96,000	
<u>2. Child Day Care Program</u> child care wrap-around an existing school readiness program providing full day, full year	5	@ \$2,500 / slot \$12,500	
<u>3. School Readiness and Child Care</u> full time, full year slots providing school readiness and child care to new children	80	@ \$7,000 / slot for 38 slots beginning 10/15 \$266,000 30 slots prorated for later start dates \$157,000	\$111,002

The number of slots created are the planned number of new slots which will be in place by the end of the fiscal year.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut, through the State Board of Education is making available to priority school districts a School Readiness and Child Day Care Grant Program pursuant to Public Act 97-259; and

WHEREAS, the purpose of this program would expand and enhance school readiness and child day care programs in the priority municipalities; and

WHEREAS, the City of Danbury and its Board of Education are desirous of participating in this grant program;

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Gene F. Eriquez and Schools Superintendent Timothy Connors be and hereby are authorized to accept said grant, and execute such documents as are necessary for the accomplishment of the purposes hereof.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: October 28, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: **Homeless Shelter Resolution**

Attached is a resolution in the amount of \$94,908.00 for your consideration that will allow the City of Danbury to apply and accept funds from the State of Connecticut Department of Social Services for the period of October 1, 1997 through September 30, 1998. A budget and Impact Statement are attached for your information.

No local matching funds are required.

I request that the Common Council consider this resolution at its November meeting.

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
D. MacKenzie

DSS EMERGENCY SHELTER SERVICES GRANT 1997/98

IMPACT STATEMENT

THE DSS GRANT IS THE MAJOR FUNDING SOURCE FOR THE CITY'S EMERGENCY SHELTER FOR SINGLE ADULTS. THE CITY'S ABILITY TO PROVIDE SUCH SERVICES WOULD BE SERIOUSLY HAMPERED OR CRIPPLED IF THESE FUNDS WERE NOT AVAILABLE.

AT THIS TIME, THE STATE DOES NOT HAVE A SPENDING PLAN IN PLACE AND THE APPLICATION IS BEING SUBMITTED, AS INSTRUCTED BASED ON LAST YEAR'S FUNDING ALLOCATION.

IF THE FUNDS ARE REDUCED, FULL TIME POSITIONS AT THE SHELTER WILL BE IMPACTED.

BUDGET

FINANCING SUMMARY

	(A) REQUESTED	(B) ADJUSTMENTS	(C) APPROVED
Total State Grant	94,908.00		
Amendments Only Previously approved State Grant Amount of Amendment			

Item / Line #	Subcategory	Line Item Total	Adjustments	Revised Total
CONTRACTUAL SERVICES				
1a. Bed Days	28,875.00			
1b. Client Advocate	18,750.00			
1c. Security Deposit				
1d. Other Unit Rate Costs	2,283.00			
TOTAL UNIT RATE		49,908.00		
CONTRACTUAL SERVICES				
2a. Accounting				
2b. Legal				
2c. Independent Audit	950.00			
2d. Other Contractual Services				
TOTAL CONTRACTUAL SERVICES		950.00		
ADMINISTRATION				
3a. Admin. Salaries	1,899.00			
3b. Admin. Fringe Benefits				
3c. Admin. Overhead				
TOTAL ADMINISTRATION		1,899.00		
DIRECT PROGRAM STAFF				
4a. Program Salaries	29,406.00			
4b. Prog. Fringe Benefits	12,745.00			
TOTAL DIRECT PROGRAM		42,151.00		
OTHER COSTS				
5a. Program Rent				
5b. Consumable Supplies				
5c. Travel & Transportation				
5d. Utilities				
5e. Repairs & Maintenance				
5f. Insurance				
5g. Food & Related Costs				
5h. Other Project Expenses				
TOTAL OTHER COSTS				
EQUIPMENT				
PROGRAM INCOME				
7a. Fees				
7b. Other Income				
TOTAL PROGRAM INCOME				
TOTAL NET PROGRAM COST	94,908.00	94,908.00		

(Sum of Lines 1 through 5 minus Line 7)



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

THAT Gene F. Eriquez, Mayor of the City of Danbury, is empowered to execute and deliver in the name and on behalf of the City of Danbury a certain contract with the Department of Social Services of the State of Connecticut for an Emergency Shelter Services Grant and to affix the corporate seal.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: October 29, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution- Federal Emergency Management Agency Agreement

Attached is a resolution for your consideration that will allow the City of Danbury Welfare Department to accept FEMA Phase XIV Program funds from the United Way of Northern Fairfield County, Inc., in the amount of \$3400.00 for the period of October 1, 1997 through September 30, 1998. A budget and an impact statement are attached for your information.

The funds will be used for the operational needs of the City's Homeless Shelter. No matching funds are required.

I request that the Common Council consider this resolution at its November meeting.

A handwritten signature in cursive script that reads "Noreen C. Buzarak".

Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
D. MacKenzie

FEMA

PROPOSED BUDGET
10/1/97-9/30/98

FOOD & SUPPLIES:	1,700.00
CONSUMABLE OFFICE SUPPLIES:	300.00
UTILITIES:	<u>1,400.00</u>
	3,400.00

FEMA FUNDS

FOR THE CITY'S EMERGENCY SHELTER FOR HOMELESS ADULTS

IMPACT STATEMENT

THE FEMA FUNDS ARE USED TO MEET THE ANNUAL COSTS ASSOCIATED WITH OPERATING THE CITY'S SHELTER.

THE ABSENCE OF THIS FUNDING WOULD LIMIT SHELTER OPERATIONS AS WE ARE REQUIRED AGAIN TO PROVIDE FOOD AND PERSONAL HYGIENE ITEMS TO THE PERSONS UTILIZING THE SHELTER. THE DSS GRANT IS USED TO FUND STAFF, THE FEMA FUNDS WILL ALLOW US TO MEET THOSE OBLIGATIONS AS MANDATED BY DSS.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Emergency Management Agency (FEMA), working through the United Way of Northern Fairfield County, Inc., is allocating funds from its Phase XIV Program for the greater Danbury area to be used for emergency food and shelter; and

WHEREAS, the Welfare Department of the City of Danbury has applied for funds not to exceed \$7,000.00 from said program to help offset the cost of operating the City's Homeless Shelter at 41 New Street; and

WHEREAS, the grant period extends from October 1, 1997 through September 30, 1998, with no local match required;

NOW, THEREFORE, BE IT RESOLVED THAT the actions of Gene F. Eriquez, Mayor of the City of Danbury, and the Department of Welfare in applying for said grant are hereby ratified; and

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez is hereby authorized to accept said funds if offered through the United Way of Northern Fairfield County, Inc., and to execute any agreements or other documents necessary to effectuate the purposes of said grant.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

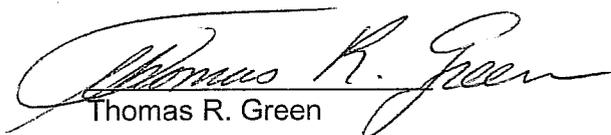
DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: October 29, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Thomas R. Green, Treasurer
RE: Deposit of Public Funds

Pursuant to Section 6-1 of the City Charter, the Treasurer shall have custody of and shall disperse all funds of the City and shall deposit the same in such banks or other depositories as the Common Council shall prescribe. Attached you will find a resolution prepared by Corporation Council pursuant to Section 6.1 of the City Charter and Connecticut General Statutes 7-402. I would ask that the Common Council approve this resolution at its November meeting.


Thomas R. Green

TRG/jgb

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Section 7-402 of the Connecticut General Statutes provides the authority for a public official of a municipality to hold and to control, as well as to deposit public money and trust funds received or held by him in qualified public depositories or in such other authorized institutions as are deemed fully secured; and

WHEREAS, Section 6-1 of the Charter of the City of Danbury designates the Treasurer of the City of Danbury as the official duly authorized to maintain custody of and to disburse all funds of the City and to deposit such funds in such banks or other depositories as the Common Council shall prescribe; and

WHEREAS, it is in the best interests of the City of Danbury, and it is the determination of the Common Council that the following institutions shall be the depositories of City funds as designated by law:

Chase Manhattan Bank, N.A.
Citizens Bank
Peoples Bank
Fleet National Bank
First Union
MBIA Municipal Investors Service Corporation
AMBAC Assurance Corporation
Union Savings Bank
Nutmeg Savings Bank
Savings Bank of Danbury
State Street Bank and Trust
Bank Boston
Webster Bank

NOW, THEREFORE BE IT RESOLVED THAT, the Treasurer of the City of Danbury be and is hereby authorized to execute all necessary agreements, open such accounts and make such deposits as are necessary and prudent in the institutions above described for purposes of maintaining the custody and protection of funds of the City and to do all things which may be necessary to accomplish the purposes hereof.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

October 16, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Mayfair Estates

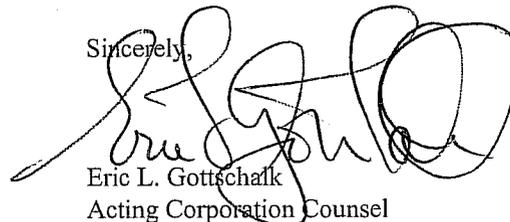
Dear Mayor and Council Members:

In order to complete the acceptance of roads in the Mayfair Estates subdivision (Country Way, Fairway Drive and Royal Pine Drive) I am obliged to bring the matter before the Council for what I hope will be the last time. At the July 22, 1997 Common Council committee meeting a motion was adopted to recommend that the Council take the following action: 1) accept the aforementioned roads; 2) reaffirm the acquisition of the needed easements; and 3) approve the settlement of all outstanding issues between the City and the developers, Mr. Dalessio and Mr. Novella. That settlement involved a payment of ten thousand dollars by the developers in exchange for mutual releases by the parties.

