

**COMMON COUNCIL MEETING – APRIL 2, 2002**

Mayor Boughton will call the meeting to order at 7:30 P.M.

**PLEDGE OF ALLEGIANCE AND PRAYER**

**ROLL CALL**

Nolan, McAllister, Null, Kelly, Mazzuchelli, Buzaid, Dean Esposito, Machado, Shuler, Scozzafava, Levy, John Esposito, Saadi, Dittrich, Basso, Darius, Furtado, Gallagher, Gogliettino, Moore, Neptune

\_\_\_\_\_PRESENT \_\_\_\_\_ABSENT

**PUBLIC SPEAKING**

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**BUDGET ADDRESS**

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**MINUTES** – Minutes of the Common Council Meeting held March 5, 2002

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**CONSENT CALENDAR**

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**BUDGET ITEMS:**

- A – ORDINANCE and RESOLUTION – An ordinance Making Appropriations for The Fiscal Year Beginning July 1, 2002 and Ending June 30, 2003 and a Resolution Levying the Property Tax for the Fiscal Year Beginning July 1, 2002 and Ending June 30, 2003
  - B – ORDINANCE – An Ordinance Appropriating \$500,000 for Public Improvements in the 2002-2003 Capital Budget and Authorizing the Issuance of \$500,000 Bonds and Bond Anticipation Notes of the City to meet said Appropriations
  - C – ORDINANCE – Water Rates
  - D - ORDINANCE – Sewer Rates
  - E - ORDINANCE – Sewer Permit Fees
  - F - ORDINANCE – Building Permit Fees
  - G - COMMUNICATION – Certification Transfer of Funds
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- 1 – RESOLUTION – Blind Brook Neighborhood Playground
- 
- 2 – RESOLUTION – School Building Committee
- 
- 3 – RESOLUTION – Proposed Acquisition of 9 Bank Street
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- 4 – RESOLUTION – Safe Neighborhood Program
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- 5 – RESOLUTION – Kenosia Avenue Pump Station and Force Main Sanitary Sewer

6 – RESOLUTION – 15 Lakeside Road Sanitary Sewer

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7 – RESOLUTION – Windaway Road Sanitary Sewer

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8 – WITHDRAWN

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9 – RESOLUTION – Environmental Protection Grant

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10 – RESOLUTION – Preventive Health Oral Health Care

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11 – RESOLUTION – American the Beautiful Grant

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12 – RESOLUTION – Drug Enforcement Grant #14

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13 – COMMUNICATION – Appointment to the Parks and Recreation  
Commission

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14 – COMMUNICATION – Donations to the Library

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15 – COMMUNICATION – Donations to the Department of Elderly Services

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16 – COMMUNIATION – Donation – Tree Planting

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17 – COMMUNICATION – Reappropriation of Donated Funds

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18 – COMMUNICATION – Funds for the Ordinance and Legal Notices Accounts

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19 – COMMUNICATION – Funds for Town Clerk's Office

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20 – COMMUNICATION – Accepted Banks for Municipal Funds

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21 – COMMUNICATION – LoCIP 2001-2002 Application

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22 – COMMUNICATION – Sale of General Obligation Bonds

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23 – COMMUNICATION – Animal Control Budget

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24 – COMMUNICATION – Annual Suspense List

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25 – COMMUNICATION – Request for Approval of Payment – 4 Patricia Lane

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26 – COMMUNICATION – Ta'Agan Point Water System – Water Main Extension

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27 – COMMUNICATION – Sanitary Sewer Extension – Jackson Drive/Great

Plain Road Area

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28 – COMMUNICATION – Request for Road Acceptance – Mariana Drive

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29 – COMMUNICATION – Kenosia Park Sanitary Sewer Easements

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30 – COMMUNICATION – Request to Change Briar Ridge Road to Ridgebury Hills

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31 – COMMUNICATION – Request for Sewer Extension for Mountainville Road, Mountain Road, Willow Lane, Berkshire Lane

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32 – COMMUNICATION – Request for Committee to evaluate use of existing hanger at Danbury Airport

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33 – COMMUNICATION – Report regarding Renaming of Cherry Street to Aaron B. Samuels Boulevard

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34 – COMMUNICATION – Reports regarding Connecticut Motor Club – Road Widening Parcels

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35 – COMMUNICATION – Report regarding Fencing Ordinance

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36 – COMMUNICATION – Reports regarding Offer to Sell Property on Ford Avenue to the City

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37 – COMMUNICATION – Reports regarding Request to Donate Mercers Pond Property to the City of Danbury

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38 – COMMUNICATION – Reports to Purchase Land on Middle River Road

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39 – COMMUNICATION - Reports regarding Request to Purchase Land on Overlook Drive

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40 – REPORT – Office of the Corporation Counsel

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41 – REPORT – Request for Funds for the Library

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42 – REPORT – Contract for Advertising Banners

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43 – REPORT – Immigration Needs

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44 – REPORT – Request for Funds for Silo at Tarrywile Park

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45 – REPORT – Hawthorne Cove Address Designation

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46 – REPORT – Broad Street Sewer Extension

47 – PROGRESS REPORT – Amendment to Section 2-95 of the Code of Ordinances

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48 – COMMUNICATION – Settlement of Pending Action

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49 – DEPARTMENT REPORTS – Fire Chief, Police Chief, Fire Marshall, Public Works, Building, Welfare, Health and Housing, Elderly Services

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There being no further business to come before the Common Council a motion was made by \_\_\_\_\_ at \_\_\_\_\_ P.M. for the meeting to be adjourned.

**CONSENT CALENDER - APRIL 2, 2002**

- 4 – Adopt the Resolution to apply for and accept grant funding from the State of Connecticut Office of Policy and Management in the amount of \$80,000 for The Safe Neighborhood Program
- 5 – Adopt the Resolution to commence the process of statutory filing, notification and actual assessment of Kenosia Avenue Pump Station and Force Main Sanitary Sewer
- 6 – Adopt the Resolution to commence the process of statutory filing, notification and actual assessment of 15 Lakeside Road Sanitary Sewer
- 7 – Adopt the Resolution to commence the process of statutory filing, notification and actual assessment of Windaway Road Sanitary Sewer
- 9 – Adopt the Amended Resolution, which will increase the EPA grant to \$55,162 for the Barnum Court property
- 10 – Adopt the Resolution to apply for and accept grant funding from the State of Connecticut Department of Public Health in the amount of \$9,000 for the Preventive Oral Health Care
- 11 – Adopted a revised Resolution for the Connecticut Department of Environmental Protection to extend the America the Beautiful grant period to June 30, 2002
- 12 – Adopt the Resolution to apply for and accept grant funding from the State of Connecticut Office of Policy and Management in the amount of \$490,000 for Drug Enforcement pursuant to Public Act 89-390
- 13 – Approve the appointment of Thomas Vecchiarino to the Parks & Recreation Commission
- 17 – Approve the transfer of \$769 from the Elderly Services Donations Account to the Commission on Aging budget as described
- 18 – Approve the transfer of \$3,700 from the Snow & Ice Removal Overtime Salaries line item account to the Ordinances budget as described
- 19 – Approve additional appropriations in the Town Clerk's budget by amending the appropriation and revenue accounts in like amounts as described
- 20 – Approve banks and other qualified financial institutions for municipal deposit as required by State Statutes and City Charter as listed
- 23 – Approve the transfer of \$6,000 from the Police Department Regular Salaries line item account to the Animal Control Contributions Grant line item and adjust the Animal Control Budget.

- 25 – Approve payment of \$3,578 to Cioffoletti Construction Co., Inc. as described
- 28 – Approve Mariana Farms Drive as a City Street subject to conditions as described
- 29 – Authorize Corporation Counsel to acquire permanent and temporary construction easements for Kenosia Park Sanitary Sewer project subject to a positive recommendation of the Planning Commission
- 33 – Postpone the rename of Cherry Street
- 34 – Approve acceptance of a parcel of land for road widening and sight line easement at 85 & 93 Lake Avenue as described
- 35 – Receive the report on fences and refer to the Zoning Commission and 5<sup>th</sup> Ward council Members
- 36 – Take no action regarding offer to sell property on Ford Avenue
- 37 – Take no action regarding donation of Mercers Pond Property
- 38 – Take no action regarding request to purchase land on Middle River Road
- 39 – Take no action regarding request to purchase land on Overlook Drive
- 40 – Receive a report regarding the creation of an Office of Deputy Corporation Counsel Ordinance and refer to public hearing
- 41 – Receive a report regarding funds for the Library Books line item and approve the appropriation of \$40,000
- 42 – Receive a report regarding a contract for decorative banners and approve the recommendation
- 43 – Receive the report regarding immigration needs and approve the recommendation subject to certification of funds
- 44 – Receive the report regarding the silo at Tarrywile Park and take no action at this time
- 45 – Receive the report regarding Hawthorne Cove Address Designation and approve the recommendation
- 46 – Receive a report regarding the sewer extension on Broad Street and take no action at this time
- 47 – Receive the progress report regarding an amendment to Section 2-95 of the Code of Ordinances



# CITY OF DANBURY

OFFICE OF THE MAYOR  
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

March 27, 2002

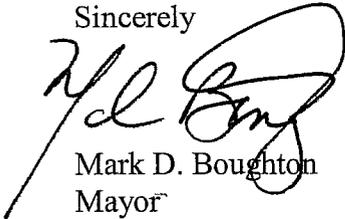
Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

The City of Danbury is working in partnership with the Blind Brook Neighborhood Association to develop a new playground. The site selection process is complete and I submit for your consideration the attached Resolution to acquire property for this purpose.

