COMMON COUNCIL MEETING – APRIL 6, 2004

Mayor Boughton will call the meeting to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE AND PRAYER

ROLL CALL

McMahon, Burns, Trombetta, Calandrino, Saadi, Barry, Visconti, Steinerd, Urice, Esposito, Nolan, Basso, Saracino, Cavo, Bingaman, Teicholz, Nagarsheth, Payton, Riley, Seabury, Stanley

_____PRESENT _____ABSENT

PUBLIC SPEAKING

BUDGET ADDRESS

MINUTES – Minutes of the Common Council Meeting held March 2, 2004

CONSENT CALENDAR

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1 – ORDINANCE & RESOLUTION – An Ordinance Making Appropriations for the Fiscal Year beginning July 1, 2004 and ending June 30, 2005 and a Resolution Levying the Property Tax for the Fiscal Year beginning July 1, 2004 and ending June 30, 2005.

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2 – ORDINANCE – An Ordinance Appropriating $500,000 for Public Improvements in the 2004-2005 Capital Budget and Authorizing the Issuance of $500,000 Bonds and Bond Anticipation Notes of the City to meet said Appropriations

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3 – ORDINANCE – Sewer Use Rates

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4 – ORDINANCE – Water Use Rates

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5 – ORDINANCE – Building Use Policy

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6 – ORDINANCE – Tax Searches

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7 – ORDINANCE – False Alarms

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8 – ORDINANCE – Return Check Charges

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9 – ORDINANCE – Fire Marshall Inspections

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10 – ORDINANCE – Zoning Regulation Violations

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11 – ORDINANCE – Brush Burning

12 – ORDINANCE – Land Use Application Fees

13 – ORDINANCES & RESOLUTION – Weights and Measures

14 – RESOLUTION – Hatters Park Revenue

15 – RESOLUTION – Library Outreach Program

16 – RESOLUTION – Library Non-English Speaking Program

17 – RESOLUTION – Homeless Grant

18 – RESOLUTION – Candlelight Drive – Water Line Easement

19 – RESOLUTION – Cobblestone Trail Acceptance – Easements and Title to Road

20 – RESOLUTION – Downtown Parking Garage – Acquisition of Temporary Easement

21 – RESOLUTION – Senior Center Phase II Expansion – Property Acquisitions

22 – RESOLUTION – Olive Street/Tilden Road Sanitary Sewer Easement

23 – RESOLUTION – Backus Avenue Sanitary Sewer Easements

24 – RESOLUTION – FAA Grant – Runway 8

25 – RESOLUTION – FAA Grant – Land Acquisition

26 – RESOLUTIONS – 2003-2004 LOCIP Application

27 – RESOLUTION – Victim Advocate Law Enforcement Program

28 – RESOLUTION – DUI Enforcement Equipment Grant

29 – RESOLUTION – FAA Grant for Runway 8 Threshold Study

30 – COMMUNICATION – Appointment as Police Officer

31 – COMMUNICATION – Appointment as Police Officer

32 – COMMUNICATION – Appointments to the Environmental Impact Commission

33 – COMMUNICATION – Reappointment as Alternate to Commission on Aging

34- COMMUNICATION – Donations to the Department of Elderly Serviced

35 – COMMUNICATION – HVCEO Funds

36 – COMMUNICATION – Airport Budget

37 – COMMUNICATION – Appointment of Independent Auditors

38 – COMMUNICATION – Fire Department Special Services Account

39 – COMMUNICATION – Request for Ad Hoc Committee – Neighbor Nuisance

40 – COMMUNICATION – Request for Sewer and Water Extension – 71-73 Boulevard Dr.

41 – COMMUNICATION – Request for Water Extension – 40 Stadley Rough Road

42 – COMMUNICATION – Engine Co. 25 Lease Agreement

43 – COMMUNICATION – Land Swap – Tarrywile Lake Road

44 – COMMUNICATION – Drainage on Grand Street

45 – COMMUNICATION – Request for Extension of Time – Oil Mill Road

46 – COMMUNICATION – Request for Sewers on East Gate Road

47 – COMMUNICATION – Request for Sewer Extension – Forty Acre Mountain Road

48 – COMMUNICATION – Candlewood Park Concession Lease

49 – COMMUNICATION – Offer to sell Land at 63 Grand Street

50 – COMMUNICATION – Permission to Erect Sign on Hawthorne Cove Road

51 – COMMUNICATION – Amendment to Recycling Solid Waste Operation Agreement

52 – COMMUNICATION – Request to Abandon or Discontinue

53 – COMMUNICATION – Request to Connect to Sewer on Payne Road

54 – REPORT – Request for Water Extension – 110-112 Beaver Brook Road

55 – REPORT – Abandonment of Well Sites for DanCon

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56 – REPORT – Request for Sewer Extension – 6 Hollandale Road

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57 – REPORT & ORDINANCE – Amendment of Basic Building Code

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58 – REPORT – Sanitary Sewer Preliminary Assessments – Boulevard Drive

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59 – REPORT – Woodside Avenue and Old Shelter Road – Final Assessments

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60 – REPORT – O & G Industries, Easement on Segar Street

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61 – REPORT – Government Entities Review and Evaluation

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62 – REPORT – Tarrywile Park Master Plan

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63 – REPORT & RESOLUTION – Storm Drainage Easements – Shore Road

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64 – REPORT – Clean City Danbury

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65 – REPORT & RESOLUTION – Redevelopment Parcel 9

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66 – DEPARTMENT REPORTS – Police Chief, Fire Chief, Fire Marshall, Public Works, Health and Housing, Welfare, Permit Center, Building Department, Department of Elderly Services, Parks and Recreation

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67 – COMMUNCIATION – Donation to the Fire Department

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68 – COMMUNICATION – Independent Systems Operators of New England – Load Response Program – Emergency Capability Agreement – Pinpoint Power, LLC

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69 – COMMUNICATION – Danbury Citizens Corp. Grant

There being no further business to come before the Common Council a motion was made by _____at _____P.M. for the meeting to be adjourned.

Consent Calendar – April 6, 2004

15 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton and the Director of the Danbury Public Library to apply for and accept grant funding from the Connecticut State Library for outreach programs for children.

16 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton and the Director of the Danbury Public Library to apply for and accept grant funding from the Connecticut State Library for outreach programs for non-English speaking residents.

17 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton to execute a contract amendment with the State of Connecticut, Department of Social Services, increasing the grant funding for the City homeless shelter to $96,214.00.

18 – Receive the communication and authorize the Corporation Counsel to take the necessary steps to acquire the described water line easement in connection with the Candlelight Drive water line project.

19 – Receive the communication and authorize the Corporation Counsel to take the necessary steps to acquire the described easements and take title to the road in connection with the Cobblestone Trail road acceptance.

20 – Receive the communication and authorize the Corporation Counsel to take the necessary steps to acquire the described temporary construction and grading easement from the Estate of Joseph and Maria DaSilva, in connection with the construction of the proposed downtown parking garage funded by the Vision 21^2 bond issue.

21 – Receive the communication and authorize the Corporation Counsel to take the necessary steps to acquire the five described parcels of land, in connection with the proposed expansion of the Senior Center complex.

22 – Receive the communication and authorize the Corporation Counsel to take the necessary steps to acquire the described easement, in connection with the Olive Street/Tilden Road sanitary sewer project.

23 – Receive the communication and authorize the Corporation Counsel to take the necessary steps to acquire the four described easements, in connection with the Backus Avenue sanitary sewer project.

24 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton to make pre-application for grant funding as described from the United States Department of Transportation and the Bureau of Aeronautics Department of the Connecticut Department of Transportation, for the purpose of improvement to Runway 8 approaches at Danbury Airport, and to take such other action as necessary to accomplish the purposes thereof.

25 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton and Airport Administrator Paul D. Estefan to apply to the Federal Aviation Administration for grant funding to acquire 10.7 acres of real property on Miry Brook Road adjacent to Danbury Airport, and to take such other action as necessary to accomplish the purposes thereof.

26 – Receive the communication and adopt the Resolutions authorizing Mayor Mark D. Boughton to make application for grant funding as described from the State of Connecticut under its Local Capital Improvement Program, and to take such other action as necessary to accomplish the purposes thereof.

27 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton or his designee Police Chief Robert Paquette to execute a V.A.L.E. Grant application for the purpose of developing a Victim Advocate Law Enforcement Project.

28 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton to apply for grant funding from the State of Connecticut Department of Transportation Division of Highway Safety, for the "Driving Under the Influence Enforcement Equipment Program."

29 – Receive the communication and adopt the Resolution authorizing Mayor Mark D. Boughton to execute the application for grant funding as described from the United States Department of Transportation and the Bureau of Aeronautics Department of the Connecticut Department of Transportation, for the purpose of undertaking a threshold study for Runway 8 at Danbury Airport, and to take such other action as necessary to accomplish the purposes thereof.

35 – Receive the communication and accept $35,600.00 in funding from the Housatonic Valley Council of Elected Officials, and appropriate the funds to line item #1230.5311, Office of Economic Development, Professional Services.

36 – Receive the communication and authorize the transfer of $31,140.00, from line item 8008.5243, Insurance and Official Bond Premium, Workers Compensation Insurance, to various described line items in the Airport budget.

37 – Receive the communication and approve the appointment of McGladrey & Pullen as the City's independent auditors.

38 – Receive the communication and authorize the transfer of $10,000.00 into the Fire Department Special Services Account #2010.5052.

45 – Receive the communication and approve the extension of the previously authorized sewer line extension for Oil Mill Road as requested by Mr. Anthony James.

48 – Receive the communication and authorize Mayor Mark D. Boughton to execute the lease agreement for the operation of the concession stand at Danbury Candlewood Park by Mr. Timothy B. Sibbitt.

54 – Receive the report and adopt the committee recommendation to approve the water extension to 110-112 Beaver Brook Road, subject to the eight usual steps.

56 – Receive the report and adopt the committee recommendation to approve the sewer extension to 6 Hollandale Road, subject to the eight usual steps.

57 – Receive the report and adopt the Ordinance change, revising the building permit fee provisions.

58 – Receive the report and adopt the committee recommendation to authorize the Engineering Department to move forward with the Boulevard Drive sanitary sewer assessment project.

59 – Receive the report and adopt the committee recommendation to approve the final assessments for the Woodside Avenue and Old Shelter Rock Road sanitary sewer assessment project.

60 – Receive the report and adopt the committee recommendation to acquire two new easements and abandon the old easement from O&G Industries, for sanitary sewer infrastructure on Segar Street.

61 – Receive the report of the Government Entities Review committee and refer to Public Hearing.

63 – Receive the report and adopt the committee recommendation to extend the previous resolution by six months, in order to acquire drainage easements on Shore Road.

65 – Receive the report and adopt the committee recommendation and accompanying Resolution, authorizing Mayor Mark D. Boughton to execute a CT Brownfields Redevelopment Authority Application, for the purpose of obtaining funds to clean up Danbury RDA Parcel #9 via a tax deferral loan program established by the State of Connecticut.

69 – Receive the communication and authorize Mayor Mark D. Boughton to execute a grant application for funding under the U.S. Department of Homeland Security for Community Emergency Response Team training, in the amount of $18,565.00.

ROBIN / SIMMETTA

Consent Calendar – April 6, 2004

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& adopt the Resolution

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ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2004 AND ENDING JUNE 30, 2005.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

SECTION 1. That the amounts hereinafter set forth aggregating $161,229,195 or so much as may be necessary, are hereby appropriated for the General Fund, from current revenue, for the use of the several departments of the Municipal Government and for the purpose hereinafter mentioned for the fiscal year beginning July 1, 2004 and ending June 30, 2005.

		MAYOR'S BUDGET	ADOPTED BUDGET
I.	GENERAL GOVERNMENT		
	Common Council	$ 62,853	
	Mayor's Office	311,118	
	City Clerk's Office	44,354	
	Ordinances	20,600	
	Probate Court	15,625	
	Registrars & Elections	154,880	
	City Treasurer	17,748	
	Director of Finance	717,030	
	Data Processing/Info Tech	1,052,770	
	Independent Audit	43,900	
	Bureau of Assessments	375,647	
	Board of Assessment & Appeals	4,050	
	Tax Collector	501,461	
	Purchasing	209,956	
	Corporation Counsel	591,202	
	Town Clerk	364,148	
	Annual Report	7,650	
	Permit Coordination	282,573	
	Planning Department	468,956	
	Office of Economic Development	88,000	
	Conservation Commission	8,665	
	Personnel Department/Civil Service	222,498	
	Mayor's Discretionary Fund	10,000	
	Fair Rent Commission	1,450	
	City Memberships	77,786	
	Lake Authority	48,812	

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

		MAYOR'S BUDGET	ADOPTED BUDGET
	GENERAL GOVERNMENT		
	Retirement Administration	$ 72,500	
	Labor Negotiations	82,000	
	Public Buildings	863,633	
	City Hall Building	281,046	
	Library Building	162,885	
	Police Station Building	174,965	
	Senior Center Building	79,100	
	Old Library Building	38,092	
	Employee Service Benefit	44,402	
	TOTAL GENERAL GOVERNMENT	$ 7,502,355	
II.	PUBLIC SAFETY		
	Police Department	$11,443,035	
	Animal Control	172,993	
	Fire Department	8,487,154	
	Ambulance Fund	0	
	Building Inspector	453,423	
	Department of Civil Preparedness	41,650	
	Employee Service Benefit	9,957	
	Department of Consumer Protection	50,659	
	TOTAL PUBLIC SAFETY	$20,658,871	
III.	PUBLIC WORKS		
	Highways	$ 2,073,531	
	State Aid – Highways	181,121	
	Snow and Ice Removal	426,000	
	Street Lighting	386,250	
	Park Maintenance & Forestry	1,259,825	
	Public Building Maintenance and Repair	510,653	
	Equipment Maintenance	778,828	
	Recycling/Solid Waste	326,150	
	Engineering Department	981,702	

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

		MAYOR'S BUDGET	ADOPTED BUDGET
	PUBLIC WORKS		
	Employee Service Benefit	$ 16,586	
	TOTAL PUBLIC WORKS	$ 6,940,646	
IV.	HEALTH & HOUSING DEPARTMENT		
	Health & Housing	$ 827,771	
	Employee Service Benefit	6,859	
	TOTAL HEALTH & HOUSING	$ 834,630	
V.	PUBLIC WELFARE, SOCIAL AGENCIES		
	Welfare Department	$ 312,097	
	Veterans' Advisory Center	55,838	
	Commission on Aging	227,013	
	Elderly Transportation	12,000	
	Grants – Human Services	1,005,493	
	Employee Service Benefit	3,738	
	TOTAL PUBLIC WELFARE, SOCIAL AGENCIES	$ 1,616,179	
VI.	SCHOOL DEPARTMENT		
	Schools, Regular	$89,500,000	
	Schools, Health & Welfare	208,575	
	TOTAL SCHOOL BUDGET	$89,708,575	
VII.	LIBRARIES		
	Danbury Public Library	$ 1,889,260	
	Employee Service Benefit	5,059	
	Long Ridge Library	0	
	TOTAL LIBRARIES	$ 1,894,319	
VIII.	PARKS & RECREATION		
	Parks & Recreation	$ 430,144	
	Tarrywile Park Authority	245,000	

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

		MAYOR'S BUDGET	ADOPTED BUDGET
	PARKS & RECREATION		
	Cultural Commission	$ 75,000	
	Lake Kenosia Commission	2,500	
	Employee Service Benefit	1,473	
	TOTAL PARKS & RECREATION	$ 754,117	
IX.	RECURRENT COSTS		
	FICA	$ 1,403,411	
	Pension Expense	3,911,000	
	Employee Service Benefit	177,370	
	Worker's Compensation	641,852	
	State Unemployment Compensation	36,000	
	Employee Health & Life Insurance	10,095,593	
	Union Welfare	740,000	
	Insurance & Official Bond Premium	2,699,086	
	TOTAL RECURRENT COSTS	$ 19,704,312	
X.	DEBT SERVICE		
	Interest on Debt	$ 1,678,632	
	Interest on Debt – School	1,329,674	
	Redemption of Debt	3,687,350	
	Redemption of Debt – School	2,545,000	
	TOTAL DEBT SERVICE	$ 9,240,656	
XI.	CAPITAL PROGRAM	0	
	TOTAL CAPITAL PROGRAM	0	
XII.	TRANSPORTATION		
	Danbury Airport	$ 312,267	
	H.A.R.T.	632,040	
	Employee Service Benefit	1,474	
	TOTAL TRANSPORTATION	$ 945,781	

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

		MAYOR'S BUDGET	ADOPTED BUDGET
XIII.	CONTINGENCY	$1,428,754	
	TOTAL CONTINGENCY	$1,428,754	
	TOTAL BUDGET	$161,229,195	

SECTION 2. That the amount of $1,601,000 is appropriated to the AMBULANCE FUND in the same manner as set forth in Section 1 hereof.

SECTION 3. That the amount of $186,593 is appropriated to the ANIMAL CONTROL FUND in the same manner as set forth in Section 1 hereof.

SECTION 4. That the amount of $8,512,677 is appropriated to the SEWER FUND in the same manner as set forth in Section 1 hereof.

SECTION 5. That the amount of $5,753,209 is appropriated to the WATER FUND in the same manner as set forth in Section 1 hereof.

SECTION 6. That a provision for tax appeals reserve is established in the amount of $850,000.

Adopted by the Common Council
Approved by Mayor Mark D. Boughton

MARK D. BOUGHTON
Mayor

ATTEST:

Vincent P. Nolan, Jr.
President, Common Council

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

A RESOLUTION LEVYING THE PROPERTY TAX FOR THE FISCAL YEAR

BEGINNING JULY 1, 2004 AND ENDING JUNE 30, 2005

SECTION 1. The sum of $129,296,048 representing the gross appropriation for the City of Danbury of $161,229,195 for the fiscal year of July 1, 2004 and ending June 30, 2005, minus Indirect Revenue of $32,783,147, plus reserve for tax appeals in the amount of $850,000, is hereby levied and assessed on all taxable property in the City of Danbury as set forth on the annual Grand List as of October 1, 2003.

SECTION 2. Accordingly, the General Fund Tax Rate for the fiscal year beginning July 1, 2004 and ending June 30, 2005 shall be as follows:

TAX RATE: 24.86 MILLS

SECTION 3. The taxes levied and assessed as hereinafter provided shall be payable in quarterly installments on July 1, 2004, October 1, 2004, January 1, 2005, and April 1, 2005 except for taxes levied and assessed on mobile homes, motor vehicles and where not in excess of One Hundred Dollars ($100.00), which taxes shall be paid on July 1, 2004, in accordance with the General Statutes of the State of Connecticut, unless said dates shall have lapsed before the effective date of this resolution, in which case the Tax Collector shall fix the dates and installments as if said dates had not been fixed herein as provided by law.

SECTION 4. The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning July 1, 2004 and ending June 30, 2005.

(2)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council
FROM: Dena Diorio, Director of Finance
RE: **ORDINANCE - $500,000 FOR PUBLIC IMPROVEMENTS**
DATE: March 23, 2003

Attached you will find an ordinance and a sheet of proceedings which will require a Public Hearing and Common Council approval. This ordinance is being presented in conjunction with the Mayor's 2004-2005 budget whereby we will issue $500,000 worth of notes to fund the various Capital projects outlined in the attached resolution. As in the past, these notes will be paid back in an annual appropriation over a 4-year period.

Should you need any additional information, feel free to give me a call.

DD/jg

Attach.

NoteOrd

ROBINSON & COLE LLP

S. FRANK D'ERCOLE

280 Trumbull Street
Hartford, CT 06103-3597
Main (860) 275-8200
Fax (860) 275-8299
sdercole@rc.com
(860) 275-8246

March 23, 2004

VIA E-MAIL AND FEDERAL EXPRESS

Dena Diorio
Director of Finance
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: An Ordinance Appropriating $500,000 For Public Improvements In The 2004-2005 Capital Budget And Authorizing The Issuance Of $500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Dear Dena:

Enclosed please find the captioned ordinance and proceedings to be followed in connection with its adoption by the City.

The Notice of Public Hearing on the ordinance must be published within the period of 5 to 15 days prior to the public hearing. Pursuant to the Charter, the ordinance must be approved by the affirmative vote of at least 2/3 of the members of the Common Council. In addition the entire text of the ordinance must be published following its enactment.

By copy of this letter, I am requesting the City Clerk to send me three certified copies of all the proceedings as they appear in the City Record Book, and two newspaper affidavits of the publication of the Notice of Public Hearing, and the Notice of Enactment of Ordinance.

Very truly yours,

S. Frank D'Ercole

SFD:sk
Enclosures

cc: Mark D. Boughton, Mayor
Eric L. Gottschalk, Corporation Counsel
Jean Natale, City Clerk
Jimetta Samaha, Assistant City Clerk
Susan Kreutzer

AN ORDINANCE APPROPRIATING $500,000 FOR PUBLIC IMPROVEMENTS IN THE 2004-2005 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF $500,000 BONDS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

Section 1. The sum of $500,000 is appropriated for the public improvements hereinafter listed:

Project	Estimated Cost
Tree Easement Acquisition	$ 88,000
Replace Breathing Apparatus	35,000
Vehicles for Weights and Measures	50,000
Landfill Litigation Settlement	300,000
Tarrywile Park Exterior Painting	27,000
Total	$ 500,000

Section 2. To meet said appropriation $500,000 bonds of the City are hereby authorized to be issued maturing not later than the fifth year after their date. Said bonds may be issued in one or more series as determined by the Mayor and the Director of Finance provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of $1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the City by the facsimile or manual signatures of the Mayor, and the City Treasurer, bear the City seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and the paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds including the rate or rates of interest shall be determined by the Mayor and the Director of Finance.

Section 3. The bonds of each series shall be sold by the Mayor in a competitive offering or

Section 3. The bonds of each series shall be sold by the Mayor in a competitive offering or by negotiation, in his discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The City Treasurer is authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the City Treasurer, have the seal of the City affixed, be payable at a bank or trust company designated by the City Treasurer, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the City Treasurer pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The appropriation may be expended with the approval of the Mayor and the Director of Finance to meet the actual cost of any of the projects set forth in Section 1, including actual costs which may exceed the estimated costs thereof, provided that the total amount of the appropriation is not exceeded.

Section 6. The City hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this ordinance in the maximum amount and for the capital projects defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the City. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Mayor or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration. This declaration shall be made available in the office of the Clerk for public inspection within thirty days of its passage, and any amendment shall be made available for public inspection within thirty days of such amendment.

Section 7. The Director of Finance is hereby authorized, on behalf of the City of Danbury, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to nationally recognized municipal securities

information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance. Any agreements or representations to provide information to Repositories made prior hereto are hereby confirmed, ratified and approved.

Enacted by the Common Council: _____

Approved by the Mayor: _____ Date:_____

Operative And In Effect: _____

CITY OF DANBURY

NOTICE OF PUBLIC HEARING TO BE HELD BY
COMMON COUNCIL

NOTICE IS HEREBY GIVEN that the Common Council of the City of Danbury will hold a public hearing in the Council Chambers in the City Hall on _____, at _____ o'clock P.M. (E.S.T.), with respect to the following proposed ordinance:

An Ordinance Appropriating $500,000 For Public Improvements In The 2004-2005 Capital Budget And Authorizing The Issuance Of $500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

The full text of the proposed bond ordinance is on file, open to public inspection, in the office of the City Clerk.

Dated at Danbury, Connecticut, this _____ day of _____, 2004.

_____
Mayor

Attest:

_____
City Clerk

HART1-785078-3

CITY OF DANBURY

RETURN OF POSTING AND PUBLICATION
OF NOTICE OF PUBLIC HEARING

I, JEAN NATALE, City Clerk of the City of Danbury, hereby certify that I caused a copy of the attached Notice of Public Hearing to be published in the News-Times, a newspaper published and having a circulation in the City of Danbury, in its issue of _____, 2004.

Dated _____, 2004.

_____
City Clerk

Received for record
_____, 2004.

_____
City Clerk

Excerpt for Minutes of
Public Hearing of
the Common Council
of the City of Danbury
to be held _____, 2004

The Chairman declared open the public hearing by the Common Council.

* * *

Mr. _____ read the ordinance entitled "An Ordinance Appropriating $500,000 For Public Improvements In The 2004-2005 Capital Budget And Authorizing The Issuance Of $500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose".

* * *

After comments from the public, the Chairman thereupon declared the public hearing on said proposed ordinance closed.

* * *

Excerpt for Minutes of
Common Council of the City of Danbury
Acting as a Committee of the Whole

The Chairman opened the meeting of the Common Council of the City of Danbury acting as a Committee of the Whole with respect to the proposed bond ordinance introduced and read at the public hearing preceding the meeting.

* * *

After discussion, Mr. _____ moved that the ordinance entitled "An Ordinance Appropriating $500,000 For Public Improvements In The 2004-2005 Capital Budget And Authorizing The Issuance Of $500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" be recommended to the Council for adoption in the form introduced and read at the public hearing preceding the meeting. The motion was seconded by _____. Motion carried.

* * *

Excerpt for Minutes of Meeting
of Common Council

* * *

Councilman _____ introduced and read the following ordinance:

AN ORDINANCE APPROPRIATING $500,000 FOR PUBLIC IMPROVEMENTS IN THE 2004-2005 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF $500,000 BONDS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

Section 1. The sum of $500,000 is appropriated for the public improvements hereinafter listed:

Project		Estimated Cost
Tree Easement Acquisition		$ 88,000
Replace Breathing Apparatus		35,000
Vehicles for Weights and Measures		50,000
Landfill Litigation Settlement		300,000
Tarrywile Park Exterior Painting		27,000
	Total	$ 500,000

Section 2. To meet said appropriation $500,000 bonds of the City are hereby authorized to be issued maturing not later than the fifth year after their date. Said bonds may be issued in one or more series as determined by the Mayor and the Director of Finance provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of $1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the City by the facsimile or manual signatures of the Mayor, and the City Treasurer, bear the City seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and the paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds including the rate or rates of interest shall be determined by the Mayor and the Director of Finance.

shall be determined by the Mayor and the Director of Finance.

Section 3. The bonds of each series shall be sold by the Mayor in a competitive offering or by negotiation, in his discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The City Treasurer is authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the City Treasurer, have the seal of the City affixed, be payable at a bank or trust company designated by the City Treasurer, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the City Treasurer pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The appropriation may be expended with the approval of the Mayor and the Director of Finance to meet the actual cost of any of the projects set forth in Section 1, including actual costs which may exceed the estimated costs thereof, provided that the total amount of the appropriation is not exceeded.

Section 6. The City hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this ordinance in the maximum amount and for the capital projects defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the City. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Mayor or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration. This declaration shall be made available in the office of the Clerk for public inspection within thirty days of its passage, and any amendment shall be made available for public inspection within thirty days of such amendment.

Section 7. The Director of Finance is hereby authorized, on behalf of the City of Danbury, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance. Any agreements or representations to provide information to Repositories made prior hereto are hereby confirmed, ratified and approved.

Enacted by the Common Council: _____

Approved by the Mayor: _____ Date:_____

Operative And In Effect: _____

* * *

Councilman _____ moved that said ordinance be adopted as introduced and read, and the motion was seconded by Councilman _____. Motion carried. The ordinance was approved by the affirmative vote of at least two-thirds of all the members of the Common Council.

NOTE TO CLERK

Please publish the entire text of the Bond ordinance, as indicated below:

CITY OF DANBURY

NOTICE OF ENACTMENT OF ORDINANCE

The following Ordinance was enacted at a meeting of the Common Council held _____, 2004, and approved by the Mayor _____, 2004.

AN ORDINANCE APPROPRIATING $500,000 FOR PUBLIC IMPROVEMENTS IN THE 2004-2005 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF $500,000 BONDS OF THE CITY TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

(Here copy body of Ordinance in full.)

Dated: _____, 2004.

_____
City Clerk

CITY OF DANBURY

RETURN OF PUBLICATION
OF NOTICE OF ENACTMENT OF ORDINANCE

I, JEAN NATALE, City Clerk of the City of Danbury, hereby certify that I caused a copy of the above Notice of Enactment of Ordinance to be published in the News-Times, a newspaper published and having a circulation in the City of Danbury, in its issue of _____, 2004.

Dated: _____, 2004.

_____
City Clerk

Received for record

_____, 2004.

_____
City Clerk

HART1-785074-4

(3)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance Dena

DATE: April 6, 2004

SUBJECT: Sewer Use Rates

Attached please find the ordinance required to set the Sewer Use Rates for the Fiscal Year beginning July 1, 2004.

I am requesting that the Common Council consider this ordinances at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Mario Ricozzi, Superintendent of Public Utilities

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 16-32 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows

Section 16-32. Sewer Use Charges.

(a) General sewer use charges established. There are hereby established sewer use charges applicable with respect to all bills rendered on or after July 1, 2004, to all sewer customers provided with metered city water service. Sewer use charges shall be reflected on the quarterly billing in two (2) components. The first component shall be the sewer use charge for the operation and maintenance (O&M) of the Danbury sewage works (as defined in Section 16-1 hereof) and the second component shall be the sewer use charge for the retirement of debt service relating to system renovations and improvements. Such charges, established in accordance with criteria contained in Section 16-27 of this Code of Ordinances, shall be determined in accordance with the following formulas and values:

(1) Formulas:

a. Quarterly Sewer Use Charge (O&M) = $\frac{0.9 \times A \times X}{1{,}000 \text{ gallons}}$

b. Quarterly Sewer Use Charge Residential Debt Service = $\frac{0.9 \times A \times Y}{1{,}000 \text{ gallons}}$

Where "A" equals the volume of water, as measured through the customer's water meter, used during the previous billing quarter. Where X and Y are the values with respect to sewer use charges and classes. Notwithstanding the prior provisions of this section, there shall be a minimum quarterly sewer use charge, which shall be established herein.

(2) Values:

a. For sewer use customers with metered city water service, the following sewer use charge values are hereby established:

1. O&M value (X) = $1.60

2. Debt service values (Y) =

i. Residential, Class 1 and 1A = $0.28
ii. Mixed residential / commercial, Class 2A = $4.11
iii. Nonresidential, Class 2 and 3 = $4.83

b. The minimum quarterly sewer use charge shall be seventeen dollars and twenty two cents ($17.22).

(b) For sewer use customers with flat rate city water service the quarterly sewer use charge shall be:

(1) Residential (Class 1 and 1A) = Eighty Three dollars and seventy nine cents ($83.79) per unit.
(2) Mixed residential / commercial (Class 2A) = One hundred sixty seven dollars and forty cents ($167.40) per unit.
(3) Nonresidential (Class 2 and 3) = One hundred sixty seven dollars and forty cents ($167.40) per unit.

(c) For sewer use customers having no city water service the quarterly sewer use charge shall be:

(1) Residential (Class 1 and 1A) = Thirty nine dollars and twenty nine cents ($39.29) per unit.
(2) Mixed residential/commercial (Class 2A) = One hundred forty two dollars and ten cents ($142.10) per unit.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

(3) Nonresidential (Class 2 and 3) = One hundred fifty five dollars and ninety seven cents ($155.97) per unit.

For the purposes of subsections (b) and (c) hereof, a sewer unit shall represent the sewer use for a single family dwelling. An additional sewer unit shall be assessed for each additional residence within any residential structure. A fractional sewer unit shall be assessed for a portion of the dwelling which, in the opinion of the superintendent of public utilities, bears, with respect to sewer usage, the same relationship to a whole sewer unit as that portion of the dwelling in question bears to a single family dwelling. All non residential flat rate city water customers shall be assessed for sewer units or fractions thereof based on the relationship between the customer's nonresidential use and the use generated by a single family dwelling, in the opinion of the Superintendent of Public Utilities.

(d) For purposes of this section, sewer use charges imposed upon military veterans' posts and organizations that are exempt from federal taxation under Section 501(c)(19) of the Internal Revenue Code of 1986, or any subsequent corresponding internal revenue code of the United States, as from time to time amended, shall be imposed at the residential rates established herein.

COPY SHOWING DELETIONS AND NEW LANGUAGE.

THAT Section 16-32 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows

Section 16-32. Sewer Use Charges.

(a) General sewer use charges established. There are hereby established sewer use charges applicable with respect to all bills rendered on or after July 1, 2004 ~~2002~~, to all sewer customers provided with metered city water service. Sewer use charges shall be reflected on the quarterly billing in two (2) components. The first component shall be the sewer use charge for the operation and maintenance (O&M) of the Danbury sewage works (as defined in Section 16-1 hereof) and the second component shall be the sewer use charge for the retirement of debt service relating to system renovations and improvements. Such charges, established in accordance with criteria contained in Section 16-27 of this Code of Ordinances, shall be determined in accordance with the following formulas and values:

(1) Formulas:

a. Quarterly Sewer Use Charge (O&M) = $\frac{0.9 \times A \times X}{1{,}000 \text{ gallons}}$

b. Quarterly Sewer Use Charge Residential Debt Service = $\frac{0.9 \times A \times Y}{1{,}000 \text{ gallons}}$

Where "A" equals the volume of water, as measured through the customer's water meter, used during the previous billing quarter. Where X and Y are the values with respect to sewer use charges and classes. Notwithstanding the prior provisions of this section, there shall be a minimum quarterly sewer use charge, which shall be established herein.

(2) Values:

a. For sewer use customers with metered city water service, the following sewer use charge values are hereby established:

1. O&M value (X) = ~~$1.30~~ 1.60

2. Debt service values (Y) =

i. Residential, Class 1 and 1A = $0.28
ii. Mixed residential / commercial, Class 2A = $4.11
iii. Nonresidential, Class 2 and 3 = $4.83

b. The minimum quarterly sewer use charge shall be SEVENTEEN ~~fourteen~~ dollars and TWENTY TWO ~~fifty nine~~ cents ($17.22~~14.59~~).

(b) For sewer use customers with flat rate city water service the quarterly sewer use charge shall be:

(1) Residential (Class 1 and 1A) = EIGHTY THREE ~~Seventy one~~ dollars and ~~one~~ SEVENTY NINE centS ($83.79 ~~71.01~~) per unit.
(2) Mixed residential / commercial (Class 2A) = One hundred SIXTY SEVEN ~~forty one~~ dollars and FORTY ~~eighty six~~ cents ($167.40~~141.86~~) per unit.
(3) Nonresidential (Class 2 and 3) = One hundred SIXTY SEVEN ~~forty one~~ dollars and FORTY ~~eighty six~~ cents ($167.40~~141.86~~) per unit.

(c) For sewer use customers having no city water service the quarterly sewer use charge shall be:

(1) Residential (Class 1 and 1A) = Thirty NINE ~~three~~ dollars and TWENTY NINE ~~thirty~~ cents ($ 39.29 ~~33.30~~) per unit.
(2) Mixed residential/commercial (Class 2A) = One hundred FORTY TWO ~~twenty~~ dollars and TEN ~~forty two~~ cents ($ 142.10 ~~120.42~~) per unit.

(3) Nonresidential (Class 2 and 3) = One hundred FIFTY FIVE ~~thirty two~~ dollars and NINETY SEVEN ~~eighteen~~ cents ($155.97 ~~$132.18~~) per unit.

For the purposes of subsections (b) and (c) hereof, a sewer unit shall represent the sewer use for a single family dwelling. An additional sewer unit shall be assessed for each additional residence within any residential structure. A fractional sewer unit shall be assessed for a portion of the dwelling which, in the opinion of the superintendent of public utilities, bears, with respect to sewer usage, the same relationship to a whole sewer unit as that portion of the dwelling in question bears to a single family dwelling. All non residential flat rate city water customers shall be assessed for sewer units or fractions thereof based on the relationship between the customer's nonresidential use and the use generated by a single family dwelling, in the opinion of the Superintendent of Public Utilities.

(d) For purposes of this section, sewer use charges imposed upon military veterans' posts and organizations that are exempt from federal taxation under Section 501(c)(19) of the Internal Revenue Code of 1986, or any subsequent corresponding internal revenue code of the United States, as from time to time amended, shall be imposed at the residential rates established herein.

Note: New language is indicated by **CAPITALIZATION COMBINED WITH UNDERLINING** except that capitalization is not utilized for the letters in parenthesis which indicate subsections.

Deleted language is indicated ~~strikeouts~~.

(4)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: April 6, 2004

SUBJECT: Water Use Rates

Attached please find the ordinances required to set the Water Use Rates for the Fiscal Year beginning July 1, 2004.

I am requesting that the Common Council consider these ordinances at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Mario Ricozzi, Superintendent of Public Utilities

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Subsection (a) of Section 21-42 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 21-42. Quarterly non-metered rates.

(a) The following are established as the quarterly non-metered rates for the use of water, which rates shall be in effect for all bills rendered on or after July 1, 2004: $192.55/unit.

COPY SHOWING DELETIONS AND NEW LANGUAGE.

THAT Subsection (a) of Section 21-42 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows

Sec. 21-42. Quarterly non-metered rates.

(a) The following are established as the quarterly non-metered rates for the use of water, which rates shall be in effect for all bills rendered on or after July 1, 2004 ~~2002~~: ~~$145.87~~ 192.55 unit.

Note: New language is indicated by **CAPITALIZATION COMBINED WITH UNDERLINING** except that capitalization is not utilized for the letters in parenthesis which indicate subsections.

Deleted language is indicated ~~strikeouts~~.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 21-47 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 21-47. Additional rates and charges for special uses.

In addition to the rates set forth in sections 21-42 and 21-46, the following rates and charges are hereby established for all bills rendered on or after July 1, 2004:

(1) Hydrant use by contractors, per 100 gallons $ 1.25

(2) The following quarterly rates shall be charged for water service to premises for fire protection purposes:

Size of Connection (inches)	*Charge for Three Months*
4 and under	106.48
6	199.66
8	292.83
10	399.30
12	532.41

COPY SHOWING DELETIONS AND NEW LANGUAGE.

THAT Section 21-47 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 21-47. Additional rates and charges for special uses.

In addition to the rates set forth in sections 21-42 and 21-46, the following rates and charges are hereby established for all bills rendered on or after July 1, ~~2002~~:2004

(1) Hydrant use by contractors, per 100 gallons $ ~~0.95~~ 1.25

(2) The following quarterly rates shall be charged for water service to premises for fire protection purposes:

Size of Connection (inches)	*Charge for Three Months*
4 and under	$ ~~80.67~~ 106.48
6	~~151.26~~ 199.66
8	~~221.84~~ 292.83
10	~~302.50~~ 399.30
12	~~403.34~~ 532.41

Note: New language is indicated by **CAPITALIZATION COMBINED WITH UNDERLINING** except that capitalization is not utilized for the letters in parenthesis which indicate subsections.

Deleted language is indicated ~~strikeouts~~.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 21-46 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 21-46. Meter rates generally.

The following water meter rates shall be charged for those areas served and specified by the superintendent of public utilities. Such rates are for quarterly billings rendered on or after July 1, 2004, and are based on the consumption of thousands of gallons (MG) as follows:

(a) 5/8-inch size meter:

Usage (MG)	
0-1	$ 8.57
2	9.49
3	10.40
4	11.31
5	12.24
6	13.13
7	14.05
8	14.97
9	15.88
10	16.79
11	17.70
12	18.63
13	19.52
14	20.43
15	21.34

(b) ¾-inch size meter:

Usage (MG)	
0-1	$13.32
2	14.23
3	15.14
4	16.06
5	16.96
6	17.87
7	18.74
8	19.71
9	20.61
10	21.53
11	22.45
12	23.35
13	24.26
14	25.19
15	26.10

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

(c) 1-inch size meter:

Usage (MG)	
0-1	$27.54
2	28.45
3	29.36
4	30.27
5	31.18
6	32.09
7	33.01
8	33.92
9	34.84
10	35.73
11	36.67
12	37.57
13	38.48
14	39.40
15	40.31

(d) The following water meter rates shall be charged for those areas served and as specified by the superintendent of public utilities. Such rates are for quarterly billings rendered on or after July 1, 2004 and are limited to the first fifteen thousand (15, 000) gallons of consumption.

Size of Meter (inches)	
1 ½	$126.15
2	185.00
3	410.00
4	819.90
6	1,639.78
8	3,279.61
10	6,559.21

(e) For water consumed in excess of fifteen thousand (15,000) gallons for any size meter the charge shall be two dollars and fifty-seven ($2.57) per one thousand (1,000) gallons.

COPY SHOWING DELETIONS AND NEW LANGUAGE.

THAT Section 21-46 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 21-46. Meter rates generally.

The following water meter rates shall be charged for those areas served and specified by the superintendent of public utilities. Such rates are for quarterly billings rendered on or after July 1, 2004~~2~~, and are based on the consumption of thousands of gallons (MG) as follows:

(a) 5/8-inch size meter:

Usage (MG)	
0-1	$ ~~6.49~~ 8.57
2	~~7.19~~ 9.49
3	~~7.88~~10.40
4	~~8.57~~11.31
5	~~9.27~~12.24
6	~~9.95~~13.13
7	~~10.64~~14.05
8	~~11.34~~14.97
9	~~12.03~~15.88
10	~~12.72~~16.79
11	~~13.41~~17.70
12	~~14.11~~18.63
13	~~14.79~~19.52
14	~~15.48~~20.43
15	~~16.17~~21.34

(b) ¾-inch size meter:

Usage (MG)	
0-1	$~~10.09~~13.32
2	~~10.78~~14.23
3	~~11.47~~15.14
4	~~12.17~~16.06
5	~~12.85~~16.96
6	~~13.55~~17.87
7	~~14.24~~18.74
8	~~14.93~~19.71
9	~~15.61~~20.61
10	~~16.31~~21.53
11	~~17.01~~22.45
12	~~17.69~~23.35
13	~~18.38~~24.26
14	~~19.08~~25.19
15	~~19.77~~26.10

(c) 1-inch size meter:

Usage (MG)	
0-1	~~$20.86~~27.54
2	~~21.55~~28.45
3	~~22.24~~29.36
4	~~22.93~~ 30.27
5	~~23.62~~31.18
6	~~24.31~~32.09
7	~~25.01~~33.01
8	~~25.70~~33.92
9	~~26.39~~34.84
10	~~27.07~~35.73
11	~~27.78~~36.67
12	~~28.46~~37.57
13	~~29.15~~38.48
14	~~29.85~~39.40
15	~~30.54~~40.31

(d) The following water meter rates shall be charged for those areas served and as specified by the superintendent of public utilities. Such rates are for quarterly billings rendered on or after July 1, 2004~~2~~ and are limited to the first fifteen thousand (15, 000) gallons of consumption.

Size of Meter (inches)	
1 ½	$ ~~95.57~~ 126.15
2	~~140.15~~ 185.00
3	~~310.57~~ 410.00
4	~~621.14~~ 819.90
6	~~1,242.26~~1,639.78
8	~~2,484.55~~3,279.61
10	~~4,969.10~~6,559.21

(e) For water consumed in excess of fifteen thousand (15,000) gallons for any size meter the charge shall be two dollars ~~one dollar~~ and fifty-seven ~~ninety-five~~ cents ($2.57~~1.95~~) per one thousand (1,000) gallons.

Note: New language is indicated by **CAPITALIZATION COMBINED WITH UNDERLINING** except that capitalization is not utilized for the letters in parenthesis which indicate subsections.

Deleted language is indicated ~~strikeouts~~.

(5)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Building Use Policy

Attached please find a proposed ordinance and a draft policy statement that will allow the City to establish policies and procedures for the use and rental of various municipal facilities by the public.

The goal of the ordinance is to establish a consistent set of rules and regulations related to the use and rental of City facilities. The proposed rules and regulations are mirrored after building use policies used by other municipalities across the State. The major facilities subject to the policy include Danbury City Hall, the two Senior Center buildings and the Marion Anderson Recital Hall. The policy does not apply to the Danbury Public Library, Tarrywile Park Authority, the Stanley Lasker Richter Memorial Park Authority, and the Department of Parks and Recreation.

I am requesting that the Common Council consider these proposed ordinances and resolution at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Rick Palanzo, Superintendent of Public Buildings
Susan Tomanio, Director of Elderly Services

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

That the Code of Ordinances of Danbury, Connecticut, is herby amended by adding a section, to be numbered 11-1, which said section reads as follows:

The City of Danbury is authorized to establish policies and procedures for the use and rental of various municipal facilities by the public. The Common Council shall adopt, and may amend from time to time, "Policies, Rules and Regulations for Use of Municipal Facilities" and shall establish an annual schedule of use fees for said facilities. This policy shall apply to all City facilities, except the Danbury Public Library and those under the jurisdiction and control of the Stanley Lasker Richter Memorial Park Authority, The Tarrywile Park Authority and the Department of Parks and Recreation. The Superintendent of Public Buildings shall be responsible for the implementation of the "Policies, Rules and Regulations for Use of Municipal Facilities" with respect to all municipal facilities and shall oversee the use of said facilities.

FACILITY USE APPLICATION

City of Danbury
Public Buildings Department
Attn: Richard Palanzo, Superintendent
155 Deer Hill Avenue
Danbury CT 06810
(203) 797-4585
FAX (203) 796-1528

This application must be filed a minimum of twenty-one (21) working days (but not more than three (3) months) prior to the date of the event. A ten dollar ($10.00) application fee must be paid when the application is submitted. The completed application form will be reviewed and upon determination of the request, an approved application form will be mailed to the applicant.

Date of application: _____ Non Profit or Profit: _____

Tax Exempt No.: _____
(Non Profit Organizations must provide a copy of tax-exempt certificate with application)

Name of Organization: _____ Phone No.: _____
(daytime) (evening)

Type of Organization: _____

Name & Address of Applicant/Supervisor of Activity: _____

Phone Number of Applicant/Supervisor: (home) _____ (work) _____

Facility Requested: Senior Center — Central Hall: _____(# of rooms) _____

Central Hall & Kitchen: _____

Old Jail: _____

City Hall — Council Chambers: _____

Conference Room: _____

Marion Anderson Recital Hall _____

Specific Date(s) when facility is required: _____

Hours of Use: FROM _____am/pm TO: _____ am/pm Estimated Attendance: _____
Youths Adults

Nature of Activity: _____

Are you requesting a donation or charging a fee or admission? _____ Amount: $ _____

Purpose of which proceeds will be used: _____

Insurance information provided: _____

Is this event open to the general public? _____

Are you a tax-exempt organization? _____

Do you request permission to serve food? _____

NOTE: ROOMS MUST BE LEFT IN THE CONDITION THEY WERE FOUND.

1. Fees are based upon the using group classifications set forth in the Policies, Rules & Regulations For Use of Municipal Facilities (Copy attached and made a part hereof).

2. A Fuel/Utility surcharge may be in effect after 6:00 pm on weekdays and all day on Saturday and Sunday, based upon the facility used.

3. The Fire Marshal must be contacted **3 weeks** prior to event at 155 Deer Hill Avenue, 795-1541, to determine if the presence of public safety personnel is required.

4. If estimated attendance is one hundred (100) people or more, you must contact the Danbury Police Department **3 weeks** prior to event at 120 Main Street, 797-4614, to arrange for appropriate public safety personnel to cover the event.

5. If the Senior Center kitchen is requested, Susan Tomanio, Director of Elderly Services, must be contacted at 10 Elmwood Place, 797-4686, **3 weeks** prior to the event to discuss arrangements.

6. ALL fees must be paid **seventy-two (72) hours** in advance or the facility will not be made available.

7. Evidence of liability insurance coverage must accompany the Facility Use Application when it is first submitted, unless the requirement is waived by the Superintendent of Public Buildings. A Liability Insurance Certificate wherein the City is named as an additional insured, must be provided to Richard Palanzo, Superintendent of Public Buildings, 155 Deer Hill Avenue, Danbury, Connecticut, for approval ten (10) business days prior to the event, if such certificate is deemed necessary in accordance with the provisions of Section 7. Insurance.

I have read the Policies, Rules and Regulations for Use of Municipal Facilities, which are attached hereto and made a part of this application, and agree that I and/or the using organization will abide by and be bound by them. I and/or the using organization assume full and complete responsibility for any fees incurred or damages sustained. I and/or the using organization agree to release, indemnify and hold harmless the City of Danbury, its employees and agents from harm for all claims, liability, damages, expenses or rights of action directly or indirectly attributable to the using organization's activities and/or use of the premises in connection with this Facility Use Application.

_____
Date

_____
Applicant's Signature, Title
Duly Authorized

_____
Name of Organization

AFTER REVIEW OF THE APPLICATION, IT IS DEEMED TO BE: APPROVED / DENIED

Date received: _____ Is date / time available? _____

Initial copy of Insurance liability certificate provided, if deemed necessary: _____

Facility Use Fees: _____

Using Group Classification: _____

Estimated custodial charges: _____

Estimated Amount of Fuel/Utility Surcharge: _____

Police Officers Required: _____ Proof Police Protection Hired: _____

Fire Marshal(s) Required: _____ Proof Fire Marshal(s) Protection Hired: _____

Application for facility use is:

Approved / Denied subject to the following additional items being provided:

_____ 1. Certificate of Liability Insurance naming the City of Danbury as an Additional Insured (10 days prior to event);

_____ 2. Security Deposit ($300.00) (seventy-two (72) hours prior to event);

_____ 3. Proof Public Safety Personnel Hired (seventy-two (72) hours prior to event);

_____ 4. Proof of Host Liquor Liability Insurance coverage (10 days prior to event); and

_____ 5. Other: _____

Date: _____

By: _____
Richard A. Palanzo, Superintendent
Of Public Buildings

RISK MANAGEMENT

REVIEW OF INSURANCE CERTIFICATE

To be transmitted to Risk Management Department by Department of Public Buildings with Insurance Certificate(s) for their review and approval.

1) I have reviewed the initial liability insurance certificate provided by _____ (name of organization), and have determined that it is / is not (circle one) sufficient and in compliance with the requirements of the Policies, Rules and Regulations for Use of Municipal Facilities.

2) I have reviewed the Certificate of Insurance naming City of Danbury as an Additional insured provided by _____(name of organization) and have determined that it is/is not (circle one) sufficient and in compliance with the requirements of the Policies, Rules and Regulations for Use of Municipal Facilities.

3) I have reviewed the provision of the insurance policy regarding host liquor liability coverage provided by _____ (name of organization), and have determined that it is / is not (circle one) sufficient and in compliance with the requirements of the Policies, Rules and Regulations for Use of Municipal Facilities.

By: _____
Daniel Garrick, Assistant Director of Finance
Risk Management Department
City of Danbury

Date: _____

After review by Risk Management Department to returned to the Department of Public Buildings

POLICIES, RULES AND REGULATIONS FOR USE OF MUNICIPAL FACILITIES

1. PURPOSE

The City of Danbury's public facilities, including but not limited to, the Senior Center, the Marion Anderson Recital Hall, and certain rooms at City Hall, are available to the public for civic, social, educational, political, religious, charitable and cultural activities. These policies shall apply to all City facilities except the Danbury Public Library and those under the jurisdiction and control of the Stanley Lasker Richter Memorial Park Authority, the Tarrywile Park Authority and the Department of Parks and Recreation. It is the intent of these Policies to provide use regulations, application forms and scheduling procedures to accommodate all groups that use these facilities. All applications for the use of any facilities will be considered by the City of Danbury without regard to race, color, purpose, nationality, origin, gender, or disability. The City of Danbury has first priority in the use of any facility. At the Senior Center, priority will be granted to "senior related events". No activity by a using organization/individual shall interfere with the administration of the City of Danbury.

2. REQUESTS FOR USE

Requests for use must be made on a Facility Use Application and confirmed as approved by the Superintendent of Public Buildings. Applicants must provide all information requested to assure orderly use of the facilities in compliance with these Policies, Rules and Regulations. The application form must be completed and signed by an authorized individual who will attend and supervise the entire event.

All requests for use must be made at least twenty-one (21) working days before the event is to be held. Reservations are considered tentative until the Facility Use Application is fully completed and approved. Permission to use a facility shall not be transferred, assigned or sublet. Permission to use a facility will be issued for specified hours, and the premises must be vacated as scheduled.

The Superintendent of Public Buildings and the Fire Marshal, or their respective designees, will determine if any required public safety personnel and custodial staff are necessary to be present at an event. In any event, if the estimated attendance is one hundred (100) people or more, the Danbury Police Department must be contacted by the using organization to arrange for appropriate public safety personnel to be present at an event.

Each using organization shall be responsible for directly hiring and paying the public safety personnel required. Proof that the required public safety personnel has been hired must be provided to the Superintendent of Public Buildings or his designee, seventy-two (72) hours in advance of the scheduled use date. Payment for the services rendered shall be made directly to the applicable Public Safety Department.

3. FACILITY AVAILABILITY

The municipal facilities are available for use between the hours of 9:00 a.m. and 9:00 p.m. A waiver of the regular times must be secured from the Superintendent of Public Buildings, or his designee, for any activity which will not fall within the designated hours of availability.

4. CANCELLATION OF RESERVATION

In the event that a conflict should arise between a municipal use of a facility and all other use requests, the City of Danbury reserves the right to cancel any use reservation at least five (5) days in advance of the scheduled use date.

Using organizations may cancel confirmed reservations, without penalty, up to seventy-two (72) hours in advance of the reserved date. All costs incurred by the City of Danbury due to late cancellation notification or failure to appear at the facility shall be paid by the using organization.

5. FACILITY USE FEES AND SECURITY DEPOSIT

A facility use fee will be charged in accordance with the using group classifications and rental fee rates established by the City of Danbury Common Council. A three hundred dollar ($300.00) security deposit, for the facility use, plus four (4) hours of custodial time, and four (4) hours public safety personnel time when deemed necessary by the Superintendent of Public Buildings or the Fire Marshal, must be paid seventy-two (72) hours in advance of scheduled use date. The security deposit requirement may be waived by the Superintendent of Public Buildings, or his designee, in his discretion. Payment must be made by check, certified check, cashier's check, or money order. No cash payments will be accepted. Failure to provide the security deposit will result in a denial of the application. The security deposit will be refunded upon inspection of the facilities, confirmation that no property damage has occurred, and confirmation that the facility has been returned to its original condition.

The using organization will be billed for all custodial time and public safety personnel time when applicable. The bill will be for the total staff time, including, but not limited to, time to open the building prior to the commencement of the activity, set-up time, and any time after the activity needed to clean the area, including the rest rooms. There is a minimum charge of four (4) hours of custodial and/or public safety personnel time.

There will be a Fuel/Utility Surcharge, based on the facility used, after 6:00 p.m. on weekdays and all day on Saturday and Sunday.