At the Common Council meeting on August 5, 1997 you received the report and approved the attached resolution. That resolution related only to the easement acquisitions and therefore you must still consider items 1) and 3) above. For your convenience I have revised the resolution to accomplish all three objectives. Please consider the attached resolution and if you are inclined to do so, adopt it at the November meeting.

If you have any questions with regard to this matter, please feel free to contact me.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel

ELG/msm

c: John A. Schweitzer, Jr.,
Director of Public Works



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury has considered the acceptance of roadways within the subdivisions known as Mayfair Gates/Mayfair Estates; and,

WHEREAS, the acceptance of these roadways will only be possible if they can be acquired together with certain drainage and turnaround easements and if all outstanding issues between the City and the developers, Mr. Dalessio and Mr. Novella can be resolved; and,

WHEREAS, eminent domain proceedings will be necessary if the City of Danbury cannot agree with the property owners involved upon the amount to be paid for the easements over the affected parcels of real property; and,

WHEREAS, a renewal of the easement acquisitions identified herein initially approved by the Council on November 7, 1996 is required in order that any acquisition will conform to the requirements established by law; and,

WHEREAS, the acquisition of said easements, the resolution of said issues and the acceptance of said roads are in the best interests of the City of Danbury.

NOW, THEREFORE, BE IT RESOLVED THAT Country Way, Royal Pine Drive and Fairway Drive be and hereby are accepted as public highways of the City of Danbury; and

BE IT FURTHER RESOLVED THAT the Corporation Counsel of the City of Danbury is hereby authorized to complete the settlement of all outstanding issues between the City and the developers of Country Way, Royal Pine Drive and Fairway Drive, Mr. Dalessio and Mr. Novella, in accordance with the terms described by Corporation Counsel;

AND BE IT FURTHER RESOLVED THAT the Corporation Counsel of the City of Danbury is hereby authorized to acquire the easements described in Exhibit A through I attached hereto and made a part hereof either by negotiation or by eminent domain through the institution of suit against the interested property owners and the holders of mortgages encumbering the properties, if any; said eminent domain actions, if necessary, are to be commenced on or before May 1, 1998.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: October 29, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

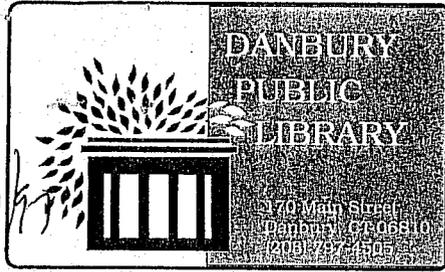
Re: **Revised Resolution for the Collection Development Grant**

Attached is a revised resolution for your consideration that will amend the existing grant funding to \$13,347.30 and the local in-kind match to \$1,655.38. As explained in the attached documents, this revision is requested based on further discussions with the State. All local match funds continue to be a part of the library's operating budget.

I request that the Common Council consider this resolution at its November meeting.

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
E. McDonough



RECEIVED
FINANCE DEPT.
OCT 22 1997

Date: 10/10/97
To: Noreen Buzerak *Betsy*
From: Betsy McDonough
RE: COLLECTION DEVELOPMENT GRANT

Since submitting this grant to you, I have had several discussions with the Connecticut State Library which have resulted in an increase in the amount we are requesting from the State Library and also an increase in the local match. All local match funds continue to be part of the library's current operating budget.

Enclosed are the corrected figures, highlighted for your review. Please forward these changes to the Corporation Counsel and Common Council for appropriate action. Thank you.

CONNECTICUT STATE LIBRARY

LSTA GRANT FOR FY97-98
PROJECT PLAN

Funding Category Collection Development

Amount Requested \$13,347.30

Project Director Susan J. Horton

Applicant (Organization) Danbury Public Library

Address 170 Main Street
Danbury, Connecticut 06810

Telephone (203) 797-4505; FAX (203) 796-1518

Please use additional pages if necessary.

ABSTRACT

In one paragraph, please provide description of your project.

In July of 1997 the Danbury Public Library consolidated its Language materials and placed them in one location in a newly renovated Audio Visual Department. In the process of examining and moving this collection we became acutely aware of the scope and quality of our ESL materials. We realized that we needed additional titles in all categories: audio cassette, videocassette and written. The project we hope to undertake with LSTA Grant money will allow us to not only add vital materials to the collection, but give us the opportunity to enhance our Language Center by adding two dedicated computer workstations for ESL adult learners. The research undertaken to support this proposal has led us to believe that the need in the Hispanic and Portuguese communities for ESL training and helps is critical. With added materials and ESL workstations and by sending a Bilingual Librarian into the Hispanic and Portuguese communities, the Library hopes to build an effective bridge to these fast growing immigrant populations who live and work in Danbury.

I certify that neither the applicant organization nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Signature Elizabeth McDonough Date 10/8/97

CONNECTICUT STATE LIBRARY
LSTA PROJECT BUDGET

Amount Requested \$13,347.30

Funding Category Collection Development

Applicant (Organization) Danbury Public Library

	A. LSTA Funds Requested	B. LSTA Funds Requested	C. Local Match Cash	D. Local Match In-Kind	E. Total Project A-B-C
1.	Personnel	\$1,108.80			\$2,764.08
	a. Salary			\$1,655.28	
	b. fringe				
2.	Travel	\$31.50			\$31.50
3.	Supplies	\$1,714.00			\$1,714.00
4.	Equipment	\$5,572.00			\$5,572.00
5.	Rental*				
6.	Postage				
7.	Phone				
8.	Contractual				
9.	Printing	\$1,000.00			\$1,000.00
10.	Library Materials	CD ROMS \$500.00 Audio Cassettes \$1,500.00 Videocassettes \$1,500.00 Dictionaries \$300.00	CD ROMS \$2,000.00		\$5,800.00
11.	Other (Specify)	City audit \$121.00			\$121.00
12.	TOTAL	\$13,347.30	\$2,000.00	\$1,655.28	\$17,002.58

*In Kind only

Signature Susan J. Horton

Date October 22, 1997

Signature _____

Date _____

LSTA BUDGET NARRATIVE

Please explain briefly how proposed grant and matching funds (*if required*) will be expended. Refer to Instructions for Project Budget for amount and type of detail required.

CATEGORY	LSTA FUNDS	IN KIND	LOCAL MATCH
1. Personnel	Hire part-time reference librarian @\$15.40 per hour for 12 hours per month for six months to relieve bilingual librarian of reference desk duties to contact, prepare for and visit key ESL centers in city and to prepare for and teach two job related Internet workshops in Spanish.		Bi-lingual librarian to work 72 hours at the rate of \$22.99 per hour to prepare for and visit key ESL centers in city and to prepare for and teach two job related Internet workshops in Spanish.
2 Travel	100 miles @.0315 per mile for bilingual librarian to travel to key ESL centers.		
3. Supplies	Paper for 1,000 fliers & handouts for 2 Internet classes Four cartridges for HP printers (2 color, 2 black and white) 2 HP DeskJet 694C Printers @\$299 ea; 2 ADA approved chairs @\$433 ea.		
4. Equipment	2 Gateway E3000 computers @\$1,772 ea. 2 ADA approved carrels (@\$1,014 ea.		
5. Rental (in-kind)			
6. Postage			
7. Phone			
8. Contractual			
9. Printing	1,000 fliers for ESL visits describing services provided at Library. Fliers for two Internet classes.		
10. Library Materials	One CD ROM ESL Program 15 ESL Audio programs At least three comprehensive, multi-volume ESL Videocassette programs At least 12 monolingual & bilingual dictionaries		Two CD ROM ESL Programs
11. Other	City audit (1% of total - \$121.00)		



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Library has made funds for competitive grants available to public libraries within Connecticut for the purpose of assisting Connecticut libraries in providing materials and services which will increase access information resources for non-English speaking populations; and

WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of \$13,347.30, which requires a local cash match of \$2000.00 and an in-kind match of \$1,655.28; and

WHEREAS, the Danbury Public Library has used documentation from the Danbury schools, Greater Danbury Literacy Volunteers, the Greater Danbury Chamber of Commerce and its own circulation records of ESL materials to determine the need for ESL support in the Spanish and Portuguese speaking communities; and

WHEREAS, the Danbury Public Library wishes to provide increased numbers of books, audiobooks and videos to assist in learning English from Spanish and Portuguese and initiate a two workstation computer center with CD-ROMS for independent learning of English as a Second Language.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT:

1. In accordance with the requirements of the Grant Award, the City of Danbury will provide a local cash match of \$2,000 and an in-kind match of \$1,655.28 the sum of which totals at least 25% of the amount of the grant.
2. All prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of \$13,347.30 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

November 6, 1997

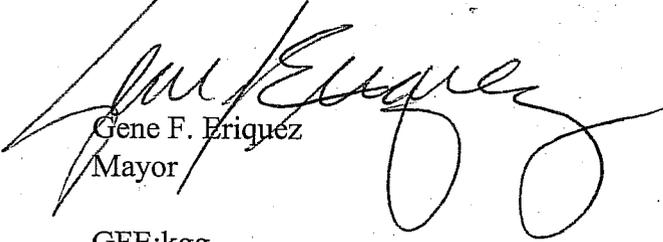
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your approval the reappointment of Francis Kieras, 74 Sheridan Street, Danbury, CT 06810 to serve on the Richter Park Authority for a term to expire September 1, 2000.