Thank you for your consideration of this important project.

Sincerely



Mark D. Boughton  
Mayor



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

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PLEASE REPLY TO:

March 26, 2002

DANBURY, CT 06810

Honorable Mark D. Boughton, Mayor  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Re: School Building Committee

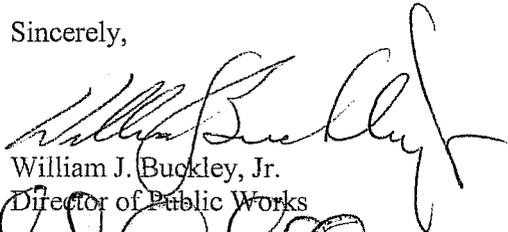
Dear Mayor and Council Members:

After carefully reviewing the matter, it is our belief that the Common Council should consider clarifying past actions establishing school building committees relating to the Magnet School and other school projects funded under the Vision 21 and Vision 21 "squared" bond issues. In addition to vacancies that have occurred since the council acted on these matters, past actions have left questions concerning chairmanship and scope that need to be addressed.

In particular the Shelter Rock School roof replacement project needs to be approved by the State School Facilities Unit in order to allow us to bid it in time for construction to begin as soon as the school closes for the year in June. In addition the Magnet School construction schedule is a demanding one that requires a considerable degree of planning and preparation now in order to meet the state imposed deadline.

Prompt action on this request is necessary if the city is to complete state required filings as well as the construction projects themselves in a timely fashion. As usual, we will make ourselves available if you should have any questions.

Sincerely,



William J. Buckley, Jr.  
Director of Public Works



Eric L. Gottschalk  
Assistant Corporation Counsel



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the Common Council of the City of Danbury hereby establishes and reestablishes a building committee consisting of William J. Buckley, Jr., Patricia A. Ellsworth, Richard Palanzo, Robert Ryerson, Dean Esposito, Joseph Scozzafava, George O'Loughlin, Bobby Poole, Eileen Alberts, Ellen Morelock, H. David Sabel, John R. Mitchell, Dana Brisson, Anthony Paivo, John Goetz as the Building Committee with respect to the construction of the Magnet School formally known as the Western Connecticut Academy of International Studies as well as those school projects funded pursuant to bond authorizations approved by the voters and electors of the City of Danbury on November 2, 1999 and November 6, 2001, known respectively as the "Vision 21" and "Vision 21 'squared'" bond issues; and,

**WHEREAS**, the Common Council hereby authorizes the Board of Education to direct the Superintendent of Schools to file applications for 100% State funding for a Magnet School to be built on 7.026 acres of land at the Western Connecticut State University Westside Campus and for applicable State funding with respect to the other school projects referenced herein; and,.

**WHEREAS**, the Common Council hereby authorizes the Board of Education to prepare schematic drawings and outline specifications for the aforementioned projects.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

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**WHEREAS**, the Common Council hereby authorizes the Board of Education to prepare schematic drawings and outline specifications for the aforementioned projects.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

March 18, 2002

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Mark D. Boughton, Mayor  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Re: Proposed Acquisition of 9 Bank Street

Dear Mayor and Council Members:

Included in the Vision 21 "squared" bonding package approved last year was funding to allow the acquisition of 9 Bank Street to be used for the creation of a parking lot to serve the library. Over the last several months we have had conversations with the owner of this property and based upon appraisals obtained for this purpose and upon discussions with the Directors of Finance and Public Works, we have reached a tentative agreement with him. This proposed purchase is subject, of course, to the approval of the Common Council and we therefore request that you consider the adoption of the resolution, which you will find attached hereto.

In order to allow you to adopt the resolution at the April Council meeting, should you wish to do so, we have already forwarded this proposal to the Planning Commission for a report as required by the provisions of Connecticut General Statutes, section 8-24. You should have that report in time for your meeting.

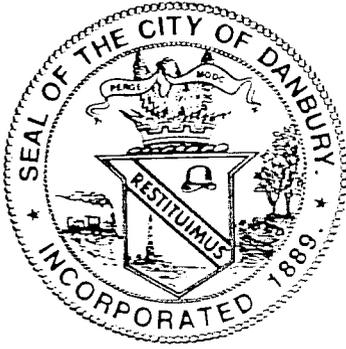
If you have any questions, please feel free to contact me.

Sincerely,

Eric L. Gottschalk

Assistant Corporation Counsel

cc: William J. Buckley, Jr., Director of Public Works  
Betsy McDonough, Library Director



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury wishes to undertake the construction of a parking lot to serve the patrons of the Danbury Public Library; and

WHEREAS, in order to accomplish the work, a site must be acquired; and,

WHEREAS, a site, known as 9 Bank Street has been identified as an appropriate site for said lot; and

WHEREAS, funding in an amount sufficient to cover the acquisition of said site was approved as part of the bond issue approved by the voters on November 6, 2001; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said site, either by negotiation or, if negotiations are unsuccessful, by eminent domain, and proceed with the work.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the site, as more particularly described in EXHIBIT A attached hereto, in accordance with procedures established in State law, either by negotiation or by eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the property, if any, on or before October 1, 2002.

## **EXHIBIT A**

A certain tract of land with buildings thereon, situated in said Danbury, bounded and described as follows: Northerly and Westerly by land of the Methodist Episcopal Society so-called; Easterly by land of the Danbury Troy Laundry Company; and Southerly by Bank Street; being fifty (50) feet ten and one-half inches ( $10 \frac{1}{2}$ ) in width on the northerly line; eighty eight (88) feet five (5) inches on the Easterly line; fifty two (52) feet two (2) inches on the Southerly line, and eighty two (82) feet five (5) inches on the Westerly line.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

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**WHEREAS**, a site, known as 9 Bank Street has been identified as an appropriate site for said lot; and

**WHEREAS**, funding in an amount sufficient to cover the acquisition of said site was approved as part of the bond issue approved by the voters on November 6, 2001; and

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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**PLANNING COMMISSION**

(203) 797-4525

(203) 797-4586 (FAX)

March 25, 2002

To: Mayor Mark Boughton  
Members of Common Council

From: Planning Commission

Re: 8-24 Referral - Acquisition of 9 Bank Street

The Planning Commission has received a request from Corporation Counsel for a report pursuant to C.G.S 8-24, regarding the above referenced item.

At the March 20, 2002 meeting, the Planning Commission voted unanimously to give a positive recommendation for this request.

Sincerely,

A handwritten signature in cursive script that reads "Joseph Justino".

Joseph Justino  
Chairman

A small, circular handwritten mark or stamp, possibly initials, located to the right of the signature.

c: Engineering Dept.  
Corporation Counsel



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DENNIS I. ELPERN**  
**DIRECTOR OF PLANNING**

(203) 797-4525  
(203) 797-4586 (FAX)

March 19, 2002

To: City of Danbury Planning Commission

From: Dennis I. Elpern

Re: Acquisition of 9 Bank Street

We have received a referral from Common Council for a review and report on the proposed acquisition of 9 Bank Street for the purpose of demolishing the existing house and expanding the Library parking lot.

It is estimated that this parcel could accommodate 21 additional spaces for the public. As most of you know, there has been an acute shortage of parking to serve the Library.

The acquisition of this property was recommended in the recently adopted Plan of Conservation and Development. Consequently, we support the proposal and urge a positive referral to Common Council.

C: Eric Gottschalk, Assistant Corporation Counsel





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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## M E M O R A N D U M

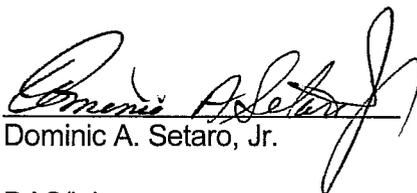
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**To:** Hon. Mark D. Boughton via the Common Council  
**From:** Dominic A. Setaro, Jr., Director of Finance  
**Date:** March 25, 2002  
**Re:** **RESOLUTION-SAFE NEIGHBORHOOD PROGRAM**  
**CC:** R. L. Paquette

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Attached for your review is a resolution that allows the City of Danbury's Police Department to apply for and accept funding from the State of Connecticut Office of Policy and Management in the amount of \$80,000, or \$8,000 per officer assigned to the program. This grant will operate for the period July 1, 2002 through June 30, 2003, and will be used for the salaries of 10 police officers assigned to a specific project area within the City, as well as crime prevention programs. No local match is required.

Attached is a copy of the budget received by this office for your review. The Common Council is requested to consider the resolution at its next meeting.

  
Dominic A. Setaro, Jr.

DAS/jgb



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**DEPARTMENT OF POLICE**  
**120 MAIN STREET**

**ROBERT L. PAQUETTE, CHIEF**  
**(203) 797-4614**

March 19, 2002

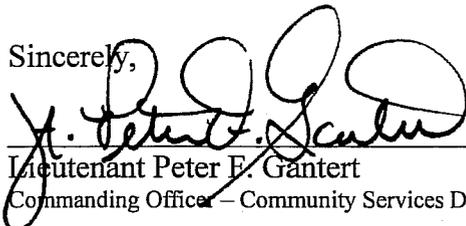
To: Robert L. Paquette  
Chief of Police  
From: Lieutenant Peter F. Gantert  
Community Services Division

**RE: IMPACT STATEMENT: Safe Neighborhood Program Grant**

Chief Paquette,

Application and acceptance of the renewed Safe Neighborhood Program Grant will have no impact on the City of Danbury's fiscal year 2002 budget. The award will be for \$80,000.00, representing a maximum of \$8,000.00 towards salary for each of the ten officers assigned to the program.

