

COMMON COUNCIL MEETING – MARCH 4, 2003

Mayor Boughton will call the meeting to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE AND PRAYER

ROLL CALL

Nolan, McAllister, Null, Coladarci, Kelly, Buzaid, Dean Esposito, Machado, Shuler,
Scozzafava, Levy, John Esposito, Saadi, Dittrich, Basso, Darius, Furtado, Gogliettino,
Moore, Neptune, Setaro

_____ PRESENT _____ ABSENT

PUBLIC SPEAKING

MINUTES – Minutes of the Common Council Meeting held February 3, 2003

CONSENT CALENDAR

1 – RESOLUTION – FEMA Funds – Homeless Shelter

2 – RESOLUTION – Danbury Youth Services

3 – RESOLUTION – Targeted Capacity Expansion Grant

4 – RESOLUTION – Downtown Special Services District

5 – COMMUNICATION – Zoning Commission Vacancy

6 – COMMUNICATION – Promotion in the Fire Department

7 – COMMUNICATION – Appointment to the Fire Department

8 – COMMUNICATION – Appointment to the Fire Department

9 – COMMUNICATION – Appointment to the Fire Department

10 – COMMUNICATION – Appointment to the Fire Department

11 – COMMUNICATION – Appointment to the Fire Department

12 – COMMUNICATION – Appointment to the Police Department

13 – COMMUNICATION – Appointment as an Alternate to the Commission on Persons
with Disabilities

-
- 14 – COMMUNICATION – Appointment as Deputy Corporation Counsel
-
- 15 – COMMUNICATION – Donations to the Library
-
- 16 – COMMUNICATION – Donations to the Fire Department
-
- 17 – COMMUNICATION – Donation to the Department of Elderly Services
-
- 18 – COMMUNICATION – Donation to the Still River Greenway
-
- 19 – COMMUNICATION – Appointment of Independent Auditors
-
- 20 – COMMUNICATION – Reappropriation of Donated Funds
-
- 21 – COMMUNICATION – Request for Additional Winter Storm Related Funding
-
- 22 – COMMUNICATION – Request for Additional Funding for the Airport
-
- 23 – COMMUNICATION – Litigation Expenses
-
- 24 – COMMUNICATION – Request for Moratorium on Sewer and Water Projects
-
- 25 – COMMUNICATION – Annual Suspense List
-
- 26 – COMMUNICATION – Tobin’s Farm – Crow’s Nest Lane
-
- 27 – COMMUNICATION – Request for Water Extension – Margerie Street
-
- 28 – COMMUNICATION – Request for Water Extension – 22 Second Avenue
-
- 29 – COMMUNICATION – Request for Water Extension – Louis Allen Drive Extension
-
- 30 – COMMUNICATION – Request for Sewer and Water Extension – Old Ridgebury Road and Saw Mill Road
-
- 31 – COMMUNICATION – New England Aircraft Sales – License Agreement
-
- 32 – COMMUNICATION – East Ditch Storm Drainage Easements
-
- 33 – COMMUNICATION – Easement for Steam Pipes – WCSU Midtown Campus
-
- 34 – COMMUNICATION – Towing Charges
-
- 35 – COMMUNICATION – Winthrop Place and West Wooster Neighborhood Watch

36 – COMMUNICATION – Lease of City Property at Kenosia and Backus Avenues

37 – COMMUNICATION – Reports regarding Powder Horn Ridge

38 – REPORT – Request for Sewer Extension – Stadley Rough Road

39 – REPORT – Request for Sewer Extension – 60 Forest Avenue

40 – REPORT – Request for Sewer and Water Extension – Oil Mill Road

41 – REPORT – Request for Water Extension – 30 Crosby Street

42 – REPORT – Public Safety Employees Assistance

43 – REPORT – Parking Problems on Henry Street

44 – REPORT – Reapportionment of Wards

45 – REPORT – Request for Water Extension – Pembroke Road

46 – REPORT & ORDINANCE – Vicious Dog Ordinance

47 – DEPARTMENT REPORTS – Building Department, Welfare, Public Works, Fire Chief, Police Chief, Fire Marshall, Health and Housing, Health and Housing

There being no further business to come before the Common Council a motion was made by _____ at _____ P.M.

CONSENT CALENDAR – MARCH 4, 2003

1 – Adopt the resolution to accept \$1,000 from FEMA for the purchase of supplies for the City Emergency Shelter and Mass Shelter as run by Thresholds as described.

2 – Adopt the resolution to apply for and accept grant funding from the Connecticut Department of Education in an amount of \$75,000 for the continuation of the Youth Services Bureau as described.

13 – Approve the appointment of Carlene Tina Barker as an alternate member of the Commission on Persons with Disabilities.

20 – Approve the transfer of \$301 from the Elderly Services Donations account to the Commission on Aging Budget as described.

32 – Adopt the resolution to authorize the Corporation Counsel's Office to acquire easements necessary for the East Ditch Storm Drain Project 01-16 subject to and activated upon approval by the Planning Commission as described.

33 – Adopt the resolution to authorize a steam pipe easement to Western Connecticut State University for the new science building subject to and activated upon approval by the Planning Commission as described.

34 – Refer to the Corporation Counsel for a report per section 2-2 of the Danbury Code of Ordinances.

37 – Receive a report regarding Powder Horn Ridge and approve corrective action as recommended.

38 – Receive a report regarding request for sewer extension on Stadley Rough Road and approve the recommendations

39 – Receive a report regarding request for sewer extension on 60 Forest Avenue and approve the recommendations.

40 – Receive the report regarding request for sewer and water extension on Oil Mill Road and approve the recommendations.

41 – Receive the report regarding water extension on 30 Crosby Street and approve the recommendations

42 – Receive a report regarding Public Safety Employees Assistance Program and approve the recommendations.

43 – Receive the report regarding parking problems on Henry Street and approve the recommendations.

45 – Receive the report regarding request for water extension on Pembroke Road and approve the recommendations

46 – Receive and approve the report regarding the vicious dog ordinance and defer the ordinance to public hearing.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

DATE: February 21, 2003
TO: Mark D. Boughton
via the Common Council
FROM: Dena Diorio, Director of Finance *Dena*
RE: **RESOLUTION – FEMA FUNDS - HOMELESS SHELTER**
CC: D. MacKenzie

Attached for your review is a resolution, which would allow the City of Danbury's Emergency Homeless Shelter to accept a \$1,000.00 award from FEMA for the purchase of supplies for the City shelter and the Mass Shelter run by Thresholds. No local match is required.

The Common Council is requested to consider this resolution at its next meeting.

If you have any questions or require any further information, please contact me at 203-797-4652.

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Emergency Management Agency (FEMA), has awarded \$1,000.00 to the City of Danbury to be used to purchase supplies; and

WHEREAS, the Homeless Shelter is desirous of accepting these funds and using them for these purposes;

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Mark D. Boughton is hereby authorized to accept said funds and to execute any agreements or other documents necessary to effectuate the purposes of this award.

January 15, 2003

Ms. Debbie MacKenzie
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Debbie:

The Northern Fairfield County Local Board of the Emergency food and Shelter National Board Program has voted to distribute funds to your agency in Phase 21. The amount of your allocation is \$1,000.

Ten agencies, representing programs, were granted funding in Phase 21. Funds will be received in two payments directly from the National Board. This year, as in Phase 20, you will be required to use automatic deposit (electronic fund transfer) to receive funds.

A second meeting, just prior to the second FEMA payment, will be scheduled.

Please feel free to call if you have any questions.

Sincerely,

June Renzulli
President



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

March 4 _____ A. D., 2003

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, grant funds in an amount not to exceed seventy five thousand dollars (\$75,000.00) are available from the State of Connecticut Department of Education for 2003-04 Youth Services Bureau operations; and

WHEREAS, the continuation of the Youth Services bureau for the twenty-sixth year is deemed to be in the best interest of the City of Danbury.

NOW, THEREFORE, BE IT RESOLVED THAT the actions of Mark D. Boughton as Mayor of the City of Danbury, in applying for these funds be and hereby are ratified and that Mayor Boughton be and hereby is authorized and directed to contract with the State of Connecticut Department of Education for a state cost sharing grant not to exceed \$75,000.00 for a Youth Service Bureau for the fiscal period commencing July 1, 2003.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute any and all documents, applications or other pertinent instruments to this program.



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

Memorandum

To: Hon. Mark D. Boughton, via the Common Council
CC: Kim Enteadó
From: Dena Diorio, Director of Finance
Date: 2/21/2003
Re: Resolution – Danbury Youth Services

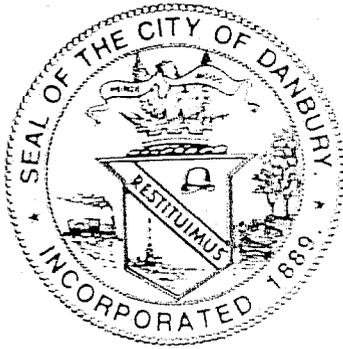
Attached for your review is a resolution that will enable the City of Danbury, Danbury Youth Services to accept funding from the State of Connecticut, Department of Education. This would mark the 26th year of funding. The Danbury Youth Services would use these funds to support Youth and Family Counseling, Crisis Intervention, and Substance Abuse Prevention. The City of Danbury is eligible to receive up to \$75,000.00. The local match is funded by the City of Danbury's appropriation to Danbury Youth Services.

The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, or require any further information, please contact my office at (203) 797-4652.

Dena Diorio, Director of Finance

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, grant funds in an amount not to exceed seventy five thousand dollars (\$75,000.00) are available from the State of Connecticut Department of Education for 2003-04 Youth Services Bureau operations; and

WHEREAS, the continuation of the Youth Services bureau for the twenty-sixth year is deemed to be in the best interest of the City of Danbury.

NOW, THEREFORE, BE IT RESOLVED THAT the actions of Mark D. Boughton as Mayor of the City of Danbury, in applying for these funds be and hereby are ratified and that Mayor Boughton be and hereby is authorized and directed to contract with the State of Connecticut Department of Education for a state cost sharing grant not to exceed \$75,000.00 for a Youth Service Bureau for the fiscal period commencing July 1, 2003.

BE IT FURTHER RESOLVED THAT the Mayor is authorized to execute any and all documents, applications or other pertinent instruments to this program.



DANBURY YOUTH SERVICES, INC.

91 West Street, Danbury, Connecticut 06810
(203) 748-2936 • FAX (203) 797-8568
www.danbury.org/dys

**To: Honorable Mark Boughton, Mayor
Honorable Members of the Danbury Common Council**

**From: James J. Walsh
Executive Director**

JJW

Date: February 19, 2003

**Subject: Resolution for State of Connecticut
Department of Education (SDE) Grant-in-Aid**

Attached please find a draft resolution that will enable our agency, via the City of Danbury, to apply for Connecticut State Department of Education funding for the 2003-2004 fiscal year.

The grant, not to exceed \$75,000, will be the twenty sixth year that we will get funds for the following programming:

Youth and Family Counseling Crisis Intervention Substance Abuse Prevention

We will use part of our City of Danbury appropriation for the local match.

I would appreciate it if this resolution was put on March or April 2003 consent calendar. If you have any questions, please contact me at 748-2936.

Thank you for your support.

*Note we now have moved to 91 West Street

**Cc: Eric Gotschalk, Corp. Counsel Office
Helena Abrantes, City Clerk
Dena Diorio, Director of Finance
Grants Administrator
File Copy**



3

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

To: Hon. Mark D. Boughton via the Common Council
From: Dena Diorio, Director of Finance *Dena*
Date: February 24, 2003
Re: TARGETED CAPACITY EXPANSION GRANT
CC: William Campbell

Attached you will find a resolution that will allow the City of Danbury, through the Public Health Services Substance Abuse and Mental Health Services Administration, to provide additional services to alcohol and other drug dependent individuals for the period 9/30/03-9/29/04. The grant is in the amount of \$352,877 with no local match required. I have included for your review the budget for this grant.

Should you need any additional information, feel free to give me a call.

DD/jgb

Attach.

IMPACT STATEMENT
Project Safe Targeted Capacity Expansion Initiative Grant
February 18, 2003

Program Impact:

The renewal of this grant will enable the City of Danbury to continue to provide additional services to alcohol and other drug dependent people and their families. The primary beneficiaries will be alcohol and other drug dependent women. Further benefit will accrue to the children and other adults in the effected families. Additionally, all citizens will benefit due to reduced negative impact of drug dependency on the community.

Fiscal Impact:

The implementation of the proposed program is being subcontracted to the Midwestern Connecticut Council on Alcoholism. Program evaluation is being subcontracted to the University of Connecticut Research Division. Subcontracts for related support services will made with Susan Sampl, Ph.D. of the University of Connecticut School of Medicine. The grant is providing funding for audit and grant administration costs. The grant will also reimburse the City Of Danbury for services provided by city personnel. Termination of funding will not have a direct fiscal impact on the city.

Anticipated Grant Lifetime:

Initial funding began on September 30, 2001 for the period of September 30, 2001 through September 29, 2002. This renewal application covers the period of September 30, 2003 through September 29, 2004. Subsequent funding will be requested from the Connecticut Department of Mental Health and Addiction Services and other grant providing agencies.

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED 02/04/03	Applicant Identifier
3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier TI-12845-01-1

1. TYPE OF SUBMISSION:
 Application
 Construction
 Construction
CSAT-TYPE5
 Non-Construction
 Non-Construction

5. APPLICANT INFORMATION

Legal Name: City of Danbury	Organizational Unit:
Address (give city, county, state, and zip code): 155 Deer Hill Avenue Danbury, Connecticut 06810	Name and telephone number of the person to be contacted on matters involving this application (give area code): William Campbell, M.P.H., Director of Health P: (203) 797-4625 Fax: (203) 796-1596 e-mail: b.campbell@ci.danbury.ct.us

6. EMPLOYER IDENTIFICATION NUMBER (EIN):
 06 - 6001868

8. TYPE OF APPLICATION:
 New Continuation Revision

If Revision, enter appropriate letter(s) in box(es):

A. Increase Award B. Decrease Award C. Increase Duration
 D. Decrease Duration Other (specify):

7. TYPE OF APPLICANT: (enter appropriate letter in box) C

A. State	H. Independent School Dist.
B. County	I. State Controlled Institution of Higher Learning
C. Municipal	J. Private University
D. Township	K. Indian Tribe
E. Interstate	L. Individual
F. Intermunicipal	M. Profit Organization
G. Special District	N. Other (Specify):

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:
 93 - 230

TITLE: PA 00-001 Targeted Capacity Expansion

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):
 City of Danbury, Connecticut and surrounding 9 municipalities served by Project SAFE

9. NAME OF FEDERAL AGENCY:
 DHHS/PHS/SAMHSA/Center for Substance Abuse Treatment

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
 Project SAFE Targeted Capacity Enhancement

13. PROPOSED PROJECT:		14. CONGRESSIONAL DISTRICTS OF:	
Start Date 09/30/03	Ending Date 09/29/04	a. Applicant 5th	b. Project 4th & 5th

15. ESTIMATED FUNDING:

a. Federal	\$	352,877	.00
b. Applicant	\$.00
c. State	\$.00
d. Local	\$.00
e. Other	\$.00
f. Program Income	\$	-0-	.00
g. TOTAL	\$	352,877	.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:
 DATE _____

b. NO. PROGRAM IS NOT COVERED BY E.O. 12372
 OR PROGRAM HAS NOT BEEN SELECTED STATE FOR REVIEW

17. IS APPLICATION DELINQUENT ON ANY FEDERAL DEBT?
 YES If "Yes," attach an explanation. No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Typed Name of Authorized Representative Mark D. Boughton	b. Title Mayor	c. Telephone number (203) 797-4511
d. Signature of Authorized Representative		e. Date Signed

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		\$ 36,000	\$	\$ 352,877	\$	\$ 352,877
2.						
3.						
4.						
5. TOTALS		\$ 36,000	\$	\$ 352,877	\$	\$ 352,877

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$ 17,498	\$	\$	\$	\$ 17,498
b. Fringe Benefits	5,250				5,250
c. Travel	3,920				3,920
d. Equipment	-0-				-0-
e. Supplies	-0-				-0-
f. Contractual	306,010				306,010
g. Construction	-0-				-0-
h. Other	20,199				20,199
i. Total Direct Charges (sum of 6a - 6h)	352,877				352,877
j. Indirect Charges	-0-				-0-
k. TOTALS (sum of 6i and 6j)	\$ 352,877	\$	\$	\$	\$ 352,877
7. Program Income	\$ -0-	\$	\$	\$	\$ -0-

**PROJECT SAFE TARGETED CAPACITY ENHANCEMENT GRANT
Fiscal Year 2003-2004 Budget**

Danbury Budget:

Salaries.....	\$17,498
Fringe Benefits.....	5,250
Total Personnel.....	22,748
Travel.....	3,920
Grant Management.....	13,316
Audit.....	6,883
TOTAL.....	\$46,867 (See "Attachment A" for detail)

Sub-Contracts

I. Midwestern Connecticut Council on Alcoholism (MCCA)

Salaries.....	\$150,140
Part Time Salaries.....	750
Fringe Benefits.....	47,013
Professional Services.....	0
Conferences.....	980
Travel.....	3,012
Printing.....	575
Leased Vehicle.....	3,451
Gasoline.....	2,850
Office Equipment.....	1,200
Office Supplies.....	2,986
Office Space.....	13,160
Telephone/Computer Lines.....	1,050
Cell Phones.....	900
Maintenance.....	1,200
Insurance.....	1,945
Utilities.....	3,200
Outside Services.(lab work)....	400
Client Support.....	501
Central Administration.....	25,000
TOTAL.....	\$260,313 (See "Attachment B" for detail)



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Department of Health and Human Services, through the Public Health Service, Substance Abuse and Mental Health Services Administration has made grant funds available to local government to provide additional services to alcohol and other drug dependent people and their families to address gaps in treatment capacity for the period of September 30, 2003, through September 29, 2004; and

WHEREAS, for the time period of September 30, 2003, through September 29, 2004, grant funds not to exceed \$352,877.00 requiring no local match, will be made available to the Danbury Health and Housing Department for the Targeted Capacity Expansion Initiative, upon approval of a continuation grant application therefore; and

WHEREAS, the Danbury Health and Housing Department will provide these services to alcohol and other drug dependent people and their families, serving both residents and non-residents with no restrictions on who may be served.