The aforementioned individual is a member in good standing and is willing to serve another term. Thank you for your consideration of this reappointment.

Sincerely,


Gene F. Eriquez
Mayor

GFE:kgg



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

(203) 797-4625
FAX (203) 796-1590

October 29, 1997

Mayor Gene Eriquez and Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez and Members of the Common Council :

As you know, the Rogers Park Pond Restoration is in full swing with the dredging operation more than 50% completed. It is our hope that dredging will be completed in November.

The next phase of the project is vegetative stabilization of the pond shore and the wetland creation area. The most effective means of accomplishing this to assure proper anchoring of the soils - particularly in the new wetland area - is through vegetated mats that would provide a healthy start for these areas next Spring.

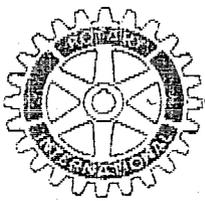
We are fortunate to receive an offer of an additional \$10,000. from the Rotary Clubs of Danbury to cover this phase of work (see attached letter). I, therefore, respectfully request your authorization to accept this donation on behalf of the City for the Rogers Pond Restoration Project.

It is important that this work be completed prior to freezing of the ground surface, so I would appreciate your expeditious consideration of this donation. Please let me know if you have any questions on this matter. Thank you for your consideration of this request.

Respectfully Yours,

Jack Kozuchowski

Coordinator of Environmental &
Occupational Health Services



District 7980

Rotary Clubs of Danbury

P.O. Box 788 • Danbury, Connecticut 06813-0788 • U.S.A. • (203) 792-0300

Danbury Club 6719

President

Anita R. Ragona
Tel (203) 743-7077
Fax (203) 797-8213

President-Elect

Ronald F. Pekrul

Vice-President

Nancy K. Dolan

Secretary

Thomas P. Nipper

Treasurer

Michael S. Kan

Directors

Wayne B. Curtis
Nalphison De Almeida
Raymond J. Kish
Marie E. Nugent
Marvin J. Paige
Ralph Welsh

Danbury Sunrise Club 50662

President

Brian C. White
Tel (203) 426-1805
Fax (203) 792-0296

President-Elect

Carmen J. Oliver

Vice-President

John F. Schmaecker

Secretary

Murk A. Horton

Treasurer

C. Randall Lewis

Directors

Andrew J. Alexander
Jane L. Dicona
William T. Doyon
Ernest N. Krehbiel
Mary Patterson
Julianne Reppenhausen

October 29, 1997

The Honorable Gene Eriquez
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Rogers Park Pond

Dear Mayor Eriquez:

On behalf of the Rotary Club of Danbury, please accept this gift of \$10,000.00 (Ten Thousand Dollars) for the installation of stabilization materials at Rogers Park Pond. This will be the Phase Two commitment of the Rotary Club for the pond. This phase will include erosion control measures, seeding and hay mulch. Future phases will commence in the Spring of 1988.

We are pleased that the Rotary Club of Danbury can continue its commitment to the renovation of the Rogers Park Pond.

Sincerely,

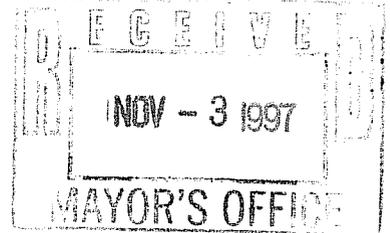
Brian White, President
Rotary Club of Danbury, Sunrise



ENERGY RESEARCH CORPORATION

3 GREAT PASTURE ROAD, DANBURY, CONNECTICUT 06813 203-792-1460

Telex 469470 • Facsimile (203) 798-2945



October 30, 1997

The Honorable Gene Eriquez
Mayor, City of Danbury
Danbury Town Hall
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez:

Energy Research Corporation would like to contribute \$2,500 towards the construction of a Handicap access area for the Still River Restoration Project. We regard the restoration project as a most worthy effort and hope that it will serve in the future as both a recreational area for the community and as an ecological classroom for students.

Please let me know how we should address the check after the Town Council reviews this offer.

Sincerely,

Peter R. Voyentzie
Director, Corporate Services

PRV/drf

cc: J. Leitman
Jack Kozuchowski
Health & Housing Department
City of Danbury



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

(203) 797-4625
FAX (203) 796-155

October 27, 1997

Mayor Gene Eriquez and Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez and Members of the Common Council :

As you know, the City is now initiating all aspects of work on the Still River restoration project in order to complete the project and open the trail by next Fall. One of our first tasks is the engineering design services for the pedestrian bridge in Commerce Park that will allow hikers to cross the River and continue on the trail to its terminus at the Brookfield border.

We issued a Request for Proposals to civil engineers for the design of the bridge; based upon the quotes that were received, it is clear that the funding in place for the bridge (\$15,000 - previously donated by the Duracell Corporation) is not sufficient to cover both design and the cost of the pre-fabricated Bridge.

Fortunately, the Duracell Corporation has offered an additional \$5,000. donation for the bridge. This additional funding would be sufficient for us to initiate the design work for the bridge.

Therefore, I respectfully request your authorization to accept this donation from the Duracell Corporation.

Jack Kozuchowski

Jack Kozuchowski

cc: Joe DaSilva
Joe Friscia

0CT-27-1997 18:44 DURACELL 203 791 3192 P.02/02

DURACELL INC.

Berkshire Industrial Park • Bethel CT 06801 USA
Telephone 203-796-4000 • Fax 203-796-4187

October 20, 1997

Gene Enriquez
Mayor of The City of Danbury
City Hall
Danbury, Ct

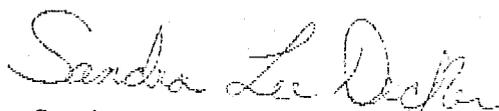
Dear Gene:

Please accept my apologies for not being able to attend today's Ceremony. Business travel prevents Ed Degraan, David Barrett, and me from attending. I'm especially pleased that Steve Maschino, Judy Sedlak and Kathy James are able to represent us and The Bethel Green Team, at this noteworthy "Trail Blazing Ceremony."

In our ongoing commitment to the Still River Revitalization Project, The Duracell Bethel Green Team would like to donate \$5,000 to be used as the first installment for the design and engineering of the foot bridge. As you know, last year we donated \$15,000 to be used for the construction of this bridge. We wish to make this donation to cover the initial costs for these prerequisites to erecting the foot bridge.

It is my understanding that our donation request must be presented to The City Council for approval. Once this process takes place please inform me of their decision. Assuming our offer is positively received I will handle the donation.

Respectfully



Sandra Lee Decker
Corporate MIS Project Leader/
Chairperson Bethel Green Team
Duracell International Inc.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

October 27, 1997

MEMORANDUM

To: Elizabeth Crudginton, City Clerk
Members of the Common Council

From: Chief Robert L. Paquette

Subject: Donation

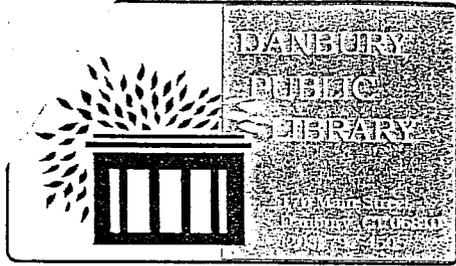
Permission is requested to accept the donation of a 486 Computer which has been anonymously donated to Barbara Jean Falis, Victim's Advocate.