Sincerely,

  
Lieutenant Peter F. Gantert  
Commanding Officer – Community Services Division



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**DEPARTMENT OF POLICE**  
**120 MAIN STREET**

**ROBERT L. PAQUETTE, CHIEF**  
**(203) 797-4614**

March 19, 2002

To: Robert L. Paquette  
Chief of Police  
From: Lieutenant Peter F. Gantert  
Community Services Division  
RE: Safe Neighborhood Program Grant

Chief Paquette,

Attached is an impact statement and renewal application for the Safe Neighborhood Program. Although I have not received any official notification from the Office of Policy and Management, I did speak with our contact Jack Bates. He states that we should reapply now, and that the grant amount is reduced to a 20% funding level. We will receive \$80,000.00, or 8,000.00 per officer assigned to the program. I am requesting that the Common Council act on this at their next regular meeting.

Sincerely,



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Lieutenant Peter F. Gantert  
Commanding Officer – Community Services Division

**PROJECT BUDGET NARRATIVE**  
**2001-02**  
**SAFE NEIGHBORHOODS PROGRAM**

Applicant: City of Danbury, Connecticut

Project Title: Safe Neighborhood Program

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**Personnel:**

One Sergeant and nine Officers assigned to the program on a full-time basis. They are responsible for normal police activities within the project area during their shift. Additionally, they are responsible to develop and encourage resident participation in crime prevention and community policing activities. Officers are responsible for quality of life issues with in the project area. This includes substance abuse issues, infrastructure and utility monitoring for proper maintenance, neighborhood clean-ups and other programs.

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**Total Personnel: \$80,000.00**

**Fringe:** Included above

**Travel & Training:** N/A

**Equipment:** N/A

**Supplies:** N/A

**Consulting Contractual:** N/A

**Other:** N/A

**Miscellaneous:** N/A

OFFICE OF POLICY AND MANAGEMENT  
POLICY DEVELOPMENT AND PLANNING DIVISION  
GRANTS MANAGEMENT AND JUSTICE PLANNING  
450 Capitol Avenue-MS#52CPD  
HARTFORD, CT 06106-1308

APPLICATION FOR 2001-02 SAFE NEIGHBORHOODS  
PROGRAM FUNDING

City of Danbury, Connecticut

1. Accomplishments and status of the 2000/01 (previous year) Program (Use additional pages if necessary)

a) Police Officers:

One Sergeant and nine officers have been staffing this program. Program participants have been patrolling the Safe Neighborhood Area on bicycles, giving these officers greater visibility and accessibility to those people who live and work within the SNP boundaries. The SNP area consists of three specific patrol beats in which three officers are dedicated to each of the three beats. This area has also been expanded to include more public housing. The SNP unit currently provides proactive community policing coverage seven days a week sixteen hours a day. They work with the area residents and businesses within the SNP area on areas of concern. They have developed strong partnerships and have facilitated neighborhood groups and assisted tenant associations in forming. The officers are acting as a vital link to other citywide services. The response from the public has been overwhelmingly positive. Officers continue to have a positive impact on quality of life issues in the SNP area through enforcement, education, and community involvement.

b) Crime Prevention: **Not applicable.**

**APPLICATION FOR 2000-01 SAFE NEIGHBORHOODS  
PROGRAM FUNDING (CONTINUED)**

PAGE 2

2. Intended Accomplishments and activities for the 2001-02 (year for which applying) Program. (Use additional pages if necessary)

a) Police Officers:

Police Officers assigned to the SNP will continue to receive training in Community Policing / Crime Prevention techniques. A concerted effort will be made to strengthen the existing tenant associations and neighborhood watch groups. We will continue to survey residents and business owners in the area to assist in allocation of resources and to ensure proper delivery of services. We will continue to monitor the current configuration of the SNP area, and request changes if deemed necessary as a result of feedback from survey's and evaluation. Crime statistics and calls for service will be monitored monthly as is current practice. This allows for deployment of personnel to the most critical areas and helps allocate crime prevention programming. This will include the use of CPTED principals in the areas most in need. We will continue to focus on order control and maintenance in the CityCenter area.

b) Crime Prevention:

**NOT AVAILABLE AFTER 98/99**

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**APPLICATION FOR 2000-01 SAFE NEIGHBORHOODS  
PROGRAM FUNDING (CONTINUED)**

PAGE 3

3. The following persons have been identified to OPM as contacts. Please confirm or change and provide a telephone number:

a) Project Director: Lt. Peter F. Gantert Telephone: 203.797.4577

e-mail address p.gantert@ctconnect.com

b) Financial Officer: Mr. Dominic Setero Jr. Telephone: 203.797.4652

c) Other: \_\_\_\_\_ Telephone: \_\_\_\_\_

4. Prepared by: Lt. Peter F. Gantert Title: Lieutenant  
(NAME)

Phone: 203.797.4577 Date: March 19, 2002

**PROJECT BUDGET ITEMIZATION  
2001-02  
SAFE NEIGHBORHOODS PROGRAM**

Applicant: City of Danbury, Connecticut

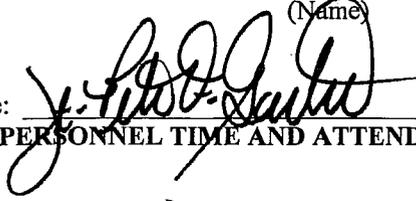
Project Title: Safe Neighborhood Program

<p>A. Police officers. Maximum of \$8,000 per full-time officer per full year. Provide estimate of salary/fringe/equipment breakdown in budget narrative.</p> <p>1. Number <u>  10  </u> % time <u> 100 </u> % year <u> 100 </u></p> <p>2. Fringe Benefits. Rate <u> n/a </u> %</p> <p>3. Equipment (other than vehicles), Basic issue to above officers</p>	<p align="right">\$ <u>80,000.00</u></p> <p align="right">\$ <u>- 0.00</u></p> <p align="right">\$ <u>-0.00</u></p>
<b>Police Officers Total</b>	<b>\$ <u>80,000.00</u></b>
<p>B. Crime Prevention (List major elements plus miscellaneous)</p> <p align="center"><b>NOT AVAILABLE AFTER 1998-99</b></p>	
<b>Crime Prevention Total</b>	<b>\$ <u>-0.00</u></b>

**TOTAL PROJECT COST:   \$80,000.00**

Prepared by: Lt. Peter F. Gantert Title: Lieutenant

(Name)

Signature:  Phone: 203.797.4577 Date: March 19, 2002

**NOTE: PERSONNEL TIME AND ATTENDANCE RECORDS MUST BE KEPT FOR AUDITING PURPOSES.**



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut Office of Policy and Management will make available to the City of Danbury Police Department additional funds in the amount of \$80,000.00 as remainder funds to its existing grant for the Safe Neighborhood Program; and

**WHEREAS**, said award will cover the period of July 1, 2002 through June 30, 2003 with no local cash match; and

**WHEREAS**, said grant will subsidize 10 police officer positions at \$80,000.00 thus allowing increased police presence in targeted neighborhoods, especially in areas where there has been increased firearms use.

**NOW, THEREFORE, BE IT RESOLVED THAT** Mayor Mark D. Boughton and Chief Robert Paquette or his authorized representative are hereby empowered to accept funds and the Mayor is further authorized to execute any contracts/agreements therefore and to do all things necessary to effectuate the purposes hereof.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

DANBURY, CT 06810

March 27, 2002

Honorable Mark D. Boughton, Mayor  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: March Agenda Item No. 40  
Kenosia Avenue Pump Station and Force Main Sanitary Sewer

Dear Mayor and Council:

On the March 5, 2002 Council agenda, you approved and adopted the sanitary sewer assessment for the above property. In order to conclude the process of adoption and commence the process of statutory filings, notification and actual assessment, please adopt the resolution and attachments as appended to this correspondence.

Once that is done, we will notify the Town Clerk and other necessary parties in order that the assessments may be finalized.

Please do not hesitate to call in the event you have any questions.

Very truly yours,

Laszlo L. Pinter,  
Assistant Corporation Counsel

#### Attachments

Cc: Dominic A. Setaro, Jr., Director of Finance  
William J. Buckley, P.E., Director of Public Works  
Patricia A. Ellsworth, P.E., Assistant City Engineer  
Cathy Skurat, Tax Collector

Llp/sewers



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the Kenosia Avenue Pump Station and Force Main; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

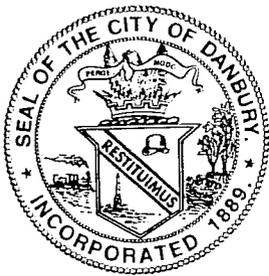
**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the Kenosia Avenue Pump Station and Force Main:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Seventeen thousand nine hundred forty-five and 11/100 (\$17,945.11) DOLLARS.
3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.85 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.
4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessments shall be filed in the Town Clerk's Office on April 5, 2002. An appeal to the superior court from such assessment must be taken with 21 days of such filing.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol. \_\_\_\_\_

Page \_\_\_\_\_

The notice of such assessment of sewage benefits herein certified is to \_\_\_\_\_ (owner of property), the principal of which is \$ \_\_\_\_\_ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of Lake Kenosia Associates, LLC, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$17,945.11 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_

At \_\_\_\_\_ m.

Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

January 14, 2002

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Common Council Members:

Kenosia Avenue Pump Station and Force Main  
Final Assessment - Project No. 99-07

The above noted project has been completed. There is only one property involved in this sanitary sewer extension. Therefore, the final assessment for this project is as follows:

<u>Tax Assessor's Lot No.</u>	<u>Property Owner/ Address</u>	<u>Final Assessment</u>
E16032	Lake Kenosia Associates LLC C/O Attorney Paul McNamara 150 Danbury Road Ridgefield, CT 06877	\$340,957.00

Would you please proceed with the arrangements for a public hearing concerning this final assessment as per Charter requirements.

If you have any questions, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

C: Honorable Mark D. Boughton  
Dominic A. Setaro, Jr.  
Eric L. Gottschalk, Esq.  
Mario Ricoszi, P.E.





# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the Kenosia Avenue Pump Station and Force Main; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the Kenosia Avenue Pump Station and Force Main:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Seventeen thousand nine hundred forty-five and 11/100 (\$17,945.11) DOLLARS.
3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.85 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.
4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessments shall be filed in the Town Clerk's Office on April 5, 2002. An appeal to the superior court from such assessment must be taken with 21 days of such filing.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol.

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The notice of such assessment of sewage benefits herein certified is to \_\_\_\_\_ (owner of property), the principal of which is \$ \_\_\_\_\_ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of Lake Kenosia Associates, LLC, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$17,945.11 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_

At \_\_\_\_\_ m.

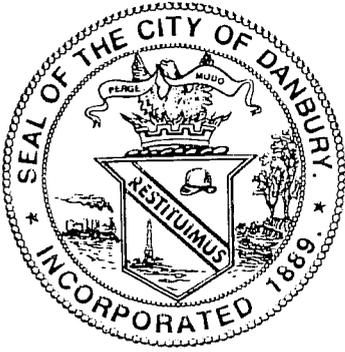
Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 2

A. D., 2002

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the Kenosia Avenue Pump Station and Force Main; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

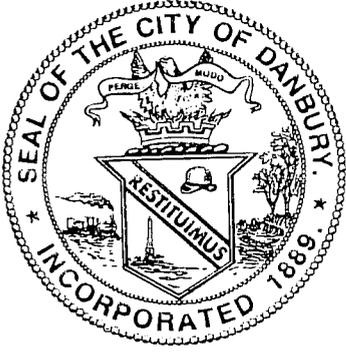
**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the Kenosia Avenue Pump Station and Force Main:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Seventeen thousand nine hundred forty-five and 11/100 (\$17,945.11) DOLLARS.
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4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessments shall be filed in the Town Clerk's Office on April 5, 2002. An appeal to the superior court from such assessment must be taken with 21 days of such filing.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 2 \_\_\_\_\_ A. D., 200<sup>2</sup>

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

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The notice of such assessment of sewage benefits herein certified is to \_\_\_\_\_ (owner of property), the principal of which is \$ \_\_\_\_\_ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of Lake Kenosia Associates, LLC, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$17,945.11 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_

At \_\_\_\_\_ m.

Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)

CITY OF DANBURY  
Office of the City Clerk  
This document is a certified  
copy of the original on file  
in the Office of the City  
Clerk



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

DANBURY, CT 06810

March 27, 2002

Honorable Mark D. Boughton, Mayor  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: March Agenda Item No. 41  
15 Lakeside Road Sanitary Sewer

Dear Mayor and Council:

On the March 5, 2002 Council agenda, you approved and adopted the sanitary sewer assessment for the above property. In order to conclude the process of adoption and commence the process of statutory filings, notification and actual assessment, please adopt the resolution and attachments as appended to this correspondence.

Once that is done, we will notify the Town Clerk and other necessary parties in order that the assessments may be finalized.

Please do not hesitate to call in the event you have any questions.

Very truly yours,

Laszlo L. Pinter,  
Assistant Corporation Counsel

#### Attachments

Cc: Dominic A. Setaro, Jr., Director of Finance  
William J. Buckley, P.E., Director of Public Works  
Patricia A. Ellsworth, P.E., Assistant City Engineer  
Cathy Skurat, Tax Collector

Llp/sewers



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

RECEIVED

JAN 10 2002

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

January 9, 2002

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Common Council Members:

### Sanitary Sewer Extension - 15 Lakeside Road

At the November 8, 2001 Common Council meeting, the request for a sanitary sewer extension to the above noted property was referred to a public hearing subject to the petitioners signing a waiver of appeal (reference Item 37 of the Common Council meeting minutes). Corporation Counsel Eric L. Gottschalk, Esq. has informed me that he has received the executed waivers.

There is only one property involved in this sanitary sewer extension. Therefore, the preliminary assessment for this project is as follows:

<u>Tax Assessor's Lot No.</u>	<u>Property Owner/ Address</u>	<u>Preliminary Assessment</u>
H11223	James A. Bassett Patricia A. Deer 15 Lakeside Road Danbury, CT 06811-4976	\$10,000.00

Would you please proceed with the arrangements for a public hearing concerning this preliminary assessment as per Charter requirements.

If you have any questions, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

C: Honorable Mark D. Boughton  
Dominic A. Setaro, Jr.  
Eric L. Gottschalk, Esq.  
Mario Ricozzi, P.E.





# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the 15 Lakeside Road Sanitary Sewer; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the 15 Lakeside Road Sanitary Sewer:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Five hundred twenty-six dollars and 32/100 (\$526.32) DOLLARS.
3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.85 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.
4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessment shall be filed in the Town Clerk's Office on April 5, 2002.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol.

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The notice of such assessment of sewage benefits herein certified is to James A. Bassett (owner of property), the principal of which is \$ 10,000.00 due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of James A. Bassett, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$526.32 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_

At \_\_\_\_\_ m.

Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 2 \_\_\_\_\_ A. D., 2002

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the 15 Lakeside Road Sanitary Sewer; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

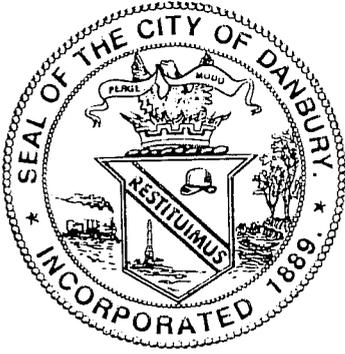
**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the 15 Lakeside Road Sanitary Sewer:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Five hundred twenty-six dollars and 32/100 (\$526.32) DOLLARS.
3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.85 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.
4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessment shall be filed in the Town Clerk's Office on April 5, 2002.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 2 A. D., 2002

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol. Page

The notice of such assessment of sewage benefits herein certified is to James A. Bassett (owner of property), the principal of which is \$ 10,000.00 due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of James A. Bassett, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$526.32 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_ Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_ At \_\_\_\_\_ m.

Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)

CITY OF DANBURY  
Office of the City Clerk  
This document is a certified  
copy of the original on file  
in the Office of the City Clerk

Lena M. Abrantes, City Clerk



7

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

DANBURY, CT 06810

March 27, 2002

Honorable Mark D. Boughton, Mayor  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: March Agenda Item No. 42  
Windaway Road Sanitary Sewer

Dear Mayor and Council:

On the March 5, 2002 Council agenda, you approved and adopted the sanitary sewer assessment for the above property. In order to conclude the process of adoption and commence the process of statutory filings, notification and actual assessment, please adopt the resolution and attachments as appended to this correspondence.

Once that is done, we will notify the Town Clerk and other necessary parties in order that the assessments may be finalized.

Please do not hesitate to call in the event you have any questions.

Very truly yours,

Laszlo L. Pinter,  
Assistant Corporation Counsel

#### Attachments

Cc: Dominic A. Setaro, Jr., Director of Finance  
William J. Buckley, P.E., Director of Public Works  
Patricia A. Ellsworth, P.E., Assistant City Engineer  
Cathy Skurat, Tax Collector

Llp/sewers



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the Windaway Road Sanitary Sewer; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the Windaway Road Sanitary Sewer:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Five hundred ninety-nine dollars and 71/100 (\$599.71) DOLLARS.
3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.85 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.
4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessment shall be filed in the Town Clerk's Office on April 5, 2002. An appeal to the superior court from such assessment must be taken with 21 days of such filing.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_\_

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol.

Page

The notice of such assessment of sewage benefits herein certified is to \_\_\_\_\_ (owner of property), the principal of which is \$ \_\_\_\_\_ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of \_\_\_\_\_, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$599.71 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_

At \_\_\_\_\_ m.

Recorded in the Danbury Land Records

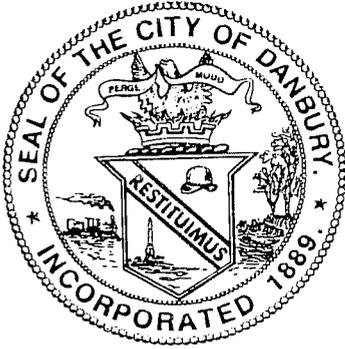
Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)





# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 2

A. D., 200<sup>2</sup>

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury caused a sewer line to be installed known as the Windaway Road Sanitary Sewer; and

**WHEREAS**, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

**WHEREAS**, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

**WHEREAS**, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

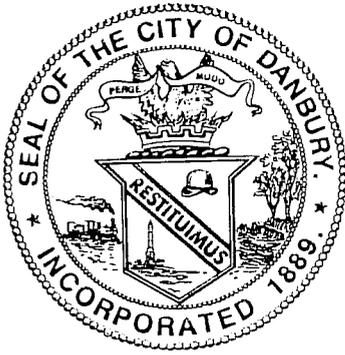
**WHEREAS**, said installment method of payment is deemed to be in the best interests of the City.