NOW, THEREFORE, BE IT RESOLVED, THAT Mark D. Boughton, Mayor of the City of Danbury, or William J. Campbell, Director of Health, as his designee, is authorized to apply for said grant and to accept the grant award on behalf of the City of Danbury, if such award is made. Any prior actions of the Mayor or the Director of Health regarding this application are hereby ratified.

BE IT FURTHER RESOLVED THAT Mayor Mark D. Boughton is hereby authorized to make, execute and approve on behalf of the City of Danbury all contracts/agreements, or amendments thereof, which do not require the expenditure of City funds, with the Substance Abuse and Mental Health Services Administration regarding said grant, and to take all actions necessary to accomplish the purposes of these programs.



4

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council
FROM: Dena Diorio, Director of Finance *Dena*
RE: **DOWNTOWN SPECIAL SERVICES DISTRICT**
DATE: February 26, 2002

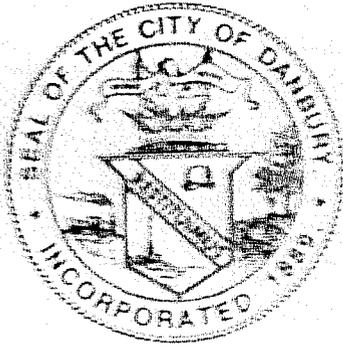
Attached you will find a resolution establishing the annual tax levy for the Downtown Special Services District in accordance with the provision of Section 19B-7 of the Danbury Code of Ordinances. This proposed levy upon taxable interests in real property located within the district is derived from the annual district budget adopted pursuant to state and local law.

In accordance with Section 7-339^(d) of the Connecticut General Statutes, it is the obligation of the Common Council to impose the recommendation levy as a municipal levy for the benefit of the district. Please consider the adoption of this resolution in the usual fashion.

Should you need any additional information, feel free to give me a call.

DD/jgb

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D. 200

RESOLVED by the Common Council of the City of Danbury:

A RESOLUTION LEVYING THE PROPERTY TAX FOR THE DANBURY DOWNTOWN
SPECIAL SERVICES DISTRICT FOR THE FISCAL YEAR BEGINNING
JULY 1, 2003 AND ENDING JUNE 30, 2004.

SECTION 1. The sum of One Hundred Thirty Five Thousand, Eight Hundred Dollars (\$135,800.00) representing the gross appropriation for the City of Danbury Downtown Special Services District of One Hundred Thirty Five Thousand, Eight Hundred Dollars (\$135,800.00) for the fiscal year beginning July 1, 2003 and ending June 30, 2004, minus indirect revenues of \$ -0-, and minus estimated available "Surplus" of \$ -0-, is hereby levied and assessed on all taxable interests in real property located within the City of Danbury Downtown Special Services District as set forth on the new tax assessment dated October 1, 2001 based upon a total net assessment of \$79,189,510.00.

SECTION 2. Accordingly, the General Fund tax rate for the fiscal year beginning July 1, 2003 and ending June 30, 2004 with respect to said property interests within said District shall be as follows:

TAX RATE: 1.7166 MILLS

SECTION 3. The taxes levied and assessed as herein provided shall be due and payable in quarterly equal installments on July 1, 2003, October 1, 2003, January 1, 2004, and April 1, 2004 except for taxes not in excess of One Hundred Dollars (\$100.00) which taxes shall be paid on July 1, 2003, in accordance with the General Statutes of the State of Connecticut, unless said date shall have lapsed before the effective date of this resolution in which case the Tax Collector shall fix the date as if said date had not been fixed herein as provided by law.

SECTION 4. The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning on July 1, 2003 and ending June 30, 2004.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

**A RESOLUTION LEVYING THE PROPERTY TAX FOR THE DANBURY DOWNTOWN
SPECIAL SERVICES DISTRICT FOR THE FISCAL YEAR BEGINNING
JULY 1, 2003 AND ENDING JUNE 30, 2004.**

SECTION 1. The sum of One Hundred Thirty Five Thousand, Eight Hundred Dollars (\$135,800.00) representing the gross appropriation for the City of Danbury Downtown Special Services District of One Hundred Thirty Five Thousand, Eight Hundred Dollars (\$135,800.00) for the fiscal year beginning July 1, 2003 and ending June 30, 2004, minus indirect revenues of \$ -0-, and minus estimated available "Surplus" of \$ -0-, is hereby levied and assessed on all taxable interests in real property located within the City of Danbury Downtown Special Services District as set forth on the new tax assessment dated October 1, 2001 based upon a total net assessment of \$79,189,510.00.

SECTION 2. Accordingly, the General Fund tax rate for the fiscal year beginning July 1, 2003 and ending June 30, 2004 with respect to said property interests within said District shall be as follows:

TAX RATE: 1.7166 MILLS

SECTION 3. The taxes levied and assessed as herein provided shall be due and payable in quarterly equal installments on July 1, 2003, October 1, 2003, January 1, 2004, and April 1, 2004 except for taxes not in excess of One Hundred Dollars (\$100.00) which taxes shall be paid on July 1, 2003, in accordance with the General Statutes of the State of Connecticut, unless said date shall have lapsed before the effective date of this resolution in which case the Tax Collector shall fix the date as if said date had not been fixed herein as provided by law.

SECTION 4. The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning on July 1, 2003 and ending June 30, 2004.

William J. Knight
6 Jandee Dr
Danbury, CT 06811
(203) 748-0428

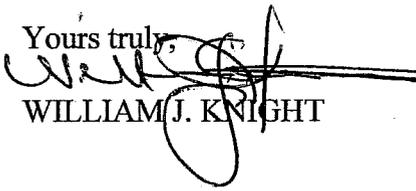
FEBUARY 14, 2003

RE. ZONING BOARD

DEAR MR. WARREN LEVY

THIS LETTER WILL VALIDATE MY INTEREST IN THE OPENING ON THE ZONING BOARD. AS YOU ARE AWARE, I AM PRESENTLY A MEMBER OF THE DEMOCRATIC TOWN COMMITTEE AND ALSO SERVE AS A MEMBER OF THE DANBURY HOUSING PARTNERSHIP COMMITTEE.

PLEASE CONSIDER ME FOR THIS POSITION. THANK YOU.

Yours truly,

WILLIAM J. KNIGHT

February 10, 2003

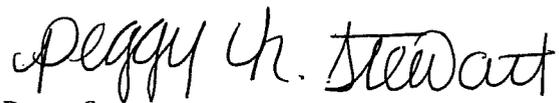
Mr. Bernie Gallo, Chairperson
Democratic Town Committee
Danbury, CT

Dear Bernie:

In response to our conversation regarding the vacancy on the Danbury Zoning Commission, I am pleased to enclose my resume for your review.

I look forward with considerable enthusiasm to continuing my association with the City of Danbury. The opportunity to further serve the city would be, in my view, an important and satisfying challenge to which I am prepared to successfully rise.

Sincerely,

A handwritten signature in cursive script that reads "Peggy H. Stewart". The signature is written in dark ink and is positioned above the typed name.

Peggy Stewart
Danbury, CT

PEGGY H. STEWART
4 LAKEVIEW TRAIL
DANBURY, CONNECTICUT 06811
203-746-4860

JOB HISTORY

May 1998 - Present

Western Connecticut State University
Danbury, Connecticut

Photographer/Graphic Designer
University Publications and Design Department

November 1997

April 2001

Filenes/May Corporation
Danbury, Connecticut

Sales Floor Supervisor and Corporate Trainer

September 1987 -

September 1991

Danbury Porsche, Audi, Volkswagen
Danbury, Connecticut

Sales Associate
Automobile sales and leasing

EDUCATION

1973 - 1976

New England College
Henniker, New Hampshire
Liberal Arts Program

1993 - 1997

Western Connecticut State University
Danbury, Connecticut
BA, Graphic Design, with honors

**COMMUNITY, ACADEMIC and
PROFESSIONAL ACTIVITIES**

July 1993 - Present

City of Danbury, Zoning Board of Appeals
Board Member, Mayoral Appointment

July 2000 - Present

Charles Ives Center for the Arts
Events Photographer

Fall 2001 - Present

Hord Foundation
Events Photographer

Fall 2002 - Present

WCSU Drug and Alcohol Prevention Program
Task Force Member



6

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the promotion of Bart McCleary to the rank of Lieutenant in the Danbury Fire Department. Firefighter McCleary has successfully completed the Civil Service requirements for this position.

Firefighter McCleary was a graduate of Newtown High and attended Western CT State University. Firefighter McCleary was appointed to the Danbury Fire Department on July 10, 1987. Bart is certified by the State of Connecticut as a Firefighter II and Emergency Medical Technician. He has received a Certificate of Training in Recognizing and Identifying Hazardous Materials by the National Fire Academy as well as several Department letters of commendation.

Thank you for your consideration of this appointment.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark D. Boughton".

Mark D. Boughton
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

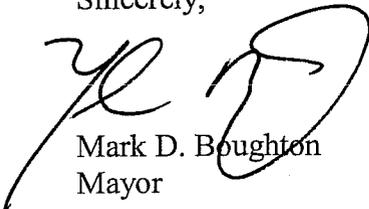
I hereby submit for your confirmation the appointment of the following individual to the position of Firefighter with the Danbury Fire Department:

Walter Arteaga
63 Ward Street #1C
Norwalk, CT 06851

Mr. Arteaga is a graduate of Briggs High School in Norwalk, CT. He has been certified by the State of Connecticut as a Firefighter I and II and in the Hazardous Materials Awareness Training Course. He was a volunteer member of the Wilton, and is currently a volunteer member of the Stratford Fire Department. He is a member of the American Legion, Post 12, an Assistant Soccer Coach for the Norwalk Travel Team and a Holiday Helper for the Homeless Shelter in Norwalk. Walter and his wife Geraldine have a daughter Alidia.

Thank you for your consideration of this appointment.

Sincerely,



Mark D. Boughton
Mayor



8

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual to the position of Firefighter with the Danbury Fire Department:

Adam G. Horosky
11 New Light Drive
Danbury, CT 06811

Mr. Horosky is a graduate of Danbury High School. Adam served in the U.S. Air Force from October 1994 until August 2002 and was honorably discharged with the rank of E-5, Staff Sergeant. He received his Fire Science Degree from the Community College of The Air Force. Mr. Horosky also has been certified as a EMT – Basic from the National Registry of Emergency Medical Technicians and his Emergency Medical Dispatcher certification from the National Academy of Emergency Medical Dispatch of USA, received his diploma from the National Academy of Emergency Dispatch of the USA, and received certification in Confined Space Rescue Emergency Response School.

Thank you for your consideration of this appointment.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark D. Boughton".

Mark D. Boughton
Mayor



a

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual to the position of Firefighter with the Danbury Fire Department:

Sean A. Chick
1523 Center Park Avenue
Yonkers, NY 10710

Sean A. Chick is a graduate of Walter Panas High School, Cortlandt, NY and attended Rockland Community College, Suffern, NY for Fire Science. He served in the U.S. Navy with training in the specialization of shipboard fire prevention systems. He is a member of the Putnam Valley Volunteer Fire Department and is trained in Ice Rescue.

Thank you for your consideration of this appointment.

Sincerely,


Mark D. Boughton
Mayor



10

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

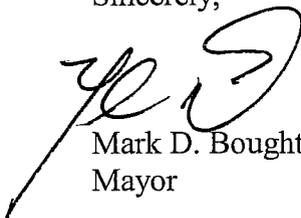
I hereby submit for your confirmation the appointment of the following individual to the position of Firefighter with the Danbury Fire Department:

Joseph V. Kovalsky
844 Smartt's Lane
Leesburg, VA 20176

Joseph Kovalsky is a graduate of Roy C. Ketcham High School in Wappingers Falls, NY and attended Dutchess Community College, Poughkeepsie, NY and Northern VA Community College in Annandale VA for Fire Science. He was a Firefighter in the Fairfax County Fire & Rescue Department from 1995 until the present time. He was also a part-time Instructor and BLS Evaluator in the Loudan County Fire Rescue Department. He had been a firefighter/EMT/Dispatcher in Pougheepsie, NY prior to his move to Virginia. He has received numerous certifications from the States of New York and Virginia. Joe, his wife Stephanie, and son Joseph are presently living in Wappingers Falls, NY.

Thank you for your consideration of this appointment.

Sincerely,



Mark D. Boughton
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

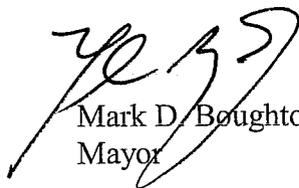
I hereby submit for your confirmation the appointment of the following individual to the position of Firefighter with the Danbury Fire Department:

Jeffrey A. Tomchik
166 Old Brookfield Road 10-1
Danbury, CT 06811

Mr. Tomchik is a graduate of Pomeraug High School. He attended Norwich University in Northfield, VT. Jeffrey received his certification as an EMT-B and EMT-I from Naugatuck Valley Community College. Mr. Tomchik has worked as an EMT-I for Danbury Hospital and as EMT-B for Hunter's Ambulance Service in Meriden, CT.

Thank you for your consideration of this appointment.

Sincerely,


Mark D. Boughton
Mayor



12

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 27, 2003

Honorable Members of the Common Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individual to the position of Police Officer with the Danbury Police Department:

Dominic Lebron
133 Irenhyl Avenue
Port Chester, NY 10573

Dominic Lebron graduated from Port Chester Senior High School and received his Associate Degree from Embry-Riddle Aeronautical University in Aviation Maintenance Technology. Mr. LeBron has worked as a welder in private industry. Dominic, his wife Jennifer, and their 2-year old son Dominic live in Port Chester, NY.

Thank you for your consideration of this appointment.

Sincerely,


Mark D. Boughton
Mayor



13

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 26, 2003

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Common Council Members:

I hereby submit for your confirmation the appointment of the following individual as an alternate member of the Commission on Persons with Disabilities, to fill a vacancy:

Carlene Tina Barker (R)
51 Main Street, Unit 612
Danbury, CT 06810

Term to Expire: March 1, 2006

Ms. Barker is active in the community and has extensive experience dealing with the challenges of disabilities.

Thank you for your consideration of this appointment.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "M. D. Boughton".

Mark D. Boughton
Mayor



14

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666

February 26, 2003

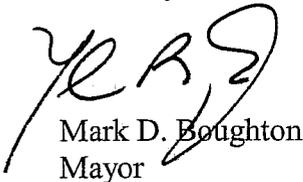
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Common Council Members:

Pursuant to the Code of Ordinances of Danbury, Connecticut - Sec. 2-61, I hereby appoint Eric L. Gottschalk, 6 Heritage Drive, Danbury, CT 06811 the Deputy Corporation Counsel of the City of Danbury. Mr. Gottschalk has served the City of Danbury well in his capacity with the Office of Corporation Counsel since 1978.

Thank you for your consideration of this important appointment.

Sincerely,



Mark D. Boughton
Mayor

MDB/mm

February 21, 2003

Mayor Mark D. Boughton
Danbury City Hall

Dear Mayor Boughton:

We have received the following donations:

<u>DONOR</u>	<u>AMOUNT</u>
1. Mr. & Mrs. Richard D. Clausing, 222 Franklin St. Ext., Danbury 06811	\$25.00
2. Mr. & Mrs. Hollis Whitman, 1525 Pelican Lane, Vero Beach, FL 32963	25.00
3. Edyce D. Hornig, 46 Britannia Dr., Danbury 06811	16.50

Please place these items on the agenda for the March Common Council meeting and credit these donations to LIBRARYFUND.4651 Donations.

Sincerely,



E. McDonough
Director

c: Common Council - c/o J. Samaha ✓
Finance

18

CITY OF DANBURY

FIRE DEPARTMENT

19 NEW STREET

DANBURY, CONNECTICUT 06810

Peter Sicienski
Fire Chief

Phone 203-796-1555
Fax 203-796-1533

February 25, 2003

Mayor Mark D. Boughton
Members of the Common Council
City of Danbury
155 Deer Hill Ave.
Danbury, Ct. 06810

Re: Donations to the Fire Department,

Dear Mayor Boughton and Members of the Common Council,

The Fire Department has received the following donations.

1. **Wal-Mart foundation, 67 Newton Road, Danbury Connecticut. One thousand dollars (\$1,000) to be placed in Fire Department line item 2010.5713 Public Safety Equipment.**
2. **Kingswood Kitchens, 70 Beaver St. Danbury Connecticut. Kitchen cabinets cash valued at four thousand five hundred and sixty eight dollars (\$4,568).**
3. **Stone Resources of Ct., 6 Cole Place, Danbury, Connecticut. Granite counter top cash value of one thousand dollars (\$1,000).**

I would ask that these generous donations be accepted at the March meeting of the Common Council.

If you require any additional information please do not hesitate to contact me directly.

Very truly yours,


Peter J. Sicienski
Fire Chief



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

Mayor Mark Boughton and
Members of the Common Council
City of Danbury
Danbury, CT 06810

February 24, 2003

Mayor Boughton and Members of the Common Council:

The following donations of \$75.00 have been sent to the Department of Elderly Services for the use of the Danbury Senior Center:

Laurel Ridge Health Care - 75.00

Kindly approve of these gifts and transfer them into the appropriate line items as requested on the accompanying form.

Respectfully,



Leo McIlrath



19

CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

February 20, 2003

The Honorable Mayor Mark Boughton and Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Boughton and Members of the Council:

We have recently received an offer for a donation of services by the Berkshire Corporate Park for our Still River Greenway (see attachment). This donation would be an on-going maintenance service of mowing the pathway along our Greenway from the end of Berkshire Corporate Park to the bird sanctuary, which exists at the terminus of our Greenway. This offer will be a substantial benefit to the functionality of our Greenway, since the tractors of the Parks and Recreation Department are too tall to fit under the Route 7 and White Turkey Road Extension overpasses. Mowing this pathway 3 times per year will allow access to the scenic bird sanctuary for hikers and bird watchers without having to risk exposure to ticks on overgrown vegetation.

I respectfully request your acceptance of this donation.

Respectfully Yours,

Jack Kozuchowski

Coordinator of Environmental &
Occupational Health Services

cc: Bob Ryerson



**BERKSHIRE
INDUSTRIAL
CORPORATION**

2 Parklawn Drive • Bethel, Connecticut 06801
(203) 743-7201 • Fax (203) 744-3905

RECEIVED
FEB 10 2003

February 5, 2003

Jack Kozuchowski
City of Danbury
155 Deer Hill Road
Danbury, Ct

Dear Jack,

As per our conversation today, Berkshire Industrial Corporation would like to donate our services to brush hog the Still River Trail between the railroad bridge area and the bird sanctuary two to three times per year. We will also cut the bird sanctuary area once a year, to be done upon your request in Aug or Sept. If we can be of any further service, please don't hesitate to give us a call.

Cordially,

Roy E. Steiner
President



19

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance *Dena*

DATE: February 25, 2003

SUBJECT: Appointment of Independent Auditors

It is once again time for the City of Danbury to consider the appointment of its auditors to perform the City audit for the fiscal year ending June 30, 2003. At this time, I would recommend the appointment of McGladrey & Pullen, LLP as our City auditors. As you know, for the fiscal year ended June 30, 2002, the City successfully implemented GASB 34. This new reporting model also requires the inclusion of infrastructure assets in the financial statements. While not required until the fiscal year ending 2006, we have begun the required inventory process and will include these assets on our financial statements in the report for June 30, 2003. Since we are continuing to work on the implementation, selecting new auditors at this time would hinder our ability to complete the implementation of GASB 34.

McGladrey & Pullen has performed the city audit for the last four fiscal years based on a previous bid, and they have made a proposal to extend the contract for another year as per the attached fee schedule. It should be noted that the current fee is \$130,000. This will increase by \$4,000 or 3%, which, in my view, is a reasonable request.

Therefore I would ask that the Common Council approve the appointment of McGladrey & Pullen as the City's independent auditors as required by the City Charter and State Statutes.

**CITY OF DANBURY
PROPOSED FEE SCHEDULE
FYE 2003**

	2003
<u>City</u>	
· Audit and report on City basic financial statements	\$ 45,000
<u>Board of Education</u>	
· BOE financial audit	57,000
· School lunch program	6,500
· School activity funds	5,500
· ED001	6,500
· Federal and State single audit	13,500
	\$ 134,000

Included in the above is the following:

	2003
Water Fund	\$ 16,000
Sewer Fund	16,000
Pension Trust Fund	16,000



20

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

Date:02/24/03

MEMO TO: Hon. Mark Boughton
via the Common Council

FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$301.00 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

Professional Service Fees – 5002.53	1	301.00
-------------------------------------	---	--------

I have been advised by the Director of Finance that these funds exist in my account, and she will provide you with her certification.

Leo McIlrath

LM/jg

cc: Dena Diorio
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

DATE: February 24, 2003
TO: Hon. Mark D. Boughton via the Common Council
FROM: Dena Diorio, Director of Finance *Dena*
RE: Commission on Aging

CERTIFICATION

I hereby certify the availability of \$301.00 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following account:

Professional Services	5002.5311	\$301.00
-----------------------	-----------	----------

Should you have any questions, feel free to give me a call.

/jgb



21

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

February 25, 2003

Mayor Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Request for Additional Winter Storm Related Funding

Dear Mayor Boughton and Members of the Common Council:

Back in January of 2003 I wrote to you requesting additional funds for various Public Works storm related accounts. As you are aware, there have been a significant number of storms this year and, since the last funding request, the extreme winter conditions have continued. I have attached for your review the latest sand and salt update report from Highway Superintendent Frank Cavagna for your information and review. These are reports that Mr. Cavagna generates after each storm and uses to advise me as to the amount of sand and salt that was used during a particular event.

As I indicated to you in my January letter, should the winter conditions continue I would come back to you with an additional request and that is the purpose of this letter. I am requesting a total appropriation of \$334,800.00 to be distributed into the following accounts for the various divisions of the Public Works Department:

Highway Department

Expense Code	Description	Amount
1) 3003.5030	Overtime Salaries	\$100,000.00
2) 3003.5260	Storm Meals	\$ 6,000.00
3) 3003.5330	Leased Equipment	\$ 8,500.00
4) 3003.5710	Blades and Chains	\$ 4,700.00
5) 3002/3003.5630	Ice Control Materials	\$125,000.00

Equipment Maintenance Department

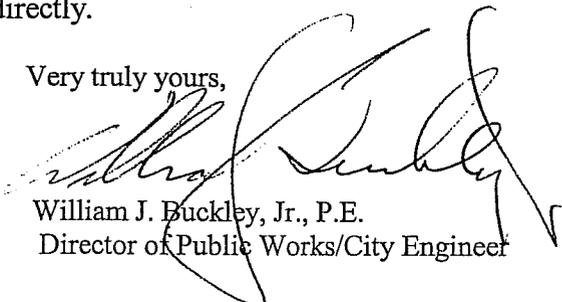
Expense Code	Description	Amount
6) 3020.5030	Overtime Salaries	\$ 4,800.00
7) 3020.5512	Plows/Spreaders	\$ 5,800.00
8) 3020.5506	Maintain Auto	\$ 27,000.00
9) 3020.5334	Outside Services (Towing)	\$1,000.00
10) 3020.5622	Tires	\$ 10,000.00
11) 3020.5620	Fuel	\$ 13,000.00

Public Buildings Department

Expense Code	Description	Amount
12) 1340.5030	Overtime Salaries	\$ 6,000.00
13) 3010.5330	Leased Equipment	\$ 23,000.00

It is my sincere hope that this will be the last request that I have to make this year and it is also my hope that the spring arrives sooner than later. As always, we will be closely monitoring these and all the other accounts in our various budget line items and will only spend money where it is essential for the purposes of maintaining City services. Additionally, this request is being made subject to certification of the availability of funds by the Director of Finance, Dena R. Diorio. Should you have any questions regarding this request, do not hesitate to contact me directly.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/com

Encl.

cc: Dena R. Diorio, with encl.
Frank Cavagna, with encl.
Richard M. Palanzo, with encl.
Thomas B. Clarke, with encl.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

RECEIVED

FEB 21 2003

ENGINEERING DEPT.

HIGHWAY DEPARTMENT
(203) 797-4605

FRANK L. CAVAGNA
SUPERINTENDENT OF HIGHWAYS

TO: Wm. Buckley, Public Works Director

FROM: Frank L. Cavagna, Highway Superintendent

RE: 02/03 Sand/Salt Recap #8

DATE: February 20, 2003

20-Feb-03 Starting Inventory (9/02): 8,709+/- cubic yards

20-Feb-03 Funding Provided for:

Sand	8,796 c.y.
Salt	<u>1,965 c.y</u>
Total	10,761 c.y.

20-Feb-03 Purchases to Date:

H. I. Stone	Sand	8,238 cubic yards
Morton Salt	Salt	1,965 cubic yards
<u>Total</u>		<u>18,912 cubic yards</u>

20-Feb-03 Usage to Date:

Storm #1 through Storm #20
(November 27, 2002 to February 17,18, 19, 2003) 16,135 cubic yards

20-Feb-03 Balance on Hand: 2,777+/- cubic yards
(February optimum 7,500 cubic yards)

Still on Order:

H. I. Stone	Sand	558 cubic yards
Morton Salt	Salt	0 cubic yards

Additional supplies needed as of 2-20-03 4,165 c.y.

Supplies are dangerously low. An additional appropriation of \$83,300 into line item #3003.5630 is needed as this time. At the present rate of usage, projecting forward for the balance of the winter (4-15-03), proportionately, an additional total of \$182,241 will be needed to leave an inventory of 4,500 cubic yards in stock.

cc M. Boughton, Mayor of the City of Danbury
D. Diorio, Finance Director

c:\msoffice\word\salsan03\recap08.doc



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

RECEIVED

FEB 21 2003

ENGINEERING DEPT.

HIGHWAY DEPARTMENT
(203) 797-4605

FRANK L. CAVAGNA
SUPERINTENDENT OF HIGHWAYS

TO: Wm. Buckley, Public Works Director
FROM: Frank Cavagna, Highway Superintendent
RE: Highway Winter Expenses
DATE: February 20, 2003

As you know, winter storm events are occurring at an alarming rate this year, very similar to the winter of 1995/1996. The total cost for that particular winter was \$929,464 with over 24,000 cubic yards of sand/salt being used.

As of February 20, 2003, we are 67% through the winter season with expenses to date as outlined below. The accompanying projection for each line item assumes a similar rate of expenditure for the balance of the winter season.

Expense Code	Description	(Value of) or Expenditure to date	(Value of) or Account Balance	Projected Expenditure	Additional Funding Needed
3002/3003.5630	Ice Control Materials	322,700	66,700	571,642	182,242
3003.5030	Highway OT	285,000+/-	15,000	425,000	125,000
3003.5260	Highway Storm Meals	12,000	0	18,000	6,000
3003.5330	Highway Leased Equip	25,000	3,500	37,000	8,500
3003.5710	Highway Blades&Chains	15,200	2,800	22,700	4,700

Highway Department total request for additional funds: \$326,442

Thank you for your assistance in this matter. Please call if there are any questions.

FLC

:f
cc Mayor Mark Boughton
Dena Diorio, Finance Director



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance *DD*

DATE: February 25, 2003

SUBJECT: Public Works Budgets

CERTIFICATION # 12

I hereby certify the availability of \$93,056 to be transferred from the Contingency Fund to the following line items in the Highways, Equipment Maintenance and Public Buildings budgets:

Equipment Maintenance

3020.5030	Overtime	\$4,800
3020.5512	Plows/Spreaders	\$5,800
3020.5060	Maintain Auto	\$27,000
3020.5334	Outside Services	\$1,000
3020.5622	Tires	\$10,000
3020.5620	Fuel	\$13,000
Subtotal		\$61,600

Public Buildings

1340.5030	Overtime Salaries	\$6,000
1340.5330	Leased Equipment	\$23,000
Subtotal		\$29,000

Highways

3003.5030	Overtime Salaries	\$2,456
Subtotal		\$2,456

Balance of Contingency	\$260,556
Less Pending Requests	(\$150,000)
Less Pending Requests	(\$17,500)
Less this Request	<u>(\$93,056)</u>
Balance	\$0

In addition, I hereby certify the availability of \$241,744 to be transferred from the City's Fund Balance to the following line items in the Highway Department:

3030.5030	Overtime Salaries	\$97,544
3003.5260	Storm Meals	\$6,000
3003.5330	Leased Equipment	\$8,500
3003.5710	Blades & Chains	\$4,700
3003.5630	Ice Control Materials	<u>\$125,000</u>
Total		\$241,744

Should you need any additional information, feel free to give me a call.



22

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

February 24, 2003

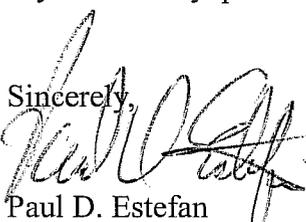
Mayor Mark D. Boughton
Hon. Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Boughton & Hon. Council Members,
The unusual winter season has caused the Airport to expend all of its monies in the Motor Fuel, Heating and Maintain Airport Field Accounts.
I am requesting the following monies to cover the Department for the rest of the Winter Season:

Motor Fuel: \$2,500.00 account #9200-5620
Heating Fuel: \$12,000.00 account # 9200-5615
Maintain Airport Field: \$3,000.00 account #9200-5511

If you have any questions concerning this request please feel free to contact me.

Sincerely,


Paul D. Estefan
Airport Administrator

Cc: File (budget1)





CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council
FROM: Dena Diorio, Director of Finance *Dena Diorio*
DATE: February 25, 2003
SUBJECT: Airport Budget **CERTIFICATION # 11**

I hereby certify the availability of \$17,500 to be transferred from the Contingency Fund to the following line items in the Airport budget:

9200.5620	Motor Fuel	\$2,500
9200.5615	Heating Fuel	\$12,000
9200.5511	Maintain Airport Field	<u>\$3,000</u>
Total		\$17,500

Should you need any additional information, feel free to give me a call. Thank you.

Balance of Contingency	\$260,556
Less Pending Requests	(\$150,000)
Less this Request	<u>(\$17,500)</u>
Balance	\$93,056



23

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
OFFICE OF THE CORPORATION COUNSEL

(203) 797-4518
(203) 796-8043 FAX

February 24, 2003

PLEASE REPLY TO:
DANBURY, CT 06810

Honorable Mark D. Boughton, Mayor
Honorable Members of the Common Council
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Litigation Expenses

Dear Mayor and Council Members:

Since the end of the last fiscal year and more particularly since the date of our budget submission last month, we have been carefully monitoring the financial impact of pending matters. As has been the annual practice in the past, the Corporation Counsel must determine whether or not the office will have sufficient funds to work with for the balance of the fiscal year. This requires an evaluation of the advice I receive from our city attorneys and from the Director of Finance, Dena Diorio. Based upon that, I have concluded that this year further funding will, in fact, be needed.

It is my opinion that in order to continue our aggressive defense of the city's interests we can anticipate additional billings of approximately one hundred and fifty thousand dollars (\$150,000.00). Accordingly, I hereby request that the Common Council approve an appropriation of that amount and a transfer of those funds to our account number 1150-5313 -- Litigation Special.

Although it is impossible to know what our actual expenses will be, with any luck at all we ought to be able to return a portion of this amount to the general fund at the close of the fiscal year. As always, I appreciate your support and assistance as we undertake the honorable task of representing the City of Danbury and its residents.

Sincerely,

Robert J. Yamin
Corporation Counsel and
Chief Legal Officer

cc: Dena Diorio, Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance *Dena*

DATE: February 25, 2003

SUBJECT: Corporation Counsel Budget

CERTIFICATION # 10

I hereby certify the availability of \$150,000 to be transferred from the Contingency Fund to the following line item in the Corporation Counsel budget:

1150.5313 Litigation – Special \$150,000

Should you need any additional information, feel free to give me a call. Thank you.

Balance of Contingency	\$260,556
Less this Request	<u>(\$150,000)</u>
Balance	\$110,556



24

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

March 4, 2003

Mayor Mark D. Boughton and Members of the Common Council
City Hall
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Mayor and Council Members:

I hereby request that an ad hoc committee be appointed to evaluate a moratorium on any new sewer and water extensions project until such time as the current list is completed.

Sincerely yours,

Paul McAllister
2nd Ward Council



25

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

OFFICE OF THE TAX COLLECTOR
(203) 797-4541
FAX: (203) 796-1547

CATHERINE A. SKURAT, C.C.M.C.
TAX COLLECTOR

February 26, 2003

Honorable Mayor Mark Boughton
And Common Council Members
155 Deer Hill Avenue
Danbury, Ct. 06810

Re: Annual Suspense List

Dear Mayor Boughton and Council Members:

Attached please find for your approval, a listing of names and amounts of City taxes, which for various reasons I consider uncollectible at this time. I am therefore recommending for transfer to the Suspense List the amount of \$277,401.34.

The breakdown of this amount is as follows:

1993 Motor Vehicle List	Amount to Suspense List	\$167,909.39
1994 Personal Property List	Amount to Suspense List	50,230.37
1995 Personal Property List	Amount to Suspense List	<u>59,261.58</u>
TOTAL AMOUNT TO SUSPENSE		\$277,401.34

Every effort is still being made by this office to locate and collect these amounts. All names are reported to the Department of Motor Vehicle, and registrations will not be renewed until these delinquencies are satisfied. We also work with the Health Department and permits will not be issued to businesses with delinquent taxes owing.

Thank you for your attention to this matter, and should you have any questions, please do not hesitate to contact me.

Sincerely,

Catherine A. Skurat, CCMC
Tax Collector

Cc: Dena Diorio
Director of Finance

CHIPMAN, MAZZUCCO,
LAND & PENNAROLA, LLC
ATTORNEYS AT LAW

26

DAVID R. CHIPMAN
RICHARD S. LAND
WARD J. MAZZUCCO
FRANCIS G. PENNAROLA
ELIZABETH S. LACHTERMAN
RYAN J. MORLEY
FRANCES CODD SLUSARZ

30 MAIN STREET, SUITE 204
DANBURY, CT 06810-3043
TEL. (203) 744-1929
FAX (203) 790-5954
WWW.DANBURYLAW.COM

February 25, 2003

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Tobin's Farm - Crow's Nest Lane

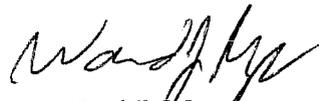
Honorable Council Members:

I write on behalf of Tobin Farm, LLC, which has agreed to purchase the property on Crow's Nest Lane owned by the Estate of William Tobin, Danbury's former Chief of Police. Our client proposes to create a cluster development and will apply to the Planning Commission in due course.

Meanwhile, we respectfully request an extension of sewer and water lines to the site. We further request the City to accept whatever interest in Crow's Nest Lane the Estate may have, together with other segments of the road which may have already been offered.

Please refer these requests to the appropriate Council subcommittees or City officials.
Thank you.

Very truly yours,


Ward J. Mazzuco

WJM:sm

COMMON COUNCIL - CITY OF DANBURY

27

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer _____

Water X

Name of Applicant: James N. Casali
Casali Construction LLC

Address: 4 Margerie St.
Danbury, CT 06811

Telephone: 203-744-4877

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

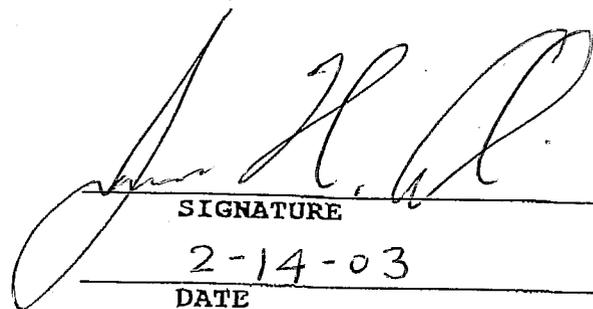
Located at: Lots: 77, 78, 79, 80, 81, 84, 85, 86

Assessors's Lot No. H12102, H1188, H1187, H1188, H1139, H1185, H12101

Zone: RA-20 H12100

Intended Use: Retail _____ Single Family Residential
Office _____ Multiple Family Development _____
Mixed Use _____
Industrial _____

Single Family Homes
Number of ~~Efficiency Units~~ 3
Number of 1 Bedroom Units _____
Number of 2 Bedroom Units _____
Number of 3 Bedroom Units 1
 4 " " 2
Total Number of Units _____



SIGNATURE
2-14-03
DATE

APPLICATION FOR EXTENSION OF SEWER/WATER

Replace existing 4" main to restore flow
750'± on 2nd Avenue From North Street to
OAKLAND AVE.

Sewer _____

Water

Name of Applicant: COVENANT CONSTRUCTION

Address: 25 McDERMOTT ST
DANBURY, CT 06810

Telephone: 203-981-0489

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 22 Second Avenue

Assessors's Lot No. I 1112

Zone: RMF-4

Intended Use: Retail _____ Single Family Residential _____
Office _____ Multiple Family Development X
Mixed Use _____
Industrial _____

Number of Efficiency Units _____
Number of 1 Bedroom Units _____
Number of 2 Bedroom Units _____
Number of 3 Bedroom Units 7
Total Number of Units 7

[Signature]
SIGNATURE LYNNE E. MORSE
2/24/03
DATE

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer _____

Water x

Name of Applicant: Petersons Farm, LLC

Address: 60 Old New Milford Road

Brookfield, CT 06804

Telephone: (203) 775-4744

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: Louis Allen Drive Extension

Assessor's Lot No. B08002, B08003, B008004, B08005, B08006, B8007, B08008, B08009, B08011

Zone: RA-80

Intended Use:	Retail _____	Single Family Residential <u> X </u>
	Office _____	Multiple Family Development _____
	Mixed Use _____	24 - 4 Bedroom Homes (X)
	Industrial _____	

Number of Efficiency Units _____

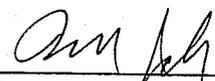
Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units _____

Petersons Farm, LLC

By: 
Paul N. Jaber, Agent
SIGNATURE

2/25/03
DATE

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer x

Water x

Name of Applicant: Woodland Group II, LLC

Address: c/o Anthony Lucera, 60 Old New Milford Road

Brookfield, CT 06804

Telephone: (203) 775-4744

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: Old Ridgebury Road, and Saw Mill Road. Premises contains 545 acres formerly known as the Union Carbide Site

Assessor's Lot No. A16002 and C16012

Zone: Planned Neighborhood Development

Intended Use:	Retail <u> </u>	Single Family Residential <u> </u>
	Office <u> </u>	Multiple Family Development <u> </u>
	Mixed Use <u> </u>	SEE ATTACHED (x)
	Industrial <u> </u>	

Number of Efficiency Units

Number of 1 Bedroom Units

Number of 2 Bedroom Units

Number of 3 Bedroom Units

Total Number of Units

SEE ATTACHED (x)

Woodland Group II, LLC

By: Paul N. Jaber
Paul N. Jaber, Agent
(SIGNATURE)

2/18/03
(DATE)



31

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
OFFICE OF THE CORPORATION COUNSEL

(203) 797-4518
(203) 796-8043 FAX

February 24, 2003

PLEASE REPLY TO:
DANBURY, CT 06810

Hon. Mayor Mark D. Boughton
Hon. Members of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: New England Aircraft Sales
License Agreement for Aircraft Access

Dear Mayor and Council:

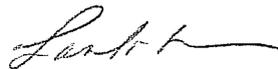
Last month, the Council approved a five (5) acre lease for this Airport fixed based operator, upgrading not only the utilization of this property, but also the revenues generated. That lease is expected to have been executed as of the date of your March meeting. Part of this upgrade involves a widened aircraft accessway to the adjacent "Taxiway D". Presently the operator has a sixty (60') foot wide access to the taxiway over a strip of City property and is seeking a total of ninety (90') feet (another thirty (30') feet) in order to accommodate the wingspan of one or two larger aircraft.

In order to try and accommodate this use, and in order to avoid a longer amendment process, we proposed, and the operator has acceded to the use of a license agreement as attached. The use of such an agreement provides for a more flexible, less complicated arrangement for both parties. Subject to the anticipated approval of the FAA and the Airport Administrator's ability to relocate any aircraft or activity presently occurring on that City owned strip of property, it is recommended that you review favorably and approve the license agreement. Please note also, that the agreement provides for reimbursement to the City for tie down revenues lost as a result of this proposal.

As a license agreement is not an interest in land, there is no need to refer this to the Planning Commission. Paul Estefan has indicated that he has already discussed this with the petitioner and they are in agreement regarding this proposal.

Kindly approve the License at your earliest opportunity. Please do not hesitate to contact us in the event you have any questions.

Very truly yours,



Laszlo L. Pinter
Assistant Corporation Counsel

Attachment

cc: Robert J. Yamin, Corporation Counsel
Eric L. Gottschalk, Assistant Corporation Counsel
Paul D. Estefan, Airport Administrator
John Ashkar, Chairman Aviation Commission
Harold Dean, Esquire

Llp/neaslicense2



32

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

February 25, 2003

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

East Ditch Storm Drainage – Easements
Project No. 01-16

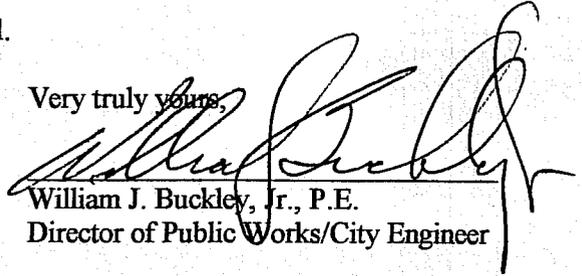
Enclosed please find copies of the easement maps and proposed legal descriptions prepared by our department for seven more storm drainage easements required for the East Ditch storm drainage project. The easements required are as follows:

Lot I15296	Huoy Leng Chan – permanent easement and temporary construction easement
Lot I15297	Raphael Espinal – permanent easement and temporary construction easement
Lot I14430	Nejame Development, LLC – permanent easement and temporary construction easements
Lot I15290	Brendan T. Spain – temporary construction easement
Lot I14431	Connecticut Light & Power Company – temporary construction easement
Lot I15299	Stephen W. Small and Emily D. Small – permanent easement and temporary construction easement
Lot I15300	George Giannaras and Christine Giannaras – permanent easement and temporary construction easement

We would appreciate if you would authorize the Corporation Counsel's office to take the steps necessary to acquire these easements.

If you have any questions, please give me a call.

Very truly yours,

A handwritten signature in black ink, appearing to read "William J. Buckley, Jr.", written over a horizontal line.

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe
Encl.

C: Eric L. Gottschalk, Esq., with encl. (3 copies each)

NEJAME DEVELOPMENT, LLC
(TAX ASSESSOR'S LOT NO. I14430)

A certain piece or parcel of land containing 7,786 square feet (0.1787 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at State Street and known as Tax Assessor's Lot No. I14430 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of State Street, which point is 3.98 feet easterly from the northwesterly corner of the land of the Grantor and said point being the northwesterly corner of land herein described, thence running easterly along the southerly street line of State Street N. 55° 56' 30" E. a distance of 30.08 feet to a point, thence turning and running southerly through the land of the Grantor on the following courses and distances S. 29° 56' 39" E. a distance of 184.50 feet to a point, thence S. 63° 49' 52" E. a distance of 47.80 feet to a point, thence S. 31° 22' 36" E. a distance of 26.86 feet to a point on the southerly boundary line of the land of the Grantor, thence turning and running westerly along the southerly boundary line of the land of the Grantor S. 54° 42' 08" W. a distance of 9.59 feet to the northwesterly corner of land now or formerly of Raphael Espinal being, the northeasterly corner of land now or formerly of Huoy Leng Chan, thence continuing westerly along the southerly boundary line of the land of the Grantor S. 54° 42' 08" W. a distance of 20.49 feet to a point, thence turning and running northerly through the land of the Grantor on the following courses and distances N. 31° 22' 36" W. a distance of 20.19 feet to a point, thence N. 63° 49' 52" W. a distance of 48.20 feet to a point, thence N. 29° 56' 39" W. a distance of 191.48 feet to the point or place of beginning.

Bounded:

Northerly : By State Street

Easterly : By other land of the Grantor.

Southerly : By land now or formerly Raphael Espinal and by land now or formerly of Huoy Leng Chan, each in part.

Westerly : By other land of the Grantor.

Together with a 25 feet wide temporary construction easements located adjacent to and parallel with the easterly and westerly lines of the said permanent easement as shown on the below referenced map.

For a more particular description reference is made to a map entitled "Map Showing Proposed Drainage Easement Through the Land of Nejame Development, LLC. 30-42 State Street Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed in the Danbury Land Records.

RAPHAEL ESPINAL
(TAX ASSESSOR'S LOT NO. I15297)

A certain piece or parcel of land containing 1,015 square feet (0.0233Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 13 Park Place and known as Tax Assessor's Lot No. I15297 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Park Place, which point is the southeasterly corner of land herein described, thence running westerly along the northerly street line of Park Place S. 56° 27' 25" W. a distance of 21.87 feet to the southwesterly corner of land of the Grantor, thence turning and running northerly along the westerly boundary line of the land of the Grantor N. 30° 28' 50" W. a distance of 104.60 feet to the northwesterly corner of land of the Grantor, thence turning and running easterly along the northerly boundary line of the land of the Grantor N. 54° 42' 08 E. a distance of 9.59 feet to a point, thence turning and running southerly through the land of the Grantor on the following courses and distances, S. 31° 22' 36" E. a distance of 64.92 feet to a point, thence S. 58° 37' 24" W. a distance of 5.72 feet to a point, thence S. 31° 22' 36" E. a distance of 22.59 feet to a point, thence N. 58° 37' 24" E. a distance of 5.72 feet to a point, thence S. 31° 22' 36" E. a distance of 6.44 feet to a point, thence S. 76° 52' 07" E. a distance of 14.94 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of Nejame Development, LLC.

Easterly : By other land of the Grantor.

Southerly : By Park Place

Westerly : By land now or formerly of Huoy Leng Chan.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the easterly line of the said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of Raphael Espinal 13 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

HUOY LENG CHAN
(TAX ASSESSOR'S LOT NO. I15296)

A certain piece or parcel of land containing 1,878 square feet (0.0431Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 11 Park Place and known as Tax Assessor's Lot No. I15296 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Park Place, which point being the southeasterly corner of land of the Grantor and said point being the southeasterly corner of land herein described, thence running westerly along the northerly street line of Park Place S. 56° 27' 25" W. a distance of 18.81 feet to a point, thence turning and running northerly through the land of the Grantor on the following courses and distances N. 31° 22' 36" W. a distance of 17.60 feet to a point, thence N. 58° 37' 24" E. a distance of 4.53 feet to a point, thence N. 31° 22' 36" W. a distance of 36.68 feet to a point, thence S. 58° 37' 24" W. a distance of 4.54 feet to a point, thence N. 31° 22' 36" W. a distance of 49.62 feet to a point on the northerly boundary line of the Grantor, thence turning and running easterly along the northerly boundary line of the Grantor N. 54° 42' 08" E. a distance of 20.49 feet to the northeasterly corner of land of the Grantor, thence turning and running southerly along the easterly boundary line of land of the Grantor S. 30° 28' 50" E. a distance of 104.60 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of Nejame Development, LLC.

Easterly : By land now or formerly of Raphael Espinal.

Southerly : By Park Place

Westerly : By other land of the Grantor.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the westerly line of the said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of Huoy Leng Chan 11 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Irene H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

BRENDAN T. SPAIN
TEMPORARY CONSTRUCTION EASEMENT
(Assessor's Lot No. I15290)

A temporary construction easement of varying width running along and parallel with the easterly boundary line of the Grantor known as Tax Assessor's Lot No. I15290 as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled "Map Showing Proposed Temporary Construction Easement Through the Land of Brendan T. Spain 14 State Street Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

**CONNECTICUT LIGHT AND POWER COMPANY
TEMPORARY CONSTRUCTION EASEMENT
(ASSESSOR'S LOT NO. I14431)**

A 22 feet wide temporary construction easement located adjacent to and parallel with the easterly boundary line of land of the Grantor known as Tax Assessor's Lot No. I14431 as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Temporary Construction Easement Through the Land of Connecticut Light & Power Company State Street Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

STEPHEN W. SMALL AND EMILY D. SMALL
(TAX ASSESSOR'S LOT NO. I15299)

A certain piece or parcel of land containing 584 square feet (0.0134Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 12 Park Place and known as Tax Assessor's Lot No. I15299 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Park Place, which point is the northwesterly corner of land of the Grantor and said point being the northwesterly corner of land herein described, thence running easterly along the southerly street line of Park Place N. 56° 15' 40" E. a distance of 6.85 feet to a point, thence turning and running southerly through the land of the Grantor on the following courses and distances, S. 33° 51' 25" E. a distance of 40.85 feet to a point, thence S. 56° 08' 35" W. a distance of 1.81 feet to a point, thence S. 33° 51' 25" E. a distance of 20.00 feet to a point, thence N. 56° 08' 35" E. a distance of 1.81 feet to a point, thence S. 33° 51' 25" E. a distance of 29.38 feet to a point, thence S. 32° 03' 34" W. a distance of 7.31 feet to a point on the westerly boundary line of land of the Grantor, thence turning and running northerly along the westerly boundary line of land of the Grantor N. 33° 58' 04" W. a distance of 93.23 feet to the point or place of beginning.

Bounded:

Northerly : By Park Place

Easterly : By other land of the Grantor.

Southerly : By other land of the Grantor.

Westerly : By land now or formerly of George Giannaras and Christine Giannaras.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the easterly boundary line of the said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of Stephen W. & Emily D. Small 12 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

GEORGE GIANNARAS AND CHRISTINE GIANNARAS
(TAX ASSESSOR'S LOT NO. I15300)

A certain piece or parcel of land containing 3,403 square feet (0.0781Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 10 Park Place and known as Tax Assessor's Lot No. I15300 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Park Place, which point is the northwesterly corner of land herein described, thence running easterly along the southerly street line of Park Place N. 55° 12' 37" E. a distance of 28.64 feet to the northeasterly corner of land of the Grantor, thence turning and running southerly along the easterly boundary line of the land of the Grantor S. 33° 58' 04" E. a distance of 93.23 feet to a point, thence turning and running southwesterly through the land of the Grantor S. 32° 03' 34" W. a distance of 21.40 feet to a point on the southerly boundary line of land of the Grantor, thence turning and running westerly along the southerly boundary line of land of the Grantor S. 55° 05' 12" W. a distance of 73.45 feet to the southwesterly corner of land of the Grantor, thence turning and running northerly along the westerly boundary line of land of the Grantor N. 33° 39' 38" W. a distance of 1.39 feet to a point, thence turning and running northeasterly through the land of the Grantor N. 32° 03' 34" E. a distance of 76.28 feet to a point, thence turning and running northerly through the land of the Grantor on the following courses and distances, N. 33° 51' 25" W. a distance of 27.62 feet to a point, thence N. 56° 08' 35" E. a distance of 2.10 feet to a point, thence N. 33° 51' 25" W. a distance of 13.97 feet to a point, thence S. 56° 08' 35" W. a distance of 2.10 feet to a point, thence N. 33° 51' 25" W. a distance of 22.85 feet to a point, thence N. 76° 52' 07" W. a distance of 8.06 feet to the point or place of beginning.

Bounded:

Northerly : By Park Place

Easterly : By land now or formerly of Stephen W. Small and Emily D. Small.

Southerly : By other land of the Grantor and by land now or formerly of Danbury Commons Limited Partnership, each in part.

Westerly : By other land of the Grantor and by land now or formerly of Helen Kehagias and Emmanuel C. Kehagias, each in part.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the westerly and northwesterly boundary lines of said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of George & Christine Giannaras 10 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, pursuant to authorization through the Vision² bond package, is proceeding, through plans and designs, to make necessary improvements to the East Ditch Storm Sewer; and

WHEREAS, as one phase to said proposed improvements, the City will have to obtain seven (7) easements from property owners in order to accomplish project goals; and

WHEREAS, the properties to be acquired are described and identified in EXHIBITS A, B, C, D, E, F and G attached hereto; and

WHEREAS, said easements will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements set forth on EXHIBITS A, B, C, D, E, F and G attached hereto, in accordance with procedures established by State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any, by September 4, 2003.

EXHIBIT A

**HUOY LENG CHAN
(TAX ASSESSOR'S LOT NO. I15296)**

A certain piece or parcel of land containing 1,878 square feet (0.0431Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 11 Park Place and known as Tax Assessor's Lot No. I15296 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Park Place, which point being the southeasterly corner of land of the Grantor and said point being the southeasterly corner of land herein described, thence running westerly along the northerly street line of Park Place S. 56° 27' 25" W. a distance of 18.81 feet to a point, thence turning and running northerly through the land of the Grantor on the following courses and distances N. 31° 22' 36" W. a distance of 17.60 feet to a point, thence N. 58° 37' 24" E. a distance of 4.53 feet to a point, thence N. 31° 22' 36" W. a distance of 36.68 feet to a point, thence S. 58° 37' 24" W. a distance of 4.54 feet to a point, thence N. 31° 22' 36" W. a distance of 49.62 feet to a point on the northerly boundary line of the Grantor, thence turning and running easterly along the northerly boundary line of the Grantor N. 54° 42' 08" E. a distance of 20.49 feet to the northeasterly corner of land of the Grantor, thence turning and running southerly along the easterly boundary line of land of the Grantor S. 30° 28' 50" E. a distance of 104.60 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of Nejame Development, LLC.

Easterly : By land now or formerly of Raphael Espinal.

Southerly : By Park Place

Westerly : By other land of the Grantor.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the westerly line of the said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of Huoy Leng Chan 11 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

RAPHAEL ESPINAL
(TAX ASSESSOR'S LOT NO. I15297)

A certain piece or parcel of land containing 1,015 square feet (0.0233Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 13 Park Place and known as Tax Assessor's Lot No. I15297 (portion of) bounded and described as follows:

Commencing at a point on the northerly street line of Park Place, which point is the southeasterly corner of land herein described, thence running westerly along the northerly street line of Park Place S. 56° 27' 25" W. a distance of 21.87 feet to the southwesterly corner of land of the Grantor, thence turning and running northerly along the westerly boundary line of the land of the Grantor N. 30° 28' 50" W. a distance of 104.60 feet to the northwesterly corner of land of the Grantor, thence turning and running easterly along the northerly boundary line of the land of the Grantor N. 54° 42' 08 E. a distance of 9.59 feet to a point, thence turning and running southerly through the land of the Grantor on the following courses and distances, S. 31° 22' 36" E. a distance of 64.92 feet to a point, thence S. 58° 37' 24" W. a distance of 5.72 feet to a point, thence S. 31° 22' 36" E. a distance of 22.59 feet to a point, thence N. 58° 37' 24" E. a distance of 5.72 feet to a point, thence S. 31° 22' 36" E. a distance of 6.44 feet to a point, thence S. 76° 52' 07" E. a distance of 14.94 feet to the point or place of beginning.

Bounded:

Northerly : By land now or formerly of Nejame Development, LLC.

Easterly : By other land of the Grantor.

Southerly : By Park Place

Westerly : By land now or formerly of Huoy Leng Chan.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the easterly line of the said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of Raphael Espinal 13 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

**NEJAME DEVELOPMENT, LLC
(TAX ASSESSOR'S LOT NO. I14430)**

A certain piece or parcel of land containing 7,786 square feet (0.1787 Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at State Street and known as Tax Assessor's Lot No. I14430 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of State Street, which point is 3.98 feet easterly from the northwesterly corner of the land of the Grantor and said point being the northwesterly corner of land herein described, thence running easterly along the southerly street line of State Street N. 55° 56' 30" E. a distance of 30.08 feet to a point, thence turning and running southerly through the land of the Grantor on the following courses and distances S. 29° 56' 39" E. a distance of 184.50 feet to a point, thence S. 63° 49' 52" E. a distance of 47.80 feet to a point, thence S. 31° 22' 36" E. a distance of 26.86 feet to a point on the southerly boundary line of the land of the Grantor, thence turning and running westerly along the southerly boundary line of the land of the Grantor S. 54° 42' 08" W. a distance of 9.59 feet to the northwesterly corner of land now or formerly of Raphael Espinal being, the northeasterly corner of land now or formerly of Huoy Leng Chan, thence continuing westerly along the southerly boundary line of the land of the Grantor S. 54° 42' 08" W. a distance of 20.49 feet to a point, thence turning and running northerly through the land of the Grantor on the following courses and distances N. 31° 22' 36" W. a distance of 20.19 feet to a point, thence N. 63° 49' 52" W. a distance of 48.20 feet to a point, thence N. 29° 56' 39" W. a distance of 191.48 feet to the point or place of beginning.

Bounded:

Northerly : By State Street

Easterly : By other land of the Grantor.

Southerly : By land now or formerly Raphael Espinal and by land now or formerly of Huoy Leng Chan, each in part.

Westerly : By other land of the Grantor.

Together with a 25 feet wide temporary construction easements located adjacent to and parallel with the easterly and westerly lines of the said permanent easement as shown on the below referenced map.

For a more particular description reference is made to a map entitled "Map Showing Proposed Drainage Easement Through the Land of Nejame Development, LLC. 30-42 State Street Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&L.S. No. 12050, which map is to be filed in the Danbury Land Records.

BRENDAN T. SPAIN
TEMPORARY CONSTRUCTION EASEMENT
(Assessor's Lot No. I15290)

A temporary construction easement of varying width running along and parallel with the easterly boundary line of the Grantor known as Tax Assessor's Lot No. I15290 as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled "Map Showing Proposed Temporary Construction Easement Through the Land of Brendan T. Spain 14 State Street Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

**CONNECTICUT LIGHT AND POWER COMPANY
TEMPORARY CONSTRUCTION EASEMENT
(ASSESSOR'S LOT NO. I14431)**

A 22 feet wide temporary construction easement located adjacent to and parallel with the easterly boundary line of land of the Grantor known as Tax Assessor's Lot No. I14431 as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Temporary Construction Easement Through the Land of Connecticut Light & Power Company State Street Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003" prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

**STEPHEN W. SMALL AND EMILY D. SMALL
(TAX ASSESSOR'S LOT NO. I15299)**

A certain piece or parcel of land containing 584 square feet (0.0134Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 12 Park Place and known as Tax Assessor's Lot No. I15299 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Park Place, which point is the northwesterly corner of land of the Grantor and said point being the northwesterly corner of land herein described, thence running easterly along the southerly street line of Park Place N. 56° 15' 40" E. a distance of 6.85 feet to a point, thence turning and running southerly through the land of the Grantor on the following courses and distances, S. 33° 51' 25" E. a distance of 40.85 feet to a point, thence S. 56° 08' 35" W. a distance of 1.81 feet to a point, thence S. 33° 51' 25" E. a distance of 20.00 feet to a point, thence N. 56° 08' 35" E. a distance of 1.81 feet to a point, thence S. 33° 51' 25" E. a distance of 29.38 feet to a point, thence S. 32° 03' 34" W. a distance of 7.31 feet to a point on the westerly boundary line of land of the Grantor, thence turning and running northerly along the westerly boundary line of land of the Grantor N. 33° 58' 04" W. a distance of 93.23 feet to the point or place of beginning.

Bounded:

Northerly : By Park Place

Easterly : By other land of the Grantor.

Southerly : By other land of the Grantor.

Westerly : By land now or formerly of George Giannaras and Christine Giannaras.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the easterly boundary line of the said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of Stephen W. & Emily D. Small 12 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

**GEORGE GIANNARAS AND CHRISTINE GIANNARAS
(TAX ASSESSOR'S LOT NO. I15300)**

A certain piece or parcel of land containing 3,403 square feet (0.0781Acre), more or less, situated in the City of Danbury, County of Fairfield and State of Connecticut at 10 Park Place and known as Tax Assessor's Lot No. I15300 (portion of) bounded and described as follows:

Commencing at a point on the southerly street line of Park Place, which point is the northwesterly corner of land herein described, thence running easterly along the southerly street line of Park Place N. 55° 12' 37" E. a distance of 28.64 feet to the northeasterly corner of land of the Grantor, thence turning and running southerly along the easterly boundary line of the land of the Grantor S. 33° 58' 04" E. a distance of 93.23 feet to a point, thence turning and running southwestery through the land of the Grantor S. 32° 03' 34" W. a distance of 21.40 feet to a point on the southerly boundary line of land of the Grantor, thence turning and running westerly along the southerly boundary line of land of the Grantor S. 55° 05' 12" W. a distance of 73.45 feet to the southwestery corner of land of the Grantor, thence turning and running northerly along the westerly boundary line of land of the Grantor N. 33° 39' 38" W. a distance of 1.39 feet to a point, thence turning and running northeasterly through the land of the Grantor N. 32° 03' 34" E. a distance of 76.28 feet to a point, thence turning and running northerly through the land of the Grantor on the following courses and distances, N. 33° 51' 25" W. a distance of 27.62 feet to a point, thence N. 56° 08' 35" E. a distance of 2.10 feet to a point, thence N. 33° 51' 25" W. a distance of 13.97 feet to a point, thence S. 56° 08' 35" W. a distance of 2.10 feet to a point, thence N. 33° 51' 25" W. a distance of 22.85 feet to a point, thence N. 76° 52' 07" W. a distance of 8.06 feet to the point or place of beginning.

Bounded:

Northerly : By Park Place

Easterly : By land now or formerly of Stephen W. Small and Emily D. Small.

Southerly : By other land of the Grantor and by land now or formerly of Danbury Commons Limited Partnership, each in part.

Westerly : By other land of the Grantor and by land now or formerly of Helen Kehagias and Emmanuel C. Kehagias, each in part.

Together with a 25 feet wide temporary construction easement located adjacent to and parallel with the westerly and northwesterly boundary lines of said permanent easement as shown on the hereunder referenced map.

For a more particular description reference is made to a map entitled " Map Showing Proposed Drainage Easement Through the Land of George & Christine Giannaras 10 Park Place Danbury, Connecticut Scale: 1" = 20' Jan. 23, 2003 " prepared by the Engineering Department of the City of Danbury and certified substantially correct by Ireneo H. Despojado, P.E.&R.L.S. No. 12050, which map is to be filed in the Danbury Land Records.

32-March



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

March 21, 2003

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/March CC Agenda Item 32 – East Ditch Storm Drainage Easements
(#I15296, #I15297, #I14430, I15290, #I14431, #I15299 & #I15300).

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the March 19, 2003 meeting, the Planning Commission made a motion to give a positive recommendation for the above referenced request based on the Planning Director's report.

Joseph Justino
Chairman

JJ/jr

Attachment

c: Engineering Dept.
Corporation Counsel



33

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

February 24, 2003

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Easement for Steam Pipes
New Science Building
Western Connecticut State University Midtown Campus

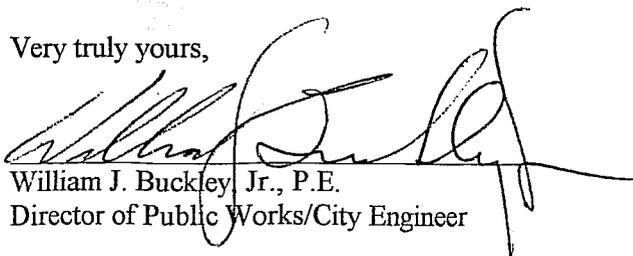
In his February 6, 2003 letter to the Common Council (copy enclosed for your reference), Thomas P. Carlone, Director of Planning & Engineering at Western Connecticut State University requested that the council approve an easement for steam pipes across the City owned open field adjacent to Roberts Avenue School. This property is land that will be transferred to the State in the future as part of the agreement for the State to deed land at the university's westside campus to the City for the magnet school in return for the City's deeding of the Roberts Avenue School to the State.

The easement is intended to allow the steam lines to be installed to the new science building under construction on the midtown campus while all the legal documents relative to the transfers of properties are being finalized. We have been informed by Mr. Carlone that the intent is to have the university's contractor install the steam lines soon after Roberts Avenue School lets out for the summer.

The Public Works Department has no problem with the Common Council approving this easement request on the consent calendar.

If you have any questions, please feel free to give me a call.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Thomas P. Carlone



February 6, 2003

Danbury Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Easement for Steam Pipes – New Science Building, Midtown Campus

Dear Council Members:

I would like to formally request that the Danbury Common Council review and approve steam pipe easements for our new science building on the Midtown Campus of Western Connecticut State University, at the March 2003 meeting.

The Danbury City Engineering Department has the requisite documentation to review and prepare a report to the Common Council.

Yours truly,

Thomas P. Carlone
Director, Planning & Engineering

TPC/ms

c: Patricia A. Ellsworth, PE, Asst. City Engineer
Peter McCann – DPW
Alexandria Roe – CSU
Holt McChord, PE – McChord Assoc.
Peter Visentin, AIA – Fletcher Thompson

33-march



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525
(203) 797-4586 (FAX)

March 21, 2003

To: Mayor Mark Boughton
Members of Common Council

From: Planning Commission

Re: 8-24 Referral/March CC Agenda Item 33 - Easement for Steam Pipes at Western CT
State University Midtown Campus.

The Planning Commission has received a request from the Common Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the March 19, 2003 meeting, the Planning Commission made a motion to give a positive recommendation for the above referenced request based on the Planning Director's report provided the easement language is acceptable to Corporation Counsel.

Joseph Justino
Chairman

JJ/jr

Attachment

c: Engineering Dept.
Corporation Counsel



34

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

TO: Mayor Mark Boughton
Members of the Common Council

FROM: Warren Levy, President

RE: Towing Charges

DATE: March 4, 2003

Attached please find an incident report involving a City of Danbury vehicle. Mr. Fabiano, the Risk Manager, advised Mr. Val Burke to see reimbursement of his towing charges through the Common Council.

DEPARTMENT INCIDENT REPORT

Date of Accident 02/12.03 Time 8:00 a.m.

Location of Accident Corner property of Lake Ave. & Division St.

Operator's Name Scott LeRoy

Vehicle - Year 1998 Make Chevy

Model 4 Dr Sedan Plate # 341-DA

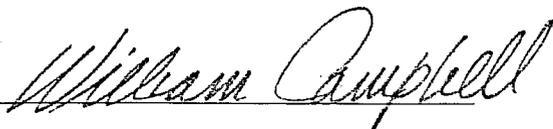
Operator's Description of Accident Trying to climb a steep hill/ incline, then I heard a car horn which was probably telling me that the incline was all iced over. The horn came from Mr. Val Burke, whom had already tried to climb the incline and could not, and he was trying to turn around at the bottom of the short incline. The City of Danbury car stopped but was on a sheet of ice and slowly slid down the hill and came to a light rest against the bumper of Mr. Burke's car. This in turn blocked Mr. Burke from turning around and we were stuck against each other. I immediately called the City's towing company (A-1, 792 6954) and let my office know that there was no damage to any vehicle, just stuck on the ice and I could not move without a town truck pulling the car off the ice and away from Mr. Burke's car. The tow truck came and towed the City car out of the way and Mr. Burke stated that he will request that the City pay for the towing of his car off the ice sheet which he could not move from due to the City car being in the way and blocking him in.

Parts of Vehicle / Property Damaged No property damage to the City car or the other car.

Estimate of Damages Tow Truck costs, I was told by A-1 approximately \$80.00.

Department

Signature



Department Head or Designee

Date 02/12/03

RECEIVED

FEB 12 2003

INSURANCE DEPT.

2/12/03 3:35 P.M. Tom called Scott LeRoy to advise him that towing is not covered. Also, if Mr. Burke contacts him he is to advise him to make claim to the Common Counsel.

033614



**SERVICE CENTER
& TOWING, INC.**
33 Rose Street
Danbury, CT 06810
Phone (203) 743-2128
Fax # (203) 792-0595



**TOWING
REPORT**

Name <i>Val Burke</i>		Date <i>2/12/03</i>	
Address <i>10 East Pearl St</i>		City <i>Danbury Ct</i>	State <i>06810</i>
Home Phone		Insurance Company	Insurance Phone <i>Dyan</i>
Business Phone	Year <i>90</i>	Make <i>Lincoln</i>	Model <i>Town Car</i>
			Color <i>Gray</i>
License <i>537RVS/ct</i>	Mileage <i>149627</i>	VIN <i>1LNLM82F4LY724342</i>	
CALL NO.		TOWED FROM <i>West St + Division St</i>	
CALL TIME <i>0845</i>			
TYPE OF CALL <i>Cash</i>			
SERVICE TIME <i>0830-0840</i>			
EXTRA MAN		TOWED TO <i>/</i>	
MILEAGE FINISH <i>91287</i>			
MILEAGE START <i>91286</i>			
MILEAGE TOTAL <i>1</i>			
REMARKS <i>T-4 Winch vehicle up icy driveway Pd cash #341 X City Car slid on ice, pinned vehicle against Dumpster - could not move. DJ - Risk Assessor</i>	<input type="checkbox"/> START <input type="checkbox"/> WRECK <input type="checkbox"/> BATTERY <input type="checkbox"/> TOW <input type="checkbox"/> FLAT TIRE <input type="checkbox"/> CARRIER <input type="checkbox"/> GAS <input type="checkbox"/> FLAT BED <input type="checkbox"/> LOCKOUT <input type="checkbox"/> INSURED		
MECHANIC'S SIGNATURE <i>[Signature]</i>	MILEAGE CHARGE	<i>3</i>	<i>50</i>
AUTHORIZED SIGNATURE <i>[Signature]</i>	TOWING CHARGE	<i>-</i>	
	ROAD SERVICE CHARGE	<i>35</i>	<i>00</i>
	STORAGE CHARGE		
	Labor	<i>20</i>	<i>00</i>
	Truck Time	<i>20</i>	<i>00</i>
	SUB TOTAL		
	TAX		
	TOTAL	<i>78</i>	<i>50</i>

35

Bob and Kris Kaczka
11 Winthrop Place
Danbury, CT 06810

February 7, 2003

Mr. Warren Levy, Common Council President &
Danbury Common Council and At Large Members
City Hall
Danbury, Connecticut
Attention: Ms. Helena Abrantes, City Clerk

Dear Mr. Levy and Council Members:

As a spokesperson for the Winthrop Place and West Wooster Neighborhood Watch, I am writing to request the Council consider the following items to help improve our neighborhoods and reduce the current spread of blight: a revision in the definition of "family" for dwellings in the City of Danbury; enforcement penalties for offending landlords; and parking restrictions for residential areas to improve adherence to current city ordinances.

Three years ago I met with the Corporate Counsel for the mayor's office to discuss a concern about a rental home in our neighborhood, #9 Winthrop Place. Our neighborhood needed help since the landlord was unresponsive to our requests. The yard was littered with debris and furniture. There were at least 7-8 tenant cars parked daily on the street. Double-parking, parking in front of the fire hydrant, leaving cars parked in front of neighbor's homes for weeks at a time and other annoyances were common practice. The Corporate Counsel gave me a civics lesson about the departments to consult for help with our problem. We have called the Health Department, the Building Department, the Planning and Zoning Department, the City Blight Task Force, and the Police Department to investigate the rubbish, the illegal pool, and the excessive number of people in the home. There were suspected alterations to the home for either finishing off the attic or dividing rooms, loud parties, screeching cars, and illegal parking. We have formed a Neighborhood Watch and have worked extensively with the Community Affairs Division of the Police Department. Some issues have been addressed, but the major problem has not been resolved, and has become worsened with more tenants moving in.

At this time there are 9 to 11 cars parked both in the street and in the driveway of this home. The Highway Department has put additional signs for parking restrictions because the restrictions were being ignored. The onus is on the neighbors to continually call for police enforcement—and the next day, week or month, the same pattern recurs. It would be helpful for the highway and police departments and neighborhoods to have an ordinance requiring adequate, legal, off-street parking for all residents in order to remove snow, clean the streets and reduce illegal tenants in all residences.

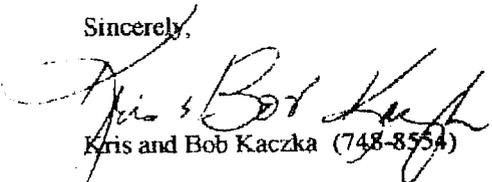
Currently, there are a mother, son, nephew, girlfriends, friends, girlfriends of the friends, an aunt, grandfather and several other adults living in the home at #9 Winthrop Place. Two or three days before Christmas, a truck arrived to bring in mattresses. Furniture arrives here and there. This single-family home is not a single-family home. It has become a boarding house of people who come and go when they need a place to sleep. This has become commonplace in our city. Single-family homes are being used as boarding houses where adults rotate through on a monthly basis, all claiming to be "family." Not one city department will access a home to verify that a single family is living in a dwelling. When a city official does enter the home, he/she inquires if the people are related and invariably the tenants say yes. That is the case in this house. In a conversation with the landlord late this summer, he said that five people were living in the house. I asked him if it were coincidence that two of the current tenants left the house when he arrived and were sitting on a bench at the Park Avenue School waiting for him to leave. I advised him that there were 7-8 people living in this home at that time. He chose to ignore the issue. When he can clear \$2000 in rent per month, what is his incentive to care whether he destroys the neighborhood? Since this summer conversation, one person has moved out and 4 more people have moved in.

Our neighborhood and the entire West Wooster Village area are on the cusp of becoming a blighted zone. There are many families living in their homes for thirty or more years. Many are elderly and are fearful of arguments with unruly and unkempt neighbors. Many do not know how to access the city officials to complain. Young families moving in and more seasoned residents are concerned about the stability of the neighborhoods. Some are deciding to leave. Some of us are going to continue with the fight to prevent another neighborhood from becoming a Division Street or a Spruce Street, or even a Lincoln Avenue, but we need assistance.

We would like the Danbury Common Council to support our concern for a better Danbury. Our neighborhood is the gateway to the downtown many in the city have worked so hard to enhance and improve. We would like to PREVENT BLIGHT, not react to it when it has taken over a neighborhood. Several homes on West Wooster Street have already become eyesores to the neighborhood because of excessive tenants, illegal parking and absentee or unconcerned landlords. Please consider a revision to the definition of "family" in the city ordinances to include immediate family (parents and children of those parents) related by blood and/or adoption. The current ordinance includes and "and/or" segment that can allow for family and other adults. This segment should be revised or deleted. There also should be consideration of the responsibility of landlords in this problem and enforcement penalties. And finally, there should be a stipulation for adequate, legal off-street parking for all residential areas to assist with the enforcement of the number of tenants and compliance to street maintenance ordinances.

Ms. Abrantes advised me that upon receipt of this letter, the Council would meet to consider forming a committee to investigate the issue. Any of the neighbors in this area would like to be involved in any process that would help to remedy our situation (and one that is besetting this city). Over the past three years, based on advice by city officials and the corporate counsel, we have documented the problem with pictures and written records of our attempts to rectify this problem. Please notify me if you need any of this evidence and also what our next step should be.

Sincerely,


Kris and Bob Kaczka (748-8554)

P.S. In addition, we have the support of the entire neighborhood including Winthrop Place neighbors, West Wooster Street, Pleasant Street and surrounding areas.

Cc: Mayor Boughton
Danbury Police Department
Danbury Police Community Affairs Office
Planning and Zoning Department
Health Department
Corporate Counsel, Mayor's Office
City Task Force on Blight



36

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
OFFICE OF THE CORPORATION COUNSEL

(203) 797-4518
(203) 796-8043 FAX

February 5, 2003

PLEASE REPLY TO:
DANBURY, CT 06810

Hon. Mayor Mark D. Boughton
Hon. Members of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Lease of City Property at Kenosia Ave and Backus Ave
Jay Earl Associates, LLC

Dear Mayor and Council:

At your regular meeting in January 2003, you approved a lease for parking (on property owned by the City) for the referenced tenant. Part of the overall business transaction undertaken by the tenant (Jay Earl Associates, LLC) includes the acquisition and use of an adjacent building (not owned by the City) the occupants of which would utilize the parking area to be leased by the City to Jay Earl Associates. For purposes of financing the transaction, the Jay Earl Associate's lending institution requires what is known as a "Conditional Assignment of Lease". This document serves to secure the bank's interest in the lending, in exchange for a right to take over the lease in the event the tenant/lender defaults on the loan(s). This eventuality is, obviously, neither contemplated nor expected by any party.

The lease, which was approved and executed by the parties, provides that any assignment of the lease requires the consent of the City (such consent not to be unreasonably withheld). These conditional assignments are not uncommon in these circumstances, and after reviewing the document, we can determine that there is no reasonable basis upon which the City should refuse its execution.

Therefore, if it is your wish, kindly authorize the execution of "Union Savings Bank Conditional Assignment of Lease" (copy attached hereto for information) in order that their process can proceed.

As usual, if you have any questions, please do not hesitate to call.

Very truly yours,

Laszlo L. Pinter
Assistant Corporation Counsel

Attachment

cc: Robert J. Yamin, Corporation Counsel
Eric L. Gottschalk, Assistant Corporation Counsel
David Grogins, Esquire
Paul D. Estefan, Airport Administrator

Llp/jayearl4



UNION SAVINGS BANK
CONDITIONAL ASSIGNMENT OF LEASE

LOAN NO. _____

KNOW ALL MEN BY THESE PRESENTS, that JAY EARL ASSOCIATES, LLC, a Connecticut limited liability company having its main office located at 58 High Valley Way, Stamford, CT 06903 (hereinafter called the "Assignor"), in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby sell, assign, transfer and set over unto UNION SAVINGS BANK, having a place of business at 225 Main Street, Danbury, 06810 (the "Bank"), and unto its successors and assigns, all right, title and interest of the Assignor in and to a certain agreement of lease, and any amendments thereto, between Assignor and CITY OF DANBURY, a municipal corporation, having an office and place of business at 155 Deer Hill Avenue, Danbury, Connecticut 06810 (the "Landlord") dated February ___, 2003 (hereinafter called the "Assigned Lease") covering the premises located at Kenosia Avenue, Danbury, Connecticut, as more particularly described in Schedule A attached hereto (the "Premises").

FOR THE PURPOSES OF SECURING:

(a) Payment of all of the Liabilities (as hereinafter defined) now or at any time hereafter due to the Bank under or pursuant to a certain Commercial Open End Mortgage Deed and Security Agreement (hereinafter referred to as the "Agreement") which was executed by the Assignor in favor of the Bank and is dated as of February 3, 2003 to secure payment of a certain Variable Interest Rate Construction Mortgage Note in the principal amount of TWO MILLION TWO HUNDRED THOUSAND DOLLARS (\$2,200,000.00), in favor of the Bank (hereinafter referred to as the "Note") and any other agreement or document executed in connection therewith (all of which sums are hereinafter referred to as the "Liabilities", which term shall be deemed to include any extensions or renewals thereof, as well as substitutions therefor; and which Note, Agreement, this Conditional Assignment of Lease, and any other document executed in connection herewith or therewith are hereinafter referred to as the "Loan Documents" (which term shall include substitutions therefor and modifications and replacements thereof); and

(b) Performance and discharge of each and every obligation, covenant and agreement of the Assignor contained in the Loan Documents.

The Assignor, on behalf of itself and its successors and assigns, agrees:

1. To faithfully abide by, perform and discharge each and every obligation, covenant and agreement of the Assigned Lease by the Assignor, as tenant thereunder, to be performed; at the sole cost and expense of the Assignor to enforce or secure the performance of each and every obligation, covenant, condition and agreement of the Assigned Lease by the Landlord thereunder to be performed.

2. Upon the occurrence of an Event of Default under any of the Loan Documents, the Bank may, at its option, thereupon and from time to time thereafter, so long as an Event of Default shall continue to exist, and during any redemption period following foreclosure of the Mortgage and without any prior judicial proceeding, order or authorization, exercise all the rights, powers and privileges of the Assignor as tenant under the Assigned Lease, including, but not limited to, the right to grant consents, waivers, approvals or permissions; to declare or waive events of default; to exercise any and all remedies provided for in any such Assigned Lease; to exercise any and all rights of entry; and to perform any tenant's covenants to the extent permitted by the provisions of the Lease;

3. The Assignor hereby authorizes the Bank upon such entry subsequent to such Event of Default, at the option of the Bank, to take over and assume possession of all or any portion of the Premises and to perform all acts which it deems necessary and proper and to expend such sums out of the income of the Premises, if any, as it deems necessary or desirable in connection therewith in the same manner and to the same extent as the Assignor theretofore might do, including, without limitation, the right to effect a new lease, to cancel or surrender the existing lease, to alter or amend the terms of existing lease, to renew existing leases, or to make concessions to the Landlord; the Assignor hereby releases all claims against the Bank arising out of such management, operation and maintenance, excepting the liability of the Bank to account as hereinafter set forth.

4. The Assignor further covenants and agrees as follows:

(a) the Assignor shall obtain the prior written consent of the Bank to any lease or sublease of all of or any portion of the Premises (as used in this subsection 4(a), the terms "lease" and "sublease" shall be deemed to include, without limitation, any rental, occupancy, usage or possessory interest with a term of one month or more, or with the potential for a term of one month or more, as in the case, for example, of a tenancy at will or short term leases with options to renew). The consent of the Bank to any such lease or subleases shall not be unreasonably withheld. All such leases and subleases shall be in writing, shall be submitted to the Bank as a condition to its consent, and shall be in form and substance reasonably acceptable to the Bank. The Bank may require, in its discretion, and as a condition to such consent, that the Assignor provide the Bank with such agreements, instruments, consents or other documents (whether from the Assignor, the guarantors of the Liabilities, or from third parties, such as a Landlord), in form and substance acceptable to the Bank, as may be necessary or advisable, in the Bank's discretion.

(b) the Assignor shall not alter, modify or change the Assigned Lease or terminate the term thereof or accept a surrender thereof or cancel the Assigned Lease or waive or release the Landlord from the performance or observance by the Landlord of any obligation or condition thereof, without the prior written consent of the Bank.

(c) the Assignor will give prompt notice to the Bank of any notice of default by the Assignor under any of the Assigned Lease received by the Assignor together with a complete copy of any such notice.

(d) the Bank shall not be obligated to perform or discharge any obligation under the Assigned Lease or under or by reason of this Assignment, and the Assignor hereby agrees to indemnify the Bank against, and hold it harmless from, any and all liability, loss or damage which it may or might incur under the Assigned

Lease or under or by reason of this Assignment and of and from any and all claims and demands whatsoever which may be asserted against the Bank by reason of any alleged obligation or undertaking on its part to perform or discharge any of the terms of the Assigned Lease; should the Bank incur any such liability, loss or damage under the Assigned Lease or under or by reason of the Assignment, or in defense against any such claims or demands, the amount thereof, including costs, expenses and reasonable attorneys' fees, together with interest thereon at the rate then in effect under the Note plus four percent (4%) per annum, shall be deemed to be Liabilities and shall be secured by the Loan Documents, and the Assignor shall reimburse the Bank therefor immediately upon demand.

(e) the Bank may, at any time, and from time to time, conduct an audit of the Assigned Lease, including, without limitation, a verification of the Assigned Lease, and the rents payable thereunder, and a verification that the tenant under the Assigned Lease is actually in possession of the portions of the Premises described in such Assigned Lease, respectively.

5. The Assignor represents and warrants that:

(a) it has not executed any prior assignment or pledge of its rights, nor are its rights encumbered, with respect to the Assigned Lease, except as they are encumbered by the Loan Documents;

(b) it has good right to assign the Assigned Lease;

(c) it has not done anything which might prevent the Bank from, or limit the Bank in, acting under the provisions hereof;

(d) the Assigned Lease to be executed and delivered hereafter will be valid and enforceable and unmodified except as otherwise stated herein.

6. The Landlord under the Assigned Lease is hereby authorized, upon demand of the Bank, to relinquish possession of the Premises to the Bank as tenant under said Assigned Lease without liability for any inquiry by the Landlord of the Bank's right thereto.

7. An Event of Default under any of the Loan Documents shall constitute an Event of Default hereunder, entitling the Bank to all rights and remedies contained herein and therein, without any prior notice to or demand upon the Assignor and without any judicial proceeding, order or authorization.

8. The Assignor shall execute and deliver to the Bank, at the request of the Bank, such additional instruments, assignments, or agreements, including any further assignment of the Assigned Lease, as in the opinion of the Bank are appropriate to effectuate the terms hereof or to perfect, or maintain the perfection of, the Bank's interest in the Assigned Lease.

9. This Agreement shall be binding on the Assignor, its successors and assigns, and inure to the benefit of the Bank, its successors and assigns, and without limitation, shall inure to the benefit of any participants in, or assignees of, the Loan Documents.

10. Nothing contained in this Agreement shall in any way impair or affect any right or remedy which the Bank might now or hereafter have, but rather the rights and remedies given by the provisions of this paragraph shall be in addition to all other rights and remedies which the Bank may have.

11. By signing below, the Landlord acknowledges its acceptance of the terms and conditions of this Agreement.

12. This Conditional Assignment of Lease shall remain in full force and effect as long as the Assignor remains indebted to the Bank under the Loan Documents.

IT IS UNDERSTOOD AND AGREED that a full and complete release of the Mortgage shall operate as a full and complete release of all the Bank's rights and interest hereunder, and that after the Mortgage has been fully released this instrument shall be void and of no further effect.

IN WITNESS WHEREOF, the Assignor has caused this Agreement to be executed this _____ day of February, 2003.

Signed, sealed and delivered
in the presence of:

JAY EARL ASSOCIATES, LLC

BY: David J. Kaplan

NAME: David J. Kaplan

TITLE: Managing Member

LANDLORD:

CITY OF DANBURY

By: _____

Name: Mark D. Boughton

Title: Mayor

STATE OF CONNECTICUT:

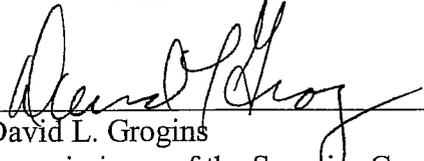
: SS: Danbury

February 3, 2003

COUNTY OF FAIRFIELD :

Before me appeared David J. Kaplan, Managing Member of Jay Earl Associates, LLC, signer of the foregoing instrument and who acknowledged the same to be his free act and deed and the free act and deed of said Jay Earl Associates, LLC.

Given under my hand and seal of office on February 3, 2003.



David L. Grogins
Commissioner of the Superior Court

STATE OF CONNECTICUT:

: SS: Danbury

February ____, 2003

COUNTY OF FAIRFIELD :

Before me appeared MARK D. BOUGHTON, Mayor of the CITY OF DANBURY, signer of the foregoing instrument and who acknowledged the same to be his free act and deed and the free act and deed of said the CITY OF DANBURY.

Given under my hand and seal of office on February ____, 2003.

Commissioner of the Superior Court
Notary Public
My Commission Expires:

SCHEDULE A

ALL THAT certain piece or parcel of land situate in the City of Danbury, County of Fairfield and State of Connecticut, bounded and described as follows:

SOUTHERLY: by other land of the Lessee, 364.79 feet;
WESTERLY : by land of the City of Danbury, 60 feet;
NORTHERLY: by land of the City of Danbury, 380 feet, more or less;
EASTERLY : by Airport Road (a/k/a Kenosia Avenue Extension), 60 feet.

Location of land is established by an Airport Map dated February 8, 1963 by John Green, Civil Engineer. Starting at marker #12 - 60' in direction 364.37' paralleling the south Erhardt line to Kenosia Avenue Road then Northwesterly to marker #13.



37

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

January 13, 2002

Honorable Mark D. Boughton
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Powder Horn Ridge

At the January 2003 Common Council meeting, the letter with attachments submitted to the Common Council by Joseph Caradonna was forwarded to our office for a report within 30 days (reference Item 21 of the Common Council meeting minutes).

Upon review of Mr. Caradonna's letter with its attachments and various maps and records in our office and in the Danbury Land Records, it appears to us that the land in question (in front of Mr. And Mrs. Caradonna's home and to which Mr. And Mrs. Caradonna's driveway connects) is already owned by the City of Danbury.

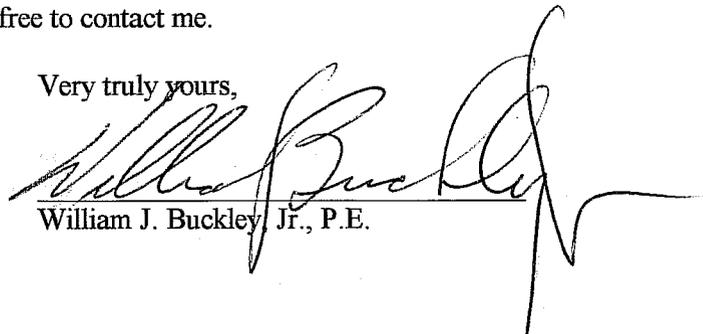
We will confirm the situation via a field survey by our survey crew in the spring as weather permits.

If it is found that the portion of Powder Horn Ridge in question is already owned by the City of Danbury, the City Public Works Department will take appropriate measures with respect to restoration of the damaged road/property.

If it is found that the land in question is not owned by the City, we will report said finding back to the Common Council and request whatever Common Council action is determined to be required.

If you have any questions, please feel free to contact me.

Very truly yours,



William J. Buckley, Jr., P.E.

C: Eric L. Gottschalk, Esq.
Dennis I. Elpern
Frank Cavagna
Ireneo H. Despojado, P.E. & L.S.



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
OFFICE OF THE CORPORATION COUNSEL

(203) 797-4518
(203) 796-8043 FAX

PLEASE REPLY TO:
DANBURY, CT 06810

January 17, 2003

Honorable Mark D. Boughton, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: January Agenda Item #21
Powderhorn Ridge

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report regarding the matter referenced above. I have just received a copy of William Buckley's letter to you, dated January 13, 2003, on this subject, in which he advises that that the roadway in question may already be part of a city accepted street. Once he has had a chance to review matters further we will have a better idea of how to proceed. However if this portion of Powderhorn Ridge has not yet been accepted, section 17-34 provides a mechanism for doing so in response to a resident's request. If you require additional information at this time, please let me know.

Sincerely,

Eric L. Gottschalk
Assistant Corporation Counsel



38

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

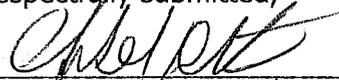
Re: **Request for Sewer Extension – Stadley Rough Road**

The Common Council Committee appointed to review the request for sewer extension on Stadley Rough Road met on February 6, 2003 in the Third Floor Caucus Room in City Hall. In attendance were committee members Dittrich, Neptune and Basso. Also in attendance were Director of Public Works William Buckley, Dan Smachetti and Chris Kowalski from the State Department of Transportation and Council Member Connie Shuler, ex-officio.

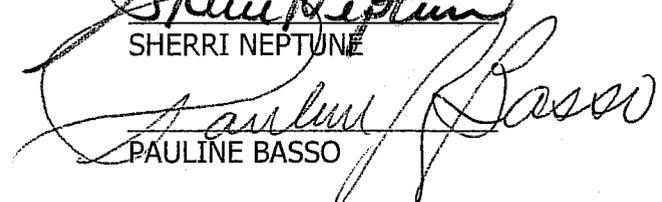
Mr. Dittrich noted the positive recommendation of the Planning Commission. Mr. Buckley stated that this would serve a building at the end of the Jackson Drive project. The estimates for the Jackson Drive project include the work for this extension. The line will run by the SNET building. He would recommend approval subject to the required eight steps.

Ms. Neptune made a motion to recommend approval of the extension subject to the required eight steps. Seconded by Mrs. Basso. Motion carried unanimously.

Respectfully submitted,


CHRISTIAN DITTRICH/ Chair


SHERRI NEPTUNE


PAULINE BASSO



35

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: **Request for Sewer Extension – 60 Forest Avenue**

The Common Council Committee appointed to review the request for sewer extension at 60 Forest Avenue met on February 6, 2003 in the Third Floor Caucus Room in City Hall. In attendance were committee members Gogliettino, Shuler and Basso. Also in attendance was Director of Public Works William Buckley.

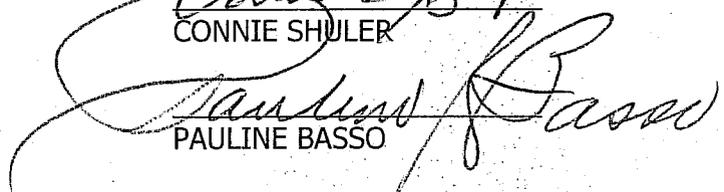
Mr. Gogliettino noted the positive recommendation of the Planning Commission. Mr. Buckley said that this is for a single-family residential house and is within the service area. He would recommend acceptance in accordance with the required eight steps.

Mrs. Basso made a motion to recommend approval of the sewer extension at 60 Forest Avenue subject to the required eight steps. Seconded by Mr. Shuler. Motion carried unanimously.

Respectfully submitted,


JOHN GOGLIETTINO, Chair


CONNIE SHULER


PAULINE BASSO



40

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: **Request for Sewer and Water Extension – Oil Mill Road**

The Common Council Committee appointed to review the request for sewer and water extension on Oil Mill Road met on February 12, 2003 at 7:00 P.M. in the Third Floor Caucus in City Hall. In attendance were committee members Shuler, Null and Scozzafava. Also in attendance were Assistant City Engineer Patricia Ellsworth and Council Members Levy, Basso, Buzaid and Neptune, ex-officio.

Mr. Shuler noted the positive recommendation of the Planning Commission. Ms. Ellsworth said that water extension is not necessary, but she would have no problem with granting the sewer extension request subject to the required eight steps.

Mr. Null made a motion to recommend approval of the request subject to the required eight steps. Seconded by Mr. Scozzafava. Motion carried unanimously.

Respectfully submitted,

CONNIE SHULER, Chairman

WARREN NULL

JOSEPH SCOZZAFAVA



41

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: **Request for Water Extension – 30 Crosby Street**

The Common Council Committee appointed to review the request for water extension at 30 Crosby Street met on February 12, 2003 at 7:15 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Buzaid, Neptune and Scozzafava. Also in attendance were Assistant City Engineer Patricia Ellsworth and Council Members Levy, Shuler and Basso, ex-officio.

Mr. Buzaid noted the positive recommendation of the Planning Commission. Ms. Ellsworth noted that the petitioners are putting in a hydrant that they will turn over to the City. She recommended approval of the request subject to the required eight steps.

Ms. Neptune made a motion to recommend approval of the water extension subject to the required eight steps. Seconded by Mr. Scozzafava. Motion carried unanimously.

Respectfully submitted,

EMILE BUZAID



SHERRI NEPTUNE

JOSEPH SCOZZAFAVA





42

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: **Public Safety Employees Assistance**

The Common Council Committee appointed to review assistance for public safety employees met on October 10, 2002 and again on February 25, 2003. In attendance at the October 10th meeting were committee members McAllister, Shuler and Nolan. Also in attendance were Director of Finance Dena Diorio, Fire Chief Peter Siecienski and Police Lieutenant Peter Gantert.

Mr. McAllister stated that he had been in Anaheim, California and had learned of an incentive program that Anaheim was giving to police officers in that City. The program issued \$10,000 loans to aid officers to buy a home in the City of Anaheim. They wanted police officers to stay as close as possible to the City. For every year the officer lived in town, \$1,000 of the loan would be forgiven. There were other stipulations on this loan as well. For the most part Anaheim was pleased with the program. Over seventy officers had applied for the loans since it was started in 1995. Anaheim said that it did not have any financial impact on the City.

Mr. Shuler thought this was a good program. It could be a morale booster and could get more local people to apply for the respective departments. Mr. Nolan thought it would be a good incentive as well, but had reservations about the cost to the City. The meeting was continued until the Director of Finance and the public safety departments obtained further information.

The meeting reconvened on February 25, 2003. In attendance were committee members McAllister, Shuler and Nolan. Also in attendance were Director of Finance Dena Diorio and Council Members Gogliettino and Basso, ex-officio.

Ms. Diorio stated that she looked into the possible cost of this program to the City and based on ten people applying for it per year, the cost would be \$100,000 at the current mill rate that is two-tenths of a mill. If more were to apply the mill rate would go up. All committee members thought the proposal was a good idea, but felt that it

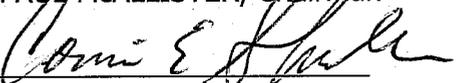
should not be implemented right now. Due to the current fiscal problems the State is having we may need the money for other pressing items.

Mr. Nolan made a motion to take no action due to fiscal restraints, but to readdress this proposal in the future. Seconded by Mr. Shuler. Motion carried unanimously.

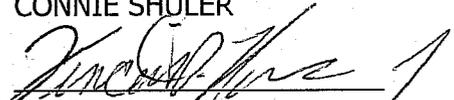
Respectfully submitted,



PAUL McALLISTER, Chairman



CONNIE SHULER



VINCENT NOLAN



43

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: **Parking Problems on Henry Street**

The Common Council Committee appointed to review the parking problems on Henry Street met on February 12, 2003 at 7:30 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Machado, Kelly and Scozzafava. Also in attendance were Police Captain Daniel Mulvey and Council Members Basso and Levy, ex-officio, and Association Corporation Counsel Ray Yamin.

Mr. Machado asked the petitioner, Council Member Pauline Basso, for an explanation of the problem. Mrs. Basso stated that parking on Henry Street has been a problem because it is a narrow street. In the past it was a street with one and two family homes. Now, there are many apartments in these houses. An emergency vehicle could not get down the street if needed. She is asking for parking on one side of the street only. These houses have adequate parking in the back.

Mr. Kelly asked why people would park in the street if they had adequate off-street parking? He asked what happens in a snow emergency? Mrs. Basso said that cars are still parked on the street and cars have never been ticketed. Mr. Scozzafava noted that property owners must provide two parking spaces for each tenant.

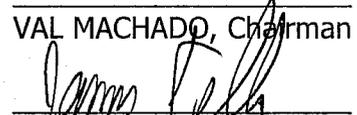
Mr. Machado stated that he observed the problem himself. He asked Captain Mulvey for a solution. Captain Mulvey said that he heard two problems. One is that the police are not ticketing in a snow emergency. He does not work in patrol so he does not know why police cars are not in that area. The second problem is that it is a narrow street and the concern is that an emergency vehicle would not be able to pass through. He could not measure the width of the street because of the snow banks. The problem is on the south end of Henry Street. There was a car parked in front of number nine. He parked his car in front of number ten and this made it very narrow for a car to get by. Mr. Machado asked if there is any methodology for putting signs only on one side of a street. Captain Mulvey said there is not. They make recommendations to the Police

Chief and, in cases like this, he would recommend no parking on one side. In order to correct the parking problem, signs must be posted.

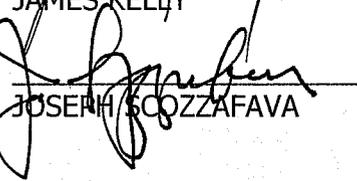
Mr. Kelly made a motion to approve the placement of no-parking signs on one side of the street based on the Police Chief's determination, to be done immediately upon approval by the entire Common Council. Seconded by Mr. Scozzafava. Motion carried unanimously.

Respectfully submitted,

VAL MACHADO, Chairman



JAMES KELLY



JOSEPH SCOZZAFAVA

DANBURY POLICE DEPARTMENT TRAFFIC UNIT

To: Chief Robert Paquette
From: Capt. Daniel Mulvey
Subject: Henry Street Parking (Southern End)
Date: Monday, February 17, 2003

Chief Robert Paquette,

I was assigned by you to attend a Common Council Committee meeting that was appointed to review "parking problems" on Henry St. I later ascertained from you, after you had a phone conversation with Councilwoman Pauline Basso, that the problem to be addressed was parking on both sides of the street, specifically the southern end of Henry St.

I attended that meeting on Wednesday, February 12, 2003 at 19:00 hours. We met in a third floor caucus room in City Hall. Councilman Val Machado chaired this meeting. The minutes of the meeting was recorded by Jimetta Samaha. Present at this meeting was Councilwoman Pauline Basso, Councilmen Warren Levi, Joseph Scozzafava, James Kelly, & Corporation Council Ray Yamin.

Mrs. Basso explained that there are many apartments on Henry St. and the street is too narrow to accommodate vehicles parked on both sides of the street. She went onto state that when vehicles park on both side of the street this makes the street impassable for traffic and more importantly, emergency vehicles.

She also complained of several snowed bound vehicles that had not moved, ticketed or towed away. I advised the committee that this was a separate issue and if the police were called for ticketing and towing snowbound cars that we would respond and take care of the problem. I further advised that the police department had been addressing the snowbound vehicle issue all winter long. I advised Mrs. Basso that I would let the Chief know about the snowbound cars on Henry St.

There was discussion among the committee members regarding zoning laws and other streets in the area that either had or did not have posted "No Parking" signs. What I ascertained was the current zoning laws require two off road parking spaces for each "legal" apartment in the City.

When asked for input I advised the committee I was very familiar with the area, having lived on Rose Hill Ave. a while back. Henry Street is a two-lane highway with a traffic flow for north and southbound traffic. The southern end is a residential area of older wood framed multi-family dwellings. I do not know how many legal, or illegal apartments there are on the street. I did go to this area on February 12, 2003 at approximately 12 noon. I did observe several cars parked on the east and west curbs of the street. I was unable to measure the width of the street because of snow mounds piled on each curb. It is assumed that the street width is at least approximately twenty feet across from curb to curb.



DANBURY POLICE DEPARTMENT TRAFFIC UNIT

I observed a vehicle parked in front of 9 Henry Street. I parked my City vehicle directly across the street in front of 10 Henry Street next to SNET pole number 2362. I waited for a "civilian" vehicle to travel in-between the cars. A vehicle traveled south and when it got between the parked car in front of 9 Henry St. and my car, I took a picture showing it was a "tight" fit. This same pictures shows that travel flow for two lanes of travel in both directions is impeded or otherwise obstructed. I took a total of three Polaroid pictures of the street. I passed these around during the meeting.

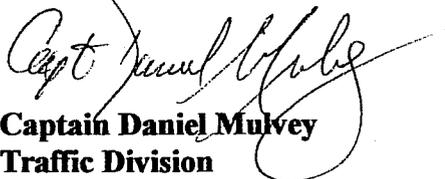
I explained the Police Department's normal procedures in handling traffic complaints such as these. I also agreed with Councilwoman Basso's assessment of the road being too narrow to further allow parking on both sides of the street. Committee members were advised that the Chief of Police would make the ultimate decision with this matter, as authorized by CT state statute.

Councilman James Kelly made a motion to place posted "No Parking" signs on one side of the street. Councilman Joseph Scozzafava seconded this motion.

RECOMMENDATIONS:

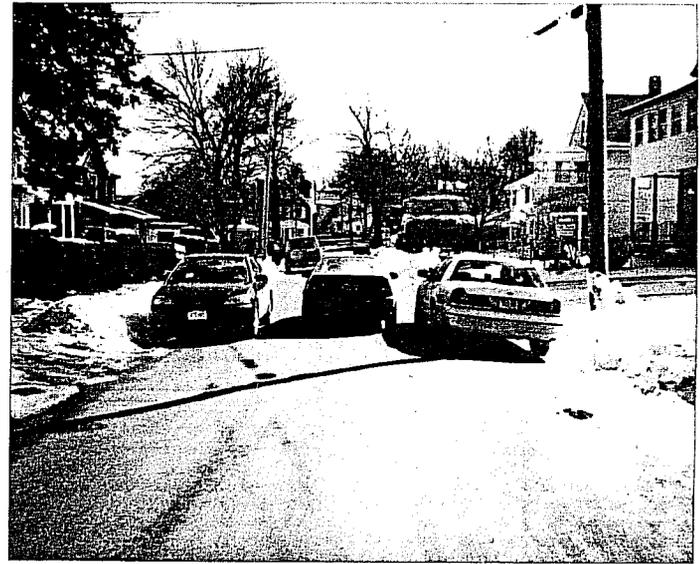
I concur with Councilwoman Basso and other members of this committee. This section of Henry St. is not wide enough to accommodate parking along the east & west curbs of the road. When vehicles are parked on the east and west curbs, traffic flow going both north and south (two lanes) is obstructed. Furthermore as stated earlier, and shown in the pictures I took, by allowing this practice to continue, one is impeding or restricting emergency vehicle response to this area. I recommend that "No Parking" signs be posted on the east curb, (odd number side), of Henry St. from Highland Ave. to Hoyt St.

Respectfully Submitted,


Captain Daniel Mulvey
Traffic Division



Henry St. Looking South #1



Henry St. Looking South #2



Henry St - Looking North



44

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: Reapportionment of Wards

The Common Council Committee appointed to review the reapportionment of wards met on February 13, 2003 in the Third Floor Caucus Room in City Hall. In attendance were committee members Levy, John Esposito and Nolan.

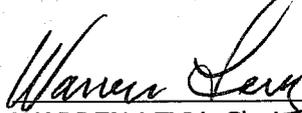
Mr. Levy stated that in accordance with the requirements of the Charter, the first step in the process of reapportionment of the wards was to appoint a five-member committee charged with making a recommendation to adjust the size of the voting districts in conjunction with the 2000 census. No plan could be submitted unless three members of that committee certified it. The committee was unable to achieve this. Therefore, this committee must submit a plan for reapportionment.

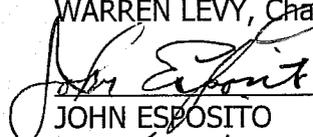
Mr. Nolan stated that he has a specific concept that he finds interesting. It did not meet favorably with the first committee because it was radical. It adopts the boundaries of the legislative districts and folds the wards into those patterns. The central core of the City has a tremendous population and would represent the fourth and fifth wards. Politically that changes the demographics of the remaining wards. The value of considering this option is that it concentrates more of the downtown district, creating two downtown districts. The reason for doing this is that the pie is counter to what the law states, grouping together people of common interests. This type of plan would begin to draw lines that allow folks of common interests to be represented.

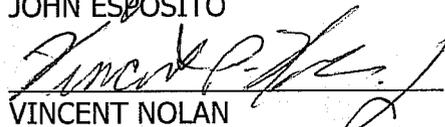
Mr. Levy laid out a plan that addressed the census blocks. He stated that cropping is illegal. You have to have diversity. You cannot create a district because there is a common interest. Mr. Nolan said that would be correct if it pertained to race. If it pertains to common interests, you can. Mr. Levy explained the numbers based on the information supplied from the census blocks. They were difficult to interpret from the information supplied by the State. The largest ward by population is the fourth and the smallest by population is the first.

Mr. Esposito made a motion to recommend that the Common Council adopt the plan presented by this committee. Seconded by Mr. Nolan. Mr. Nolan stated that having considered the presentation, he wants to study the alternatives between now and the Common Council meeting for minor alterations that may need to be made, but this plan is worthy of consideration. The motion carried with Mr. Levy and John Esposito voting in the affirmative and Mr. Nolan voting in the negative.

Respectfully submitted,


WARREN LEVY, Chairman


JOHN ESPOSITO


VINCENT NOLAN



45

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: Request for Water Extension – Pembroke Road

The Common Council Committee appointed to review the request for water extension on Pembroke Road met on October 10, 2002 and on February 25, 2003. At the October 10th meeting were committee members McAllister and Null. Also in attendance were the Director of Finance Dena Diorio, Director of Public Works William Buckley and Council Member Pauline Basso, ex-officio. The petitioner did not attend.

Mr. Buckley gave an overview of the project. The water would come from a pump station located at the intersection of Route 37 and Jeanette Street. The petitioner requested that a line be fed through an abandoned 24-inch line and that a pump station be installed at the project. After reviewing this project, Mr. Buckley suggested that a 16-inch line be sleeved through the abandoned line. This would result in a benefit to the City now and in the future. Now for increased water pressure and fire protection (additional fire hydrants will be installed), in the future an additional water line from Marjorie reservoir to feed the Bear Mountain water system and the Harvest hill water tank. The meeting was continued to a future date.

The committee reconvened on February 25, 2003 at 6:30 P.M. In attendance were committee members McAllister and Null. Also present were Director of Public Works William Buckley, Director of Finance Dena Diorio and the petitioner, Jeanne Williamson. Also in attendance was Council Member John Gogliettino, ex-officio. The minutes from the October 10th meeting were read.

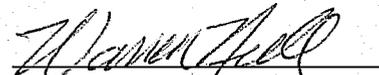
Ms. Williamson made a presentation of the project placing a 16-inch water line through the 24-inch abandon line. This would cost approximately \$275,000. Because this would be a benefit to the City she requested that the City contribute to this project. Mr. Buckley stated that in the past the City has contributed materials equal in value requested by the persons installing projects that were of benefit to the City, but that the City has never contributed cash. He suggested that if the Common Council approved this project, it be for materials equal in value. Mr. McAllister asked that they did not use the current 24-inch pipe currently in the ground. Mr. Buckley said that this pipe was

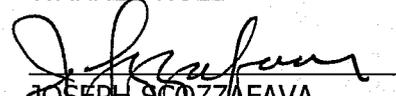
abandoned a while ago. It is expensive. Placing the 16-inch inside the old pipe is the most cost effective way of delivering water. Mr. Null asked if \$75,000 was a reasonable amount of money for this project. Mr. Buckley said he thought that it was, but that it was up to the committee to determine the amount. Ms. Diorio said that she was hesitant about giving cash for a project.

Mr. Null made a motion to approve the request that the City of Danbury contribute \$75,000 in in-kind services and materials as it has done in the past, providing that the appropriate step are met by the contractor. Seconded by Mr. McAllister. Motion carried unanimously.

Respectfully submitted,


PAUL McALLISTER, Chairman


WARREN NULL


JOSEPH SCOZZAFAVA



46

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

March 4, 2003

Mayor Mark D. Boughton
Members of the Common Council

Re: **Vicious Dog Ordinance**

The Common Council Committee appointed to review a vicious dog ordinance met three times; first on August 28, 2002, again on October 21, 2002 and lastly on February 6, 2003. In attendance at the August 28th meeting were committee members Neptune, Kelly and Dittrich, as well as Police Officer Ed Lopes, Council Members Levy, Basso and Gogliettino, ex-officio and the petitioners Maureen and Rich Feibusch. In attendance at the October 21st meeting were committee members Neptune and Kelly, as well as Assistant Corporation Counsel Les Pinter, Mr. and Mrs. Feibusch and Lynn Waller. In attendance at the February 6th meeting were committee members Neptune, Dittrich and Kelly, as well as Assistant Corporation Counsel Les Pinter, Assistant Police Chief Art Sullo, Council Members Shuler and Basso, ex-officio and Mr. and Mrs. Feibusch.

Discussion at the August 28th meeting centered on the history of the problem. It was tabled then because there were issues about the breed of dog. Mr. and Mrs. Feibusch explained the reason for their request and on the failure of electric fences. Mr. Kelly moved to reconvene at a later date and request that the Corporation Counsel come back with information on the leash law ordinance and how we can incorporate this and also to have the dog warden attend the next meeting. The motion was seconded by Mr. Dittrich and passed unanimously.

At the October 21st meeting Attorney Pinter provided the committee with information concerning two key ordinances on the books in other towns. They are both fairly comprehensive providing the opportunity to be heard, what you have to do if you are keeping a dangerous dog, fines, etc. Other states have vicious dog control laws. Several of them have one common feature. They require a six-foot high fence, which has extra protection as opposed to a common dog ordinance. Ms. Neptune asked Attorney Pinter to draw up an amendment to our existing ordinance to include a six-foot high fence.

Attorney Pinter said that there are two ways to go. One is to enact a vicious dog ordinance and the other is to amend the existing ordinance. Mr. Kelly said that the

Westport ordinance is extensive and he feels we can get there without this comprehensive ordinance. Attorney Pinter said that a past committee discussed some very restrictive means on some types of dogs deemed as vicious. In order to do this you have to have a declaration by a respected dog society that these dogs have vicious tendencies. He would be hard pressed to draw something up that is in between. Connecticut does have a fairly good state law.

Mr. Kelly made a motion to have Attorney Pinter draft an amendment to the existing ordinance including a definition of a vicious or dangerous dog. Seconded by Mrs. Neptune. Motion carried unanimously.

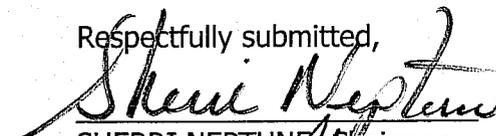
At the February 6, 2003 meeting the committee members reviewed the ordinance submitted by Attorney Pinter. Attorney Pinter stated that he drew the language from elsewhere and it seems to be uniform. Mr. Dittrich said that the definition of enclosure was acceptable. A discussion followed regarding whose has the responsibility of determining a vicious dog. Attorney Pinter said that a large share of the burden rests with the owner. He said that once a determination is made, a dog could be seized if an incident occurs. There is an opportunity for the owner to object within fourteen days. Attorney Pinter stated that State law is pretty comprehensive so there is no need to duplicate it. He tried to bring the two laws together.

Mr. Kelly stated that he was quite surprised by the lack of a comprehensive plan. He thought we were going to put together an ordinance from the incident to the result. Attorney Pinter said that he mentioned that his first draft was patterned after more comprehensive ordinances, which had provisions to have more hearings, and would be enormously difficult to do because of the manpower involved. State law has significant fines involved. It was his understanding that the committee preferred to subsume this ordinance into the old one. The one he prepared is five pages and would require a sub-department.

Mr. Kelly said we are trying to find a balance between what the enforcement agency would find a burden against a situation where we are understated in our ordinance. We have to rely on the penalties in the State law. Mr. Dittrich stated that he would like to add that someone in the City has the authority to require that the dog be put into an enclosure.

Mr. Kelly moved to recommend that the ordinance be adopted. Seconded by Mr. Dittrich. The motion carried unanimously.

Respectfully submitted,


SHERRI NEPTUNE, Chairman


JAMES KELLY


CHRISTIAN DITTRICH

JAY FAIN & ASSOCIATES

Environmental Consulting Services, LLC

Jay Fain
Principal

Victoria Landau
Principal, ASLA

133 Hillside Road
Fairfield, CT 06824
203-254-3156
1-800-JAY FAIN
FAX: 203-254-3167

February 19, 2003

Hon. Mayor Mark Boughton and
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Weeks Automobile Corporation - 23, 25 & 29 Sugar Hollow Rd - No. 416

Dear Hon. Mayor Mark Boughton & Common Council:

On behalf of our client, Weeks Automobile Corporation, we request permission to perform work on City property (Kenosia Park).

We are proposing this mitigation work as compensation for the loss of on site wetlands at 25 Sugar Hollow Road. This loss of wetlands is necessary in order to develop the site and has been stipulated as a condition of the wetland permit issued by the Environmental Impact Commission.

While Weeks Automobile Corporation could do the mitigation on private property, we are proposing to do the work on City lands because of the benefits it offers to the City of Danbury which includes:

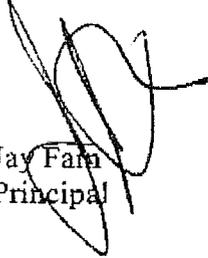
- Improvement to the environmental quality of Lake Kenosia (Public Water Supply Area)
- City would receive credit under the new Phase II Stormwater Regulations.

This, of course, would not involve any City expense. We have reviewed the mitigation plans (see attachment) with representatives of the Engineering, Public Utilities and Health Departments and will implement the project in strict accordance with their guidelines.

We respectfully ask that you review this request at the next regularly scheduled meeting of the Common Council on March 4, 2003.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to be "Jay Farn", written over the typed name.

Jay Farn
Principal

Attachment

cc: Mr. Jack Kozuchowski
Mr. Josh Weeks

Mayor Mark D. Boughton
Members of the Common Council

Re: Bids for Ambulance/Paramedic Service

Dear Mayor Boughton and Council Members;

I respectfully request that this item be added to this March, 2003, Common Council meeting so that an ad hoc committee can be formed to review and evaluate the request for proposals, bids submitted, and the extension of the existing contract for the City of Danbury Ambulance/Paramedic Service.

This matter is of great importance to all who rely upon this essential service which is provided by the City of Danbury.

Thank you for your attention in this matter

Sincerely,

A handwritten signature in cursive script, appearing to read "Dean Esposito".

Dean Esposito