Robert L. Paquette
Chief of Police

RLP:ks



RECYCLED
PAPER



September 25, 1997

Dear Mayor Eriquez and Members of the Common Council:

I am requesting authorization to transfer Library Donation funds, which had previously been accepted by the Common Council and appropriated to the equipment line-item, into the library's operating budget and benefit accounts, in the following amounts:

Amount	Line Item	Purpose
\$7,770	07-101-010100 Regular Salaries	Salary for Librarian I for Technology Center
\$6,000	Appropriate benefit account i.e. insurance and FICA	Benefits for Librarian I for Technology Center
\$4,000	07-101-024000 Outside Services	Computer maintenance

Thank you for your consideration.

Sincerely,

Elizabeth McDonough

Director

C: Dominic Setaro, Finance Director



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

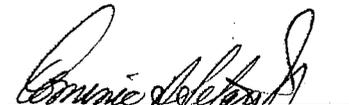
DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: October 8, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Donation of Forms
CC: Nicholas Annese

Attached is a memo that was forwarded to me by Data Processing Manager Nicholas Annese relating to 52 boxes of forms donated to the City by Rodenstock. I would ask that at its November meeting, the Common Council authorize the acceptance of this donation.



Dominic A. Setaro, Jr.

DAS/jgb

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DATA PROCESSING
DEPARTMENT

NICHOLAS J. ANNESE
DATA PROCESSING MANAGER

MEMORANDUM

DATE: October 6, 1997

MEMO: Dominic A. Setaro, Jr., Director of Finance

SUBJECT: Fifty-two Boxes of Forms

CC: Kimberly Redenz, Assistant Director of Finance

Please approve the acceptance of fifty-two boxes of forms, thirty-two 1 part, 5 two part and 15 three part. All are 14 7/8 x 11. Manager Richard Haley, Rodenstock Co. would like to donate the fifty-two boxes to the city. The approximate worth is \$1,000.00. We could use the one part especially. Rick Palanzo will let us borrow a truck if we get the O.K.

Sincerely,


Nicholas J. Annese

RECEIVED

OCT 7 1997

Finance Dept.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

"Interweave"
Adult Day Care Center
198 Main Street
(203) 792-4482

Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury - 155 Deer Hill Avenue
Danbury, CT 06810

October 27, 1997

Mayor Eriquez and Members of the Council:

The following donations of \$153.00 have been sent to the Department of Elderly Services for the use of the Danbury Senior Center.

The Putnam Senior Center	25.00
Center School PTO (Brookfield)	50.00
Perritt Laboratories, Inc.	78.00

Kindly approve them and transfer them into the line items requested on the accompanying form.

Respectfully,

Leo McIlrath, Director
Department of Elderly Services



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

'Interweave'
Adult Day Care Center
198 Main Street
(203) 792-4482

Date: 10/27/97

MEMO TO: Hon. Gene F. Eriquez
via the Common Council

FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$329.00 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

Office Supplies - \$329.00

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.



Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

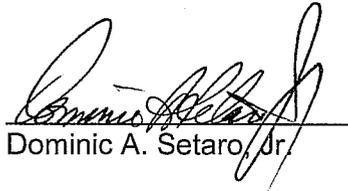
M E M O R A N D U M

DATE: October 29, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Commission on Aging

CERTIFICATION

I hereby certify the availability of \$329.00 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following accounts:

Office Supplies	02-05-167-040100	\$329.00
-----------------	------------------	----------



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

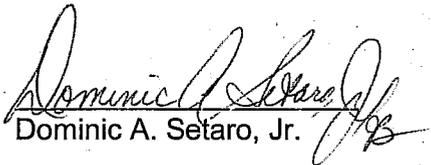
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: October 9, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Animal Control Fund Reappropriation

As is customary, because of the way the City must account for year-end encumbrances, purchase orders that are not completed by June 30 must be carried over into the next fiscal year thus requiring a reappropriation of funds from prior years. I would ask that at its November meeting the Common Council authorize the reappropriation of \$19,869 to the Animal Control Fund.

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb

Veterans Council Of Danbury
Rose Arbor Committee
P.O. Box 4412
Danbury, CT 06810

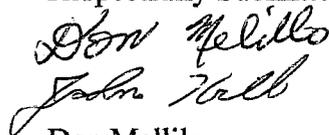
Common Council
155 Deer Hill Avenue
Danbury, CT 06810
October 20, 1997

Dear President Christopher Setaro,

On behalf of the Veterans Council of Danbury, representing the six veterans organizations in the city and with the cooperation and work of the city's public works department and the parks and recreation department, we submit the following request for your immediate decision.

In order to complete the restoration of the memorial for World War II Veterans killed in action in Rogers Park we would like to permanently outline the 14 rose beds with belgian blocks rather than the wood railroad ties currently in place that are now all rotten and falling apart. We have a price for the purchase of the blocks, the gravel base and proper land fill and the blocks cemented in place to prevent future maintenance and repair. The cost is \$6000.00 for the complete job and we strongly urge your support for this necessary work. Our granite monuments inscribed with the 110 names, the removal of the shrubs and trees that are so overgrown and unsightly, a new center fountain, and the resetting of the flag poles, will again give us all a memorial garden to be proud of. We thank you for your consideration and we hope the major repair work will be done before winter sets in so we can have the park ready for planting in the spring with a planned rededication for summer.

Respectfully Submitted,



Don Mellilo
John Hill
Co-Chairmen
Rose Arbor Committee

RICH ROB ASSOCIATES
7 Butternut Lane
New Fairfield, Conn. 06812

Richard Botelho 746-4428

Robert Botelho 748-8386

Oct. 21, 1997

To: Common Council - City of Danbury- Ms- Betty Crudgington
Re: Sewer repair bill-5 Coalpit Hill Rd. - Danbury, Ct. 06810

Dear Ms. Crudgington,

Enclosed please find a sewer repair bill for work done at our property located at 5 Coalpit Hill Rd. This bill reflects work done to RE-ATTACH OUR SEWER LINE WHERE @ 8 FEET OF OUR LINE WAS CUT OUT TO MAKE WAY FOR THE NEW WATER LINE THAT WAS INSTALLED APPROXIMATELY 3 YEARS AGO.

Since the installation of this line, we have been having problems with our sewer line backing up into the house & commercial building that is serviced by this line. We had to have the line snaked & 2 years ago had to open up our yard so a high pressure hose could be inserted to open up the line.

On Sept. 24, 1997, the situation occurred again. People living in the building could not use their toilets without a back-up. I again called the city & was told again that the problem could not be caused by the city sewer but had to be in our line. We were also told that the city does not dig up the streets in these situations & that we must get someone who is licensed to do this kind of work. Pembroke Pumping was hired & opened the street on Tues.-Oct 7, 1997.

The cause of our sewer problems was a approx. 8 foot section of our sewer line had been cut out to make way for the water pipe. This pipe was never re-connected once the water line was put through thus causing our sewage to empty into the dirt at the end of the pipe.

RICH ROB ASSOCIATES

**7 Butternut Lane
New Fairfield, Conn. 06812**

Richard Botelho 746-4428

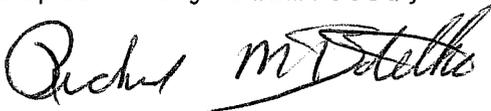
Robert Botelho 748-8386

This situation was witnessed by not only Pembroke Pumping's employees but various members of the City Of Danbury's water & sewer departments as well as myself.

I find it hard to believe that this situation could have gone un-noticed while the water pipe was being installed with sewage still coming out of the cut pipe from our buildings the work being supervised & inspected by whomever is responsible for such inspections during construction.

In conclusion, we are asking the City Of Danbury to pay for the expense of correcting this incredible circle of events that was caused by whomever the City Of Danbury contracted to install the water main. Please see attached statement from Pembroke Pumping.

Respectively submitted,



Richard M. Botelho
RichRob Associates Partner

P.S. I would also question the fairness of the City's position of forcing the homeowner to pay for this kind of mistake & then have to come to the City for re-imbusement. This does nothing but cause hardship upon hardship...

Pembroke Pumping Services, Inc.

COMPLETE SEPTIC TANK COMPANY
45 BEAVER BROOK ROAD DANBURY, CONNECTICUT 06810
746-1424 OR 790-8975

October 14, 1997

Mr. Robert Botelho
4 Francis Road
Danbury, CT 06810

RE: Tibby's Industrial Motors
5 Coalpit Hill Road
Danbury, CT 06810

Labor and material to repair sewer line at 5 Coalpit Hill Road as follows:

10/8/97 Labor: 3 men, 2 hours each @ 45- per hour	\$270.00	
Machine time: 12 hours @ 65- per hour	\$780.00	
Policeman: 12 hours @ 27.50- per hour	\$330.00	
Labor: 4 men, 12 hours each @ 45- per hour	\$2,160.00	2520.00
Jackhammer	\$100.00	
2 Ton patch	\$100.00	
12 yards of gravel	\$240.00	
Temporary patch	\$250.00	
4 Ferncos - TY - 90 - 26' of sewer pipe	\$175.00	
Ton of processed material	\$50.00	
Electric snake: 3 times before line was repaired @ 150-	\$450.00	
Permanent patch after settlement has occurred	\$450.00	
Sub total	\$5,715.00	
CT State Tax	\$342.90	
Final balance due	\$6,057.90	

**PEMBROKE
PUMPING SERVICES, INC.**

45 Beaver Brook Road
DANBURY, CONNECTICUT 06810
(203) 790-8975 746-1424

JOB WORK ORDER

4095

CUSTOMER'S ORDER NO.		PHONE	MECHANIC	HELPER	DATE OF ORDER	STARTING DATE
		748-8386			June 9-30	Start Fri
BILL TO					ORDER TAKEN BY	
Robert Botelho						
ADDRESS					<input checked="" type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	
4 FRANCIS Road						
CITY						
Danbury, Ct. 06810						
JOB NAME AND LOCATION					JOB PHONE	
Tibby's Industrial Motors						
5 Coalpit Hill Rd.						