**NOW, THEREFORE BE IT RESOLVED THAT** the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 2002, provided, however, that said assessments may be paid in installments in accordance herewith; and

**BE IT FURTHER RESOLVED THAT** the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

**BE IT FURTHER RESOLVED THAT** the following provisions shall apply to installments of sewer benefit assessments in connection with the Windaway Road Sanitary Sewer:

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.
2. The minimum annual installment payment shall be Five hundred ninety-nine dollars and 71/100 (\$599.71) DOLLARS.
3. The interest on any deferred payments hereunder shall be due at a rate per annum of 4.85 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.
4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as attached.
5. A listing of the foregoing assessment shall be filed in the Town Clerk's Office on April 5, 2002. An appeal to the superior court from such assessment must be taken with 21 days of such filing.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

April 2

A. D., 200<sup>2</sup>

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut, hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol.

Page

The notice of such assessment of sewage benefits herein certified is to \_\_\_\_\_ (owner of property), the principal of which is \$ \_\_\_\_\_ due to said City of Danbury, together with legal interest fees and charges thereon assessed on April 5, 2002, in the name of \_\_\_\_\_, and the same becomes due on June 1, 2002 and may be paid in annual minimum installment payments of \$599.71 each plus interest at the rate of 4.85 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_

At \_\_\_\_\_ m.

Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

**AND BE IT FURTHER RESOLVED THAT** the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)

CITY OF DANBURY  
Office of the City Clerk  
This document is a certified  
copy of the original on file  
in the Office of the City Clerk

  
\_\_\_\_\_  
Helena M. Abrantes, City Clerk



9

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

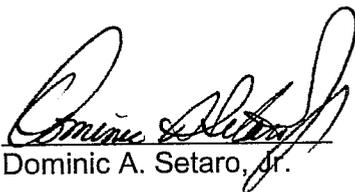
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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** REVISED RESOLUTION – ENVIRONMENTAL PROTECTION GRANT  
**DATE:** March 27, 2002

---

Attached you will find a letter from Jack Kozuchowski regarding additional funds that are available for the Barnum Court cleanup. It has been requested that the City approve the attached amended resolution, which will increase the grant from \$50,000 to \$55,162 for the Barnum Court property. There is no local cash match, but depending on the outcome of the cleanup, additional funds may be needed in the fiscal year 2003-04.

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/  
jgb



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, The Danbury Common Council passed a resolution in November, 2000 that authorized the Health Department to make application for a \$50,000 grant from the Environmental Protection Agency (EPA); and

**WHEREAS**, the Danbury Health Department applied for funding from the Environmental Protection Agency (EPA) in January 2001 for a \$50,000 phytoremediation demonstration project on the City owned property on Barnum Court; and

**WHEREAS**, the EPA has recently informed the City Of Danbury its intent to award this grant with the opportunity for providing \$55,162, which is \$5,162 more than the City applied for;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council authorizes Mayor Mark D. Boughton to execute any and all agreements with the Environmental Protection Agency related to funding for the phytoremediation demonstration project that the Danbury Health Department applied for in January 2001 for up to \$55,152 for this grant.



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**HEALTH AND HOUSING DEPARTMENT**  
**155 DEER HILL AVENUE**

**(203) 797-4625**  
**FAX (203) 796-1596**

March 26, 2002

To: Dominic Setaro, Director of Finance

From : Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

Re: Cover letter to the Council regarding Barnum Court grant resolution

I have attached a cover letter to the Council for the resolution to accept additional EPA funding for the Barnum Court grant.

With regard to matching City costs, there are no formal EPA requirements that would require the City to provide a matching appropriation. However, as noted in the original cover letter in our Year 2000 Council request, there is a remote possibility that the research may generate some plant waste that may need to be disposed of as a hazardous waste. This is not a cost that the EPA grant would be able to assume. We should be able to ascertain whether such disposal costs are going to be incurred at the end of this year's pilot research activities. If there are such disposal costs that are anticipated in the mass treatment of the site by the specified crops, this cost will be built into the Fiscal Year 2003-2004 budget proposal.

If all is in order, please send this to the Common Council for consideration. Thank you.

Jack Kozuchowski

cc: Kim Sophia



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**HEALTH AND HOUSING DEPARTMENT**  
**155 DEER HILL AVENUE**

**(203) 797-4625**  
**FAX (203) 796-1596**

March 26, 2002

The Honorable mayor Mark Boughton and Members of the Danbury Common Council  
155 Deer Hill Avenue  
Danbury, Connecticut

Dear Mayor Boughton and Members of the Danbury Common Council:

In November, 2000, the Common Council passed a resolution to allow the City to apply for a \$50,000. Grant to establish phytoremediation as a clean-up process for a City property on Barnum Court where there is soil contamination from past industrial practices on the site. I have just been informed that EPA is ready to award this grant with the opportunity to provide \$55,162 for the research project.

Since the resolution that was passed in November, 2000, authorized application for up to \$50,000, I am requesting a new resolution, as attached, which increases the authorization to \$55,162. Thank you in advance for your consideration of this request.

Respectfully Yours,

Jack Kozuchowski

Coordinator of Environmental &  
Occupational Health Services

cc: Dominic Setaro, Director of Finance



10

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## M E M O R A N D U M

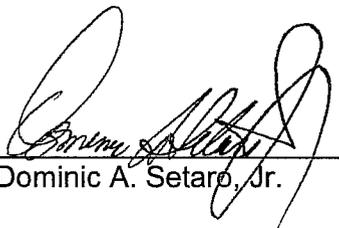
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**DATE:** March 27, 2002  
**TO:** Hon. Mark D. Boughton  
via the Common Council  
**FROM:** Dominic A. Setaro, Jr.  
**RE:** **Resolution – Preventive Health Oral Health Care**  
**CC:** M. Bonjour

Attached for your review is a resolution that will allow the City of Danbury Department of Health and Housing to apply for and accept funding from the State of Connecticut, Department of Public Health in the amount of \$9,000. This grant, for the time period March 15, 2002 to September 30, 2002, requires no local in-kind match.

Attached is a copy of the budget and impact statement for your review. The Common Council is requested to consider this resolution at its next special or regular meeting.

If you have any questions, feel free to give me a call.



\_\_\_\_\_  
Dominic A. Setaro, Jr.

Attach.

# **IMPACT STATEMENT**

## **2001 Preventive Health Block Grant Youth Violence Prevention Contract Log # 2002-016-1**

**Amendment Total: \$9,000\*\***

Total Grant Fund: \$22,006

Revised Contract Period, including Amendment: 09/01/01 - 09/30/02

---

### **Program Impact**

This grant **amendment** will enable the City of Danbury to carry out a Community Oral Health Systems Development Project (CCOHP) in the City of Danbury, with the ultimate goal of enhancing oral health and oral health care access for its residents;

The primary beneficiaries will health care providers who are working to enhance and improve oral health care access to members of the community have little or no access to oral health care services.

### **Fiscal Impact**

This grant amendment is available through the Connecticut State Department of Public Health (DPH). Funding in the amount of \$9, 00 will be made available to the City's Health Department to implement a community needs assessment of oral health care services in the City.

This additional funding will allow the City to hire a part-time consultant at an approximate rate of seventy-five dollars (\$75.00)/hour for a period not to exceed one hundred and fifteen (115) hours. Additionally, the grant will allow for \$195 printing and binding services and a standard 2% City audit fee.

### **Anticipated Grant Lifetime**

Currently, funding for preventive health services operated under this grant is available through June 30, 2002. Continuation funding from the State Department of Public Health looks promising, however all is dependent of Federal and State Block Grant allocations. As in the past, funding for subsequent years will be based on successful program performance and compliance with reporting requirements.

If DPH funding from the Department of Public Health for Community Oral Health Systems Development is not awarded or is discontinued, activities detailed in the contact will not be suspended.



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

**RESOLVED** by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Public Health has notified the City of Danbury Health and Housing Department that it is eligible to apply for a Preventive Health and Health Services Block Grant in an amount not to exceed \$9,000.00; and

WHEREAS, the grant will cover the period of March 15, 2002 through September 30, 2002 with no local in kind match; and

WHEREAS, the funding will be used for a community oral health needs assessment in the City of Danbury.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury is hereby authorized to apply for said funds from the Connecticut Department of Public Health and to accept the grant, if awarded;

AND, FURTHER, Mayor Mark D. Boughton is hereby authorized to execute all contracts/agreements in connection therewith and to do all things necessary to effectuate the purposes of said grant.

**Budget**

**2001 Preventive Health Block Grant  
Youth Violence Prevention  
Contract Log # 2002-016-1**

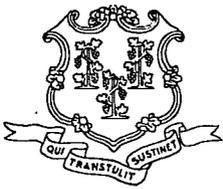
**Amendment Total: \$9,000\*\***

**Total Grant Fund: \$22,006**

**Revised Contract Period, including Amendment: 09/01/01 - 09/30/02**

---

Consultant Fee	\$75 hour x 115 hours	\$8,625
Grant Audit Fee	2% total amendment	\$180
Printing & Binding		\$195
	<b>TOTAL</b>	<b>\$9,000</b>



# STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

RECEIVED

MAR 15 2002

HEALTH & HOUSING DEPT.