The using organization will be billed for any extra charges incurred beyond the original minimum time within seven (7) days of the event. Payment is required within ten (10) days thereafter. Payment for additional custodial fees and the fuel/utility surcharge and any other amounts due, shall be made in the form of a check, certified check, cashier's check or money order payable to the City of Danbury.

Payments should be submitted to Richard Palanzo, Superintendent of Public Buildings, 155 Deer Hill Avenue, Danbury, CT 06810.

6. NON-PAYMENTS

Failure by the using organization to pay all fees due within a thirty (30) day period after the due date may result in a civil suit being filed against individuals and/or organization using the facility and the prohibition of future use of City facilities by the individual and/or organization. In the event legal action is filed in court to collect unpaid fees and charges, the using organization and/or the individual signing the application may also be liable for additional costs and attorney's fees.

7. INSURANCE REQUIREMENTS

The City of Danbury is not liable for any injury to any persons or loss or damage to group or individual property. The City of Danbury will require that it be named as an additional insured to the using organization's comprehensive general liability insurance when it is deemed to be in the best interest of the general public and in all cases where:

a. Admission is charged;
b. Physical activity is involved; or
c. Continual, regularly scheduled events are planned.

The minimum limits are $2,000,000.00 Bodily Injury and Property Damage (each occurrence). All insurance policies relating to the Facility Usage shall be written on a claims occurred basis. This coverage should be obtained through the using organization's own carrier and evidence of such coverage must accompany the Facility Use Application. Said insurance coverage requirement may be waived by the Superintendent of Public Buildings in his discretion, after consideration of the proposed use of the facility. If deemed necessary by the Superintendent of Public Buildings, after review by the

Risk Management Department, the certificate naming the City as an additional insured must also be provided no later than ten (10) days prior to the event. Such policy is subject to review and approval by the Department of Risk Management prior to final approval of a request to rent.

In signing the Facility Use Application, the using organization and/or individual agrees to release, indemnify and hold harmless the City of Danbury and its employees and agents from harm for all claims, liability, damages, expenses or rights of action directly or indirectly attributable to the using organization's activities and/or use of the premises in connection with the Facility Rental Application.

8. ALCOHOL/DRUGS PROHIBITED

The consumption of alcoholic beverages is prohibited in all facilities except upon prior approval from the Superintendent of Public Buildings. Permission to serve alcoholic beverages may be granted if proof of proper insurance coverage is provided ten (10) days prior to the event and approved by the Department of Risk Management. Said insurance policy must include host liquor liability coverage. The use of drugs is prohibited and shall not be permitted in or on any of the City of Danbury's facilities or grounds.

9. SMOKING PROHIBITED

Smoking is prohibited in all of the City of Danbury's Public Buildings.

10. ANIMALS

The presence of animals is prohibited in all facilities, except service/assistance and therapy animals.

11. SUPERVISION REQUIRED

For all facility uses involving people 18 years and under, there shall be at least one adult supervisor present for every ten (10) minors, or increments thereof. Said supervisor shall remain in the facility for the duration of the activity.

12. REFRESHMENTS

Refreshments may be served in certain designated areas of certain facilities, upon the approval of the Superintendent of Public Buildings, or his designee.

13. ADVERTISING

Any group advertising the use of City facilities must name a contact person, phone number, and any other necessary identifying information.

14. FUTURE USE / FINAL CONDITION OF FACILITY

The City of Danbury, through the Superintendent of Public Buildings, or his designee, reserves the right to deny future use of all City facilities by any organization and/or individual which fails to abide by all provisions of The City of Danbury Policies, Rules and Regulations for Use of Municipal Facilities. Any organization with outstanding use fees will be denied future use of all buildings until such fees are paid in full.

Facilities must be left in the same condition as they were found in prior to the use. The using organization and/or individuals are responsible to pay for any damage to property or loss of property. A fee equal to the total replacement cost will be charged. Said fee will be first deducted from the security deposit and the using organization will be responsible for the remaining balance. It is the responsibility of the using organization and/or individual to see that unauthorized portions of the facility are not used. Continued or repeated use of the City of Danbury's facilities will be contingent upon care of the facility, and property, and observance of all approved regulations and rules, as well as rules applicable to the particular facility.

15. FACILITY USE FEES

Facility Use fees are established annually in June, effective July 1, by the City of Danbury Common Council for the following year. The current facility use fees are attached. Fees will be charged in accordance with the group classification that the using organization falls within.

16. FACILITY USE FEES – OFFICIAL CITY GOVERMENT

Any using group, which falls within Group I, will not be charged facility use fees, fuel/utility surcharges or custodial time.

USING GROUP CLASSIFICATIONS

GROUP I – Official City government and public school sponsored activities.

GROUP II – Nonprofit groups and organizations which are recognized as such by the State and Federal Tax Codes for meetings, social and cultural events and fund-raising activities and events. Nonprofit groups and organizations will be required to submit a copy of their tax-exempt certification to receive the nonprofit rate.

GROUP III – All other private individuals, groups and organizations for meetings, educational, social and cultural events and commercial activities.

FACILITY USE FEES*

Facility:

		Group I Rate	Group II Rate	Group III Rate
I.	Senior Center			
	a) Hall Only	$0	$25.00 per hour	$35.00 per hour
	b) Kitchen Fee	$0	$25.00 per hour	$35.00 per hour
	c) Old Jail	$0	$25.00 per hour	$35.00 per hour
	(Kitchen not available at Old Jail)			
II.	City Hall			
	a) Council Chambers	$0	$25.00 per hour	$35.00 per hour
	b) Conference Room	$0	$25.00 per hour	$35.00 per hour
III.	Marion Anderson Recital Hall			
	a) Hall	$0	$25.00 per hour	$35.00 per hour

* Additional fees, such as fuel/utility surcharges, custodial fees, public safety personnel fees, security deposit may apply as enumerated in Section 5. Facility Use Fees and Security Deposit.

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Tax Searches

Attached please find a proposed ordinance that would establish a fee for tax searches performed by the Tax Collector's Office. Each year during tax season, the Tax Collector receives several hundred requests for tax information. Processing these requests takes considerable resources, as there are numerous look-ups that need to be performed, and a summary report for each request is prepared. The proposed ordinance would establish a fee of $15.00 for each request. The passage of this ordinance will help defray the cost of providing this service.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Cathy Skurat, Tax Collector

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT the Code of Ordinances of Danbury, Connecticut is hereby amended by adding a section, to be numbered 18-32, which said section reads as follows:

Sec. 18-32. Tax information retrieval and report.

Upon receipt of a written request for a report of tax information with respect to the current and delinquent tax obligations of a taxpayer, the tax collector shall conduct a review of municipal tax records and prepare a report disclosing the tax status of all real and personal property owned by said taxpayer. Each request shall relate to a single taxpayer and shall be available for a prepaid fee of fifteen ($15.00) dollars.

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: False Alarms

Attached please find a proposed ordinance that would change the way the City regulates fire and burglar alarms. The proliferation of alarm systems to which the Danbury Police and Fire Departments are required to respond has imposed an increasing burden on these departments. The improper installation, use and maintenance of these systems are creating a hazard to the members of these departments and to the general public. The purpose of this ordinance is to regulate the use of these systems and reduce the incidence of false alarms.

The ordinance would establish a registration fee for commercial and residential alarm systems. This information will assist Police and Fire personnel when responding to these alarms. The ordinance will allow for two free false alarms each year, after which a $100 fine per incident will be assessed. A hearing procedure is also included in the ordinance to allow the public to contest violations. The Mayor shall appoint, and the Common Council will confirm two or more hearing officers to conduct the hearings.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Pete Siecienski, Fire Chief
Bob Paquette, Police Chief

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Sections 3A-25 through 3A-51 of the Code of Ordinances of Danbury, Connecticut are hereby repealed and the following sections are substituted in lieu thereof:

Sec. 3A-25. Purpose and intent.

The proliferation of burglar and fire alarm systems to which the Danbury Police and Fire Departments are required to respond has imposed an increasing burden on said departments. The improper installation, use and maintenance of said systems are creating a hazard to the members of said departments and to the general public. The purpose of this Chapter is to regulate the use of said alarm systems and to reduce the incidence of false alarms.

Sec. 3A-26. Definitions.

The following definitions shall apply in the interpretation and enforcement of this Chapter:

(a) *Alarm administrator*: The Director of Finance of the City of Danbury shall be the Alarm administrator and shall have all of the powers and duties granted pursuant to the provisions of this Chapter.

(b) *Alarm system or system*: Any assembly of equipment, mechanical or electrical, arranged to signal the occurrence of a fire or an illegal entry or other activity requiring urgent attention to which emergency service personnel are expected to respond.

(c) *Burglar alarm*: Any assembly of equipment, mechanical or electrical, arranged to signal the occurrence of an illegal entry or other activity requiring urgent attention to which police are expected to respond.

(d) *Central station alarm monitoring service*: An office to which remote alarm devices transmit signals where operators monitor those signals and relay information to the departments.

(e) *Contractor*: Any person in the business of installing or servicing the alarm systems.

(f) D*epartment*: With respect to fire alarm systems the department shall be the fire department and with respect to burglar alarm systems the department shall be the police department.

(g) *Emergency service personnel*: With respect to fire alarms, emergency service personnel shall mean members of the Danbury Fire Department. With respect to burglar alarms, emergency service personnel shall mean members of the Danbury Police Department.

(h) *False alarm*:

(1) Error or mistake. Any action by any person owning, leasing, operating or controlling an alarm system installed in any dwelling, building or place, or any action by an agent or employee of said person that results in the unintentional activation of an alarm system when no emergency exists.

(2) Malfunction. Any unintentional activation of any alarm system caused by a flaw in the design or installation of, or the improper maintenance of, the alarm system. This shall not include any activation caused by violent conditions of nature or other extraordinary circumstances, not reasonably subject to the control of the owner of the system.

(3) Intentional misuse. Any intentional activation of an alarm system when no emergency exists.

(i) *Fire alarm*: Any assembly of equipment, mechanical or electrical, arranged to signal the occurrence of a fire other activity requiring urgent attention to which fire personnel are expected to respond.

(j) *Person*: Any natural person, firm, corporation or other entity except the City of Danbury or the Danbury Board of Education.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

Sec. 3A-27. Registration and permitting.

(a) No alarm system shall be placed in service after installation in any dwelling, business or place within the City of Danbury until said alarm has been registered with the alarm administrator and a permit for said system issued. Any alarm system in service on the effective date hereof shall be registered with the alarm administrator within sixty (60) days of said effective date. Annual alarm system permits may be obtained by completion of a registration form provided by the alarm administrator and payment of a permit and monitoring fee of twenty dollars ($20.00) for residential alarm systems and seventy dollars ($70.00) for non-residential alarm systems. Permits shall expire on December 31st of every year unless renewed. Any organization that has been recognized as exempt from the payment of federal income taxes by the Internal Revenue Service shall not be subject to the permit and monitoring fee provisions hereof.

(b) Each central station alarm monitoring service that plans to transmit signals to the police or fire departments shall register with the alarm administrator before doing so. Annual central station alarm monitoring service permits may be obtained by completion of a registration form provided by the alarm administrator and payment of a permit fee of seventy dollars ($70.00).

(c) Each contractor shall register with the alarm administrator. Annual contractor permits may be obtained by completion of a registration form provided by the alarm administrator and payment of a permit fee of seventy dollars ($70.00).

(d) Alarm system registration shall be accomplished by filing an application form with the alarm administrator, including, but not limited to, such information concerning the identity of the applicant, the alarm owner and user, any alarm system contractors and the nature of the proposed alarm system, as the alarm administrator may require. Central station alarm monitoring service registration shall also include disclosure of the form of its business entity, its principal place of business, the location of its monitoring office, the level of its staffing devoted to monitoring alarms, and its Danbury customer list. Contractor registration shall also include disclosure of the form of its business entity, its principal place of business, the manufacturers and types of equipment that it intends to install, the manufacturers and types of equipment that it is qualified to service and its Danbury customer list. It shall be the responsibility of each permit holder to notify the alarm administrator in writing within ten (10) days of any change in registration information.

Sec. 3A-28. Installation and response.

(a) Any person causing any alarm system to be installed shall, prior to placing such alarm in service, post with the police department in the case of a burglar alarm and with the fire department in the case of a fire alarm a list containing the names, addresses and telephone numbers of at least two (2) persons who shall have access to said building and alarm system and the knowledge and ability to make said system secure in case of activation. They shall also post the name, address and telephone number of any person, firm or corporation responsible for servicing the alarm system.

(b) When any alarm system is activated, emergency service personnel shall respond to the alarm and notify the person or persons listed in paragraph (a) hereof. Within thirty minutes of notification said person shall go to the place where the alarm is sounding to meet the emergency service personnel, secure the building and reset the alarm.

(c) Should any person responsible for any alarm system, when notified of its activation, refuse to respond pursuant to paragraph (b) hereof, emergency service personnel on the scene shall check the property thoroughly and secure the location as much as possible. Emergency service personnel shall not be required to make any further responses to that building, dwelling or place until such time as said alarm system has been properly reset.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

(d) If any dwelling, building or place is required by law to maintain a fire alarm system, as herein defined, and if said alarm system fails to function and cannot be returned to service within a reasonable time, and if, in the opinion of the chief of the fire department, the absence of a properly functioning alarm system may pose a threat to life and property, the chief of the department may require the special duty assignment of one or more firefighters to patrol the premises until the alarm system has been returned to service. The cost of any special duty assignment shall be the responsibility of the alarm system permit holder. Payment for such special duty services shall be made at such rates and in accordance with such terms as are established pursuant to the collective bargaining agreement then in effect between the City of Danbury and Local 801, IAFF, AFL-CIO.

Sec. 3A-29. False alarms--Errors, mistakes or malfunctions; penalty.

(a) No alarm system shall be activated by error, mistake or malfunction in any dwelling, building or place when no emergency exists which results in the response of emergency service personnel.

(b) The following fines shall be levied upon any person owning or operating an alarm system for activation of said system by error, mistake or malfunction, as the case may be, in violation of paragraph (a) hereof:

(1) Two (2) such false fire alarms may occur in any calendar year without the imposition of a penalty.

(2) The third false alarm and every subsequent false alarm any calendar year shall result in a fine in the amount of one hundred dollars ($100.00) per incident. In addition, such person shall be responsible for and shall bear the expense of responding to any such false alarm. Said expense shall be determined by the chief of the responding department and the alarm administrator and billed to the responsible party or parties; provided, however, that no such charges, exclusive of any penalty imposed, shall exceed one hundred fifty dollars ($150.00) per response.

Sec. 3A-30. Same--Intentional; penalty.

(a) No person shall knowingly or intentionally activate any alarm system when no emergency situation exists.

(b) No person shall knowingly or intentionally test, repair, adjust, alter or perform maintenance on an alarm system, or cause the same to be tested, repaired, adjusted, altered or maintained, if such action could result in a false alarm without first notifying the department of such test, repair, adjustment, alteration or maintenance and receiving approval for same. Said department shall be notified immediately upon completion of any such test, repair, adjustment, alteration or maintenance. The chief of said department may restrict or refuse to permit the testing, repair, adjustment, alteration or maintenance of an alarm system if such testing, repair, adjustment, alteration or maintenance could result in a false alarm when such restriction or refusal is necessary due to manpower limitations.

(c) Any person who violates paragraphs (a) or (b) of this section shall be fined one hundred dollars ($100.00) and, where applicable, may additionally be subject to prosecution under the Connecticut General Statutes for falsely reporting an incident. In addition, such person shall be responsible for and shall bear the expense of responding to any such false alarm. Said expense shall be determined by the chief of the appropriate department and the director of finance of the city and billed to the responsible party or parties; provided, however, that no such charges, exclusive of any penalty imposed, shall exceed one hundred fifty dollars ($150.00) per response.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

Sec. 3A-31. Failure to pay fees or fines.
If any person fails to pay any fee or fine established or levied in accordance with the provisions of this Chapter within sixty (60) days, such person shall be subject to a late fee of twenty-five dollars ($25.00). Interest shall accrue at the rate of one and one-half (1 1/2) percent per month on all fines and charges outstanding for periods in excess of thirty (30) days.

Sec. 3A-32. Regulations.

(a) No alarm system shall be installed until the plans and specifications relating to said alarm system have been approved by the chief of the appropriate department. The chief of each department, either personally or through a designated representative, shall have the right at all reasonable times to inspect any alarm system within his jurisdiction.

(b) The location of all alarm system components shall be provided on a floor plan to be kept at the site of the alarm system in or adjacent to the alarm system panel.

(c) Except with respect to one and two family residences, prior to the issuance of a permit pursuant to the provisions of Section 3A-27, the permit applicant shall install a lock box at the site of the alarm system. Prior to placing the alarm system in service, both the lock box and its placement shall be approved by the department. Said lock box shall contain keys to the structure served by the alarm system. In addition, the lock box shall contain a list of all hazardous substances present on the site in significant quantities. As used herein, the phrases "hazardous substances" and "significant quantities" shall be defined in accordance with the provisions of Section 9-74 of the Danbury Code of Ordinances.

(d) Unless required by law, no alarm system that produces an exterior audible signal shall be installed unless its operation is automatically restricted to a maximum of thirty (30) minutes. Any exterior audible alarm system in use as of the effective date of this Chapter must comply with this section within one hundred twenty (120) days of such date.

(e) Permits issued hereunder shall be non-transferable.

Sec. 3A-33. Hearings.

(a) Any person receiving an order or notice of violation pursuant to the provisions of this Chapter may contest said order or notice at a hearing before an alarm systems hearing officer. All demands for a hearing must be made in writing and delivered in person or by mail no later than ten (10) days following receipt of the order or notice of violation. Any person requesting a hearing shall be given written notice of the date, time; and place of the hearing. Such hearing shall be held not less than fifteen (15) days, nor more than thirty (30) days, from the date of the mailing of notice; provided, the hearing officer shall grant upon good cause shown any reasonable request by any interested party for postponement or continuance. The presence of the issuing officer shall be required at the hearing if such person so requests. A person wishing to contest an order or notice of violation shall appear at the hearing and shall have the right to present evidence and cross-examine witnesses. A designated city official, other than the hearing officer, may present evidence on behalf of the city. The hearing officer shall conduct the hearing in order and form and with such methods of proof, as he or she deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce his or her decision at the end of the hearing.

(b) The mayor shall appoint, and the common council shall confirm, two (2) or more hearing officers, other than police officers or firefighters, to conduct the hearings authorized by this section. All such officers shall serve for a term of two (2) years.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

Sec. 3A-34. Liability, invalidity.

(a) The city shall be under no duty or obligation to maintain a dispatch panel, communication console receiving module or other specialized equipment for the monitoring of alarm systems. The installation and maintenance of alarm systems permitted by this Chapter shall be made at no cost to the city.

(b) No liability whatsoever is assumed by the City of Danbury for the failure of such alarm systems or monitoring facilities or for failure to respond to alarms, or for any other act or omission in connection with such alarm systems. Each alarm system permit holder shall be deemed to hold and save harmless the city, its departments, officers, agents and employees from liability in connection with the permit holder's alarm system.

(c) The invalidity of any provision or provisions contained in this Chapter shall not affect the validity of the remaining provisions hereof.

Sec. 3A-35. Penalty.

Except as otherwise provided in this Chapter, any person who violates any of the provisions of this Chapter shall be subject to a fine of one hundred dollars ($100.00) per occurrence.

Sec. 3A-36. Effective date.

The provisions hereof shall be effective on January 1, 2005.

(8)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Returned Check Charges

Attached please find a proposed ordinance that would increase the service charge for returned checks and apply this charge to all city offices that accept checks. Currently, the returned check charge is $15.00, considerably lower than the standard fee. In addition, the current ordinance only applies to checks returned to the Tax Collector's Office and does not allow the imposition of the fee if checks are returned to other offices including but not limited to the Permit Center and the Town Clerk.

The ordinance would increase the service charge for returned checks to $25.00 and permit all city departments to assess this fee.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 18-22 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 18-22. Service charge imposed for checks returned for insufficient funds. The City of Danbury shall impose a twenty-five dollar ($25.00) service charge with respect to any check returned, without payment, due to the insufficiency of funds within the account upon which the check is to be drawn.

COPY SHOWING DELETIONS AND NEW LANGUAGE

THAT Section 18-22 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 18-22. Service charge imposed for checks returned for insufficient funds. The ~~tax collector of the~~ City of Danbury shall impose a ~~fifteen~~ TWENTY-FIVE dollar ~~($15.00)~~ ($25.00) service charge ~~upon any taxpayer who offers a check to the tax collector if such check is~~ WITH RESPECT TO ANY CHECK returned, without payment, due to the insufficiency of funds within the account upon which the check is to be drawn.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for the letters in parentheses which indicate subsections.

Deleted language is indicated by ~~strikeouts.~~

(9)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Fire Marshal Inspections

Attached please find a proposed ordinance that would establish fees for annual inspections performed by the City's Fire Marshals. Fire Marshals are required to inspect these establishments each year to ensure compliance with the Connecticut Fire safety Code and the Connecticut General Statutes. The fee schedule varies based on the complexity of the inspection and the establishment being inspected.

The purpose of this ordinance is to recoup the City's cost for performing these inspections. The fees will be paid before inspections take place and Fire Marshals will not be required to collect these fees in the field. All fees will be paid to the Permit Center.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Barry Rickert, Fire Marshal
Sean Hearty, Director of Permit Coordination

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

That the Code of Ordinances of Danbury, Connecticut, is herby amended by adding a section, to be numbered 8-33, which said section reads as follows:

Section 8–33 Fire Marshal Inspections– Fees for Inspections

(a) Liquor Licenses.

(1) The Fire Marshal or his designee shall inspect or cause to be inspected any premises applying for a new or existing liquor license. A one hundred dollar ($100.00) fee for all liquor permits allowing the retail sale, serving and consuming of liquor on the premises shall be paid to the City of Danbury prior to the Fire Marshal's inspection of all such premises which fall within the following categories: café permit; charitable organization permit; club permit; nonprofit club permit; concession permit; golf country club permit; hotel permit; resort permit; restaurant permit; special event permit; special sporting facility permit; stadium permit; tavern permit; temporary permit for beer and/or wine only; and university permit.

(2) Inspection of the premises shall be made to insure compliance with the Connecticut Fire Safety Code and the Connecticut General Statutes as may be amended from time to time. Said inspection shall be carried out simultaneously with all other required inspections. All separate fee schedules shall be adhered to.

(b) Assembly Occupancies.

(1) The Fire Marshal or his designee shall inspect, or cause to be inspected, annually all assembly occupancies, with a minimum of fifty (50) occupants, or rented to the public for social functions or parties. The Fire Marshal shall require a license to be issued by his office. A fee of fifty dollars ($50.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all Class A, Class B or Class C facilities.

(2) Said annual inspection shall coincide with any other necessary inspections for licenses; such as a liquor license, health certificate and vendor permits with LPG tanks only. Inspection of assembly occupancies shall be made to insure compliance with the Connecticut Fire Safety Code and the Connecticut General Statutes as may be amended from time to time. Said inspection shall be carried out simultaneously with all other required inspections. All separate fee schedules shall be adhered to.

(c) Child Day Care Centers.

The Fire Marshal or his designee shall inspect or cause to be inspected annually all child day care centers in which more than twelve (12) children receive care, maintenance and supervision, by other than relatives or legal guardians, to insure compliance with the Connecticut Fire Safety Code. A fee of one hundred dollars ($100.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all day care centers.

(d) Group Day Care Homes.

The Fire Marshal or his designee shall inspect or cause to be inspected annually all group day care homes in which at least seven (7) but not more than twelve (12) children receive care, maintenance and supervision, by other than their relatives or legal guardians, to insure compliance with the Connecticut Fire Safety Code. A fee of fifty dollars ($50.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all group day care homes.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

(e) Nursing Homes.

The Fire Marshal or his designee shall inspect or cause to be inspected annually all nursing homes in which two or more persons unrelated to the proprietor receive food, shelter and services which meet a need beyond the basic provisions of food shelter and laundry, to insure compliance with the Connecticut Fire Safety Code. A fee of one hundred dollars ($100.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all nursing homes.

(f) Lodging and Rooming Houses.

(1) The Fire Marshal or his designee shall inspect or cause to be inspected annually all lodging and rooming houses, in accordance with the Connecticut Fire Safety Code and issue an approval to the Department of Health and Housing to license such occupancy upon compliance.

(2) A fee of fifty dollars ($50.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all lodging and rooming houses. Said inspection shall be carried out simultaneously with any other required inspections. All separate fee schedules shall be adhered to.

(g) Dry Cleaning Establishments.

The Fire Marshal or his designee shall inspect or cause to be inspected annually all dry cleaning establishments to insure compliance with the Connecticut Fire Safety Code and the Connecticut General Statutes as may be amended from time to time. A fee of fifty dollars ($50.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all dry cleaning establishments.

(h) Carnivals.

The Fire Marshal or his designee shall inspect or cause to be inspected all carnival events prior to issuing approval to operate. The party sponsoring the carnival event using tents, portable cooking devices, rides, amusements and any other such activity, or combination thereof for any reason or cause, shall schedule an inspection with the Fire Marshal's office not less than thirty (30) days prior to the scheduled event. Also, not less than thirty (30) days prior to the scheduled event a plot plan showing all rides, booths, concessions, and amusements shall be submitted to the Fire Marshal's office along with all other relevant documents. A fee of seventy-five dollars ($75.00) shall be paid to the City of Danbury prior to the Fire Marshal's review of the plot plan and inspection of the site.

(i) Hotels.

The Fire Marshal or his designee shall inspect or cause to be inspected annually all hotels to insure compliance with the Connecticut Fire Safety Code. For the purposes of this Ordinance, a hotel is defined as a building or a group of buildings under the same management in which there are more than sixteen (16) sleeping accommodations used primarily by transients for lodging, with or without meals, whether designed as a hotel, inn, club, motel, hotel, apartment hotel or by any other name. A fee of one hundred dollars ($100.00) shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all hotels. Said inspection shall be carried out simultaneously with any other required inspections. All separate fee schedules shall be adhered to.

(j) Cargo Tank Motor Vehicles.

The Fire Marshal or his designee shall inspect or cause to be inspected annually any motor vehicle registered within his jurisdiction that is used for the storage or transportation of any bulk flammable or combustible liquids, liquid petroleum gas, or liquefied natural gas, or any

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

other hazardous materials for the purpose of issuing a certificate as directed by Sections 29-322, 29-332 and 29-339 of the Connecticut General Statutes. A fee of fifty dollars ($50.00) per sticker shall be paid to the City of Danbury prior to the annual Fire Marshal's inspection of all cargo tank motor vehicles.

(k) Vendor Permits/LPG Tanks.

The Fire Marshal or his designee shall inspect or cause to be inspected annually any carts or vehicles of vendor permit applicants which use liquefied petroleum gas as a fuel for cooking. Each liquefied petroleum gas tank and piping shall be installed and mounted per NFPA 58 Standards. At the time of application, a fee of twenty dollars ($20.00) shall be paid to the City of Danbury and the cart or vehicle brought to the Fire Marshal's parking lot at the Danbury City Hall for inspection. Said inspection shall be carried out simultaneously with any other required inspections. All separate fee schedules shall be adhered to.

(l) Three family or more dwellings; Apartment Houses, Garden Apartments and Townhouses.

The Fire Marshal or his designee shall inspect or cause to be inspected annually all residential buildings designed to be occupied by three or more families, including but not limited to, three family or greater dwellings, apartment houses, garden apartments and townhouses. Upon the scheduling of an inspection a fee of twenty-five dollars ($25.00) per unit shall be paid to the City of Danbury. Said inspection shall be carried out simultaneously with any other required inspections. All separate fee schedules shall be adhered to.

(m) Portable shelters housing 100 or more persons.

The Fire Marshal or his designee shall inspect or cause to be inspected all tents, air supported plastic or fabric or other portable shelters governed by Section 29-140 of the Connecticut General Statutes, and intended for assembly of one hundred or more persons. At the time of application for a permit to erect such a portable shelter, a fee of twenty-five dollars ($25.00) shall be paid to the City of Danbury. Said inspection shall be carried out simultaneously with any other required inspections. All separate fee schedules shall be adhered to.

(n) Failure to Pay Inspection Fees.

In the event of failure to pay an inspection fee when due, the Fire Marshall shall issue a notice of failure to pay together with an invoice demanding payment of the inspection fee. Further action to collect the inspection fee shall be in accordance with the procedures set forth in Section 12-35 Citation hearing procedure, of the Danbury Code of Ordinances pertaining to enforcement, appeals and hearing.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 12-34 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows

Sec. 12-34. Citations.

(b)

(1) The fire chief or his designee shall be authorized to issue citations for violations of the provisions of section 3A-42, 3A-43, 3A-49 and 8-33 of the Danbury Code of Ordinances.

COPY SHOWING DELETIONS AND NEW LANGUAGE

THAT Section 12-34.(b)(1) of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

(1) The fire chief or his designee shall be authorized to issue citations for violations of the provisions of section 3A-42, 3A-43, ~~and~~ 3A-49 AND 8-33 of the Danbury Code of Ordinances.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for the letters in parentheses which indicate subsections.

Deleted language is indicated by ~~strikeouts.~~

(10)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Penalties for Zoning Regulation Violations

Attached please find a proposed ordinance that would establish penalties for violations of the City's Zoning Regulations. The purpose of these penalties is to assist in the City's efforts to combat illegal apartments.

As you know, the City is experiencing a proliferation of illegal apartments, which can cause disruption to the neighborhoods in which they are located and present safety concerns for the people who live there. Penalties of $150 per day will be assessed for each citation issued, and the ordinance also includes a hearing procedure through which citations may be contested.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Sean Hearty, Director of Permit Coordination

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Subsection 12-34(b) of the Code of Ordinances of Danbury, Connecticut is hereby amended by adding paragraph (7) which said paragraph reads as follows:

Sec. 12-34. Citations.

(b)(7) The Zoning Enforcement Officer, or his designee, shall be authorized to issue citations imposing fines for violations of the provisions of chapter 22 of the Danbury Code of Ordinances.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

Section 12-7. Establishment of Penalties for Zoning Regulation Violations; Citation Procedure

(a) The Zoning Enforcement Officer of the City of Danbury is authorized to issue citations for violations of the Regulations of the City of Danbury to the extent and in the manner provided by this Ordinance and authorized by Section 8-12a of the Connecticut General Statutes. A citation may be issued for any violation of the Zoning Regulations of the City of Danbury. No citation shall be issued unless a written warning is issued providing notice of the specified violation to be corrected. The warning shall explain the citation enforcement procedures which may be used if the alleged zoning violation is not corrected within thirty (30) days of the date of receipt of the warning. The Zoning Enforcement Officer shall file and retain an original or certified copy of the citation.

(b) The fine for each citation shall be One hundred Fifty ($150.00) dollars for each day a violation continues, payable to the Treasurer of the City of Danbury. A party receiving a citation shall be allowed a period of thirty (30) days from the date of receipt of the citation to make an uncontested payment of the fine specified in the citation.

(c) Any citation or warning may be served by hand delivery or certified mail, return receipt requested. If the party named in a citation or warning sent by certified mail refuses to accept such mail, the citation or warning maybe sent by regular United States mail. If the citation or warning has been sent by regular United States mail, the date of receipt shall be deemed to be three (3) business days after the date of mailing.

(d) The hearing procedure for any citation issued pursuant to this Ordinance shall be in accordance with the provisions of Section 7-152c of the Connecticut General Statutes and Section 12-35 of the Danbury Code of Ordinances, except that no zoning enforcement officer, building inspector or employee of the City of Danbury may be appointed to be a hearing officer.

(11)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Brush Burning

Attached please find a proposed ordinance that would establish fees for the issuance of burn permits. The burn permits would allow for the open burning of brush on residential property. Subject to the approval of the Mayor, the Danbury Fire Marshal would be designated as the Open Burning Official for the City and would regulate this activity pursuant to the requirements set forth in the Connecticut General Statutes.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Barry Rickert, Fire Marshal
Sean Hearty, Director of Permit Coordination

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Section 8-30 of the Code of Ordinances of Danbury, Connecticut is hereby amended by adding a new subsection to be designated as 8-30(f), which said subsection reads as follows:

Sec. 8-30. Regulations governing outdoor fires.

(f) *Brush burning.* Subject to the approval of the Mayor, The Danbury Fire Marshal is hereby designated as the Open Burning Official of the City of Danbury and he, or his designee, is hereby authorized to issue a permit allowing the open burning of brush on residential property, provided the burning is conducted by the resident of the property or the agent of the resident. The burning of brush pursuant to said permits shall be conditioned upon compliance with the requirements of section 22a-174(f) of the Connecticut General Statutes, as amended from time to time and with the requirements of applicable regulations adopted by the commissioner of the Connecticut Department of Environmental Protection. Brush burning may also be conditioned by the fire marshal upon additional terms that, in his judgment, are required to protect the public health, safety and welfare. No brush burning permits shall be issued until the applicant has paid a twenty-five dollar ($25.00) permit fee.

(12)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 31, 2004

SUBJECT: Land Use Application Fees

Attached please find a proposed ordinance that would establish fees for processing land use applications. The ordinance would establish new fees for site plan reviews by the Engineering Division, and for reviews by the City's Fire Marshals.

The goal of these ordinances is twofold. First, the establishment of these fees will insure that the City recoups its costs for providing these services. Since these services are related to construction and development, the developer or builder should bear the costs of these services, not City taxpayers. The fees are based on the cost of construction and therefore, larger projects which take longer to review would incur a larger fee.

Second, history has shown that in many cases, incomplete plans are submitted for review, causing the City's engineers to spend countless hours reviewing them. In some cases these plans are resubmitted up to four times until they are approved. By imposing an initial fee based on the cost of construction and a fee to resubmit a rejected application, we anticipate that the plans submitted for review will be more complete and accurate. This should enable the Engineering Division to approve plans more quickly.

I am requesting that the Common Council consider this proposed ordinance at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

C: Bill Buckley, Director of Public Works
Barry Rickert, Fire Marshal
Sean Hearty, Director of Permit Coordination

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT the Code of Ordinances of Danbury, Connecticut is hereby amended by adding a section, to be numbered 11-2, which said section reads as follows:

Sec. 11-2. Land use application processing fees; subdivisions; engineering and fire marshal review.

(a) P*urpose.* Pursuant to the provisions of section 8-1c of the Connecticut General Statutes, the City of Danbury is authorized to adopt a schedule of reasonable fees for the processing of applications by the zoning commission, planning commission, zoning board of appeals and Environmental Impact Commission. The intention of this ordinance is to allow the aforementioned land use agencies to retain, to the extent possible, the right to establish general processing fees while establishing consistent engineering and fire marshal review fees pertaining to all land use applications.

(b) *Engineering fees.* In addition to the general processing fees established connection with the issuance of permits, licenses or other approvals by the land use agencies identified in subsection (a) hereof, and in addition to the general subdivision processing fee established pursuant to subsection (d) hereof, whenever a review by the Engineering Division of the Danbury Department of Public Works is required in connection with the issuance of said permits, licenses and approvals, the applicant shall pay an additional processing fee to defray the costs of said review. Said additional processing fee shall be in the amount of three percent (3%) of the estimated cost of construction, but shall not exceed one thousand dollars ($1000.00) nor be less than fifty dollars ($50.00) and in the amount of three hundred dollars ($300.00) for any application that is withdrawn or rejected and subsequently resubmitted.

c) *Fire marshal fees.* In addition to the general processing fees established connection with the issuance of permits, licenses or other approvals by the land use agencies identified in subsection (a) hereof, and in addition to the general subdivision processing fee established pursuant to subsection (d) hereof, whenever a review by the fire marshal of the City of Danbury is required in connection with the issuance of said permits, licenses and approvals, the applicant shall pay an additional processing fee to defray the costs of said review. Said additional processing fee shall be in the amount of three percent (3%) of the estimated cost of construction, but shall not exceed five hundred dollars ($500.00) nor be less than fifty dollars ($50.00).

(d) *General subdivision processing fee.* Due to the superceding effect of the provisions of this section created by section 8-1c of the Connecticut General Statutes upon the general subdivision processing fee previously provided for by the planning commission in the Subdivision Regulations of the City of Danbury, as amended, said fee is hereby established. The general subdivision processing fee for subdivision applications shall be twenty-five dollars ($25.00) per lot within the subdivision, but in no case less than fifty dollars ($50.00).

(13)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Honorable Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance Dena

DATE: March 31, 2004

SUBJECT: Weights and Measures

Attached please find two proposed ordinances and a resolution that will enable the City of Danbury to establish a Department of Consumer Protection as is required by the State of Connecticut. As of July 1, 2004, the City of Danbury will be required to perform its own weights and measures inspections, a function previously performed free of charge by the State Department of Consumer Protection.

The two proposed ordinances would establish the position of Sealer of Weights and Measures, establish the licensing procedure to be followed, establish the record keeping requirements, and would give the Sealer of Weights and Measures the authorization to issue citations for violations. The proposed resolution would set the annual licensing fees to allow the City to undertake this new program at no cost to the taxpayers.

I am requesting that the Common Council consider these proposed ordinances and resolution at its meeting in April.

Please feel free to contact me should you require any additional information. Thank you.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT the Code of Ordinances of Danbury, Connecticut is hereby amended by adding a new Chapter to be numbered Chapter 22, entitled, "Weights and Measures," consisting of three sections, to be numbered 22-1, 22-2 and 22-3, which said sections read as follows:

Sec. 22-1. Sealer of weights and measures.

In accordance with the provisions of Section 43-6 of the Connecticut General Statutes, there shall be a sealer of weights and measures to be appointed by the mayor. The sealer of weights and measures shall perform the same duties and have the same powers within the City of Danbury as are vested in the Commissioner of Weights and Measures for the state except those powers and duties exempted and reserved to the Commissioner of Weights and Measures by regulation promulgated under the provisions of Section 43-3 of the Connecticut General Statutes.

Sec 22-2. Weighing and measuring devices.

(a) *Annual license.* Pursuant to §§ 43-1 through 43-9 of the Connecticut General Statutes, as amended, it shall be unlawful to operate any commercial weighing and measuring equipment within the City of Danbury unless said device has been licensed by the sealer of weights and measures. Said license shall be valid for a period of one (1) year from the date of issuance. For purposes hereof, "commercial weighing and measuring equipment" shall mean weights and measures and weighing and measuring devices commercially used or employed in establishing the size, quantity, extent, area or measurement of quantities, things, produce or articles for distribution or consumption, purchased, offered or submitted for sale, hire or award, or in computing any basic charge or payment for services rendered on the basis of weight or measure.

(b) *Issuance of license.* The sealer of weights and measures shall not issue a weighing and measuring device license unless:

(1) Such device has been inspected and approved by the sealer of weights and measures within six (6) months of the date of application;
(2) Each applicant furnishes such information relative to the application for a weighing and measuring device license as the sealer of weights and measures shall require; and
(3) Each applicant pays an annual license fee to be set by resolution of the Common Council.

(c) *Exemption.* Any city-owned weighing and measuring device is hereby exempted from the licensing and payment provisions of this section.

(d) *Penalties.* The penalty for a violation of any provision of this section shall be a fine of ninety dollars ($90.00) per device. Each day of noncompliance shall be considered a separate violation. The penalty established herein shall be in addition to any penalties established by state law.

(e) In addition to other available means of enforcement, this Article may be enforced through the civil citation process by the sealer of weights and measures, pursuant to section 12-34 of the Code of Ordinances.

Sec. 22-3 Register to be kept.

The sealer of weights and measures of the city shall keep a register of the name of each person for whom he has inspected any weight or measure, together with the kind and size of each weight or measure inspected and the result of such inspection, stating which, if any, weights and measures were approved and which, if any, were condemned. This register shall be kept in the office of the sealer and shall be open to public inspection during the office hours of the sealer.

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Subsection 12-34(b) of the Code of Ordinances of Danbury, Connecticut is hereby amended by adding paragraph (6) which said paragraph reads as follows:

Sec. 12-34. Citations.

(b)(6) The sealer of weights and measures shall be authorized to issue citations imposing fines for violations of the provisions of chapter 22 of the Danbury Code of Ordinances.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Section 22-2 of the Code of Ordinances requires an annual license for all weighing and measuring devices used in the City of Danbury and provides for an annual fee for said licenses; and,

WHEREAS, the fee for said licenses must be adequate to defray the costs incurred by the City of Danbury in performing its governmental responsibilities established pursuant to the provisions of chapter 750 of the Connecticut General Statutes with respect to weights and measures; and,

WHEREAS, section 22-2 of the Code of Ordinances requires that said fees be set by resolution of the Common Council; and,

WHEREAS, the establishment of the fees described below has been determined to be in the best interests of the City of Danbury.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Danbury that the following annual schedule of fees is hereby established and approved:

Device Type	**Fee**
Meters	
Retail Motor Fuel Meter	$35.00
Taxi Cab Meter	$35.00
Vehicle Tank Meter	$70.00
Scales	
0 to 50 pound capacity scale	$35.00
over 50 pound capacity scale	$140.00

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

March 31, 2004

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Common Council Members:

In 1995 the Common Council assigned all revenues generated from Hatters Park (excluding the bowling alley lease) to the Danbury Police Activities League (PAL) to defray the borrowing costs associated with the construction of the PAL Building. In 1998, the Common Council assigned the revenue from the bowling alley lease at Hatters Park to PAL to provide additional financial assistance to pay the mortgage on the building. The 1998 assignment of revenue is to last for the duration of the mortgage.

PAL has not shown an appropriate commitment to financial management that is necessary to meet the standards required of other quasi-public agencies spending municipal funds. The audit requirement for the fiscal year that ended June 30, 2003 has not been met.

The City of Danbury's recent investment of nearly $600,000 for renovations of the Hatter's Park facility and the financial management concerns we have regarding PAL demands that we reassess our financial arrangements. The attached resolution is presented in the best interest of the City to return these funds to the general fund until the financial management concerns at PAL can be fully evaluated. Attached for your consideration is a resolution that would re-assign revenues generated by Hatters Park to the City of Danbury's General Fund.

Thank you for your consideration of this matter.

Sincerely,

Mark D. Boughton
Mayor

RECYCLED PAPER

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the use of Hatter's Park facilities generates substantial revenue for the City of Danbury; and,

WHEREAS, for several years these funds have been provided to the Police Athletic League for use in supporting the Police Athletic League's loan operations; and

WHEREAS, in recent years the Police Athletic League has not shown an appropriate commitment to the management of its financial affairs in a way that is necessary to meet the standards required of any quasi-public agency spending municipal funds; and

WHEREAS, it is deemed in the best interests of the City of Danbury to now place said funds in the City's General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT, all funds generated by the use of facilities at Hatter's Park shall be placed in the City's General Fund with the understanding that the City of Danbury stands committed to supporting the core mission of the Police Athletic League and that under the appropriate circumstances the City remains amenable to the use of municipal resources to assist in the furtherance of the goals of the Police Athletic League.

15

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance

RE: **RESOLUTION – LIBRARY OUTREACH PROGRAM**

DATE: March 25, 2004

Attached for your review is a resolution that will allow the Danbury Public Library to apply for and accept funding in the amount of $11,752.00 from the Connecticut State Library. The in-kind match of $2,306.00 will be met by time of current Library staff. The local cash match of $1,845 will come from the Library's operating budget.

Attached is a copy of the grant application and budget for your review. The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, or require any further information, please contact my office at 203-797-4652.

Attach.

cc: E. McDonough

DANBURY LIBRARY
From Text to Technology

March 15, 2004

Dear Honorable Council Members,

Danbury Public Library respectfully requests your support for the attached resolution. The resolution calls for the authorization for the library to apply for a $11,752 grant from the Connecticut State Library.

The grant requires an in-kind match of $2,306 which will be met by existing library staff who will contribute time to the grant activities. The local cash match of $1,845 will be funding by the library's operating budget.

The purpose of this grant is to partner with the Danbury Public School EvenStart program for teen mothers and their children to provide books, programming and activities to foster family literacy and positive parenting skills.

Thank you for your consideration.

Sincerely,

Betsy

Elizabeth McDonough
Library Director

cc: Mayor Mark D. Boughton
Jimetta Samaha

170 Main Street ▪ Danbury CT 06810 ▪ (203) 797-4505 ▪ FAX (203) 796-1677 ▪ danburylibrary.org

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Library has made funds for competitive grants available to public libraries within Connecticut for the purpose of assisting Connecticut libraries in providing outreach programs for children; and

WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of $11,752.00, which requires an in-kind match of $2,306.00 and a local cash match of $1,845.00; and

WHEREAS, the Danbury Library will partner with the Danbury Public School's EvenStart Program to promote reading and reading comprehension through monthly book discussions for teen mothers including written book reports; and

WHEREAS, teen mothers will visit the Danbury Library twice a month to use library resources for school projects and borrow books to read to their children and;

WHEREAS, monthly family based programs will be conducted for teen mothers on learning to read to children, nutritional needs for children and understanding children's literacy development in order to promote positive parenting behavior.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

1. That in accordance with the requirements of the Grant Award, the City of Danbury will provide an in-kind match of $2,306.00 and a local cash match of $1,845.00, the sum of which totals at least 25% of the amount of the grant.

2. That all prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of $11,752.00 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Library has made funds for competitive grants available to public libraries within Connecticut for the purpose of assisting Connecticut libraries in providing outreach programs for children; and

WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of $11,752.00, which requires an in-kind match of $2,306.00 and a local cash match of $1,845.00; and

WHEREAS, the Danbury Library will partner with the Danbury Public School's EvenStart Program to promote reading and reading comprehension through monthly book discussions for teen mothers including written book reports; and

WHEREAS, teen mothers will visit the Danbury Library twice a month to use library resources for school projects and borrow books to read to their children and;

WHEREAS, monthly family based programs will be conducted for teen mothers on learning to read to children, nutritional needs for children and understanding children's literacy development in order to promote positive parenting behavior.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

1. That in accordance with the requirements of the Grant Award, the City of Danbury will provide an in-kind match of $2,306.00 and a local cash match of $1,845.00, the sum of which totals at least 25% of the amount of the grant.

2. That all prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of $11,752.00 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.

CONNECTICUT STATE LIBRARY
APPLICATION FOR A FISCAL YEAR 04/05
LIBRARY SERVICES AND TECHNOLOGY ACT
PROGRAM GRANT

Applicant (Organization) Name:	The Danbury Library
Applicant Address:	170 Main Street Danbury, Connecticut 06810
Project Director:	Veronica L. C. Stevenson-Moudamane
Phone Number:	203-797-4528
E-mail Address:	vstevens@danbury.lib.ct.us
Website (URL):	www.danburylibrary.org
Amount of Grant Requested:	$11,752.00
Minimum grant award: $3,000	Maximum grant award: $20,000
Match Required:	25% of the grant amount requested
Grant Period:	7/1/04 to 6/30/05

Indicate the category in which you are applying for a grant (check one).

1. Outreach Programs for Children ☒
2. Programs for Children in Poverty ☐
3. Programs for Non-English Speaking Populations ☐
4. Programs for Older Adults ☐

Send your electronic submission to Sheila Mosman at smosman@cslib.org. Paper copies of the originally signed Project Budget Page and the Certification Regarding Debarment must be mailed to the address below. Acknowledgement of receipt of your grant application will be sent within 5 working days.

Paper submissions will be accepted. Type used must be 12 point or larger. Please return one original and three copies of the completed application package to:

Sheila K. Mosman
Grants and Contracts Manager
Connecticut State Library
231 Capitol Avenue
Hartford, CT 06106

A. ABSTRACT

In one paragraph, please provide a brief description of your project.

The difficult life circumstances of most teenage mothers and their children have intensified interest in finding ways to support young mothers in their efforts to become self-sufficient, delay subsequent childbearing, and promote awareness of child development early in their children's lives in order to break the cycle of poverty and reliance on welfare. One innovative service delivery option available is the establishment of EvenStart of Danbury for teenage mothers and their children. The Danbury Library and EvenStart of Danbury, A Family Learning Program of the Danbury Public Schools will partner together to extend and enhance the EvenStart of Danbury services by providing a literacy based program designed to educate and empower teenage parents to be their child's first teacher.

B. PROGRAM PLAN

The purpose of this grant opportunity is to provide funding for your library to address a need in your community related to underserved children. First you must demonstrate that there is the need. Then you must propose a solution. You must describe what you will do, for whom, and for what benefit or outcome.

1. What is the need in your community that you hope to address with this project?

Describe your proposed service and provide documentation that supports the need for the service. Describe the community need that this project will address. Identify target population. You may get advice from relevant groups/organizations in your community, from clients, and from professionals in the field. Include statistics whenever possible. For example: the elderly comprise 20% of the town's population, only 40% (200) of the city's 4th graders hold library cards, etc.

This grant will target the City of Danbury's teenage mothers and their families. The teenage pregnancy rate in the City of Danbury continues to escalate among Danbury middle and high school students. During the 2001-2002 school year, there were eight reported pregnancies carried to term by Danbury middle school students, fourteen in Danbury High School, and two reported cases in Danbury's Alternative Center for Education. In 2002-2003, there were eleven reported pregnancies carried to term by Danbury middle school students, seventeen reported cases at Danbury High School and two cases at Danbury's Alternative Center for Education. According to The Healthy

Families Network of Greater Danbury, 127 Danbury women ages 18 and younger gave birth at Danbury Hospital in 2003, and of these, more than half do not have a high school diploma. Without childcare, these women are unable to remain in school. The Danbury Library and EvenStart of Danbury will target education and early literacy development services to at least 45, low-income, most in need Danbury based teen mothers with at least once child under the age of 5.

In spite of numerous national, regional and local efforts to inform and educate teens of the serious consequences of becoming a parent before high school matriculation, EvenStart, A Family Learning Program of the Danbury Public Schools, continues to realize an increase in the number of teenage pregnancies in the City of Danbury. Many of these mothers are poor, with as many as 38.3 percent living below the poverty line, and as many as 80 percent rely on welfare for support at some time following a teen birth. Information gathered from teenage mothers here in Danbury indicates that the mother who gave birth relied on public assistance for support for substantially longer periods of time than other families. Additionally, the impoverished circumstances of teenage mothers are exacerbated by the fact that many have limited academic skills, have dropped out of high school, and come from backgrounds with few role models or opportunities for improving their livelihoods.

Many teenage mothers have reported experiencing difficulties juggling the dual roles of being a parent and a teen. These responsibilities are often undertaken in the context of stressful environments, many of which are characterized by poverty, poor housing, and/or unsafe neighborhoods. Circumstances such as these often lead to repeat pregnancies and perpetuate the cycle of poverty. The Danbury Library and EvenStart of Danbury can help teen mothers complete a high school education and acquire the skills and knowledge necessary to become more effective parents and lead productive, independent lives.

2. What will you do? For whom?

Describe in clear, specific terms what you will do and for whom. Describe the services you will provide and your target population. Include all the major activities that will be undertaken, the resources that you will need, stakeholders that will be involved, and timelines.

Because the 45 teen mothers enrolled in the 2004-2005 EvenStart of Danbury program MUST complete academic credits leading to a high school education AND acquire skills and knowledge necessary to become effective parents and lead productive, independent lives, the collaborative partnership between The Danbury Library and EvenStart of Danbury aims to develop a promising strategy to break the cycle of dependency for 45 EvenStart of Danbury 2004-2005 enrolled teenage mothers via five [5] components:

1. Early Childhood Education Component:
-All enrolled teenage mothers will receive a Born-To-Read Bags, which includes baby bibs, outlet covers, resource pamphlets and board and bath books. Bags will be distributed at a workshop, where training on use and explanation of contents of the bag

will be conducted by a trained professional of the Danbury Library in September of 2004.
-By the end of the program, 50 titles on parenting resources for teen parents to develop and enhance their parenting skills will also be purchased and added to the Library's Parenting Skills Collection.
-By August 1, 2004 Danbury Library cards will be issued to all 45 teen mothers to provide equal access to all the library's resources and service.

2. Basic English and Computer Skills Component: All enrolled teen mothers at EvenStart of Danbury are required to take Basic English and Computer Skills, as part of the high school completion component of the program.
-The Danbury Library will conduct eight (8) monthly book discussions on contemporary titles that include characters and plot situations that many of our teen mothers/parents will find similar to their own. Book discussions will be facilitated by a qualified Danbury Library Librarian and held in September, October, November, December of 2004, and February, March, April and May of 2005.
-Paperback copies of each of the books to be discussed will be given to each of the parents.
-Students will be required to submit to their English teachers typewritten book reports on each of the monthly books to be discussed.
-Students will visit the Danbury Library, at least, twice a month to use the library's computers and reference resources to conduct necessary research on projects to be completed for their Basic English, Math, Science, History and/or Civics classes.

3. Parent and Child Together Time (PACT) Component: This component emphasizes helping teen mothers/parents become full partners in the education of their children via family based literacy activities.
-The Danbury Library will contract with qualified professionals to conduct monthly family based programs which include [but are not limited to] the following: MC's Magic Circus, Bubblemania, Jeff Boyer's Fun with Science Program, Puppet Programs and the Storycrafters. Teen mothers/parents will receive invitations to attend monthly library programs with their families.
-By the end of the program, 250 new board books; 50 new picture books, and 10 CD-ROM programs will be added to the collection.
-Monthly Storytime Sessions will be conducted by a Danbury Library librarian onsite at EvenStart of Danbury, based at Mill Ridge Intermediate School in Danbury, for the teen mother and her child[ren].

4. Parenting Component: This component provides time and a safe place to educate and inform parents on topics related to being a parent.
-Danbury Library and EvenStart of Danbury will contract with qualified community based professionals to address topics which include [but are not limited to] the following: Learning to read to your child, potty training your child, nutritional needs for your child, understanding the ages and stages of your child's literacy development.
-Subscriptions to Parent Magazine will be provided for all EvenStart of Danbury teen mothers.

5. Home Visits Component: This component of the Danbury EvenStart Program supports families in successfully transferring learning obtained from the classroom environment to the home environment.
-A qualified Family Advocate from EvenStart of Danbury will conduct monthly visits to the home and guide the family in developing its own literacy-based family activities.
-The Family Advocate from EvenStart of Danbury will continue to educate teen mothers of the "free" resources and services offered at the Danbury Library.
-The Family Advocate of EvenStart from Danbury will distribute the library's promotional materials during home visits.

3. What is the anticipated benefit or outcome?

Describe the benefit to your target population that you hope to achieve. You may include measurable outputs (ex: % increase in library card holders, attendance at programs, etc) but priority will be given to applicants that have at least one outcome-based goal. (ex: X% more children will read at least X times a week with their parent.) As a result of your program what will improve in the skills, behavior, knowledge, or attitude of the participants?

Of the 45 teen mothers and their children enrolled in the 2004-2005 EvenStart of Danbury program, the anticipated benefits/outcomes are as follows, and are based upon the pre and post test administered in the Fall of 2004 and the Spring of 2005 by EvenStart of Danbury:

-By January 2005 a Danbury Library Junior Services staff member will have participated in at least one training workshop on providing library services to teenage parents.
-80% of the infants & toddlers of the teen mother will score, at least, a passing score on the Ages & Stages Assessment Test (an EvenStart of Danbury measurement tool administered in the Winter of 2004 and the Spring of 2005).
-80% of the enrolled teen mothers will rate the Early Childhood Literacy Component as a 5 or higher, based upon EvenStart of Danbury's year end survey.
-80% or more of the enrolled teen mothers will be able to identify and read to their child[ren] language development books at home.
-80% of enrolled teen mothers will earn a GPA of a C or better in their Basic English scores by the end of the program.
-By the end of the program, 80% of enrolled teen mothers will submit an action plan for herself and for her child's continued educational development, inclusive of "at-home" practices.
-By the end of the program, 80% of the enrolled teen mothers will earn a passing score or higher on the Connecticut EvenStart Parenting Toward Family Literacy Rating Scale, as administered by EvenStart of Danbury.

4. How will you measure the benefits and outcomes?

Describe how you will measure each expected benefit or outcome. Include samples of any pre/post surveys or interview forms. Describe in detail the method to be used. An example of such a measurement might be 20% more children will read at least 3 times a week with their parent based on a pre and post program interview. Cite how the success of each objective will be measured.

-Of the 45 teen mothers that are enrolled in EvenStart of Danbury, at least 35 will attend the monthly Early Literacy Development workshops; and by the end of the program, at least 90% [40.5] of the teen mothers will have attended at least 6 of these literacy development workshops--Attendance will be required and documented.

-Of the 45 teen mothers, all will participate in the monthly Basic English required book discussion and will have completed the required book reports--Attendance will be required and documented.

-By August 2004 at least 75% of the teen mothers and their preschool aged children will have participated in The Danbury Library's 2004 Summer Reading Program--Written attendance will be required.

-By December 2004, 50% of the teen mothers who attended the literacy development programs will have indicated that they have read at least one book to their child[ren] on a weekly basis; and by the end of the program, at least 90% of the parents/caregivers who attended the literacy development programs will have indicated that they have read at least one book per week to their child[ren] at home--Measured via interviews with the Family Advocate during scheduled monthly home visits.

-By the completion of the grant year, Junior Services will have added 250 new books for preschool aged children; 50 new books on parenting skills for the teen mothers; 50 new read-along packs for preschool aged children, and 10 new CD-ROM programs on reading development--Acquisition lists of all purchases will be maintained.

-By the completion of the grant year, all teen mothers and their child[ren] will have received a Danbury Library card--III printouts will serve as documentation of cards received.

5. How will your library continue the project?

Provide information on project continuation and follow-up. Describe the resources you will need to continue this project next year, and indicate how you intend to fund it (list resources and how you will obtain them.) List major stakeholders that should be involved in the project to help with continuation.

The Danbury Library and the EvenStart of Danbury Program will remain the major stakeholders for this project beyond the 2004-2005 grant year. The Danbury Library and EvenStart of Danbury will continue our educational partnership in the following manner:

-The Danbury Library will continue to provide library cards to all enrolled teen mothers and their children.

-The Danbury Library will continue to provide monthly storyhour programs for all enrolled teen mothers and their children as part of EvenStart of Danbury's "Parent and Child Together Time."

-The Danbury Library will continue to provide family literacy based programming in which all EvenStart of Danbury teen mothers and their children will be able to attend.

-The Danbury Library will designate 5% [$350.00]of Junior Service's Board and Picture book budget and 5% [$100.00] of Junior Services multimedia budget to the continued development of the Library's early literacy print and non-print resources.

-The Danbury Library will continue to provide all teen mothers with monthly publications of the library's programs and events.

-EvenStart of Danbury will seek funding from Western Connecticut Regional Adult and Continuing Education [WERACE] to provide Born-To-Read bags, board books and subscriptions to PARENTS Magazine for all enrolled teen mothers.

C. ADA REQUIREMENTS

1. Will activities in your grant program be held in a handicapped accessible area? (Please note that all programs, meetings, and group activities must be handicapped accessible.)
   Yes ☒ No ☐

   If no, please explain how will you make the program accessible to handicapped individuals.

2. Is there equal access to information, programs, and resources? (A sign language interpreter must be provided, if needed. If your LSTA grant includes purchasing library materials, you must include a variety of formats and range of reading levels to assist people with hearing, sight, and cognitive disabilities.) If no, your application will not be considered for funding.
   Yes ☒ No ☐

   If yes, please explain how you will provide equal access to this program.

Providing equal access to the services, materials purchased and scheduled programs is a highly important focus of this project. By offering programs and workshops at The Danbury Library and Mill Ridge Intermediate School in Danbury, physically and

theoretically, all enrolled teen mothers will have equal access of attending Additionally, the breath and scope of the materials purchased will provide a plethora of access vehicles for our target population, which incorporates visual and audible learners. We will purchase materials in both non-print and print formats to assist our targeted population on a range of interest levels for preschool aged children, as well as for teen mothers/parents. Materials to be purchased include; board books, book and tape read-along packs, beginner reader books, and CD-ROM based programs. Additionally, where available, materials will be purchased to address the non-english speaking/reading children of our target population. Equal access will also be available through ensuring all teen mothers and their children have library cards, by posting the library's available resources and services on our website at www.danburylibrary.org/kidzone/ and, thru monthly calendars which are created and printed both in Spanish and Portuguese.

D. PROJECT BUDGET

Funding Category: Outreach Programs for Children

Amount Requested: $11,752.00

		A. LSTA Funds Requested	B. Local Match Cash	C. Local Match In-kind	D. Total Project A+B+C
1. a.	Personnel salary	2,533.00	0	2,306.00	4,839.00
b.	fringe	0	0	0	0
2.	Travel	0	45.00	0	45.00
3.	Supplies	4,733.00	0	0	4,733.00
4.	Equipment	0	0	0	0
5.	Rental*	0	0	0	0
6.	Postage	0	0	0	0
7.	Phone	0	0	0	0
8.	Contractual	2,000.00	800.00	0	2,800.00
9.	Printing	270.00	0	0	270.00
10.	Library Materials	2,100.00	1,000.00	0	3,100.00
11.	Other (Specify) Danbury Audit	116.00	0	0	116.00
12.	TOTAL	11,752.00	1,845.00	2,306.00	15,903.00

* In-kind only

If your library intends to use any LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet, the library must comply with the requirements of the Children's Internet Protection Act (CIPA). All grantees will be required to certify that they are in compliance with CIPA or are not using LSTA funds for such purposes.

Elizabeth McDonough
Signature of Library Director

Date 3/15/04

Elizabeth McDonough
Typed name of Library Director

E. BUDGET NARRATIVE

Please **explain** briefly how proposed grant and matching funds will be expended.
Refer to Instructions for Project Budget for amount and type of detail required.

1. Personnel	LSTA Funds	During the hours when the Junior Services staff members are visiting the EvenStart facilities at Mill Ridge Intermediate School and/or facilitating workshops here The Danbury Library, librarian and clerk coverage at the Junior Services Reference Desk will be needed by scheduling a part-time clerk and librarian at the City of Danbury's current hourly rates of $11.96 and $23.22 respectively per hour x 6 hours per month x 12 months.
	Local Match	Funds are factored at hourly wages for the following Danbury Library personnel: -Children's Librarian I: 2.0 Hours per month@23.61 per hour for 12 months = 566.64 -Young Adult Librarian: 2.0 Hours per month@23.61 per hour for 12 months = 566.64 -Children's Programmer: 2.0 Hours per month@22.07 per hour for 12 months = 529.68 -Junior Services Librarian: 2.0 Hours per month@26.78 per hour for 12 months = 642.72
2. Travel	LSTA Funds	
	Local Match	Travel expenditure of $45.00 is compiled using approximately 10-miles per month for 12-months at 0.375 per mile.
3. Supplies	LSTA Funds	Give-Away Supplies are factored at the following: -Born-To-Read Bags 45 Bags @19.50 each =877.50 -Outlet Safety Plugs 45 Plugs@1.50 each =67.50 -Born-To-Read Bib 45 Bibs @6.50 each =292.50 -Born-To-Read Brochures1 pkge @22.00 each=22.00 -Give-Away Board Books for Born-To-Read Bags 180 books@4.99 each=898.20 -Parents Magazine Subscription for teen mothers 45 Subscriptions @9.97 each = 448.65 -Paperback Books for all teen mothers for 8 monthly book discussions to be held at The Danbury Library 45 books per discussion @5.91 each= 2,126.52
	Local Match	
4. Equipment	LSTA Funds	$0.00

	Local Match	$0.00
5. Rental (in-kind)	LSTA Funds	$0.00
	Local Match	$0.00
6. Postage	LSTA Funds	$0.00
	Local Match	$0.00
7. Phone	LSTA Funds	$0.00
	Local Match	$0.00
8. Contractual	LSTA Funds	Funds factored at $166.67 per month as partial compensation [based upon a 234.00 fee] for hiring a performer to conduct 1 family based program per month for 12 months. Family based programs support the project's Parent and Child Together Time [PACT], while encouraging the development of early literacy skills for both the teen mother and her child[ren].
	Local Match	Funds factored at 66.67 per month as partial compensation [based upon a 234.00 fee] for hiring a performer to conduct 1 family based program per month for 12 months. Family based programs support the project's Parent and Child Together Time [PACT], while encourageing the development of early literacy skills for both the teen mother and her child[ren].
9. Printing	LSTA Funds	Monthly publication of upcoming programs and informative bibliographies for all teen mothers. Publishing costs are factored at 0.50 per doublesided colored copy for 45 teen mothers for 12-months.
	Local Match	
10. Library Materials	LSTA Funds	Funds factored at will allow for the following materials to be added to the library's collection: -50 Parent Books @20.86 each= 1,043.00 -50 Picture Books@16.99 each= 849.50 -10 CD-ROM Packages @20.75 each= 207.50
	Local Match	Funds factored will allow for the following materials to be added to the library's collection: -250 Board Books @4.00 each = 1,000.00
11. Other (Specify)	LSTA Funds	The Audit Fee is comprised of 1% of requested funds as required by the City of Danbury Finance Department.
Audit Fee	Local Match	

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION LOWER-TIER COVERED TRANSACTIONS

This certification is required by Executive Order 12549, Debarment and Suspension, 34 CFR, Part 85, for all lower-tier transactions meeting the threshold and tier requirements stated at Section 85.110

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower-tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and " voluntarily excluded," as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower-tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion -- Lower-tier Covered Transactions", without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless that participant knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly inters into a lower-tier covered transaction with a person who is debarred, suspended, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

(1) The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name: The Danbury Library

Elizabeth McDonough
Signature of Library Director

March 15, 2004
Date

Elizabeth McDonough
Typed Name of Library Director

16

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance

RE: **RESOLUTION – LIBRARY NON-ENGLISH SPEAKING PROGRAM**

DATE: March 25, 2004

Attached for your review is a resolution that will allow the Danbury Public Library to apply for and accept funding in the amount of $19,621.00 from the Connecticut State Library. The in-kind match of $5,413.00 will be met by time of current Library staff. The local cash match of $2,930 will come from the Library Board and the Library's operating budget.

Attached is a copy of the grant application and budget for your review. The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, or require any further information, please contact my office at 203-797-4652.

Attach.

cc: E. McDonough

DANBURY LIBRARY
From Text to Technology

March 15, 2004

Dear Honorable Council Members,

Danbury Public Library respectfully requests your support for the attached resolution. The resolution calls for the authorization for the library to apply for a $19,621 grant from the Connecticut State Library.

The grant requires an in-kind match of $5,413 which will be met by existing library staff who will contribute time to the grant activities. The local cash match of $2,930 will be met by using $100 from the library's operating budget and $2,830 from the Board Library Fund.

The purpose of this grant is to provide additional opportunities for our ESL population to learn English, provide programming on topics of current interest to the ESL population and provide training for library staff in interacting with ESL customers. These objectives will be met by hiring a part-time librarian to plan and implement the grant activities.

Thank you for your consideration.

Sincerely,

Betsy

Elizabeth McDonough
Library Director

cc: Mayor Mark D. Boughton
Jimetta Samaha

170 Main Street ▪ Danbury CT 06810 ▪ (203) 797-4505 ▪ FAX (203) 796-1677 ▪ danburylibrary.org

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ **A. D.,** 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Library has made funds for competitive grants available to public libraries within Connecticut for the purpose of assisting Connecticut libraries in providing outreach programs for non-English speaking populations; and

WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of $19,621.00, with an in-kind match of $5,413.00 and a local cash match of $2,930.00; and

WHEREAS, weekly English language conversational groups will further the English language learning opportunities for Danbury's ESL population; and

WHEREAS, programs for non-English speaking populations will provide informational and cultural information on topics of interest such as immigration, citizenship, employment and housing opportunities; and

WHEREAS sensitivity training for library staff who interact with non-English speaking populations will improve communication and understanding of ESL library customers; and

WHEREAS, a part-time librarian will be needed to coordinate the activities of this grant.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

1. That in accordance with the requirements of the Grant Award, the City of Danbury will provide an in-kind match of $5,413.00, and a local cash match of $2,930.00, the sum of which totals at least 25% of the amount of the grant.

2. That all prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of $19,621.00 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

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WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of $19,621.00, with an in-kind match of $5,413.00 and a local cash match of $2,930.00; and

WHEREAS, weekly English language conversational groups will further the English language learning opportunities for Danbury's ESL population; and

WHEREAS, programs for non-English speaking populations will provide informational and cultural information on topics of interest such as immigration, citizenship, employment and housing opportunities; and

WHEREAS sensitivity training for library staff who interact with non-English speaking populations will improve communication and understanding of ESL library customers; and

WHEREAS, a part-time librarian will be needed to coordinate the activities of this grant.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

1. That in accordance with the requirements of the Grant Award, the City of Danbury will provide an in-kind match of $5,413.00, and a local cash match of $2,930.00, the sum of which totals at least 25% of the amount of the grant.

2. That all prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of $19,621.00 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.

CONNECTICUT STATE LIBRARY
APPLICATION FOR A FISCAL YEAR 04/05
LIBRARY SERVICES AND TECHNOLOGY ACT
PROGRAM GRANT

Applicant (Organization) Name:	Danbury Public Library
Applicant Address:	170 Main Street Danbury, CT 06810
Project Director:	Elissa Scudder
Phone Number:	203-797-4533
E-mail Address:	Elissa@danbury.lib.ct.us
Website (URL):	www.danburylibrary.org
Amount of Grant Requested:	$19,621
Minimum grant award: $3,000	Maximum grant award: $20,000
Match required:	25% of the grant amount requested
Grant Period:	7/1/04 to6/30/05

Indicate the category in which you are applying for a grant (check one)

1. Outreach programs for Children ☐
2. Programs for Children in Poverty ☐
3. Programs for Non-English Speaking Populations X
4. Programs for Older Adults ☐

Send your electronic submission to Sheila Mosman at smosman@cslib.org. Paper copies of the originally signed Project Budget Page and the Certification Regarding Debarment must be mailed to the address below. Acknowledgement of receipt of your grant application will be sent within 5 working days.

Paper submissions will be accepted. Type used must be 12 point or larger. Please return one original and three copies of the completed application package to:

Sheila K. Mosman
Grants and Contracts Manager
Connecticut State Library
231 Capitol Avenue
Hartford, CT 06106

A. ABSTRACT

In one paragraph, please provide a brief description of your project.

The Danbury Library has made significant headway in its efforts to facilitate English language learning for Non-English speaking populations in the greater Danbury area. The library currently offers 20 hours per week of self-paced computer-based English language instruction and has a growing collection of circulating materials for English language study at home. While the current library resources for English language learning have been very successful, the library recognizes that programming to complement and enhance these offerings and address other informational needs of Non-English speaking populations is also needed. The Danbury Library now seeks funding to partner with Western Connecticut Regional Adult Education (WERACE) to develop this programming, thereby providing more comprehensive services to Non-English speaking populations.

B. PROGRAM PLAN

The purpose of this grant opportunity is to provide funding for your library to address a need in your community related to underserved children. First you must demonstrate that there is the need. Then you must propose a solution. You must describe what you will do, for whom, and for what benefit or outcome.

1. What is the need in your community that you hope to address with this project?

Describe your proposed service and provide documentation that supports the need for the service. Describe the community need that this project will address. Identify target population. You may get advice from relevant groups/organizations in your community, from clients, and from professionals in the field. Include statistics whenever possible. For example: the elderly comprise 20% of the town's population, only 40% (200) of the city's 4th graders hold library cards, etc.

1. Statement of Needs

- **Rapid growth in populations of Non-English Speaking Populations**

The 2000 Census figures indicate that Danbury has seen astronomical growth in its immigrant population during the decade between 1990 and 2000, particularly from Hispanics/Latinos and Asian groups as shown below.

	1990	2000	% increase
Total Population	65,585	74848	14
Asian/Pacific Islander	2514	4068	61.8
Hispanic/Latino	5045	11791	133.7

According to the U.S. Census 2000 figures 20,241 out of a total population of 74,848 Danbury residents, or 27% were "foreign born".

In the population over 5 years of age 24,268 out of 69,942 or 35% "speak a language other than English".

❖ English Language Instruction

The library currently offers 20 hours of English language instruction in its Praxair Computer Lab using the interactive ELLIS® software. In addition, 658 English language instructional books, audios, videos, and Cd Roms are available for circulation. While these resources address the varied needs of many kinds of learners – a missing component is spontaneous, real life conversation with native English speakers. This important aspect of English language learning is not emphasized in any of the area's free ESL programs.

❖ Coordination of Area English as a Second Language (ESL) Providers

In addition to those offered by the Danbury Library, several other ESL programs exist in the greater Danbury area such as WERACE, Literacy Volunteers, Orcamajes (Brazilian Cultural Center), the Kendall School, and Naugatuck Valley Community College to name a few. Each program has unique goals, attributes, and resources.

❖ Access to Community Resources, Information, Training

Due to language and cultural barriers, Non-English speaking individuals are often unaware of local programs and agencies available to assist them in their successful establishment and participation in the greater Danbury area community. A recent article in the News-Times reported that Latinos in the Danbury area are unaware of programs such as "Earned Income Tax Credit" and need assistance understanding federal and state income tax forms and credits. In addition, programs to provide job and information literacy skills – such as computer training are needed. While some individual ethnic groups in the greater Danbury have organizations that provide meeting places and support to members, no common forum exists for the sharing of cultures and traditions with the larger community.

❖ Increased Sensitivity for Staff of the Library and Other Local Agencies

The Danbury Library strives to provide excellent customer service to all of its customers and recognizes that cultural differences existing even among those born and raised in the United States may result in misunderstandings and reduced customer satisfaction. With a large percentage of our customer base being foreign born or Non-English speaking, language and culture driven misunderstandings are even more likely to result. A program to raise cultural awareness and provide sensitivity training to library and other local service agency staff is needed.

Library Mission and Range of Services

The mission of the Danbury Library is "From text to technology, from research to recreation, we are Danbury's source for information." The library's range of services and priorities include the needs of Non-English speaking populations. In fact, 4 of the 8 goals delineated in the Long Range Plan specifically target this community:

- Adults in Danbury, including those for whom English is a second language, will get accurate answers to their personal and work-related questions in a timely manner.

- Danbury adults, including those for whom English is a second language, will have the information and current popular materials they seek to satisfy their varied interests.

Minimal funds are in the budget for Non-English speaking populations, and are for the purchase of print and nonprint materials only. No funding is provided for programming. Finally, additional library staff will be required to coordinate new programs for Non-English speaking populations. The library currently employs a part-time staff person for 16.5 hours/week to address the needs of Non-English speaking customers and those seeking materials for learning languages other than English – combined. This person is responsible for language collection development, coordination of ELLIS language learning program, language center management, and assistance needed by language information seekers and cannot assume these project activities with the time allowed.

2. What will you do? For whom?

Describe in clear, specific terms what you will do and for whom. Describe the services you will provide and your target population. Include all the major activities that will be undertaken, the resources that you will need, stakeholders that will be involved, and timelines.

2. PROJECT ACTIVITIES

Programs

- **English Language Conversational Groups For Non English Speaking Populations** Using successful models - such as those of Seattle Public Library, New York Public Library, and the Ascension Parish Library – the Danbury Library will conduct free, weekly conversational groups in the program room where new learners of the English language will hold informal discussions in both large and small group settings. Trained volunteers will facilitate the groups, refreshments will be served, and activities for children accompanying parents will be offered. This program will complement and enhance the English language instruction offered in the library's Praxair Lab as well as by other agencies such as WERACE. This drop-in program will involve discussions about real-life situations, cultural exchanges, and current events in a safe, multi-cultural,

practice environment. Library resources such as books, films, newspapers, and magazines will be incorporated. The duration of each session will be 1 – 2 hours and will take place on a week-day evening. The library will work with WERACE to identify volunteers in the community and to refer students to the program.

Timeline

Aug. 2004	Volunteers organized and trained. Press releases, brochures, flyers designed and distributed.
Sept. 2004	Conversational Groups start and continue weekly through school year.

❖ **Danbury Area ESL Providers** – Create a forum for local ESL providers to meet quarterly for the purpose of sharing program goals and objectives, successes, scheduling, and strategies. Information gathered about providers'programs will be updated on the Danbury Library ESL web page by the ESL librarian (created in 2002) for community access.

Timeline

Sept. 2004	First meeting of ESL providers. Program descriptions and schedules updated on library web page. 3 subsequent meeting dates scheduled.

❖ **Informational and Cultural Programs for Non-English Speaking Populations**
The library will organize and host 4 programs on-site throughout the year, targeting the needs of Non-English Speaking Populations. The library will work with WERACE to plan and implement programs which may be either cultural or informational in nature. A sample of the programs considered are described below:

- **"Resource Fair"** to be held at the library on a Sunday afternoon in October. Area programs, agencies, and organizations offering information, support, and assistance targeting basic needs including Literacy, Health, Transportation, Employment, Housing, Immigration and Citizenship, Food, and Children and Family Services will introduce their services to Non-English Speaking Populations. Language translators will be available to assist with communication where necessary. Children's games and activities will be ongoing throughout the day encouraging family participation. Light refreshments will be served and free raffles of literacy related materials will be offered.

A Sample of Participating Agencies:

- Western Connecticut Regional Adult Education (WERACE)
- Literacy Volunteers
- State of Connecticut Department of Labor
- Hispanic Center
- Association of Religious Communities (ARC)
- International Institute of Connecticut

-Children's First Initiative
- Women's Center of Greater Danbury
- Families Network of Western Connecticut

- **Immigration and Citizenship Update and Informational Session**
  Informed speakers will discuss current immigration policies and issues and answer questions.

- **Employment Workshop**
  Representatives from local employment agencies and the Department of Labor will be invited to discuss employment opportunities in the greater Danbury area. Guidance on completing job applications, developing resumes, and interviewing skills will be discussed.

- **Housing Options**
  Rental and buying in Connecticut, and landlord-tenant relations and responsibilities.

- **Tax Filing Assistance**
  The library will host a workshop where Non-English speaking participants will be offered guidance from experts on tax issues and learn about community resources and important options such as "Earned Income Credit".

- **Cultural Exchange Event**
  Traditions, food, and entertainment from local Non-English Speaking Populations will be shared encouraging a greater understanding and sense of unity.

Timeline

Sept. 2004 October date for fair set. Participating agencies contacted.
Oct. 2004 Informal "debriefing" of participating agencies to select most beneficial programs from those proposed above. In addition, program dates will be determined, and presenters identified and contacted.

❖ **Free basic computer instruction workshops**
Four "Basis Computer Skills" workshops taught by bilingual instructors in a language other than English will be held in the library's technology center. Students will acquire basic skills such as using a mouse, creating and saving documents, accessing library databases, and searching the web.

Timeline January/February/March/April 2005

Note: In the month preceding each program, press releases will be sent to local newspapers: *News-Times*, *El Canillita* (Spanish), *Tribuna* (Portuguese/English). In addition, flyers will be distributed advertising the classes in the library and to local agencies, businesses, and civic organizations.

- **Staff Development Seminar – Sensitivity Training and Customer Service to Non-English Speaking Populations**
  Library staff members will participate in a full-day workshop where they will learn how cultural and language differences impact customer service and explore methods and strategies for improving communication skills with Non-English speakers. The workshop will be open to staff of other local agencies working with Non-English speakers as well. The library will work with WERACE and other local agencies serving Non-English speaking populations to plan the program and identify presenters.

Timeline

Jan 2005	Date set and presenter selected. Other agencies contacted and invited to participate.
Mar 2005	Workshop presented.
April 2005	Management Team has follow-up meeting to evaluate results and discuss implementation of any recommended changes in Customer Services procedures.

3. What is the anticipated benefit or outcome?

- Library mission is strengthened as Non-English Speakers participate in the programs and come to see the library as a primary, reliable, and welcoming source for their information and education needs.

- The Non-English speaking community will be better informed about area agencies and providers available to assist them in successfully establishing themselves as productive members of the Danbury community.

- Members of the Non-English speaking community will learn basic computer skills, thereby improving job opportunities, through participating in the library's computer workshops.

- Non-English speaking customers will feel more welcome and receive better assistance, as a result of library staff members receiving training in how language and cultural dfferences impact good customer interactions.

- Conversational group participants will improve their English listening and speaking skills through attendance at the program.

4. How will you measure the benefits and outcomes?

Describe how you will measure each expected benefit or outcome. Include samples of any pre/post surveys or interview forms. Describe in detail the method to be used. An example of such a measurement might be 20% more children will read at least 3 times a week with their

parent based on a pre and post program interview. Cite how the success of each objective will be measured.

- 25 new library memberships result from each category of program activity: Conversational Group, ESL Provider Coordination, Informational/Cultural Programs (4), Customer Service/Sensitivity Training. A total of 175 memberships (library cards) will be issued.

- 200 Non-English speakers from the Danbury area will attend the Resources Fair. Attendance will be measured by the issuing of plastic Danbury Library tote bags for collecting hand-outs and give-aways. Also, a free door prize raffle will be held upon entering.

  In addition, agency representatives participating in the Resources Fair will record the number of individuals who utilize their services in subsequent months as a result of a Resource Fair referral. Comparing these numbers with those for the previous year, a 10% increase in utilization will be seen.

- 10 Non-English speakers will attend each computer workshop conducted in a language other than English – for a total of 40 participants. By the end of each workshop, participants will successfully demonstrate newly acquired skills. For example – each will produce and save a document, send an email, perform a successful web or database search. A program evaluation survey will result in 80% of students finding the class very helpful.

- An average of 15 Non-English speakers will attend the Conversational Group Each week. Participants will complete an evaluation survey at the end of the program which will indicate that at least 70% have increased confidence in their English conversation skills as a result of the program.

- The ESL Resources page on the library web site will receive 15% more hits than the previous year.

- Each library staff member will identify at least one proactive step he/she can personally take to offer improved customer service to Non-English speaking customers as a result of the Staff Development Seminar on Customer Service and Sensitivity Training.

  The library management team will also identify 3 steps that can be implemented throughout the library to improve customer service to Non-English speaking customers.

  "How Are We Doing?" feedback forms (samples attached in English, Spanish, and Portuguese) completed by customers over the 6 months following the Sensitivity Training will yield at least 10 positive customer service experiences.

5. How will your library continue the project?

Provide information on project continuation and follow-up. Describe the resources you will need to continue this project next year, and indicate how you intend to fund it (list resources and how you will obtain them.) List major stakeholders that should be involved in the project to help with continuation.

- The Danbury Library is working with City Hall to establish and fund a full-time ESL Librarian. If funded at the end of the grant period, this position will be responsible for programming for Non-English speaking populations.
- It is anticipated that WERACE will continue partnering with the library to plan and implement programming for Non-English Speakers. Additional partnerships and volunteers will be identified from this year's project activities.
- Library staff will continue to reevaluate customer service to Non-English Speakers seeking opportunities to apply new skills and behaviors to insure positive interaction.
- Funding for supplies will be requested in next year's operating budget.

C. ADA REQUIREMENTS

1. Will activities in your grant program be held in a handicapped accessible area? (Please note that all programs, meetings, and group activities must be handicapped accessible.)
   Yes __X__ No _____

   If no, please explain how will you make the program accessible to handicapped individuals.

2. Is there equal access to information, programs, and resources? (A sign language interpreter must be provided, if needed. If your LSTA grant includes purchasing library materials, you must include a variety of formats and range of reading levels to assist people with hearing, sight, and cognitive disabilities.) If no, your application will not be considered for funding.
   Yes __X__ No _____

If yes, please explain how you will provide equal access to this program.

All programs will take place at the Danbury Library which is fully ADA compliant. A volunteer Sign Language Interpreter will be obtained for events.

D. PROJECT BUDGET

Funding Category: Programs for Non-English Speaking Populations

Amount Requested: $19,621

		A. LSTA Funds Requested	B. Local Match Cash	C. Local Match in-kind	D. Total Project A+B+C
1. a.	Personnel Salary	18,101		5,413	23,514
b.	Fringe				
2.	Travel				
3.	Supplies	1,010			1,010
4.	Equipment				
5.	Rental*		100		100
6.	Postage				
7.	Phone				
8.	Contractual	510	2,830		3,340
9.	Printing				
10.	Library Materials				
11.	Other (Specify)				
12.	TOTAL	19,621	2,930	5,413	27,964

- In-kind only

If your library intends to use any LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet, the library must comply with the requirements of the Children's Internet Protection Act (CIPA). All grantees will be required to certify that they are in compliance with CIPA or are not using LSTA funds for such purposes.

Elizabeth McDonough
Signature of Library Director

Date 3/15/04

Elizabeth McDonough
Typed Name of Library Director

E. BUDGET NARRATIVE

Please explain briefly how proposed grant and matching funds will be expended.
Refer to Instructions for Project Budget for amount and type of detail required.

1. Personnel	LSTA Funds	Program Coordinator for Non-English Speaking Populations Salary - $21.40 per hour x 15 hours x 52 weeks = $16,692 FICA (7.65%)=$1277 Worker's Compensation=$50 Public Liability=$82 Total=$18,101
	Local Match	Part-Time ESL Librarian to assist Coordinator Salary - $21.40 per hour x 3 hours x 52 weeks = $3,338 Computer Technician to teach computer workshops Salary - $20.47 per hour x 12 hours = $246 Community Relations LTA to produce Press Releases Salary - $25.19 x 9 events x 2 hours per event = $453 Community Relations Clerk to create and print in-house flyers and signs Salary - $16.54 x 9 events x 2 hours per event = $298 Bilingual Clerk Typists to translate at Resources Fair and staff other events: Salary - $11 per hour x 98 hours = $1078 (Conversational Groups 44 weeks x 2 hours each week = 88 hours Resource Fair 4 hours Info/Cult. Events 6 hours) Total = $5,413
2. Travel	LSTA Funds	
	Local Match	
3. Supplies	LSTA Funds	Resource Fair = $200 for refreshments and supplies for children's activities. Conversational Groups = $660 ($15 x 44 weeks for refreshments and materials for activities for children accompanying parents) 3 Info/Cult. Programs = $150 ($50 x 3 programs for refreshments and materials for children's activities) Total=$1,010
	Local Match	

4. Equipment	LSTA Funds	
	Local Match	
5. Rental (in-kind)	LSTA Funds	
	Local Match	10 tables x $10/table/rental for fair =$100
6. Postage	LSTA Funds	
	Local Match	
7. Phone	LSTA Funds	
	Local Match	
8. Contractual	LSTA Funds	$510 (170) per speaker x 3 events
	Local Match	$2830 Staff Development program
9. Printing	LSTA Funds	
	Local Match	
10. Library Materials	LSTA Funds	
	Local Match	
11. Other (Specify)	LSTA Funds	
	Local Match	

CERTIFICATION REGARDING DEBARMENT,
SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION
LOWER-TIER COVERED TRANSACTIONS

This certification is required by Executive Order 1259, Debarment and Suspension, 34 CFR, Part 85, for all lower-tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower-tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower-tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower-tier Covered Transactions," without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible, or

voluntarily excluded from the covered transaction, unless that participant knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which's normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is debarred, suspended, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

(1) The prospective lower-tier participant certifies, by submission of this proposal, that Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name: Danbury Library

Elizabeth McDonough
Signature of Library Director

3/15/04
Date

Elizabeth McDonough
Typed Name of Library Director

DANBURY LIBRARY
From Text to Technology

Sample survey to be adapted for individual programs and translated into appropriate languages.

Program Evaluation

Please take a few moments to evaluate this program. The information you provide will be very helpful in designing future programs.

Program Title: _____

Date: _____

Please rate the program using the scale below. Circle the appropriate number.
5 = excellent 4 = very good 3 = good 2 = fair 1 = poor

1. **Was the purpose of this program clear? 5 4 3 2 1**
2. **How would you rate the content of this program? 5 4 3 2 1**
3. **Were the room and equipment sufficient for the size and style of the program? 5 4 3 2 1**
4. **Were the presenters effective? 5 4 3 2 1**
5. **What overall rating would you give this program? 5 4 3 2 1**

Please circle yes or no to answer the following questions.

6. **Were your expectations met? Yes No**
7. **Will what you learned be helpful in your everyday life? Yes No**
8. **Will what you learned be helpful in your job? Yes No**
9. **Did this program meet your expectations? Yes No**
10. **What other topics or programs would be useful to you?**

How are We Doing?

The Library invites your comments:

_____

_____

_____

_____

_____

All responses will be posted unless a phone call is requested.

(optional information)

Name _____

Address _____

Phone _____

Staff _____ Date _____

☐ I would like to receive a phone call.

DANBURY LIBRARY
From Text to Technology

170 Main Street ■ Danbury, CT 06810 ■ (203)797-4505

¿Cómo no está yendo?

La Biblioteca de Danbury lo invita a hacer sus comentarios:

_____

_____

_____

_____

_____

Todas las respuestas serán colocadas en la pared, a menos que pida que le llamemos por teléfono

(información opcional)

Nombre _____

Dirección _____

Telefoño _____

Iniciales del personal _____ Fecha _____

☐ Me gustaria que me llamen por teléfono

DANBURY LIBRARY
From Text to Technology

170 Main Street ■ Danbury, CT 06810 ■ (203)797-4505

S

Como estamos indo?

A Biblioteca de Danbury convida-lhe a dar seus comentários:

_____

_____

_____

_____

_____

Todas as respostas serão colocadas no mural a não ser que peça uma ligação.

(Informações Opcionais)

me _____

dereço _____

efone _____

ciais do atendente _____ Data _____

☐ Eu gostaria de receber uma ligação telefônica

DANBURY LIBRARY
From Text to Technology

170 Main Street ■ Danbury, CT 06810 ■ (203)797-4505

17

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance

RE: **RESOLUTION – HOMELESS GRANT**

DATE: March 24, 2004

Attached for your review is a revised resolution, which would allow the City of Danbury to accept funding from the State of Connecticut for the Homeless Grant. The State funding for this grant has been raised to $96,214, an increase of $4,050. There is no local cash match required for this grant.

The Common Council is requested to consider this resolution at its next meeting. If you have any questions, or require any further information, please contact my office at 203-797-4652.

Attach.

cc: K. Enteado

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, on December 2, 2003, the Common Council authorized Mayor Mark D. Boughton to execute and deliver a Contract with the Department of Social Services of the State of Connecticut for the operation of an Emergency Shelter in the amount of $92,164.00; and

WHEREAS, on March 2, 2004, the State of Connecticut, Department of Social Services, advised the City of Danbury that said amount may be increased to $96,214.00 for the grant period of October 1, 2003 through September 30, 2004; and

WHEREAS, no local match is required.

NOW, THEREFORE, be it resolved that Mark D. Boughton, Mayor of the City of Danbury, is empowered to execute and deliver in the name and on behalf of the City of Danbury a certain Contract Amendment with the Department of Social Services of the State of Connecticut for this Emergency Shelter Grant and to affix the corporate seal.

STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

25 SIGOURNEY STREET • HARTFORD, CONNECTICUT 06106-5033

RECEIVED
MAR 0 1 2004
MAYOR'S OFFICE

March 2, 2004

The Honorable Mark R. Boughton
Mayor
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Contract #: 03DSS3701GT / 034-ESS-17

Dear Mayor Boughton:

We are pleased to inform you that the state has reinstated a portion of the funds that were cut for programs that serve the homeless for 2003-04. In order to incorporate these funds into your current emergency shelter contract, we need to amend the contract referenced above.

The new contract amount will be $96,214. To start the amendment process, please submit a budget in the amount mentioned above on the enclosed forms. You only need to complete the first two columns (a and b) of the Financing Summary using the new amount, and the budget support pages, as applicable. If you prefer, we can e-mail the budget forms to you and you may e-mail them back to us after completed, at blanca.lopez@po.state.ct.us. After we receive the budget, an amendment package will be sent to you for signature.

Please submit this information to my attention as soon as possible. If you have any questions, feel free to call me at 424-5415. Thank you.

Sincerely,

RECEIVED
FINANCE DEPT.
MAR 2 2 2004

Blanca Lopez
Program Assistance Specialist

Enclosure

Cc: Deborah MacKenzie, City of Danbury Department of Welfare and Services

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, on December 2, 2003, the Common Council authorized Mayor Mark D. Boughton to execute and deliver a Contract with the Department of Social Services of the State of Connecticut for the operation of an Emergency Shelter in the amount of $92,164.00; and

WHEREAS, on March 2, 2004, the State of Connecticut, Department of Social Services, advised the City of Danbury that said amount may be increased to $96,214.00 for the grant period of October 1, 2003 through September 30, 2004; and

WHEREAS, no local match is required.

NOW, THEREFORE, be it resolved that Mark D. Boughton, Mayor of the City of Danbury, is empowered to execute and deliver in the name and on behalf of the City of Danbury a certain Contract Amendment with the Department of Social Services of the State of Connecticut for this Emergency Shelter Grant and to affix the corporate seal.

18

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 24, 2004

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Candlelight Drive – Candlewood Terrace Condominium Association, Inc. Water Line Easement
Project No. 03 - 09

Enclosed please find copies of the easement map and proposed legal description prepared for the Candlelight Drive – Candlewood Terrace Condominium Association, Inc. assessment water line project. The easement required is as follows:

Lot No. I09212 — Candlewood Terrace Condominium Association, Inc.
c/o Harry Pugner
Property Manager - Candlewood Terrace Condominiums
Scalzo Property Management Inc.
2 Stony Hill Road, Suite 201
Bethel, CT 06801

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire this easement. If you have any questions, please give me a call.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Eric L. Gottschalk, Esq., with encl.

RECYCLED

18 April

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

May 3, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/April 6th CC Agenda Item #18 – RESOLUTION: Candlelight Dr .- Water Line Easement.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the April 21, 2004 meeting, the Planning Commission made a motion to give a positive recommendation for the above referenced request provided it is designed and constructed in accordance with City Standards.

Steve Zaleta
Vice-Chairman

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Candlelight Drive – Candlewood Terrace Condominium Association, Inc., water line; and

WHEREAS, the property to be acquired is described and identified in EXHIBIT A attached hereto; and

WHEREAS, said easement will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easement set forth on EXHIBIT A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the property, if any, by October 1, 2004.

EXHIBIT A

WATER LINE EASEMENT
TO BE ACQUIRED BY
THE CITY OF DANBURY
FROM
CANDLEWOOD TERRACE CONDOMINIUM ASSOCIATION, INC.

BEGINNING AT A POINT MARKING THE NORTHWESTERLY CORNER OF LAND OF CANDLEWOOD TERRACE CONDOMINIUM ASSOCIATION, INC. AND LAND OF PARK RIDGE CONDOMINIUM, BEING THE NORTHWESTERLY CORNER OF HEREIN DESCRIBED EASEMENT;

THENCE RUNNING FROM SAID POINT OF BEGINNING IN AN EASTERLY DIRECTION ALONG LAND OF PARK RIDGE CONDOMINIUM N88°-00'-00"E A DISTANCE OF 9.51' TO A POINT MARKING THE NORTHEASTERLY CORNER OF HEREIN DESCRIBED EASEMENT;

THENCE TURNING AND RUNNING IN A SOUTHERLY; EASTERLY AND SOUTHERLY DIRECTION THROUGH LAND OF CANDLEWOOD TERRACE CONDOMINIUM ASSOCIATION, INC. THE FOLLOWING COURSES AND DISTANCES: S02°-19'-42"E A DISTANCE OF 178.48' TO A POINT, THENCE S00°-36'-50"E A DISTANCE OF 120.65' TO A POINT, THENCE S00°-21'-58"E A DISTANCE OF 221.96' TO A POINT, THENCE TURNING AND RUNNING IN AN EASTERLY DIRECTION N89°-38'-02"E A DISTANCE OF 15.00' TO A POINT, THENCE TURNING AND RUNNING IN A SOUTHERLY DIRECTION S00°-21'-58"E A DISTANCE OF 25.00' TO A POINT MARKING THE SOUTHEASTERLY CORNER OF HEREIN DESCRIBED EASEMENT;

THENCE TURNING AND RUNNING IN A WESTERLY DIRECTION THROUGH LAND OF CANDLEWOOD TERRACE CONDOMINIUM ASSOCIATION, INC. S89°-38'-02"W A DISTANCE OF 40.00' TO A POINT MARKING THE SOUTHWESTERLY CORNER OF HEREIN DESCRIBED EASEMENT;

THENCE TURNING AND RUNNING IN A NORTHERLY DIRECTION THROUGH LAND OF CANDLEWOOD TERRACE CONDOMINIUM ASSOCIATION, INC. THE FOLLOWING COURSES AND DISTANCES: N00°-21'-58"W A DISTANCE OF 246.90' TO A POINT; THENCE N00°-36'-50"W A DISTANCE OF 83.46' TO LAND OF PARK RIDGE CONDOMINIUM;

THENCE TURNING AND RUNNING IN AN EASTERLY AND NORTHERLY DIRECTION ALONG LAND OF PARK RIDGE CONDOMINIUM THE FOLLOWING COURSES AND DISTANCES; N88°-00'-00"E A DISTANCE OF 5.35' TO A POINT, THENCE N02°-00'-00"W A DISTANCE OF 130.00' TO A POINT, THENCE N04°-42'-34"E A DISTANCE OF 85.59' TO A POINT MARKING THE POINT OR PLACE OF BEGININNG

THE ABOVE DESCRIPTION INCLUDES AN AREA OF 12,526 SQUARE FEET.

FOR A MORE PARTICULAR DESCRIPTION, REFERENCE IS MADE TO A MAP ENTITLED "EASEMENT MAP, MAP SHOWING PROPOSED WATER LINE EASEMENT TO BE ACQUIRED BY THE CITY OF DANBURY FROM CANDLEWOOD TERRACE CONDOMINIUM ASSOCIATION, INC. 6 ROSE LANE, DANBURY, CONNECTICUT SCALE: 1"=40' DATE: FEBRUARY 12, 2004 REVISED: MARCH 5, 2004. CERTIFIED SUBSTANTIALLY CORRECT BY SYDNEY A. RAPP JR. L.S. #7400"

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Candlelight Drive – Candlewood Terrace Condominium Association, Inc., water line; and

WHEREAS, the property to be acquired is described and identified in EXHIBIT A attached hereto; and

WHEREAS, said easement will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easement set forth on EXHIBIT A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the property, if any, by October 1, 2004.

19

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEE

March 10, 2004

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Cobblestone Trail Acceptance
Easements and Title to Road

At the April 1, 2003 Common Council meeting, Cobblestone Trail was accepted subject to conditions noted in our department's February 6, 2003 letter to the you and the February 19, 2003 letter to you from the Corporation Counsel's office.

Our department has completed the as-built drawing and the maps for the two storm drainage easements needed for this roadway to be finally accepted.

Enclosed please find copies of the as-built drawing for the road and the easement maps as well as the related proposed legal descriptions prepared by our department. Title and easements required are as follows:

Cobblestone Trail right of way

Lot No. K25030	Paul T. Orsino, Jr. and Suzanne Moss Orsino 3 Cobblestone Trail - drainage easement
Lot No. K25037	Dewitt B. Dudley and Donna Dudley 5 Cobblestone Trail - drainage easement

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire these easements and title to the road itself. If you have any questions, please give me a call.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Eric L. Gottschalk, Esq.
Richard Antous

RECYCLED PAPER

19-April

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

May 3, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/April 6th CC Agenda Item #19 – RESOLUTION: Cobblestone Tr. Acceptance/Easements and Title to Road.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At April 21, 2004 meeting, the Planning Commission made a motion to give a positive recommendation based on the Planning Director's report.

Steve Zaleta
Vice-Chairman

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury seeks to accept Cobblestone Trail as a city street; and

WHEREAS, as part of the acceptance of Cobblestone Trail, the City of Danbury seeks to correct drainage problems on the road; and

WHEREAS, it will be necessary to acquire interest in and to real property as set forth in the Schedules A, B and C attached hereto containing the legal descriptions of the properties involved; and

WHEREAS, eminent domain proceedings will be necessary if the City of Danbury cannot agree with the owners of said properties upon the amount, if any, to be paid for their respective interests to be taken in and to the real property listed on said schedules.

NOW, THEREFORE, BE IT RESOLVED THAT the Corporation Counsel of the City of Danbury is hereby authorized to acquire on or prior to October 1, 2004, property interests as set forth in the attached legal descriptions either by negotiation or by eminent domain through the institution of suit against the named property owners, their heirs, executors, successors and assigns and their respective mortgage holders and encumbrances, if any.

COBBLESTONE TRAIL

A certain piece or parcel of land containing 40,302 square feet (0.9252 acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut and known as Cobblestone Trail, bounded and described as follows:

Commencing at a point on the easterly street line of Chuck Wagon Lane, which point is 200.00 feet northerly of the southwesterly corner of land now or formerly of Kenneth R. Wagner and Theresa R. Wagner (Tax Assessor's Lot No. K25028), thence running northerly along the easterly street line of Chuck Wagon Lane N 01° 49' 10" W a distance of 100.00 feet to a point, thence turning and running along a curve to the left with a delta angle of 90° 00' 00" a radius of 25.00 feet and a length of curve of 39.27 feet, thence N 88° 10' 50" E a distance of 50.00 feet, thence along a curve to the right with a delta angle of 71° 34' 10" a radius of 163.73 feet and a length of curve of 204.52 feet, thence S 20° 15' 00" E a distance of 107.00 feet, thence along a curve to the left with a delta angle of 70° 13'16" a radius of 170.00 feet and a length of curve of 208.35 feet, thence along a curve to the left with a delta angle of 84° 03' 47" a radius of 25.00 feet and a length of curve of 36.68 feet, thence along a curve to the right with a delta angle of 238° 02' 03" a radius of 50.00 feet and a length of curve of 207.72 feet, thence along a curve to the right with a delta angle of 96° 14' 57" a radius of 220.00 feet and a length of curve of 369.57 feet, thence N 20° 15' 00" W a distance of 107.00 feet, thence along a curve to the left with a delta angle of 71° 34' 10" a radius of 113.73 feet and a length of curve of 142.06 feet, thence S 88° 10' 50" W a distance of 50.00 feet, thence along a curve to the left with a delta angle of 90° 00' 00" a radius of 25.00 feet and a length of curve of 39.27 feet to the point or place of beginning.

Bounded:

Northerly: by land now or formerly of George S. Quigley, by land now or formerly of Robert M. Toth, Jr. and Sharon R. Toth, by land now or formerly of Wai-Ming Tam, and by land now or formerly of Eugene Waluschka, each in part

Easterly: by land now or formerly of Herbert R. Lundgren and Joan Lundgren and by land now or formerly of Paul Stevens and Kathryn Stevens, each in part

Southerly: by land now or formerly of Dewitt B. Dudley and Donna Dudley, by land now or formerly of Paul T. Orsino, Jr. and Suzanne Moss Orsino, by land now or formerly of Kenneth R. Wagner and Theresa R. Wagner, and by land now or formerly of Elaine L. Starrett and James Starrett, each in part

Westerly: by Chuck Wagon Lane

For a more particular description, reference is made to a map entitled "As-Built Map of Cobblestone Trail Danbury, Connecticut Scale: 1" = 20', January 6, 2004" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E. & L.S. No. 12050, which map is to be filed in the Danbury Land Records.

7.5 FEET WIDE DRAINAGE EASEMENT
PAUL T. ORSINO JR. AND SUZANNE MOSS ORSINO
COBBLESTONE TRAIL

A certain piece or parcel of land containing 868 square feet (0.0199 acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at No. 3 Cobblestone Trail and known as Tax Assessor's Lot No. K25030 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Cobblestone Trail, which point is the northeasterly corner of the land of the Grantors and the northeasterly corner of the land herein described. Thence running southerly along the boundary between the land of the Grantors and land now or formerly of Dewitt B. Dudley and Donna Dudley S 05° 36' 30" E a distance of 116.00 feet to a point on the City of Danbury/Town of Redding town line, thence turning and running along said town line S 88° 10' 50" W a distance of 7.52 feet, thence turning and running through the land of the Grantors N 05° 36' 30" W a distance of 115.63 feet to a point on the southerly line of Cobblestone Trail, thence turning and running along the southerly line of Cobblestone Trail on a curve to the left with a delta angle of 01° 57' 13" a radius of 220.00 feet and a length of curve of 7.50 feet to the point or place of beginning.

Bounded:

Northerly:	by Cobblestone Trail
Easterly:	by land now or formerly of Dewitt B. Dudley and Donna Dudley
Southerly:	by the City of Danbury /Town of Redding town line
Westerly:	by other land of the Grantors

For a more particular description, reference is made to a map entitled "Map Showing Proposed 7.5 Ft. Wide Drainage Easement Through the Land of Paul T. Orsino Jr. and Suzanne Moss Orsino Cobblestone Trail Danbury, Connecticut Scale: 1"= 20', March 3, 2004" prepared by Michael S. Pierwola, R.L.S. No. 70139, which map is to be filed in the Danbury Land Records.

20 FEET WIDE DRAINAGE EASEMENT
DEWITT B. DUDLEY AND DONNA DUDLEY
COBBLESTONE TRAIL

A certain piece or parcel of land containing 2,339 square feet (0.0537 acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at No. 5 Cobblestone Trail and known as Tax Assessor's Lot No. K25037 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Cobblestone Trail, which point is the northwesterly corner of the land of the Grantors and the northwesterly corner of the land herein described, thence running easterly along the southerly street line of Cobblestone Trail on a curve to the left with a delta angle of 05° 12' 57" a radius of 220.00 feet and a length of curve of 20.03 feet to a point, thence turning and running S 05° 36' 30" E a distance of 118.24 feet to a point, thence turning and running S 88° 10' 50" W a distance of 20.04 feet to a point, thence turning and running N 05° 36' 30" W a distance of 116.00 feet to the point or place of beginning.

Bounded:

Northerly:	by Cobblestone Trail
Easterly:	by other land of Grantors
Southerly:	by the City of Danbury /Town of Redding town line
Westerly:	by land now or formerly of Paul T. Orsino, Jr. and Suzanne Moss Orsino

For a more particular description, reference is made to a map entitled "Map Showing Proposed 20 Ft. Wide Drainage Easement Through the Land of Dewitt B. Dudley and Donna Dudley Cobblestone Trail Danbury, Connecticut Scale: 1"= 20', January 6, 2004" prepared by Ireneo H. Despojado, P.E. & L.S. No. 12050, which map is to be filed in the Danbury Land Records.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury seeks to accept Cobblestone Trail as a city street; and

WHEREAS, as part of the acceptance of Cobblestone Trail, the City of Danbury seeks to correct drainage problems on the road; and

WHEREAS, it will be necessary to acquire interest in and to real property as set forth in the Schedules A, B and C attached hereto containing the legal descriptions of the properties involved; and

WHEREAS, eminent domain proceedings will be necessary if the City of Danbury cannot agree with the owners of said properties upon the amount, if any, to be paid for their respective interests to be taken in and to the real property listed on said schedules.

NOW, THEREFORE, BE IT RESOLVED THAT the Corporation Counsel of the City of Danbury is hereby authorized to acquire on or prior to October 1, 2004, property interests as set forth in the attached legal descriptions either by negotiation or by eminent domain through the institution of suit against the named property owners, their heirs, executors, successors and assigns and their respective mortgage holders and encumbrances, if any.

20

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 8, 2004

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Downtown Parking Garage – Library Place
Acquisition of Temporary Easement

Enclosed please find copies of the proposed easement map and related legal description prepared by our department for a temporary construction and grading easement needed to construct the proposed downtown parking garage that was funded by the Vision 21^2 bond issue.

The easement to be acquired is on the following lot:

Lot No. I14161 — The Estate of Joseph DaSilva and Maria DaSilva
Library Place

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire the easement noted above.

If you have any questions, please feel free to contact me.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Eric L. Gottschalk, Esq., with encl.
Robert Weissenborn, with encl.
David Sousa, with encl.
Farid Khouri, P.E., with encl.

RECYCLED PAPER

20-April

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

May 3, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/April 6th CC Agenda Item #20 – RESOLUTION: Downtown Parking Garage – Library Pl./Acquisition of Temporary Easement.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the April 21, 2004 meeting, the Planning Commission made a motion to give a positive recommendation based on the Planning Director's report.

Steve Zaleta
Vice-Chairman

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, pursuant to authorization through the Vision² bond package, is proceeding, through plans and designs, to construct a downtown parking garage; and

WHEREAS, in order to undertake the above referenced project, the City must acquire certain parcels of land or interests in real property as described in the Exhibits attached hereto; and

WHEREAS, said easements and property interests will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements and property interests set forth on EXHIBITS A, B, C, D, E, F and G attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by October 1, 2004.