DESCRIPTION OF WORK:

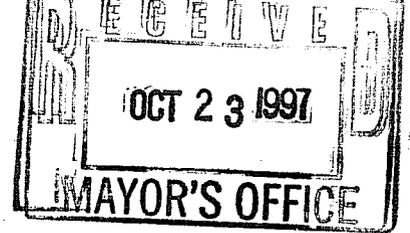
JACK HAMMER			100
Repair Sewer Line			
3 men	2 Hr	10-8-97	270 ⁰⁰
MACH	12 HR	10-8-97	780 ⁰⁰
COP	12 HR	10-8-97	330 ⁰⁰
4 men	12 HR	10-8-97	2520 ⁰⁰
PRMP PATCH	2 TON		100 ⁰⁰
12 YD GRAVE			240 ⁰⁰
PRMP PATCH			250 ⁰⁰
(4) PERCO (TY) 90° 26" P.P.P.			175 ⁰⁰
Call before you dig #			
974 000 777			

PROCESS TON		50 ⁰⁰
ALUM SNACK BTMISC 150 ⁰⁰	TOTAL MATERIALS	450 ⁰⁰
PRMP PATCH	TOTAL LABOR	450 ⁰⁰
	TAX	342 90
DATE COMPLETED	WORK ORDERED BY	TOTAL AMOUNT
/ /		\$ 6057 90

Signature _____

No one home
 Total amount due for above work: or
 Total billing to be mailed after completion of work

I hereby acknowledge the satisfactory completion of the above described work.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

October 23, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

To: GFE

From: ELG *ELG msm*

Re: Tax Sale Acquisition -- 386 Main Street

I just received the attached letter from Joe Saffi who represents the Islamic Society which owns the property next door at 388 Main. Apparently 386 is an eyesore and they want to buy it. I sent our standard letter around (to you, Dom, Cathy S., Tom F., JAS and DIE) after we acquired 386 and got recommendations back from Dom and Rick Palanzo. Both of them thought that it should be offered for sale.

Would you like me to forward this to the Council for a declaration of the property as surplus and subsequent sale or have Saffi write to the Council?

GFE/msm

CRAMER & ANDERSON LLP

LAW OFFICES

68 NORTH STREET
DANBURY, CT 06810

(203) 790-7747
FAX (203) 790-9538

KENT GREEN
KENT, CT 06757

46 WEST STREET
LITCHFIELD, CT 06759

51 MAIN STREET
NEW MILFORD, CT 06776

2 GREEN HILL ROAD
WASHINGTON DEPOT, CT 06794

JOSEPH A. SAFFI

October 20, 1997

Mr. Erik Gotshalk
Corporation Counsel, City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: 386 MAIN STREET, DANBURY, CONNECTICUT

Dear Erik:

I represent the Islamic Society which is the owner of property located at 388 Main Street, Danbury, Connecticut. It appears that the City of Danbury has taken over the adjacent property located at 386 Main Street by virtue of a tax sale. A copy of that deed is included herein for your reference. Please note that my client is interested in purchasing this property since it is quite detrimental to my client's property due to the deteriorating condition of the subject property.

I would appreciate you contacting me as soon as possible so that we might discuss the same.

Sincerely yours,


JOSEPH A. SAFFI

JAS/jc
Enclosure



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

MEMORANDUM

TO: Mayor Gene F. Eriquez and Members of Common Council

FROM: Sharon B. Calitro, Assistant Planning Director *SBC*

DATE: October 27, 1997

RE: Proposed Address Change: 22 Indian Avenue

In March, 1997, this Department was notified by the Post Office that residents along Indian Avenue were using "out of sequence" street numbers in their mailing addresses which was causing a problem with the delivery of services. As a result, in April, 1997, we notified residents of the correct street addresses which, according to our files, they should have been using.

In September, we were again informed that the property owner of Tax Assessor's Lot Number K04179 had not yet changed their mailing address pursuant to our earlier correspondence. We again sent an individual letter to this property owner informing them of the correct mailing address. On October 1, 1997, we received a letter from the property owner objecting to the change of address.

In these matters, it is customary procedure for Common Council to review the case and take appropriate action. Attached are copies of all relevant correspondence on this matter.

Please do not hesitate to contact me if you have additional questions.

SBC

cc: Susan Kershaw, Property Owner
Elizabeth Crudginton, City Clerk
Colleen Velez, Acting Assistant Tax Assessor
Postmaster, Attn. Daniel Bozak
Pat Sniffen, City of Danbury Fire Department
Karen Thomas, SNET E-911 Services

filename:kershaw.doc

RECEIVED

OCT 01 1997

FRANK + SUSAN KERSHAW

PLANNING & ZONING
CITY OF DANBURY

1 Indian Ave

Danbury, CT 06811

To - Planning + Zoning Department:

This letter is written because we are objecting to the change of address to #22 Indian Avenue.

For over 30 years this has been our address. We are known by the local police, fire department, U.P.S., postal services, school bus and school, as being the Kershaw's at 1 Indian Ave. We also run a correspondence group from this address. Our three small children - ages 8, 5 + 2 also know the address as being at 1 Indian Ave. We feel at this time changing the address would cause more problems. We have never had a problem with delivery of services with our current address - but I truly believe with a change of address, any emergency services (police, fire, ambulance) would be delayed, as they have been to this address many times in the past, and the Kershaw house is known at 1 Indian Ave. Thank you for your time and consideration with this matter.

Sincerely,

FRANK + SUSAN KERSHAW



FILE COPY

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT
(203) 797-4525

September 10, 1997

Frank C. and Arlene M. Kershaw
22 Indian Avenue
Danbury, CT 06811

Re: Address Assignment
Tax Assessor Lot No. K04179

Dear Mr. and Mrs. Kershaw:

The correct street address for your property identified as Tax Assessor's Lot No. K04179 is 22 Indian Avenue. We have attached a copy of the letter and list that was sent to you on April 1, 1997 informing you of this address. We have been informed that you are using 1 Indian Avenue, which is causing a problem with the delivery of services.

If you have any objections to this notification, please respond in writing to our office on or before October 7, 1997. In such a case like this, the Common Council will review the matter, and make a determination whether you may continue to use 1 Indian Avenue, or whether you should use 22 Indian Avenue, the number that you had been assigned.

If no letter of opposition is received by our office within this time period, we will notify the E-911 Coordinator, Postmaster, Tax Assessor, and SNET E-911 program that your correct address is 22 Indian Avenue. If you have any questions, please contact our office.

Sincerely,

Sharon B. Calitro
Assistant Planning Director

SBC/jlc

Attachment

Ltr-7.doc

Copy sent to proper
Agencies 9/10/97



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

April 1, 1997

Dear Property Owner:

It has come to our attention that there are a few problems with the mailing addresses of properties located along Indian Avenue. The absence of street numbers and numbers which do not follow a logical sequence creates confusion for anyone attempting to locate a particular residence. More importantly, it is potentially dangerous as emergency personnel may have difficulty locating the site of an emergency.

Consequently, we ask that you check the enclosed list to be sure that you are using the address that was assigned to your parcel. This list is organized by Tax Assessor Lot Numbers. Please post the number on your house or mail box where it can be easily be seen from the street. If you have a tenant please notify them of the address.

The Fire Department, Postmaster, Tax Assessor's Office, and SNET E-911 Services will be notified of this assignment. Please make the appropriate adjustment to your records.

Thank you for your cooperation.

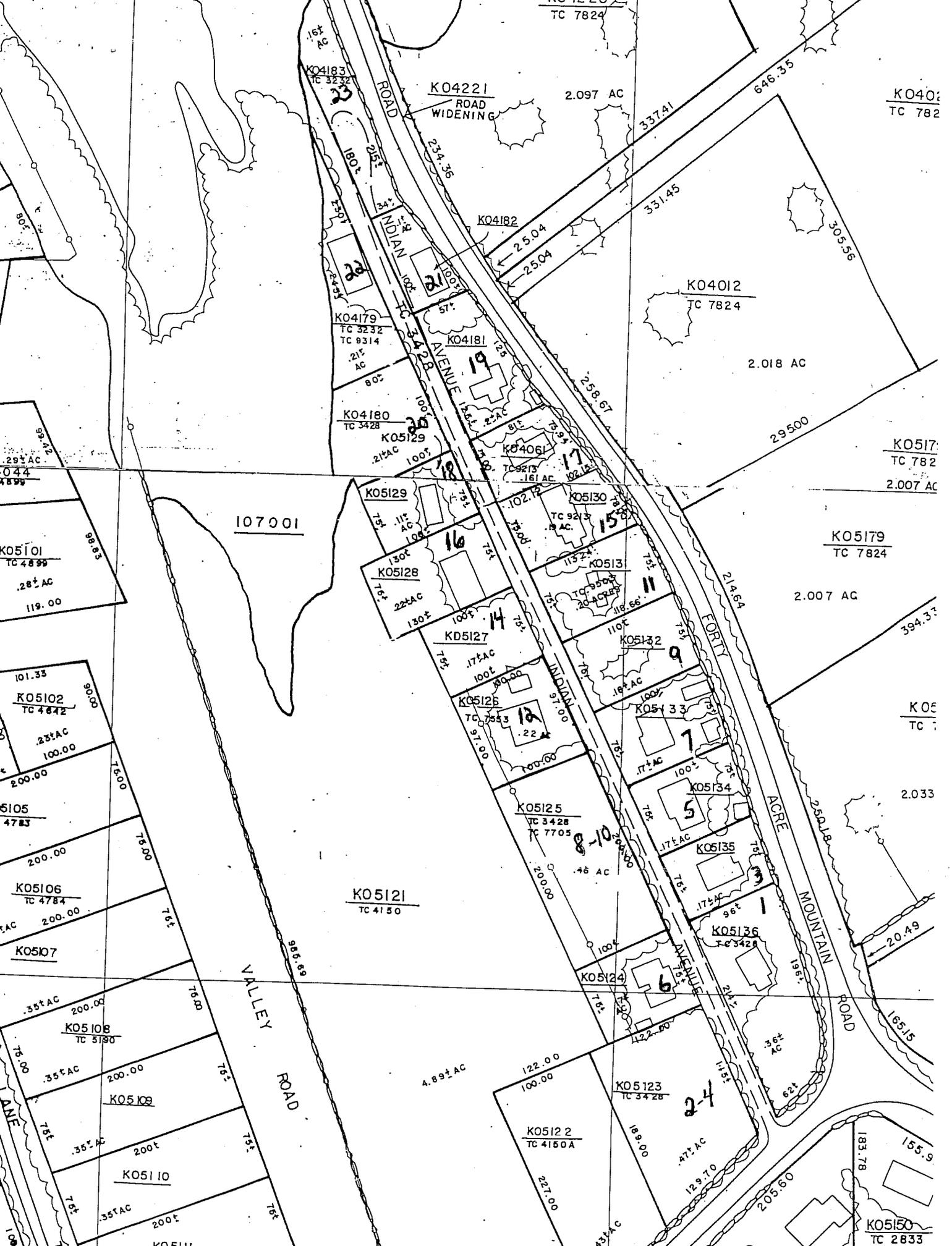
Sincerely,

Sharon B. Calitro
Assistant Planning Director

SBC/jlc

INDIAN AVENUE

<u>Assessor Lot. No.</u>	<u>Property Owner</u>	<u>Current Street Address</u>	<u>Correct Street Address</u>
K05136	Thompson, Joseph B III	2	1
K05135	Hill, Thomas K	-	3
K05134	Musinski, William R & Pamela E	-	5
K05133	Pandolfo, Frank Jr. & Louise	11	7
K05132	Ryan, Gilbert & Catherine	-	9
K05131	Barrier, Paul E Jr.	-	11
K05130	Nelson, Robert L Jr & Michael J	-	15
K04061	Twitchell, James M & Barbara J	14	17
K04181	Nardi, Maurice et ux	-	19
K04182	Mansfield, Michael E.	-	21
K04183	Cedars Property Owners	9	23
K05123	Revell, Frances S	-	2-4
K05124	Moran, Eileen	-	6
K05125	Eilerton, Dana E	28	8-10
K05126	Petrone, Vita M	30	12
K05127	Rural Water Co., Inc.	-	14
K05128	Saiauskie, Stanley E & Victoria	39	16
K05129	Fehr, William & Rosaleen	5	18
K04180	Principato, Charles & Isabella	-	20
K04179	Kershaw Frank C & Arlene M	1	22



K0400
TC 782

K04012
TC 7824

K0517
TC 782
2.007 AC

K05179
TC 7824

2.007 AC

K05
TC :

2.033

K05121
TC 4150

K05122
TC 4150A

K05150
TC 2833

107001

K04221
ROAD
WIDENING

K04179
TC 3232
TC 8314
21¹/₂ AC

K04180
TC 3428
21¹/₂ AC

K05129

K05128

K05127

K05126

K05125
TC 3428
TC 7705

K05123
TC 3428

K05101
TC 4899

K05102
TC 4842

K05105
4783

K05106
TC 4784

K05107

K05108
TC 5190

K05109

K05110

80¹/₂

29¹/₂ AC
044
4899

101.33
K05102
TC 4842
23¹/₂ AC
100.00

200.00
75.00
75.00
75.00

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16¹/₂ AC

K04183
TC 3232

180¹/₂

205¹/₂

240¹/₂

280¹/₂

320¹/₂

360¹/₂

400¹/₂

440¹/₂

480¹/₂

520¹/₂

560¹/₂

600¹/₂

640¹/₂

680¹/₂

720¹/₂

760¹/₂

800¹/₂

840¹/₂

880¹/₂

920¹/₂

960¹/₂

1000¹/₂

TC 7824

2.097 AC

337.41

646.35

331.45

305.56

2.018 AC

295.00

214.64

394.37

250.18

20.49

165.15

183.78

155.9

VALLEY ROAD

INDIAN ROAD

AVENUE

FORTY ACRE ROAD

MOUNTAIN ROAD

LANE

INDIAN ROAD

AVENUE

AVENUE

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**BERKSHIRE
INDUSTRIAL
CORPORATION**

2 Parklawn Drive • Bethel, Connecticut 06801
(203) 743-7201 • Fax (203) 744-3905

October 22, 1997

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Attn: Elizabeth Crudgington, City Clerk

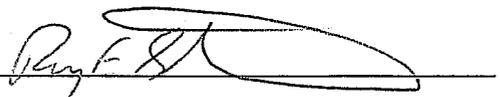
Re: Berkshire Corporate Park, Sewer and Water Extension
Pocono Lane, Sunrise Road, Federal Road and Route 6
Approval granted May 7, 1996

Dear Ms. Crudgington:

This is to request that the Common Council grant an extension of the above captioned approval for an additional eighteen (18) months.

Please place this matter on the Common Council's Agenda for its next regular meeting.

Very truly yours,
Berkshire Industrial Corporation

By: 

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer XX

Water _____

Name of Applicant: William Coffey / Pembroke Pumping

Address: 45 Beaver Brook Road
Danbury, CT 06810

Telephone: 746-1424

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 12 Morton Street,

Assessors's Lot No. K16003

Zone: RA8

Intended Use: Retail _____ Single Family Residential XX
Office _____ Multiple Family Development _____
Mixed Use _____
Industrial _____

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units _____

Walter J. Coffey
SIGNATURE

10-22-97
DATE



7 - Sept

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525

October 20, 1997

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

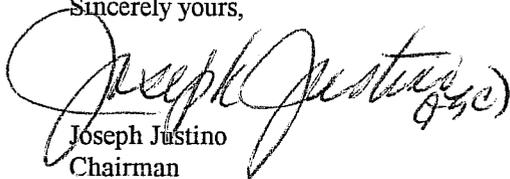
Re: 8-24 Referral - 7 - Condemnation of Concord Street

Dear Council Members:

The Planning Commission at its meeting October 15, 1997, motioned for a positive recommendation for the condemnation of a portion of Concord Street on the recommendation from Corporation Counsel to preserve the existing City water line easements without having to accept the entire road.

The motion was made by mr. Boughton, seconded by Mr. Zaleta, and passed with "ayes" from Commissioners Boughton, Zaleta, Deeb, Parker, and Justino.

Sincerely yours,


Joseph Justino
Chairman

JJ/jlc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525

October 20, 1997

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

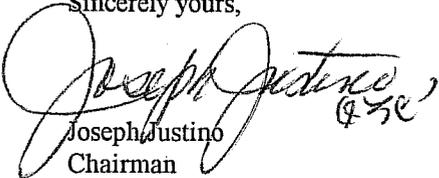
Re: 8-24 Referral - 19 - Lease Agreement for space at First Congregational Church

Dear Council Members:

The Planning Commission at its meeting October 15, 1997, motioned for a positive recommendation for the lease agreement with the First Congregational Church. The City uses the space for the Reach and Rebound program for the City's Middle and High School.

The motion was made by Mr. Deeb, seconded by Mr. Parker, and passed with "ayes" from Commissioners Deeb, Parker, Zaleta, Boughton, and Justino.

Sincerely yours,


Joseph Justino
Chairman

JJ/jlc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

October 14, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Mayor Gene F. Eriquez
Honorable Common Council Members
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Road Acceptance
Hawthorne Cove Road
October Agenda Item #16

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report in connection with the above referenced matter. In order to adequately address the issues raised by the request, we have reviewed material maintained in staff files and conducted a site visit. As a result, we have concluded that significant obstacles still impede the acceptance of Hawthorne Cove Road, we summarize these issues below.

Briefly, as it relates to Hawthorne Cove Road, Section 17-34 of the Danbury Code of Ordinances requires that the following issues be resolved:

1. The right-of-way must be at least thirty (30) feet in width and the traveled portion not less than twenty (20) feet in width. This represents a significant problem on the portion leading to Shore Road. The right-of-way is only twenty five (25) feet in width in certain areas and the paved portion is eleven to twelve feet in width in some areas.
2. The director of public works and the city engineer must certify that the road is adequate to support the traffic which is expected to use it and that the road is reasonably safe for public travel. In its present condition, we cannot make that representation. Sections of Hawthorne Cove need resurfacing and drainage work.

An engineering analysis was done in March of 1994 and the results are contained in a letter of March 28, 1994 to the late Basil Friscia, a copy is enclosed for your review. Although much of that analysis is undoubtedly still valid today, an update would be appropriate should the

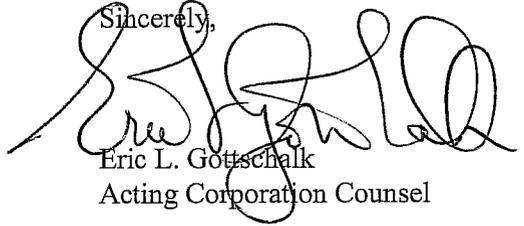
Honorable Mayor Gene F. Eriquez
Honorable Common Council Members

Page Two

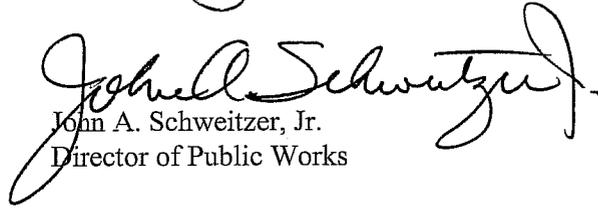
October 14, 1997

Council wish to pursue the acceptance of Hawthorne Cove Road further. If you have any questions, please feel free to contact us.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel



John A. Schweitzer, Jr.
Director of Public Works

ELG/msm



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

March 28, 1994

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

MEMO TO: Basil Friscia
Administrative Assistant to Mayor

FROM: John A. Schweitzer, Jr., P.E.
Director of Public Works

SUBJECT: Hawthorne Cove Road
Request for Acceptance

As requested, below please find a summary of the work done to date by our office as well as an outline of that work remaining to be done relative to the above noted subject:

A. Right of Way

1. Prior to the 11/4/93 revisions to Ordinance Section 17-34, a minimum 35 foot right of way width was required. Since the right of way width for Hawthorne Cove Road varies from 30 feet to 25 feet (reference enclosed copy of Town Clerk Map #1458), additional right of way would have needed to be acquired. This would have necessitated the preparation of easement maps, acquiring appraisals, negotiations with homeowners, etc. as well as the acquisition of front yard variances for any lots where front yards would no longer meet zoning requirements (in this case almost all lots).

The 11/4/93 ordinance revision reduces the minimum 35 foot right of way width to 30 feet. As a result, the Hawthorne Cove road from Forty Acre Mountain Road to the community beach driveway will meet said 30 foot right of way width. The portion of the road between the community beach driveway and Shore Road is only 25 feet in width and will not meet the ordinance requirement. The comments concerning right of way acquisition as noted in the previous paragraph will still apply to this section of the road.

2. The driveway to the community beach will remain private if and when the rest of the road is accepted.

B. Road/Improvements

(continued on page 2)

March 28, 1994

1. We have done some preliminary survey work. Although we have not yet set existing right of way/property lines for the road, all indications are that some retaining wall exist within the right of way. Since these walls are in varying conditions and would present a liability to the City, they should be removed or relocated outside of the right of way.
2. Prior to doing any final design work for right of way acquisitions and/or retaining wall removals or relocations, septic systems and wells on affected lots would have to be located. Our previous attempts to locate all wells and septic systems were only partially successful. We will have to do more field investigation.
3. Ordinance Section 17-34 (revised 11/4/93) requires a minimum traveled (paved) width of 20 feet. With some minor widening, the portion of Hawthorne Cove Road between Forty Acre Mountain Road and the community beach driveway would seem to be able to meet this requirement. This section of road would require paving.

The section of road between the community beach driveway and Shore Road is less than 20 feet in width (it is as narrow as 11 or 12 feet in width) and would require significant widening. Slope rights from adjacent property owners would be required.

4. Significant runoff is directed toward the road from adjacent properties. Before the road is repaved, a storm drainage system would have to be installed. Preliminary calculations indicate that pipes between 24" and 36" in size would be needed. All driveway foundation and other drains would have to be tied into the new drainage.

C. Cost Estimates

A review of our files indicates that several times over the last ten to fifteen years estimates have been prepared for the required road improvement work. They are as follows:

1979	\$176,942
1982	\$210,000
1988	\$286,000

The revisions made to Ordinance Section 17-34 in November of 1993 may or may not have an impact on the updating of the cost estimate.

D. Summary of Work to be Done

Over the upcoming months our office will pursue the following course of action:

1. Update field survey - improvements/changes since last survey.
2. determine right of way limits

(continued on page 3)

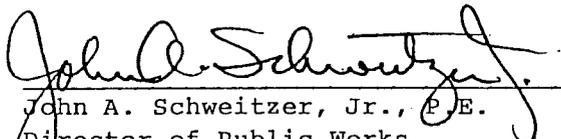
TO: Basil Friscia

March 28, 1994

-
3. attempt to locate wells and septic systems not yet found
 4. prepare preliminary property acquisition and slope right maps
 5. determine if retaining walls require relocation/removal
 6. determine where front yard setback variances will be required if right of way must be acquired
 7. prepare preliminary cost estimate for all construction, land acquisition and legal work required
 8. prepare preliminary assessment estimates for each property along the road for survey (by mail) requested by Common Council
 9. submit results of written survey (for vs. against) to Common Council

If you have any questions, please give us a call.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/gw



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

October 9, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: October agenda item #21
Robin Hill Water Company Acquisition

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report with regard to the above-referenced matter. Recall that this item relates to concerns expressed by Attorney Peter C. Hunt about the current negotiations with representatives of the Robin Hill Water Company. As you know, we are discussing the possible acquisition of that water company and as you might imagine, our conversations have included exchanges relating to the price which we would recommend to the Common Council as a fair offer for the water company. Mr. Hunt's clients are fearful that the City may pay more than the company is worth and attempt to seek reimbursement from his clients through the City's assessment methodology.

As he indicated to you in his letter of September 4, 1997, Mr. Hunt contacted William Buckley in late August to express the same concerns. What you may, however, be unaware of is that we have advised both Mr. Hunt and the attorney for Robin Hill Water Company, Mr. Paul McNamara, that we do not intend to recommend a purchase of this water company unless Mr. Hunt's clients are satisfied with the terms of the sale.

Under the circumstances then, I do not believe that the Common Council needs to take any action at this time in response to Mr. Hunt's letter. When and if we reach a tentative agreement concerning this acquisition it will be with the concurrence of Mr. Hunt's clients and the matter will then be ripe for review by the Council.

If you have any questions, please feel free to contact me.

Sincerely,

Eric L. Gottschalk
Acting Corporation Counsel

ELG/msm

c: William J. Buckley, Jr., Superintendent of Public Utilities
Peter C. Hunt, Esq.

SHARON WICKS DORNFELD

ATTORNEY AT LAW
42 MAIN STREET
DANBURY, CONNECTICUT 06810
203-798-7788
FAX 203-792-1149

November 6, 1997

Privileged and Confidential
Attorney-Client Communication

The Hon. Gene F. Eriquez
Members of the Common Council
City of Danbury
155 Deer Hill Ave.
Danbury, CT 06810

Re: City of Danbury v. Novella and Dalessio

Dear Mayor Eriquez and Members of the Common Council:

I am the Assistant Corporation Counsel assigned to this case.

This matter involves the City's attempt to recover unpaid real property taxes for a parcel on Regan Road for the period 1979-1992. The parcel was designated as Open Space in 1979 as a result of a resubdivision, but was taxed as a building lot. The unpaid taxes and interest accrued to a current total of approximately \$25,000.00 before the parcel was reassessed in 1996.

The City filed for Summary Judgment, which was denied. The judge ruled that, although the owners of the property should have challenged the assessment earlier, the City had required that the parcel be made open space and therefore had an obligation not to tax the parcel at the wrong rate. The City filed a notice of intent to appeal following the trial.

While awaiting trial, this lien was sold with a number of others. There is a dispute as to whether Transamerica, the purchaser of the liens, knew that this lien was in litigation at the time of the sale. The terms of the sale provide that the purchaser may require the City to reimburse Transamerica for any bad (uncollectible) liens. Transamerica may also attempt to recover its costs and attorneys fees from the City.

A second judge recently agreed with the first judge that the City should not have assessed the parcel as a building lot and should not recover the back taxes. Although this opinion was delivered at a pre-trial and is not binding, it suggests very strongly that the

The Hon. Gene F. Eriquez
Members of the Common Council
November 6, 1997
Page 2

City's chances of prevailing at trial are remote.

My discussions with the attorney for Transamerica and with the attorney representing Messrs. Novella and Dalessio have resulted in a proposal that would permit the City to repurchase the \$25,000+ lien for \$13,645.20 and avoid the likelihood of having to repurchase it later for the full amount plus fees and costs. In addition, Messrs. Novella and Dalessio have each agreed to contribute 1/3 (\$4,548.40) of the repurchase price, leaving the City with a total cost of \$4,548.40.

I would recommend this settlement as the most cost-effective means of resolving this matter with both Messrs. Novella and Dalessio and Transamerica and request approval of the payment of \$13,645.20 to Transamerica. Messrs. Novella and Dalessio have already delivered checks totalling \$9,096.80 to their attorney as trustee to evidence their good faith.

Very truly yours,


Sharon Wicks Dornfeld

SWD:mtf

SHARON WICKS DORNFELD

ATTORNEY AT LAW
42 MAIN STREET
DANBURY, CONNECTICUT 06810
203-798-7788
FAX 203-792-1149

October 21, 1997

Mrs. Betty Crudgington
City Clerk
155 Deer Hill Avenue
Danbury, CT 06810

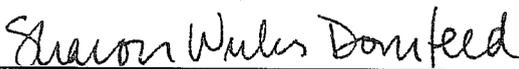
Re: November 6, 1997 Common Council Agenda

Dear Mrs. Crudgington:

I represent the City in a lawsuit entitled City of Danbury v. Novella and Dalessio. Please include an opportunity for me to present a proposed settlement of this case to the Common Council at its November 6, 1997 meeting. I will be available that evening to answer questions and provide further information.

Thank you for your assistance.

Very truly yours,


Sharon Wicks Dornfeld

SWD:mtf

SHARON WICKS DORNFELD

ATTORNEY AT LAW
42 MAIN STREET
DANBURY, CONNECTICUT 06810
203-798-7788
FAX 203-792-1149

November 6, 1997

Privileged and Confidential
Attorney-Client Communication

The Hon. Gene F. Eriquez
Members of the Common Council
City of Danbury
155 Deer Hill Ave.
Danbury, CT 06810

Re: City of Danbury v. Topside Sealers, Inc., et al

Dear Mayor Eriquez and Members of the Common Council:

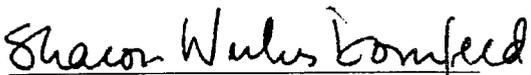
I am the Assistant Corporation Counsel assigned to this case.

This matter involves the City's attempt to recover its expense in replacing the defective roof installed over portions of Pembroke School in 1987. The contractor and supplier of the materials were both named as defendants. Both of those companies were sold to other companies during the course of the litigation.

The City recovered a judgment against the successor contractor. Unfortunately, the successor has also gone out of business.

We were able to reach a settlement with Republic Powdered Metals, Inc., the successor to the material supplier, to pay the City \$3500.00. I would appreciate the Council's approval of this settlement.

Very truly yours,


Sharon Wicks Dornfeld

SHARON WICKS DORNFELD

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42 MAIN STREET
DANBURY, CONNECTICUT 06810
203-798-7788
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October 21, 1997

Mrs. Betty Crudgington
City Clerk
155 Deer Hill Avenue
Danbury, CT 06810

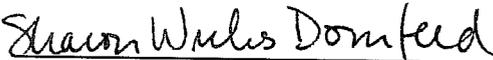
Re: November 6, 1997 Common Council Agenda

Dear Mrs. Crudgington:

I represent the City in companion lawsuits entitled City of Danbury v. Topside Sealers, Inc. and Republic Powdered Metals, Inc. and City of Danbury v. Arthur J. Stucklen, Inc. Please include an opportunity for me to present a proposed settlement as to the Defendant Republic Powdered Metals, Inc. to the Common Council at its November 6, 1997 meeting. I will be available that evening to answer questions and provide further information.

Thank you for your assistance.

Very truly yours,


Sharon Wicks Dornfeld

SWD:mtf



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

November 6, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

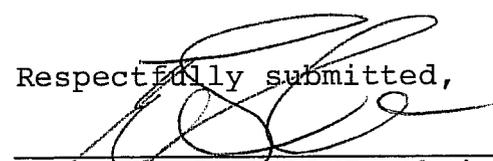
Re: Request for Sewer and Water Extensions - 53-55 Sand Pit Road

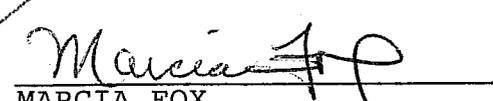
The subcommittee to review the request for sewer and water extensions at 53-55 Sand Pit Road met at 7:00 P.M. in Room 432 in City Hall on October 23, 1997. In attendance were committee members Coladarci, Fox and Nolan. Also in attendance were Director of Public Works Jack Schweitzer, Superintendent of Public Utilities William Buckley, and Mr. Peter Scalzo, attorney for Mr. Mark Forlenza, a site developer for Avalon Properties, Inc.

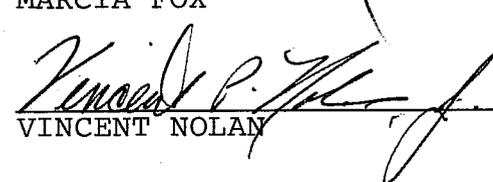
Ms. Coladarci explained that the motion from the Planning Commission was for a positive recommendation for the request for sewer and water extension on October 15th and that the Planning Commission approved the full project on September 17th. Mr. Schweitzer stated that the Common Council previously approved an application and the extensions must be re-approved. He added that the departments will work together with Avalon on the details of the project. The scope of the project was discussed.

Ms. Fox made a motion that it be recommended to the full Common Council to approve the request for sewer and water extensions by Avalon Properties, Inc. at 53-55 Sand Pit Road subject to the eight steps. The motion was seconded by Mr. Nolan and passed un-animously. The eight steps were then discussed for the benefit of Mr. Scalzo.

Respectfully submitted,


EILEEN S. COLADARCI, Chair


MARCIA FOX


VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

November 6, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Request for Sewer and Water Extensions - 53-55 Sand Pit Road

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Respectfully submitted,

EILEEN S. COLADARCI, Chair

MARCIA FOX

VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: November 7, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Veterans Graves

CERTIFICATION #14

Per Common Council approval at its November 4, 1997 meeting, I hereby certify the availability of \$6,000 to be transferred from the Contingency Fund to the Grants section of the budget for veterans graves, Account #02-20-000-072913.

Balance of Contingency	\$125,957.32
Less this request	<u>6,000.00</u>
Balance	\$119,957.32



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

PROGRESS REPORT

October 27, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

RE: Down on the Farm Property

The committee appointed to review the Down on the Farm property met on October 27, 1997 at 7:00 PM in Room 432 of City Hall. In attendance were committee members Setaro, Arconti and Mead. Also in attendance were Assistant City Assessor Colleen Velez, Mr. Joe Whalen and Kate Downes Nadel representing Green Chimneys Childrens' Services and several members of the public who have previously been active in the Down on the Farm program.

Mr. Setaro stated that the purpose of the meeting was to provide the committee and Council members an update regarding a proposal which Green Chimneys has been putting together for the Down on the Farm property. Mr. Whalen explained that his organization hoped to revitalize the farm and provide a community resource, that he hoped to accomplish the project by obtaining some state funding and that he envisioned that six to eight area children would be housed at the dwelling located on the property in a group home. He added that the Green Chimneys Board had previously approved the concept albeit in preliminary form, that the Planning Department and land use commissions would soon be reviewing the proposal and that a lease arrangement with the City is envisioned.

Committee members expressed their support for a proposal which would be narrowly tailored to the location and would provide community access to a rehabilitated and working farm. Mr. Arconti moved that the meeting adjourn until such time as the City land use commissions have acted on the Green Chimneys proposal for rehabilitation of the Down on the Farm property. Seconded by Mr. Mead and passed unanimously.

Respectfully submitted,

CHRISTOPHER SETARO, Chairman

THOMAS ARCONTI

ALBERT MEAD