March 13, 2002

William J. Campbell  
Director of Health  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Contract Amendment for: Community Oral Health Systems Development Project  
Contract Log #2002-016-1  
Oral Health Project Funding: \$9,000  
Oral Health Project Period: 03/15/02 Through 09/30/02  
Oral Health Project Coordinator: Pamela Painter, 509-8097

Dear Mr. Campbell:

Enclosed is the above referenced contract amendment. Please review the amendment and return the original following the procedure explained below. It is important that the signed/sealed amendment, secretarial certificate and invoices be returned to the department by April 13, 2002. You will receive a copy of the original contract amendment signed by the Department when it is fully executed.

**NOTE: SIGNATURES AND NAMES OF AUTHORIZED OFFICIAL(S) MUST BE IDENTICAL THROUGHOUT THE CONTRACT PACKAGE.**

- **Secretarial Certification:** All contractors need to have a resolution passed by their governing body giving the official who signed this contract the authority to do so. The secretarial certification indicates that the authorization to sign contracts was still in place on the date the contract was signed. Therefore, the contract should be signed and dated prior to the Secretarial Certification being signed and dated. Instructions and a sample sheet are enclosed. One original signed and sealed secretarial certification should be returned with your contract. Your agency's seal must be embossed on the lower left side under the "title" of the certifying official. **(White-out is not acceptable!)**
- **Acceptances and Approval Page:** The individual indicated on the secretarial certification as authorized to sign the contract must sign the Acceptances and Approval page of the contract under the "By the Contractor" section, on the line marked "Signature (Authorized Official)". The authorized individual should sign his/her name exactly as it appears on the secretarial certification. Type your agency's legal name, the name and title of the authorized official and the date the document was signed. In addition, your agency's legal seal must be embossed on the Acceptances and Approvals page if it is not embossed on the secretarial certification. **(White-out is not acceptable!)**

Phone:

Telephone Device for the Deaf (860) 509-7191

410 Capitol Avenue - MS # \_\_\_\_\_

P.O. Box 340308 Hartford, CT 06134

An Equal Opportunity Employer



5. In Part III, Section A, subsection A.1. on page 12 of the original agreement, delete \$13,006 from paragraph 7 and replace with:

\$22,006. This includes \$13,006 for Youth Violence/Suicide Prevention and \$9,000 for CCOHP.

6. In Part III, Section A, subsection A.1. on page 12 of the original agreement, add a fourth and fifth payment to paragraph 8 as follows:

Payment #	Amount	Conditions	On or After
4	\$4,500	To be made at the time of execution of contract amendment	March 15, 2002
5	\$4,500	To be made upon receipt and approval of the first CCOHP reports	July 1, 2002

7. At the end of Part III, Section A, subsection A.3. on page 14 of the original agreement, add the following:

**Subsection A.4.**

**CCOHP**

1. Program Description: The Department's CCOHP is supported by a Community Integrated Service Systems (CISS)/Community Organization Grant from the federal Department of Health and Human Services, Health Resources & Services Administration (HRSA), Maternal and Child Health Bureau. This funding shall enable existing CCOHP work groups to sustain their activities and make measurable progress toward CCOHP goals and objectives. The contractor's CCOHP work group shall use funding to:
  - a. Develop and convene meetings of a broadly representative public/private community collaboration dedicated to the enhancement of oral health and oral health care access.
  - b. Complete a community oral health needs assessment in accordance with the methods and on standard forms provided by the Department, and to report data and findings to the Department's Oral Health Unit.
  - c. Based on the needs assessment (1b above), complete a strategic plan for the development of community systems of care that enhance oral health and oral health care access for underserved populations.
  - d. Develop a business plan to assist in achieving CCOHP outcomes. This plan shall identify strategies for ongoing sustainability of activities and achievement of CCOHP objectives beyond this contract period.
2. Specifically the contractor shall conduct the following activities during this agreement. The indicators listed for each activity shall be submitted to the Department and shall be used by the contractor and the Department for program evaluation.

ACTIVITY	INDICATOR FOR EVALUATION	DUE DATE
<p>1. The contractor shall hire or assign a Program Coordinator to work, at minimum 4.5 hours per week, exclusively to develop and sustain a collaborative work group and complete a well-developed oral health strategic plan in order to affect positive change within the community. The work group shall be comprised of representatives from a variety of local entities including but not limited to school based health centers, community health centers, private practice, and concerned citizens, and shall work with the contractor in planning, developing, implementing and evaluating the CCOHP project.</p>	<p>1. Copy of Program Coordinator's resume submitted to the Department.</p>	<p>As soon as hired</p>
<p>2. The Program Coordinator shall at minimum:</p> <ul style="list-style-type: none"> <li>a. schedule, facilitate and set agendas for work group meetings</li> <li>b. procure necessary supplies and other resources to support the workgroup activities, and</li> <li>c. submit to the Department reports of assessments, evaluations, meeting notes, and an oral health strategic plan for implementation of workgroup recommendations and activities.</li> </ul>	<p>2. Written progress reports describing periodic progress toward development of an oral health strategic plan, including copies of meeting agendas, meeting minutes and all major documents produced during the plan development process, shall be submitted to the Department.</p>	<p>06/30/2002 09/30/2002</p>
<p>3. The contractor shall finalize the oral health strategic plan by the end of the contract period. The oral health strategic plan must include specific goals and strategies for achieving CCOHP outcome objectives including, but not limited to: oral health promotion disease prevention education and training, connection and integration of all appropriate local health and human service providers, both public and private to assure the oral health and well-being of the community. Strategies must be identified for ongoing sustainability of activities and achievement of CCOHP objectives beyond this contract period.</p>	<p>3. Copy of final oral health strategic plan submitted to the Department.</p>	<p>09/30/2002</p>

This document constitutes an amendment to the above-numbered contract. All provisions of that contract, except those which are explicitly changed above by this amendment, shall remain in full force and effect.

- **Invoices**: Please have the authorized agency official sign the enclosed invoices, but do not date them. Return the invoices with the original signed amendment. This will help speed the payment process.

- 

If you have any questions, please call me at (860) 509-7710. Thank you for your cooperation.

Sincerely,

Lynne M. Tinyszyn  
Health Program Associate  
Contracts Management

cc: P. Painter

Department of Public Health

Contract # 2002-016 is amended by the following terms and conditions:

1. An increase in the dollar amount from \$13,006 to \$22,006. An increase of \$9,000 is made to allow the contractor to participate in the Department's Connecticut Community Oral Health Systems Development Project.
2. A three month extension of the time period from expiration on June 30, 2002 to expiration on September 30, 2002.
3. In Part III, Section A, subsection A.1. on page 12 of the original agreement, add the following to the end of paragraph 1:

and Connecticut Community Oral Health Systems Development Project (CCOHP).

4. In Part III, Section A, subsection A.1. on page 12 of the original agreement, delete paragraph 4 and replace with the following:

4. Reporting Requirements:

**a. Youth Violence/Suicide Prevention**

The contractor shall submit periodic program, statistical and expenditure reports in the format provided by the Department in accordance with the following:

REPORTING PERIOD	REPORTS DUE BY
July through September	November 1, 2001
October through December	February 1, 2002
January through March	May 1, 2002
April through June	September 1, 2002

**b. CCOHP:**

i. Program Reports: The contractor shall submit periodic program reports in the format provided by the Department in accordance with the following:

REPORTING PERIOD	REPORTS DUE BY
March 15, 2002 - June 30, 2002	July 15, 2002
July 1, 2002 - September 30, 2002	November 1, 2002

ii. Expenditure Reports: A final cumulative expenditure report detailing actual CCOHP expenses for the period March 15 through September 30, 2002 shall be due to the Department by November 1, 2002. The contractor agrees to expend CCOHP funds up to the amount identified in Part III, Section A, subsection A.1., paragraph 7 on page 12 of the original agreement. The Department assumes no responsibility for expenditures incurred in excess of the funding provided for the CCOHP. In addition, the contractor shall, within 60 days of the end of the contract period, remit to the Department any CCOHP funds not expended or obligated during the contract period.

**ACCEPTANCES AND APPROVALS:**

**By the Contractor:**

City of Danbury  
Contractor (Corporate/Legal Name of Contractor)

\_\_\_\_\_  
Signature (Authorized Official) Date

**Documentation necessary to demonstrate the authorization to sign must be attached.**

\_\_\_\_\_  
(Typed Name of Authorized Official) (Title)

**By the Department:**

Department of Public Health  
(Department Name)

\_\_\_\_\_  
Signature (Authorized Official) Date

Norma D. Gyle, R.N., M.S.  
(Typed Name of Authorized Official) Deputy Commissioner  
Title

**By the Office of the Attorney General:**

\_\_\_\_\_  
Attorney General (approved as to form) Date

( ) This contract does not require the signature of the Attorney General pursuant to an agreement between the department and the Office of the Attorney General, dated \_\_\_\_\_.

INVOICE - VOUCHER FOR GOODS OR SERVICES  
 RENDERED TO THE STATE OF CONNECTICUT

STATE OF CONNECTICUT  
 OFFICE OF THE STATE COMPTROLLER  
 CENTRAL ACCOUNTS PAYABLE DIVISION

CO-17 REV 3/93

TO AGENCY BILLING ADDRESS SHOWN ON PURCHASE ORDER

1. AGENCY # 4001		2. BATCH #		3. DOCUMENT TYPE IN		4. DOCUMENT #		5. Document Amount \$ 4,500.00	
6. DOCUMENT DATE		7. RECEIPT DATE 03/15/2002		8. COMM #		9. COMM TYPE		10. COMM AGY 4001	
						11. LIQ		12. RPT TYPE T	
13. VENDOR FEIN/SSN - SUFFIX 000-00-0034									

VENDOR/PAYEE: FIELDS 13 THROUGH 22 AND 37 THROUGH 40 ARE MANDATORY FOR PAYMENT

14. PAYEE: City of Danbury 155 Deer Hill Avenue Danbury, CT 06810					15. ARE YOU INCORPORATED? (X) YES ( ) NO				
					16. ARE YOU A NON-PROFIT ORGANIZATION? (X) YES ( ) NO				

VENDOR BILLING INFORMATION  
 Log #2002-016-1, Oral Health

Give a full description of goods or services completed	Quantity	Units	Unit Price	Amount
Contract #2002-016-1  Services in connection with Community Oral Health Systems Development Project  In accordance with contract date: 7/01/01 through 9/30/02  Per Contract Terms.....  I certify that the above is a valid claim and has not been paid  X _____ Signature of Authorized Person  _____ (Title)				\$ 4,500.00

FULL LIQ	COMM LINE	EXPENDED AMOUNT	AGENCY	COST CENTER FUND SID	OBJECT	FUNCTION	AGENCY TAIL ACTIVITY	EXT	F.Y.
		\$ 4,500.00	4001	000	906-05330-8-843				2002

AGENCY NAME AND ADDRESS:  
 STATE OF CONNECTICUT  
 DEPARTMENT OF PUBLIC HEALTH  
 410 CAPITOL AVENUE, MS# 11GCT  
 PO BOX 340308  
 HARTFORD, CT. 06134-0308

**Department of Public Health Use ONLY:**  
 COMMODITIES RECEIVED OR SERVICES RENDERED:  
 (SIGNATURE) \_\_\_\_\_ DATE \_\_\_\_\_

INVOICE - VOUCHER FOR GOODS OR SERVICES  
 RENDERED TO THE STATE OF CONNECTICUT

STATE OF CONNECTICUT  
 OFFICE OF THE STATE COMPTROLLER  
 CENTRAL ACCOUNTS PAYABLE DIVISION

CO-17 REV 3/93

TO AGENCY BILLING ADDRESS SHOWN ON PURCHASE ORDER

1. AGENCY # 4001	2. BATCH #	3. DOCUMENT TYPE IN	4. DOCUMENT #	5. DOCUMENT AMOUNT \$ 4,500.00
6. DOCUMENT DATE	7. RECEIPT DATE 07/01/2002	8. COMM #	9. COMM TYPE	10. COMM AGENCY 4001
			11. LIQ	12. RPT TYPE T
13. VENDOR FEIN/SSN - SUFFIX 000-00-0034				

VENDOR/PAYEE: FIELDS 13 THROUGH 22 AND 37 THROUGH 40 ARE MANDATORY FOR PAYMENT

14. PAYEE: City Of Danbury 155 Deer Hill Avenue Danbury, CT 06810	15. ARE YOU INCORPORATED? (X) YES ( ) NO
	16. ARE YOU A NON-PROFIT ORGANIZATION? (X) YES ( ) NO

VENDOR BILLING INFORMATION  
 Log #2002-016-1, Oral Health

Give a full description of goods or services completed	Quantity	Units	Unit Price	Amount
Contract #2002-016-1  Services in connection with Community Oral Health Systems Development Project  In accordance with contract date: 7/01/01 through 9/30/02  Per Contract Terms.....  I certify that the above is a valid claim and has not been paid  X _____ Signature of Authorized Person  _____ (Title)				\$ 4,500.00

FULL LIQ	COMM LINE	EXPENDED AMOUNT	AGENCY	COST CENTER FUND SID	OBJECT	AGENCY TAIL FUNCTION ACTIVITY EXT	F.Y.
		\$ 4,500.00	4001	000	906-05330-8-843		2002

AGENCY NAME AND ADDRESS:

STATE OF CONNECTICUT  
 DEPARTMENT OF PUBLIC HEALTH  
 410 CAPITOL AVENUE, MS# 11GCT  
 PO BOX 340308  
 HARTFORD, CT. 06134-0308

**Department of Public Health Use ONLY:**  
 COMMODITIES RECEIVED OR SERVICES RENDERED:

(SIGNATURE) \_\_\_\_\_ DATE \_\_\_\_\_

**INSTRUCTIONS FOR SIGNING**  
**SECRETARIAL CERTIFICATION OF AUTHORIZED SIGNATURE PAGE**

1. The name and title of the Official or Corporation Secretary *must* be entered. This cannot be the person who signed the contract.
2. Corporation name/contractor, no abbreviations unless it is legally abbreviated in the charter. Exception: Corp. is a legal abbreviation.
3. Enter state of incorporation.
4. Enter the date, month, year, and location where the resolution was passed. The date must be on or before the date the contract was signed.
5. Enter the legal name and title of the major signatory.
6. Enter the name of the secondary person who would be empowered to sign in the absence of the primary person (if any authorized by the board).
7. Enter the date the certification was signed.
8. Enter the secretary or authorized Official's signature. The date must be on or after the date the contract was signed.
9. Affix the Corporate body seal. If the corporation does not have an official seal type the abbreviation [L.S.].

**IMPORTANT:**

10. Name of Certifying Official must be typed **exactly** the same at the beginning of Document as at the end of the Document. Signature must match typed name **exactly**.

**(White-out is not acceptable!)**\*\*\*

11. Name of person signing contract must be typed **exactly** the same in both the Corporate Certification and the Acceptances and Approvals pages. Signature must match typed name **exactly** on Acceptances an Approvals page. (e.g. If name is typed with middle initial it must be signed with middle initial)

**(White-out is not acceptable!)**\*\*\*

\*\*\*(We can supply you with additional blank forms if necessary.)

**SECRETARIAL CERTIFICATION OF AUTHORIZED SIGNATURE**

\_\_\_\_\_  
(Name and Title of Certifying Official/Secretary)

of City of Danbury, a Corporation organized  
(Name of Contractor/Corporation)

and existing under the laws of the State of \_\_\_\_\_ hereby certify pursuant to a resolution  
adopted at a meeting of the Board of Directors, on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

at \_\_\_\_\_  
(Location)

that \_\_\_\_\_, and in his/her  
(Authorized Official/Name and Title)

absence, \_\_\_\_\_ have been empowered to sign contracts and any  
amendments hereto, on behalf of the Corporation, between the Corporation and the Department of Public Health or it's  
successor agency,

AND I DO FURTHER CERTIFY that the above resolution has not been in anyway altered, amended or repealed and is  
now in full force or effect.

\_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE (Certifying Official)

\_\_\_\_\_  
Name of Certifying Official (Type or Print)

**Corporate Body Legal Seal:**



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

May 7, 2002

Mayor Mark D. Boughton  
Members of the Common Council

### Re: General Government I Budget Committee

The General Government I Budget Committee met on April 16, 2002 in the Third Floor Caucus Room in City Hall. In attendance were committee members Gogliettino, Levy and Dittrich. Mr. Darius arrived at 7:30 P.M. and was marked present. Also in attendance were Mayor Mark D. Boughton, Director of Finance Dominic Setaro, Council Members Basso, Nolan and Neptune, as well as several department heads and members of the public.

Mr. Gogliettino noted that an error had been made in the salary line item for the director of personnel. The correct salary should be \$75,608 instead of \$73,406 as listed in the Table of Organization. This is based on the 4% salary increase that was granted to all non-union personnel.

Airport – Mr. Dittrich asked Paul Estefan why \$18,703 was appropriated to line item 9200.5311 last year, but nothing this year. Mr. Estefan stated that it was for the cutting of trees.

Library – Betsy McDonough stated that she is happy with her budget except for funding for materials. She was not granted the full request and the level of funding is back to that of 1997-98. Mr. Gogliettino asked how much the funding was decreased. Ms. McDonough said it was \$14,000.00.

Planning – Planning Director Dennis Elpern stated that he asked for three positions. He explained the duties of the new Associate Planner and the new Planning Assistant.

Corporation Counsel – Mr. Darius stated that only \$1,134 was used for leased equipment. Mr. Setaro stated that was through February. We must still pay for the remainder of the fiscal year.

Town Clerk – Mr. Darius asked why \$21,739 was budgeted when less was requested. The Mayor stated that the additional funds would cover the 4% raise.

Annual Report – Mayor Boughton stated that an annual report has not been done in ten years. It is his intention to do one this year and he may have to come back to the Council for more money.

Lake Authority – Mr. Setaro explained how the City's assessment of \$48,812 is arrived at. Long Ridge Library – Mr. Setaro explained that our assessment is \$6,150.00 and that they have other sources of revenue.

HART – Mr. Setaro stated that there is a fixed cost of 2.1 million dollars. The State subsidizes 1.2 million and the rest is done by formula.

Mr. Levy made a motion to adjust the salary account in the Personnel Department Budget in the Table of Organization to \$75,608 and change the total to \$223,075. Seconded by Mr. Dittrich. Motion carried unanimously.

Mr. Levy made a motion to recommend adoption of the Mayor's budget, as amended. Seconded by Mr. Dittrich. Motion carried unanimously.

Respectfully submitted,

\_\_\_\_\_  
JOHN GOGLIETTINO, Chairman

\_\_\_\_\_  
WARREN LEVY

\_\_\_\_\_  
JOHN DARIUS

\_\_\_\_\_  
EMILE BUZAI

\_\_\_\_\_  
CHRISTIAN DITTRICH

Re: John Gogliettino.

TWO notes: re library dissatisfaction with  
40,000 less in funding than 1997

The other on the City Clerk's proposal to  
cut the Asst Clerk's post (left out)



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## M E M O R A N D U M

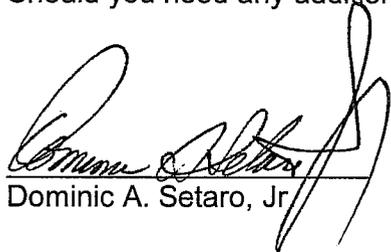
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**DATE:** March 27, 2002  
**TO:** Hon. Mark D. Boughton  
via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **Revised Resolution – America the Beautiful Grant**  
**CC:** R. Ryerson

Last year, the Common Council authorized a resolution that would allow the City to purchase trees for City plantings and receive funds from the State of Connecticut Department of Environmental Protection. The State has requested that this resolution be revised to extend the grant period from August 1, 2000 to June 30, 2002.

I would ask that the Common Council adopt the attached resolution at its April meeting.

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

Attach.



## RESOLUTION

**CITY OF DANBURY, STATE OF CONNECTICUT**

\_\_\_\_\_ A. D., 200\_

**RESOLVED** by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut, Division of Forestry has made an America the Beautiful Grant available, and;

WHEREAS, the City of Danbury has been a recipient of the Tree City USA award for the past nine (9) years; and

WHEREAS, the City's objective is to preserve and encourage the benefit of trees in our community and implement a program of tree planting that continually demonstrates that commitment; and

WHEREAS, the City of Danbury will receive a grant of \$3,000.00 with a local, in kind match value of \$3,000.00 to be provided by Parks and Recreation Department; and

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Mark D. Boughton be and hereby is authorized to apply for and accept said grant, and execute such documents and take such action as may be necessary in order to accomplish the purposes thereof.

STATE OF CONNECTICUT  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



March 20, 2002

Robert G. Ryerson  
City of Danbury Parks, Recreation & Forestry Department  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mr. Ryerson,

As I am sure that you are aware, there is an outstanding America-the-Beautiful grant, from the year 2000, that was awarded to the City of Danbury Parks, Recreation & Forestry Department. It is possible for us to successfully conclude this grant, but in order to do so, we must complete an extension of your Personal Services Agreement (PSA). Also, all of the work on the grant, including inspection and submission of paperwork, must be completed by June 30, 2002.

Enclosed, please find two (2) copies of a new PSA authorizing the extension of the grant. Also, please note that there is a copy of the original Resolution. The Resolution gives the name of the individual who received original authorization to sign on behalf of the entity receiving the grant. In order for us to proceed with an extension of the grant, we need to do the following:

- If the same individual will continue to have the authority to sign on behalf of the City of Danbury Parks, Recreation & Forestry Department, then a written statement from the Town Clerk must be submitted to DEP, indicating that this individual continues to hold this authorization.
- If you wish a different individual to be authorized to sign on behalf of the City of Danbury Parks, Recreation & Forestry Department, then a new Resolution must be submitted. This new Resolution must be in the form of the old Resolution, and must indicate how this individual has received this authority (e.g, by vote of the Town Council).
- Regardless of whether the same or a different individual is now authorized to sign on behalf of the town, this individual must sign both copies of the PSA. Signatures must be on line 35, first line in the "Acceptances and Approvals" section.

I hope that this is not too cumbersome, but it is what we have to do in order to get this grant completed. In addition, once all of the work is done, you need to give me a call so that I can come out and inspect the work, and then we need to be sure that all of the appropriate paperwork is filed. The June 30<sup>th</sup> date is a firm one ~ if

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79 Elm Street • Hartford, CT 06106 - 5127  
<http://dep.state.ct.us>

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*Celebrating Connecticut Coastal Resource Management: 1980 - 2000* 

the Grant is not substantially complete by then, the funding for the grant disappears.

So, please take a look at the enclosed paperwork, and return the signed PSA's at your earliest convenience. If you have any questions or comments, or if you find that you are going to be able to complete the grant, please do not hesitate to get in touch with me. My direct line is (860) 424-3178. I can also be contacted by e-mail, at [chris.donnelly@po.state.ct.us](mailto:chris.donnelly@po.state.ct.us), and by FAX at (860) 424-4070.

The forms may be returned to:

Chris Donnelly  
Urban Forester  
Division of Forestry  
79 Elm Street  
Hartford, CT 06106

I look forward to keeping in touch.

Sincerely,

A handwritten signature in black ink, appearing to be 'Chris Donnelly', with a long horizontal flourish extending to the right.

Chris Donnelly  
Urban Forester  
Division of Forestry

2. THE STATE AGENCY AND THE CONTRACTOR AS LISTED BELOW HEREBY ENTER INTO AN AGREEMENT SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN AND/OR ATTACHED HERETO AND SUBJECT TO THE PROVISIONS OF SECTION 4-98 OF THE CONNECTICUT GENERAL STATUTES AS APPLICABLE.

3. ACCEPTANCE OF THIS CONTRACT IMPLIES CONFORMANCE WITH TERMS AND CONDITIONS STATED ON THE REVERSE SIDE OF THIS SHEET.

(1) ORIGINAL <input type="checkbox"/> AMENDMENT <input checked="" type="checkbox"/>	(2) IDENTIFICATION NO. P.S.
--	--------------------------------

CONTRACTOR	(3) CONTRACTOR NAME City of Danbury	(4) ARE YOU PRESENTLY A STATE EMPLOYEE? no <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
	CONTRACTOR ADDRESS 155 Deer Hill Avenue, Danbury, CT 06810	
STATE AGENCY	(5) AGENCY NAME AND ADDRESS DEP, Division of Forestry, 79 Elm Street, Hartford, CT 06106	CONTRACTOR FEIN/SSN 066-00-1868

CONTRACT PERIOD	(7) DATE (FROM) THROUGH (TO) August 18, 2000 June 30, 2002	(8) INDICATE MASTER AGREEMENT <input type="checkbox"/> CONTRACT AWARD NO. _____ X NEITHER
-----------------	---	--

CANCELLATION CLAUSE	THIS AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT FOR THE ENTIRE TERM OF THE CONTRACT PERIOD STATED ABOVE UNLESS CANCELED BY THE STATE AGENCY, BY GIVING THE CONTRACTOR WRITTEN NOTICE OF SUCH INTENTION (REQUIRED DAYS NOTICE SPECIFIED AT RIGHT).	(9) REQUIRED # OF DAYS WRITTEN NOTICE: 30
---------------------	--	--

(10) CONTRACTOR AGREES TO: (Include special provisions - Attach additional blank sheets if necessary.)

This amendment provides for a no-cost extension to PSA #2001-10079 dated August 18, 2001, which was extended by DEP memo dated November 15, 2001. All other provisions remain in effect.

This contract is subject to the provisions of Executive Order No. 16 of Governor John G. Rowland promulgated August 4, 1999, and As such, this contract may be canceled, terminated or suspended by the State for violation of or noncompliance with said Executive Order No. 16, which is attached hereto and incorporated herein as Attachment B. The parties to this contract, as part of the consideration hereof, agree that a requirement for compliance with Executive Order No. 16 shall be included in any subcontracts or other compliance with that may result from the contract. The parties agree to abide by such Executive Order.

The contractor agrees that it will have its financial records audited at the close of the contractor's fiscal year and provide that audit to the Commissioner, all in accordance with General Statutes Section 7-396a and Sections 4-230 through 4-236 and any applicable regulations which may or may not be promulgated.

(11) PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES.

TOTAL CONTRACT NOT TO EXCEED \$3,000.00, of which \$0.00 has been paid to date.

Payment will be released following completion of all work as described in Attachment A of PSA #2001-10079 dated August 18, 2000.

(12) ACT. CD	(13) DOC. TYP	(14) COMM. TYP	(15) LSE. TYP	(16) ORIG. AGCY	(17) DOCUMENT NO.	(18) COMM. AGCY	(19) COMMIT. #	(20) VENDOR FEIN/SSN-SUFFIX		
(21) COMMITTED AMOUNT						(22) OBLIGATED AMOUNT		(23) CONTRACT PERIOD (FROM / TO)		
(24) ACT CD	(25) COMM LINE NO.	(26) COMMITTED AMOUNT	(27) COMM. AGCY.	(28) COST CENTER		(29) OBJECT	AGENCY TAIL			(33) F.Y.
				FUND	SID		(30) FUNCTION	(31) ACTIVITY	(32) EXTENSION	
		\$3,000.00	3100	0	429	05330	0224	- 1510		02

An individual entering into a Personal Service Agreement with the State of Connecticut is contracting under a "work-for-hire" arrangement. As such, the individual is an independent contractor, and does not satisfy the characteristics of an employee under the common law rules for determining the employer/employee relationship of Internal Revenue Code section 3121(d)(2). