

COMMON COUNCIL MEETING

MAY 7, 1997

Meeting to be called to order at 7:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE
PRAYER

ROLL CALL

Scalzo, Abrantes, McAllister, Arconti, Coladarci, Boynton, Buzaid,
Valeri, Machado, Shuler, Setaro, Esposito, Levy, Charles, Gomez,
Basso, Butera, Fox, Gallagher, Mead, Nolan

_____ Present _____ Absent

PUBLIC SPEAKING

MINUTES - Minutes of the Common Council Meeting held April 1, 1997

CONSENT CALENDAR

- 1 RESOLUTION - Neighborhood Assistance Act
- 2 RESOLUTION - School Based Health Center Grant 1997-98
- 3 RESOLUTION - Aids Grant Application 1997-98
- 4 RESOLUTION - Danbury Youth Services Bureau
- 5 RESOLUTION - Farmer's Market Coupon Grant 1997
- 6 RESOLUTION - Per Capita Grant 1997-98
- 7 RESOLUTION - Lazy Creek Mills LLC Proposed Property Acquisition
- 8 COMMUNICATION - Appointment to the Environmental Impact Commission
- 9 COMMUNICATION - Appointment as Alternate to the Environmental Impact Commission
- 10 COMMUNICATION - Donations to the Library
- 11 COMMUNICATION - Donations to the Fire Department
- 12 COMMUNICATION - Donation to the Forestry Department
- 13 COMMUNICATION - Donations to SBHC "Alternatives to Violence Day"
- 14 COMMUNICATION - Donations to the Department of Elderly Services
- 15 COMMUNICATION & CERTIFICATION - Reappropriation of Donated Funds
- 16 COMMUNICATION - Reappropriation of Library Donations - \$250.00
- 17 COMMUNICATION

- 18 COMMUNICATION & CERTIFICATION - Reappropriation of Funds - Improvements at Hatters Park
- 19 COMMUNICATION & CERTIFICATION - Request for Funds for Zoning Board of Appeals
- 20 COMMUNICATION & CERTIFICATION - Request for Funds for the Zoning Commission
- 21 COMMUNICATION - Revised 1996-97 State and Federal Grant Spending Levels
- 22 COMMUNICATION - Reappropriation of Insurance Proceeds
- 23 COMMUNICATION - Request for Funds for Rose Arbor Monuments
- 24 COMMUNICATION - PAL Building - Hatters Community Park
- 25 COMMUNICATION - Suspense List
- 26 COMMUNICATION - Report from City Engineer regarding Petition for Sanitary Sewer and Water Extensions - Clayton Road, Horseshoe Drive, Mabel Avenue and Jeanette Road
- 27 COMMUNICATION - Report regarding Settlement of Claim -DiMauro
- 28 COMMUNICATION - Reports regarding Request to Purchase Property on Terre Haute Road
- 29 COMMUNICATION - Exchange of Property on Newtown Road
- 30 COMMUNICATION - Request for Paving of Cherokee Drive
- 31 COMMUNICATION - Request for Water Extension at 22 Clapboard Ridge
- 32 COMMUNICATION - Request for Water Extension 47 Beckerle Street
- 33 COMMUNICATION - Street Renaming: Portion of Old Brookfield Road and Starr Road
- 34 COMMUNICATION - Renumbering of Bullet Hill Road
- 35 DEPARTMENT REPORTS - Highways, Health and Housing, Department of Elderly Services, Public Utilities, Engineering, Public Buildings, Police, Fire Chief, Fire Marshall, Welfare
- 36 REPORT - Governmental Entities Review and Evaluation
- 37 REPORT - Donation of Two Emergency Service Vehicles

CONSENT CALENDAR

MAY 6, 1997

- 1 - Approve Resolution, application and schedule of organizations for participation in the State Department of Revenue Services Neighborhood Assistance Act Program and refer to public hearing.
- 2 - Approve Resolution and application for School Based Health Center Grant 1997-98 through the State Department of Public Health Services - \$100,000
- 3 - Approve Resolution and application for AIDS Grant 1997-98 through the State Department of Public Health Services - \$219,294
- 4 - Approve Resolution for cost sharing grant funding from State Department of Education for the Danbury Youth Services in an amount not exceeding \$70,000
- 5 - Approve Resolution authorizing City Women, Infants and Children program to enter into an agreement with the State Department of Agriculture for Farmer's Market Coupon Program - \$715.50
- 6 - Approve Resolution and application for 1997-98 Per Capita Grant for the State Department of Health to promote public health quality - \$35,032.40
- 7 - Approve Resolution and authorize Office of Corporation Counsel to acquire from Lazy Creek Mills LLC land and easements more particularly described on a map entitled "Map of Land To Be Acquired By City of Danbury from Lazy Creek Mills, LLC Plumtrees Road Danbury Ct. by Roald Haestad Inc. December 1996 and refer to Planning Commission
- 8 - Confirm appointment of Shailesh Nagarsbeth as a regular member of the Environmental Impact Commission to fill the unexpired term of Bruce Lees
- 9 - Confirm appointment of Dr. Stephan Millian as an alternate member of the Environmental Impact Commission
- 15 - Approve reappropriation of \$1,126.50 from the Elderly Services donations account to the following accounts: Equipment Not Classified, Office Equipment/Furniture, Professional Service Fees and Postage
- 16 - Approve reappropriation of \$250 donations to the library from general donation funds for library furnishings
- 17 - Approve reappropriation of \$3,686.17 donations to the library from general donation funds
- 18 - Approve transfer of \$21,500 of Hatters Park rental fees to Capital line item "Hatters Park Improvements".
- 19 - Approve transfer of \$1,475 from the Employee Group Insurance Account to the Zoning Board of Appeals Legal and Public Notices Account

- 20 - Approve transfer of \$1,095 from Employee Group Insurance Account to Zoning Commission Legal and Public Notices Account
- 22 - Approve reappropriation of \$984 to "Downtown Pedestrian Improvement Capital Account"
- 24 - Approve reappropriation of \$7,700 to Police Athletic League for cost of installation of piping and design of overflow improvements related to construction of PAL recreational facility
- 25 - Receive the Suspense List and approve same for Grand List years 1987, 88 and 1989 for motor vehicle and personal property - \$330,244.95
- 28 - Receive communication regarding request to purchase property on Terre Haute Road Lot No. H19006 and take no action at this time
- 29 - Receive communication regarding exchange of property on Newtown Road between the Estate of Henry Chaber and the City of Danbury
- 30 - Receive communication and take no action at this time
- 36 - Receive report regarding Governmental Entities Review and Evaluation and approve recommendations
- 37 - Receive report and approve recommendations regarding donation of two emergency vehicles



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

April 14, 1997

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: Lazy Creek Mills LLC -- Proposed property acquisition

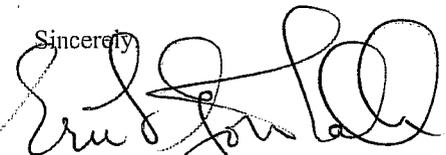
Dear Mayor and Council Members:

As part of the landfill closure effort the City must construct a detention pond and install certain monitoring wells in the vicinity of the landfill. In order to accomplish this the City must acquire certain property rights from the owner, Lazy Creek Mills LLC. I have already had preliminary discussions with council for the owner and with your approval, I will obtain a title search and an appraisal and conclude the negotiations.

Attached please find copies of the property description and map which identify the rights to be acquired. You will note that the City proposes to acquire a 3.47 acre parcel together with an easement over an 8.62 acre parcel adjacent to the piece to be acquired in fee. To help you with orientation, a vicinity sketch is also enclosed.

Please consider this request at your early opportunity. As usual, we will be available to answer any questions that you may have. If you would like to contact me in the meantime, please feel free to do so.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel

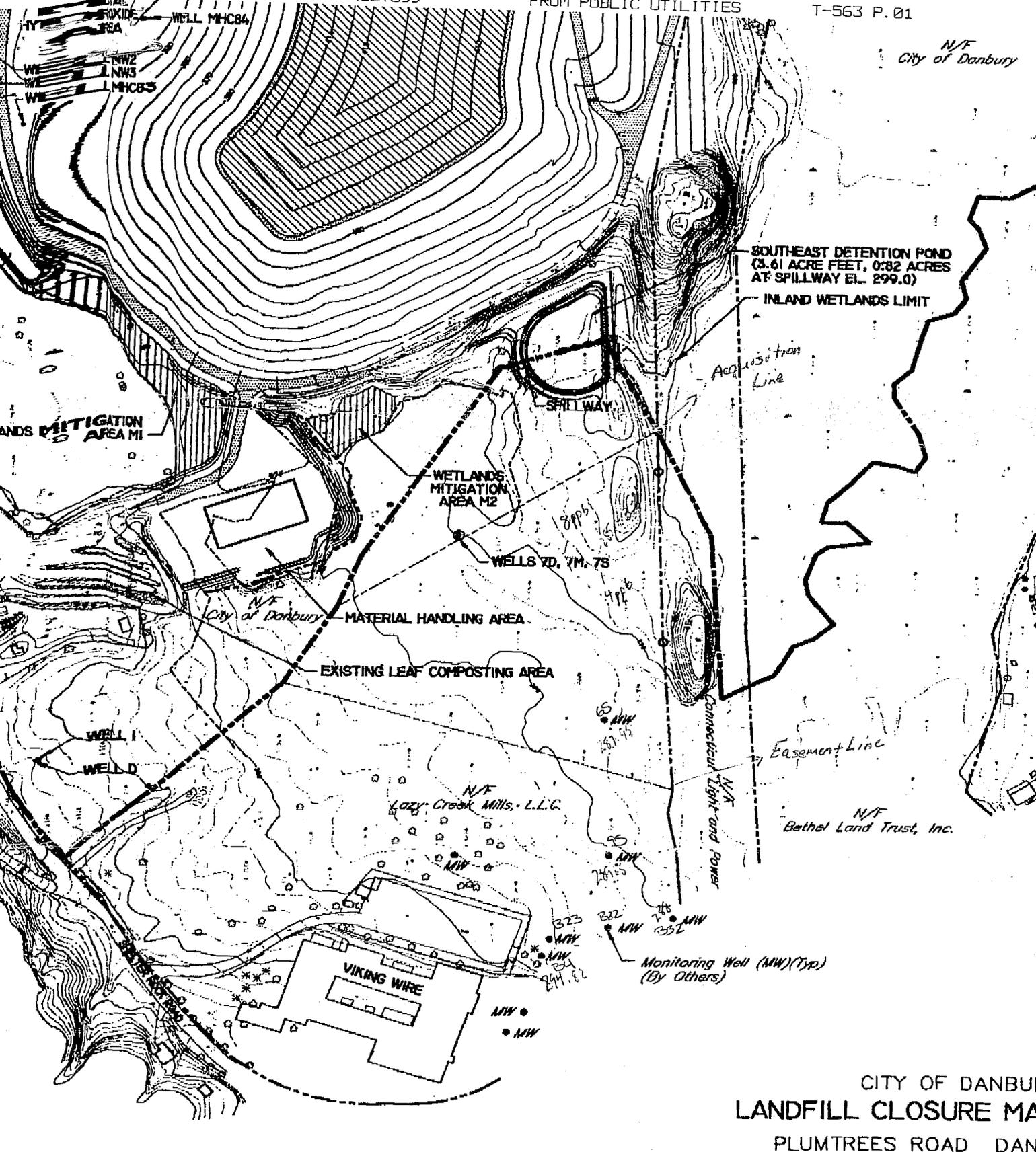
cc: John A. Schweitzer, Jr., P.C.
Director of Public Works

Description of Land and Easements
To Be Acquired From
Lazy Creek Mills, L.L.C.
Plumtrees Road Danbury, CT

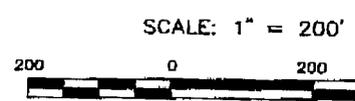
A 151,254 square foot parcel of land commencing at an iron pin found on the northwest corner of land now or formerly of Connecticut Light & Power on the easterly boundary of the Grantor's land, thence running South 58° 21' 08" West a distance of 792.60 feet through land of the Grantor to an iron pin to be set, thence running the following six courses and distances along land of the City of Danbury: North 22° 22' 32" East a distance of 128.45 feet to a point, North 33° 23' 41" East a distance of 526.18 feet to a point, North 73° 27' 39" East a distance of 191.63 feet to a point, North 70° 26' 37" East a distance of 46.82 feet to an iron pin, South 66° 54' 16" East a distance of 21.05 feet to a point, and South 28° 55' 49" East a distance of 218.85 feet to the point of beginning.