FIRST PORTUGUESE SPEAKING BAPTIST CHURCH OF DANBURY, INC. (TAX ASSESSOR'S LOT NOS. I14162 AND I14169-PORTION OF)

A certain piece or parcel of land containing 28,783 square feet (0.6608Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 234 Main Street and Library Place and know as Tax Assessor's Lot Nos. I14162 and I14169 (portion of) bounded and described as follows:

Commencing at a point on the westerly street line of Main Street said point being the southeasterly corner of land now or formerly of Charles A. Duncan, III and Louise K. Michael and the northeasterly corner of land herein described, thence running southerly along the westerly street line of Main Street S. 41° 29' 15" E. a distance of 10.11 feet to a point, thence turning and running westerly through the land of the Grantor and along the northerly brick face of the existing building S. 61° 15' 18" W. a distance of 143.11 feet to a point, thence turning and running southerly through the land of the Grantor S. 28° 40" 00" E. a distance of 39.89 feet to a point on the southerly boundary line of land of the Grantor, thence turning and running westerly along the southerly boundary line of land of the Grantor on the following courses and distances S. 62° 04' 25" W. a distance of 91.01 feet to point, thence S. 62° 04' 25" W. a distance of 10.16 feet to a point, thence S. 61° 35' 35" W. a distance of 81.25 feet to the southwesterly corner of land of the Grantor, thence turning and running northerly along the westerly boundary line of land of the Grantor N. 35° 19' 25" W. a distance of 110.00 feet to the northwesterly boundary corner of land of the Grantor, thence turning and running easterly along the southerly boundary line of land now or formerly of the Estate of Joseph DaSilva and Maria DaSilva N.61° 31' 45" E. a distance of 55.31 feet to a point, thence turning and running northerly along the easterly boundary line of land now or formerly of the Estate of Joseph DaSilva and Maria DaSilva N. 36° 27' 35" W. a distance of 106.28 feet to a point on the southerly street line of Library Place, thence turning and running easterly along the southerly street line of Library Place N. 53° 32' 25" E. a distance of 55.00 feet to a point, thence turning and running southerly along the westerly boundary line of land now or formerly of the City of Danbury S. 36° 27' 35" E. a distance of 114.00 feet to a point, thence turning and running easterly along the southerly boundary line of land now or formerly of the City of Danbury and land now or formerly of The Daniels Agency of New York, Inc, each in part N. 61° 31' 45" E. a distance of 89.52 feet to a point, thence turning and running southerly along the westerly boundary line of land now or formerly of JDM LLC and land now or formerly of Charles A. Duncan, III and Louise K. Michael, each in part, on the following courses and distances S. 42° 50' 35" E. a distance of 40.00 feet to a point, thence S. 60° 30' 05" W. a distance of 2.45 feet to a point, thence S. 33° 45' 45" E. a distance of 18.40 feet to a point, thence turning and running easterly along the southerly boundary line of land now or formerly of Charles A. Duncan, III and Louise K. Michael on the following courses and distances N. 71° 08' 41" E. a distance of 27.10 feet to a point, thence N. 60° 30' 05" E. a distance of 100.00 feet to the point or place of beginning.

Bounded:

Northerly : By Library Place, by land now or formerly of Estate of Joseph DaSilva and Maria DaSilva, by land now or formerly of the City of Danbury, by land now or formerly of The Daniels Agency of New York, Inc., by land now or formerly of Charles A. Duncan,III and Louise K. Michael, each in part.

Easterly : By Main Street, by land now or formerly of the City of Danbury, by land now or formerly of JDM LLC, by land now or formerly of Charles A. Duncan, III and Louise K. Michael and by other land of the Grantor, each in part.

Southerly : By other land of the Grantor, by land now or formerly of Union Savings Bank and by land now or formerly of James Nolan and Kim E. Nolan, Trustees of the Arline A. Nolan Revocable Trust Indenture, each in part.

Westerly : By land now or formerly of James Nolan, by land now or formerly of The Vincent Administration Limited Liability Partnership, by land now or formerly Juan Gonzalez and Eustolia Gonzalez and by land now or formerly of Estate of Joseph DaSilva and Maria DaSilva, each in part.

Together with the rights to use and connect lighting, canopies, trusses and related appurtenances on the northerly brick face of the existing building.

Subject to passway rights in favor of Charles A. Duncan, III and Louise K. Michael and JDM LLC as more particularly described in Vol. 91, Pg. 572, Vol. 92, Pg. 538, Vol. 416, Pg. 89 and Vol. 619, Pg. 822 of the D.L.R.

For a more particular description reference is made to a map entitled " Map Showing Property of First Portuguese Speaking Baptist Church of Danbury, Inc. to be Acquired by The City of Danbury Main Street and Library Place Danbury, Connecticut Scale 1" = 20' May 15, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despopjado, P.E. &L.S. No. 12050, which map is to be filed on the Danbury Land Records.

JDM LLC
240-242 MAIN STREET
(TAX ASSESSOR'S LOT NO. I14167)

A certain piece or parcel of land containing 276 square feet (0.0063Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 240-242 Main Street and known as Tax Assessor's Lot No. I14167 (portion of) bounded and described as follows:

Commencing at a point on the southwesterly corner of land of the Grantor, said point being the southwesterly corner of land herein described, thence running northerly along the westerly boundary line of the Grantor N. 42° 50' 35" W. a distance of 40.00 feet to a point on the southerly boundary line of land now or formerly of The Daniels Agency of New York , Inc., thence turning and running easterly along the southerly boundary line of land now or formerly of The Daniels Agency of New York, Inc. N. 60° 42' 20" E. a distance of 11.59 feet to a point, thence turning and running southerly through the land of the Grantor S. 29° 51' 34" E. a distance of 38.88 feet to a point on the northerly boundary line of land now or formerly of Charles A. Duncan, III and Louise K. Michael, thence turning and running westerly along the northerly boundary line of land now or formerly of Charles A. Duncan, III and Louise K. Michael S. 60° 30' 05" W. a distance of 2.60 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of The Daniels Agency of New York, Inc.

Easterly : By other land of the Grantor.

Southerly : By land now or formerly of Charles A. Duncan, III and Louise K. Michael.

Westerly : By land now or formerly of the First Portuguese Speaking Baptist Church of Danbury , Inc.

For a more particular description reference is made to a map entitled " Map Showing Property of JDM LLC to be Acquired by The City of Danbury 240-242 Main Street, Danbury Connecticut Scale: 1" = 10' May 15, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed on the Danbury Land Records.

CHARLES A. DUNCAN, III AND LOUISE K. MICHAEL
238 MAIN STREET
(TAASSESSOR'S LOT NO. I14168)

A certain piece or parcel of land containing 386 square feet (0.0089 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 238 Main Street and known as Tax Assessor's Lot No. I14168 (portion of) bounded and described as follows:

Commencing at a point on the northerly side of land now or formerly of the First Portuguese Speaking Baptist Church of Danbury, Inc. known as a passway and said point being the southwesterly corner of land herein described, thence running northerly along the face of a stone retaining wall N. 33° 45'45" W. a distance of 18.40 feet to a point, thence turning and running easterly along the southerly boundary line of land now or formerly of JDM LLC N. 60° 30' 05" E. a distance of 17.31 feet to a point, thence turning and running southerly through the land of the Grantor S. 42° 50' 35" E. a distance of 22.96 feet to a point on the northerly boundary line of land now or formerly of First Portuguese Speaking Baptist Church of Danbury, Inc., thence turning and running westerly along the northerly boundary line of land now or formerly of the First Portuguese Speaking Baptist Church of Danbury, Inc. S. 71° 08' 40" W. a distance of 21.61 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of JDM LLC.

Easterly : By other land of the Grantor..

Southerly : By land now or formerly of the First Portuguese Speaking Baptist Church of Danbury, Inc., known as passway.

Westerly : By land now or formerly of the First Portuguese Speaking Baptist Church of Danbury, Inc.

Together with the rights to use and connect lighting, canopies, trusses and related appurtenances on the southerly brick wall face of the existing building.

For a more particular description reference is made to a map entitled " Map Showing Property of Charles A. Duncan, III and Louise K. Michael to be Acquired by The City of Danbury 238 Main Street Danbury, Connecticut Scale: 1" = 10' May 15, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed on the Danbury Land Records.

THE DANIELS AGENCY OF NEW YORK, INC.
248 MAIN STREET
(TAX ASSESSOR'S LOT NO. I14164)

A certain piece or parcel of land containing 767 square feet (0.01765 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 248 Main Street and known as Tax Assessor's Lot No. I14164 (portion of) bounded and described as follows:

Commencing at a point on the southwesterly corner of land of the Grantor and said point being the southwesterly corner of land herein described, thence running northerly N. 47° 37' 35" W. a distance of 7.50 feet to a point on the southerly boundary line of land now or formerly of the City of Danbury, thence turning and running easterly along the southerly boundary line of land now or formerly of the City of Danbury N. 48° 27' 23" E. a distance of 58.90 feet to a point, thence turning and running southerly through the land of the Grantor S. 25° 34' 33" E. a distance of 20.16 feet to a point on the southerly boundary line of the Grantor and the northerly boundary line of land now or formerly of JDM LLC, thence turning and running westerly along the southerly boundary line of the Grantor S. 60° 42' 20" W. a distance of 19.02 feet to the northeast corner of land now or formerly of the First Portuguese Speaking Baptist Church of Danbury, Inc., thence continuing westerly along the northerly boundary line of land now or formerly the First Portuguese Speaking Baptist Church of Danbury, Inc. S. 61° 31' 45" W. a distance of 34.90 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of The City of Danbury.

Easterly : By other land of the Grantor.

Southerly : By land now or formerly of JDM LLC and by land now or formerly of the First Portuguese Speaking Baptist Church, Inc., each in part.

Westerly : By land now or formerly of The City of Danbury.

For a more particular description reference is made to a map entitled " Map Showing Property of The Daniels Agency of New York, Inc. to be Acquired by The City of Danbury 248 Main Street Danbury, Connecticut Scale: 1" = 10' May 15, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed on the Danbury Land Records,

UNION SAVINGS BANK
PROPOSED 25 FEET WIDE TEMPORARY CONSRUCTION EASEMENT
AND 20 FEET WIDE TEMPORARY CONSTRUCTION ACCESS EASEMENT
(TAX ASSESSOR'S LOT NO. I14170)

A 25 feet wide temporary construction easement containing 2,625 square feet, more or less, located adjacent to and parallel with the northerly boundary line (portion of) of the Grantor and a 130 feet long by 20 feet wide temporary construction access easement located along the westerly boundary line of the Grantor starting at Chapel Street and running northerly through the existing driveway and parking lot of the Grantor to the southerly line of the temporary construction easement, all as shown on the hereunder referenced map.

For a more particular description referenced is made to a map entitled " Map Showing Proposed Construction and Access Easement Over the Land of Union Savings Bank to be Acquired by The City of Danbury Chapel Place, Danbury, Connecticut Scale: 1" = 20' May 15, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed on the Danbury Land Records.

EXHIBIT A

JAMES NOLAN AND KIM E. NOLAN
TRUSTEE OF THE ARLINE A. NOLAN REVOCABLE TRUST INDENTURE
PROPOSED 25 FEET WIDE TEMPORARY CONSTRUCTION EASEMENT
AND TEMPORARY CONSTRUCTION ACCESS EASEMENT
(TAX ASSESSOR'S LOT NOS. I14155)

A 25 feet wide temporary construction easement containing approximately 2,285 square feet, more or less, located adjacent to and parallel with the northerly boundary line of the Grantors and a 130 feet long by 12 to 15 feet wide temporary construction access easement located along on the easterly boundary line of the Grantors starting at Chapel Place and running northerly through the existing driveway and parking lot of the Grantors to the southerly line of the temporary construction easement, all as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Construction and Access Easements Over the Land of James Nolan and Kim E. Nolan Trustee of the Arline A. Nolan Revocable Trust Indenture to be Acquired by The City of Danbury Chapel Place, Danbury, Connecticut Scale: 1" = 20' May 15, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed on the Danbury Land Records.

A TEMPORARY CONSTRUCTION AND GRADING EASEMENT
THE ESTATE OF JOSEPH DASILVA AND MARIA DASILVA
LIBRARY PLACE (TAX ASSESSOR'S LOT No. I14161)

A certain piece or parcel of land containing 657 square feet (.0151 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at Library Place and known as Tax Assessor's Lot No. I14161 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Library Place, which point is the northeasterly corner of the land of the Grantors, said point being the northeasterly corner of the land herein described, thence running southerly along the easterly boundary line of the Grantors S. 36° 27' 36" E. a distance of 106.28' to a point, thence turning and running westerly along the southerly boundary line of the Grantors S. 61° 31' 33" W. a distance of 10.10' to a point, thence turning and running northerly through the land of the Grantors N. 36° 26' 18" W. a distance of 40.15' to a point, thence turning and running easterly through the land of the Grantors N. 53° 19' 04" E. a distance of 6.90' to a point, thence turning and running northerly through the land of the Grantors N. 36° 38' 10" W. a distance of 16.66' to a point, thence turning and running westerly through the land of the Grantors N. 53° 19' 04" W. a distance of 0.87' to a point, thence turning and running northerly through the land of the Grantors N. 36° 40' 56" W. a distance of 48.06' to a point, thence turning and running easterly along the southerly street line of Library Place N. 53° 48' 04" E. a distance of 4.20' to the point or place of beginning.

Bounded:

Northerly : By Library Place and by other land of Grantors, each in part.

Easterly : By land now or formerly of The First Portuguese Speaking Baptist Church of Danbury, Inc.

Southerly : By land now or formerly of The First Portuguese Speaking Baptist Church of Danbury, Inc. and by other land of Grantors, each in part.

Westerly : By other land of Grantors.

For a more particular description reference is made to a map entitled "Map Showing Proposed Construction and Grading Easement over the Land of The Estate of Joseph DaSilva and Maria DaSilva to be Acquired by The City of Danbury Main Street and Library Place Danbury, Connecticut Scale: 1" = 20' March 5, 2004" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Michael S. Pierwola, R.L.S. No. 70139, which map is to be filed in the Danbury Land Records.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, pursuant to authorization through the Vision² bond package, is proceeding, through plans and designs, to construct a downtown parking garage; and

WHEREAS, in order to undertake the above referenced project, the City must acquire certain parcels of land or interests in real property as described in the Exhibits attached hereto; and

WHEREAS, said easements and property interests will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements and property interests set forth on EXHIBITS A, B, C, D, E, F and G attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by October 1, 2004.

21

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 3, 2004

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Senior Center Phase II Expansion
Property Acquisitions
Project No. 03-19

Enclosed please find copies of the maps and proposed legal descriptions prepared by our department for the five parcels of land to be acquired by the City for the expansion of the Senior Center complex. The properties to be acquired are as follows:

Lot Nos. I15269 and I15268	Edward S. Youngberg, Sr. 65 and 67 Grand Street
Lot No. I15270	Antonio A. Sousa and Ana P. Sousa 69 Grand Street
Lot No. I15311	The Danbury Square Box Company Elmwood Place and Grand Street
Lot No. I15308	Rullo Holding LLC 4 Elmwood Place

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire these properties.

If you have any questions, please give me a call.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.
C: Eric L. Gottschalk, Esq., with encl. (3 copies each)

RECYCLED PAPER

21-04PR

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

May 3, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/April 6th CC Agenda Item #21 – RESOLUTION: Senior Center Phase II Expansion/Property Acquisitions.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the April 21, 2004 meeting, the Planning Commission made a motion to give a positive recommendation based on the Planning Director's report.

Steve Zaleta
Chairman

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury has received HUD financing approval through the HUD Development Block Grant Section 108 Program, for development of the proposed Senior Center Campus; and

WHEREAS, the development of the Campus will require the acquisition of several parcels of land in the vicinity of the existing Senior Center; and

WHEREAS, the properties to be acquired are described and identified in EXHIBITS A, B, C and D attached hereto; and

WHEREAS, said properties will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said properties and proceed with the Senior Center Campus project.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the properties set forth on EXHIBITS A, B, C and D attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages or other inconsistent interests encumbering the properties, if any, by October 1, 2004.

Edward S. Youngberg, Sr.
Tax Assessor's Lot Nos. I15269 and I15268
65 and 67Grand Street

Parcel One:

A certain piece or parcel of land containing 9,350 square feet (0.2146 acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut on Grand Street and known as Tax Assessor's Lot No. I15268, bounded and described as follows:

Beginning at a point on the easterly street line of Grand Street at a point being the northwest corner of land now or formerly of The Danbury Square Box Company and being the southwest corner of the parcel of land being described herein, then running northerly along the easterly street line of Grand Street N 27° 41' 42" W a distance of 104.24 feet to a point, thence turning and running along the boundary line between the land of the Grantor and Parcel Two, also owned by the Grantor and described below, N 62° 41'40" E a distance of 107.90 feet to a point, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of The Danbury Square Box Company S 27° 50' 27" E a distance of 88.14 feet to a point, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of The Danbury Square Box Company S 64° 21' 23" W a distance of 108.19 feet to the point or place of beginning.

Bounded:

Northerly:	by other land of the Grantor (Parcel Two described below)
Easterly:	by land now or formerly of The Danbury Square Box Company
Southerly:	by land now or formerly of The Danbury Square Box Company
Westerly:	by Grand Street

For a more particular description reference is made to a map entitled "Map Prepared for the City of Danbury Grand Street and Elmwood Place Danbury, Connecticut Scale 1" = 20' May 13, 2002" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed on the Danbury Land Records.

Parcel Two:

A certain piece or parcel of land containing 7,334 square feet (0.1684 acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut on Grand Street and known as Tax Assessor's Lot No. I15269 bounded and described as follows:

Beginning at a point on the easterly street line of Grand Street at a point being the northwest corner of other land of the Grantor (Parcel One described above) and being the southwest corner of the parcel of land being described herein, then running northerly along the easterly street line to Grand Street N 26° 59' 07" W a distance of 48.68 feet to a point, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of Antonio A. Sousa and Ana P. Sousa N 62° 26'28" E a distance of 107.12 feet to a point, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of The Danbury Square Box Company S 27° 50' 27" E a distance of 68.40 feet to a point, thence turning and running along the boundary line between the land of the Grantor and other land of the Grantor, being Parcel One described above, S 64° 41' 40" W a distance of 107.90 feet to the point or place of beginning.

Bounded:

Northerly:	by land now or formerly of Antonio A. Sousa and Ana P. Sousa
Easterly:	by land now or formerly of The Danbury Square Box Company
Southerly:	by other land of the Grantor (Parcel One described above)
Westerly:	by Grand Street

For a more particular description reference is made to a map entitled "Map Prepared for the City of Danbury Grand Street and Elmwood Place Danbury, Connecticut Scale 1" = 20' May 13, 2002" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed on the Danbury Land Records.

EXHIBIT B

Tax Assessor's Lot No. I15270
69 Grand Street
Antonio A. and Ana P. Sousa

A parcel of land containing 0.131 acre, more or less, in area located on the east side of Grand Street further described as follows:

Beginning at a point on the east side of Grand Street said point being the northwest corner of land now or formerly of George Johnson et ux and also being the southwesterly corner of the parcel of land being described herein, then running northerly along the easterly line of Grand Street N 17° 36' 20" W a distance of 48.50 feet to a point, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of The Russell Realty Co. N 71° 15' E a distance of 117.15 feet to a point, thence turning and running along the boundary lines between the land of the Grantor and land now or formerly of Danbury Square Box Co. S 18° 45' E a distance of 48.50 feet, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of Danbury Square Box Co. and land now or formerly of George Johnson et ux S 71° 15' W a distance of 118.12 feet to the point or place of beginning.

Bounded:	Northerly:	by land now or formerly of The Russell Realty Co
	Easterly:	by land now or formerly of the Danbury Square Box Co.
	Southerly:	by land now or formerly of George Johnson et ux and by land now or formerly of the Danbury Square Box Co., each in part
	Westerly:	by Grand Street

Reference is made to a map entitled "Map Prepared for Alexander F. and Patricia A. Piech Danbury, Connecticut Area = 0.131 Acres RD-5 Zone"" which map was certified as an A-2 survey by Robert M. Henrici, R.L.S. No. 6089 and which map is filed as map number 3906 in the Danbury Land Records.

THE DANBURY SQUARE BOX COMPANY
Tax Assessor's Lot No. I15311
Elmwood Place and Grand Street

A certain piece or parcel of land containing 25,739 square feet (0.5909 acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at Grand Street and Elmwood Place and known as Tax Assessor's Lot No. I15311 bounded and described as follows:

Commencing at a point on the easterly side of Grand Street which is the northwesterly corner of land now or formerly of Jerome F. Perrone and Joan B. Perrone and which point is the southwesterly corner of land herein described, thence running along the easterly side of Grand Street N. 27° 41' 42" W. a distance of 23.93 feet to a point, thence turning and running easterly along the southerly boundary line of land now or formerly of Edward S. Youngberg, Sr. N. 64° 21' 23" E. a distance of 108.19 feet to a point, thence turning and running northerly along the easterly boundary line of land now or formerly of Edward S. Youngberg, Sr. N. 27° 50' 27" W. a distance of 156.54 feet to a point on the southerly boundary line of land now or formerly of Antonio A. Sousa and Ana P. Sousa, thence turning and running easterly along the southerly boundary line of land now or formerly of Antonio A. Sousa and Ana P. Sousa N. 62° 25' 33" E. a distance of 10.40 feet to point, thence turning and running northerly along the easterly boundary line of land now or formerly of Antonio A. Sousa and Ana P. Sousa N. 26° 54' 17" W. a distance of 48.52 feet to a point on the southerly boundary line of land now or formerly of Main Elmwood, LLC, thence turning and running easterly along the southerly boundary line of land now or formerly of Main Elmwood, LLC N. 62° 25' 33" E. a distance of 54.22 feet to a point, which point is the northwesterly corner of Elmwood Place, thence turning and running southerly along the westerly line of Elmwood Place, along land now or formerly of the City of Danbury and along land now or formerly of Donna K. Kalb and Sharon L. Siegel the following courses and distances, S. 27° 42' 17" E. 96.07 feet to a point, thence N. 62° 54' 53" E. 23.51 feet to a point, thence S. 28° 16' 47" E. 203.99 feet to a point on the northerly boundary line of land now or formerly of Harrison Square Limited Partnership, thence turning and running westerly along the northerly boundary line of land now or formerly of Harrison Square Limited Partnership S. 66° 42' 59" W. a distance of 75.09 feet to a point, which point is the southeasterly corner of land now or formerly of Jerome F. Perrone and Joan B. Perrone, thence turning and running northerly along the easterly boundary line of land now or formerly of Jerome F. Perrone and Joan B. Perrone N. 28° 16' 47" W. a distance of 58.33 feet to a point, which point is the northeasterly corner of land now or formerly of Jerome F. Perrone and Joan B. Perrone, thence turning and running westerly along the northerly boundary line of land now or formerly of Jerome F. Perrone and Joan B. Perrone S. 67° 30' 38" W. a distance of 123.68 feet to the point or place of beginning.

Bounded:

Northerly: by land now or formerly of Main Elmwood, LLC and by land now or formerly of the City of Danbury, each in part

Easterly:	by Elmwood Place, by land now or formerly of the City of Danbury and by land now or formerly of Donna K. Kalb and Sharon L. Siegel, each in part
Southerly:	by land now or formerly of Harrison Square Limited Partnership and land now or formerly of Jerome F. Perrone and Joan B. Perrone, each in part
Westerly:	by Grand Street, by land now or formerly of Antonio A. Sousa and Ana P. Sousa, by land now or formerly of Edward S. Youngberg, Sr. (two parcels of land), and by land now or formerly of Jerome F. Perrone and Joan B. Perrone, each in part.

For a more particular description reference is made to a map entitled "Map Prepared for the City of Danbury Grand Street and Elmwood Place Danbury, Connecticut Scale 1" = 20' May 13, 2002" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed on the Danbury Land Records.

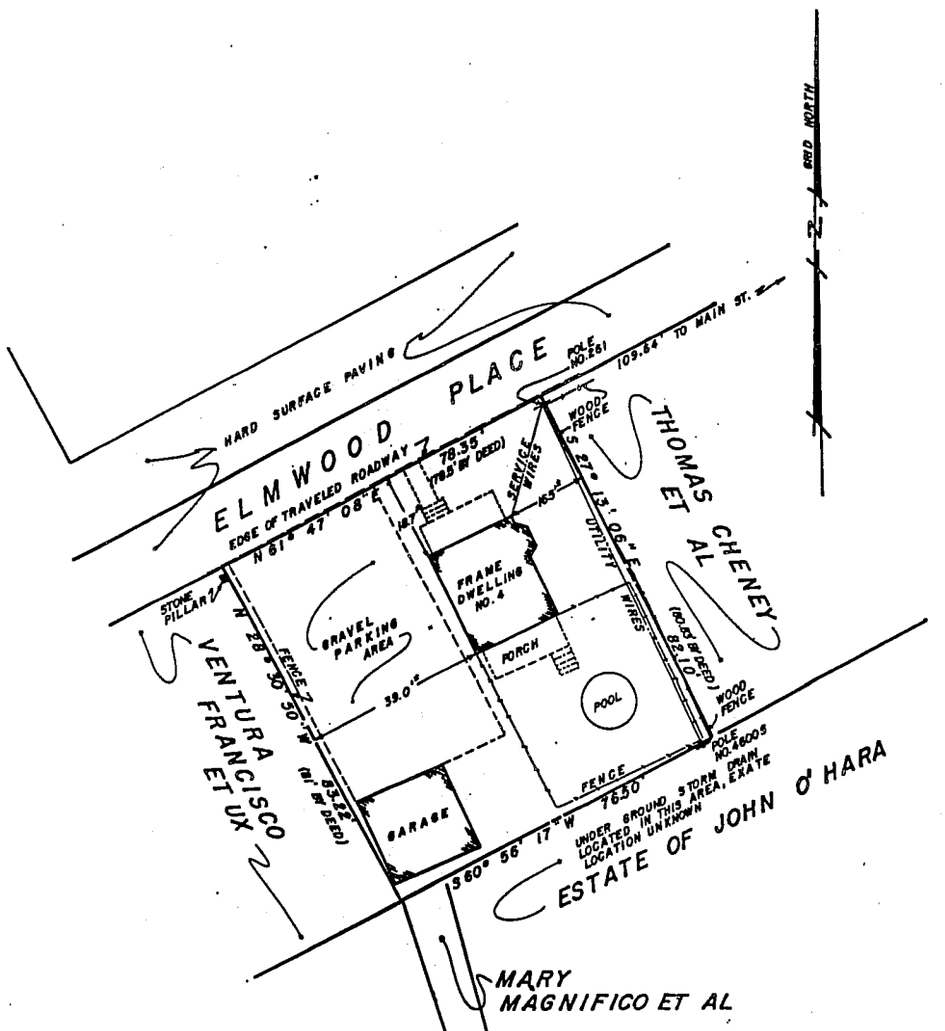
Tax Assessor's Lot No. I15308
4 Elmwood Place
Rullo Holding LLC

A parcel of land 6,401 square feet in area located on the south side of Elmwood Place further described as follows:

Beginning at a point located on the southerly line of Elmwood Place said point being located 109.64 feet southwest of the intersection of the southerly line of Elmwood Place and the westerly street line of Main Street, said point also being the northeast corner of the parcel of land being described herein, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of Thomas Cheney et al S 27° 13' 06" E a distance of 82.10 feet to the southeast east corner of the parcel of land being described herein, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of the Estate of John O'Hara S 60° 56'17" W a distance of 76.50 to the southwest corner of the parcel of land being described herein, thence turning and running along the boundary line between the land of the Grantor and land now or formerly of Ventura Francisco et ux N 28° 30' 50" W a distance of 83.22 feet to a point on the southerly line of Elmwood Place said point being the northwest corner of the parcel of land being described herein, thence turning and running along the southerly line of Elmwood Place N 61° 47' 08" E a distance of 78.35 feet to the point or place of beginning.

Bounded:	Northerly:	by Elmwood Place
	Easterly:	by land now or formerly of Thomas Cheney et al
	Southerly:	by land now or formerly of the Estate of John O'Hara and by land now or formerly of Mary Magnifico et al, each in part
	Westerly:	by land now or formerly of Ventura Francisco et ux

Reference is made to a map entitled "Map Prepared for Park Garage 4 Elmwood Place Danbury, Connecticut Scale 1" = 40' Aug. 12, 1976" which map was certified as an A-2 survey by Sydney A. Rapp, Jr., R.L.S. No. 7400 and which map is filed as map number 6016 in the Danbury Land Records.



AREA = 6,401 SQ. FT.

MAP PREPARED FOR

PARK GARAGE

4 ELMWOOD PLACE

DANBURY, CONNECTICUT

SCALE 1" = 40' AUG. 12, 1976

RECEIVED AND FILED
AUG 13 1976
At 10:09 o'clock A M. No. 6016
TOWN CLERK'S OFFICE
DANBURY, CONN.
Louis I. Olivo Asst.
Town Clerk

I hereby certify to UNION TRUST CO. & CONNECTICUT ATTORNEYS TITLE GUARANTY FUND INC. that this survey was actually made upon the ground 6-21-76 and that it and the bounds and measurements shown hereon are correct within the standards of Class A-2 of the Code of the Technical Council, Inc., and that, unless otherwise shown, title lines and lines of actual possession are the same, buildings are located as shown and do not encroach over or upon street, title or building lines, there are no violations of zoning regulations with reference to the location of said buildings, and there are no easements or encroachments affecting this property apparent from a careful inspection of the same.

6016

Sydney A. Rapp Jr.

SYDNEY A. RAPP JR. R.L.S. NO. 7400
4 HARMONY STREET
DANBURY, CONNECTICUT

76-189

6016

22

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 2, 2004

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Olive Street/Tilden Road Sanitary Sewer
Easement
Project No. 99-2

Enclosed please find copies of the easement map and proposed legal description prepared by our department for the Olive Street/Tilden Road sanitary sewer project. The easement required is as follows:

Lot Nos. K11040 and K11041	Barbara J. Sprindis a.k.a. Barbara Marquis and Karen Marquis

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire this easement. If you have any questions, please give me a call.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Eric L. Gottschalk, Esq., with encl.

RECYCLED PAPER

22.04

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

May 3, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/April 6th CC Agenda Item #22 – RESOLUTION: Olive St. & Tilden Rd. Sanitary Sewer Easement.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the April 21, 2004 meeting, the Planning Commission made a motion to give a positive recommendation for the above referenced request provided it is designed and constructed in accordance with City Standards.

Steve Zaleta
Vice-Chairman

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Olive Street / Tilden Road sanitary sewer; and

WHEREAS, the property to be acquired is described and identified in EXHIBIT A attached hereto; and

WHEREAS, said easement will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easement set forth on EXHIBIT A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by October 1, 2004.

EXHIBIT A

Sanitary Sewer Easement
Barbara J. Sprindis a.k.a. Barbara Marquis and Karen Marquis

A 20 feet wide permanent sanitary sewer easement 4,767 square feet, more or less, in area located on land of the Grantors known as No. 24 Morgan Avenue (Tax Assessor's Lot No. K11040) described as follows:

Beginning at a point on the westerly street line of Morgan Avenue said point being the southeasterly corner of No.24 Morgan Avenue (Tax Assessor's Lot No. K11040) and also being the southeasterly corner of the permanent sanitary sewer easement being described herein, thence running westerly along the boundary line between the land of the Grantors and other land of the Grantors S 69° 26' 52" W a distance of 195.03 feet and S 80° 31' 38" W a distance of 44.29 feet to a point on the easterly right of way line of Springside Avenue, thence turning and running north along the easterly right of way line of Springside Avenue N 16° 52'33" W a distance of 20.17 feet to a point, thence turning and running easterly through the land of the Grantors N 80° 31' 38" E a distance of 44.95 feet and N 69° 26' 52" E a distance of 192.38 feet to the westerly street line of Morgan Avenue, thence turning and running southerly along the westerly street line of Morgan Avenue S 22° 34' 08" E a distance of 20.01 feet to the point or place of beginning.

Bounded:	Northerly	by other land of the Grantors
	Easterly	by Morgan Avenue
	Southerly	by other land of the Grantors
	Westerly	by Springside Avenue

Together with temporary construction easements located on two adjacent parcels of land owned by the Grantors each temporary construction easement being ten feet (10') in width running along and parallel to the northerly and southerly lines of the above noted permanent sanitary sewer easement and as shown on the map hereinafter referenced.

For a more particular description, reference is made to the map entitled "Map Showing Proposed 20 Ft. Wide Sanitary Sewer Easement Through the Land of Barbara J. Sprindis a.k.a. Barbara Marquis and Karen Marquis Morgan Avenue Danbury, Connecticut Scale: 1" = 20' February 4, 2004" which map is certified as to accuracy by Michael S. Pierwola, R.L.S. and which map is to be filed in the Danbury Land Records.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Olive Street / Tilden Road sanitary sewer; and

WHEREAS, the property to be acquired is described and identified in EXHIBIT A attached hereto; and

WHEREAS, said easement will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easement set forth on EXHIBIT A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by October 1, 2004.

23

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 2, 2004

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Backus Avenue Sanitary Sewer
Easements
Project No. 03-24

Enclosed please find copies of the easement maps and proposed legal descriptions prepared by our department for the Backus Avenue sanitary sewer project. The easements required are as follows:

Lot No. E18003	The Wooster School Corporation
Lot No. E18004	Miller-Stephenson Chemical Company, Inc.
Lot No. F18001	Dacel Realty, LLC
Lot No. E18010	United States Postal Service

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire these easements. If you have any questions, please give me a call.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Eric L. Gottschalk, Esq., with encl.

RECYCLED PAPER

23-04

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

May 3, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/April 6th CC Agenda Item #23 – RESOLUTION: Backus Ave. Sewer Easements.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the April 21, 2004 meeting, the Planning Commission made a motion to give a positive recommendation based on the Planning Director's report.

Steve Zaleta
Chairman

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Backus Avenue sanitary sewer; and

WHEREAS, the property to be acquired is described and identified in EXHIBITS A, B, C and D attached hereto; and

WHEREAS, said easements will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements set forth on EXHIBITS A, B, C and D attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by October 1, 2004.

EXHIBIT A

A SANITARY SEWER EASEMENT
THE WOOSTER SCHOOL CORPORATION
BACKUS AVENUE (TAX ASSESSOR'S LOT No. E18003)

A certain piece or parcel of land containing 2,418 square feet (.0555 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at Backus Avenue and known as Tax Assessor's Lot No. E18003 (portion of) bounded and described as follows:

Commencing at a point on the westerly street line of Backus Avenue, which point is the northeasterly corner of land of the Grantor, said point being the northeasterly corner of land herein described, thence running southerly along the westerly street line of Backus Avenue on the following courses and distances; S. 20° 32' 20" W. a distance of 20.00' to a point, thence S. 22° 33' 30" W. a distance of 97.04' to a point, thence turning and running northerly through land of the Grantor on the following courses and distances; N. 20° 49' 58" W. a distance of 32.77' to a point, thence N. 21° 26' 08" E. a distance of 90.97' to a point, thence turning and running easterly along the northerly boundary line of the Grantor S. 72° 54' 16" E. a distance of 23.70' to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of Miller-Stephenson Chemical Co., Inc.

Easterly : By Backus Avenue.

Southerly : By other land of Grantor.

Westerly : By other land of Grantor.

For a more particular description reference is made to a map entitled "Map Showing Proposed Sanitary Sewer Easement Through the Land of the Wooster School Corporation Backus Avenue Danbury, Connecticut Scale: 1" = 20' February 27, 2004" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Michael S. Pierwola, R.L.S. No. 70139, which map is to be filed in the Danbury Land Records.

A SANITARY SEWER EASEMENT
MILLER-STEPHENSON CHEMICAL COMPANY, INC.
BACKUS AVENUE (TAX ASSESSOR'S LOT No. E18004)

A certain piece or parcel of land containing 1,438 square feet (.0330 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at Backus Avenue and known as Tax Assessor's Lot No. E18004 (portion of) bounded and described as follows:

Commencing at a point on the westerly street line of Backus Avenue, which point is the southeasterly corner of land of the Grantor, said point being the southeasterly corner of land herein described, thence running westerly along the southerly boundary line of the Grantor N. 72° 54' 16" W. a distance of 23.70' to a point, thence turning and running northerly through land of the Grantor N. 21° 26' 08" E. a distance of 43.93' to a point, thence turning and running easterly through the land of the Grantor N. 52° 01' 24" E. a distance of 43.98' to a point, thence turning and running southerly along the westerly street line of Backus Avenue S. 20° 32' 20" W. a distance of 80.01' to the point or place of beginning.

Bounded:

Northerly : By other land of Grantor.

Easterly : By Backus Avenue.

Southerly : By land now or formerly of The Wooster School Corporation.

Westerly : By other land of Grantor.

For a more particular description reference is made to a map entitled "Map Showing Proposed Sanitary Sewer Easement Through the Land of Miller-Stephenson Chemical Company, Inc. Backus Avenue Danbury, Connecticut Scale: 1" = 20' February 27, 2004" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Michael S. Pierwola, R.L.S. No. 70139, which map is to be filed in the Danbury Land Records.

A SANITARY SEWER EASEMENT
DACEL REALTY, LLC.
BACKUS AVENUE (TAX ASSESSOR'S LOT No. F18001)

A certain piece or parcel of land containing 3,026 square feet (.0695 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at Backus Avenue and known as Tax Assessor's Lot No. F18001 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Backus Avenue, which point is the southwesterly corner of land of the Grantor, said point being the southwesterly corner of land herein described, thence running northerly along the westerly boundary line of the Grantor N. 24° 45' 37" W. a distance of 38.19' to a point, thence turning and running easterly through land of the Grantor N. 55° 36' 52" E. a distance of 68.90' to a point, thence turning and running southerly through the land of the Grantor S. 59° 45' 31" E. a distance of 41.08' to a point, thence turning and running westerly along the northerly street line of Backus Avenue S. 55° 17' 19" W. a distance of 92.89' to the point or place of beginning.

Bounded:

Northerly : By other land of Grantor.

Easterly : By other land of Grantor.

Southerly : By Backus Avenue.

Westerly : By land now or formerly of United States Postal Service.

Together with a temporary construction easement located adjacent to and parallel with the northerly and easterly lines of said permanent easement as shown on the below referenced map.

For a more particular description reference is made to a map entitled "Map Showing Proposed Sanitary Sewer Easement Through the Land of Dacel Realty, LLC., Backus Avenue Danbury, Connecticut Scale: 1" = 20' February 27, 2004" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Michael S. Pierwola, R.L.S. No. 70139, which map is to be filed in the Danbury Land Records.

A SANITARY SEWER EASEMENT
UNITED STATES POSTAL SERVICE
BACKUS AVENUE (TAX ASSESSOR'S LOT No. E18010)

A certain piece or parcel of land containing 3,450 square feet (.0792 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at Backus Avenue and known as Tax Assessor's Lot No. E18010 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Backus Avenue, which point is the southeasterly corner of land of the Grantor, said point being the southeasterly corner of land herein described, thence running westerly along the northerly street line of Backus Avenue S. 59° 43' 03" W. a distance of 106.16' to a point, thence turning and running northerly through land of the Grantor N. 05° 01' 09" W. a distance of 34.48' to a point, thence turning and running easterly through the land of the Grantor N. 55° 36' 52" E. a distance of 95.36' to a point, thence turning and running southerly along the easterly boundary line of the Grantor S. 24° 45' 37" E. a distance of 38.19' to the point or place of beginning.

Bounded:

Northerly : By other land of Grantor.

Easterly : By land now or formerly of Dacel Realty, LLC.

Southerly : By Backus Avenue.

Westerly : By other land of Grantor.

Together with a temporary construction easement located adjacent to and parallel with the northerly and westerly lines of said permanent easement as shown on the below referenced map.

For a more particular description reference is made to a map entitled "Map Showing Proposed Sanitary Sewer Easement Through the Land of United States Postal Service Backus Avenue Danbury, Connecticut Scale: 1" = 20' February 27, 2004" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Michael S. Pierwola, R.L.S. No. 70139, which map is to be filed in the Danbury Land Records.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Backus Avenue sanitary sewer; and

WHEREAS, the property to be acquired is described and identified in EXHIBITS A, B, C and D attached hereto; and

WHEREAS, said easements will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements set forth on EXHIBITS A, B, C and D attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by October 1, 2004.

24

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

March 30, 2004

Mayor Mark D. Boughton
Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Boughton & Council Members;

Attached is a pre-application for a F.A.A. grant to obtain easements and clear runway 8 approach and along with a City Resolution.

Sincerely,

Paul D. Estefan
Airport Administrator

RECYCLED PAPER

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 6 A. D., 2004

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make airport improvement funds available through the Airport Improvement Act of 1987; and

WHEREAS, The City of Danbury wishes to secure funding for easements and land acquisition for tree removal/topping in the approaches to Runway 8 of the Danbury Municipal Airport and in order to eliminate obstructions and permit significant improvements to enhance the safety of aircraft and the public; and

WHEREAS, the City of Danbury wishes to prepare and submit a pre-application for said fund to the FAA and the Connecticut Bureau of Aeronautics; and

WHEREAS, the estimated total funding for the project is up to $5.1M, of which 1.25% is the City's share. The City's dollar share should not exceed $110,000.00.

WHEREAS, the City of Danbury is desirous of making application for said funding in order to perform the tasks required for Airport safety and compliance.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury be and hereby is authorized to make pre-application for grant funding for the purposes of improvements to Runway 8 approaches and is further authorized to make subsequent application for said funds in amounts not to exceed the sums in the pre-application, and to take such other actions as are necessary in order to accomplish the purposes hereof.

25

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

March 29, 2004

Mayor Mark D. Boughton
Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor & Council Members;

Attached for your review and consideration is a F.A.A. grant for a Land Acquisition and accompanying City Resolution.

Sincerely,

Paul D. Estefan
Airport Administrator

Cc: File Boughton22

RECYCLED PAPER

25

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 6 A. D., 2004

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury wishes to apply to the Federal Aviation Administration for grant funding, which if approved, will enable the City to acquire 10.7 acres of land on Miry Brook Road (Tax Assessor's lots #s E19017, E19024-27, E19031-33 and T.C. 6262); and

WHEREAS, pursuant to the Federal Aviation Administration grant application process, 95% of the grant funds will be committed by the Federal Aviation Administration, 3.75% of the grant funds will be committed by the State of Connecticut and the City will be responsible to fund 1.25% of the total grant amount, if the City ultimately secures said grant and proceeds with the acquisition of the above-mentioned real property.

NOW THEREFORE BE IT RESOLVED, that the Common Council hereby authorizes Mayor Mark D. Boughton and Paul D. Estefan, Airport Administrator, to apply to the Federal Aviation Administration to obtain grant funding to acquire the above-mentioned real property; to obtain the real property appraisals as are necessary to file the grant application; to hire a consultant to assist in the land acquisition application process, and to conduct necessary environmental testing and evaluation; to appropriate the 1.25% of the total grant amount, if the grant is approved; to execute any necessary documents; and to take any additional actions necessary to effectuate the purposes hereof.

Danbury Municipal Airport
Land Acquisition
Runway 8 Runway Protection Zone

Planning Grant Application

Submitted By:

City of Danbury
Danbury Municipal Airport Commission
155 Deer Hill Avenue
Danbury, CT 06810

Consulting Team:

The Louis Berger Group, Inc.
75 Second Avenue
Suite 700
Needham, MA 02494

March 30, 2004

DANBURY MUNICIPAL AIRPORT LAND
AIRPORT IMPROVEMENT PROGRAM GRANT APPLICATION

TABLE OF CONTENTS

I.	Standard Form 424	1
II.	Standard Form 5100-100	2
III.	Sponsor Certification for Selection of Consultants	8
IV.	Certification for Contracts, Grants, Loans, and Cooperative Agreements	10
V.	Standard DOT Title VI Assurances	11
VI.	FAA Drug Free Workplace Certification	13
VII.	Fee Itemization	15
VIII.	Environmental Issues Statement	16
IX.	Consultation with Users	17
X.	Exhibit "A"	18

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approval No. 0348-0043

2. DATE SUBMITTED	Applicant Identifier
March 30, 2004	
3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

1. TYPE OF SUBMISSION:

Application	Preapplication
☐ Construction	☐ Construction
☑ Non-Construction	☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name:	Organizational Unit:
City of Danbury	Danbury Municipal Airport
Address *(give city, county, State, and zip code):*	Name and telephone number of person to be contacted on matters involving this application *(give area code)*
155 Deer Hill Avenue Danbury, Connecticut 06810	Paul Estefan, Airport Administrator (203) 797-4624

6. EMPLOYER IDENTIFICATION NUMBER *(EIN):*

0 6 — 6 0 0 1 8 6 8

7. TYPE OF APPLICANT: *(enter appropriate letter in box)* C

A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify) _____

8. TYPE OF APPLICATION:

☑ New ☐ Continuation ☐ Revision

If Revision, enter appropriate letter(s) in box(es) ☐ ☐

A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other *(specify):*

9. NAME OF FEDERAL AGENCY:

Federal Aviation Administration

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

2 0 — 1 0 6

TITLE: Airport Improvement Program

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

Land Acquisition

12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.):*

Danbury, Fairfield County, Connecticut

13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date	Ending Date	a. Applicant	b. Project
4/1/04	4/30/05	5th	5th

15. ESTIMATED FUNDING:

a. Federal	$ 650,000.00
b. Applicant	$ 8,552.00
c. State	$ 25,658.00
d. Local	$ .00
e. Other	$ .00
f. Program Income	$ .00
g. TOTAL	$ 684,210.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE _____

b. No. ☐ PROGRAM IS NOT COVERED BY E. O. 12372
☑ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

☐ Yes If "Yes," attach an explanation. ☑ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Type Name of Authorized Representative	b. Title	c. Telephone Number
Mark Boughton	Mayor, City of Danbury	(203) 797-4511
d. Signature of Authorized Representative		e. Date Signed

Previous Edition Usable
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Standard Form 424 (Rev. 7-97)
Prescribed by OMB Circular A-102

PART II
PROJECT APPROVAL INFORMATION
SECTION A

Item 1. Does this assistance request require State, local, regional, or other priority rating? ☐ Yes ☒ No	Name of Governing Body Priority
Item 2. Does this assistance request require State, local advisory, educational or health clearances? ☐ Yes ☒ No	Name of Agency or Board (Attach Documentation)
Item 3. Does this assistance request require clearinghouse review in accordance with OMB Circular A-95? ☐ Yes ☒ No	(Attach Comments)
Item 4. Does this assistance request require State, local, regional, or other planning approval? ☒ Yes ☐ No	Name of Approving Agency Approved as part of the Danbury Airport Master Plan Date 06 /30 / 96
Item 5. Is the proposed project covered by an approved comprehensive plan? ☒ Yes ☐ No	Check One: State ☐ Local ☒ Regional ☐ Location of plan Danbury Airport Master Plan
Item 6. Will the assistance requested serve a Federal installation? ☐ Yes ☒ No	Name of Federal Installation Federal Population benefiting from Project
Item 7. Will the assistance requested be on Federal land or installation? ☐ Yes ☒ No	Name of Federal Installation Location of Federal Land Percent of Project
Item 8. Will the assistance requested have an impact or effect on the environment? ☐ Yes ☒ No	See instructions for additional information to be provided.
Item 9. Will the assistance requested cause the displacement of individuals, families, businesses, or farms? ☒ Yes ☐ No	Number of: Individuals Families 1 Businesses 1 Farms
Item 10. Is there other related Federal assistance on this project previous, pending, or anticipated? ☐ Yes ☒ No	See instructions for additional information to be provided.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use. – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

RESPONSE: The Sponsor has completed an Airport Master Plan, and is currently updating the FAR Part 150 Noise & Land Use Compatability Study to ensure compatable land use in the vicinity of the Airport. In addition, this appliction is for the purchase of land to ensure future long-term land use compatability near the airport.

2. Defaults. – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

RESPONSE: The Sponsor is not in default on any obligation to the United States or any agency of the United States Government.

3. Possible Disabilities. – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of Part V of this Application, either by limiting its legal or financial ability or otherwise, except as follows:

RESPONSE: There are no facts or circumstances which might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of Part V of this Application.

4. Consistency with Local Plans. – The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport. RESPONSE: See Attachment

5. Consideration of Local Interest. – It has given fair consideration to the interest of communities in or near where the project may be located. RESPONSE: See Attachment

6. Consultation with Users. In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.
RESPONSE: See Attachment

7. Public Hearings. – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project. RESPONSE: N/A

8. Air and Water Quality Standards. – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary. RESPONSE: N/A

PART II – SECTION C (CONTINUED)

9. Exclusive Rights. – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

RESPONSE: There are no grants of an exclusive right.

10. Land. – (a) The sponsor holds the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

RESPONSE: Exhibit "A" identifies the existing Airport property and existing avigation easements. There are no other exceptions, encumberances, or adverse interests within these properties. This project involves the purchase of land in fee simple. The proposed purchase is shown on the attatched figure.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land* on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

RESPONSE: N/A. No construction work is proposed for this project.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

RESPONSE: N/A. No development is proposed in this project.

**State character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.*

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL

1. Federal Domestic Assistance Catalog No. 20.106
2. Functional or Other Breakout Grant

SECTION B - CALCULATION OF FEDERAL GRANT

	Cost Classification	Use only for revisions		Total Amount Required
		Latest Approved amount	Adjustment + or (-)	
1.	Administration expense	$	$	$ 134,210.00
2.	Preliminary expense			
3.	Land, structures, right-of-way			480,000.00
4.	Architectural engineering basic fees			
5.	Other architectural engineering fees			
6.	Project inspection fees			
7.	Land development			
8.	Relocation expenses			70,000.00
9.	Relocation payments to individuals and businesses			
10.	Demolition and removal			
11.	Construction and project improvement			
12.	Equipment			
13.	Miscellaneous			
14.	Total *(Lines 1 through 13)*			684,210.00
15.	Estimated Income *(If applicable)*			
16.	Net Project Amount *(Line 14 minus 15)*			684,210.00
17.	Less: Ineligible Exclusions			
18.	Add: Contingencies			
19.	Total Project Amt. *(Excluding Rehabilitation Grants)*			684,210.00
20.	Federal Share requested of Line 19			650,000.00
21.	Add Rehabilitation Grants Requested *(100 percent)*			
22.	Total Federal grant requested *(Lines 20 & 21)*			650,000.00
23.	Grantee share			8,552.00
24.	Other shares			25 658.00
25.	Total project *(Lines 22, 23, & 24)*	$	$	$684,210.00

SECTION C - EXCLUSIONS

26. Classification	Ineligible for Participation (1)	Excluded from Contingency Provision (2)
a. N/A	$	$
b.		
c.		
d.		
e.		
f.		
g. Totals	$	$

SECTION D - PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

27. Grantee Share		$
a.	Securities	
b.	Mortgages	
c.	Appropriations (By Applicant)	8,552.00
d.	Bonds	
e.	Tax Levies	
f.	Non Cash	
g.	Other (Explain)	
h.	Total – Grantee Share	
28. Other Shares		
a.	State	25,658.00
b.	Other	
c.	Total Other Shares	
29. TOTAL		$ 34,210.00

SECTION E - REMARKS

PART IV - PROGRAM NARRATIVE *(ATTACH – SEE INSTRUCTIONS)*

PART IV
PROGRAM NARRATIVE

(Suggested Format)

PROJECT: Land Acquisition for Runway 8 Approach and Runway Protection Zone

AIRPORT: Danbury Municipal Airport

1. Objective:

Danbury Municipal Airport is one of the busiest general aviation airports in the New England region with over 102,800 annual operations. At the same time, it is an airport that is highly constrained by local topography, as well as residential and business development. Increased local development is of particular concern, since Fairfield County has been one of the fastest growing counties in the state of Connecticut. Given this, there is an increasing need to preserve the integrity and safety of the existing airport approaches, particularly the instrument approach for Runway 8, and to avoid future land use incompatability. Purchase of this parcel, located at the end of Runway 8, will help meet this need. The parcel of land in question is 10.70 acres of land adjacent to the western side of the Airport. The attatched figure shows the location of this parcel in relation to the Airport and Runway Approaches.

2. Benefits Anticipated:

The preservation and enhancement of safe runway approaches at Danbury is of paramount concern. A portion of the proposed land acquisition is located within an area of an existing avigation easement that was purchased prior to the establishment of FAR Part 77 approach and transition surfaces. Therefore, the current easement is not in compliance with FAR Part 77, nor with Advisory Circular 150/5300-13. An obstruction analysis identified trees that sigificantly penetrate the surface and should be removed to preserve flight safety. Purchase of this property would provide the airport with complete, positive control of both the avigation easement area and much of the remaining Runway 8 Runway Protection Zone. This would prevent further construction of incompatible structures and land use in the area. Also it would allow the airport to remove tree obstructions, and therefore preserve the airport's only instrument approach.

3. Approach: *(See approved Scope of Work in final Application)*

The parcel of land will be purchased in fee simple. The acquisition will proceed by way of a negotiated process with the current property owner using an approved, licenced real estate appraiser in compliance with all FAA regulations. Close coordination will be maintained with the FAA throughout the process.

4. Geographic Location:

Danbury Municipal Airport is located in Danbury, Connecticut, approximately two miles southwest of the center of the City and approximately 0.5 miles south of Interstate 84. The airport, which is owed and operated by the City of Danbury, serves the city and Fairfield County as a designated reliever airport.

5. If Applicable, Provide Additional Information:

According to the FAA New England Region Airports District Office: The state of Connecticut does not require clearinghouse review. However, in lieu of clearinghouse review, Conneticut does require the following agencies to each recieve a copy of the application: Federal Fish & Wildlife, Conneticut Historical Preservation Officer, Tribal Preservation Officer(s), and the Coastal Zone Officer. According to the FAA, the Tribal Preservation Officers have elected not to receive applications regarding airport projects. However, a copy of the application has been sent to the other listed agencies.

6: Sponsor's Representative: *(incl. address & tel. no.)*

Paul Estefan
Airport Administrator
Wibling Road
Danbury, Connecticut 06810
(203) 797-4624

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure of Lobby Activities, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Date: _____

Name of Sponsor: City of Danbury, Connecticut

By: __Mark Boughton

Title: _Mayor

STANDARD DOT TITLE VI ASSURANCES

City of Danbury (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, - Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Sections 21.23(e) and 21.23 (b)) will be conducted or operated in compliance with all requirements of the Regulations.

2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.

3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.

5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the sponsor with other parties:

(a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this Project; and

(b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.

6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the sponsor or any transferee for the longer of the following periods.

(a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits, or

(b) the period during which the sponsor retains ownership or possession of the property.

7. It will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants or Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations, and this assurance.

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED_____

City of Danbury
(Sponsor)

By_____
(Signature of Authorized Official)

ASSURANCES
Airport Sponsors

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability.

1. **Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.** The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.** The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.** Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 30, 32, 33, and 34 in section C apply to planning projects. The terms, conditions, and assurances of the grant agreement shall remain in full force and effect during the life of the project.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. **General Federal Requirements.** It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

a. Title 49, U.S.C., subtitle VII, as amended.
b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.[1]
c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.

d. Hatch Act - 5 U.S.C. 1501, et seq.[2]
e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.[1 2]
f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).[1]
g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.[1]
h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
i. Clean Air Act, P.L. 90-148, as amended.
j. Coastal Zone Management Act, P.L. 93-205, as amended.
k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.[1]
l. Title 49 ,U.S.C., Section 303, (formerly known as Section 4(f))
m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
n. Civil Rights Act of 1964 - Title VI - 42 U.S.C. 2000d through d-4.
o. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
p. American Indian Religious Freedom Act, P.L. 95-341, as amended.
q Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.[1]
r. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.[1]
s. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.[1]
t. Copeland Antikickback Act - 18 U.S.C. 874.[1]
u. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.[1]
v. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
w. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.[2]
x. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.

Executive Orders

Executive Order 11246 - Equal Employment Opportunity[1]
Executive Order 11990 - Protection of Wetlands
Executive Order 11998 – Flood Plain Management
Executive Order 12372 - Intergovernmental Review of Federal Programs.
Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction[1]
Executive Order 12898 - Environmental Justice

Federal Regulations

a. 14 CFR Part 13 - Investigative and Enforcement Procedures.
b. 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
c. 14 CFR Part 150 - Airport noise compatibility planning.
d. 29 CFR Part 1 - Procedures for predetermination of wage rates.[1]
e. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.[1]
f. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).[1]
g. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).[1]
h. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.[3]

i. 49 CFR Part 20 - New restrictions on lobbying.
j. 49 CFR Part 21 - Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
k. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.
l. 49 CFR Part 24 - Uniform relocation assistance and real property acquisition for Federal and federally assisted programs.[1] [2]
m. 49 CFR Part 26 – Participation By Disadvantaged Business Enterprises in Department of Transportation Programs.
n. 49 CFR Part 27 - Nondiscrimination on the basis of handicap in programs and activities receiving or benefitting from Federal financial assistance.[1]
o. 49 CFR Part 29 – Government wide debarment and suspension (non-procurement) and government wide requirements for drug-free workplace (grants).
p. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
q. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.[1]

Office of Management and Budget Circulars

a. A-87 - Cost Principles Applicable to Grants and Contracts with State and Local Governments.
b A-133 - Audits of States, Local Governments, and Non-Profit Organizations

[1] These laws do not apply to airport planning sponsors.
[2] These laws do not apply to private sponsors.
[3] 49 CFR Part 18 and OMB Circular A-87 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement

2. Responsibility and Authority of the Sponsor.

a. **Public Agency Sponsor:** It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. **Private Sponsor:** It has legal authority to apply for the grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. **Sponsor Fund Availability.** It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.

4. **Good Title.**

   a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

   b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. **Preserving Rights and Powers.**

   a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

   b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.

   c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

   d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.

6. **Consistency with Local Plans.** The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. **Consideration of Local Interest.** It has given fair consideration to the interest of communities in or near where the project may be located.

8. **Consultation with Users.** In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. **Public Hearings.** In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Air and Water Quality Standards.** In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

11. **Pavement Preventive Maintenance.** With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. **Terminal Development Prerequisites.** For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project

grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. **Accounting System, Audit, and Record Keeping Requirements.**

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. **Minimum Wage Rates.** It shall include, in all contracts in excess of $2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. **Veteran's Preference.** It shall include in all contracts for work on any project funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Veterans of the Vietnam era and disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. **Conformity to Plans and Specifications.** It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into the grant agreement.

17. **Construction Inspection and Approval.** It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in

accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. **Planning Projects.** In carrying out planning projects:

a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.

b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.

c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.

d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.

f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.

g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.

h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. **Operation and Maintenance.**

a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary.
In furtherance of this assurance, the sponsor will have in effect arrangements for-

(1) Operating the airport's aeronautical facilities whenever required;

(2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and

(3) Promptly notifying airmen of any condition affecting aeronautical use of the airport.

Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. **Hazard Removal and Mitigation.** It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. **Compatible Land Use.** It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. **Economic Nondiscrimination.**

a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to-

(1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and

(2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.

d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, nontenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations,

conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or nontenants and signatory carriers and nonsignatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. **Exclusive Rights.** It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:
    a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
    b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport.

    It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. **Fee and Rental Structure.** It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the

Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. Provided, however, that if covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections. It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
   (i) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and

(ii) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. **Use by Government Aircraft.** It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that-

a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or

b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. **Land for Federal Facilities.** It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. **Airport Layout Plan.**

a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; and (3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

b. If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property

(or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities.

30. **Civil Rights.** It will comply with such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from funds received from this grant. This assurance obligates the sponsor for the period during which Federal financial assistance is extended to the program, except where Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon in which case the assurance obligates the sponsor or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits, or (b) the period during which the sponsor retains ownership or possession of the property.

31. **Disposal of Land.**

a. For land purchased under a grant for airport noise compatibility purposes, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will, at the discretion of the Secretary, 1) be paid to the Secretary for deposit in the Trust Fund or 2) be reinvested in an approved noise compatibility project as prescribed by the Secretary.

b. (1) For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (a) upon application to the Secretary, be reinvested in another eligible airport improvement project or projects approved by the Secretary at that airport or within the national airport system, or (b) be paid to the Secretary for deposit in the Trust Fund if no eligible project exists.
(2) Land shall be considered to be needed for airport purposes under this assurance if (a) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (b) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

c. Disposition of such land under (a) or (b) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. **Engineering and Design Services.** It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or

related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. **Foreign Market Restrictions.** It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. **Policies, Standards, and Specifications.** It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated _____ and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

35. **Relocation and Real Property Acquisition.** (1) It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B. (2) It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24. (3) It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. **Access By Intercity Buses.** The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport, however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. **Disadvantaged Business Enterprises.** The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non discrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26, and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801).

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

AIRPORT IMPROVEMENT PROGRAM
SPONSOR CERTIFICATION

DRUG-FREE WORKPLACE

City of Danbury, CT	Danbury Municipal Airport	3-09-0006-24-2004
(Sponsor)	*(Airport)*	*(Project Number)*

Land Acquisition for Runway 8 Approach & Runway Protection Zone *(Work Description)*

Title 49, United States Code, section 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within Federal grant programs are described in Title 49, Code of Federal Regulations, Part 29. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Except for the certified items below marked not applicable (N/A), the list includes major requirements for this aspect of project implementation, although it is not comprehensive, nor does it relieve the sponsor from fully complying with all applicable statutory and administrative standards.

	Yes	No	N/A
1. A statement has been (will be) published notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition.	☒	☐	☐
2. An ongoing drug-free awareness program has been (will be) established to inform employees about:			
a. The dangers of drug abuse in the workplace;			
b. The sponsor's policy of maintaining a drug-free workplace;	☒	☐	☐
c. Any available drug counseling, rehabilitation, and employee assistance programs; and			
d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.			
3. Each employee to be engaged in the performance of the work has been (will be) given a copy of the statement required within item 1 above.	☒	☐	☐
4. Employees have been (will be) notified in the statement required by item 1 above that, as a condition employment under the grant, the employee will:			
a. Abide by the terms of the statement; and	☒	☐	☐
b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.			

	Yes	No	N/A
5. The FAA will be notified in writing within ten calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of the employee, to the FAA. Notices shall include the project number of each affected grant.	☒	☐	☐
6. One of the following actions will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:			
a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or	☒	☐	☐
b. Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.			
7. A good faith effort will be made to continue to maintain a drug-free workplace through implementation of items 1 through 6 above.	☒	☐	☐

I have prepared documentation shown below or attached hereto with site(s) for performance of work (street address, city, county, state, zip code). There are no such workplaces that are not identified below or in the attachment. I have prepared additional documentation for any above items marked "no" and attached it hereto. I certify that, for the project identified herein, responses to the forgoing items are accurate as marked and attachments are correct and complete.

Street Address: _____

City: _____

State: _____

Zip code: _____

City of Danbury

(Name of Sponsor)

(Signature of Sponsor's Designated Official Representative)

Mark Boughton

(Typed Name of Sponsor's Designated Official Representative)

Mayor

(Typed Title of Sponsor's Designated Official Representative)

(Date)

Danbury Municipal Airport

Airport Improvement Program
Summary of Cost Estimates
Greiner Property Acquisition

Property Acquisition Cost (10.7 acres)	$	480,000
Relocation Expense	$	70,000
Administration	$	34,210
Legal Fees Includes negotiation, eminent domain proceedings, research, drafting, court appearances, trial preparation, contracts, title search, settlement services	$	55,000
Appraisal Fees	$	20,000
Environmental Review and Documentation	$	25,000
Total Acquisition Cost Estimate	$	**684,210**
City Share (1.25%)	$	8,553
State Share (3.75%)	$	25,658
FAA Share (95%)	$	650,000
Preapplication Request		$684,210

DANBURY MUNICIPAL AIRPORT LAND ACQUISITION FOR RUNWAY 8 APPROACH & RUNWAY PROTECTION ZONE:

ENVIRONMENTAL ISSUES

Both the City of Danbury and the Danbury Municipal Airport consider environmental issues to be of vital concern. With that in mind, a Phase 1 environmental audit will be performed to identify any future remediation that may be needed. However, land purchases are categorically excluded from Environmental Review. As such, this grant application is solely for the purchase of the land, and therefore this project poses no environmental impact. It is understood that any future action after the purchase of the land, including any clearing of trees or demolition of the building and/or sheds on the property, will be subject to appropriate environmental documentation.

DANBURY MUNICIPAL AIRPORT
LAND ACQUISITION FOR RUNWAY 8 APPROACH & RUNWAY PROTECTION ZONE:

CONSULTATION WITH USERS

The Airport conducted a consultation meeting with airport tenants on March 26, 2004. The Airport described the need to purchase the property and demonstrated the long-term benefits to airport tenants of the Airport maintaining compatible land use over property adjacent to the Airport.

There were no objections to the City of Danbury acquiring the property.

EXHIBIT "A" PROPERTY MAP CERTIFICATION

I HEREBY CERTIFY THAT THE EXHIBIT "A" PROPERTY MAP DATED MARCH 26th, 20 04 , AND ATTACHED TO THE GRANT AGREEMENT FOR AIP PROJECT NO. 3-09-0006-24-2004 REFLECTS THE CURRENT INFORMATION AS OF THIS DATE.

THE ABOVE MENTIONED EXHIBIT "A" IS, THEREFORE, INCORPORATED INTO THIS PROJECT APPLICATION BY REFERENCE AND MADE A PART HEREOF.

DATE: _____

City of Danbury, Connecticut
NAME OF SPONSOR

BY: _____
Paul Estefan

TITLE: Airport Administrator

26

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance

DATE: March 24, 2004

SUBJECT: 2003-2004 LOCIP Application

On or about March 1 of each year, the City is eligible for State LOCIP funds. Common Council approval is necessary in order to make application for these funds. Attached you will find a list of projects that total $502,790. These projects are all part of the City's Capital Improvement Plan recommended by the Planning Commission and were included in the FY 2003-04 budget approved by the Common Council.

I would, therefore, ask that the Common Council at its April meeting approve the attached list of projects so that we forward our application to the State for its approval.

Please feel free to contact me should you have any questions. Thank you.

2003-2004 LOCIP Projects

1)	Library Tech Center HVAC	$20,000
2)	Old Library Cooling Tower	$29,500
3)	Old Library Heating	$60,000
4)	Repair Sidewalks	$125,000
5)	Tarrywile Garage Rehab	$35,000
6)	Renovate Main Floor Library	$75,000
7)	Defibrilators	$30,000
8)	Intersection Improvements	$80,000
9)	Street Signs	$48,290

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $20,000.00 to cover the cost of Repairing/Replacing the Library Tech Center HVAC; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

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034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $20,000.00 for the Repairing/Replacing the Library Tech Center HVAC, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $29,500.00 to cover the cost of Repairing/Replacing the Old Library Cooling Tower; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
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034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
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034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
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NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $29,500.00 for the Repairing/Replacing the Old Library Cooling Tower, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

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WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $60,000.00 to cover the cost of Repairing/Replacing the Old Library Heating; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

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034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
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034- 95 -020	Rogers Park Field Improvements	14,749.00
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034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
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034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $60,000.00 for the Repairing/Replacing the Old Library Heating, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

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WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $125,000.00 to cover the cost of Repairing City Sidewalks and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

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034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $125,000.00 for the Repairing City Sidewalks, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $35,000.00 to cover the cost of the Tarrywile Garage Rehabilitation; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $35,000.00 for the Tarrywile Garage Rehabilitation, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $75,000.00 to cover the cost of Renovating Main Floor Danbury Library; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $75,000.00 for Renovating Main Floor Danbury Library, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $30,000.00 to cover the cost of purchasing Defibrillators; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010 City Hall Roof Replacement	65,311.00
034- 88 -020 Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010 Replace Cross Street Bridge	35,775.00
034- 89 -020 Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030 Water Services - Tarrywile	123,668.23
034- 89 -050 Rebuild/Repave Highways	83,617.00
034- 89 -070 Replace Cross Street Bridge	234,245.00
034- 90 -010 Rebuild/Repave Highways	59,945.00
034- 90 -020 Downtown Green Design	35,000.00
034- 90 -040 Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010 Rebuild/Repave Roads	517,828.42
034- 92 -010 Downtown Green Construction	114,999.54
034- 92 -020 Library Book Security System	39,807.75
034- 92 -030 Triangle Street Bridge	109,000.00
034- 92 -040 Cross Street Bridge	94,320.74
034- 92 -050 Rebuild/Repave Highways	143,878.00
034- 93 -010 Rebuild/Repave Highways	318,011.52
034- 93 -020 Replace Triangle Street Bridge	90,176.83
034- 93 -030 Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010 Rebuild/Repave Highways	387,682.06
034- 94 -020 Library Cooling Tower	25,127.00
034- 94 -030 Tarrywile Park Farmhouse	28,000.00
034- 95 -010 Rebuild/Repave Highways	119,196.95
034- 95 -020 Rogers Park Field Improvements	14,749.00
034- 96 -010 Rebuild/Repave Highways	437,352.68
034- 96 -020 Field Improvements - Rogers Park	19,420.30
034- 97 -010 Rebuild/Repave Highways	203,533.68
034- 97 -020 Renovation - Library Tech Center	260,000.00
034- 98 -010 Rebuild/Repave Highways	434,023.82
034- 98 -020 Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $30,000.00 for purchasing Defibrillators, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $80,000.00 to cover the cost of Intersection Improvements; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $80,000.00 for Intersection Improvements, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $48,290.00 to cover the cost of Street Signs; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP), in the amount of $48,290.00 for Street Signs, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $20,000.00 to cover the cost of Repairing/Replacing the Library Tech Center HVAC; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $20,000.00 for the Repairing/Replacing the Library Tech Center HVAC, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $29,500.00 to cover the cost of Repairing/Replacing the Old Library Cooling Tower; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $29,500.00 for the Repairing/Replacing the Old Library Cooling Tower, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $60,000.00 to cover the cost of Repairing/Replacing the Old Library Heating; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $60,000.00 for the Repairing/Replacing the Old Library Heating, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $125,000.00 to cover the cost of Repairing City Sidewalks and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $125,000.00 for the Repairing City Sidewalks, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $35,000.00 to cover the cost of the Tarrywile Garage Rehabilitation; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $35,000.00 for the Tarrywile Garage Rehabilitation, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $75,000.00 to cover the cost of Renovating Main Floor Danbury Library; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $75,000.00 for Renovating Main Floor Danbury Library, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $30,000.00 to cover the cost of purchasing Defibrillators; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $30,000.00 for purchasing Defibrillators, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $80,000.00 to cover the cost of Intersection Improvements; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $80,000.00 for Intersection Improvements, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury is eligible to make application for State grant funds through the Office of Policy and Management under the Local Capital Improvement Program (LoCIP) for local programs within the meaning of Section 7-536(a)(4) of the General Statutes of the State of Connecticut; and

WHEREAS, the City of Danbury desires to make application for a State grant in the amount of $48,290.00 to cover the cost of Street Signs; and

WHEREAS, said project is consistent with the City of Danbury's capital improvement program authorized for a five year period by the Danbury Planning Commission February 12, 2004; and

WHEREAS, the City will maintain detailed accounting records of said project and make them available to the Office of Policy and Management of the State of Connecticut upon request; and

WHEREAS, the Common Council hereby approves said project and its financing; and

WHEREAS, the City of Danbury has received no prior local capital improvements grants under Connecticut General Statutes Section 7-536(a)(4) except for completed and reimbursed project numbers:

Projects - Completed/Reimbursed

034- 88 -010	City Hall Roof Replacement	65,311.00
034- 88 -020	Replace Tanks/Boilers - City Bldgs	220,875.00
034- 89 -010	Replace Cross Street Bridge	35,775.00
034- 89 -020	Repair/Replace Roofs - City Bldgs	176,700.00
034- 89 -030	Water Services - Tarrywile	123,668.23
034- 89 -050	Rebuild/Repave Highways	83,617.00
034- 89 -070	Replace Cross Street Bridge	234,245.00
034- 90 -010	Rebuild/Repave Highways	59,945.00
034- 90 -020	Downtown Green Design	35,000.00
034- 90 -040	Roof- Fire/Police Maintenance Bldgs	81,971.83
034- 91 -010	Rebuild/Repave Roads	517,828.42
034- 92 -010	Downtown Green Construction	114,999.54
034- 92 -020	Library Book Security System	39,807.75
034- 92 -030	Triangle Street Bridge	109,000.00
034- 92 -040	Cross Street Bridge	94,320.74
034- 92 -050	Rebuild/Repave Highways	143,878.00
034- 93 -010	Rebuild/Repave Highways	318,011.52
034- 93 -020	Replace Triangle Street Bridge	90,176.83
034- 93 -030	Replace/Renovate HVAC - City Hall	60,000.00
034- 94 -010	Rebuild/Repave Highways	387,682.06
034- 94 -020	Library Cooling Tower	25,127.00
034- 94 -030	Tarrywile Park Farmhouse	28,000.00
034- 95 -010	Rebuild/Repave Highways	119,196.95
034- 95 -020	Rogers Park Field Improvements	14,749.00
034- 96 -010	Rebuild/Repave Highways	437,352.68
034- 96 -020	Field Improvements - Rogers Park	19,420.30
034- 97 -010	Rebuild/Repave Highways	203,533.68
034- 97 -020	Renovation - Library Tech Center	260,000.00
034- 98 -010	Rebuild/Repave Highways	434,023.82
034- 98 -020	Renovate Farm Bldg - Tarrywile Park	15,556.00

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

034- 99 -010	Renovate City Hall	440,799.00
034- 00 -020	Roof - Community Center	15,000.00
034- 00 -040	Repairs - Patriot Parking Garage	35,000.00
034- 00 -050	Roof Replacement - Library Tech Center	40,000.00
034- 00 -060	New Security System - City Hall	11,000.00
034- 00 -070	Rebuild/Repave Highways	150,799.00
034- 00 -080	Walkways/Pedestrian Bridge - Rogers Park Pond	65,000.00
034- 00 -090	Boiler/Burner - Police Department	21,949.00
034- 00 -100	Part 2 - Install Security System - City Hall	12,510.69
034- 00 -110	Part 2 - New Generator - Fire Headquarters	3,500.00
034- 01 -010	Patriot Garage	19,000.00
034- 01 -050	Library Tank Removal	3,920.00
034- 01 -060	Senior Center Fuel Burner	11,260.00
034- 01 -070	Sewage Screen Replacement	100,000.00
034- 01 -090	Tarrywile Restrooms	50,000.00
034- 01 -100	Police Interior Renovations	65,000.00
034- 02 -040	Police Headquarters Renovations	197,000.00
034- 02 -050	Police Headquarters Card Reader	21,755.96
034- 02 -060	Still River Dredging	75,000.00

Uncompleted Projects

034- 00 -030	New Generator - Fire Headquarters	34,000.00
034- 01 -030	Engine #24 Exhaust	30,000.00
034- 01 -040	Fire Headquarters Renovations	100,000.00
034- 01 -080	Screw Lift Pump	35,000.00
034- 02 -010	Sewer Trap System - Delay Street	35,000.00
034- 02 -020	Sewer - Mill Plain Upgrade	55,000.00
034- 02 -030	Police HVAC Upgrade	86,317.00
034- 03 -010	Replace/Upgrade Underground Fuel Tanks	83,080.00
034- 03 -020	Patriot Garage Repairs	10,000.00
034- 03 -030	Highway Garage Heat	48,000.00
034- 03 -040	Downtown Streetscape Improvements	45,000.00
034- 03 -050	Replace/Repair - City Hall Roof	218,630.00
034- 03 -060	Replace/Repair Library Roof Trellis	105,000.00
034- 03 -070	Part 2 - Underground Fuel Tanks	27,000.00
034- 03 -080	Police Headquarters Alterations/Renovations	21,284.00

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury be and hereby is authorized to make application to the State of Connecticut under its Local Capital Improvement Program (LoCIP) in the amount of $48,290.00 for Street Signs, to execute any contracts or agreements in connection therewith, to accept payments and to do any and all things necessary to effectuate the purposes hereof.

27

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

Memorandum

To: Hon. Mark D. Boughton, via the Common Council

CC: Kim Enteado

From: Dena Diorio, Director of Finance

Date: 3/30/2004

Re: **Resolution – Victim Advocate Law Enforcement Project**

Attached for your review is a resolution that will enable the City of Danbury, Danbury Police Department to apply for and accept funding from the Office of Policy and Management. The Danbury Police Department will use this funding to develop a Victim Advocate Law Enforcement Project. The cost of this project would be funded entirely by Federal and State Funding in the amount of $50,000.00. There would be no local match required.

The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, or require any further information, please contact my office at (203) 797-4652.

Attach.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Office of Policy and Management Victim Advocate Law Enforcement Project ("V.A.L.E.") has offered a grant to the City of Danbury in the amount of $50,000.00; and

WHEREAS, said grant would provide funding for law enforcement to develop a victim advocate law enforcement pilot program in the City of Danbury to focus on improving response to domestic violence crimes, enhancing access to victim services and creating collaborative relationships between victim advocates and police; and

WHEREAS, of the total award of $50,000.00, the federal match is $37,500.00 and the State match is $12,500.00 with no local share required; and

WHEREAS, the proposed period of award will be March 1, 2004 through March 30, 2005;

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury or his designee, Robert L. Paquette, the Chief of Police be and hereby are authorized to execute a V.A.L.E. Grant Application Form in order to secure the funding for the V.A.L.E. program and to ratify and take all necessary action in furtherance thereof.

OFFICE OF POLICY AND MANAGEMENT, POLICY DEVELOPMENT AND PLANNING DIVISION
STOP VIOLENCE AGAINST WOMEN PROGRAM-
Victim Advocate Law Enforcement (VALE) Project
GRANT APPLICATION FORM

1. **Project Title**	2. **Proposed Period of Award**
STOP – Domestic Violence Project Victim Advocate Law Enforcement Project	March 1, 2004 – March 30, 2005
3. **Name of Agency, Address** Danbury Police Department 120 Main St. Danbury, CT 06810	4. **Name, Title, Address and Phone of Official Authorized to sign for Agency** **Robert Paquette, Chief of Police** 120 Main St. Danbury, CT 06810 203-797-4601

5. **I, THE UNDERSIGNED, FOR AND ON BEHALF OF THE NAMED MUNICIPALITY OR STATE AGENCY, DO HEREWITH APPLY FOR THIS SUBGRANT, ATTEST THAT, TO THE BEST OF MY KNOWLEDGE, THE STATEMENTS MADE HEREIN ARE TRUE, AND AGREE TO THE GENERAL AND SPECIAL GRANT CONDITIONS ATTACHED TO THIS GRANT APPLICATION FORM.**

SIGNATURE _____ **DATE** 3/24/04

6. **Name, Title, Address, Telephone Number of Project Director**	7. **Name, Title, Address, Telephone Number of Financial Officer**
Lt. Peter Gantert 120 Main St. Danbury, CT 06810 Phone #: 203-797-4577 E-mail: p.gantert@ci.danbury.ct.us FAX #: 203-796-8018	**Dena Diorio, Finance Director** 155 Deer Hill Ave Danbury, CT 06810 Phone #: 203-797-4652 E-mail: d.diorio@ci.danbury.ct.us FAX #: 203-796-1526

8. **Summary Project Description**

This application will provide funding for law enforcement agencies to develop a Victim Advocate Law Enforcement Project. This pilot project will focus on improving law enforcement response to domestic violence crimes, enhancing access to victim services and creating collaborative relationships between victim advocates and police departments. The pilot will consist of coordinated activities between a non-profit, nongovernmental domestic violence victim service organization and the Danbury municipal police department.

Given that Police Officers are the gatekeepers of the criminal justice system, law enforcement agencies are positioned to serve as powerful leaders in initiatives to end violence against women. Experiences from around the nation have demonstrated that policing, when coordinated with efforts by prosecution, judiciary and domestic violence advocacy organizations can deter domestic and dating violence and avert life-imperiling injuries and homicides.

9. **Application is:**	10. **Summary Budget:**	
_X_ New Program	Requested Federal Funds:	**$37,500.00**
___Revision of Grant #_____	Requested Match Funds:	**$12,500.00**
___ Continuation of Grant # _____	Requested Total Project Cost:	**$50,000.00**

11. **Federal Employer Identification Number: 066001868**	
12. **Applicant Fiscal Year End: June 30**	13. **Date of Last Audit: October 2003**
14. **Dates Covered by Last Audit: July 2002– June 2003**	15. **Date of Next Audit: October 2004**
16. **Dates to be Covered by Next Audit: July 2003 – June 2004**	

OFFICE OF POLICY AND MANAGEMENT, POLICY DEVELOPMENT AND PLANNING DIVISION
STOP VIOLENCE AGAINST WOMEN PROGRAM-
Victim Advocate Law Enforcement (VALE) Project
PROJECT BUDGET ITEMIZATION

APPLICANT: Danbury Police Department			
PROJECT TITLE: STOP – Domestic Violence Project - Victim Advocate Law Enforcement Project			
	PROJECT BUDGET		
A. PERSONNEL SALARIES	Federal Funds	State Funds	TOTAL Fed+State
Position: Lieutenant #Overtime Hours/week X Over-time Hourly wage X # Weeks 2 x $46.47 x 56=$5204.64	3903.00	1301.00	5204.00
Position: Sergeant #Overtime Hours/week X Over-time Hourly wage X # Weeks 3 x $42.47 x 56= $7134.96	5351.00	1783.50	7134.00
Position: Patrol Officer #Overtime Hours/week X Over-time Hourly wage X # Weeks 4 x $37.39 x 56=$8375.36	6281.25	2093.75	8375.00
Back-fill Position: Sergeant #Back-fill Hours/week X Back-fill Hourly wage X # Weeks 3 x $42.47 x 56= $7134.96	5351.00	1783.50	7134.00
Back-fill Position: Patrol Officer #Back-fill Hours/week X Back-fill Hourly wage X # Weeks 6x $37.39 x 56=12563.04	9422.25	3140.75	12,563.00
SALARIES TOTAL	**30,307.50**	**10,102.50**	**40,410.00**
FRINGE BENEFITS			
FRINGE BENEFITS TOTAL			
PERSONNEL TOTAL	**30,307.50**	**10,102.50**	**40,410.00**
B. TRAVEL and TRAINING EXPENSES for In-State Training events–(Grantees must request approval from OPM to attend all in-state and out-of-state training events) (Limited to 10% of total budget)			
Subsistence	1346.25	448.75	1795.00
Registration/Tuition	1346.25	448.75	1795.00
TRAVEL TOTAL	**2692.50**	**897.00**	**3590.00**
C. EQUIPMENT PURCHASES (Description, Quantity and Unit Price) (Limited to 5% of total budget)			
Projector	1125.00	375.00	1,500.00
Cameras (digital or Polaroid)	750.00	250.00	1,000.00
EQUIPMENT PURCHASES TOTAL	**1875.00**	**625.00**	**2,500.00**

OFFICE OF POLICY AND MANAGEMENT, POLICY DEVELOPMENT AND PLANNING DIVISION
STOP VIOLENCE AGAINST WOMEN PROGRAM-
Victim Advocate Law Enforcement (VALE) Project
PROJECT BUDGET ITEMIZATION – CONTINUED

APPLICANT: Danbury Police Department			
PROJECT TITLE: STOP – Domestic Violence Project - Victim Advocate Law Enforcement Project			
	PROJECT BUDGET		
	Federal Funds	State Funds	TOTAL Fed+State
D. SUPPLIES			
Office supplies	750.00	250.00	1000.00
Printing and Reproduction	1875.00	625.00	2500.00
SUPPLIES TOTAL	2625.00	875.00	3,500.00
E. CONSULTING AND CONTRACTUAL			0
CONSULTING AND CONTRACTUAL TOTAL			0
F. FACILITIES			0
FACILITIES TOTAL			0
G. OTHER			0
OTHER TOTAL			0
TOTAL PROJECT COST			$50,000.00
Prepared By: Lt. Peter Gantert	Title: Commanding Officer, Community Services Division		
Signature of Preparer:	Phone: 203-797-4577 Date:		

OFFICE OF POLICY AND MANAGEMENT, POLICY DEVELOPMENT AND PLANNING DIVISION
STOP VIOLENCE AGAINST WOMEN PROGRAM
Victim Advocate Law Enforcement (VALE) Project
PROJECT BUDGET NARRATIVE

APPLICANT: **Danbury Police Department**
PROJECT TITLE: **STOP – Domestic Violence Project – Victim Advocate Law Enforcement Project**

This Project Budget Narrative covers the **13 month** time period March 1, 2004 – March 30, 2005. The amount of grant funds that this Budget Narrative supports totals **$50,000.00**

A. Personnel (Total $40,410.00)

Salaries (Total $40,410.00)

The $40,100.00 line item provides for over-time costs for designated police officers to plan and participate in grant related activities that support the strategies and objectives of the VALE project. This includes over-time costs to attend in-state and out-of-state training. This includes "Back-fill "expenses to allow the designated officers to participate in VALE grant activities.

Fringe Benefits (Total 0)

B. Travel (Total $3,590.00)

The $3,590.00 line item provides for expenses for in-state travel, subsistence, registration or tuition costs for seminars or workshops necessary for project staff training.

C. Equipment (Total $2,500.00)

The $2,500.00 allocated for equipment will be directly related to conducting grant supported activities to include the purchase of Polaroid cameras, digital cameras and a projector for presentations.

D. Supplies (Total $3,500.00)

This $3,500.00 line item will provide funds for office supplies and printing costs to create and publish brochures and other publications for community distribution. This will help to alert the community and victims within the community of this new resource available at the Danbury Police Department.

E. Consulting and Contractual (Total 0)

F. Facilities (Total 0)

G. Other

APPLICANT: Danbury Police Department
PROJECT TITLE: STOP – Domestic Violence Project - Victim Advocate Law Enforcement Project

I. Project Justification:

A. Needs Statement

Law enforcement is the entry point to the criminal justice system for many victims and perpetrators of violence against women. Timely police intervention can deter escalating violence and promote victim recovery. This is particularly true when a perpetrator is arrested, victim protection is made a police priority, and the justice system holds the abuser accountable through appropriate charging and a host of sanctions a restrictions. Regardless of whether an arrest is made, however, officers must pay careful attention to the safety requirements of victims, inform them of their legal rights, and refer them to community resources to address their particular needs.

In the past, law enforcement agencies have been criticized for failing to treat domestic violence, sexual assault, and stalking as seriously as other violent crimes. Now, officers are being trained to make victim protection the priority, follow-through in both misdemeanor and felony cases, and arrest the offender whenever warranted.

Arrest alone will not stop all domestic violence offenders. For some, however, arrest may be an effective deterrent to future violence. For others, it is arrest combined with prosecution, sentencing, incarceration, treatment, and monitoring by probation that brings about changes in their behavior.

Many law enforcement personnel believe that helping provide protection and support to victims of violence against women is an integral component of police intervention. Such actions can help minimize the risk of more violence, expand the victim's support system in the community, and increase her capacity to make well-informed decisions about her safety and well-being. If the victim chooses to participate in criminal justice proceedings, she is more likely to follow-through with prosecution when she feels the police are doing everything within their power to support and protect her.

In Danbury, a town of 42.1 square miles and a population of approximately 75,000 people in 2002, 348 family violence arrests were made. Of those arrests identified as intimates only, nearly 30 % were dual arrests.

Excerpts from VAWA funded Dual Arrest Study in Connecticut

Before 1986 when a victim of domestic violence in Connecticut called the police for help she could not be sure that the violence would be seen as serious enough to make an arrest. Then the General Assembly passed the Family Violence Prevention and Response Act, which mandated that police arrest a person when there is probable cause to believe that person committed a family violence crime. The law brought significant new protections for victims, and anticipated increased accountability for offenders. An unforeseen consequence of this bill was that frequently victims (19% of intimate partner arrests in 1987) were being arrested along with offenders. This is known as "dual arrest" and had increased by the end of 2002 to a statewide average of approximately 24%. As Connecticut has long served as a national leader in responding to the crisis of family violence and this is an issue has arisen as one that statewide law enforcement officials have identified as in need of addressing.

The Impact of Arrest and Prosecution on Domestic Violence Victims

Arrest and subsequent court proceedings are difficult for everyone. For domestic violence victims the experience can be devastating, increasing her abusive partner's power over her, limiting her options for safety, and diminishing resources she needs to be independent.

A domestic violence victim who calls the police to protect herself and her children and is arrested may feel she is being "treated like a criminal," placed on the same level as the partner who beat her. She may now believe the police and the court, like her abusive partner, blame her for the violence – that it is "her fault." Her experience, her pain is negated and it may seem more than ever that her partner can do whatever he wants and "get away with it".

Arrest alone can mean some victims will never call the police again, removing an important safety strategy. The experience of having called the police for help only to be arrested herself could discourage some victims from reaching out to any services and resources. Some may lose hope, believing there's no way out.

Arrest also compromises a victim's financial stability. If arrested and prosecuted she may miss work to attend hearings or even lose her job. She may also have to find money to pay for bail or bond, legal fees, fines, and costs to participate in court ordered programs. Arrest can also jeopardize the immigration status for certain domestic violence victims and limit employment options or career advancement for others. For some women, arrest will mean the loss of housing or housing subsidies. With little or no income and diminished savings it may be impossible for her to escape a violent relationship or even meet her family's current needs.

Some might argue that arrest and court response may lead to helpful interventions for some domestic violence victims. However, given the harm of arrest and the availability of domestic violence services in the community, arresting victims cannot be justified as a gateway to resources.

The Act makes arrest mandatory in certain situations and leaves others to the discretion of the police. In some situations the law requires police to make an arrest, even when the accused is a domestic violence victim. The FVPRA provides guidance on arrest decisions and dual complaint situations in particular. The Act explicitly states the following about dual complaint situations:

Section 46b-38b (b)

> "No peace officer investigating an incident of family violence shall threaten, suggest or otherwise indicate the arrest of all parties for the purpose of discouraging requests for law enforcement intervention by any party."

Section 46b-38b (b)

> "Where complaints are received from two or more opposing parties, the officer shall evaluate each complaint separately to determine whether he should seek a warrant for an arrest."

This provision makes clear that before making a dual arrest, the police officer must investigate each complaint separately. A dual arrest would be appropriate under this Act only if the officer determines that there is evidence to support each complaint.

In summary, to protect herself and her children, a victim needs to count on the police to arrest her partner if he has hit or threatened to hit her, to arrest her only if she has committed a family violence crime for which arrest is mandatory, and only after a separate investigation supports a finding of probable cause. If she's acted in self-defense she needs the police to document her actions accurately and thoroughly so the court can properly assess her behavior.

The summary of the dual arrest study and additional statistical information listed above underscore the need for ongoing collaboration between local domestic violence programs and local police departments. Although the Connecticut law enforcement training project provided for the placement of victim advocates in police departments in 1999, these positions were not sustained and most were gone within two years of the origination of the project. This grant project will re-establish the presence of a victim advocate in a municipal police department to provide needed victim services and lessen the burden that police officers bear at the scene of a family violence crime; as they have to interrupt the incident of violence, ensure victim safety, hold the offender accountable for his violence, and provide the family with information about services.

Violence Against Women Goes Unreported

Approximately half the violent crimes committed against people age 12 and older including rape, sexual assault, robbery, and simple and aggravated assault went unreported in 2000, according to a report released by the Bureau of Justice Statistics (BJS). *Reporting Crime to the Police, 1992- 2000* finds that, while violent crime is reported to police more often than personal theft and property crime, much violent crime goes unreported and that is particularly true for violent crime committed by someone the victim knows.

"The severe underreporting of violence against women leads people to believe that the problem is less pervasive than it is, and that illusion is dangerous. We need to put more energy and resources into improving our response to violence. Victims of domestic and sexual violence will be more likely to come forward when they know that law enforcement and the courts will hold perpetrators accountable, and that more adequate support and services will be available to them."

Reporting Crime is based on the results of the National Crime Victimization Survey. The report was written by BJS statisticians Timothy C. Hart and Callie Rennison, PhD.

B. Target Population

The Victim Advocate Law Enforcement Project will provide a victim advocate to the Danbury municipal police department. The Connecticut Coalition Against Domestic Violence (CCADV) Victim Advocate Law Enforcement Coordinator will work with the police department and the Women's Center of Greater Danbury to establish a set of guidelines under which the project will operate. These guidelines will detail the level and content of victim services to be offered to domestic violence victims and their children soon after arrest and beyond in Danbury. The population of Danbury is approximately 75,000, covering 42.1 square miles with 348 documented family violence arrests occurring in 2002 and a dual arrest rate of 30%. Emphasis will be placed on increasing offender accountability and improving the safety of the victim while lessoning the burden for police officers who must respond to domestic violence victim needs.

C. Goals

The goal for the project is to improve the coordination of law enforcement and victim services, improve victim safety and access to confidential services, and increase offender accountability. The addition of a victim advocate to the Danbury police department will heighten awareness and understanding by law enforcement officers of the role of advocates in their work with domestic violence victims and their children. This heightened awareness has the potential of creating an improved response by law enforcement as they offer victims access to an advocate who will intervene on their behalf if they so choose.

The Danbury Police Department will:

- Train law enforcement officers to more effectively identify and respond to domestic violence and dating violence crimes.
- Develop, train, and expand knowledge of law enforcement officers specifically targeting crimes of domestic violence and dating violence.
- Develop and implement more effective police policies, protocols and services specifically devoted to preventing, identifying, and responding to domestic violence crimes and dating violence crimes.
- Develop and implement more effective police policies, protocols, procedures and training to reduce incidence dual arrest.
- Develop, install, or expand data collection and communication systems, including computerized systems, linking police, prosecution, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence.
- Develop, enlarge, or strengthen domestic violence, and dating violence victim services programs.
- Develop or improve the delivery of victim services to underserved populations.
- Develop, enlarge, or strengthen programs to assist law enforcement, and victim service providers to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.

D. Purpose Area

- Developing, enlarging, or strengthening victim services programs, including sexual assault, domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments,

to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

APPLICANT: **Danbury Police Department**
PROJECT TITLE: **STOP – Domestic Violence Project - Victim Advocate Law Enforcement Project**

II. Project Activities:

A. Activities

The Police Department Project Director will:

- Be responsible for oversight and supervision of project activities.
- Attend grant related training events and meetings.
- Attend meetings to develop and organize the grant-supported policies, procedures and protocols.
- Provide support and guidance to the domestic violence victim advocate.
- Supervise police officers participating in grant related activities.
- Attend meetings convened by the CCADV VALE Coordinator.
- Oversee preparation of mandatory grant progress reports and financial reports.
- Participate in monitoring and assessing the progress and performance of the grant supported activities.
- Meet periodically with the Women's Center of Greater Danbury VALE supervisor

Participating Police Officers will :

- Attend in-state and out-of-state training events and meetings.
- Conduct Protective Order Registry follow-up visits.
- Conduct post incident and post arrest visits in coordination with the domestic violence victim advocate.
- Attend planning meetings with the domestic violence victim advocate.
- Attend meetings convened by the CCADV VALE Coordinator.
- Assists in providing training for police personnel with domestic violence victim advocate.
- Conduct domestic violence training in conjunction with the domestic violence victim advocate.
- Implement project activities.

B. Schedule

- Danbury Police Department will provide training for officers in coordination with the domestic violence victim advocate and CCADV over and above officer re-certification requirements.
- General orders and policy and programs on domestic violence will be revised and updated.
- Project documentation will be completed as required on a quarterly basis.
- Designated officers will attend local and out of area training from March 2004 through March 2005, to enhance and increase skill level around Domestic Violence and Law Enforcement issues.
- Designated officers will work in conjunction with VALE advocates on community outreach projects.
- Danbury Police Department Project Director, domestic violence victim advocate, VALE supervisor and CCADV coordinator will meet on a quarterly basis to critique progress and work to resolve any identified issues.
- Internal Police Department systems to allow advocate access to pertinent information within the police department will be developed and implemented.

C. Training Plan

Grant supported training will be attended by a core group of officers within the Danbury police department, to include a Lieutenant, a sergeant, a detective and patrol officers. Members of this core group will provide department wide training updates at roll call as well as at regularly scheduled department training sessions. Policies, procedures and protocol will be reviewed and revised as needed as a result of new information gained from training.

Attendance at CCADV sponsored training will be attended to include but not be limited to: various training and presentations by Mark Wynn; "Building Bridges", a day long seminar addressing relationship building between advocacy and law enforcement; Interview and Interrogation, a 40 hour POST certified training; Domestic Violence in the Workplace Seminar to be held in Meriden, CT May 20 & 21, 2004, as well as other local opportunities for training. Additionally, two designated officers will attend a national Domestic violence week long train the trainer seminar provided by the National Center on Domestic and Sexual Violence July 26-30, 2004 in Pocono, Pennsylvania. Additionally, two designated officers will attend the Domestic Violence Danger Assessment and Risk Management Training sponsored by the Battered Women's Justice Project September 30- October 1, 2004.

D. Interagency Cooperation and Collaboration

Cross training, data collection and analysis with other police departments within the state as well as with the state police will be a component of this project. Consultation and cooperation with areas within the Judicial branch, including but not limited to Family Services will be an important aspect in providing a continuum of services to victims. The Danbury Police Department currently and will continue to work collaboratively with governmental and non-governmental agencies through membership on various committees, coalitions and task forces. The following is a list of some of the groups where they are active participants:

- Danbury Rotary Club
- Exchange Club
- Danbury School System/PTO
- Women's Center of Greater Danbury
- Danbury Youth Services
- Stand Together Make a Difference
- Green Chimneys
- Hispanic Center of Greater Danbury
- Chamber of Commerce
- Mothers Against Drunk Drivers
- Fairfield County Safe Kids & National Safe Kids
- Fairfield County Training Officers Association
- Commission on the Homeless
- Commission on the Elderly
- Youth Commission
- CityCenter
- Connecticut Chiefs of Police Association
- International Chiefs of Police Association
- Police Activities League
- Children First
- Department of Children & Families

E. Data Collection/Evaluation

The Danbury Police Department will respond to and provide reports as required by this grant. Data will be submitted to OPM within 30 days of the end of each quarter. As the project evolves, other internal methods of collecting data to best determine the effectiveness of the program will be examined and implemented as deemed necessary by the project director.

III. PROJECT IMPACT

Please indicate with a "check-mark" (√) those goals and objectives that are supported by your project:

- [x] Implement comprehensive strategies that are sensitive to the needs and safety of victims and hold offenders accountable for their crimes.
- [x] Build and strengthen collaborations with existing partners, as well as forge new partnerships.
- [x] Look beyond traditional resources and reach out to new partners to respond more vigorously to all aspects of violence against women.
- [ ] Strengthen enforcement of protection orders.
- [x] Address sexual assault through expansion of services, development of protocols and education and training
- [ ] Encourage judiciary to engage in problem solving approaches that require active judicial participation, such as frequent and proactive monitoring of offenders.
- [ ] Strengthen the response of pre-trial agencies in cases involving violence against women.
- [x] Develop and enhance the efforts of probation and parole agencies to maximize victim safety and offender accountability.
- [x] Strengthen enforcement of existing stalking laws.
- [x] Implement community driven initiatives to address the needs of traditionally under-served populations
- [ ] Coordinate the efforts of all relevant justice agencies to leverage the coercive power of the criminal justice system
- [ ] Increase the number and types of judicial education and court related projects.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Office of Policy and Management Victim Advocate Law Enforcement Project ("V.A.L.E.") has offered a grant to the City of Danbury in the amount of $50,000.00; and

WHEREAS, said grant would provide funding for law enforcement to develop a victim advocate law enforcement pilot program in the City of Danbury to focus on improving response to domestic violence crimes, enhancing access to victim services and creating collaborative relationships between victim advocates and police; and

WHEREAS, of the total award of $50,000.00, the federal match is $37,500.00 and the State match is $12,500.00 with no local share required; and

WHEREAS, the proposed period of award will be March 1, 2004 through March 30, 2005;

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury or his designee, Robert L. Paquette, the Chief of Police be and hereby are authorized to execute a V.A.L.E. Grant Application Form in order to secure the funding for the V.A.L.E. program and to ratify and take all necessary action in furtherance thereof.

28

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance

RE: **RESOLUTION - DUI ENFORCEMENT EQUIPMENT GRANT**

DATE: March 30, 2004

Attached for your review is a resolution that will allow the City of Danbury Police Department to apply for and accept grant funding from the State of Connecticut, Department of Transportation for the "Driving Under the Influence Enforcement Equipment Program". This grant in the amount of $5,600.00 requires a local match of $1,400.00. The funding for the local match is available in the Police Department Regular Salaries budget.

Attached is a copy of the impact statement and budget received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, feel free to give me a call.

DD/jgb

Attach.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation Division of Highway Safety has made a grant available in the amount of $5,600.00 for the 2004 Driving Under the Influence Enforcement Equipment Program; and

WHEREAS, a 20% local cash match in the amount of $1,400.00 is required in order to reach the total cost of the program, which is $7,000.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Mark D. Boughton is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Mark D. Boughton is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.

SHADED AREA FOR DHS USE ONLY

DHS
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

DIVISION OF HIGHWAY SAFETY

PROJECT NO.		
184-		
PROGRAM DESCRIPTION: ALCOHOL	PROGRAM AREA: 04 AL 164	
DATE RECEIVED	DATE APPROVED	

HIGHWAY SAFETY PROJECT APPLICATION

ACCEPTANCE--IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH DHS POLICY. COPY OF POLICY OBTAINED UPON REQUEST.

1. PROJECT TITLE
2004 DUI ENFORCEMENT EQUIPMENT PROGRAM

2. GOVERNMENTAL UNIT	3. ADDRESS OF GOVERNMENTAL UNIT (W/ZIP CODE)
City of Danbury	155 Deer Hill Ave.,Danbury,CT 06810
4. APPLICANT	5. ADDRESS OF APPLICANT (W/ZIP CODE)
Danbury Police Department	120 Main Street, Danbury, CT 06810
6. FEDERAL IDENTIFICATION NO.	7. ANTICIPATED PROJECT START-UP DATE
06-600-1868	May 15,2004

RECEIVED
FINANCE DEPT.
MAR 2 9 2004

APPROVED PROJECT PERIOD (MO./DAY/YR.) FOR DHS USE ONLY

FROM:	THROUGH: September 15, 2004

8A. PROJECT DIRECTOR

(1) NAME (FIRST, MIDDLE INITIAL, LAST)	(2) TITLE	(3) TELEPHONE NO.
Arthur P. Sullo	Captain, Admin. Cmdr.	203-797-4538
(4) SIGNATURE: Arthur P. Sullo	(5) ADDRESS AND ZIP CODE: 120 Main Street, Danbury	

8B. FINANCIAL OFFICER

(1) NAME (FIRST, MIDDLE INITIAL, LAST)	(2) TITLE	(3) TELEPHONE NO.
Dena Diorio	Finance Director	203-797-4652
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE: 155 Deer Hill Ave.,Danbury,CT 06810	

8C. AUTHORIZING OFFICIAL OF GOVERNMENTAL UNIT

(1) NAME (FIRST, MIDDLE INITIAL, LAST)	(2) TITLE	(3) TELEPHONE NO.
Mark D. Boughton	Mayor, City of Danbury	203-797-4511
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE: 155 Deerhill Ave.,Danbury,CT 06810	

APPROVAL--(FOR DHS USE ONLY)

A. DHS STAFF EVALUATION RECOMMEND APPROVAL _____ RECOMMEND DENIAL _____	B. FISCAL REVIEW COMPLETED BY:	C. DATE
	D. PROGRAM REVIEW COMPLETE BY:	E. DATE
F. OBLIGATED FEDERAL FUNDS FY: 2004	G. NAME: Susan C. Maloney	H. TITLE: Governor's Highway Safety Representative
	I. SIGNATURE	J. DATE

THIS ACTION: $

PREVIOUS: $

TOTAL: $

PROJECT TITLE	APPLICANT
DUI ENFORCEMENT EQUIPMENT PROGRAM	CITY OF DANBURY,DEPT. OF POLICE

9. STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION

Motor vehicle travel is the primary means of transportation in the United States. For all its advantages, deaths and injuries resulting from motor vehicle crashes are the leading cause of death for persons of every age from 6 to 27 years old. Traffic fatalities account for more than 90 per-cent of transportation-related fatalities. Nationally, in 2002, 17,419 out of 42,815 traffic fatalities (41%) were alcohol-related. This translates into an average of one alcohol-related fatality every 30 minutes. An estimated 258,000 persons were injured in crashes where police reported that alcohol was present, an average of one person injured approximately every 2 minutes. In Connecticut, 140 out of 322 (43%) of the State's traffic fatalities were alcohol-related.

Increasing community demands on law enforcement agencies, existing crime rates and shifting priorities often direct resources away from traffic enforcement. The cost of acquiring and maintaining available traffic enforcement equipment, budgetary constraints, and continued increases in the numbers of licensed drivers and registered vehicles are factors that presently affect the status of DUI and other types of traffic enforcement.

10. OBJECTIVES

--To provide resources to all interested Connecticut police agencies for the purchase of DUI enforcement equipment, to supplement enforcement efforts related to operating a motor vehicle while under the influence of alcohol and/or drugs.

--To reduce both the number of DUI-related motor vehicle crashes and the people killed and injured in such crashes.

--To publicize the purchasing of the equipment with respect to DUI enforcement, thus increasing the public's awareness of enforcement efforts.

	APPLICANT
DUI ENFORCEMENT EQUIPMENT PROGRAM	CITY OF DANBURY,DEPT. OF POLICE

11. ACTIVITIES AND PROCEDURES

--A highway safety application will be sent to each municipality/agency for required signatures and returned to the Division of Highway Safety.

--Upon receiving formal written approval, the purchase of DUI enforcement equipment can be initiated.

--The municipality/agency will bear the responsibility of ordering the equipment and assuring delivery.

--As grants are reimbursable, the municipality/agency will pay for the equipment, and submit a claim for reimbursement (which is not to exceed the grant amount) to the Division of Highway Safety. Documentation of proof of payment must be submitted with the claim in order for reimbursement to be made.

	APPLICANT
DUI ENFORCEMENT EQUIPMENT PROGRAM	CITY OF DANBURY, DEPT. OF POLICE

13. CONTINUATION AND COST ASSUMPTION

1. Each Municipality/agency upon receiving traffic enforcement equipment under this project will, at it's own expense, maintain such equipment in good working order for it's useful life.

2. Equipment purchased under this highway safety project is bound to continued use in a highway safety related capacity by federal regulation. If highway safety use of this equipment is discontinued at any time, the National Highway Traffic Safety Administration (NHTSA) requires a refund of the equipment's residual value.

3. The Division of Highway Safety reserves the right to request a refund of the equipment's residual value or take possession of the instrument at any time if the terms and conditions of this Highway Safety Grant are not met.

FEDERAL PROGRAM REQUIREMENTS stipulate that CONNDOT/DHS monitor this equipment for a period of five years. Upon five years of receipt, unless otherwise notified, all federal requirements will have been met, and complete title of this equipment transfers to the municipality/agency.

PROJECT TITLE	APPLICANT
DUI ENFORCEMENT EQUIPMENT PROGRAM	CITY OF DANBURY, DEPT. OF POLICE

12. BUDGET DETAIL

Please detail below, the DUI enforcement/educational equipment to be purchased by description and approximate cost. Please note that individual items of equipment purchased under this grant cannot exceed $5,000; with a total cap of $7,000 on the amount of equipment purchased.

Equipment Description	Approximate Cost	Prospective Vendor
Stalker Dual SL Radar Unit	$2,553.48	Stalker Applied Concepts
IBM R40 Notebook computer	$1,685.05	IBM
(2) crashzone 7.0 software updates	$ 400.00	The Cadzone
(1) crashzone 7.0 software purchase	$ 400.00	The Cadzone
HP 7760 Printer	$ 199.00	Hewlett Packard
Aluminum Photo Direction Indicators 1-15	$ 49.95	Sirchie Lab
Aluminum Photo Direction Indicators 16-50	$ 119.95	Sirchie Lab
Tool set and cement nails	$ 90.00	Local Hardware Store
15 8FT Reflective Boards @ 38.58 ea.	$ 578.70	Capital Supply
30 A Frames @ 12.24 ea.	$ 367.20	Capital Supply
38 28 inch Traffic Cones @ 14.50 ea.	$ 551.00	Capital Supply
TOTAL EQUIPMENT	**$6,994.33**	

TOTAL EQUIPMENT COST: $6,994.33

DUI ENFORCEMENT EQUIPMENT PROGRAM	CITY OF DANBURY,DEPT.OF POLICE

14. BUDGET SUMMARY

COST CATEGORY	AMOUNT
PERSONNEL SERVICES	$ -0-
CONTRACTUAL SERVICES	$ -0-
OPERATING COSTS	$ -0-
EQUIPMENT	$ 6,994.33
INDIRECT COSTS	$ -0-
TOTAL BUDGETED	$ 6,994.33

SOURCE OF FUNDS	TOTAL
FEDERAL FUNDS 80%	$ 5,595.46
NON-FEDERAL 20%	$ 1,398.87
TOTAL FUNDS	$ 6,994.33

BUDGET SUMMARY APPROVAL (DHS USE ONLY)

COST CATEGORY	AMOUNT
PERSONNEL SERVICES	$ -0-
CONTRACTUAL SERVICES	$ -0-
OPERATING COSTS	$ -0-
EQUIPMENT	$
INDIRECT COSTS	$ -0-
TOTAL APPROVED	$

SOURCE OF FUNDS	TOTAL
FEDERAL FUNDS 80%	$
NON-FEDERAL 20%	$
TOTAL FUNDS	$

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation Division of Highway Safety has made a grant available in the amount of $5,600.00 for the 2004 Driving Under the Influence Enforcement Equipment Program; and

WHEREAS, a 20% local cash match in the amount of $1,400.00 is required in order to reach the total cost of the program, which is $7,000.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Mark D. Boughton is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Mark D. Boughton is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.

29

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

March 29, 2004

Mayor Mark D. Boughton
Honorable Members of Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor & Council Members;

Please find enclosed for your consideration a F.A.A. grant request for the Runway 8 Threshold Study and accompanying City Resolution.

Sincerely,

Paul D. Estefan
Airport Administrator

Cc: File mayor14

RECYCLED PAPER

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make airport improvement funds available through the Airport Improvement Act of 1987; and

WHEREAS, the City of Danbury wishes to obtain funding to undertake a Runway 8 Threshold study to assist in making determinations with respect to clearance, approach and transition penetrations; and

WHEREAS, the City of Danbury is desirous of making application for funding for said study in the total amount of $75,000.00; and

WHEREAS, the federal share of the study will be 95% ($71,250.00), the State share will be 3.5% ($2813.00) and the local share will be 1.5% ($937.00).

NOW, THEREFORE BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury be and hereby is authorized to execute an application for funding for the Runway 8 Threshold Study and is further authorized to take such additional actions as may be required in order to effectuate the purposes thereof.

OMB Approval No. 0348-0043

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED	Applicant Identifier
March 2004	

1. Type of Submission:

Application	Preapplication
☐ Construction	☐ Construction
X Non-Construction	☐ Non-Construction

3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name:	Organization Unit:
City of Danbury	Danbury Municipal Airport
Address (give city, county, state, and zip code):	**Name and telephone number of the person to be contacted on matters involving this application (give area code)**
155 Deer Hill Avenue Danbury, Connecticut 06810	Paul Estefan, Airport Administrator (203) 797-4624

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

0 6 6 0 0 1 8 6 8

7. TYPE OF APPLICANT: (enter appropriate letter in box)

A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify):

8. TYPE OF APPLICATION:

X New ☐ Continuation ☐ Revision

If Revision, enter appropriate letter(s) in box(es): ☐ ☐

A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY:

Federal Aviation Administration

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

2 0 . 1 0 6

TITLE: Airport Improvement Program

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

Runway 8 Threshold Study

12. AREAS AFFECTED BY PROJECT: (cities, counties, states, etc.):

Danbury & Fairfield County, Connecticut

13. PROPOSED PROJECT:		14. CONGRESSIONAL DISTRICTS OF:	
Start Date	Ending Date	a. Applicant	b. Project
1/04	12/04	5th	5th

15. ESTIMATED FUNDING:

a. Federal	$	**71,250.00**
b. Applicant	$	
c. State	$	**2,813.00**
d. Local	$	**937.00**
e. Other	$	
f. Program Income	$	
g. TOTAL	$	**75,000.00**

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE

b. NO ☐ PROGRAM IS NOT COVERED BY E.O. 12372

☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

☐ Yes If "Yes," attach an explanation. X No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative	b. Title	c. Telephone Number
Mark D. Boughton	Mayor, City of Danbury	(203) 797-4511
d. Signature of Authorized Representative		e. Date Signed

Previous Editions Not Usable

Standard Form 424 (REV. 4-88)
Prescribed by OMB Circular A-102

Authorized for Local Reproduction

OMB NO. 80-RO187

PREAPPLICATION FOR FEDERAL ASSISTANCE

PART II

1. Does this assistance request require State, local, regional or other priority rating? ___ Yes _X_ No
2. Does this assistance require State or local advisory, educational or health clearance? ___ Yes _X_ No
3. Does this assistance request require Clearinghouse review? ___ Yes _X_ No
4. Does this assistance request require State, local, regional or other planning approval? _X_ Yes ___ No
5. Is the proposed project covered by an approved comprehensive plan? _X_ Yes ___ No Airport Master Plan
6. Will the assistance requested serve a Federal installation? ___ Yes _X_ No
7. Will the assistance requested be on Federal land or installation? ___ Yes _X_ No
8. Will the assistance requested have an effect on the environment? ___ Yes _X_ No
9. Will the assistance requested cause the displacement of individuals, families, businesses or farms? ___ Yes _X_ No
10. Is there other related assistance for this project previous, pending or anticipated? ___ Yes _X_ No

PART III - PROJECT BUDGET

FEDERAL CATALOG NUMBER (a)	TYPE OF ASSISTANCE LOAN, GRANT, ETC. (b)	FIRST BUDGET PERIOD (c)	BALANCE OF PROJECT (d)	TOTAL (e)
1. 20.106	Grant			$ 71,250.00
2.				
3.				
4.				
5.				
6. Total Federal Contribution		$	$	$ 71,250.00
7. State Contribution				2,813.00
8. Applicant Contribution				937.00
9. Other Contributions				
10. Totals		$	$	$ 75,000.00

PART IV - PROGRAM NARRATIVE STATEMENT

(Attach per instruction)

DANBURY MUNICIPAL AIRPORT
DANBURY, CONNECTICUT

RUNWAY 8 THRESHOLD STUDY

PRE-APPLICATION FOR FEDERAL FUNDS

PART IV - PROGRAM NARRATIVE STATEMENT

PROJECT DESCRIPTION

There are many trees that penetrate the approach and transition surface to Runway 8. This project will determine the location of the landing threshold for Runway 8 based on the location of the trees. In addition, a plan will be prepared for FAA Flight Procedures for their use in an aeronautical study of the penetrations to the approach and transition surfaces to Runway 8.

The project does NOT include construction at this time.

NEEDS, OBJECTIVES AND BENEFITS

The City of Danbury is in the process of obtaining the necessary easements in order to clear the penetrating trees in the approach and transition to Runway 8. In anticipation that these easements may take a number of years to obtain, the FAA is requiring the City to relocate the threshold of Runway 8 based on the current penetrations to the surfaces. This study will determine the location of the landing threshold and will look at several alternatives dependent upon which easements the City thinks can be obtained.

PROJECT SCHEDULE

Project Begin	June 2004
Determine locations of trees that have been cleared	July 2004
Determine new runway 8 threshold location	August 2004
Report of findings	September 2004

ESTIMATED PROJECT COST

Relocate Runway 8 Threshold Study $75,000.00

95% FAA	$71,250.00
3.5% State	$ 2,813.00
1.5% Sponsor	$ 937.00
TOTAL	$ 75,000.00

GEOGRAPHICAL LOCATION

This project shall be accomplished on airport property, as is more particularly shown on the project sketch, attached hereto.

ELIGIBILITY

The City of Danbury is an eligible sponsor as defined by the Airport and Airway Improvement Program on 1987, and able to receive Federal Aid under the Program.

ENVIRONMENTAL DECLARATION

1. Physical Environment

Wetlands - The project is not located in "Inland Wetlands" designated by the USDA Soil Conservation Service and Connecticut Department of Environmental Protection.

Water Resources - The proposed project will not require the filling or modification of existing drainage ditches, streams, or ponds. Runoff will be allowed to either drain into the surrounding soil or piped into the airport drainage system, thus preserving the hydrological regime of the area. The project will not be a significant source of groundwater contamination.

Floodplains - The entire airport, including the project area, is located within a 100-year flood plain, according to the latest FEMA Maps. Prior to initiation of the project, all necessary state permits shall be obtained, and all state construction requirements shall be met for construction in floodplains..

Vegetation and Wildlife - The proposed project shall have no impact on local vegetation and wildlife resources. No threatened or endangered species are within the project area.

2. Other Environmental Factors

The project will have an insignificant effect on aesthetics. No recreational, cultural or historic sites or geologically unstable areas are involved. There will be no displacement of residences or businesses.

The project is not expected to increase airport usage, attract larger or noisier aircraft or increase the airport's present demands on the environment.

The project conforms to the Danbury Municipal Airport Master Plan Update, and the National Airport System Plan.

The proposed project will not alter the cumulative noise exposure for the region nor will it increase the local noise environment.

CONCLUSION

FAA Order 5050.4A Paragraph 23(a), identifies Runway Construction and Reconstruction Projects as categorically excluded from formal environmental assessment, subject to review of

Paragraphs 21, 22, 24, and 26 of the Order. Paragraphs 21 and 22 outline the actions that usually require an EIS and EA, respectively. A review of these paragraphs indicates that they do not apply to this project. Paragraph 24 defines "extraordinary circumstances" whereby a project, normally categorically excluded, would require an environmental assessment. As this project will not have significant environmental impacts, it is noncontroversial on environmental grounds, Paragraph 24, therefore, does not apply. Paragraph 26 discusses potential cumulative impacts of this project in combination with other future projects. A review of this paragraph indicates that it is not applicable to this project.

On the basis of this analysis, the proposed project appears to be categorically excluded from the requirements for a formal environmental assessment, and it is expected that it qualifies for a finding of no significant impact.

I hereby certify that **Danbury Municipal Airport** has coordinated the project in this pre-application with airport users.

Paul D. Estefan
Airport Administrator
Danbury Municipal Airport

Date

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 6 A. D., 2004

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make airport improvement funds available through the Airport Improvement Act of 1987; and

WHEREAS, the City of Danbury wishes to obtain funding to undertake a Runway 8 Threshold study to assist in making determinations with respect to clearance, approach and transition penetrations; and

WHEREAS, the City of Danbury is desirous of making application for funding for said study in the total amount of $75,000.00; and

WHEREAS, the federal share of the study will be 95% ($71,250.00), the State share will be 3.5% ($2813.00) and the local share will be 1.5% ($937.00).

NOW, THEREFORE BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury be and hereby is authorized to execute an application for funding for the Runway 8 Threshold Study and is further authorized to take such additional actions as may be required in order to effectuate the purposes thereof.

30

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

March 23, 2004

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual to the position of Police Officer within the Danbury Police Department:

Drew F. Carlson
68 South Street
Danbury, CT 06810

Mr. Carlson is a Danbury, Connecticut native. He has worked as a Police Officer for the town of New Fairfield since September 2001. He also has worked as a security guard for Danbury Hospital.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton
Mayor

MDB/ecc

RECYCLED PAPER

31

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

March 23, 2004

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual to the position of Police Officer within the Danbury Police Department:

James T. Antonelli
P.O. Box 247
New Milford, CT 06776

Mr. Antonelli is a Connecticut resident. He has worked as a Police Officer for the town of New Milford since August 1997. He also has worked as a Lake Patrolman for the Candlewood Lake Authority on a seasonal basis. He has an Associate Degree in Criminal Justice from Northwestern Connecticut Community College. Mr. Antonelli is a certified canine handler through the Connecticut Police Work Dog Association and the North American Police Work Dog Association.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton
Mayor

MDB/ecc

RECYCLED PAPER

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

April 6, 2004

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Common Council Members:

I hereby submit for your confirmation the appointment of the following individual to fill a vacancy as a Member of the Environmental Impact Commission:

Sabrina Devon Charney [R] Term Expire - December 1, 2006
8 Stone Street
Danbury, CT 06810

Ms. Charney is the Deputy Watermaster for Westchester County, New York and well versed in environmental matters.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton
Mayor

RECYCLED PAPER

33

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 26, 2004

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Common Council Members:

I hereby submit for your confirmation the reappointment of the following individual as an Alternate Member of the Commission on Aging with a term to expire October 1, 2006:

Roland Sorensen [D]
204 Village Square
Danbury, CT 06810

Mr. Sorenson is the longest serving member of the Commission and regularly attends meetings.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton
Mayor

RECYCLED PAPER

34

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

Danbury Senior Center
Elmwood Hall
10 Elmwood Place
(203) 797-4686

Municipal Agent
80 Main Street
(203) 796-1513

March 29, 2004

Honorable Mayor Mark Boughton
Members of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Members of the Common Council:

The Department of Elderly Services has received the following donations:

Danbury Assisted Living	25.00
AARP Berkshire Chapter 1847	25.00
AARP New Milford	25.00
Wilton Meadows	25.00
Filosa	25.00
Candlewood Valley Health Center	25.00

Please accept these donations and transfer the above $150.00 to line item 5002-5311 Professional Services.

Additionally, we have received $ 29,656.00 in grant money from the State of Connecticut Department of Transportation to purchase our new van. Please accept this donation and transfer the 29,656.00 to line item 5855 Contributions-Grants.

Finally, one of our members, Lilyan Ruderman, has kindly donated two park benches for use at Elmwood Hall. I ask that the Common Council also accept these benches. Thank you very much.

Respectfully,

Susan Tomanio

Susan Tomanio, LCSW
Director of Elderly Services

cc: Dena Diorio - Director of Finance

AARP
NEW MILFORD ASSOC. OF RETIRED PERSONS
C/O LAURA T FOSTER
~~72 OLD TOWN PARK RD.~~ 68 East St apt 2 2nd flr
NEW MILFORD, CT 06776-4228

51-57/119
9001278854

1173

Mar 10, 2004
DATE

PAY TO the order of Danbury Senior Chorus $ 25.00

Twenty five + 00/100 DOLLARS

Security Features Included. Details on Back.

Fleet
Small Business Services
smallbiz.fleet.com New Milford, CT
90455

MEMO Donation

Laura T. Foster

⑆011900571⑆ 90012 78854⑈ 1173

FOREVER FREE

© DELUXE WALLET OR DUPLICATE

D

DANBURY - BERKSHIRE CHAPTER 1847
OF AARP, INC.

1781

51-7224/2211

DATE February 20, 2004

PAY TO THE ORDER OF Danbury Senior Center - $ 25.00

Twenty five and 00/100 DOLLARS

Security Features Included. Details on Back.

UNION SAVINGS BANK
MAIN OFFICE
226 MAIN STREET
DANBURY, CT 06810

FOR Cell mates performance for AARP # 1847 - Feb 19-04

Jennett H. Ballard Sr

⑆221172241⑆ 660 008 710⑈ 1781

© DESIGNER CHECKS ROYAL MONOGRAM

DANBURY ASSISTED LIVING, LLC.

UNION SAVINGS BANK 51-7224-2211
MAIN OFFICE

002378

2/2/2004

PAY TO THE ORDER OF Danbury Senior Center $ **25.00

Twenty-Five and 00/100********** DOLLARS

Danbury Senior Center
80 Main Street
Danbury, CT 06810

MEMO
The Cellmates - Entertainment

AUTHORIZED SIGNATURE

⑈002378⑈ ⑆221172241⑆ 690 023 364⑈

Security Features Included. Details on Back.

Wilton Meadows
439 Danbury Road
Wilton, CT 06897

PEOPLES BANK
Bridgeport, Connecticut
51-7218 / 2211

42933

Fifty and 00/100 dollars

DATE	AMOUNT
01/28/04	$50.00

PAY TO THE ORDER OF
City of Danbury
Danbury Senior Center
10 Elmwood Place, Elmwood Hall
Danbury CT 06810-

Pamela Turman MP
Michelle Sors MP

⑈042933⑈ ⑆221172186⑆ 070 7001789⑈

2731

FILOSA CONVALESCENT HOME INC.
OPERATING ACCOUNT
13 HAKIM ST.
DANBURY, CT 06810-5316

51-57/119

DATE 2/27/04

PAY TO THE ORDER OF Department of Elderly Services $ 25.00

Twenty five and 00/100 DOLLARS

Security Features Included. Details on Back.

Fleet
04718 www.fleet.com Hartford Office Hartford, Connecticut 06115

FOR

Frank Malone Ph.D. MP

⑈002731⑈ ⑆011900571⑆ 94175 47694⑈

1130

CANDLEWOOD VALLEY HEALTH CENTER
PETTY CASH ACCOUNT
30 PARK LN., E.
NEW MILFORD, CT 06776

51-57
119

DATE 3-15-04

PAY TO THE ORDER OF Danbury Senior Center $ 25 00/100

Twenty Five + 00/100 DOLLARS

Security features included. Details on back.

Fleet
21143 New Milford Office
New Milford, Connecticut 06776

FOR Senior Chorus event 3/24/04

Francis E. Meyer
Gladys Vaccini MP

⑈001130⑈ ⑆011900571⑆ 94017 65363⑈

THIS CHECK IS BLUE. THE BACK CONTAINS A STATE SEAL WATERMARK. HOLD AT AN ANGLE TO VERIFY.

CO-205 (NEW 9-99)

Office of the State Comptroller to the State Treasurer

51-80
111

BUSINESS UNIT DOTM1

AGENCY NAME DEPT. OF TRANSPORTATION

VENDOR CHECK NO. 10278901

PAYMENT AMOUNT
TWENTY-NINE THOUSAND SIX HUNDRED FIFTY-SIX DOLLARS NO CENTS

FLEET BANK
Hartford, CT 06110

Payment Date 03/13/2004

Payment Amount $29,656.00

PAY TO THE ORDER OF
CITY OF DANBURY
DEPARTMENT OF ELDERLY SERVICES

NOT VALID UNLESS SIGNED BY BOTH
STATE COMPTROLLER AND STATE TREASURER

NANCY WYMAN
COMPTROLLER - STATE OF CONNECTICUT

DENISE L. NAPPIER
TREASURER - STATE OF CONNECTICUT

⑈10278901⑈ ⑆011100805⑆ 57437888⑈

SPECIAL ORDER

Danbury Hardware

47 North Street, Danbury, Connecticut 06810 (203) 748-8444

DATE

SALES PERSON

QUANTITY & DESCRIPTION: #223365 Park Bench
Qty (2)

☐ SPECIAL ORDER
☐ REPAIR
☐

P.O. NO.

SOURCE

DATE ORDERED FR. MFG. | ORDERED BY | APPROX. DEL. DATE

DATE RECEIVED | REC'D BY | CUSTOMER NOTIFIED BY DATE

APPROX. PRICE

TAX

OTHER CHARGES

DEPOSIT

APPROX. BAL. DUE

CUSTOMER NAME: Lilyan Kuderman PHONE

STREET: Senior Center

CITY, STATE AND ZIP: Elmwood St.

X Deliver!

PICK-UP LOCATION | CUST. SIGN. WHEN ORDER IS PICKED UP

DATE CUST. ORDERED | ITEM | LAST NAME

35

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance

RE: **HVCEO FUNDS**

DATE: March 22, 2004

Attached is a copy of a letter from Jonathan Chew, Director of the Housatonic Valley Council of Elected Officials and a check for $35,600 for the City's economic development initiatives. I would request that at its April meeting, the Common Council approve the acceptance of the $35,600 and appropriate the funds to Account #1230.5311, Office of Economic Development, Professional Services.

Thank you.

DD/jgb

Attach.

Old Town Hall
Routes 25 & 133
Brookfield, CT

NEW MILFORD • NEWTOWN
BROOKFIELD • DANBURY • NEW FAIRFIELD
REDDING • RIDGEFIELD • SHERMAN
BETHEL • BRIDGEWATER
HOUSATONIC VALLEY
COUNCIL OF
ELECTED
OFFICIALS

www.hvceo.org
Fax 203-740-9167
Phone 203-775-6256

TO: Mayor Mark Boughton

FROM: Jonathan Chew, Director J.C.

DATE: January 21, 2004

RE: Disbursement of Housatonic
Valley Tourism Commission
$80,000 deposited at HVCEO

JAN 22 2004

As you know at its meeting on 1/16/2004 HVCEO voted to forward $35,600 of the above total to your office, for use in the City's economic development initiatives.

This amount is enclosed. The attached minutes document the decision.

HVCEO's staff, mapping program and data resources will be pleased to assist your economic development efforts in any way possible.

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER - SEE REVERSE SIDE FOR COMPLETE SECURITY FEATURES

Housatonic Valley Council of Elected Officials
OLD TOWN HALL, RT. 25
BROOKFIELD, CONNECTICUT 06804
TAX EXEMPT NO. E-5644

EXPLANATION	AMOUNT

51-57/119

2082

NT Thirty-five thousand six hundred Dollars DOLLARS

CHECK AMOUNT

TO THE ORDER OF	DESCRIPTION	CHECK NUMBER	
City of Danbury	Eco. Development	2082	$ 35,600.-

Fleet www.fleet.com Hartford, CT

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK - TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT

⑈002082⑈ ⑆011900571⑆ 00021 34136⑈

36

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 29, 2004 **CERTIFICATION**

SUBJECT: Airport Budget

Pursuant to the attached request from Paul Estefan, Airport Administrator, I hereby certify the availability of $31,140 to be transferred from the Insurance & Official Bond Premium, Worker's Compensation Insurance, 8008.5243 to the following line items in the Airport budget:

9200.5020	Salaries	$1,840
9200.5030	Overtime	$2,500
9200.5040	Part-Time	$13,400
9200.5315	Communication Services	$400
9200.5615	Heating Fuel	$10,000
9200.5620	Motor Fuel	$3,000
Total		**$31,140**

Please feel free to contact me should you require any additional information.

Thank you.

C: Paul Estefan, Airport Administrator

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

March 25, 2004

Mayor Mark D. Boughton
Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Boughton & Council Members:

We are requesting the following additional monies to cover unanticipated costs incurred during this fiscal year:

Regular Salaries	$ 1,840.00
Overtime	$ 2,500.00
Part-time Salaries	$13,400.00
Communication	$ 400.00
Heating Fuel	$10,000.00
Motor Fuel	$ 3,000.00
TOTAL:	$31,140.00

The Regular and Part-time Salaries request is to cover a change in the Table of Organization.

The overtime, heating, motor fuel, and communications request is due to the harsh winter temperatures and snow removal.

Sincerely,

Paul D. Estefan
Airport Administrator

RECYCLED PAPER

37

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance

DATE: March 24, 2004

SUBJECT: Appointment of Independent Auditors

It is once again time for the City of Danbury to consider the appointment of its auditors to perform the City audit for the fiscal year ending June 30, 2004. At this time, I would recommend the appointment of McGladrey & Pullen, LLP as our City auditors.

As requested by the Council one year ago, an RFP process was recently undertaken for the selection of an auditing firm for preparation of our Comprehensive Annual Financial Report (CAFR). The process was designed to ensure that the City was receiving a competitive price for these services. I am happy to report that as a result of the process, our rate for auditing services will drop by $13,400 or 10.5%. The contract with McGladrey and Pullen will last five years, subject to annual approval by the Common Council.

McGladrey & Pullen has performed the city audit for the last five fiscal years and has done an outstanding job for the City. The implementation of GASB 34 was quite difficult, and McGladrey & Pullen was able to bring the necessary resources and expertise to the project to ensure an award-winning result.

Therefore I would ask that the Common Council approve the appointment of McGladrey & Pullen as the City's independent auditors as required by the City charter and State Statutes.

38

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Fire Department
19 New Street

Peter J. Siecienski, Chief
(203)796-1550
Fax (203) 796-1533

DATE: **MARCH 8, 2004**

TO: **MARK D. BOUGHTON, MAYOR**
& COMMON COUNCIL MEMBERS

FROM: **PETER J. SIECIENSKI, FIRE CHIEF**

RE: **SPECIAL SERVICE ACCOUNT #2010.5052**

CC: **DENA R. DIORIO, DIRECTOR OF FINANCE**
JIMETTA L. SAMAHA, ASSISTANT CITY CLERK

I am requesting $10,000.00 be transferred into the Special Services Account #2010.5052 due to ongoing events. This item, as detailed in our budget narrative, is a wash item and the funds are returned as invoices are paid. The unencumbered balance as of week ending 03/06/04 is $3,956.00.

If further information is needed, please contact.

Peter J. Siecienski

Peter J. Siecienski, Fire Chief

PJS/ft
SpecialServsTrans

39

Joseph M. Cavo
2 Candlewood Dr.
Danbury, CT. 06811-3139

March 30, 2004

Honorable Mark D. Boughton Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Mayor and Common Council Members:

Due to a large number of constituent complaints regarding Public/Neighbor Nuisance, I am respectfully requesting that you will see fit to appoint an Ad Hoc Committee to study this at the April 6, 2004 Common Council meeting. My hope is that an Ordinance might be enacted to respond to the concerns of these constituents.

If you have any questions please feel free to contact me. I thank you in advance for your anticipated consideration of this matter.

Sincerely,

Joseph M. Cavo

COMMON COUNCIL - CITY OF DANBURY

40

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer X

Water X

Name of Applicant: Ward J. Mazzucco, Agent

Address: Chipman, Mazzucco, Land & Pennarola, LLC
30 Main Street, Suite 204
Danbury, CT 06810-3043

Telephone: (203) 744-1929

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 71-73 Boulevard Drive

Assessors's Lot No. D160001 and D160031

Zone: RMF-6

Intended Use:

Retail		Single Family Residential	
Office		Multiple Family Development	X
Mixed Use			
Industrial			

Number of Efficiency Units

Number of 1 Bedroom Units

Number of 2 Bedroom Units 14

Number of 3 Bedroom Units

Total Number of Units 14

SIGNATURE

3-17-04

DATE

41

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer _____

Water X

Name of Applicant: COLONIAL HILLS BAPTIST CHURCH

Address: 40 STADLEY ROUGH ROAD
DANBURY, CT 06810

Telephone: 203-794-9399

The undersigned submits for consideration an application for extension of sewer and/or ~~water~~ facilities for property

Located at: 40 STADLEY ROUGH ROAD

Assessors's Lot No. K07105

Zone: RA-40

Intended Use:

Retail _____ Single Family Residential ____

Office _____ Multiple Family Development ____

Mixed Use X (CHURCH & SCHOOL)

Industrial ____

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units _____

X _____
SIGNATURE

MARCH 9, 2004
DATE

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

April 6, 2004

Be it ordained by the Common Council of the City of Danbury:

THAT Subsections 6-02(a), and 6-02(c) of the Code of Ordinances of Danbury, Connecticut are hereby amended to read as follows:

Sec. 6-02. Amendment of Connecticut Basic Building Code.

(a) *Fees generally:*

(1) In accordance with the provisions of Section 29-252-112.3.1 of the Connecticut Basic Building Code, before receiving a building permit the owner or his agent shall pay a fee in accordance with the following schedule and based on the value of the work to be performed:

Valuation of Work	*Fee*
For single and multi-family residential structures below one thousand dollars ($1,000.00) in value	Twenty two dollars ($22.00)
One thousand dollars ($1,000) and above	Twenty two dollars ($22.00) for the first one thousand dollars ($1,000.00) in value plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00) or part thereof
For commercial and industrial structures	Eighteen dollars ($18.00) per one thousand dollars ($1,000.00) or part thereof
For separate permits, available at the option of the owner, covering mechanicals, electrical, plumbing, heating and air conditioning, sprinklers, chimneys and fireplaces	Five dollars ($5.00) for each one hundred dollars ($100.00) in value up to one thousand dollars ($1,000.00) plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00)

No application for a building permit shall be processed without payment of the foregoing fees. If after the filing of an application for a building permit a change is made to the scope of the work to be performed which affects the value of the work, a new fee shall be calculated. Any increase in fee shall be paid prior to the issuance of a building permit unless a building permit has already been issued, in which case said increased fee shall be paid prior to the issuance of a certificate of occupancy. Any decrease in fee resulting from a change in the work shall be refunded in accordance with the provisions of subsection (e) hereof.

(2) Prior to the issuance of a Certificate of Occupancy wherein the actual cost of the work exceeds one hundred fifty thousand dollars ($150,000.00) the owner or his agent shall submit an affidavit stating the owner's actual cost of the work. The fee previously calculated and paid in accordance with the provisions of this subsection shall then be recalculated based on the actual cost of the work. Any increase in fee attributable to the difference between the estimated value of the work and the actual cost thereof shall be paid prior to the issuance of a Certificate of Occupancy. Any decrease in the fee attributable to the difference between the estimated value of the work and the actual cost thereof shall be reimbursed to the owner.

(3) The fee established in paragraph 6-02(a)(1) shall cover the eight (8) inspections specified herein or so many thereof as are required or applied for on any particular project. Required inspections, to the extent applicable, include:

a. Soil conditions
b. Footing drains and waterproofing
c. Rough electrical
d. Rough plumbing
e. Framing
f. Insulation

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

g. Gas or oil burner
h. Final; including, but not limited to, electrical, plumbing, fire divisions and exits.

Additional inspections shall be performed for an additional fee of dollars ($33.00) per inspection. Each separate trip to the site shall be deemed to be a separate inspection. Such additional fees shall be due and payable prior to the issuance of a certificate of occupancy. The holder of a valid building permit may request that some or all of the foregoing inspections be performed outside of normal business hours. The Danbury building official may authorize performance of such inspections outside of normal business hours if appropriate personnel are available to provide such service. No certificate of occupancy shall be issued to any permit holder for whom inspections have been performed outside of normal business hours until the permit holder has paid a fee to cover the additional expense incurred by the city in connection with such inspections. All such fees shall be in an amount equal to the wages paid to personnel performing said inspections.

(c) *"Value of work," "Actual cost of the work" and "Actual cost of demolition"* defined. As used in subsections (a) and (b) hereof, the phrases, "Value of work," "Actual cost of the work" and "Actual cost of demolition" shall mean and include the entire cost to the owner of construction, alteration, repair or demolition and shall include the value of all materials and labor used.

EFFECTIVE DATE: This ordinance shall take effect thirty (30) days after adoption and publication, as provided by law and section 3-10 of the Charter of the City of Danbury.

Adopted by the Common Council - April 6, 2004
Approved by Mayor Mark D. Boughton - April 7, 2004

ATTEST: Jimmetta L. Samaha
JIMMETTA L. SAMAHA
Assistant City Clerk

ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

THAT Subsections 6-02(a), and 6-02(c) of the Code of Ordinances of Danbury, Connecticut are hereby amended to read as follows:

Sec. 6-02. Amendment of Connecticut Basic Building Code.

(a) *Fees generally:*

(1) In accordance with the provisions of Section 29-252-112.3.1 of the Connecticut Basic Building Code, before receiving a building permit the owner or his agent shall pay a fee in accordance with the following schedule and based on the value of the work to be performed:

Valuation of Work	*Fee*
For single and multi-family residential structures below one thousand dollars ($1,000.00) in value	Twenty two dollars ($22.00)
One thousand dollars ($1,000) and above	Twenty two dollars ($22.00) for the first one thousand dollars ($1,000.00) in value plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00) or part thereof
For commercial and industrial structures	Eighteen dollars ($18.00) per one thousand dollars ($1,000.00) or part thereof
For separate permits, available at the option of the owner, covering mechanicals, electrical, plumbing, heating and air conditioning, sprinklers, chimneys and fireplaces	Five dollars ($5.00) for each one hundred dollars ($100.00) in value up to one thousand dollars ($1,000.00) plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00)

No application for a building permit shall be processed without payment of the foregoing fees. If after the filing of an application for a building permit a change is made to the scope of the work to be performed which affects the value of the work, a new fee shall be calculated. Any increase in fee shall be paid prior to the issuance of a building permit unless a building permit has already been issued, in which case said increased fee shall be paid prior to the issuance of a certificate of occupancy. Any decrease in fee resulting from a change in the work shall be refunded in accordance with the provisions of subsection (e) hereof.

(2) Prior to the issuance of a Certificate of Occupancy wherein the actual cost of the work exceeds one hundred fifty thousand dollars ($150,000.00) the owner or his agent shall submit an affidavit stating the owner's actual cost of the work. The fee previously calculated and paid in accordance with the provisions of this subsection shall then be recalculated based on the actual cost of the work. Any increase in fee attributable to the difference between the estimated value of the work and the actual cost thereof shall be paid prior to the issuance of a Certificate of Occupancy. Any decrease in the fee attributable to the difference between the estimated value of the work and the actual cost thereof shall be reimbursed to the owner.

(3) The fee established in paragraph 6-02(a)(1) shall cover the eight (8) inspections specified herein or so many thereof as are required or applied for on any particular project. Required inspections, to the extent applicable, include:

a. Soil conditions
b. Footing drains and waterproofing
c. Rough electrical
d. Rough plumbing
e. Framing
f. Insulation

Be it ordained by the Common Council of the City of Danbury:

g. Gas or oil burner
h. Final; including, but not limited to, electrical, plumbing, fire.divisions and exits.

Additional inspections shall be performed for an additional fee of dollars ($33.00) per inspection. Each separate trip to the site shall be deemed to be a separate inspection. Such additional fees shall be due and payable prior to the issuance of a certificate of occupancy. The holder of a valid building permit may request that some or all of the foregoing inspections be performed outside of normal business hours. The Danbury building official may authorize performance of such inspections outside of normal business hours if appropriate personnel are available to provide such service. No certificate of occupancy shall be issued to any permit holder for whom inspections have been performed outside of normal business hours until the permit holder has paid a fee to cover the additional expense incurred by the city in connection with such inspections. All such fees shall be in an amount equal to the wages paid to personnel performing said inspections.

(c) *"Value of work," "Actual cost of the work" and "Actual cost of demolition"* defined. As used in subsections (a) and (b) hereof, the phrases, "Value of work," "Actual cost of the work" and "Actual cost of demolition" shall mean and include the entire cost to the owner of construction, alteration, repair or demolition and shall include the value of all materials and labor used.

COPY SHOWING DELETIONS AND NEW LANGUAGE

THAT Subsections 6-02(a), and 6-02(c) of the Code of Ordinances of Danbury, Connecticut are hereby amended to read as follows:

Sec. 6-02. Amendment of Connecticut Basic Building Code.

(a) *Fees generally:*

(1) In accordance with the provisions of Section 29-252-112.3.1 of the Connecticut Basic Building Code, before receiving a building permit the owner or his agent shall pay a fee in accordance with the following schedule and based on the value of the work to be performed:

Valuation of Work	*Fee*
For single and multi-family residential structures below one thousand dollars ($1,000.00) in value	Twenty two dollars ($22.00)
One thousand dollars ($1,000) and above	Twenty two dollars ($22.00) for the first one thousand dollars ($1,000.00) in value plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00) or part thereof
For commercial and industrial structures	Eighteen dollars ($18.00) per one thousand dollars ($1,000.00) or part thereof
For separate permits, available at the option of the owner, covering mechanicals, electrical, plumbing, heating and air conditioning, sprinklers, chimneys and fireplaces	Five dollars ($5.00) for each one hundred dollars ($100.00) in value up to one thousand dollars ($1,000.00) plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00)

No application for a building permit shall be processed without payment of the foregoing fees. If after the filing of an application for a building permit a change is made to the scope of the work to be performed which affects the value of the work, a new fee shall be calculated. Any increase in fee shall be paid prior to the issuance of a building permit unless a building permit has already been issued, in which case said increased fee shall be paid prior to the issuance of a certificate of occupancy. Any decrease in fee resulting from a change in the work shall be refunded in accordance with the provisions of subsection (e) hereof.

(2) PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY WHEREIN THE ACTUAL COST OF THE WORK EXCEEDS ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000.00) THE OWNER OR HIS AGENT SHALL SUBMIT AN AFFIDAVIT STATING THE OWNER'S ACTUAL COST OF THE WORK. THE FEE PREVIOUSLY CALCULATED AND PAID IN ACCORDANCE WITH THE PROVISIONS OF THIS SUBSECTION SHALL THEN BE RECALCULATED BASED ON THE ACTUAL COST OF THE WORK. ANY INCREASE IN FEE ATTRIBUTABLE TO THE DIFFERENCE BETWEEN THE ESTIMATED VALUE OF THE WORK AND THE ACTUAL COST THEREOF SHALL BE PAID PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY. ANY DECREASE IN THE FEE ATTRIBUTABLE TO THE DIFFERENCE BETWEEN THE ESTIMATED VALUE OF THE WORK AND THE ACTUAL COST THEREOF SHALL BE REIMBURSED TO THE OWNER.

(23) The fee established in paragraph 6-02(a)(1) shall cover the eight (8) inspections specified herein or so many thereof as are required or applied for on any particular project. Required inspections, to the extent applicable, include:

a. Soil conditions
b. Footing drains and waterproofing
c. Rough electrical
d. Rough plumbing
e. Framing
f. Insulation
g. Gas or oil burner
h. Final; including, but not limited to, electrical, plumbing, fire divisions and exits.

Additional inspections shall be performed for an additional fee of dollars ($33.00) per inspection. Each separate trip to the site shall be deemed to be a separate inspection. Such additional fees shall be due and payable prior to the issuance of a certificate of occupancy. The holder of a valid building permit may request that some or all of the foregoing inspections be performed outside of normal business hours. The Danbury building official may authorize performance of such inspections outside of normal business hours if appropriate personnel are available to provide such service. No certificate of occupancy shall be issued to any permit holder for whom inspections have been performed outside of normal business hours until the permit holder has paid a fee to cover the additional expense incurred by the city in connection with such inspections. All such fees shall be in an amount equal to the wages paid to personnel performing said inspections.

(c) *"Value of work," "ACTUAL COST OF THE WORK" and "actual cost of demolition" defined.* As used in subsections (a) and (b) hereof, the phrases, "value of work," "ACTUAL COST OF THE WORK" and "actual cost of demolition" shall mean and include the entire cost TO THE OWNER of construction, alteration, repair or demolition and shall include the value of all materials and labor used.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for the letters in parentheses which indicate subsections.

Deleted language is indicated by ~~strikeouts.~~

COPY SHOWING DELETIONS AND NEW LANGUAGE

THAT Subsections 6-02(a), and 6-02(c) of the Code of Ordinances of Danbury, Connecticut are hereby amended to read as follows:

Sec. 6-02. Amendment of Connecticut Basic Building Code.

(a) *Fees generally:*

(1) In accordance with the provisions of Section 29-252-112.3.1 of the Connecticut Basic Building Code, before receiving a building permit the owner or his agent shall pay a fee in accordance with the following schedule and based on the value of the work to be performed:

Valuation of Work	*Fee*
For single and multi-family residential structures below one thousand dollars ($1,000.00) in value	Twenty two dollars ($22.00)
One thousand dollars ($1,000) and above	Twenty two dollars ($22.00) for the first one thousand dollars ($1,000.00) in value plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00) or part thereof
For commercial and industrial structures	Eighteen dollars ($18.00) per one thousand dollars ($1,000.00) or part thereof
For separate permits, available at the option of the owner, covering mechanicals, electrical, plumbing, heating and air conditioning, sprinklers, chimneys and fireplaces	Five dollars ($5.00) for each one hundred dollars ($100.00) in value up to one thousand dollars ($1,000.00) plus eleven dollars ($11.00) for each additional one thousand dollars ($1,000.00)

No application for a building permit shall be processed without payment of the foregoing fees. If after the filing of an application for a building permit a change is made to the scope of the work to be performed which affects the value of the work, a new fee shall be calculated. Any increase in fee shall be paid prior to the issuance of a building permit unless a building permit has already been issued, in which case said increased fee shall be paid prior to the issuance of a certificate of occupancy. Any decrease in fee resulting from a change in the work shall be refunded in accordance with the provisions of subsection (e) hereof.

(2) PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY WHEREIN THE ACTUAL COST OF THE WORK EXCEEDS ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000.00) THE OWNER OR HIS AGENT SHALL SUBMIT AN AFFIDAVIT STATING THE OWNER'S ACTUAL COST OF THE WORK. THE FEE PREVIOUSLY CALCULATED AND PAID IN ACCORDANCE WITH THE PROVISIONS OF THIS SUBSECTION SHALL THEN BE RECALCULATED BASED ON THE ACTUAL COST OF THE WORK. ANY INCREASE IN FEE ATTRIBUTABLE TO THE DIFFERENCE BETWEEN THE ESTIMATED VALUE OF THE WORK AND THE ACTUAL COST THEREOF SHALL BE PAID PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY. ANY DECREASE IN THE FEE ATTRIBUTABLE TO THE DIFFERENCE BETWEEN THE ESTIMATED VALUE OF THE WORK AND THE ACTUAL COST THEREOF SHALL BE REIMBURSED TO THE OWNER.

(~~2~~3) The fee established in paragraph 6-02(a)(1) shall cover the eight (8) inspections specified herein or so many thereof as are required or applied for on any particular project. Required inspections, to the extent applicable, include:

a. Soil conditions
b. Footing drains and waterproofing
c. Rough electrical
d. Rough plumbing
e. Framing
f. Insulation
g. Gas or oil burner
h. Final; including, but not limited to, electrical, plumbing, fire divisions and exits.

Additional inspections shall be performed for an additional fee of dollars ($33.00) per inspection. Each separate trip to the site shall be deemed to be a separate inspection. Such additional fees shall be due and payable prior to the issuance of a certificate of occupancy. The holder of a valid building permit may request that some or all of the foregoing inspections be performed outside of normal business hours. The Danbury building official may authorize performance of such inspections outside of normal business hours if appropriate personnel are available to provide such service. No certificate of occupancy shall be issued to any permit holder for whom inspections have been performed outside of normal business hours until the permit holder has paid a fee to cover the additional expense incurred by the city in connection with such inspections. All such fees shall be in an amount equal to the wages paid to personnel performing said inspections.

(c) *"Value of work," "ACTUAL COST OF THE WORK" and "actual cost of demolition" defined.* As used in subsections (a) and (b) hereof, the phrases, "value of work," "ACTUAL COST OF THE WORK" and "actual cost of demolition" shall mean and include the entire cost TO THE OWNER of construction, alteration, repair or demolition and shall include the value of all materials and labor used.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for the letters in parentheses which indicate subsections.

Deleted language is indicated by ~~strikeouts.~~

58

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **Sanitary Sewer Preliminary Assessments – Boulevard Drive**

The Common Council met as a committee of the whole immediately following a public hearing in the Common Council Chambers on March 15, 2004.

Mr. Buckley explained how the assessments are calculated. This project consists of 28 properties. Thirteen responded yes, 12 no and 3 did not respond. Regarding the Ken Oaks question raised in the public hearing, it is community property. If a building cannot be built on the lot, it is non-assessable. Attorney Gottschalk explained how non-usable is determined. Attorney Gottschalk addressed the question regarding how an assessment is passed to new owners. He said the assessment is embodied in the land records and passes from owner to owner. It should be brought to the attention of the seller's attorney and put into the contract.

Mr. Nolan said that normally a vote of 13 yes and 12 no would be good enough to knock a project down, but since the lake is used and the concerns by Jack Kozuchowski are enough reason to move this project forward.

Mr. Saadi made a motion to recommend authorization for the Engineering Department to move forward with the project. Seconded by Mrs. Basso. Motion carried unanimously.

Respectfully submitted,

VINCENT NOLAN, Chairman

BOULEVARD DRIVE SANITARY SEWERS
PRELIMINARY ASSESSMENT

LOT #	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE		LOT AREA (AC)		FRONT-AGE(ft)		UNITS		TOTAL ASSESSMENT	COMMENTS
D16009	91 BOULEVARD DRIVE	KENLAND REALTY CORP	$ 226,700.00	$ 7,085.40	0.450	$ 6,008.10	171.000	$ 8,827.96	3.000	$ 13,704.55	$ 35,626.01	ZONE RA 40
		C/O ALLAN NEWMAN TREAS										3 single fam bldg exist on lot
		21-55 34TH AVE										
		LONG ISLAND CITY, NY 11106-4362										
D16010	93 BOULEVARD DRIVE	MARCIANO GREG	$ 202,200.00	$ 6,319.67	0.500	$ 6,675.67	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 22,726.07	ZONE RA 40
		GERSHWIN PATRICIA ROSE										SING FAM
		GERSHWIN NANCY ZENA										
		93 BOULEVARD DRIVE										
		DANBURY, CT 06810										
D16011	95 BOULEVARD DRIVE	DUFFY, MICHAEL & GOBIN KATHY-ANN M	$ 173,000.00	$ 5,407.03	0.524	$ 6,996.10	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 22,133.87	TC 9513
		95 BOULEVARD DRIVE										ZONE RA 40
		DANBURY, CT 06810-7254										SING FAM
D16012	97 BOULEVARD DRIVE	DUFFY, MICHAEL	$ 152,200.00	$ 4,756.94	0.280	$ 3,738.38	60.000	$ 3,097.53	1.000	$ 4,568.18	$ 16,161.03	ZONE RA 40
		GOBIN KATHY ANN										SING FAM
		97 BOULEVARD DRIVE										
		DANBURY, CT 06810-7254										
D16013	99 BOULEVARD DRIVE	MOONEY JOSEPH V & DONNA L	$ 269,900.00	$ 8,435.60	0.462	$ 6,168.32	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 24,334.65	TC 11193
		99 BOULEVARD DRIVE										ZONE RA 40
		DANBURY, CT 06810-7254										SING FAM
D16015	101 BOULEVARD DRIVE	KRAMMER MARLENE G	$ 178,600.00	$ 5,582.06	0.440	$ 5,874.59	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 21,187.38	ZONE RA 40
		101 BOULEVARD DRIVE										SING FAM
		DANBURY, CT 06810-7254										
D16016	103 BOULEVARD DRIVE	LE VAN GARY A	$ 190,600.00	$ 5,957.11	0.444	$ 5,928.00	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 21,615.84	TC 10681
		103 BOULEVARD DRIVE										ZONE RA 40
		DANBURY, CT 06810-7254										SING FAM
D16017	105 BOULEVARD DRIVE	CLAP JAMES R & HEIKE B S	$ 168,700.00	$ 5,272.64	0.230	$ 3,070.81	50.000	$ 2,581.27	1.000	$ 4,568.18	$ 15,492.90	TC 10689
		105 BOULEVARD DRIVE										ZONE RA 40
		DANBURY, CT 06810										SING FAM

BOULEVARD DRIVE SANITARY SEWERS
PRELIMINARY ASSESSMENT

LOT #	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE		LOT AREA (AC)		FRONT-AGE(ft)		UNITS		TOTAL ASSESSMENT	COMMENTS
D16018	107 BOULEVARD DRIVE	PARILLE ANNA M	$ 295,700.00	$ 9,241.97	0.500	$ 6,675.67	100.000	$ 5,162.55	2.000	$ 9,136.36	$ 30,216.55	ZONE RA 40
		107 BOULEVARD DRIVE										SING FAM
		DANBURY, CT 06810										INLAW APT.
D16019	109 BOULEVARD DRIVE	NIZAN RAN & EFRAT	$ 251,000.00	$ 7,844.89	0.540	$ 7,209.72	100.000	$ 5,162.55	2.000	$ 9,136.36	$ 29,353.52	ZONE RA 40
		109 BOULEVARD DRIVE										SING FAM
		DANBURY, CT 06810										2 BLDGS - HOUSE + CAMP
D16020	111 BOULEVARD DRIVE	ORIE SCOTT J	$ 231,400.00	$ 7,232.30	0.740	$ 9,879.99	150.000	$ 7,743.82	2.000	$ 9,136.36	$ 33,992.48	ZONE RA 40
		111 BOULEVARD DR										SING FAM
		DANBURY, CT 06810										2 HOUSES
D16021	113 BOULEVARD DRIVE	WALSH KERRI B & GEORGE MAY A	$ 201,600.00	$ 6,300.91	0.420	$ 5,607.56	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 21,639.21	TC 3342
		113 BOULEVARD DR										ZONE RA 40
		DANBURY, CT 06810										SING FAM
D16022	115 BOULEVARD DRIVE	MACARTHUR RICHARD H & MAUD	$ 188,500.00	$ 5,891.48	0.420	$ 5,607.56	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 21,229.77	TC 3342
		115 BOULEVARD DRIVE										ZONE RA 40
		DANBURY, CT 06810										SING FAM
D16023	117 BOULEVARD DRIVE	MELNICK JANET C & MICKEY ANDREW	$ 211,800.00	$ 6,619.71	0.570	$ 7,610.26	150.000	$ 7,743.82	1.000	$ 4,568.18	$ 26,541.98	TC1559
		117 BOULEVARD DRIVE										ZONE RA 40
		DANBURY, CT 06810										SING FAM
D16024	119 BOULEVARD DRIVE	KEN OAKS PROP OWNRS ASSOC	$ 28,700.00	$ 897.01	0.700	$ 9,345.94	50.000	$ 2,581.27	1.000	$ 4,568.18	$ 17,392.40	RA 40
		ATTN: RUSS GALITIERI										VACANT LOT
		58 BOULEVARD DRIVE										MIN 50' FRONTAGE
		DANBURY, CT 06810										
D16048	40 BOULEVARD DRIVE	BAKER PATTY A	$ 141,700.00	$ 4,428.77	0.230	$ 3,070.81	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 17,230.31	ZONE RA 40
		40 BOULEVARD DRIVE										SING FAM
		DANBURY, CT 06810										

BOULEVARD DRIVE SANITARY SE
PRELIMINARY ASSESSMENT

LOT #	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE		LOT AREA (AC)		FRONT-AGE(ft)		UNITS		TOTAL ASSESSMENT	COMMENTS
D16049	42 BOULEVARD DRIVE	TIERNEY CHRISTOPHER J 42 BOULEVARD DRIVE DANBURY, CT 06810	$ 149,400.00	$ 4,669.43	0.230	$ 3,070.81	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 17,470.97	ZONE RA 40 SING FAM
D16050	44 BOULEVARD DRIVE	CRAIN ROBERT ALLAN SR 11 KIMBERLY TRL DANBURY, CT 06810	$ 124,200.00	$ 3,881.81	0.340	$ 4,539.46	150.000	$ 7,743.82	1.000	$ 4,568.18	$ 20,733.27	TC 1047 ZONE RA 40 SING FAM
D16051	46 BOULEVARD DRIVE	BABBINO DANIEL W & SARAH E 46 BOULEVARD DRIVE DANBURY, CT 06810	$ 156,700.00	$ 4,897.59	0.340	$ 4,539.46	150.000	$ 7,743.82	1.000	$ 4,568.18	$ 21,749.04	TC 1047 ZONE RA 40 SING FAM
D16052	48 BOULEVARD DRIVE	DASILVA JOHN O 48 BOULEVARD DRIVE DANBURY, CT 06810	$ 123,800.00	$ 3,869.31	0.230	$ 3,070.81	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 16,670.85	TC 1047, 1559, 3342 ZONE RA 40 SING FAM
D16053	50 BOULEVARD DRIVE	HOLZMAN JUDITH & LEE L 2228 LODOVICK AVE BRONX, NY 10469-6446	$ 119,500.00	$ 3,734.92	0.230	$ 3,070.81	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 16,536.45	TC 3342 ZONE RA 40 SING FAM
D16054	52 BOULEVARD DRIVE	BENTON ROBERT 52 BOULEVARD DRIVE DANBURY, CT 06810	$ 125,100.00	$ 3,909.94	0.230	$ 3,070.81	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 16,711.48	TC 1047 ZONE RA 40 SING FAM
D16055	54 BOULEVARD DRIVE	ZAVORY JOHN S & LYNN P 54 BOULEVARD DRIVE DANBURY, CT 06810	$ 185,100.00	$ 5,785.21	0.390	$ 5,207.02	135.000	$ 6,969.44	1.000	$ 4,568.18	$ 22,529.86	TC 5683 ZONE RA 40, SING FAM CORNER LOT FRONTAGE ((200+70)/2=135)
D16056	56 BOULEVARD DRIVE	GALTIERI RUSS M & MARGARET E 58 BOULEVARD DRIVE DANBURY, CT 06810	$ 11,300.00	$ 353.18	0.230	$ 3,070.81	100.000	$ 5,162.55	1.000	$ 4,568.18	$ 13,154.71	TC 3342 ZONE RA 40 VACANT CORNER LOT FRONTAGE ((100+100)/2=100)

BOULEVARD DRIVE SANITARY SEWERS
PRELIMINARY ASSESSMENT

LOT #	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE		LOT AREA (AC)		FRONT-AGE(ft)		UNITS		TOTAL ASSESSMENT	COMMENTS
D16057	58 BOULEVARD DRIVE	GALTIERI RUSS M & MARGARET E 58 BOULEVARD DRIVE DANBURY, CT 06810	$ 158,600.00	$ 4,956.97	0.230	$ 3,070.81	100.490	$ 5,187.84	1.000	$ 4,568.18	$ 17,783.80	TC 3342 ZONE RA 40 SING FAM
D16058	60 BOULEVARD DRIVE	FACEY FRANK K 2781 BLUME DR LOS ALAMITOS, CA 90720-4702	$ 166,300.00	$ 5,197.63	0.263	$ 3,511.40	100.490	$ 5,187.84	1.000	$ 4,568.18	$ 18,465.06	TC 4778 ZONE RA 40 SING FAM
D16059	62 BOULEVARD DRIVE	LENIHAN BARBARA J 62 BOULEVARD DRIVE DANBURY, CT 06810	$ 143,800.00	$ 4,494.40	0.300	$ 4,005.40	103.090	$ 5,322.07	1.000	$ 4,568.18	$ 18,390.06	TC 1047 ZONE RA 40 SING FAM
D16060	64 BOULEVARD DRIVE	BROWN BRUCE H JR & DEBRA M 64 BOULEVARD DRIVE DANBURY, CT 06810	$ 247,200.00	$ 7,726.12	0.828	$ 11,054.91	50.000	$ 2,581.27	1.000	$ 4,568.18	$ 25,930.49	TC 10749 ZONE RA 40 SING FAM MIN 50' FRONTAGE
	TOTAL AMOUNT FOR PROJECT: 603000 150750		$ 4,823,300.00	$ 150,750.00	11.291	$ 150,750.00	2920.070	$ 150,750.00	33.000	$ 150,750.00	$ 603,000.00	

ASSUME $200 PER FOOT FOR GRAVITY LINE (1600+/- LF)
ASSUME $100 PER FOOT FOR FORCE MAIN (330 +/- LF)
ASSUME $250000 FOR PUMP STATION

1/21/2004

59

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: Woodside Avenue and Old Shelter Rock Road
Sanitary Sewer Final Assessments

The Common Council met as a committee of the whole immediately following a public hearing on March 15, 2004.

Mr. Buckley stated that since he did the spreadsheet three weeks ago, one lot was subdivided. He will have a new sheet for the April meeting.

Mr. Cavo made a motion to recommend approval of the final assessments as presented. Seconded by Ms. Saracino. Motion carried unanimously.

Respectfully submitted,

VINCENT NOLAN, Chairman

59

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury caused a sewer line to be installed known as the Old Shelter Rock Road and Woodside Avenue Sanitary Sewer; and

WHEREAS, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

WHEREAS, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

WHEREAS, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

WHEREAS, said installment method of payment is deemed to be in the best interests of the City.

NOW, THEREFORE BE IT RESOLVED THAT the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2004, provided, however, that said assessments may be paid in installments in accordance herewith; and

BE IT FURTHER RESOLVED THAT the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

BE IT FURTHER RESOLVED THAT the following provisions shall apply to installments of sewer benefit assessments in connection with the Old Shelter Rock Road and Woodside Avenue Sanitary Sewer:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.

2. The minimum annual installment payment shall be One Thousand Four Hundred Thirty dollars and 00/100 ($1,430.00).

3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.34%. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.

4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.

5. A listing of the foregoing assessment shall be filed in the Town Clerk's Office on April 12, 2004. An appeal to the superior court from such assessment must be taken with 21 days of such filing.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol. Page

The notice of such assessment of sewage benefits herein certified is to _____ (owner of property), the principal of which is $ _____ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 6, 2004, in the name of _____, and the same becomes due on June 1, 2004 and may be paid in annual minimum installment payments of $1,430.00 each plus interest at the rate of 4.34% on the unpaid balance and continuing to _____.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot _____ Street _____

Item No. _____

_____
Tax Collector

Received _____ At _____ m.

Recorded in the Danbury Land Records

Vol. _____ Page _____

_____
Town Clerk

AND BE IT FURTHER RESOLVED THAT the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 19, 2004

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Common Council Members:

Sanitary Sewer Extension
Old Shelter Rock Road and Woodside Avenue
Final Assessments
Project No. 02-26

Enclosed please find the list of revised final assessments (dated March 18, 2004) calculated by our office to be levied for the sanitary sewer mains installed in the above noted streets. As I noted during the committee of the whole meeting after the March 15, 2004 public hearing, the split of one lot creating one new lot to be assessed has resulted in minor adjustments to the other final assessments. The final assessments for all but the newly created lot decreased slightly.

If you have any questions, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Mark D. Boughton, Mayor, with encl.
Dena R. Diorio, with encl.
Eric L. Gottschalk, Esq., with encl.

RECYCLED PAPER

OLD SHELTER ROCK ROAD AND WOODSIDE AVENUE
SANITARY SEWER
PROJECT NO. 02-26
FINAL ASSESSMENTS

LOT NO.	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE $	$	AREA ACRE	$	FRONTAGE FEET	$	UNITS NO.	$	TOTAL $	COMMENTS
K13108		D W B Holding LLC	$ 162,600.00	$ 3,340.35	1.005	$ 6,336.79	133.000	$ 3,462.27	8.76	$ 13,855.60	$ 26,995.02	CG-20 TC 10996,7168
	11-17 Newtown Road	28 Washington Street										Vacant lot - Cannot be served by gravity
		S. Norwalk, CT 06854										Frontage (50(min)+176.6+39.40)/2 = 133
K13069		Peter F & Christine M Setaro	$ 46,000.00	$ 945.00	1.115	$ 7,030.37	110.060	$ 2,865.09	2	$ 3,163.38	$ 14,003.84	RA-8 TC 9615
	1 Old Shelter Rock Road	3 Old Shelter Rock Road										Vacant lot
		Danbury, CT 06810-7011										2 units possible per Zoning Requirements
K13160		Wiley J & Gail M Downing	$ 146,700.00	$ 3,013.71	0.380	$ 2,396.00	110.000	$ 2,863.53	1	$ 1,581.69	$ 9,854.93	RA-8, No TC map
	8 Old Shelter Rock Road	8 Old Shelter Rock Road.										Single Family
		Danbury, CT 06810-7057										
K13161		Kathleen Donovan	$ 133,500.00	$ 2,742.54	0.410	$ 2,585.16	120.950	$ 3,148.58	1	$ 1,581.69	$ 10,057.97	RA-8 TC 3547
	6 Old Shelter Rock Road	6 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7057										
K13162		Reis A & Sandra M Fitch	$ 144,100.00	$ 2,960.30	0.300	$ 1,891.58	131.700	$ 3,428.43	1	$ 1,581.69	$ 9,862.00	RA-8, TC 1037
	4 Old Shelter Rock Road	4 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7057										
K13163		Four Star Realty LLC	$ 354,700.00	$ 7,286.74	0.405	$ 2,553.63	242.035	$ 6,300.68	3.52	$ 5,567.55	$ 21,708.59	CG-20 TC 4684
	2 Old Shelter Rock Road	PO Box 1242										Corner Lot
		Danbury, CT 06813										Frontage (215.106+268.965)/2 = 242.035
K13204		James P & Karen M Setaro	$ 135,500.00	$ 2,783.63	0.344	$ 2,169.01	97.790	$ 2,545.68	2	$ 3,163.38	$ 10,661.70	RA-8 TC 9615,4769
	3 Old Shelter Rock Road	192 Indian Trail Road										2-Family as per Old Assessor's Card as per C. Velez, Assessor
		New Milford, CT 06776										
K13205		Francisco Cerqueira & Otelinda B Ferreira	$ 167,700.00	$ 3,445.12	0.538	$ 3,392.23	50.000	$ 1,301.60	1	$ 1,581.69	$ 9,720.65	RA-8 TC 4769
	3A Old Shelter Rock Road	3A Old Shelter Rock Road										Minimum Frontage (50')
		Danbury, CT 06810-7011										Single Family
K13206		Gilson Aguiar	$ 96,400.00	$ 1,980.38	0.130	$ 819.68	50.000	$ 1,301.60	1	$ 1,581.69	$ 5,683.36	RA-8, No TC map
	5 Old Shelter Rock Road	5 Old Shelter Rock Road										Minimum Frontage (50')
		Danbury, CT 06810										Single Family
K13207		Mark J Briganti	$ 136,100.00	$ 2,795.95	0.222	$ 1,399.77	98.740	$ 2,570.41	2	$ 3,163.38	$ 9,929.51	RA-8, TC 11554
	7 Old Shelter Rock Road	7 Old Shelter Rock Road										2-family as per Assessor's Card
		Danbury, CT 06810										Split to make K13261
K13261		Mark J Briganti	$ 38,700.00	$ 795.03	0.284	$ 1,790.70	50.190	$ 1,306.55	1	$ 1,581.69	$ 5,473.96	RA-8, TC 11554
	Old Shelter Rock Road	7 Old Shelter Rock Road										Split of Lot K13207
		Danbury, CT 06810										Vacant Lot
K13208		Michael S McGetrick	$ 120,700.00	$ 2,479.59	0.300	$ 1,891.58	60.000	$ 1,561.93	1	$ 1,581.69	$ 7,514.78	RA-8, No TC map
	9 Old Shelter Rock Road	153 White Street										Single Family
		Danbury, CT 06810										

OLD SHELTER ROCK ROAD AND WOODSIDE AVENUE
SANITARY SEWER
PROJECT NO. 02-26
FINAL ASSESSMENTS

LOT NO.	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE $		AREA ACRE	AREA $	FRONTAGE FEET	FRONTAGE $	UNITS NO.	UNITS $	TOTAL $	COMMENTS
K13209		Lawrence O Bennett	$ 145,700.00	$ 2,993.17	0.280	$ 1,765.47	132.500	$ 3,449.25	1	$ 1,581.69	$ 9,789.59	RA-8, No TC map
	11 Old Shelter Rock Road	11 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7011										Corner Lot - Frontage (200+65)/2 = 132.50
K13167		Steven G & Kimberly Cognato	$ 43,900.00	$ 901.85	0.450	$ 2,837.37	75.000	$ 1,952.41	1	$ 1,581.69	$ 7,273.32	RA-8 TC 8779,7428
	41 Woodside Avenue	39 Woodside Avenue										Vacant lot
		Danbury, CT 06810										
K13210		Michael S McGetrick & Mario Luis	$ 44,200.00	$ 908.02	0.310	$ 1,954.63	70.000	$ 1,822.25	1	$ 1,581.69	$ 6,266.59	RA-8, No TC map
	45 Woodside Avenue	153 White Street										Vacant lot
		Danbury, CT 06810										
K13211		Ajne & Ahmet Mehmeti	$ 130,200.00	$ 2,674.75	0.390	$ 2,459.05	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,667.90	RA-8, No TC map
	43 Woodside Avenue	43 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
K13212		Steven G & Kimberly A Cognato	$ 141,100.00	$ 2,898.67	0.552	$ 3,480.51	75.000	$ 1,952.41	1	$ 1,581.69	$ 9,913.27	RA-8 TC 8779, 7428
	39 Woodside Avenue	39 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
K13213		Elmer Sr & Helen Harrison	$ 153,900.00	$ 3,161.63	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,839.51	RA-8 TC 1316
	37 Woodside Avenue	37 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
K13214		Elmer Sr & Helen Harrison	$ 44,700.00	$ 918.29	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 6,596.18	RA-8 TC 1316
	35 Woodside Avenue	37 Woodside Avenue										Vacant lot
		Danbury, CT 06810-7127										
K13215		Elizabeth A Cyr	$ 155,200.00	$ 3,188.33	0.260	$ 1,639.37	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,361.80	RA-8 TC 1316
	40 Woodside Avenue	40 Woodside Avenue										Single Family
		Danbury, CT 06810										
K13216		Margaret Ballwig	$ 41,900.00	$ 860.77	0.260	$ 1,639.37	77.120	$ 2,007.59	1	$ 1,581.69	$ 6,089.42	RA-8 TC1316
	42 Woodside Avenue	c/o Mrs Gaffey										Vacant lot
		419 East 93 St. Apt. 5D										
		New York, NY 10128										
K13217		Carlos & Maria M Teixeira	$ 141,400.00	$ 2,904.83	0.887	$ 5,592.77	262.490	$ 6,833.16	4	$ 6,326.76	$ 21,657.53	RA-8 TC 1316 (Lots 5-6-7)
	44-46 Woodside Avenue	46 Woodside Avenue										Single Family-existing
		Danbury, CT 06810-7125										Area=calc w/dimensions on TC map
												A=((262.49+263.03)/2)*147.0=38625.72SF=0.887ac+/-
K13218		Julius F & Albertha Johnson	$ 128,600.00	$ 2,641.88	0.260	$ 1,639.37	75.000	$ 1,952.41	1	$ 1,581.69	$ 7,815.34	RA-8 TC 1316
	48 Woodside Avenue	48 Woodside Avenue										Single Family
		Danbury, CT 06810-7125										

OLD SHELTER ROCK ROAD AND WOODSIDE AVENUE
SANITARY SEWER
PROJECT NO. 02-26
FINAL ASSESSMENTS

LOT NO.	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE $	$	AREA ACRE	$	FRONTAGE FEET	$	UNITS NO.	$	TOTAL $	COMMENTS
L13047		John R & Ruth A McAllister	$ 143,800.00	$ 2,954.14	0.470	$ 2,963.47	145.010	$ 3,774.91	2	$ 3,163.38	$ 12,855.91	RA-8 TC 1316
	27 Woodside Avenue	27 Woodside Avenue										Single Family - 2 units possible by Zoning
		Danbury, CT 06810-7127										Frontage (111+34.01) = 145.01
L13048		Estate of Adolf J Sokol & Joyce J Sokol	$ 136,300.00	$ 2,800.06	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,477.95	RA-8 TC 1316
	29 Woodside Avenue	29 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
L13049		George W & Amo Tako	$ 127,500.00	$ 2,619.28	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,297.17	RA-8 TC 1316
	31 Woodside Avenue	31 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
L13050		Gary W & Victoria A Driscoll	$ 136,500.00	$ 2,804.17	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,482.06	RA-8 TC 1316
	33 Woodside Avenue	33 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
L13051		Kenneth R & Elizabeth A Cyr	$ 42,400.00	$ 871.04	0.270	$ 1,702.42	75.000	$ 1,952.41	1	$ 1,581.69	$ 6,107.56	RA-8 TC 1316
	38 Woodside Avenue	38 Woodside Avenue										Vacant lot
		Danbury, CT 06810-7125										
L13052		Pedro & Maria Inez B Messias	$ 41,900.00	$ 860.77	0.260	$ 1,639.37	69.830	$ 1,817.82	1	$ 1,581.69	$ 5,899.65	RA-8 TC 1316 Lot 11
	36 Woodside Avenue	36 Woodside Avenue										Vacant lot
		Danbury, CT 06810-7123										
L13053		Pedro & Maria Inez B Messias	$ 184,400.00	$ 3,788.20	0.280	$ 1,765.47	75.000	$ 1,952.41	2	$ 3,163.38	$ 10,669.46	RA-8, TC 1316
	34 Woodside Avenue	34 Woodside Avenue										2-Family as per Old Assessor's Card as per C. Velez, Assessor
		Danbury, CT 06810-7125										
L13054		Roger D & Dorothy M Beers	$ 127,900.00	$ 2,627.50	0.300	$ 1,891.58	82.800	$ 2,155.46	1	$ 1,581.69	$ 8,256.22	RA-8 TC 1316 & 8809
	32 Woodside Avenue	32 Woodside Avenue										Single Family
		Danbury, CT 06810-7125										Frontage (15.58 + 67.22) = 82.8
	TOTALS	TOTALS	$ 3,794,200.00	$ 77,945.68	12.362	$ 77,945.68	2994.215	$ 77,945.68	49.28	$ 77,945.68	$ 311,782.73	
									Final Assessment Total		$ 311,782.73	

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury caused a sewer line to be installed known as the Old Shelter Rock Road and Woodside Avenue Sanitary Sewer; and

WHEREAS, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

WHEREAS, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

WHEREAS, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

WHEREAS, said installment method of payment is deemed to be in the best interests of the City.

NOW, THEREFORE BE IT RESOLVED THAT the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2004, provided, however, that said assessments may be paid in installments in accordance herewith; and

BE IT FURTHER RESOLVED THAT the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

BE IT FURTHER RESOLVED THAT the following provisions shall apply to installments of sewer benefit assessments in connection with the Old Shelter Rock Road and Woodside Avenue Sanitary Sewer:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.

2. The minimum annual installment payment shall be One Thousand Four Hundred Thirty dollars and 00/100 ($1,430.00).

3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.34%. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.

4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.

5. A listing of the foregoing assessment shall be filed in the Town Clerk's Office on April 12, 2004. An appeal to the superior court from such assessment must be taken with 21 days of such filing.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol. Page

The notice of such assessment of sewage benefits herein certified is to _____ (owner of property), the principal of which is $ _____ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 6, 2004, in the name of _____, and the same becomes due on June 1, 2004 and may be paid in annual minimum installment payments of $1,430.00 each plus interest at the rate of 4.34% on the unpaid balance and continuing to _____.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot _____ Street _____

Item No. _____

_____
Tax Collector

Received _____ At _____ m.

Recorded in the Danbury Land Records

Vol. _____ Page _____

_____
Town Clerk

AND BE IT FURTHER RESOLVED THAT the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)

SANITARY SEWER
PROJECT NO. 02-26
FINAL ASSESSMENTS

LOT NO.	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE $	$	AREA ACRE	$	FRONTAGE FEET	$	UNITS NO.	$	TOTAL $	COMMENTS
K13108		D W B Holding LLC	$ 162,600.00	$ 3,340.35	1.005	$ 6,336.79	133.000	$ 3,462.27	8.76	$ 13,855.60	$ 26,995.02	CG-20 TC 10996,7168
	11-17 Newtown Road	28 Washington Street										Vacant lot - Cannot be served by gravity
		S. Norwalk, CT 06854										Frontage (50(min)+176.6+39.40)/2 = 133
K13069		Peter F & Christine M Setaro	$ 46,000.00	$ 945.00	1.115	$ 7,030.37	110.060	$ 2,865.09	2	$ 3,163.38	$ 14,003.84	RA-8 TC 9615
	1 Old Shelter Rock Road	3 Old Shelter Rock Road										Vacant lot
		Danbury, CT 06810-7011										2 units possible per Zoning Requirements
K13160		Wiley J & Gail M Downing	$ 146,700.00	$ 3,013.71	0.380	$ 2,396.00	110.000	$ 2,863.53	1	$ 1,581.69	$ 9,854.93	RA-8, No TC map
	8 Old Shelter Rock Road	8 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7057										
K13161		Kathleen Donovan	$ 133,500.00	$ 2,742.54	0.410	$ 2,585.16	120.950	$ 3,148.58	1	$ 1,581.69	$ 10,057.97	RA-8 TC 3547
	6 Old Shelter Rock Road	6 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7057										
K13162		Reis A & Sandra M Fitch	$ 144,100.00	$ 2,960.30	0.300	$ 1,891.58	131.700	$ 3,428.43	1	$ 1,581.69	$ 9,862.00	RA-8, TC 1037
	4 Old Shelter Rock Road	4 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7057										
K13163		Four Star Realty LLC	$ 354,700.00	$ 7,286.74	0.405	$ 2,553.63	242.035	$ 6,300.68	3.52	$ 5,567.55	$ 21,708.59	CG-20 TC 4684
	2 Old Shelter Rock Road	PO Box 1242										Corner Lot
		Danbury, CT 06813										Frontage (215.106+268.965)/2 = 242.035
K13204		James P & Karen M Setaro	$ 135,500.00	$ 2,783.63	0.344	$ 2,169.01	97.790	$ 2,545.68	2	$ 3,163.38	$ 10,661.70	RA-8 TC 9615,4769
	3 Old Shelter Rock Road	192 Indian Trail Road										2-Family as per Old Assessor's Card as per C. Velez, Assessor
		New Milford, CT 06776										
K13205		Francisco Cerqueira & Otelinda B Ferreira	$ 167,700.00	$ 3,445.12	0.538	$ 3,392.23	50.000	$ 1,301.60	1	$ 1,581.69	$ 9,720.65	RA-8 TC 4769
	3A Old Shelter Rock Road	3A Old Shelter Rock Road										Minimum Frontage (50')
		Danbury, CT 06810-7011										Single Family
K13206		Gilson Aguiar	$ 96,400.00	$ 1,980.38	0.130	$ 819.68	50.000	$ 1,301.60	1	$ 1,581.69	$ 5,683.36	RA-8, No TC map
	5 Old Shelter Rock Road	5 Old Shelter Rock Road										Minimum Frontage (50')
		Danbury, CT 06810										Single Family
K13207		Mark J Briganti	$ 136,100.00	$ 2,795.95	0.222	$ 1,399.77	98.740	$ 2,570.41	2	$ 3,163.38	$ 9,929.51	RA-8, TC 11554
	7 Old Shelter Rock Road	7 Old Shelter Rock Road										2-family as per Assessor's Card
		Danbury, CT 06810										Split to make K13261
K13261		Mark J Briganti	$ 38,700.00	$ 795.03	0.284	$ 1,790.70	50.190	$ 1,306.55	1	$ 1,581.69	$ 5,473.96	RA-8, TC 11554
	Old Shelter Rock Road	7 Old Shelter Rock Road										Split of Lot K13207
		Danbury, CT 06810										Vacant Lot
K13208		Michael S McGetrick	$ 120,700.00	$ 2,479.59	0.300	$ 1,891.58	60.000	$ 1,561.93	1	$ 1,581.69	$ 7,514.78	RA-8, No TC map
	9 Old Shelter Rock Road	153 White Street										Single Family
		Danbury, CT 06810										

SANITARY SEWER
PROJECT NO. 02-26
FINAL ASSESSMENTS

LOT NO.	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE $	$	AREA ACRE	$	FRONTAGE FEET	$	UNITS NO.	$	TOTAL $	COMMENTS
K13209		Lawrence O Bennett	$ 145,700.00	$ 2,993.17	0.280	$ 1,765.47	132.500	$ 3,449.25	1	$ 1,581.69	$ 9,789.59	RA-8, No TC map
	11 Old Shelter Rock Road	11 Old Shelter Rock Road										Single Family
		Danbury, CT 06810-7011										Corner Lot - Frontage (200+65)/2 = 132.50
K13167		Steven G & Kimberly Cognato	$ 43,900.00	$ 901.85	0.450	$ 2,837.37	75.000	$ 1,952.41	1	$ 1,581.69	$ 7,273.32	RA-8 TC 8779,7428
	41 Woodside Avenue	39 Woodside Avenue										Vacant lot
		Danbury, CT 06810										
K13210		Michael S McGetrick & Mario Luis	$ 44,200.00	$ 908.02	0.310	$ 1,954.63	70.000	$ 1,822.25	1	$ 1,581.69	$ 6,266.59	RA-8, No TC map
	45 Woodside Avenue	153 White Street										Vacant lot
		Danbury, CT 06810										
K13211		Ajne & Ahmet Mehmeti	$ 130,200.00	$ 2,674.75	0.390	$ 2,459.05	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,667.90	RA-8, No TC map
	43 Woodside Avenue	43 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
K13212		Steven G & Kimberly A Cognato	$ 141,100.00	$ 2,898.67	0.552	$ 3,480.51	75.000	$ 1,952.41	1	$ 1,581.69	$ 9,913.27	RA-8 TC 8779, 7428
	39 Woodside Avenue	39 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
K13213		Elmer Sr & Helen Harrison	$ 153,900.00	$ 3,161.63	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,839.51	RA-8 TC 1316
	37 Woodside Avenue	37 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
K13214		Elmer Sr & Helen Harrison	$ 44,700.00	$ 918.29	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 6,596.18	RA-8 TC 1316
	35 Woodside Avenue	37 Woodside Avenue										Vacant lot
		Danbury, CT 06810-7127										
K13215		Elizabeth A Cyr	$ 155,200.00	$ 3,188.33	0.260	$ 1,639.37	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,361.80	RA-8 TC 1316
	40 Woodside Avenue	40 Woodside Avenue										Single Family
		Danbury, CT 06810										
K13216		Margaret Ballwig	$ 41,900.00	$ 860.77	0.260	$ 1,639.37	77.120	$ 2,007.59	1	$ 1,581.69	$ 6,089.42	RA-8 TC1316
	42 Woodside Avenue	c/o Mrs Gaffey										Vacant lot
		419 East 93 St. Apt. 5D										
		New York, NY 10128										
K13217		Carlos & Maria M Teixeira	$ 141,400.00	$ 2,904.83	0.887	$ 5,592.77	262.490	$ 6,833.16	4	$ 6,326.76	$ 21,657.53	RA-8 TC 1316 (Lots 5-6-7)
	44-46 Woodside Avenue	46 Woodside Avenue										Single Family-existing
		Danbury, CT 06810-7125										Area=calc w/dimensions on TC map
												A=((262.49+263.03)/2)*147.0=38625.72SF=0.887ac+/-
K13218		Julius F & Albertha Johnson	$ 128,600.00	$ 2,641.88	0.260	$ 1,639.37	75.000	$ 1,952.41	1	$ 1,581.69	$ 7,815.34	RA-8 TC 1316
	48 Woodside Avenue	48 Woodside Avenue										Single Family
		Danbury, CT 06810-7125										

SANITARY SEWER
PROJECT NO. 02-26
FINAL ASSESSMENTS

LOT NO.	PROPERTY LOCATION	PROPERTY OWNER(S) & MAILING ADDRESS	GROSS ASSESSED VALUE $	$	AREA ACRE	$	FRONTAGE FEET	$	UNITS NO.	$	TOTAL $	COMMENTS
L13047		John R & Ruth A McAllister	$ 143,800.00	$ 2,954.14	0.470	$ 2,963.47	145.010	$ 3,774.91	2	$ 3,163.38	$ 12,855.91	RA-8 TC 1316
	27 Woodside Avenue	27 Woodside Avenue										Single Family - 2 units possible by Zoning
		Danbury, CT 06810-7127										Frontage (111+34.01) = 145.01
L13048		Estate of Adolf J Sokol & Joyce J Sokol	$ 136,300.00	$ 2,800.06	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,477.95	RA-8 TC 1316
	29 Woodside Avenue	29 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
L13049		George W & Amo Tako	$ 127,500.00	$ 2,619.28	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,297.17	RA-8 TC 1316
	31 Woodside Avenue	31 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
L13050		Gary W & Victoria A Driscoll	$ 136,500.00	$ 2,804.17	0.340	$ 2,143.79	75.000	$ 1,952.41	1	$ 1,581.69	$ 8,482.06	RA-8 TC 1316
	33 Woodside Avenue	33 Woodside Avenue										Single Family
		Danbury, CT 06810-7127										
L13051		Kenneth R & Elizabeth A Cyr	$ 42,400.00	$ 871.04	0.270	$ 1,702.42	75.000	$ 1,952.41	1	$ 1,581.69	$ 6,107.56	RA-8 TC 1316
	38 Woodside Avenue	38 Woodside Avenue										Vacant lot
		Danbury, CT 06810-7125										
L13052		Pedro & Maria Inez B Messias	$ 41,900.00	$ 860.77	0.260	$ 1,639.37	69.830	$ 1,817.82	1	$ 1,581.69	$ 5,899.65	RA-8 TC 1316 Lot 11
	36 Woodside Avenue	36 Woodside Avenue										Vacant lot
		Danbury, CT 06810-7123										
L13053		Pedro & Maria Inez B Messias	$ 184,400.00	$ 3,788.20	0.280	$ 1,765.47	75.000	$ 1,952.41	2	$ 3,163.38	$ 10,669.46	RA-8, TC 1316
	34 Woodside Avenue	34 Woodside Avenue										2-Family as per Old Assessor's Card as per C. Velez, Assessor
		Danbury, CT 06810-7125										
L13054		Roger D & Dorothy M Beers	$ 127,900.00	$ 2,627.50	0.300	$ 1,891.58	82.800	$ 2,155.46	1	$ 1,581.69	$ 8,256.22	RA-8 TC 1316 & 8809
	32 Woodside Avenue	32 Woodside Avenue										Single Family
		Danbury, CT 06810-7125										Frontage (15.58 + 67.22) = 82.8
	TOTALS	TOTALS	$ 3,794,200.00	$ 77,945.68	12.362	$ 77,945.68	2994.215	$ 77,945.68	49.28	$ 77,945.68	$ 311,782.73	
									Final Assessment Total		$ 311,782.73	

60

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **O & G Industries, Easement on Segar Street**

The Common Council Committee appointed to review the request for a sanitary sewer easement from O & G Industries on Segar Street met on March 15, 2004 at 6:30 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Teicholz, Nagarsheth and Barry. Also in attendance were Director of Public Works William Buckley and Council Members Basso, Cavo, McMahon, Riley, Saracino and Seabury, ex-officio.

Mr. Buckley stated that reports in 1989,1990 and 2003 all say that this line needs to be replaced. The request is to acquire a new easement and authorization to abandon the old easement. Ms. Teicholz noted the positive recommendation from the Planning Commission. Mr. Buckley stated that this is part of an overall project at 16.8 million dollars. Both the temporary and permanent easements are part of phase one. Mr. Buckley pointed out which pump stations would be eliminated and which ones would stay.

Mr. Barry made a motion to recommend that the City move to acquire both easements and be authorized to abandon the old easement. Seconded by Mr. Nagarsheth. Motion carried unanimously.

Respectfully submitted,

MARY TEICHOLZ, Chairman

SHAY NAGARSHETH

KEVIN BARRY

RESOLUTION

60

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Segar Street sanitary sewer; and

WHEREAS, the property to be acquired is described and identified in EXHIBIT A attached hereto; and

WHEREAS, said easement will have to be acquired either by negotiation with the property owner or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easement set forth on EXHIBIT A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by August 1, 2004.

SANITARY SEWER EASEMENT NO. 2

Commencing at a point on the southerly boundary line of land of the Grantor being the northerly boundary line of land now or formerly of Maybrook Railroad Company, said point being the southeasterly corner of an existing sanitary sewer easement in favor of the City of Danbury and the southwesterly corner of land herein described, thence running northwesterly along the existing sanitary sewer easement line N. 17° 53' 06" W. a distance of 32.745 to a point, thence turning and running easterly through the land of the Grantor on a curve to the left with a delta angle of 03° 11' 06" a radius of 1243.03 feet and length of curve of 69.097 feet to a point on the easterly boundary line of land of the Grantor being the westerly boundary line of land now or formerly of Maybrook Railroad Company, thence turning and running southwesterly along the westerly boundary line of land now or formerly Maybrook Railroad Company S. 35° 21' 16" W. a distance of 34.40 feet to a point, thence turning and running westerly along the northerly boundary line of land now or formerly of Maybrook Railroad Company on a curve to the right with a delta angle of 01° 43' 52" a radius of 1273.03 feet and length of curve of 38.464 feet to the point or place of beginning.

Bounded:

Northerly : By other land of the Grantor.

Easterly : By land now or formerly of Maybrook Railroad Company.

Southerly : By land now or formerly of Maybrook Railroad Company.

Westerly : By an existing sanitary sewer easement in favor of the City of Danbury.

Together with a 20 feet wide and 15 feet wide temporary construction easements located adjacent to and parallel with the northerly and easterly lines of said permanent easements as shown on the hereunder referenced map.

For a more particular description, reference is made to a map entitled "Map Showing Proposed 30 Ft. Wide Sanitary Sewer Easements Through the Land of O&G Industries Inc. Segar Street Danbury, Connecticut Scale: 1" = 40' November 24, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed in the Danbury Land Records.

O&G INDUSTRIES INC.
30 FEET WIDE SANITARY SEWER EASEMENTS
AND TEMPORARY CONSTRUCTION EASEMENT
(TAX ASSESSOR'S LOT NO.G16008)

Two parcels of land, one containing 26,938 square feet (0.6184Acre), more or less, to be called "Sanitary Sewer Easement No. 1" and the second containing 1,613 square feet (0.0370Acre), more or less, to be called "Sanitary Sewer Easement No. 2", situated in the City of Danbury, County of Fairfield and State of Connecticut located at Segar Street being a portion of Tax Assessors Lot No. G16008 bounded and described as follows:

SANITARY SEWER EASEMENT NO. 1

Commencing at a point on the easterly street line of Segar Street, which point is the southwesterly corner of an existing sanitary sewer easement in favor of the City of Danbury and said point being the northwesterly corner of land herein described, thence running easterly through the land of the Grantor along the southerly line of the existing sanitary sewer easement N. 79° 06' 48" E. a distance of 50.00 feet to a point, thence turning and running southerly through the land of the Grantor S. 10° 25' 15" E. a distance of 24.40 feet to a point, thence turning and running easterly through the land of the Grantor on the following courses and distances S. 71° 56' 04" E. a distance of 591.63 feet to a point, thence on a curve to the left with a delta angle of 10° 45' 12" a radius of 1243.03 feet and length of curve of 233.30 feet to a point on the westerly line of the existing sanitary sewer easement, thence turning and running southerly along the westerly line of the existing sanitary sewer easement S. 17° 53' 06" E. a distance of 33.07 feet to a point on the southerly boundary line of land of the Grantor being the northerly boundary line of land now or formerly of Maybrook Railroad Company, thence turning and running westerly along the northerly boundary line of land now or formerly of Maybrook Railroad Company along a curve to the right with a delta angle of 11° 23' 14" a radius of 1,273.03 feet and a length of curve of 253.005 feet, thence N. 71° 56' 04" W. a distance of 619.02 feet to a point being the southeasterly corner of an existing sanitary sewer easement, thence turning and running northwesterly along the easterly line of the existing sanitary sewer easement N. 36° 38' 06" W. a distance of 27.90 feet to a point on the easterly street line of Segar Street, thence turning and running northerly along the easterly street line of Segar Street on the following courses and distances N. 00° 48' 02" E. a distance of 3.62 feet to a point, thence N. 10° 25' 15" W. a distance of 8.72 feet to the point or place of beginning.

Bounded:

Northerly: By other land of the Grantor and by an existing sanitary sewer easement, each in part.

Easterly : By other land of the Grantor and by an existing sanitary sewer easement, each in part.

Southerly: By land now or formerly of Maybrook Railroad Company and by an existing sanitary sewer easement, each in part.

Westerly : By Segar Street and by an existing sanitary sewer easement , each in part.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, is proceeding through plans and designs, to make necessary improvements to the Segar Street sanitary sewer; and

WHEREAS, the property to be acquired is described and identified in EXHIBIT A attached hereto; and

WHEREAS, said easement will have to be acquired either by negotiation with the property owner or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easement set forth on EXHIBIT A attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by August 1, 2004.

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **Government Entities Review and Evaluation**

The Government Entities Review and Evaluation Committee met on March 24, 2004 at 7:30 P.M. in the Third Floor Caucus Room in City Hall. In attendance were Common Council Members Pauline Basso, Mary Teicholz and Kevin Barry and Public Members Mark Chory and Alan Boyce. Also in attendance were Executive Director of the Parking Authority Terry McNally, Chairman of the Commission on Aging Thomas Quinn and Millie Siegel and Harvey Center from the Cultural Commission.

Mrs. Basso stated that the purpose of the committee is to ascertain whether the government entities scheduled for review should be re-established. Mrs. Basso then asked Mr. McNally to give a brief explanation of the purpose of the Authority and why it should be re-established. Mr. McNally explained that the Parking Authority was established at the request of the downtown merchants when they were having trouble moving parked vehicles on Main Street. The Authority operates five surface municipal parking lots and the downtown core was metered with a two-hour parking limit. In 1992, through a State bond issue, the Patriot Garage was built as a 550-car establishment with hourly rates. Another parking garage will be built on Main Street and will go out for bid in June or July. Another function of the Parking Authority is to enforce parking regulations and ordinances in downtown Danbury, at the Metro North Commuter Lot and at the Danbury High School parking lots.

Mrs. Basso asked Mr. Quinn for his comments on the Commission on Aging. He said that the commission was established so that community members could advise the Mayor and the Director of Elderly Services on the needs of the seniors and to support the efforts of the Director. He spoke about the new Senior Center and various programs that are offered. The commission is an advisory group with nine members.

Mrs. Basso asked for comments from Mrs. Siegel and Mr. Center from the Cultural Commission. Mrs. Siegel stated that the Cultural Commission was formed in 1967 by the then Mayor to encourage people to participate in cultural activities. They try to serve every segment of the community by providing them with art, music and other activities such as puppet shows and poetry contests. They help with the various

ethnic festivals and act as the liaison between the performers and organizations in helping them find each other. They assist with funding for music on the green and help sponsor musicals at Richter Park. Mr. Center stated that they help groups just starting out, such as the first drama production at Danbury High School.

Mrs. Teicholz made a motion to recommend re-establishment of the Parking Authority, the Commission on Aging and the Cultural Commission for terms of five years, and defer the report to public hearing. Seconded by Mr. Barry. Motion carried unanimously with Mr. Chory abstaining on the Parking Authority vote.

Respectfully submitted,

PAULINE BASSO, Chairman

MARY TEICHOLZ

KEVIN BARRY

MARK CHORY

ALAN BOYCE

62

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **Tarrywile Park Master Plan**

The Common Council met as a committee of the whole on March 15, 2004 immediately following a public hearing in the Common Council Chambers.

Gerald Daley, Chairman of the Tarrywile Park Authority, gave a brief history of the acquisition of the park. Jane Didona gave a power point presentation outlining the master plan.

Mr. Calandrino asked how much revenue the park generates? Mr. Daly said the rental of the mansion generates between $60,000 and $65,000 per year. Ms. Didona said a study has been done that states that each out of town visitor to the park spends between $500 and $1,000 in the City. Mr. Saadi states that he disagrees with this. Ms. Burns asked what preventative measures have been taken to curb ATV use in the park? Ms. Didona stated that an ordinance was passed last year. They are looking into a volunteer trail patrol, but the City should look for another place that they could go.

Mr. Saadi stated that the mansion is used for social events, not environmental. The pavilion is new and this plan does not protect open space; it encroaches on it. Active recreation is proposed, not passive. The plan is well organized, but he has a problem with the pavilion and new parking areas. Mr. Saadi made a motion to recommend adoption of the master plan, with an amendment removing the pavilion and related parking areas. Seconded by Mr. Barry.

Ms. Saracino said her one concern is over-development of the park. Ms. Stanley asked Mr. Daley is the pavilion would be used for parties. Mr. Daly said the vast majority of use would be for people to sit and rest. The pavilion could be rented by corporations for company picnics. Ms. Burns asked when the pavilion is slated to be built? Mr. Daley said next year.

The motion with the amendment failed with Council Members Saadi, Barry and Saracino voting in the negative.

Mr. Cavo made a motion to recommend the adoption of the Tarrywile Park Master Plan as presented. Seconded by Mrs. Basso. Motion carried with Council Members Saadi and Barry voting in the negative.

Respectfully submitted,

VINCENT NOLAN, Chairman

62

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

March 24, 2004

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/February CC Agenda Item #20 – Tarrywile Park Master Plan.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the March 17, 2004 meeting, the Planning Commission made a motion to give a positive recommendation for the above referenced request with a commendation to those who prepared the plan.

SZ/jr

Attachment

c: Engineering Dept.
Corporation Counsel

TARRYWILE PARK MASTER PLAN

EXECUTIVE SUMMARY
2004

Since its purchase in 1985, Tarrywile Park has served as a community and passive recreation center for the entire City. Its varied natural features include mountains, forests, meadows, lakes and ponds, all enhanced by an historic mansion and a castle, gardens and farm buildings, hiking trails, views and vistas. The offerings are so diverse as to defy easy generalization. For while there are places in the Park where one can find the serenity of wilderness just beyond the frantic pace of modern life, the Park is more than wilderness, playing host to a multitude of community activities and private functions throughout the year.

With 654 acres, Tarrywile Park is the largest urban park in the state, providing environmental, community, health, and economic benefits and opportunities to City residents that are increasingly rare for developed areas. But, the very size of the Park, the variety of its resources, and the multiplicity of its functions and activities require an integrated and long-range approach to ensure that future development will not be uncoordinated, incremental or merely expedient. It is the purpose of the Master Plan to provide a comprehensive program to secure the promise of the future without compromising the qualities of the present that have made Tarrywile Park so unique and so valuable to the City.

PLAN OVERVIEW

The Master Plan is structured to better integrate the Park into City life so that it both serves and is embraced by the entire community. The Park has the potential of becoming the City's focus for environmental education while continuing to satisfy increasing cultural, community and passive recreational demands by City residents. The Plan enhances and expands the current design and programming of the Park to achieve the following vision for the future.

- The Park will become the City's premier center for passive recreation and environmental education.
- The Park will remain an important asset for future generations by protecting and enhancing its environmental and historical features.
- The Park will be the major hub of a larger greenway system for the proposed Ives Trail.
- The Park will provide an economic stimulus to Danbury by increasing tourism and improving its quality of life.

- Stabilize and secure the Castle for future improvement.
- Reconstruct the driveway and renovate trail connections.
- Add a picnic area with an information kiosk and map shed.

4. Tarrywile Park Trails

The six major trails within the Park provide access to spectacular scenery of great variety for the use and enjoyment of hikers, mountain bikers, horseback riders, and cross-country skiers, and provide a system that can be integrated with the proposed Ives Trail. Major Vision 2010 improvements include surface improvements and erosion control measures, information plaques, bridge and campsite improvements, plantings and spur trails, plus the following.

- White Trail: add landscape screening of neighboring property; add fitness trail.
- Blue Trail: add viewing platform at wetlands.
- Orange Trail: realign for safety and hiking ease; provide a wetlands overlook; construct a Castle loop trail.
- Purple Trail: a minor trail connecting legs of the Orange Trail.
- Red Trail: a minor trail connecting legs of the Blue Trail.
- Yellow Trail: realign for safety and hiking ease; construct a lookout at Mootry Peak; add a viewing platform at Tarrywile Lake; improve the Beacon site; add a spur trail to the Ives Trail.

5. The Meadows

Major meadows can be found in the farm area and along Brushy Hill and Mountainville Roads. These meadows provide natural habitat as well as areas for sledding, cross-country skiing, bird watching, and other activities. Major Vision 2010 improvements include the following.

- Farm Area Meadows: expand birdhouse locations; provide a wetlands viewing platform; add a community garden; expand parking.
- Brushy Hill Meadow: add a Frisbee challenge course; provide overflow parking.
- Mountainville Meadows: add birdhouses, a meadow maze, parking, and pedestrian connections to the Castle, the Old Quarry Nature Center and Rogers Park Middle School.

6. The Ponds and the Lake

Tarrywile Lake and Parks Pond are all large enough to support boating, fishing and skating while serving as habitat for various aquatic species. However, the Lake, Parks Pond and Back Pond all suffer from eutrophication and are in need of immediate remediation measures to ensure that existing and future use is not compromised. Other major Vision 2010 improvements include the following.

- Tarrywile Lake: provide access to local roads; construct viewing and fishing platforms.
- Parks Pond: provide connections to overflow parking; add a fishing platform, boat rental/skating shack, and picnic area; renovate the camp building; construct a riparian buffer demonstration garden.
- Back Pond: add viewing platforms and monitoring sites.

IMPLEMENTATION

The Master Plan presents a set of ambitious and imaginative recommendations to improve Tarrywile Park and expand its programs for people of all ages while protecting the natural environment. But, providing a vision and set of recommendations for the future is not enough. Implementation strategies are needed to turn plans into reality. This requires a management plan, new funding mechanisms, and a community outreach and marketing program.

Management Plan

The Tarrywile Park Authority is charged with the responsibility of administering the Park and directing its staff. Like many other parks throughout the country, an aggressive program of park management and capital improvements cannot be sustained by relying solely on public resources. A revitalized "Friends of Tarrywile Park" can do much to promote the Park, raise funds, and advocate programs and public improvements.

This approach has worked well in other communities, most notably with the Central Park Conservancy in New York. The "Friends of Tarrywile Park" would be comprised of volunteers to act as assistance providers to the Authority. Their primary responsibilities would include fundraising, advocacy, the organization and recruitment of volunteers, and the oversight of committees that would focus on specific park areas. Coordination with Park staff would be essential.

An advisory committee consisting of volunteer community leaders could also be set up when the Authority requires additional support for implementation of the Master Plan.

Finally, staff levels must be continuously monitored and adjusted as necessary to meet emerging needs of the Park.

Funding Mechanisms

Currently, Tarrywile Park is funded through the City's operating and capital budgets and by grant revenues and rental fees for the Mansion, Montessori School, Carriage House, Gate House, and Farm House. Nevertheless, historic funding levels will be inadequate to implement all of the Master Plan recommendations.

But, there are additional methods of raising funds through the auspices of the "Friends of Tarrywile Park," including:

- Solicitation of donations;
- Hosting park events with admission fees, concession sales, and memorabilia sales;
- Applying for government subsidies and grants;
- Applying for foundation grants;
- Accruing interest from investments or an endowment; and,
- Staging fundraising breakfasts, cocktail parties, or dinners.

Community Outreach and Marketing

Finally, a community outreach program can do much to increase public stewardship, support, and participation in Park activities. Community volunteers can perform any number of important tasks, including marketing, fundraising, park maintenance and security. Marketing tasks could include preparing and mailing newsletters, organizing and staffing events, providing publicity and soliciting funds. Volunteers can also help maintain park trails and other facilities.

63

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **Storm Drainage Easements – Shore Road**

The Common Council Committee appointed to review the extension of time to acquire storm drainage easements on Shore Road met on March 9, 2004 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Cavo, Calandrino and Saadi. Also in attendance were Director of Public Works William Buckley, Associate Corporation Counsel Ray Yamin and Council Members Basso and Riley, ex-officio.

Mr. Cavo noted the positive Planning Commission recommendation from May 2003. Mr. Buckley stated that Shore Road is as City road slated for drainage improvements and other improvements. Easements are necessary. The Common Council authorized the acquisition of four easements in a six-month timeframe, but it is not uncommon for it to take longer than that. This request is for an additional six months in order to obtain the remaining easement.

Mr. Saadi made a motion to recommend adoption of the resolution as presented. Seconded by Mr. Calandrino. Motion carried unanimously.

Respectfully submitted,

JOSEPH CAVO, Chairman

MICHAEL CALANDRINO

THOMAS SAADI

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury seeks to correct drainage problems on Shore Road; and

WHEREAS, it will be necessary to acquire interest in and to real property as set forth in Schedule A attached hereto containing the legal description of the property involved; and

WHEREAS, eminent domain proceedings will be necessary if the City Of Danbury cannot agree with the owners of said property upon the amount, if any, to be paid for their respective interests to be taken in and to the real property listed on said Schedule A.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the office of Corporation Counsel, be and hereby is authorized to acquire the property interests as set forth in the attached legal description, on or before August 1, 2004, either by negotiation or by eminent domain through the institution of suit against the property owners, their heirs, executors, administrators, successors and assigns and their respective mortgage holders and encumbrancers, if any.

ANTHONY J. CHIAPPINELLI AND VIVIAN CHIAPPINELLI
STORM DRAINAGE, TEMPORARY CONSTRUCTION AND TEMPORARY CONSTRUCTION ACCESS EASEMENTS
(TAX ASSESSOR'S LOT NOS. K02110 AND K02112)

A certain piece or parcel of land containing 2,627 square feet (0.0603Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 24 Shore Road and known as Tax Assessor's Lot No K02112 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Shore Road, which point is 45.88 feet from the southwesterly corner of the land of the Grantor and said point being the southwesterly corner of land herein described, thence running northwesterly along the northerly street line of Shore Road N. 28° 54' 30" W. a distance of 15.01 feet to a point, thence turning and running northeasterly through the land of the Grantor in the following courses and distances N. 62° 57' 35" E. a distance of 7.55 feet to a point, thence S. 79° 47' 28" E. a distance of 33.42 feet to a point, thence S. 74° 14' 12" E. a distance of 34.93 feet to a point, thence N. 61° 05' 30" E. a distance of 100.94 feet to a point on the 440 feet contour (elevation) on land now or formerly of Connecticut Light and Power Company, thence turning and running southerly along the 440 feet contour (elevation) a distance of 15 feet, more or less, to the southeasterly corner of land of the Grantor, thence turning and running southwesterly along the southerly boundary line of the Grantor S. 61° 05' 30" W. a distance of 109.45 feet to a point, thence turning and running northwesterly through the land of the Grantor on the following courses and distances N. 74° 14' 07" W. a distance of 49.32 feet to a point, thence N. 67° 53' 40" W. a distance 14.07 feet to a point, thence turning and running southwesterly through the land of the Grantor S. 62° 57' 33" W. a distance of 8.23 feet to the point or place of beginning.

Bounded:

Northerly : By other land of the Grantor.

Easterly : By land now or formerly of Connecticut Light and Power Company.

Southerly : By land now or formerly of Bruce Goldsmith and Deena Goldsmith and by other land of the Grantor, each in part.

Westerly : By Shore Road and by other land of the Grantor, each in part.

Together with a 15 feet wide temporary construction easement located adjacent to and parallel with the northerly line of said permanent easement and a 15 feet wide x 224 feet long temporary construction access easement located on the westerly side of the land of the Grantor starting from the northerly boundary line of the Grantor and running southerly through land of the Grantor to the northerly line of the temporary construction easement, all as shown on the hereunder referenced map.

For a more particular description reference is made to map entitled " Map Showing Proposed Drainage Easement Through the Land of Anthony J. Chiappinelli and Vivian Chiappinelli No.24 Shore Road Danbury, Connecticut Scale: 1" = 20' March 28, 2003 " which map was prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury seeks to correct drainage problems on Shore Road; and

WHEREAS, it will be necessary to acquire interest in and to real property as set forth in Schedule A attached hereto containing the legal description of the property involved; and

WHEREAS, eminent domain proceedings will be necessary if the City Of Danbury cannot agree with the owners of said property upon the amount, if any, to be paid for their respective interests to be taken in and to the real property listed on said Schedule A.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the office of Corporation Counsel, be and hereby is authorized to acquire the property interests as set forth in the attached legal description, on or before August 1, 2004, either by negotiation or by eminent domain through the institution of suit against the property owners, their heirs, executors, administrators, successors and assigns and their respective mortgage holders and encumbrancers, if any.

64

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **Clean City Danbury**

The Common Council Committee appointed to review the Clean City Danbury program met on March 24, 2004 at 7:00 P.M. In attendance were committee members Cavo and Basso. Also in attendance were Director of Public Works William Buckley, Superintendent of Public Utilities Mario Ricozzi, Director of Finance Dena Diorio, Assistant Corporation Counsel Les Pinter and Council Members Saracino and Teicholz.

Mr. Buckley stated that the committee has a brush package before them. The first part of the package is cleaning up the brush from Hurricane Floyd. The cost, in the past, for cleaning up the two existing piles was $250,000. The price, as part of this package, is $50,000. The second component of the package is that Danbury residents will be able to bring their brush to the facility at no charge. Stumps and brush from the Parks and Recreation Department will be processed at no cost. Total Landscaping & Tree Service will get all necessary permits and establish a commercial operation on city property. They will take in commercial brush and charge for that. It will be a profit making business at that location. The license agreement was negotiated with Total Landscaping & Tree Service, as they seemed to be the best operator.

Mr. Ricozzi said that the area we are licensing is the recycling facility. That will be the main location. They will operate the leaf composting facility. The City will continue to pick up leaves and drop them off at that facility. They will utilize the former public utilities garage. The garage is in need of repairs and we have authorized up to $5,000 for repairs. It will be a reinvestment in our own facility. They will have use of the City scale to weigh the wood trips and commercial haulers as they come and go. Removing the existing pile is a key component, which they ready to do, and can be done prior to the permits being put in place.

Ms. Diorio said that we would fund the $50,000 internally this year and not have to come to the Common Council for an appropriation.

Attorney Pinter said that the agreement will be by licensee and does not give away any rights to property. The benefit is it is less restrictive for the City. The term is twelve years with a five and five renewal. Either side with a one-year notice can terminate the license. This will privatize this concern. One of the contingencies is that the company must obtain all necessary permits and approvals. Mrs. Basso asked if the $50,000 is for the first year only. Attorney Pinter said it is a one-time lump sum. Mrs. Basso asked if the company would pay the liability policy. Attorney Pinter said it would.

Mr. Cavo asked if the trucks would be driven over to the scales? Mr. Ricozzi said that the wood would be deposited at recycling, chipped and brought across the street, stockpiled and hauled off. The details would be spelled out in their operating permit from the DEP. Mr. Cavo asked if the material would be processed when the facility is opened or closed? Mr. Ricozzi stated that it depends of what processing they have to do. There is room to do the processing while the public is at the other end of the facility. Mr. Cavo asked if the City has any long-range plans for this facility. Mr. Buckley said we do not.

Mrs. Basso made a motion to recommend approval of the licensing agreement with Total Landscaping & Tree Service as outlined. Seconded by Mr. Cavo. Motion carried unanimously.

Respectfully submitted,

JOSEPH CAVO, Chairman

PAULINE BASSO

JOHN ESPOSITO

64

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

WATER, SEWER, RECYCLING &
SOLID WASTE DEPARTMENTS
(203) 797-4539
FAX: (203(796-1590)

MARIO RICOZZI, P.E.
SUPERINTENDENT OF PUBLIC UTILITIES

March 31, 2004

Honorable Mark D. Boughton
Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Yard Waste Management Agreement
Total Landscaping and Tree Service, LLC

Dear Mayor Boughton and Members of the Common Council:

We are please to present a lease agreement negotiated with Total Landscaping and Tree Service, LLC for yard waste management. This agreement provides a long-term solution for wood wastes generated by the City of Danbury's crew's as well as providing a no cost disposal option for brush generated and deposited by Danbury residents.

The general parameters of this agreement was reviewed by the subcommittee established under Item #12 at the Danbury Common Council March 2, 2004 meeting.

I respectfully request the Common Council authorize Mayor Mark D. Boughton to enter into the enclosed agreement with Total Landscaping and Tree Service, LLC.

Please do not hesitate to contact me with any questions.

Sincerely,

Mario Ricozzi, P.E., F. ASCE
Superintendent

Enclosure
MR:sm
cc: William J. Buckley, Jr., P.E.
Les Pinter, Esq.
Dena Diorio

RECYCLED PAPER
sm/c:/marioword/yardwaste.doc

LICENSE AGREEMENT

THIS AGREEMENT (hereinafter called the "Contract") effective the _____ day of _____, 20__, by and between the **CITY OF DANBURY** (hereinafter called the "CITY"), a municipal body, duly organized and existing under the laws of the State of Connecticut, having its offices at 155 Deer Hill Avenue, Danbury, Connecticut, acting in and for itself and any of its departments and agencies, and **TOTAL LANDSCAPING & TREE SERVICE, L.L.C.**, a limited liability company duly authorized to do business in the State of Connecticut, having its local office at 2 Old Bethel Road, Newtown, CT 06470 (hereinafter called the "COMPANY") (the foregoing entities herein below collectively referred to as the "Parties").

W I T N E S S E T H :

WHEREAS the CITY is the owner of certain real properties within the City of Danbury (hereinafter referred to as the "City Owned Facilities") upon which it stores and processes, brush, logs, stumps, leaves, and other forest products and natural yard waste generated by the CITY and City residents (hereinafter referred generally as "Wood Waste" and as more fully defined herein); and

WHEREAS the CITY is desirous of having its Wood Waste reclamation and recycling operation (herein after referred to as the "Operation") managed and all of the Wood Waste currently stored on the City Owned Facilities processed; and

WHEREAS the CITY published a Request for Proposal entitled "Qual. - Yard Trimmings Management" (hereinafter referred to as "RFP") on or about August 2003 seeking qualified applicants ready, willing and able to manage its Operation; and

WHEREAS the COMPANY, desirous of managing the Operation on behalf of the CITY, was the successful bidder to the RFP; and

WHEREAS the CITY is willing to grant the COMPANY right to manage the Operation in return for the COMPANY's right to retain and to sell the processed Wood Waste and its by-products as more fully described herein; and

WHEREAS the Parties intend to create for City residents (i.e., "Mom and Pop") a convenient and affordable means and location to deposit Wood Waste; and

WHEREAS the Parties are willing to cooperate in transferring the Operation's management to the COMPANY and to make necessary physical modifications to the City Owned Facilities to allow the COMPANY to manage the same efficiently and safely; and

NOW THEREFORE, in consideration of mutual covenants and promises contained herein and for other good and valuable consideration, the Parties hereby agree as follows:

1. **DUTIES AND OBLIGATIONS OF THE COMPANY**. The COMPANY shall be responsible for the management of the Operation as follows:

(a) **Responsibility and Ownership:** The COMPANY shall be responsible for grinding and otherwise processing Wood Waste delivered to the City Owned Facilities. "Wood Waste" is defined to include brush, logs, stumps, leaves, wood chips and other forest products and natural yard waste, but does not include grass clippings, earth, sod, construction, demolition or similar types of waste materials not naturally occurring or organically derived. All wood waste shall be free of plastics, metals, and other deleterious materials. All Wood Waste and related by-products processed shall be the COMPANY's sole and exclusive property.

(b) **No-Cost Processing Limit:** Except as otherwise provided herein, the COMPANY shall undertake the following services at no cost to the CITY or its residents (i.e., "Mom and Pop"): 1) process all Wood Waste deposited at City Owned Facilities by the CITY; and 2) process all leaves separately deposited in bulk or in paper bags or brush less than two inches in diameter separately deposited at City Owned Facilities

by City residents (i.e., "Mom and Pop"). The COMPANY reserves the right to refuse acceptance of any such material that is not separated into homogeneous groupings at the time of deposit (i.e., leaves mixed with brush). All related measurements shall be at the sole, reasonable discretion of the COMPANY based on industry standards. The CITY hereby authorizes the COMPANY to use any reasonable means, within the limits of existing law, to verify that persons using the City Owned Facilities for such purposes meet the conditions of this Paragraph and may reject such attempted disposal in its sole, reasonable discretion if proof of the Wood Waste's source or the depositor's residence cannot be adequately established.

(c) **Fee-Based Processing:** The COMPANY shall process all other Wood Waste deposited at the City Owned Facilities on a fee basis and shall post the fee schedule and provide the same to the CITY.

(d) **Existing Wood Waste**: All Wood Waste stored at the City Owned Facilities located at Plumtrees Road, Danbury existing as of the date of this contract as shown on the map entitled "Danbury Public Works Complex – Yard Waste Processing Area" attached hereto and incorporated herein as Exhibit A, shall be processed by the COMPANY in return for $50,000.00 in accordance with a purchase order to be issued by the CITY simultaneously with the full execution of this Contract. The CITY shall use its best efforts to pay the COMPANY within thirty (30) days of substantial completion, but in no event later than July 15, 2004 unless substantial completion is accomplished after such date.

(e) Management of City Owned Facilities: The COMPANY shall be solely responsible for managing the following City Owned Facilities which shall be used as described herein:

i. The Recycling Facility: The City Owned Facility located at Plumtrees Road, Danbury, as shown on the map attached hereto as Exhibit A (hereinafter referred to as the "Recycling Facility"), shall be used to for the disposal and processing of all Wood Waste, except for leaf waste generated by the CITY. The COMPANY agrees to maintain hours of operation from November through March on every second (2nd) and fourth (4th) Saturday of the month from 7:30 a.m. to 3:30 p.m.; and from April through October every Saturday from 7:30 a.m. to 3:30 p.m. and on such weekdays and hours as determined by the COMPANY in its sole discretion. The COMPANY agrees to post such weekday hours of operation at the Recycling Facility and at other locations and by other means as agreed to by the Parties on the previous Saturday each week.

ii. The Leaf Composting Facility: The City Owned Facility located at Plumtrees Road, Danbury, as shown on the map attached hereto as Exhibit A (hereinafter referred to as the "Leaf Composting Facility") shall be used as a deposit location for all leaf waste generated by the CITY.

iii. The Former Landfill Garage: The City Owned Facility located at Plumtrees Road, Danbury, adjacent to the dog pound, as shown on the map attached hereto as Exhibit A, (hereinafter referred to as the "Former Landfill Garage shall be used by the COMPANY for the storage of Wood Waste, processed wood and related by-products, materials and equipment.

iv. Scale Facility: The COMPANY shall have the non-exclusive right to use of the City Owned Facility located at Plumtrees Road, Danbury, as shown on the map attached hereto as Exhibit A, known as the "Scale Facility" (hereafter referred

to as the "Scale Facility") along with the CITY as necessary to weigh materials and equipment in relation to its management of the Operation. The Parties agree to cooperate with each other in use of the Scale Facility, with each party allowing the other to use the Facility as needed to accomplish their respective goals.

(f) Cooperation Between the CITY and the COMPANY: The Parties shall use their best efforts to cooperate with each other toward the primary and mutual goal of processing Wood Waste at the City Owned Facilities. Such cooperation shall include, but shall not necessarily be limited to the following:

i. CITY Emergencies: The COMPANY shall allow the CITY access to the City Owned Facilities as needed by the CITY in the event of an emergency or "event of force majeure" as defined in Paragraph 7(d) hereof. In such event that The COMPANY agrees to use its best efforts to assist the CITY in processing resulting Wood Waste beyond its normal hours of operation.

ii. COMPANY Emergencies: The CITY will use its best efforts to cooperate with the COMPANY in the event of a mechanical breakdown of the COMPANY's equipment or other similar emergency preventing the COMPANY from managing the Operation and will use its best efforts to make CITY equipment or other similar resources available to the COMPANY on a temporary basis in such an event.

iii. Property Maintenance: The COMPANY shall allow the CITY access to the City Owned Facilities as needed for maintenance of CITY utilities, which shall include the Scale Facility. Except as otherwise provided in "Modification of City Owned Facilities" referenced in Paragraph 2(b) herein and maintenance of CITY utilities, all other routine site and building maintenance shall be the

responsibility of the COMPANY.

iv. Temporary Use of the City Owned Facilities: Upon written request by the CITY, the CITY may use non-essential portions the City Owned Facilities on a temporary basis for purposes unrelated to the Operation. The COMPANY shall not unreasonably withhold granting of such requests.

2. GRANT OF RIGHT.

(a) **Right to Operate from City Owned Properties:** The CITY hereby grants the COMPANY the exclusive right and license to manage the Operation from the City Owned Facilities during the initial term hereof and any renewal term. Such right shall include the exclusive right to sell, exchange, transfer and store any Wood Waste or processed wood material and related by-products deposited at the City Owned Facilities by any party subject to the COMPANY obtaining all necessary regulatory approvals for such uses. Such exclusive right shall include all accessory uses reasonably related thereto.

(b) **Modifications of City Owned Facilities**: The Parties agree that the City Owned Facilities need to be modified in order to ensure the safe, secure and efficient undertaking and management of the Operation. Toward this end, the Parties agree to undertake the following within ninety (90) days of the first day of the Initial Term:

i. New Gate: The CITY agrees to install a gate or cable near the public works department, as shown on the map attached hereto as Exhibit A, which would be locked after business hours by the COMPANY and/or CITY to control illegal dumping.

ii. Cleanup Dumpsters: The CITY agrees to provide all necessary dumpsters for all non-wood waste deposited during the initial cleanup of the City Owned Facilities, such cleanup to be carried out by the COMPANY.

iii. Guard Shed: The CITY agrees to provide all necessary labor, hardware and other materials needed to re-establish the water, sewer and electrical service at the Recycling Facility's guard shed. The CITY hereby authorizes the COMPANY to establish an account for electrical service at the Guard Shed with Connecticut Light and Power or other applicable provider under the COMPANY's name.

iv. Repair of Garage: The CITY agrees to purchase all necessary materials for the initial repair for the garage located at the Former Landfill Garage not to exceed five thousand ($5,000.00) dollars. The cost of labor and additional materials in excess of five thousand ($5,000.00) dollars associated with the repair shall be borne by the COMPANY.

v. Underground Storage Tank: The CITY agrees to remove the underground storage tank, related piping and the fuel dispenser base in the area adjacent to garage located at the Former Landfill Garage at its sole cost and expense.

vi. Added Security Measures: Except as otherwise provided herein, the COMPANY shall install and maintain all gates or similar barriers at all vehicle entry points located at all of the City Owned Facilities.

(c) Additional Modifications: Subject to the CITY's approval, which shall not be unreasonably withheld and subject to the COMPANY's receipt of necessary permits, the COMPANY has the right to further modify the layout, design or use of any of the City Owned Facilities or any improvements thereon to achieve the safe, secure and efficient undertaking and management of the Operation.

(d) Illegal Dumping: The CITY agrees to be responsible for the cleanup of any waste illegally dumped in the vicinity of the City Owned Facilities during the initial term and any renewal term.

(e) **Right to Use CITY Water**: The COMPANY shall have the right to use up to three million gallons of CITY water annually for the Operation at no cost to the COMPANY. The COMPANY shall pay the CITY the then current rate for every gallon of water used by the COMPANY for the Operation in excess of said amount.

(f) **Right to Use CITY Sewer**: The COMPANY shall have the right to use the CITY's sewer system for the Operation at no cost to the COMPANY.

(g) **Other Utility Costs**: All utility costs related to the Scale Facility shall be borne by the CITY; all other utility costs related to the Operation not already otherwise apportioned herein shall be borne by the COMPANY.

3. TERM OF THE CONTRACT.

(a) Initial Term: The Contract shall become effective upon execution by the Parties and shall remain in full force and effect for a period of twelve (12) years beginning with the actual date the COMPANY begins the Operation at the City Owned Facilities, subject to automatic extension provisions set forth in this Paragraph. The COMPANY shall notify the CITY in writing as to the date it began the Operation within thirty (30) days thereof by way of a commencement letter in a form substantially similar to the letter attached hereto as Exhibit B.

(b) First Renewal Term: Upon completion of the Initial Term, the Contract shall be automatically renewed for an additional five (5) years on the same terms and conditions unless either Party serves written notice on the other of its intention not to renew the Contract on or before April 1st of the last year of the Initial Term. In the event such intent not to renew is served as herein provided, the Initial Term shall automatically be extended until December 1st of the same year at which point the COMPANY agrees to cease its management of the Operation at the City Owned Facilities and vacate its personnel and equipment therefrom.

(c) Additional Renewal Term: Upon completion of the First Renewal Term, the

Contract shall be automatically renewed for an additional five (5) years on the same terms and conditions unless either Party serves written notice on the other of its intention not to renew the Contract on or before April 1st of the last year of the First Renewal Term. Such First Renewal Term shall automatically be extended until December 1st of the same year at which point the COMPANY agrees to cease its management of the Operation at the City Owned Facilities and vacate its personnel and equipment therefrom.

4. REGULATORY APPROVALS.

(a) Parties' Obligations: The COMPANY shall obtain any and all necessary regulatory approvals or permits of any kind that are required as a condition of conducting the Operation as set forth herein, and agrees to act diligently and in good faith in the pursuit thereof. The CITY will use its best efforts in cooperating with COMPANY in obtaining such approvals and/or permits. The CITY agrees that if there are such approvals and/or permits that can be obtained only by the CITY as a public entity, the CITY shall file any and all necessary applications prepared by the COMPANY with the understanding that COMPANY will handle as much of the approval and/or permit process as possible. The cost of obtaining any approvals and/or permits needed by virtue of this Contract shall be borne by the COMPANY, except that the COMPANY shall not be charged any fee for any required CITY permit or approval, whether at the time of application or on an annual renewal basis. The CITY agrees to provide the COMPANY a copy of all existing, available surveys, environmental reports, professional recommendations, and legal descriptions related to the City Owned Facilities within ten (10) days of the date of this Contract or as soon as practicable. In the event that the COMPANY is not able to obtain all necessary regulatory approvals and/or permits within six (6) months of the date of this Contract, the COMPANY may elect to cancel this Contract and neither party shall have any claim or obligation as against the other.

5. LIABILITY INSURANCE.

The COMPANY shall not commence work under this contract until it has obtained all insurance required under this article and such insurance has been approved by the CITY, nor shall the COMPANY allow any subcontractor to commence work on its subcontract until all similar insurance required of the subcontractor has been so obtained and approved. Certificates of insurance shall be filed with the CITY and shall be subject to the approval of the CITY for adequacy of protection before the execution of this contract.

All policies relating to this shall be so written that the CITY shall be notified of cancellation or change at least thirty (30) days prior to the effective date of such cancellation or change.

Certificates from the insurance carrier shall be filed in triplicate with the CITY and shall state the limits of liability and the expiration date for each policy and type of coverage. The CITY OF DANBURY shall be named as an additional insured. Renewal certificates covering the renewal of all policies expiring during the life of this contract shall be filed with the CITY not less than ten (10) days before the expiration of such policies.

A. Comprehensive General Liability Insurance

The COMPANY shall take out and maintain during the life of this contract such Comprehensive General Liability Insurance as will protect the COMPANY, the CITY, and any subcontractor performing work covered by this contract, from any claims for damages for personal injury, including accidental or wrongful death, as well as claims for property damages, which may arise from operations under this contract whether such operations be by itself or by any subcontractor or by anyone directly or indirectly employed by either of them and the amounts of insurance shall be in the following minimum limits:

Bodily Injury Liability and	***$2,000,000 (combined)***
Property Damage Liability	***$2,000,000 (each occurrence)***

The COMPANY agrees that in the event that one or more claims are paid under the policies containing an aggregate coverage limit it shall immediately notify the CITY thereof and at the same time shall seek either to reinstate the limits of said policy or policies or alternatively to seek to obtain a new policy providing for full coverage in accordance with the limits established within. Said replacement coverage shall be obtained within twenty-four (24) hours and the CITY shall be notified thereof.

B. Comprehensive Auto Liability Insurance

The COMPANY shall take out and maintain during the life of this contract Comprehensive Auto Liability Insurance which shall cover the operation of all motor vehicles owned by the COMPANY or used by the COMPANY in the prosecution of the work under this contract and the amounts of such insurance shall be in the following minimum limits:

Bodily Injury Liability and	***$1,000,000 (combined)***
Property Damage Liability	***$1,000,000 (each occurrence)***

C. Workers' Compensation Insurance and Employer's Liability

The COMPANY shall take out and maintain during the life of this contract, Workers' Compensation Insurance for all of its employees, employed at the site and in case any work is sublet, the COMPANY shall require the subcontractor similarly to provide Workers' Compensation Insurance for all employees of the latter unless such employees are covered by the protection afforded by the COMPANY.

Workers' Compensation and Employer's Liability - Statutory Limits

D. Professional Liability

The COMPANY shall take out and maintain during the life of this contract Professional Liability Insurance and the amounts of such insurance shall be in the following minimum limits:

$500,000 Aggregate

6. INDEMNIFICATION.

(a)COMPANY's Indemnification Obligation: The COMPANY shall defend, indemnify and save the CITY, its officials and employees harmless from and against any and all claims, liabilities, losses, actions, damages, and causes of action including reasonable attorney's fees, and will on account of and on behalf of the CITY defend any and all claims, actions, demands, suits, which may arise out of the COMPANY's use of the City Owned Facilities under the Contract, whether in contract or in tort, in law or in equity, including all other acts or omissions to act on the part of the COMPANY, including any employee acting on the COMPANY's behalf. The COMPANY shall pay claims and losses under the Contract and shall defend all suits in the name of the CITY, its officials and/or employees and shall pay all costs and judgments that may issue thereon.

(b)CITY's Indemnification Obligation: The CITY shall defend, indemnify and save the COMPANY, its officials and employees harmless from and against any and all claims, liabilities, losses, actions, damages, and causes of action including reasonable attorney's fees, and will on account of and on behalf of the COMPANY defend any and all claims, actions, demands, suits, which may arise out of the CITY's use of the City Owned Facilities under the Contract or otherwise, whether in contract or in tort, in law or in equity, including all other acts or omissions to act on the part of the CITY, including any employee acting on the CITY's behalf. The CITY shall pay claims and losses under the Contract and shall defend all suits in the name of the COMPANY, its officials and/or employees and shall pay all costs and judgments that may issue thereon.

(c) Indemnification Procedure: Within thirty (30) days after a claim, suit, proceeding or loss giving rise to a claim for indemnification of the CITY or the COMPANY, as the case may be, becomes known to the indemnified party, such party shall promptly notify the indemnifying party in writing of its claim for indemnification hereunder ("Notice of Claim"). The Notice of Claim shall contain a brief description of the facts relating to the alleged claim, suit,

proceeding or loss and copies of all relevant documents, pleadings or other instruments relating thereto. The indemnifying party shall have the obligation, upon giving written notice to the indemnified party on or before the tenth (10) days after receipt of the Notice of Claim from the indemnified party, to assume the defense against such claim, suit, proceeding or loss at the indemnifying party's own expense ("Notice to Assume Defense"); provided, however, that if the indemnified party deems it necessary to protect its interest, it may, within ten (10) days after receipt of the Notice to Assume Defense from indemnifying party, decline to permit the indemnifying party to assume the defense on behalf of the indemnified party by giving written notice thereof to the indemnifying party ("Notice of Defense Decline"). If the Notice to Assume Defense is not given by the indemnifying party, the indemnifying party shall be deemed to have elected not to assume the defense of such claim, suit, proceeding or loss but shall remain liable for all loss, damages or other expense, including, but not limited to reasonable attorney's fees. The Parties agree to cooperate with each other against such claim, suit, proceeding or loss, and to make available to each other and their respective representatives all records reasonably necessary or useful in connection with the defense of such claim, suit, proceeding or loss. If the indemnifying party has assumed the defense, such party shall have the right to compromise or settle such claim, suit, proceeding or loss, and the indemnified party and the indemnifying party shall be bound by the judgment of any court in respect to the adjudication of the amount thereof or settlement as to the existence or amount thereof, as the case may be. If, however, the indemnifying party elects not to proceed with the defense of such claim, suit, proceeding or loss, the indemnified party alone shall have the right, if they deem it appropriate or necessary, to defend against any such claim, suit, proceeding or loss, and they shall have the sole right to compromise or settle such claim, suit, proceeding or loss without the prior consent of the indemnifying party.

(d) Attorney's Fees: This indemnification shall include reimbursement for

reasonable attorney's fees incurred for both the prosecution and/or defense of the matter and claims indemnified against herein or in enforcing the rights of indemnification established herein.

7. DEFAULT AND TERMINATION.

(a) Material Default: Neither Party shall terminate or cancel the Contract, whether by court action or otherwise, unless there is a Material Default by the other Party. For purposes of the Contract, a "Material Default" shall be 1) any monetary default not cured by the defaulting Party within fifteen (15) days of receipt of written notice by the non-defaulting Party specifying the alleged default ("Notice of Material Default") and 2) any non-monetary default by a defaulting Party not cured within thirty (30) days of receipt of a Notice of Material Default (each such date referred to as the "Cure Date"), including but not limited to any violation of any applicable rule, regulation or condition of approval made part of any permit obtained by the COMPANY in relation to its management of the Operation, unless the alleged default is attributable to an event of force majeure as set for in this Section.

(b) Extended Cure Date: In the event nature of the alleged default is such that it is not reasonably possible for the defaulting Party to cure the same by the Cure Date, the defaulting Party shall have such amount of time as is reasonably necessary to cure such default, and shall within ten (10) business days of its receipt notify the non-defaulting Party in writing of its intent to cure, and shall state the time needed to cure the alleged default and the circumstances justifying additional time to cure (the "Extended Cure Date"). If, in the reasonable judgment of the non-defaulting Party, the defaulting Party is not justified in its request for the Extended Cure Date, or if the defaulting Party fails to cure the alleged default by the Extended Cure Date, the non-defaulting Party may file legal action seeking any and all remedies available to it under the Contract.

(c) Termination: The termination of the Contract may become effective, at the discretion of the non-defaulting Party, fifteen (15) days from the Cure Date or the Extended Cure

Date, as the case may be. In the event the non-defaulting Party elects to terminate the Contract, it shall serve written notice of its intent to terminate to the defaulting party ("Notice of Termination").

(d) Force Majeure: Neither Party shall be obligated to perform and neither shall be deemed to be in Material Default hereunder if performance of a non-monetary obligation is prevented by the occurrence of any of the following (herein called "force majeure" or "event of force majeure") acts of God, strikes, lockouts, other industrial disturbances, acts of the public enemy, laws, rules and regulations of applicable governmental bodies, wars or warlike action (whether actual, impending, or expected and whether *de jur* or *de facto*), arrest or other restraint of government (civil or military), blockades, insurrections, riots, epidemics, landslides, earthquakes, fires, hurricanes, storms, floods, washouts, civil disturbances, explosions, nuclear reaction or radiation, radioactive contamination, or any other causes whether for the kind herein enumerated or otherwise that are not reasonably within the control of the Party claiming the right of delay performance on account of such occurrence.

(e) Bankruptcy: Notwithstanding anything to the contrary herein, the CITY shall have the unilateral right to cancel the Contract in the event that the COMPANY becomes insolvent or if the COMPANY commits an act of bankruptcy or for the appointment of a receiver, of if there commences proceedings under any law relating to bankruptcy, insolvency, reorganization, or relief for the COMPANY'S obligations and which proceedings are not withdrawn or dismissed within ninety (90) days after the commencement or if the COMPANY dissolves itself. In such event, the COMPANY shall have the absolute right and responsibility to remove its equipment and materials from the City Owned Facilities.

8. ARBITRATION:

(a) Except for summary process actions or proceedings, all claims, disputes and other matters in question between the parties to this Contract, arising out of or relating to this

Contract or the breach thereof, shall be decided by arbitration in accordance with the arbitration rules of the American Arbitration Association, which arbitration shall take place in the City of Danbury, Connecticut (or the next most mutually convenient location available) before a single arbitrator chosen by the American Arbitration Association.

(b) The parties agree to be bound by the results of such arbitration.

(c) Either party may demand arbitration. The demand for arbitration shall be made within a reasonable time after the dispute has arisen; in no case, however, shall the demand be later than ten (10) days after the dispute has arisen. Judgment upon the decision rendered by the arbitrator may be entered in the court of the forum, state or federal, having jurisdiction. It is mutually agreed that the decision of the arbitrator shall be a condition precedent to any right of legal action that a party may have against the other. The arbitrator, if he/she deems that the case requires it, may add to the award of the party whose contention is sustained such sums as they shall deem proper to compensate for the time and expense incident to the proceeding, including a reasonable attorney's fee, it being the intention of both parties to this Contract that the defaulting party shall reimburse the non-defaulting party for all costs during the breach including a reasonable attorney's fee. The arbitrator shall fix his/her own compensation, unless otherwise provided by agreement, and shall assess the cost and charge of this proceeding upon either or both parties.

(d) In the event that a court of competent jurisdiction must adjudicate a breach or default under this Contract, the parties hereto expressly acknowledge and understand that the non-breaching party will recover all costs of said litigation including a reasonable attorney's fee.

9. INDEPENDENT CONTRACTOR. The COMPANY and its agents shall be deemed to be an independent contractor, and not an agent or employee of the CITY, and shall not attain any rights or benefits generally afforded classified or unclassified employees; further, the COMPANY'S employees and agents shall not be deemed entitled to Workers Compensation

benefits as employees of the CITY.

10. SUCCESSORS AND ASSIGNS. The Contract shall be binding upon the Parties, their heirs, executors, legal representatives, successors and authorized assigns. Except with respect to an affiliated entity under control, the COMPANY shall not assign or transfer this Contract without the prior written consent of the CITY, which shall not be unreasonably withheld.

11. NOTICES. Any and all notices required under this Contract shall be deemed to have been given when placed in the United States mail, certified, return receipt requested, addressed as follows:

FOR COMPANY

Mr. Percy J. Ferris, Jr.
2 Old Bethel Road
Newtown, CT 06470

AND

Robert Accomando, Esq.
Shepro & Blake, LLC
115B Church Hill Road
Sandy Hook, CT 06482

FOR CITY

Mr. Mario Ricozzi (or then acting Superintendent of Public Utilities)
Danbury City Hall
155 Deer Hill Avenue
Danbury, CT 06810

Mr. William J. Buckley, Jr. (or then acting Director of Public Works)
Danbury City Hall
155 Deer Hill Avenue
Danbury, CT 06810

or to such address as the parties may, in writing designate from time to time.

12. GOVERNING LAW. The parties hereto agree that the Contract shall be construed and enforced according to the laws of the State of Connecticut.

13. ATTORNEY'S FEES. The prevailing party in any litigation arising from the Contract shall

be entitled to reasonable attorney's fees and costs.

14. ENTIRE CONTRACT. The Contract and the Exhibits attached hereto contain all the representations and the entire agreement between the Parties with respect to the subject matter hereof. Any prior correspondence, memoranda or agreements are superseded in total by this Contract and any exhibits attached hereto. The provisions of this Agreement shall be construed as a whole.

15. CITY AUTHORITY.

(a) Authorization: The Mayor of the City of Danbury is duly authorized to enter into this Agreement, and any and all other documentation necessary to effectuate the terms contained herein, and has taken all requisite action to obtain such authorization.

(b) References to "City" in Contract: All references to the CITY in the Contract shall be deemed to also be references to such officers or employees or other designees of the CITY as may be appropriate to implement the terms of this Agreement, including officers or employees of any commission, authority, board or similar entity.

16. MISCELLANEOUS.

(a) Captions: The Section headings and subheadings in the Contract are for convenience only, shall in no way define, limit extend or describe the scope or content of this Contract, and shall not be considered in any construction or interpretation of this Contract or any part hereof.

(b) Counterparts: The Contract may be executed in multiple counterparts, each of which shall be deemed to be an original agreement, and all of which shall constitute one agreement.

(c) Severability: If any one or more of then provisions contained in the Contract, or the application thereof to any person or circumstances, shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall

not affect any other provision hereof, or the application of such provision or portion thereof to any other persons or circumstances, and the Contract shall be construed as if such invalid, illegal or unenforceable provision was not contained herein, and it shall not be deemed that any such invalid provision affects the consideration for the Contract.

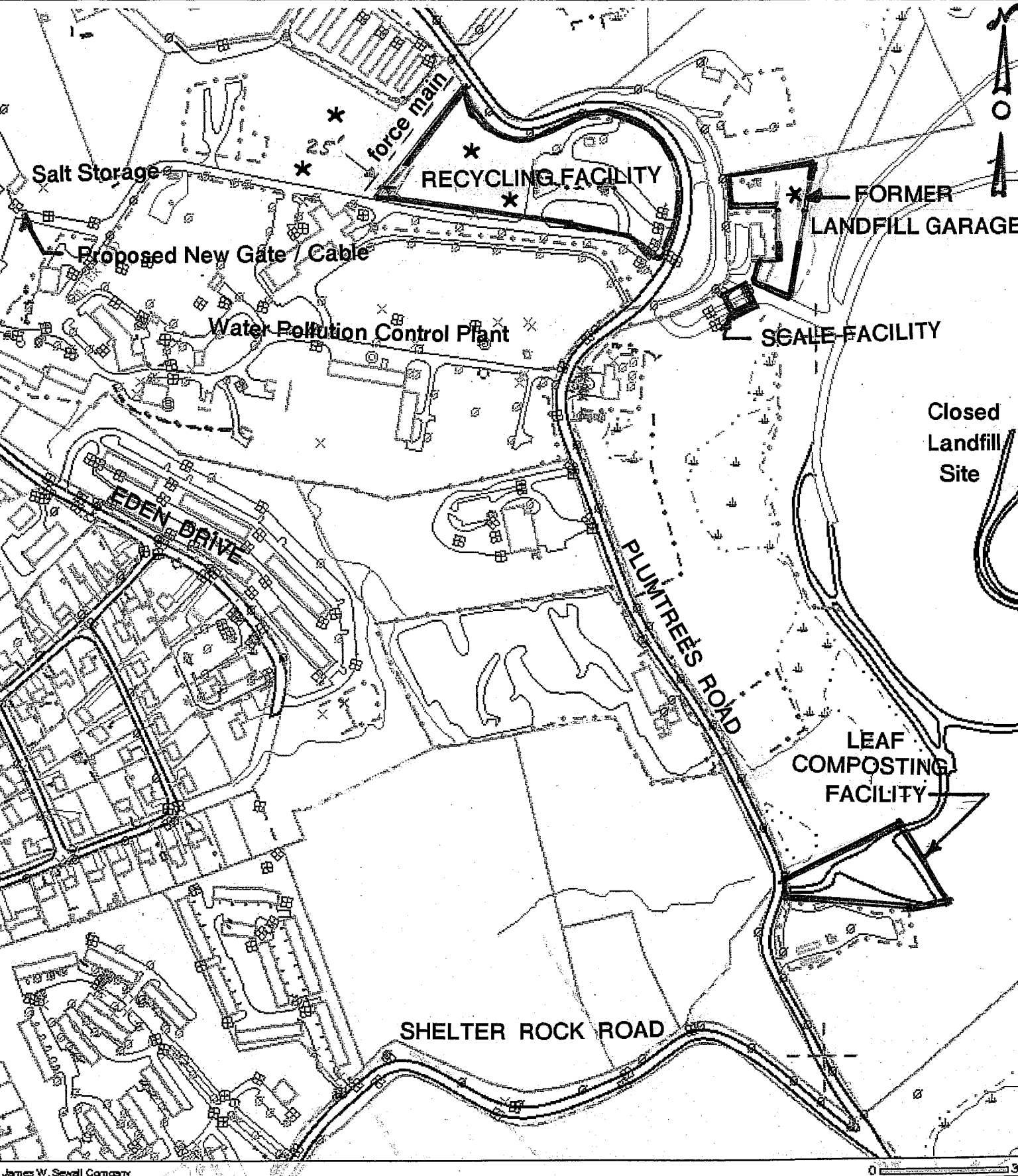
(d) Compliance with Applicable Law: The COMPANY agrees to abide by and use its best efforts to keep informed of all existing and future State and federal laws and municipal ordinances and regulations affecting the management of the Operation.

IN WITNESS WHEREOF, the Parties have executed the Contract on the date and year first above mentioned and has agreed to be bound hereby.

The City of Danbury:	**Total Landscaping & Tree Service, L.L.C.**
By:	By: Percy J. Ferris, Jr., Managing Member
Title:	Duly Authorized
Duly Authorized	
Dated: _____	Dated: _____

Exhibit A

Danbury Public Works Complex - Yard Waste Processing Areas



* - General Locations of Existing Wood Waste

3-24-04

65

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

April 6, 2004

Mayor Mark D. Boughton
Members of the Common Council

Re: **Resolution – Redevelopment Parcel 9**

The Common Council Committee appointed to review the resolution regarding Redevelopment Parcel 9 met on March 30, 2004 at 6:30 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Nagarsheth, Saracino and Saadi. Also in attendance were Director of Finance Dena Diorio, Deputy Corporation Counsel Eric Gottschalk, Planning Director Dennis Elpern, Environmental Coordinator Jack Kozuchowski and Council Member Joe Cavo, ex-officio.

Mr. Nagarsheth noted the positive recommendation from the Planning Commission. Mr. Elpern stated that there were nine parcels of land comprising the downtown redevelopment area. Eight of those have already been developed. Some have gone to private developers. A proposal came to the City for an office building on that site. The parcel is in front of the gas ball on Patriot Drive. They need to acquire a five-foot strip of land from Yankee Gas. They would like us to condemn the land. Mr. Kozuchowski spoke about soil contamination.

Mr. Saadi asked if the loan would be repaid through tax revenue generated from the property. Ms. Diorio explained the deferral program. A copy of the project is attached. A Brownfield grant would not allow another deferral. The loan can be structured any way the Council wishes, such as frontloading. Mr. Saadi asked if the resolution would authorize the Mayor to move forward and provide latitude to structure the loan as we want. Attorney Gottschalk stated that the resolution authorizes the City to make application, repay the funding and allows the Mayor to execute such additional documents as may be necessary to accomplish those purposes.

Mr. Saadi made a motion to recommend to the Common Council approval of the resolution as presented. Seconded by Ms. Saracino. Motion carried unanimously.

Respectfully submitted,

SHAILESH NAGARSHETH

MARY SARACINO

THOMAS SAADI

RDA Parcel 9

Deferral Program

Building		**Land**			
Value w/ improvements	3,426,000	Value	260,000		
Assessment	2,398,200	Assessment	182,000		
Full Deferral Amount	**2,216,200**	Phase-In	179,400	180,700	182,000

Incremental Revenue Yrs 1-8	**FY04-05**	**FY05-06**	**FY06-07**	**FY07-08**	**FY08-09**	**FY09-10**	**FY10-11**	**FY11-12**	**Total**
Building	53,831	55,446	57,110	58,823	60,588	62,405	64,278	66,206	478,688
Land	4,358	4,521	4,690	4,831	4,976	5,125	5,279	5,437	39,216
Total	**58,189**	**59,968**	**61,800**	**63,654**	**65,564**	**67,531**	**69,556**	**71,643**	**517,904**

Incremental Revenue Yrs 9-15	**FY12-13**	**FY13-14**	**FY14-15**	**FY15-16**	**FY16-17**	**FY17-18**	**FY18-19**	**Total**
Building	68,192	70,238	72,345	74,515	76,751	79,053	81,425	522,520
Land	5,600	5,768	5,941	6,120	6,303	6,492	6,687	42,912
Total	**73,792**	**76,006**	**78,286**	**80,635**	**83,054**	**85,546**	**88,112**	**565,432**

Total Incremental Revenue **1,083,336**

* Assumes mill rate increases of 3% per year and the completion of the phase-in on land on the October 2005 Grand List.

Brownfields Program

Total Clean-Up Costs	500,000	Annual incremental revenue	46,675
Interest	201,226	Number of Years	15
Total	**701,226**	**Total Grant**	**700,125**

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut Brownfields Redevelopment Authority has offered a loan pursuant to a tax deferral repayment plan in the amount of $500,000.00 to the City of Danbury for the purposes of remediating "Parcel 9" at 32 Patriot Drive in Danbury; and

WHEREAS, estimated cost of remediation of said site is approximately $445,000.00 plus working capital in the amount of $55,000.00; and

WHEREAS, once said property is developed, a portion of the tax revenue generated and paid to the City of Danbury by its owners will be used to repay the loan, together with interest, over time; and

WHEREAS, the City of Danbury is desirous of pursuing the cleanup and development of this Parcel and securing said funding for such purposes.

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Mark D. Boughton be and hereby is authorized to execute the "CT Brownfields Redevelopment Authority Application/Municipality" in order to secure said funding, and establish a commitment to repay said funding as set forth from tax revenues generated from the site, once constructed, and to execute such additional documents as may be necessary to accomplish the purposes hereof.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut Brownfields Redevelopment Authority has offered a loan pursuant to a tax deferral repayment plan in the amount of $500,000.00 to the City of Danbury for the purposes of remediating "Parcel 9" at 32 Patriot Drive in Danbury; and

WHEREAS, estimated cost of remediation of said site is approximately $445,000.00 plus working capital in the amount of $55,000.00; and

WHEREAS, once said property is developed, a portion of the tax revenue generated and paid to the City of Danbury by its owners will be used to repay the loan, together with interest, over time; and

WHEREAS, the City of Danbury is desirous of pursuing the cleanup and development of this Parcel and securing said funding for such purposes.

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Mark D. Boughton be and hereby is authorized to execute the "CT Brownfields Redevelopment Authority Application/Municipality" in order to secure said funding, and establish a commitment to repay said funding as set forth from tax revenues generated from the site, once constructed, and to execute such additional documents as may be necessary to accomplish the purposes hereof.

CITY OF DANBURY

DEPARTMENT OF PUBLIC UTILITIES

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

MARIO RICOZZI, P.E., F. ASCE
SUPERINTENDENT
m.ricozzi@ci.danbury.ct.us

(203) 797-4637
FAX: (203) 796-1590

March 31, 2004

Hon. Mark D. Boughton
Hon. Members of Danbury Common Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: Independent System Operators of New England - Load Response Program
Emergency Capability Agreement – Pinpoint Power, LLC

Dear Mayor Boughton and Members of the Common Council:

We have been working with the Independent System Operators of New England (ISO-NE) on a Load Response Program. ISO-NE provides oversight of the electrical grid in New England. They are establishing a Load Response Program for shedding the electrical demand on the power lines during peak months.

The City of Danbury has 5 emergency generators that were included in a proposal by Pinpoint Power, LLC, to be turned on in case of an electrical high demand event in the area. By turning on the generators, the wastewater treatment plant, our two water treatment plants and a pump station would continue to operate under their own power and lessen the need to rely on the electrical power grid. By a number of facilities shedding the electrical demand on the grid, the occurrences of rolling brown outs and black outs in the Danbury area would be minimized.

For our participation through Pinpoint Power, the City of Danbury would receive standby payments, and payments for each occurrence that we have to respond to. During the 1990s, and prior to deregulation of electricity, we participated in a similar program with CL&P.

I would ask that the Common Council appoint a committee to review the proposed use of City generators in the ISO-NE Load Response Program and an agreement with Pinpoint Power, LLC. Thank you for your consideration, and do not hesitate to call me with any questions.

Sincerely,

Mario Ricozzi, P.E., F.ASCE

Superintendent

C: William J. Buckley, Jr., P.E.
Dena Diorio
Eric L. Gottschalk, Esq.

69

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

March 31, 2004

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Common Council Members:

The City of Danbury Citizen Corps is making great strides in developing Community Emergency Response Teams throughout the city. We have developed a wonderful training program in collaboration with the Red Cross and the VISTA program to expand CERT to fifteen neighborhoods in the coming year.

The United States Department of Homeland Security grants available for these activities ask us to focus on training senior citizens for emergency preparation. CERT training is an ideal vehicle to achieve these goals. Accordingly, attached is a no-local-match grant application for the Danbury Citizen Corps in the amount of $18,565. This funding will allow us to train 200 new Community Emergency Response Team members over the next year.

Thank you for your consideration of this important initiative.

Sincerely,

Mark D. Boughton
Mayor

RECYCLED PAPER

DHS FY 03 Applicant Questionnaire

CERT Sub-grant Program

Date Received by HSEC:	

Applicant Information	
Legal Name: City of Danbury Citizen Corps	
Address (give city, county, state and zip code): 155 Deer Hill Avenue Danbury CT 06810	
Employer Identification Number:	
Agency Contact: Michael McLachlan	Agency Contact Phone: (203) 797-4511
Agency Contact E-mail: m.mclachlan@ci.danbury.ct.us	Agency Contact Fax: (203) 796-1666

To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Type Name of Authorized Representative Mark D. Boughton	Phone Number: 203-797-4511
Title Mayor	E-mail: m.boughton@ci.danbury.ct.us
Signature of Authorized Representative	Date Signed:

(Important Note: Please DO NOT include copies of the application instruction pages in your application package.

Title Page

Application Type (please check one): ✓ Start-Up Expansion

Amount Requested for Sub-Grant: $ 18,865.00

Applicant Information

Name of Organization: City of Danbury Citizen Corps

Address: 155 Deer Hill Avenue

City: Danbury County: CT Zip Code: 06810

Federal ID #:

Point of Contact: (If this changes at any time please send e-mail with new individuals information to: roy.pietro@po.state.ct.us)

Name: Michael McLachlan

Phone: 203-797-4511

Fax: 203-796-1666

Email: m.mclachlan@ci.danbury.ct.us

Authorized Signature
Please refer to instructions page 8, #9.

Signature:

Title: **Date:**

APPLICATION

Section I – Questionnaire (maximum 20 points)

1. Is this request for a CERT Sub-grant for a "Start-up" of a whole new program in a jurisdiction currently without a CERT program (or) is this request for an expansion/enhancement of a current CERT program?

__XX__ Start-up

____ Expansion

2. If this request is for a "Start-Up" of a whole new program, who will be the sponsoring First Responder agency/group:

____ Not a "start-up"

____ Local Law Enforcement

____ Local Emergency Management

__XX__ Citizen Corps Council

____ Fire/Rescue Service

____ Local Emergency Medical Service

3. Is a letter of support from the sponsoring Local First Responder Agency (s) included with this application? __XX__ Yes ____ No

4. The following are the minimum required items to be provided to all graduates under the CERT grant:

- PPE Equipment
  - Hard hat
  - ID tag
  - Light stick
  - Latex or nitrile gloves
  - Signal whistle
  - Leather or work gloves
  - Disaster medical care items (gauze, triangles, etc.)
  - Cardboard or simple splint (forearm or leg)("Sam" Type and
  - Roll Duck Tape similar multipurpose also ok)
  - Protective eyewear
  - Dust mask or simple HEPA mask
  - Reflective vest
  - Marking caulk or marking crayon
  - Bag/backpack
  - Flashlight
- Participant manuals
- Certificate

Will you meet these requirements? __XX__ Yes ____ No

4. Indirect Costs: Overhead expenses (phones, lights, etc.) N/A

All Applications US Mailed, Ground Delivered, Overnight Delivered, hand delivered or in any other manner sent in, must be received and "clocked in as received" by **2:00 pm** on **Friday, March 26, 2004** at the following address:

Application Coordinator
Attn: Sharon L. Alexander, C.P.M.
Director of Procurement & Logistical Services
University of Connecticut
3 North Hillside Road Unit 6076
Storrs, CT 06269-6076

5. The following are the minimum required items for the CERT Basic Training Course to be taught under this sub-grant:

- Utilization of the Full FEMA/EMI/FDEM CERT Basic Training Course – 317 including the terrorism module and showing the Sheltering-In-Place Video (DVD)
- Utilization of a CERT Train-the-Trainer (TTT) Qualified Individual (FEMA/FDEM graduate of the CERT TTT-417 or 317 Trainer Course) as Program Manager, Course Manager, or Lead Instructor
- Utilization of Adequate Training Facility

Will you meet these requirements? XX Yes ____ No

6. The following items cannot be purchased with grant funds:

- Sophisticated radios or radios costing more than $200 each (ex. 800 mhz)
- Advanced Emergency Care Items
- Sophisticated First Aid kits
- Vehicles
- Response Trailers

Will you meet these requirements? XX Yes ____ No

7. Tracking and reporting the number of trained CERT volunteers is not only a State of Connecticut priority, but also a DHS/ODP priority. Do you currently have a database to track the number of trained volunteers, as well as someone, to monitor/enter data to such a database? XX Yes ____ No

8. Indicate below any additional items that will be provided to the trainees individually or used to augment the CERT course. (These items are not mandatory but do demonstrate the applicant's ability to "stretch" the grant funds for maximum program effectiveness).

100	Boots or Rubber Shoe Covers		Shovels
	Pry Bars	40	Fire extinguisher refills
	Backboard (Inexpensive)		Cribbing Materials
12 sets	"intra team" radios (2 or 5 watt FMR) (less than $200 for set of 2)		Other:

9. While this Sub-grant is a "No Match" grant, do you plan to provide additional resources so that this grant may be leveraged to train more CERT members? XX Yes ___ No If yes briefly detail "In-kind" functions:

Office space, telephone, staff support from Director of Civil Preparedness, Fire Marshall, DPD Community Services Division & Office of the Mayor. CDBG funding of Vista

10. There will be a brief (one page) but important Monthly Training Report due on the 4th of each month. It will also include brief monthly grant expenditure status information. Quarterly reports will be due as indicated in the signed contract. Do you agree to abide by these reporting requirements?

XX Yes ___ No

SECTION II – Cost Effectiveness (Maximum 35 points)

1. A) Start Up Program: ____Yes __XX__N/A

What is the cost per trainee for this grant?

18,865.00 / 200 = 94.33

(Grant amount request) / (Number of Trainees)

B) Expansion Programs:

Note: Expansion programs can spend up to 30% of their grant award on refresher courses.

What is the cost per trainee for this grant?

_____ - _____ / _____ = _____

(Grant amount request – Refresher course amount)/Number of Basic Course Trainees

Section III - Proposed Budget (Maximum 10 points)

Program Name: Danbury Citizen Corps

	Federal Funds	Total
1. Personnel		
A. Salary and Fringe Benefits (no greater than 10% of the total award for program administration)	1,500.00	
B. Contractual Services (trainer costs, etc.)	5,000.00	
Subtotal		
2. Travel (no greater than 3% of the total award)	165.00	
Subtotal		
3. Expenses		
A. PPE Equipment	9,400.00	
B. Reproduction Costs	1,250.00	
C. Non-expendable equipment (no greater than 20% of total award)*	1,250.00	
D. General Office Supplies	300.00	
Subtotal		
4. Indirect Costs (no greater than 3% of total award)	- 0 -	
Subtotal		
Total		18,865.00

*Examples of non-expendable equipment include: laptops, LCD projectors, video screens, etc.

Proposed Budget Narrative:

Please provide more detail regarding the line items listed above.

1. Personnel
   (A) Salary/Benefits - Program Admin
   (B) Cont. Svcs. TTT Instructor - 200 hrs/25.00/hr
2. Travel - Staff 500 miles / .33/mile
3. Expenses
   (A) PPE Equipment: 200 kits @ 47.00/kit
   (B) Reproduction costs: copying manuals, brochures, certificates
   (C) Non-expendable equipment: defray cost of used laptop
   (D) General office supplies: purchase of pens, binders, paper, etc.

Section IV - Program Narrative (maximum 35 points)

This section cannot exceed two (2) pages. (Note: All items mentioned below must be addressed in this section)

1. Please explain why you answered "No" to any of the questions in Section I.
2. Please discuss your implementation plan for the CERT program. This should include, at minimum:
    a. Organizational structure
    b. Strategy and methodology for recruitment of trainees;
    c. A tentative schedule of training classes during the contract period(tentatively indicate start date & end date of each course (April 1,2004- March 31, 2005);
    d. Plans to maintain CERT members after graduation from the course;
    e. Plans to utilize CERT graduates in emergency situations;
    f. Plans to maintain the CERT program after funding has ended; and
    g. Any additional programmatic information specific to your program.
3. Please provide a justification for the calculation of your cost per trainee ratio. For example, describe what factors impact the costs involved in operating the CERT program.

City of Danbury Citizen Corps
Community Emergency Response Team – Sub-Grant Application
April 6, 2004

Section IV – Program Narrative

1. N/A
2. A) The City of Danbury Citizen Corps was organized in January 2003 under the leadership of the Danbury Local Emergency Planning Committee. Danbury Citizen Corps will serve as the lead agency for CERT training in collaboration with the Red Cross Emergency Services, the City of Danbury Department of Civil Preparedness, Office of the Mayor, the Danbury Police Department Community Services Division, the Danbury Fire Department. And the Housing Authority of the City of Danbury.

   B) Danbury Citizen Corps successfully launched the first CERT training in February 2004 at the Crosby Manor site owned by the Housing Authority of the City of Danbury. Four team members graduated from the training program on March 29, 2004 and these CERT members will be used to assist in future recruiting at other Housing Authority sites. The Housing Authority has seven high-density housing sites and nearly forty scattered site locations. Additionally, five private low-income housing sites will be targeted for CERT team training. A total of 314 housing units will be targeted to recruit 200 CERT team members for training.

   C) Training classes will consist of five sessions at each site. The next program is scheduled to launch at Ives Manor, Main Street, Danbury on May 1, 2004. A total of ten classes with 20 students will be held from May 1, 2004 through February 28, 2005.

   D) CERT graduates will receive yearly refresher training from certified CERT trainers. The City of Danbury Citizen Corps already has three certified CERT trainers in place and plans to expand to six certified trainers by 12/31/04.

   E) Danbury Citizen Corps is developing specific protocols for housing site CERT teams in partnership with the Danbury Fire Department, Danbury Police Department and the Department of Civil Preparedness.

   F) The City of Danbury is committed to hiring a full-time Director of Civil Preparedness in 2004 that will be assigned the task of coordinating all Citizen Corps activities and assuring CERT team training and refresher training continues.

   G) Danbury Citizen Corps has a unique collaboration of agencies and volunteers working together to assure the success of our CERT training. The Mayor is recommending the commitment Community Development Block Grant funds to create a VISTA program of two positions focused on CERT training. This creates a substantial leveraging of multiple funding sources to provide the human and financial resources required to reach our aggressive goals of graduating 200 CERT Team members by 2/28/05.
3. Our cost ratios are very low as we have leveraged resources and gained substantial commitments from corporations for donations to couple with this grant funding.

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the United States Department of Homeland Security has made grant funds available for the development of Community Emergency Response Teams; and,

WHEREAS, the City of Danbury Citizen Corps has developed such teams throughout the city, and, in collaboration with the Red Cross and VISTA, intends to expand the scope of the program in fifteen additional neighborhoods in the coming year; and,

WHEREAS, said grants make provision for training programs focusing on training senior citizens for emergency preparation; and,

WHEREAS, said grants are available and require no local matching funds;

NOW, THEREFORE, be it resolved that Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to execute and deliver all necessary grant applications and contracts in the name and on behalf of the City of Danbury acting through the City of Danbury Citizen Corps and to take any additional action necessary to effectuate the purposes hereof.

4/5/04
To: Danbury Common Council
Kevin N. Barry
Pauline Repko Basso
Scott Bingaman
Georgette M. Burns
Michael J. Calandrino
Joe Cavo
John J. Esposito
Louise P. McMahon
Shay Nagarsheth
Vincent P. Nolan, Jr.
Wanda L. Payton
Robert T. Riley
Thomas J. Saadi
Mary G. Saracino
Gregg W. Seabury
Coleen A. Stanley
Michael Steinerd
Mary Teicholz
Charles J. Trombetta
Joel B. Urice
Fred Visconti
From: Danbury Airport Neighbors Association, Inc.
Re: Airport Tree Cutting

Before making a final decision about clearing runway approaches at Danbury Municipal Airport, the City of Danbury has an obligation to identify and assess the impact of the tree cutting on airport traffic, noise, and safety, as well as the associated costs.

At the outset, the City needs to recognize that the tree cutting will expand airport operations by inviting larger planes and facilitating more airport traffic. The tree clearing study on which this plan is based was conducted for the express purpose of increasing runway "efficiency" and access.[1] Documents obtained from the FAA, as well as a discussion with Bradley Davis of the FAA, confirm that the proposed tree cutting will remove the main impediment to the introduction of planes with 30 or more passenger seats at the airport, under FAA Part 139. These changes and other in the nature and extent of airport traffic, unacknowledged by the City and therefore not included in the

[1] Runway 8/26 Approach Study at Danbury Municipal Airport by Hoyle, Tanner, and Associates, Inc., April 2000. "Management of the Danbury Municipal Airport is desirous of *improving* approaches to Runways 8 and 26 to *increase* both the reliability and efficiency of the two runways." (page 1) [Emphasis added] "Airport management and City officials have repeatedly expressed a desire to *increase* the efficiency and reliability of the primary runway end, Runway 8." (page 6) [Emphasis added]

City's financial calculations, create additional potential liability and costs that must be included by the City in its financial assessments.

On behalf of its members, many of whom are Danbury voters and taxpayers, the Danbury Airport Neighbors' Association, Inc. (DANA) submits that the City has not fully considered or disclosed the impact of its plan or its direct and indirect costs. We submit that if the City fully considers these costs, it must recognize that the best policy is to leave the trees uncut.

The Airport Administrator has stated that the City's cost estimate for obtaining easements for tree cutting is not based on appraisals.[2] In other words, the City appears not to have an updated, factual basis for its cost estimates.

Nor do the estimates accurately include the legal fees and potentially much higher easement costs that may result from contested and protracted eminent domain proceedings. Trees penetrating runway approaches are located on many properties, owned by many different people. The Wooster School, a religious institution, owns the most crucial property containing obstructions to Runway 8 approaches.[3] Some of these obstructions are located in areas explicitly protected from tree cutting by the school's 1963 easement agreement with the City.[4] The Wooster School has publicly stated its intention to vigorously oppose tree cutting on its property – in court if necessary – to preserve the school. Other property owners also may refuse to permit tree cutting on their land, and contest any eminent domain proceedings by the City, which must be brought individually against each property owner. Given the increased traffic, noise pollution, and safety risk associated with the airport expansion, property owners may take the position that full condemnation is necessary, with compensation based on a fair market value purchase of the entire property or business.

DANA's Danbury members have reason to be deeply concerned: Danbury taxpayers risk getting stuck with undefined and potentially very burdensome extra costs. The FAA has informed the Danbury Airport Administrator that, "the threshold siting surface for Runway 8...must be cleared of all obstructions, **with or without Federal funds."**[5] [Emphasis added] The FAA has also stated to Mr. Estefan that, "Your commitment was to proceed with acquiring property rights and clearing **without federal funds if necessary**."[6] [Emphasis added]

Although the FAA is pushing for expansion of Danbury Municipal Airport , presumably to meet FAA objectives of regional expansion, it has also presented the City with a clear (and much more cost-effective) alternative: leaving the trees uncut, and accepting shorter runways, prohibition of night IFR activity, and continued prohibition of

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[2] Letter from Paul Estefan to Gail Lattrell of the FAA, dated April 16, 2003.
[3] Hoyle Tanner Study.
[4] Avigation Easement executed October 4, 1963.
[5] Letter from F. Craig Bailey of the FAA to Paul Estefan, dated July 25, 2001.
[6] Letter from Gail Lattrell to Mr. Estefan dated August 23, 2003.

properties containing obstructions to runway approaches, located in both Danbury and Ridgefield; Danbury schools and day-care centers in the immediate vicinity of the airport, including Wooster School; the ongoing Part 150 study of airport noise; and the Town of Ridgefield, which has contributed funding for the Part 150 noise study, presently receives the overwhelming majority of the noise generated by Danbury Municipal Airport, and has suffered three air crashes with six fatalities since 1983. Ridgefield is also the site of 9.41 acres of land containing obstructions to runway approaches. The City has failed to respond to specific requests for information about Danbury's tree-cutting plans by Ridgefield First Selectman Rudy Marconi, among others.

2) **Lack of consultation:** The City and the FAA have consulted on this matter with airport FBOs, as well as AOPA, the pilots' special-interest lobbying group[9][10][11]. However, the City has not consulted with the affected parties listed above. Nor has the City directed its hired Part 150 consultants to analyze the impact of the tree-cutting program and related airport expansion on airport noise, despite a Scope of Work that specifically requires the Part 150 study to estimate future airport noise. As of the last meeting of the Part 150 Working Group, on February 19, 2004, the subject of tree cutting had not been formally introduced, despite participation by representatives of three entities that were informed about it: the City, the FAA, and the FBOs. Any certifications of appropriate community involvement by the City in applying for federal or state funding would be patently false.

3) **Irreparable harm:** The City's proposed course of action would cause irreparable harm to many parties. Clearing runway approaches will result in significant expansion of the airport, increasing traffic by jets and other large planes, increasing traffic at night, and removing the existing impediment to use of Danbury Municipal Airport by aircraft seating 30+ passengers under FAA Part 139, for which the airport holds limited (Class IV) certification. Clearing only the approaches to Runway 8, as the City's pre-application for federal funding specifies, would concentrate and increase the noise and safety impact of the airport on areas to the west, including neighborhoods in Danbury and Ridgefield, and the Wooster School.

The City's obligation is to provide a safe airport, not an expanded airport. A safe airport can be achieved with the shorter runways and nighttime flight restrictions that the FAA has specified. Given the alternatives mentioned above, it would be incorrect to say that the City has an absolute obligation to remove the runway obstructions. On the contrary, the documents in DANA's possession make it clear that the City has an

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[9] Letter from Bradley A. Davis of the FAA to Paul Estefan, dated July 16,1998, referencing a meeting held in City Hall on November 25, 1996.

[10] Meeting Minutes for Runway 8/26 Approach Study, May 11, 2000, City Hall.

[11] Posting on AOPA website about meeting with Mayor Boughton, January 2004.

either/or choice: clearing the trees, or else taking other actions to promote safer airport operations.

Although DANA opposes the proposed tree cutting and airport expansion, we are not advocating closing Danbury Municipal Airport.

We recommend that the City take no further action on this matter before completing the factual, procedural, financial, liability, and other evaluations discussed above.

We also recommend that the City proceed with a comprehensive economic analysis of the airport, as previously proposed by Mayor Boughton. It is DANA's understanding that aviation activities at the airport make no significant contribution to the City budgets. The only significant income the City receives from the airport property comes from leases to non-aviation businesses. The City and its taxpayers deserve a cost-benefit analysis of the airport that considers all the available alternatives, including leasing the airport's 250 acres of land for commercial use, before the City incurs further federal indebtedness. Without the information such a study would produce, responsible planning on behalf of Danbury taxpayers is impossible.

DANA submits that when the City fully and objectively assesses the tree cutting and airport expansion plan, it will determine not to spend any money for tree cutting or expanding the airport.