Together with a 375,375 square foot ground water and surface water rights easement beginning at the point described above, thence running the following three courses and distances along land now or formerly of Connecticut Light & Power, South 02° 08' 42" East a distance of 95.73 feet to an iron pin, thence running South 02° 08' 42" East a distance of 395.30 feet to an iron pin, thence running South 03° 43' 43" East a distance of 345.76 feet to a point, thence running North 73° 49' 03" West a distance of 856.67 feet through land of the Grantor to a point, thence running North 30° 36' 32" East a distance of 210.41 feet along land of the City of Danbury to an iron pin to be set, thence running North 58° 21' 08" East a distance of 792.60 feet to the point of beginning. The easement and rights shall include the right to enter upon, travel and transport materials over and upon said easement, the right to drill holes in the ground and install wells for the purpose of monitoring ground water and the right to install structures and pipes to divert the flow of ground water and surface water.

For a more particular description of the land to be acquired and the ground water and surface water easement, reference is made to a map entitled, "Map Of Land To Be Acquired By City Of Danbury From Lazy Creek Mills, L.L.C. Plumtrees Road Danbury, CT Scale 1"=40' by Roald Haestad Inc. December 1996, prepared and declared substantially correct by William S. Andres, P.E./L.S. No. 11665, which is to be filed in the Danbury Land Records.



CITY OF DANBURY
 LANDFILL CLOSURE MAP
 PLUMTREES ROAD DANBURY



ROAD HAESTAD, INC. DEC

Post-it™ brand fax transmittal memo 7671 # of pages ▶ 1

To	Stuart	From	Marisa
Co.		Co.	
Dept.		Phone #	
Fax #		Fax #	



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is in the process of completing the final closure of the Danbury landfill; and,

WHEREAS, the closure of the landfill will involve the acquisition of certain property rights within the vicinity of the landfill on which the city intends to construct a detention pond and locate certain monitoring wells; and,

WHEREAS, said actions are in the best interests of the City of Danbury; and,

WHEREAS, eminent domain proceedings will be necessary in the event that the City of Danbury cannot agree with the owner named in Schedule A upon the amount to be paid for the interests to be taken in and to the real property described in said schedule;

NOW, THEREFORE, BE IT RESOLVED, THAT the Corporation Counsel of the City of Danbury be and hereby is authorized to acquire the property interests as set forth in Schedule A attached hereto, either by negotiation or by eminent domain, through the institution of suit within six months of the date hereof, against the named property owner(s), their heirs, executors, successors and assigns and their mortgage holders and encumbrancers, if any.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF PUBLIC BUILDINGS
(203) 797-4584

RICHARD M. PALANZO
SUPERINTENDENT

Memorandum

DATE: May 12, 1997

TO: Honorable Gene F. Eriquez, Mayor
Common Council Members

FROM: Richard M. Palanzo, Superintendent 

RE: Monthly Report - March 1997

CC: J.A. Schweitzer Jr., W.J. Buckley Jr.

Attached please find the statistical analysis for work that the Public Buildings Mechanics engaged in during the month of March. In reviewing this report, you will find the repair time that was expended in major work categories, (current month versus previous month). We also list the total number of work orders completed, (current month versus the previous month).

Our department was heavily engaged in HVAC repairs and maintenance to the City's buildings and schools with a total of 281.0 man-hours dedicated to this service. The next largest area of concentration was in electrical repairs, utilizing 202.5 man-hours of labor. Plumbing repairs were the third highest category with 188.5 man-hours. The fourth highest service category was mechanical repairs, with 86.0 man-hours.

Should you have any questions regarding this report, please do not hesitate to contact me at 797-4584. I am happy to discuss any portion of this report with you.

Enclosure



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF PUBLIC BUILDINGS
(203) 797-4584

RICHARD M. PALANZO
SUPERINTENDENT

MONTHLY REPORT - MARCH 1997

	LABOR HOURS	TOTAL HOURS THIS MONTH	TOTAL HOURS LAST MONTH	DIFFERENCE	PERCENT CHANGE
ADMINISTRATION		58.5	53.0	+5.5	+10.38
CITY BLDGS.	29.5				
SCHOOLS	29.0				
CARPENTRY		24.5	31.5	-7.0	-22.22
CITY BLDGS.	24.5				
SCHOOLS	----				
ELECTRICAL		202.5	38.5	+164.0	+425.97
CITY BLDGS.	34.5				
SCHOOLS	168.0				
FIRE ALARMS		71.0	58.5	+12.5	+21.37
CITY BLDGS.	5.0				
SCHOOLS	66.0				
HVAC		281.0	333.0	-52.0	-15.62
CITY BLDGS.	50.5				
SCHOOLS	230.5				
LOCKSMITH		1.5	20.0	-18.5	-92.5
CITY BLDGS.	1.5				
SCHOOLS	----				
MAINTENANCE		----	40.0	-40.0	-100.0
CITY BLDGS.	----				
SCHOOLS	----				
MECHANICAL		86.0	104.0	-18.0	-17.31
CITY BLDGS.	31.0				
SCHOOLS	55.0				
PAINTING		----	17.0	-17.0	-100.0
CITY BLDGS.	----				
SCHOOLS	----				
PLOWING		41.0	62.5	-21.5	-34.4
CITY BLDGS.	----				
SCHOOLS	41.0				

PUBLIC BUILDINGS DEPT. MONTHLY REPORT - MARCH 1997

Page 2

	LABOR HOURS	TOTAL HOURS THIS MONTH	TOTAL HOURS LAST MONTH	DIFFERENCE	PERCENT CHANGE
PLUMBING		188.5	196.0	-7.5	-3.83
CITY BLDGS.	32.0				
SCHOOLS	156.5				
ROOFING		30.5	25.0	+5.5	+22.0
CITY BLDGS.	-----				
SCHOOLS	30.5				
<hr/>					
COMPLETED WORK ORDERS		231.0	351.0	-12.0	-34.19



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

For immediate release:

For Additional Information Contact:
Gene F. Eriquez, Mayor
203 797-4511

DANBURY -- Stating that no child or adult should live in fear of being the victim of the illegal or accidental discharge of a hand gun, Mayor Gene F. Eriquez announced today the City's "Guns For Goods '97" campaign. Based on a similar program conducted in 1994, this year's program will run for the month of May. A program for the youth of Danbury to turn in pellet, BB or air guns will follow in June.

Similar to the 1994 program, "Guns For Goods '97" relies on community and business support for its success. The Mayor has called on local businesses and residents to support the program through the donation of certificates for goods or services.

Fred Czap, who helped the City launch the 1994 program, is again playing a leading part in this year's event. Czap's daughter tragically lost her life on Thanksgiving Day in 1993 in Newtown in a gun related incident.. Since the completion of the gun turn-in program in 1994, Czap has been collecting donations at his jewelry store, Barbara and Fred's Jewelry in Danbury, to help establish another program.

Also participating in this year's event is Deep's Market, and Stew Leonard's, which is donating a week's proceeds from its wishing well. Yankee Penny Saver will take part in this program for the first time by donating up to \$5,000 in advertising credits on a dollar-for-dollar basis to merchants who donate to the program.

The Regional YMCA is also participating in this event and will donate \$1,000 in certificates towards their programs, including the Y Summer Camp program.

"Guns for Goods '97 cont.

Certificates for goods or services will be issued to persons who turn in working and non-working handguns to the Danbury Police Department. Certificates for \$75 will be issued for a working hand gun and a \$25 certificate for a non-working gun. Assault type rifles will also be accepted and will bring the person who turns in the weapon a \$100 certificate.

Only guns from residents living in Danbury will be accepted under this program.

Officer James R. Hulton, the Danbury Police Department's property clerk, will lead that department's efforts in this program.

Officer Hulton stressed that residents who wish to participate in this program should call him at 797-4679 to set up an appointment to turn in a weapon. He can also make arrangements for a non-uniformed officer in an unmarked car to pick up a weapon at a resident's home.

The "Youth Guns For Goods '97" program will be held during the month of June.

An operable air, BB or pellet gun turned in under this program by a youth and parent or guardian, will be redeemed for a \$20 certificate and non-operable guns for \$10 in certificates.

In addition to Mr. Czap and Officer Hulton, members of the planning committee include Sgt. Robert Guererra of the Community Services Division of the police department; Samuel Deibler, Jr., Executive Director of the Association of Religious Communities and Chairperson of the Danbury Housing Authority; Deborah McCuin-Channing, Senior Vice President of the Regional YMCA; and Lt. Kevin N. Barry, representing the Mayor's Office.

Deibler, in his capacity as chairman of the Housing Authority, announced that the Authority has granted amnesty to any of their residents who turn in a gun. Housing Authority leases prohibit guns on Housing Authority property.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

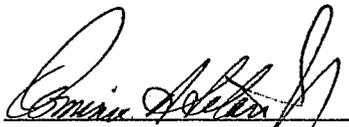
(203) 797-4611
FAX: (203) 796-1511

M E M O R A N D U M

DATE: May 12, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: PAL Building - Hatters Community Park
CC: William Buckley

CERTIFICATION

Per the Common Council approval at its May 6, 1997 meeting, I hereby certify the availability of \$7,700 to be transferred from the Employee Group Insurance Account #02-09-150-071100 to the Mayor's Discretionary Fund Contributions-Grants Account #02-01-188-072800.



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 29, 1997

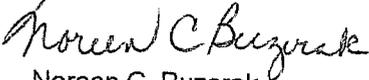
To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: Resolution - **Connecticut Neighborhood Assistance Act**

Attached is a resolution for your consideration that will allow the Big Brothers Big Sisters of Southwestern Connecticut, Connecticut Child Care Connections, Danbury Youth Services, Regional YMCA, and the United Way of Northern Fairfield County, via City of Danbury to apply for tax credit funding from the State of Connecticut, Department of Revenue Services. This grant will be for the time period July 1, 1997 through June 30, 1998. No local match is required.

I recommend that the Common Council approve the resolution at its May meeting.


Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 28, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: **School Based Health Center Grant 1997-1998**

Attached is a resolution in the amount of \$100,000.00 for your consideration that will allow the City of Danbury to apply and accept funds from the State of Connecticut Department of Public Health Services for the period of July 1, 1997 through June 30, 1998. A budget and impact statement are attached for your information.

The funds will be used to continue the Danbury School Based Health Center program. No local matching funds are required.

I recommend that the Common Council approve the resolution at its May meeting.

Noreen C. Buzerak

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
M. Bonjour

IMPACT STATEMENT
School-Based Health Center Continuation Funding Application
April 25, 1997

Program Impact:

This grant will enable the City of Danbury to serve the unmet health needs of the community's adolescent population through the provision of quality medical and mental health services. The primary beneficiaries will be student's enrolled in Danbury High School and the Alternative Center for Education. Further benefits will be achieved by the removal of potential barrier's to education, namely unmet health problems, which can interfere or impact on an adolescent's ability to learn.

This impact will be achieved through the maintenance of an established State licensed Out-Patient Clinic located at Danbury High School. Professional medical and mental health services will be easily accessible to students, conducted in a confidential manner, and provided at no out of pocket cost to the student or their family. Outreach to the student population, which will include health promotion and disease prevention strategies, will be conducted by program staff.

Fiscal Impact:

This grant is available through the Connecticut State Department of Public Health (DPH). Funding in the amount of \$100,000. is made available annually to operational, licensed School-Based Health Center sites. A 25% In-kind local match is required. This grant provides funding for three part-time staff position's including a Nurse Practitioner, Clinical Social Worker, and Medical Assistant, and provides for reimbursement of half-time of City employee's salary who acts as Coordinator for the Center. The grant allows for fringe benefit's for part-time salaries covered under this grant, and includes a 1% Audit Fee and 2% Administrative Fee.

At this point in time, continuation level funding from the State DPH for the approaching two fiscal years (1997/98 and 1998/99) looks secure. As in the past, funding for the subsequent year will be based on successful program operation and completion of a programmatic budget. However, if DPH funding was discontinued, alternative sources of funding for the program would have to be identified, including the billing of patient Medicaid and Private Managed Care Insurance Companies and the possibility of the City identifying local dollars to support the program's operation. In a worst case scenario, much of the activity of the grant would be discontinued and employment of grant personnel would cease.

Anticipated Grant Lifetime:

Currently, funding is through June 30, 1997.
Projected - continuous with no termination.

ADMINISTRATIVE EXPENSES

Photocopying	\$ _____
Printing	\$ _____
Advertising	\$ _____
Telephone	\$ _____
Office Materials and Supplies	\$ _____
Postage	\$ _____
Occupancy/Rent	\$ _____
Staff Training	\$ _____
Staff Travel (include reimbursement per rate/per mile)	\$ _____
Equipment	\$ _____
Other (list each item and dollar amount separately)	\$ 3,000.00
Audit Fee @ 1% of Grand Total = \$1,000.00	\$ _____
City Grants Administration Fee = \$2,000.00 @ 2% of Grant Total	\$ _____
	\$ _____
Administrative Expenses Subtotal	\$ 3,000.00

DIRECT CLIENT EXPENSES

Medical Supplies	\$ 1,497.68
Educational Supplies and Materials	\$ _____
Client Transportation	\$ _____
Other (list each item and amount separately)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Direct Client Expenses Subtotal	\$ 1,497.68

Subcontractors Subtotal (from next page)	\$ _____
Grand Total	\$ 100,000.00



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Health Services has notified the Department of Health and Housing of the City of Danbury of the City's eligibility to apply for a School-Based Health Center Continuation Grant in an amount not to exceed \$100,000; and

WHEREAS, the grant term will cover the period of July 1, 1997 through June 30, 1998, with no local cash match required; and

WHEREAS, the State's purpose in providing these funds is to enable the City's Health and Housing Department to serve the unmet health needs of Danbury High School students.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, and the Danbury Health and Housing Department, acting through William J. Campbell, Director of Health, are hereby authorized to apply to the State of Connecticut Department of Health Services for said grant funds and to accept the award if offered; and

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez and William J. Campbell, Director of Health are hereby authorized to take any and all actions necessary to effectuate the purposes hereof.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 25, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: **Aids Grant Application 1997 - 1998**

Attached is a resolution in the amount of \$219,294.00 for your consideration that will allow the City of Danbury to apply and Accept funds from the State of Connecticut Department of Public Health Services for the period of July 1, 1997 through June 30, 1998. A budget and impact statement are attached for your information.

The funds will be used to continue the Danbury HIV education program. No local matching funds are required.

I recommend that the Common Council approve the resolution at its May meeting.

Noreen C. Buzerak

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz

Impact Statement:

The State of Connecticut has funded the AIDS Prevention Grant through the City of Danbury Department of Health since 1985. The primary purpose of the grant is to reduce the transmission of HIV in the Greater Danbury area by educating the public about HIV and providing HIV counseling and testing services. It is believed that through education about modes of transmission of HIV and prevention, and through specific behavioral models of intervention, individuals can be taught to reduce or eliminate behaviors that put them at risk of infection. The City targets those with the greatest risk.

Based on previous years, it is anticipated that of minimum of 4,000 individuals will be reached with educational activities, counseling & testing, and through needled exchange. Each contact, whether individual or in a group, is designed to identify personal risk then provide the learning tools in which to help minimize or eradicate that risk.

The AIDS Program works closely with many community groups, churches, schools, medical and social service agencies. Our program is the only program in the Greater Danbury area that targets the populations most at risk for contracting HIV - also the hardest populations in which to connect. The AIDS Program enjoys a unique working relationship with Interfaith AIDS Ministry and AIDS Project Greater Danbury. Continuing our efforts is essential to avoid the greater cost of this sad and merciless epidemic.

The budget of \$219,294 includes a 2% administration fee charged by the City of Danbury and a \$500 audit fee, the maximum allowable under this grant. Additionally, current staff will receive a 2.75% increase. In the event the AIDS Prevention Grant is reduced or eliminated to the extent that employees' positions are cut, the City would be responsible for unemployment compensation claims.

The four services funded by the Grant include Counseling & Testing, Outreach Education, Needle Exchange and Case Management. The Case Management (Ryan White II) portion is subcontracted to AIDS Project Greater Danbury, who have been providing outstanding case management to men, women and children with AIDS for nearly 10 years. The payment of these funds will be bi-annually.

All equipment purchased and operated by the AIDS Prevention Grant will maintain maintenance and prevention agreements paid for by the AIDS Prevention Grant.

CONTRACT BUDGET
Budget Summary #2
Program(s)

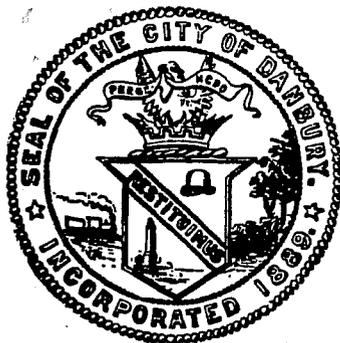
Wm Campbell

1. Counseling & Testing Site (CTS)
2. Health Education & Risk Reduction (HE/RR)
3. Needle Exchange Program (NEP)
4. Health Care & Social Service (HC/SS)

Contract Period: July 1, 1997 to June 30, 1998

Category	Program 1	Program 2	Program 3	Program 4	Total
List Program Name	CTS	HE/RR	NEP	HC/SS	
1. Salaries & Wages	\$26,300	\$87,483	\$38,089		\$151,872
2. Fringe Benefits	\$4,569	\$16,245	\$5,827		\$26,731
3. Travel	\$ 600	\$ 800	\$ 600		\$2,000
4. Training	\$ 450	\$ 500	\$ 550		\$1,500
5. Educational Materials	\$ 400	\$ 400	\$ 300		\$1,100
6. Office Supplies	\$ 300	\$ 300	\$ 300		\$ 900
7. Medical Materials	\$ 500	\$ 500	\$ 500		\$1,500
8. Contractual (Sub-Contracts)**				\$22,266	\$22,266
9. Telephone	\$ 487	\$ 300	\$ 452		\$1,239
10. Advertising		\$ 100	\$ 100		\$ 200
11. Other Expenses					
a) Dues/Fees/Subscriptions	\$ 400	\$ 400	\$ 200		\$1,000
b) Printing	\$ 100	\$ 200	\$ 100		\$ 400
c) Utilities	\$ 300	\$ 400	\$ 100		\$ 800
d) Postage	\$ 200	\$ 200	\$ 100		\$ 500
e) Equipment Maintenance	\$ 400		\$ 500		\$ 900
f) Gasoline		\$ 200	\$ 200		\$ 400
g) Equipment	\$ 200	\$ 100	\$ 500		\$ 800
h) Disposal	\$ 200		\$ 100		\$ 300
i) Audit	\$ 150	\$ 200	\$ 150		\$ 500
j)					
k)					
12. a) Administrative Costs	\$1,000	\$1,600	\$1,332	\$ 454	\$4,386
12. b) Indirect Costs					
Total DPH Grant	\$36,646	\$109,928	\$50,000	\$22,720	\$219,294
Other Program Income:					
CTS Fees Collected	\$2,250				

* Complete Subcontractor Schedule



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Public Health Services, through its AIDS Prevention Program, has made grant funds available to full-time health departments to provide HIV health education information and expanded services for the period of July 1, 1997 through June 30, 1998; and

WHEREAS, grant funds not to exceed \$219,294 requiring no local match, will be made available to the Danbury Health and Housing Department for its AIDS Risk Reduction Outreach Education Program, HIV Counseling and Testing Services, its Needle Exchange Program and its Ryan White Title II Case Management Program, upon approval of a grant application therefor; and

WHEREAS, the Danbury Health and Housing Department will provide these services to the general public with particular attention given to individuals concerned about possible exposure to HIV, serving both residents and non-residents with no restrictions on who may be served.

NOW, THEREFORE, BE IT HEREBY RESOLVED, THAT Gene F. Eriquez, Mayor of the City of Danbury or William J. Campbell, Director of Health, as his designee, is authorized to apply for said grant and to accept the grant award on behalf of the City of Danbury, if such award is made. Any prior actions of the Mayor or the Director of Health regarding this application are hereby ratified.

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez is hereby authorized to make, execute and approve on behalf of the City of Danbury all contracts/ agreements or amendments thereof, which do not require expenditure of City funds, with the State of Connecticut Department of Public Health Services regarding said grant, and to take all actions necessary to accomplish the purposes of these programs.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 22, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: Resolution - **Danbury Youth Services Bureau**

Attached is a resolution for your consideration that will allow the Danbury Youth Services Bureau, via City of Danbury to apply for and accept funds from the State of Connecticut, Department of Education. This grant, which will not exceed \$70,000.00, will be for the time period July 1, 1997 through June 30, 1998. These funds will continue the program for its twentieth year. Danbury Youth Services plans to use part of the City of Danbury appropriation for the local match.

I recommend that the Common Council approve the resolution at its May meeting.

Noreen C. Buzerak

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, grant funds in an amount not to exceed seventy thousand dollars (\$70,000.00) are available from the State of Connecticut Department of Education for 1997-98 Danbury Youth Services Bureau operations; and

WHEREAS, the continuation of Danbury Youth Services Bureau, for its twentieth year, is deemed to be in the best interest of the City of Danbury

NOW, THEREFORE, BE IT RESOLVED THAT, the actions of Gene F. Eriquez as Mayor of the City of Danbury, in applying for the said funds be and hereby are ratified and that Mayor Eriquez be and hereby is authorized and directed to contract with the State of Connecticut Department of Education for a state cost sharing grant not to exceed \$70,000 for Danbury Youth Services for the fiscal period commencing July 1, 1997.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute any and all documents, applications, or other pertinent instruments to this program.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 23, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: Resolution - Farmer's Market Coupon Grant 1997

Attached is a resolution for your consideration that will enable the City of Danbury Women's Infants and Children's (WIC) program to enter into an agreement with the State Department of Agriculture. The funds in the amount of \$715.50 are to be used for supplemental staffing of the WIC program during the City's yearly Farmer's Market. The WIC staff will issue Farmer's Market Checks to eligible participants only.

I recommend that the Common Council approve the resolution at its May meeting.

Noreen C. Buzerak

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
M. Montana



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury's Women, Infants, and Children's Program (WIC) wishes to enter into an agreement with the State of Connecticut Department of Agriculture for funds in the amount of \$715.50 to be used for supplemental staffing during the Farmer's Market Program; and

WHEREAS, said funds are to be used to administer the issuance of farmer's market coupons to enable WIC participants to purchase fresh fruits and vegetables at the local Farmer's Market during the summer of 1997; and

WHEREAS, the period for the availability of this grant is June 1997 through September 1997; and

WHEREAS, no local match is required.

NOW, THEREFORE, BE IT RESOLVED THAT, the Danbury WIC Office is authorized to sign an agreement with the State of Connecticut Department of Agriculture for this amount and to do all things necessary to administer the 1997 summer Farmer's Market Coupon Program to its clients.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: April 25, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzerak, Grants Administrator/Internal Auditor

Re: **Per Capita Grant 1997 - 1998**

Attached is a resolution in the amount of \$35,032.40 for your consideration that will allow the City of Danbury to apply and Accept funds from the State of Connecticut Department of Public Health for the Per Capita for the period of July 1, 1997 through June 30, 1998. A budget is attached for your information.

The funds will be used to continue the Danbury program to promote optimal public health quality. No local matching funds are required.

I recommend that the Common Council approve the resolution at its May meeting.

Noreen C. Buzerak

Noreen C. Buzerak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz

IMPACT STATEMENT
1997-1998 Per Capita Grant
April 22, 1997

Program Impact:

This grant provides for partial funding for secretarial services to the Community Medicine Office, mobile telephone service for emergencies and remote field work, computer equipment and support services, computer maintenance agreements, partial funding of the School Based Health Center, reference materials and operating expenses for a mobile health van.

Fiscal Impact:

This grant is authorized by Section 19a-202, Connecticut General Statutes as a source of supplemental funding for local public health activities. It is as fixed a source of funding as can be expected.

Anticipated Grant Lifetime:

This grant has no expiration date. The funding is authorized by a specific state statute. Continued funding could possibly be subject to reduction, but this is not likely.

OFFICE OF LOCAL HEALTH ADMINISTRATION
PER CAPITA APPLICATION

HEALTH DEPARTMENT Danbury Health and Housing Department

NAME OF DIRECTOR OF HEALTH William Campbell

SIGNATURE OF DIRECTOR OF HEALTH _____

DATE 4/9/97

POPULATION (1995) 67,370

ALLOCATION(1998) \$ 35,032.40

GRANT PROPOSAL FOR SFY 1998

BUDGET ITEM/OBJECTIVE (1)	PROPOSED OUTCOME MEASURE (2)	CARRY OVER FROM FY97 (3)	SFY 1998 ALLOCATION (4)	TOTAL BUDGET (3 + 4)
1. Provide partial funding of secretarial services at the department's office of Community Medicine.	1. Provision of support for communicable disease control, including. But not limited to, sexually transmitted disease clinic and tuberculosis clinic.	\$ -0-	\$ 7,500.00	\$ 7,500.00
2. Mobile telephone operating and repair/replacement costs.	2. Provide on-site communication at emergencies such as hazardous materials releases; improve efficiency by enabling schedule changes of staff in the field and enable field staff to contact clients and the home office while in the field.	\$ 850.00	\$ 150.00	\$ 1,000.00
3. Provide medical supplies, laboratory services and other support services (see attached budget for examples) to the department's School Based Health Center.	3. Provide primary medical, social and mental health care to approximately 1,200 enrollees. See attached listings for detail regarding services.	\$ 6,000.00	\$ 20,000.00	\$ 26,000.00
4. Provide service agreement for computer equipment purchased through the "Per Capita Grant".	4. Complete purchase of service agreement, as per city purchasing policy.	\$ 420.00	\$ 1,730.00	\$ 2,150.00
5. Operation and maintenance of the "Needle Exchange/Mobile HIV Testing and Counseling Van".	5. Purchase of automotive supplies, parts, and repair service, as needed.	\$ 800.00	\$ -0-	\$ 800.00
TOTAL				

OFFICE OF LOCAL HEALTH ADMINISTRATION
PER CAPITA APPLICATION

HEALTH DEPARTMENT Danbury Health and Housing Department

NAME OF DIRECTOR OF HEALTH William Campbell

SIGNATURE OF DIRECTOR OF HEALTH _____

DATE 4/9/97

POPULATION (1995) 67,370

ALLOCATION(1998) \$ 35,032.40

GRANT PROPOSAL FOR SFY 1998

BUDGET ITEM/OBJECTIVE (1)	PROPOSED OUTCOME MEASURE (2)	CARRY OVER FROM FY97 (3)	SFY 1998 ALLOCATION (4)	TOTAL BUDGET (3 + 4)
6. Computer hardware, software support services necessary to maintain and/or existing network and applications.	6. A. Continue coding and data entry of existing department records. B. Upgrade or replace outdated workstations. C. Provide support services, as needed. D. Provide software, accessories and related equipment, as needed.	\$ -0-	\$ 4,952.08	\$ 4,952.08
7. Audit Fee	6. To be deducted, as per City Policy	\$ -0-	\$ 350.32	\$ 350.32
8. Purchase Reference Books	8. Provide access to current information	\$ -0-	\$ 350.00	\$ 350.00
Total		\$ 8,070.00	\$ 35,032.40	\$ 43,102.40



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Public Health has made funds available for 1997-98 to municipalities in accordance with Section 19a-202 of the Connecticut General Statutes; and

WHEREAS, the City of Danbury through the Danbury Health and Housing Department has formulated a program to promote optimal public health quality in the City of Danbury; and

WHEREAS, a continuation grant award application for \$35,032.40 with no local match requirement will be processed by the Danbury Health and Housing Department for a grant term of July 1, 1997 through June 30, 1998.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury, Gene F. Eriquez, or the Director of Health, William J. Campbell, as his designee, is hereby authorized to apply for and accept said per capita grant funds of \$35,032.40, to execute all contracts or amendments thereof concerning said grant and to take all necessary actions to effectuate the purposes thereof.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

May 6, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

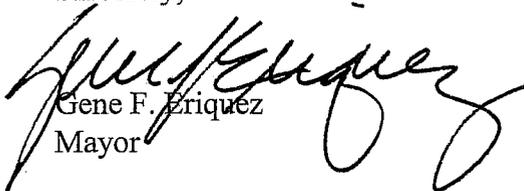
I hereby submit, for your confirmation, the following individual for appointment to the Environmental Impact Commission as a regular member filling the unexpired term of Mr. Bruce Lees, who has resigned:

Shailesh Nagarsheth (R)
26 Wedgewood Drive
Danbury, CT 06811
Term to Expire: December 1, 1998

Mr. Nagarsheth is currently an alternate to this commission and is eager to serve as a regular member.

Thank you for your consideration of this appointment.

Sincerely,


Gene F. Enriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

May 6, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

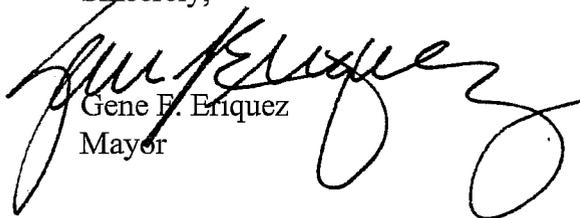
I hereby submit, for your confirmation, the following individual for appointment to the Environmental Impact Commission as an alternate member:

Dr. Stephen Millian (U)
7 Flint Ridge Road
Danbury, CT 06811
Term to Expire: December 1, 1998
Filling a vacant term

Dr. Millian has been a resident of Danbury for the past 7 years. He has recently retired as Director of New York City's Department of Health, a position he has held for the past 29 years. He is anxious to serve Danbury as a member of this commission.

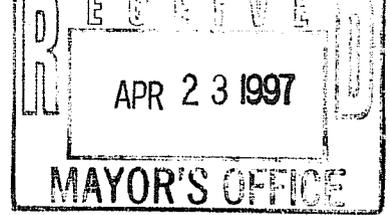
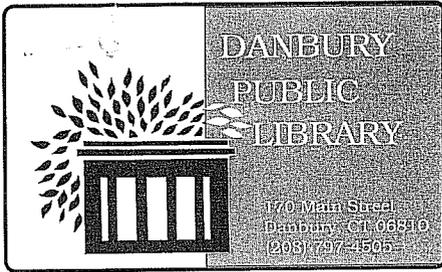
Thank you for your consideration of this appointment.

Sincerely,


Gene F. Enriquez
Mayor



RECYCLED
PAPER



April 21, 1997

Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

We have received the following donations:

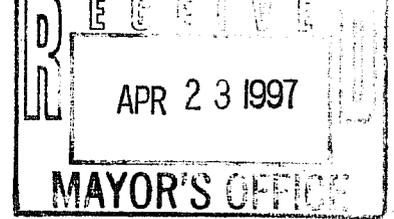
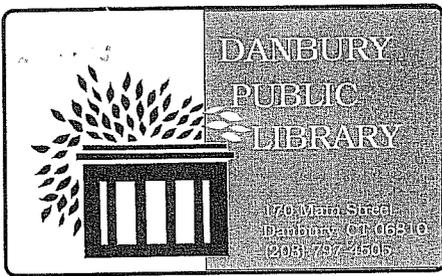
<u>DONOR</u>	<u>AMOUNT</u>
1. Florence Kane, 14 Lawncrest Rd., 06810	\$48.00
2. Anne P. Buttrick, 124 Huntington Rd., Winchester 06098	25.00
3. Stanley A. Steckler, M.D., 363 Rt. 11, Smithtown, NY 11787-4750	36.00

These need to be credited into the BOOKS line-item #02-07-101-061201. Please place these items on the agenda for the May Common Council meeting.

Sincerely,

E. McDonough
Director

c: D. Setaro - Director of Finance



April 21, 1997

Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

This past month, a donation was made to the Danbury Library Restoration Fund by Philanthropic Fund of the Woman's Club of Danbury-New Fairfield, Inc., Anita McCord, P. O. Box 4483, 06813-4483. This needs to be on the agenda for the May Common Council meeting.

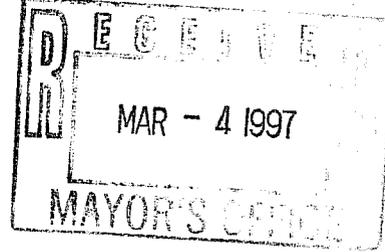
Sincerely,

E. McDonough
Director

c: D. Setaro - Director of Finance

DANBURY FIRE DEPARTMENT

19 New Street
Danbury, Ct. 06810



MEMORANDUM

DATE: March 3, 1997
TO: Gene F. Eriquez, Mayor
FROM: Carmen J. Oliver, Fire Chief
RE: Donation
CC: Dominic A. Setaro Jr., Director of Finance

I am requesting approval of the Mayor and Common Council to accept the attached donation of \$125.00. These funds if accepted should be placed into account 02-111-072800 - Ambulance Fund.

If additional information is needed, please contact.

Carmen J. Oliver

c:\msoffice\winword\city.out\mayor.out\ambdonat.doc

DATE March 3, 97 RECEIPT 179017

RECEIVED FROM Maurice M. Namoral Jr.

Address 19 Hospital Ave

DOLLARS \$ 125 *

FOR EMS - Ambulance Service

ACCOUNT		HOW PAID		
BEGINNING BALANCE		CASH	<u>125</u>	<u>-</u>
AMOUNT PAID		CHECK		
BALANCE DUE		MONEY ORDER		

BY EMS Coordinator
[Signature] ED.

MADE IN U.S.A.
© Wilson Jones, 1989

* (copies forwarded)

RECEIPT 179018

DANBURY FIRE DEPARTMENT

19 New Street
Danbury, Ct. 06810

MEMORANDUM

DATE: April 18, 1997
TO: Gene F. Eriquez, Mayor
FROM: Carmen J. Oliver, Fire Chief
RE: Donation
CC: Dominic A. Setaro Jr., Director of Finance

I am requesting approval of the Mayor and Common Council to accept to attached donation of \$150.00. These funds if accepted should be put into account 062000 - Communications Equipment and will be used for emergency repairs to our radio equipment.

If additional information is needed, please contact.


Carmen J. Oliver

original
check
to
Finance
4/21/97

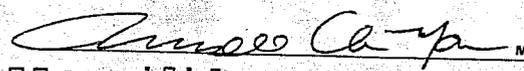

 **RUSSELL DEMARCO**
159 BARCLAY COMMONS
EAST HAYESTOWN RD. PH. 203-743-4760
DANBURY, CT 06811

1846
51-7224/2211

3/24 19 97

Pay to the Order of City of Danbury - Fire Dept. \$ 150 -
One Hundred Fifty & no Dollars  Security features included. Details on back.

 **UNION SAVINGS BANK**
BARNUM OFFICE
North Street & Hayestown Avenue Danbury, CT 06811

For 

⑆221172241⑆ 661 022 8991⑆ 1846

© HARLAND PRESTIGE



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

FORESTRY DEPARTMENT
(203) 797-4536

RICHARD K. SMITH
TREE SUPERVISOR

TO: Mayor Gene F. Eriquez & Members of the Common Council
FROM: Richard K. Smith, Tree Supervisor *RKS mp*
RE: Acceptance of Monitorial Donation to City of Danbury
Forestry Department
DATE: April 24, 1997

Attached please find a copy of a check for \$150.00 from the Danbury Lions Club for the planting of a flowering tree.

I request the Council to authorize the acceptance of this gift to the appropriate line item in the Forestry Department. The Forestry Department will order, purchase and plant the tree in the spring as part of our beautification program to supplement our normal spring planting program.

The check has been forwarded to the Director of Finance. Thank you for your consideration in this matter.

cc: J. Schweitzer
D. Setaro w/check
City Clerk
file



LIONS CLUB OF DANBURY, INC.
PROJECT ACCOUNT
P.O. BOX 461
DANBURY, CT 06813

1091

4/19/97

51-110/211

PAY TO THE
ORDER OF

City of Danbury

\$ 150.00

One Hundred Fifty Dollars DOLLARS



First Fidelity Bank
Hayestown Office
Danbury Shopping Center
Danbury, CT 06810

185

CODE

FOR _____

Juan P. Molinaro

⑆021101108⑆ 888703954211 1091



RECEIVED
FINANCE DEPT.

APR 28 1997

Gene F. Eriquez

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

SCHOOL - BASED HEALTH CENTER (SBHC)
DANBURY HIGH SCHOOL
43 CLAPBOARD RIDGE ROAD
DANBURY, CT 06811

(203) 790-2880

(203) 790-2870

FAX (203) 796-1590

DATE: April 28, 1997

TO: Honorable Mayor Gene F. Eriquez and
Members of the Danbury Common Council

THROUGH: Noreen Buzerak
Grants Administrator/Internal Auditor

FROM: Melanie Bonjour *MB*
SBHC Coordinator

RE: Donations Made to SBHC "Alternatives to Violence Day"
Event

On Wednesday, April 30, 1997, the Health and Housing Department's School-Based Health Center coordinated its second annual "Alternatives to Violence Day" at Danbury High School. Held in the school cafeteria, the day long event linked local recreational, counseling, law enforcement, and social service agencies to the Danbury High School student population.

Statistics show that opportunities for recreation and familiarity with community resources can provide positive ways for children to deal with the multitude of problems which ultimately effect their overall physical and mental health and well-being. It is our hope that by connecting students with community-based programs, society as a whole can begin to deal more effectively with the growing incidence of violence.

Among some of the setting up booths for the event were the School-Based Health Center, Danbury Youth Services, Danbury YMCA, the Women's Center of Greater Danbury, Hispanic Center of Greater Danbury, Habitat for Humanity, Escape to the Arts and Candlewood Fencing Center who held a fencing demonstration using Danbury High School students.

To further add to the excitement of the day, a drawing for door prizes was available to students visiting the booths and completing

stress" and keep their minds and bodies occupied in a healthy fashion. The following businesses contributed to the event:

McDonalds
7 Backus Ave.
Danbury, Ct 06811
Helen Kimp
165 Frie Certificates

Ski Market
61 Newtown Rd.
Danbury, Ct 06810
Mr. Campbell Knox
3 \$15.00 gift certificates
798-6616

Bike Express
76 West St
Danbury, Ct 06810
Leigh Sorrells
1 \$25.00 gift certificate
792-4560

Sony Theatre
46 International Dr.
Danbury, Ct. 06810
Doug Fisher
5 free movie passes
796-7777

Block Buster Video
61 Newtown Rd.
Danbury, Ct 06810
Charlie Ballantoni
4 free movie rentals
328-2173

Strawberries Music
Backus Ave.
Danbury, Ct. 06810
Marshall
3 CD's & 3 CD singles
778-9222

Bob's Stores
Federal Rd.
Danbury, Ct 06811
Kevin Curry
1 \$25.00 gift certificate
791-2627

McDonalds
2 Lake Ave.
Danbury, Ct. 06810
Virginia Anderson
146 free cones
778-0102

The Wall
7 Backus Ave.
Danbury, Ct. 06810
Tracy Smith
10 free CD's
791-0069

Sneaker Stadium
15 Backus Ave. Suite 40
Danbury, Ct. 06811
Jim St.Clare
1 \$10.00 gift certificate
790-2344

Iovino Sporting Goods
20 Crosby St.
Danbury, Ct. 06811
Steve Kaplanis
1 jacket
790-5966

Macy's
7 Backus Ave.
Danbury, Ct. 06811
Cathy Cellamare
1 perfume basket
830-2207

Sports Authority
13 Sugar Hollow Rd.
Walter Tamulonis
Danbury, Ct. 06810
1 \$10.00 gift certificate
798-9250

Prior to distributing the above referenced prizes to student's whose names were selected, we would like to request the approval of the Common Council to accept the donations made by the local businesses. We will be sending thank you notes to all of those who so generously contributed.

On behalf of the staff of the School-Based Health Center, we thank you for your time and consideration. If you should have any questions, please do not hesitate to contact me.

cc: W. Campbell, Director of Health



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

**'Interweave'
Adult Day Care Center**
198 Main Street
(203) 792-4482

Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury - 155 Deer Hill Avenue
Danbury, CT 06810

April 28, 1997

Mayor Eriquez and Members of the Common Council,

The following donations have been sent to the Department of Elderly Services for use at the Senior Center:

The Woman's Club of Danbury/New Fairfield	750.00
The Senior Network	52.50
Wanda Edmond	10.00
Danbury Chapter AARP # 1067	25.00
Town of Wilton	25.00
Bethel Elementary School PTO	100.00
Interfaith Social Action Corporation	<u>25.00</u>
Total:	\$987.50

Kindly approve of these donations and transfer them into the line items, as requested on the accompanying form.

Respectfully,

Leo McIlrath, Director
Department of Elderly Services



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

'Interweave'
Adult Day Care Center
198 Main Street
(203) 792-4482

Date:04/28/97

MEMO TO: Hon. Gene F. Eriquez
via the Common Council

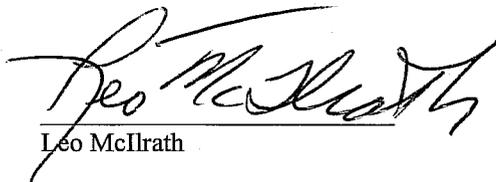
FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$1,126.50 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

069500 Equipment Not Classified -	125.00
060500 Office Equipment/ Furniture -	750.00
020100 Professional Service Fees -	112.50
020501 Postage -	139.00

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.


Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 29, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Commission on Aging

CERTIFICATION

I hereby certify the availability of \$1,126.50 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following accounts:

Equipment not Classified	02-05-167-069500	\$125.00
Professional Services & Fees	02-05-167-020100	112.50
Office Equipment/Furniture	02-05-167-060500	750.00
Postage	02-05-167-020501	139.00



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

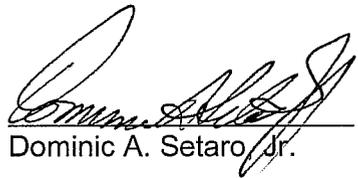
(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: April 23, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Reappropriation of Library Donations

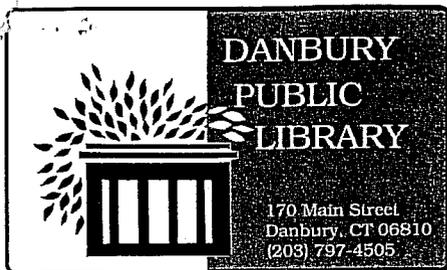
Attached you will find a request from Library Director Elizabeth McDonough in reference to the reappropriation of the funds that have been donated to the Library as a result of last year's fire. As we indicated to you in previous correspondence, at various times, the Library would come back to the Common Council to seek authorization to expend these moneys. I would, therefore, ask that at its May meeting, the Common Council approve the reappropriation of \$250.00 as requested by Ms. McDonough.

In the future, we will seek approval for the remaining unused funds. Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jg



INTEROFFICE MEMORANDUM

TO: DOM SETARO - DIRECTOR OF FINANCE
FROM: BETSY MCDONOUGH - LIBRARY DIRECTOR *Betsy*
SUBJECT: DONATIONS TO THE DANBURY PUBLIC LIBRARY
DATE: APRIL 21, 1997

I request authorization to use \$250.00 of general donation funds for library furnishings.

RECEIVED

APR 23 1997

Finance Dept.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

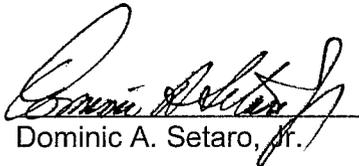
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: March 31, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Reappropriation of Library Donations

Attached you will find a request from Library Director Elizabeth McDonough in reference to the reappropriation of the funds that have been donated to the Library as a result of the recent fire. As we indicated to you in previous correspondence, at various times, the Library would come back to the Common Council to seek authorization to expend these moneys. I would, therefore, ask that at its May meeting, the Common Council approve the reappropriation of \$3,686.17 as requested by Ms. McDonough.

In the future, we will seek approval for the remaining unused funds. Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jg

REC'D
APR 29 1997
MAYOR'S OFFICE

CITY OF DANBURY
PARKS & RECREATION DEPARTMENT

HATTERS COMMUNITY PARK
7 EAST HAYESTOWN ROAD
DANBURY, CONNECTICUT 06811

ROBERT G. RYERSON
DIRECTOR
Tel. (203) 797-4632
FAX (203) 797-4634

April 29, 1997

TO: Mayor Gene F. Eriquez and
Members of the Common Council

FROM: Robert G. Ryerson *RGR*
Director, Parks & Recreation

RE: Hatters Park

Since last August, rentals at Hatters Community Park have produced \$21,500. I am requesting that amount be appropriated to the line item Improvements at Hatters Community Park.

The revenue account and appropriation accounts will be adjusted in a like amount. The Finance Director will certify these funds.

The new funds along with the balance of funds, will be used to make exterior improvements to the main building and residence.

RGR/fl
c: Dominic A. Setaro, Jr.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

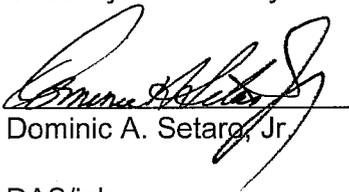
M E M O R A N D U M

DATE: April 30, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Hatters Park
CC: Robert Ryerson

CERTIFICATION

Per the attached request from Parks & Recreation Director Robert Ryerson, I hereby certify the availability of \$21,500 to be transferred to the Capital line item, "Hatters Park Improvements", Account #02-11-000-970006. The revenue account and the appropriation account will be adjusted in a like amount.

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

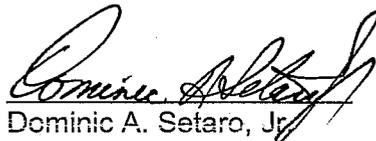
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 16, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Zoning Board of Appeals
CC: Richard S. Jowdy

CERTIFICATION

As per the attached request from Richard S. Jowdy, Chairman, Zoning Board of Appeals, I hereby certify the availability of \$1,475.00 to be transferred from the Employee Group Insurance Account #02-09-150-071100 to the Zoning Board of Appeals Legal & Public Notices Account #02-01-182-022500.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

ZONING BOARD OF APPEALS
797-4595

April 14, 1997

To: Mayor Gene F. Eriquez and the Common Council

From: Richard S. Jowdy, Chairman, Zoning Board of Appeals

Re: Request for funds for Legal Notices Account

The Zoning Board of Appeals hereby requests additional funds in its budget in order to operate and perform our duties for the remainder of the fiscal year 96/97 ending June 30, 1997.

Our needs are for a transfer from the Contingency Account for a total of \$ 1,475.00. The funds are to be entered into the Legal & Public Notices account (02 01 182 022500).

With this additional funding we feel that we can continue our service to the public and operate within the State Statutes.

Thank you for your consideration in this matter. If you have any questions, please feel free to contact me.

c: Dominic A. Setaro Jr., Director of Finance
Christopher C. Setaro, President of the Common Council



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 16, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Zoning Commission
CC: Theodore J. Haddad, Jr.

CERTIFICATION

As per the attached request from Theodore J. Haddad, Jr., Chairman, Zoning Commission, I hereby certify the availability of \$1,095.00 to be transferred from the Employee Group Insurance Account #02-09-150-071100 to the Zoning Commission Legal & Public Notices Account #02-01-181-022500.



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

ZONING COMMISSION
797-4509

April 14, 1997

To: Mayor Gene F. Eriquez and the Common Council
From: Theodore J. Haddad, Jr., Chairman, Zoning Commission
Re: Request for funds for Legal Notices Account

The Zoning Commission hereby requests additional funds in its budget in order to operate and perform our duties for the remainder of the fiscal year 96/97 ending June 30, 1997.

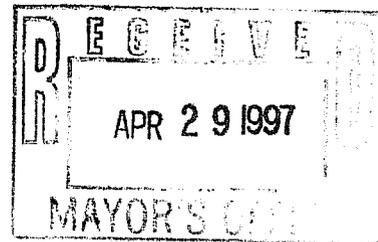
Our needs are for a transfer from the Contingency Account for a total of \$ 1,095.00. The funds are to be entered into the Legal & Public Notices account (02 01 182 022500).

With this additional funding we feel that we can continue our service to the public and operate within the State Statutes. Thank you for your consideration in this matter. If you have any questions, please feel free to contact me.

c: Dominic A. Setaro Jr., Director of Finance
✓ Christopher C. Setaro, President of the Common Council

DANBURY PUBLIC SCHOOLS

Administrative Center
63 Beaver Brook Road
Danbury, Connecticut 06810-6211
(203) 797-4710
FAX (203) 790-2875



Robert F. Dylewski, Ed.D.

Assistant Superintendent
Elementary Education and
Pupil Personnel Services

April 28, 1997

Honorable Gene Eriquez
Mayor, City of Danbury
155 Deer Hill Avenue
Danbury, CT. 06810

Dear Mayor Eriquez,

The Board of Education approved a revised **1996-97 State and Federal Grant** spending level of \$6,734,367 as part of their budget process for 1997-98. The Common Council needs to approve this revised spending level which will allow the Board of Education to spend up to this amended budget level of \$6,734,367. Our original approved 1996/1997 Budget was \$5,731,366. The increase of \$1,003,001 is shown by the following grant categories:

	1996/97 Original	1996/97 Revised	Revised Increase
Federal Grants	\$2,308,888	\$2,601,934	\$293,046
State Grants	2,486,486	3,069,662	583,176
Other	935,992	1,062,771	126,779
1996/97 Total	\$5,731,366	\$6,734,367	\$1,003,001

The Federal grants increase of \$293,046 is primarily due to new grants for Goals 2000 of \$103,616, increases in Title I of \$141,000, and incremental funding for the Juvenile Justice Grant of \$96,000. State grant increases of \$583,176 are for increases in the Priority School District Grant of \$334,000, the awarding of a computer wiring infrastructure grant at Danbury High for \$167,000, Head Start Extension funding of \$44,000 and the Academy of Western Connecticut grant of \$25,000. Other increases are due to increased Birth to Three and Adult Education funding.

Please place this item on the Common Council agenda of May 6.

Sincerely,

Robert F. Dylewski, Ed.D.
Acting Superintendent

C: George O'Loughlin, Board Chairperson

**DANBURY PUBLIC SCHOOLS
STATE /FEDERAL/OTHER PROGRAMS**

	BUDGET	REVISED
	<u>1996-97</u>	<u>1996-97</u>
<u>FEDERAL PROGRAMS</u>		
GOALS 2000 - TITLE III	0	103,616
CONNSTRUCT	0	4,935
TITLE I	545,777	679,181
TITLE I CARRYOVER	0	8,311
CAPTIAL EXPENSES	11,433	15,428
TITLE VI	51,156	41,125
TITLE VI CARRYOVER	0	19,139
CARL PERKINS	75,683	74,763
CARL PERKINS C/O	0	8,021
REGIONAL ADULT ED	40,000	28,000
TITLE II ESEA MATH SCIENCE	27,513	30,213
TITLE II ESEA MATH SCIENCE C\O	0	9,372
DRUG FREE SCHOOLS	86,230	84,631
DRUG FREE SCHOOL CARRYOVER	0	17,316
EDUC HANDICAPPED 94-142	396,580	390,400
PRE SCHOOL HANDICAPPED C/O	0	3,664
PRE SCHOOL HANDICAPPED	72,975	62,875
CACD/HEAD START	432,792	432,792
JOBS TRAINING (SYEP)	36,898	27,020
JTPA REACH PROGRAM	52,775	32,696
JOBS PROGRAM CETO	0	11,061
DCYS (ROBERTS AVE)	27,248	4,022
BEFORE & AFTER SCHOOL	22,525	0
JUVENILE JUSTICE	210,000	263,000
JUVENILE JUSTICE CARRYOVER	0	42,670
EVENSTART	186,809	140,037
EVENSTART C/O	0	38,364
EMERGENCY IMMIGRANT	<u>32,494</u>	<u>29,282</u>
TOTAL FEDERAL PROGRAMS	2,308,888	2,601,934
<u>STATE PROGRAMS</u>		
AFTER SCHOOL	83,966	70,322
FAMILY RESOURCE CENTER C/O	0	39,788
FAMILY RESOURCE CENTER	112,500	75,000
INFRASTRUCTURE	0	166,606
PRIMARY MENTAL HEALTH	16,600	14,000
ACHIEVEMENT GRANT	20,377	10,812
2 % SETASIDE	261,893	256,934
BILINGUAL	11,474	19,266
PRIORITY SCHOOL/INTER DISTRICT	1,000,000	1,334,000
CARL PERKINS YOUNG PARENTS	16,642	16,642
PA 481 HEALTH & WELFARE	374,096	361,914
PA 604 HEAD START	214,707	214,707
ADULT BASIC EDUCATION	75,491	74,659
SERVICES FOR BLIND	95,000	85,000
TNT DRUG ENFORCEMENT	182,120	193,747
TNT DRUG ENFORCEMENT C/O	0	34,358
TEACHING OPPORTUNITES FOR PARA	21,620	21,620
ITL PROGRAMS	0	10,000
ADULT ED ELIGIBLE ENTITIES	0	1,490
HEAD START EXTENSION	0	43,797
ACADEMY OF WESTERN CT	<u>0</u>	<u>25,000</u>
TOTAL STATE PROGRAMS	2,486,486	3,069,662

**DANBURY PUBLIC SCHOOLS
STATE /FEDERAL/OTHER PROGRAMS**

	BUDGET	REVISED
	<u>1996-97</u>	<u>1996-97</u>
<u>OTHER PROGRAMS</u>		
BIRTH-3 DMR	140,273	150,000
BIRTH - 3 RESCUE C/O	0	38,320
BIRTH - 3 LOCAL	95,900	99,000
BEFORE & AFTER SCHOOLS	175,680	153,020
EMERGENCY IMMIGRANT LOCAL	17,062	19,184
ADULT EDUCATION LOCAL	175,000	175,957
ADULT EDUCATION LOCAL C/O	0	20,135
ADULT EDUCATION TUITION	45,798	53,955
EDUC HANDICAPPED LOCAL	61,743	75,338
HEAD START LOCAL	177,277	174,219
STUDENT ASSISTANCE	0	5,500
STEW LEONARD	0	4,043
BILINGUAL LOCAL	47,259	39,792
WEATHERNET	0	1,500
ARTS MENTORING	0	1,615
EASTCONN C/O	0	36
UCONN/SPECIAL ED C/O	0	436
PROJECT BOOST C/O	0	6,890
BOERINGER	0	25,000
MESERVE	0	7,900
RESCUE TRANSITION C/O	0	2,426
STW- INTERNET	0	700
MORRIS ST/G.E. CAPITAL	0	179
FAMILIES IN TRAINING / I.B.M. C/O	0	1,336
HISPANIC - F.C.C.F. C/O	<u>0</u>	<u>6,290</u>
TOTAL OTHER PROGRAMS	935,992	1,062,771
TOTAL PROGRAMS	5,731,366	6,734,367



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: April 14, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Reappropriation of Insurance Proceeds

Recently, the City received a check in the amount of \$67,459.18 from Peerless Insurance representing a claim filed by the City against a performance bond for Grasso Paving and Landscaping who was the contractor for the downtown pedestrian improvements. The Council authorized the reappropriation of these moneys into a new Capital line item entitled, "Downtown Pedestrian Improvements".

A supplemental claim has been filed in addition to the amount previously approved. I would suggest that at its May meeting, the Council authorize the reappropriation of an additional \$984.00 to the "Downtown Pedestrian Improvements" Capital account.

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

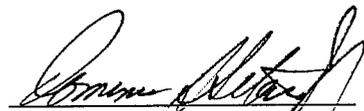
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: May 7, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Danbury Council of Veterans

CERTIFICATION

Per the Common Council approval at its May 6, 1997 meeting, I hereby certify the availability of \$5,000 to be transferred from the Employee Group Insurance Account #02-09-150-071100 to the Grants-Human & Social Welfare, Veterans Graves-Memorial Day Parade Account #02-20-000-072913.



Dominic A. Setaro, Jr.

DAS/jgb

Danbury Council of Veterans
P.O. Box 4412
Danbury, Ct. 06813

Dear Council Members:

For 50 years the Rose Arbor monuments in Rogers Park have been a beautiful and constant reminder to the community of those Danbury Veterans that sacrificed the ultimate to preserve our freedom during the 2nd World War. The City has always done a good job maintaining the grounds and the monuments.

Now we have come to a point where the monuments need to be replaced. The 6 posts with the veterans names are made of wood and the veneer has rotted and is peeling. The names are on plastic plaques and are no longer legible.

The 6 service organizations of the Danbury Council of Veterans feel this is a situation that should be corrected. We have a proposal and a request. We propose to replace the wooden posts with granite and engrave the names instead of the existing plastic name plates. This would look beautiful and equally important, require no maintenance or further replacement by our children.

Our request is for the councils financial support in this important project. With city manpower doing the footings, the total investment would be under \$7,000.00. Our annual operating budget has a \$2,000.00 line item for the upkeep of Veterans monuments which we could use as part of the total. The balance would need to be underwritten by the City. We have always stayed within our budget and in fact the 2 previous years returned a total of \$3,000.00 to the general fund. This, in addition to purchasing equipment that had previously been rented every year.

Pending your approval of this project we intend a major rededication of the Rose Arbor area this Veterans Day, November 11th. This would include a salute to "The Committee of 100 Women" who were the original driving force that created the Rose Arbor 50+ years ago. 2,400 people attended the original dedication and we hope to duplicate that effort.

With the publicity we expect this project to generate, we intend to ask for donations from the private and business community. Any money

received would help offset the city's investment, but of course there is no way to speculate the amounts.

The bottom line is we can not proceed without the city guaranteeing the approximate \$5,000.00 shortfall and we sincerely ask for the councils help to get this good cause off the ground. Thank you for your timely consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Pasquarella". The signature is written in a cursive style with a large, prominent initial "J".

Joseph C. Pasquarella
Chairman Rose Arbor Committee



CITY OF DANBURY

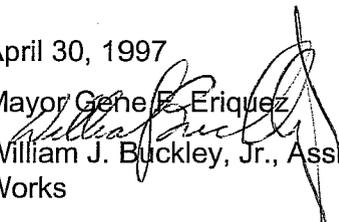
155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

WATER, SEWER, RECYCLING &
SOLID WASTE DEPARTMENTS
(203) 797-4539
FAX: (203) 796-1590

WILLIAM J. BUCKLEY JR., P.E.
SUPERINTENDENT OF PUBLIC UTILITIES

M E M O R A N D U M

DATE: April 30, 1997
TO: Mayor Gene E. Eriquez
FROM:  William J. Buckley, Jr., Assistant Director of Public Works
RE: PAL Building - Hatters Community Park, Danbury, CT

In an attempt to move the PAL Building forward we had a meeting last week at which time we discussed engineering design and construction improvements to the overflow piping from Doyle's Pond which is immediately upstream of the PAL proposed building. The current overflow from that pond is in need of repair and improvements must be made to that overflow system in order to insure the proper protection of the proposed PAL building. To that end the contractors engineer has agreed to complete the design of the overflow system for \$4,000.00 and the City has agreed to assist the developer of the parcel in moving the proposed design through the approval process.

Attached you will find a list of permits that needed to be secured by the PAL building committee in order to proceed with their work. The total of those permits is \$10,630.00. The purpose of this letter is to request that a total of \$7,700.00 be appropriated for the purposes of covering the expense of the design of the overflow improvements and to cover some of the cost of the installation of the improved piping. PAL has agreed to authorize their engineer to proceed with this work at this time to avoid any delays in the construction process and I would request that the \$7,700.00 amount be appropriated to PAL so that they can offset the expense of design and

construction. As you can see more than \$7,700.00 will be coming to the City from the PAL through the permit process as a result of this project.

As I indicated above once the plans are complete I will assist PAL in moving them through the City's approval process so that we avoid any delays of this worthwhile project as we get into the construction season.

WJB:sm

cc: Rick Gottschalk
Dominic Setaro
Betty Crudington

sm/c/wjbword/palbldg.doc

Department of Public Works
Danbury, CT
Attn: Mr. Bill Buckley

Re: New P.A.L. Building
Hatters Community Park
Danbury, CT

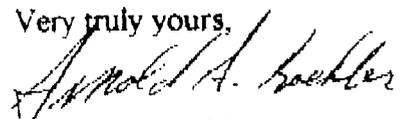
Dear Bill,

The following is the list of permits and associated fees for the new P.A.L. building. Those with an asterisk (*) have already been paid.

1. Driveway Permit *	\$ 25.00
2. Erosion & Sedimentation Control Permit * (Bond)	\$1,500.00
3. Water Permit *	\$1,200.00
4. Sewer Permit *	\$ 200.00
5. Foundation Permit *	\$ 715.00
6. Building Permit	\$4,690.00
7. Electrical Permit	\$ 800.00
8. Mechanical Permit	\$1,500.00
Total Estimated Amount	\$10,630.00

I would like to take this opportunity to thank you for your assistance at yesterday's meeting. It was greatly appreciated.

Very truly yours,


Arnold A. Koehler



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE TAX COLLECTOR
(203) 797-4541

CATHERINE A. SKURAT, C.C.M.C.
TAX COLLECTOR

April 28, 1997

Honorable Mayor Gene F. Eriquez
and Common Council Members
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Mayor Eriquez and Council Members:

Attached please find for your approval, a detailed list of names and amounts of City taxes, which for various reasons I consider uncollectible at this time. I am therefore recommending for transfer to the Suspense List the amount of \$330,244.95.

A listing of the categories and the Grand List Years is also attached for your information. All of these accounts have been turned over to GC Services Limited Partnership, which is the Collection Agency that the City has been using since January 1994.

Every effort is still being made by this office and the Collection Agency to located and collect taxes if possible. If you have any questions, please do not hesitate to contact me, I will be more than happy to explain our collection procedures and methods to you.

Thank you for your prompt attention to this matter.

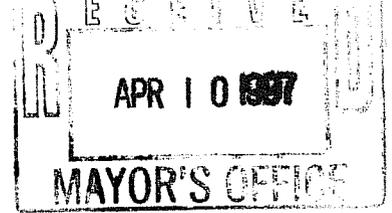
Sincerely,

Catherine A. Skurat, CCMC
Tax Collector

Attachments:

cc: Dominic A. Setaro, Jr.,
Director of Finance

<u>GRAND LIST YEAR</u>	<u>MOTOR VEHICLE</u>	<u>PERSONAL PROPERTY</u>	<u>TOTALS</u>
1987	\$130,275.78		\$130,275.78
1988		\$ 91,908.38	\$ 91,908.38
1989		\$108,060.79	\$108,060.79
<u>GRAND TOTALS</u>	<u>\$130,275.78</u>	<u>\$199,969.17</u>	<u>\$330,244.95</u>



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

April 9, 1997

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Petition for Sanitary Sewer and Water Extensions
Clayton Road, Horseshoe Drive, Mabel Avenue and
Jeanette Road

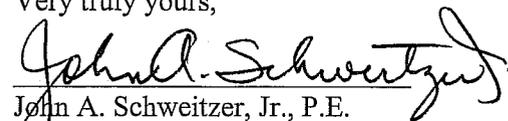
At the December 3, 1996 Common Council meeting petitions for sanitary sewer and water main extensions in the above noted roadways were forwarded to our office for a mail survey (reference Item 21 of the minutes of the December 3, 1996 Common Council meeting).

At the April 1, 1997 Common Council meeting it was determined that no action be taken " at this time " on the previous petitions for sanitary sewer and water main extensions in East Pembroke Road, Jeanette Street and Jeanette Road as a result of mail surveys conducted by our office.

Since the extensions of sanitary sewer and water mains in Clayton Road, Horseshoe Drive, Mabel Avenue and Jeanette Road are dependent on the extensions of sanitary sewers and water mains in Jeanette Street (on which no action was taken at this time at the April 1, 1997 meeting), we request direction as to whether to proceed with this most recent mail survey and survey the people on Jeanette Street again or to table the petition until some time in the future when sanitary sewer and water mains are approved for Jeanette Street.

If you have any questions, please feel free to contact our office.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe

c: William Buckley, Jr., P.E.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

April 9, 1997

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Petition for Sanitary Sewer and Water Extensions
Clayton Road, Horseshoe Drive, Mabel Avenue and
Jeanette Road

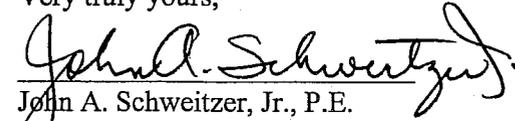
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If you have any questions, please feel free to contact our office.

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe

c: William Buckley, Jr., P.E.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

April 29, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: April agenda item #28
DiMauro -- Settlement of claim
Motor vehicle accident

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report regarding the above referenced item. Following your referral I obtained copies of the police and insurance reports and interviewed Mr. DiMauro, Frank Cavagna the Superintendent of Highways and two other city employees who commented on their observations that night.

During our discussions, Mr. Cavagna indicated to me that the extent of the damage to Mr. DiMauro's truck was quite significant and inconsistent with the physical evidence which he observed at the scene. He was quick to add however, that he wished to defer to the results of a proper police investigation. The police were called to the scene several hours after the damage was first discovered and an accident report was prepared. The report confirms the apparent lack of any physical evidence at the scene which would support a conclusion that the accident occurred at the highway department parking lot.

Mr. DiMauro believes very strongly that physical evidence at the scene was consistent with the damages done to his vehicle. He believes that but for the fact that the police did not observe the scene for several hours, this matter would have been resolved differently. He believes that Mr. Cavagna overlooked several factors which would have lead him to conclude that the accident was caused by a city plow, including the tire tread design in the snow near his vehicle, pieces of the red taillight lens strewn about the parking lot and wheel well damage which would have made driving to work impossible had the accident occurred before his truck was parked on city property.

I have also discussed this incident with two other city employees, Mr. Troy Dillard and Mr. Luke Badaracco. Mr. Dillard indicates that he recalls seeing Mr. DiMauro's vehicle that night and that at that time it was not damaged. Mr. Badaracco tells me that the DiMauro truck has rigid mudguards and that the damage to the vehicle pushed the mudguard forward so that it was in contact with the right rear tire. It was Mr. Badaracco who helped Mr. DiMauro pry the mudguard away from the tire. In Mr. Badaracco's opinion, the vehicle could not have been driven to work in that condition, leaving him to believe that the damage occurred on site.

Now, thirteen months after the fact, it is impossible to determine what happened during the early morning hours of March 9, 1996. The police were unable to determine how the damage was sustained, the Superintendent of Highways does not believe that the damage occurred on site and based primarily upon these two, the insurance carrier concluded that the city has no liability for the damage.

Based upon my own interviews the one thing that is abundantly clear to me is that while others may doubt it, Mr. DiMauro is absolutely certain that the damage to his vehicle occurred at the highway department parking lot while he was at work plowing snow for the city. Under the circumstances, it would be easy to merely deny this claim based upon the police and insurance reports. However Mr. DiMauro's insistence in this matter suggests to me that before the book is closed for good, he deserves an opportunity to make his case before a Common Council committee.

Bear in mind that even if legal liability cannot be proven, the Council has the authority to settle claims on equitable grounds as well. Perhaps this is one of those cases.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel

ELG/msm



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

April 30, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: April agenda item #35
Robinson -- Request to purchase property
Terre Haute Road -- Lot No. H19006

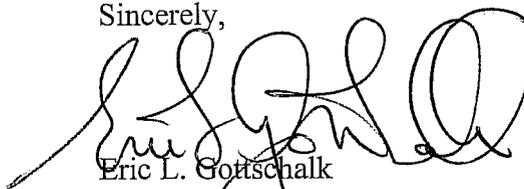
Dear Mayor and Council Members:

Please accept this letter in response to your request for a report regarding the above referenced item. Following your referral, I received a copy of the report to you from Director of Public Works John A. Schweitzer, Jr., dated April 22, 1997. In his report Mr. Schweitzer indicated that this property abuts Tarrywile Park and therefore should, in his opinion, remain publicly owned.

If the Common Council nevertheless wishes to declare this property surplus and dispose of it, state law and Section 3-17 of the Danbury Municipal Charter authorize the transfer of city owned property when it is deemed to be in the best interests of the City. Such a conveyance requires a report from the Planning Commission, a declaration from the Common Council that the property in question is no longer needed by the city and is therefore surplus, and a two-thirds vote of all of the members of the Common Council.

If you are inclined to grant such a request I recommend that you do so only after obtaining a report from the Planning Commission and a staff report regarding the value of the property.

Sincerely,



Eric L. Gottschalk
Acting Corporation Counsel

ELG/msm



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

April 22, 1997

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez:

Request to Purchase Property
Terre Haute Road - Robinson

At the April 1, 1997 Common Council meeting the March 14, 1997 request by Frederick F. Robinson, Jr. to purchase Tax Assessor's Lot No. H19006 was referred to our office for a thirty day report. (Reference is made to Item 35 of the Common Council meeting minutes.)

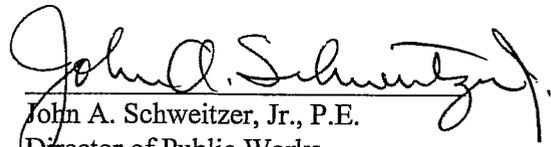
Lot No. H19006 is shown on the Tax Assessor's Map as being approximately 54.11 acres in size. It was acquired by the City via a tax foreclosure.

Lot No. H19006 abuts Tax Assessor's Lot No. I16046 which is owned by the City of Danbury (Tarrywile Park).

It is our opinion that because the lot in question abuts Tarrywile Park land, it should be retained by the City.

If you have any questions or require additional information, please feel free to contact our office.

Very truly Yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/pe

c: Eric L. Gottschalk, Esq.
Dennis Elpern



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENNIS I. ELPERN
DIRECTOR OF PLANNING

(203) 797-4525

April 29, 1997

To: Mayor Gene F. Eriquez
Members of Common Council

From: Dennis I. Elpern
Director of Planning

Re: Request to Purchase Property
Terre Haute Road, Lot # H19006

We have reviewed the request from Frederick F. Robinson, Jr. to purchase Lot # H19006 on Terra Haute Road. The land in question totals 54.11 acres and was acquired by the City through tax foreclosure.

The parcel in question abuts Tarrywile Park and, as such, could be used to enhance recreational opportunities in the area.

Consequently, we believe that it would be in the best interest of the City to retain the parcel for future enjoyment by the public.

c: Eric L. Gottschalk, Esq.
John A. Schweitzer, Jr. P.E.

CUTSUMPAS, COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO
PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE - P.O. BOX 440, DANBURY, CONNECTICUT 06810

LLOYD CUTSUMPAS
FRANCIS J. COLLINS
EDWARD J. HANNAFIN
JACK D. GARAMELLA
PAUL N. JABER
JOHN J. TUOZZOLO
ROBERT M. OPOTZNER*
THOMAS W. BEECHER
EVA M. DEFranco
CHRISTOPHER K. LEONARD
THOMAS J. MONKS
LAURA A. GOLDSTEIN
PETER A. SCALZO

AREA CODE 203
744-2150
EXTENSION: 304
FACSIMILE (203) 791-1128

May 6, 1997

OF COUNSEL
MARK D. NIELSEN

HAND DELIVER

*ADMITTED IN CONN. & N.Y.

Common Council
c/o City Clerk
CITY OF DANBURY
155 Deer Hill Avenue
Danbury, CT 06810

Attention: Christopher Setaro, President

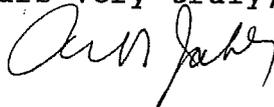
Re: Exchange of Property
Newtown Road between the Estate of
Henry Chaber and the City of Danbury
Our File No. 95-8891-2-P

Dear Mr. Setaro:

Please accept this letter as my formal petition in connection with the exchanging of Parcels A and B between the City of Danbury and the Estate of Henry Chaber. We understand that this exchange may not be of equal value, therefore, my client understands this may also involve the payment of additional funds for the purchase of the city parcel.

Please advise me as to the Subcommittee's meetings in connection with this petition.

Yours very truly,



Paul N. Jaber

PNJ/dbr

CUTSUMPAS, COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO
PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE - P.O. BOX 440, DANBURY, CONNECTICUT 06810

LLOYD CUTSUMPAS
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THOMAS J. MONKS
LAURA A. GOLDSTEIN
PETER A. SCALZO

AREA CODE 203
744-2150
EXTENSION: 304
FACSIMILE (203) 791-1126

April 21, 1997

OF COUNSEL
MARK D. NIELSEN

HAND DELIVER

*ADMITTED IN CONN. & N.Y.

Common Council
c/o City Clerk
CITY OF DANBURY
155 Deer Hill Avenue
Danbury, CT 06810

Attention: Christopher Setaro, President

Re: Exchange of Property
Newtown Road between the Estate of
Henry Chaber and the City of Danbury
Our File No. 95-8891-2-P

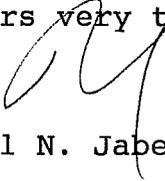
Dear Mr. Setaro:

In connection with my letter to you of April 10, 1997 regarding the above matter, we recognize this will involve a swap of property plus a purchase of the property.

Enclosed please find two additional maps of this property for your benefit.

Thank you for your cooperation in this matter. If you should have any questions or require any further information, please do not hesitate to contact me.

Yours very truly,


Paul N. Jaber

PNJ/dbr
Enc.

CUTSUMPAS, COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO
PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE - P.O. BOX 440, DANBURY, CONNECTICUT 06810

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PETER A. SCALZO

OF COUNSEL
MARK D. NIELSEN

*ADMITTED IN CONN. & N.Y.

AREA CODE 203
744-2150
EXTENSION: 304
FACSIMILE (203) 791-1126

April 9, 1997

HAND DELIVER

Mr. Matthew Gallagher
c/o City Clerk's Office
CITY OF DANBURY
155 Deer Hill Avenue
Danbury, CT 06810

Re: Exchange of Property
Newtown Road between the Estate of
Henry Chaber and the City of Danbury
Our File No. 95-8891-2-P

Dear Mr. Gallagher:

In May of 1995, you were appointed the Chairman of a Committee in connection with the above request. I am enclosing herewith a copy of the notice of that Committee hearing for your benefit. I am also enclosing a copy of a revised map showing Parcels A and B to be conveyed between the parties. I have given a copy of this map to the City Engineering Department and believe we are all now ready to sit down and come to a final determination on this application. I would please ask that you reconvene your Committee and advise me when your next meeting will be. If, for some reason, the Committee is no longer in existence, please let me know and I will petition the Council for a new Committee.

Thank you for your continued cooperation.

Yours very truly,



Paul N. Jaber

PNJ/rmc
Enclosures
cc: D. Chaber

March 28, 1997

Christopher Setaro, President
Common Council
City Clerk's Office
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mr. Setaro:

We, the undersigned residents of Cherokee Drive and taxpayers of the City of Danbury hereby request that said Cherokee Drive be put on the schedule for full asphalt paving during the 1997 season. The reasoning for this request follows:

Approximately three times in the past 20 years we have received the oil and stone treatment, (for want of a better description), the last of which was during the summer of 1996. This particular treatment was probably the worst experience of the prior treatments.

The road is in a deplorable state, not from holes, but from a semi-washboard and rutted condition. In addition to a lack of proper road sweeping, which enabled the plows to cover most lawns with stone to an approximate depth of five (5) feet from the road edge, there has been considerable damage to numerous plantings, etc. from stones used in this "repair". One viewing this mess would get the feeling that we live on a back road and not a road in the City of Danbury.

In essence, it would appear that we have received a band-aid three (3) times in the past and what we now need is an operation.

Your anticipated serious consideration concerning this request is much appreciated and hopefully, will result in this group of City taxpayers receiving a repair long overdue.

cc: Mayor Gene Eriquez

Cherokee Drive (cont'd)

Joe + Ding LaRosa	7 Cherokee Drive, Denbury	746-2814
Tom + Diane Cukorski	5 Cherokee Drive	746-0053
David + Deana Hubel	12 Cherokee Drive	746-1461
Roslyn + Melvin Friedman	9 Cherokee Dr.	746-5985
Bob + Mary Elen Barghaus	10 Cherokee Dr	746-1684
James + Duane DeNatale	29 Cherokee Dr.	746-3117
Onis + Don Anderson	15 Cherokee	746-5236
Al + William	17 Cherokee Dr	746-5874
Mark + Susan Heller	21 Cherokee Dr	746-2200
Eugene + Kathy Rose	8 Cherokee Dr.	746-3544
Arthur + Helen Steiber	20 Ball Pond Rd.	746-9559
Phil + Marilee Benfisch	3 Cherokee Dr.	746-7268
Ky + Stephen + Marisa Merin	23 Cherokee Dr.	746-0569
Louis + Gigi Pace	14 Cherokee Drive	746-7584
Rose + Elaine Leuine	11 Cherokee Dr.	746-3776
Janet Valine	6 Cherokee Dr.	746-2192
Tom McCarty	6 Cherokee Dr	746-2192
Mavis + Lois W. Atlas	4 Cherokee Dr.	746-7630
Ben Way	27 Cherokee DR	746-6366
Fred + Lucille Maffei	19 Cherokee Drive	746-6021



STATE OF CONNECTICUT

DMR

DEPARTMENT OF MENTAL RETARDATION

NORTHWEST REGION

250 FREIGHT STREET, WATERBURY, CT 06702

April 16, 1997

Ms. Betty Crudginton, City Clerk
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re. 22 Clapboard Ridge Road, Danbury

Dear Ms. Crudginton:

Please forward this request to the appropriate personnel of the Common Council.

This issue is of extreme importance due to the fact there are present issues with the existing wells which provide water to our facility. Any means of expediting the approval of us extending the existing water service which will allow us to connect to city water will be greatly appreciated.

I wish to thank the City Clerk's office and the Engineering Department in helping me with this request. I look forward to working with you. Please call me as questions or updated information becomes available.

Sincerely,

A handwritten signature in cursive script that reads "Wayne Lawrence".

Wayne Lawrence
Director of Plant Facility Engineering

WL/lbf

File

APPLICATION FOR EXTENSION OF SEWER/WATER

Lawrence

Sewer _____

Water x

Name of Applicant: State of CT - Region 1, Department of Mental Retardation

Address: 195 Alford Park Road, Torrington, CT 06790

Telephone: (203)250-3074 - Mr. Wayne Lawrence, Director of Plant Facility Engineering

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 22 Stamford Ridge Road, Osceola, CT

Assessor's Lot No. H 11971

Zone: R-10

Intended Use: Retail _____ Single Family Residential x
 Office _____ Multiple Family Development _____
 Mixed Use _____
 Industrial _____

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units Total of 4 - bedrooms - 2 people per bedroom - 8 occupants

Group Home For 8 DMR Occupants



CONN. DEPT. OF MENTAL RETARDATION
NORTHWEST REGION

WAYNE LAWRENCE
DIRECTOR PLANT FACILITY ENGINEERING

Wayne P. Lawrence
SIGNATURE

4/15/97
DATE

1211 OFFICE
25 CREAMERY ROAD
TORRINGTON, CT 06790
(203) 250-3074
FAX (203) 250-3209

195 ALFORD PARK RD.
TORRINGTON, CT 06790
(860) 482-0190
FAX (860) 482-0827

04.16.97 08:10AM - MARCH

Walter Basso

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer _____

Water X

Name of Applicant: Nando Casali

Address: 4 Margerie Street
Danbury, CT 06811

Telephone: (203) 744-4877

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: Lot 47 Beckerle Street

Assessors's Lot No. ~~Lot 47~~ G 10132

Zone: RA

Intended Use: Retail _____ Single Family Residential X
Office _____ Multiple Family Development _____
Mixed Use _____
Industrial _____

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units WV

Total Number of Units _____

[Signature]
SIGNATURE
4-8-97
DATE



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

MEMORANDUM

TO: Mayor Gene F. Eriquez and Members of the Common Council

FROM: Department of Planning and Zoning

DATE: April 23, 1997

RE: Street Renaming: Portion of Old Brookfield Road and Starr Road

The construction of Interstate 84 bisected what was then a through road from Federal Road to Newtown Road known as "Old Brookfield Road". What remained were two separate sections of roadway, both officially identified on the Assessor records as Old Brookfield Road. The section of Old Brookfield Road north of I-84, with access from Federal Road, terminates in a cul-de-sac. The section south of I-84 continues through the intersection with Starr Road and Sand Pit Road to the railroad tracks.

The current official street map of the City of Danbury, as well as the posted street signs, identify the road from Newtown Road, across the railroad tracks, to the intersection of Starr and Sand Pit Roads as Beaver Brook Road. The Fire Department also considers this road as Beaver Brook Road. However, the Assessor's Office only recognizes Beaver Brook Road as the roadway from Newtown Road to the railroad tracks. Thereafter, as noted above, it is labeled as Old Brookfield Road. To compound the problem further, there are properties which derive physical access from Starr Road but use Old Brookfield Road for their addresses. A portion of the Assessor Maps which shows this area is attached.

To provide consistency in all City records, help insure proper emergency response, and to resolve the use of the street name "Old Brookfield Road" in two separate locations, we propose that the Common Council consider renaming the road which extends from Newtown Road to the intersection of Starr and Sand Pit Roads as "Beaver Brook Road". We also propose that the segment of road from this three-way intersection to Federal Road be officially named "Starr Road". Such an action would result in only one road being officially identified on all City records as Old Brookfield Road. The Tax Assessor's office has indicated that they will change their records once appropriate action has been taken by the Council.

If you desire to hold a public hearing on this issue, please notify the Department and a representative will attend to answer any questions. Once the street has been renamed, the Department will proceed to renumber the adjoining properties.

SBC
attachment

cc: Lazlo Pinter, Assistant Corporation Counsel
Pat Sniffen, Communications Coordinator, Fire Department
Coleen Velez, Acting Assistant Tax Assessor
George Fisher, Postmaster



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 1, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Governmental Entities Review and Evaluation

The Governmental Entities Review and Evaluation Committee met on March 24, 1997 at 7:30 P.M. in the Fourth Floor Lobby in City Hall. In attendance were committee members Boynton, Coladarci, and Mead. Also in attendance was Council Member Pauline Basso, ex-officio. The agencies to be reviewed are the Commission on Persons with Disabilities; The Danbury Aquifer Protection Agency; The Lake Kenosia Commission; The Fair Rent Commission; and the Board of Ethics.

The committee reviewed all five governmental agencies as follows:

1. The Commission on Persons with Disabilities. Upon review and discussion as to the role this Commission plays in the life of the Danbury Commission on Persons with Disabilities, the committee recommends this Commission be re-established for a period of five years.

2. The Danbury Aquifer Protection Agency. There was no report filed for our committee review and there is some concern as to who or what agency this governmental agency reports to. At present we believe it to be the Conservation Commission. No one responded to our request. Therefore, the committee recommends that no action be taken and allow this agency to expire on June 30, 1997.

Please note that Jack Kozuchowski will be sending new information from the State DEP within two or three weeks and recommendations setting up a new Aquifer Protection Agency under either the Planning Commission or the Environmental Impact Commission.

3. The Lake Kenosia Commission. Mr. Robert Carlson appeared before the committee to report that as Chairman he would answer any questions that were not covered in his written report. Due to some troubling statements to our committee, such as "the last meeting that occurred was in April, 1995." Mr. Carlson stated that due to his business schedule he could not find the time to set up a meeting schedule, but conducted the Lake Kenosia Commission business between his members on the telephone. No minutes were kept on file and in the committee's opinion the Lake Kenosia Commission is in violation of the Freedom of Information law and the Danbury Code of Ordinances.

Mr. Carlson was advised to contact his membership and the Corporation Counsel for advice. Therefore, the committee recommends that this important Commission be re-established for a period of one year only.

The committee has brought this matter to the attention of Acting Corporation Counsel Eric Gottschalk.

4. Fair Rent Commission. Mr. Steve Gillotti appeared before this committee to answer any questions and reviewed the information he provided our committee. The committee was impressed with the quality of the report and the service provided by this Commission. Therefore, the committee recommends that the Fair Rent Commission be re-established for a period of five years.

5. The Board of Ethics. The committee reviewed correspondence from Barbara Flanagan and discussed the reasons and the need for this Board to continue. Therefore, the committee recommends that the Board of Ethics be re-established for a period of five years.

In all of the above, the motions made and seconded by the committee were unanimous in its recommendations.

Respectfully submitted,


ERNEST M. BOYNTON, Chairman


EILEEN COLADARCI


ALBERT S. MEAD, JR.

HILLEL GOLDMAN

JOYCE CARBONI



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 16, 1997

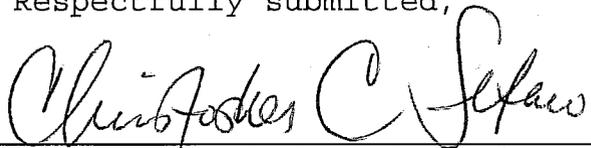
Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

RE: Governmental Entities Review and Evaluation

The committee of the whole met at 8:15 PM on April 15, 1997 in the Common Council Chambers of City Hall to review the Governmental Entities Review and Evaluation Report. Mr. Boynton explained that it was the intent of the Governmental Entities Review and Evaluation Committee that the Planning Commission continue to function as the Aquifer Protection Agency. Acting Corporation Counsel Eric Gottschalk stated that the Code of Ordinances currently provides that the responsibilities of the Aquifer Protection Agency are assumed by the Planning Commission.

After discussion, Mr. Levy moved to recommend that the report be received and that the following commissions be reestablished for a five (5) year period: Commission for Persons with Disabilities, Danbury Aquifer Protection Agency, Fair Rent Commission and Board of Ethics and that the Lake Kenosia Commission be reestablished for a (1) one year period. Seconded by Mr. Charles and passed unanimously.

Respectfully submitted,


CHRISTOPHER C. SETARO, Chairman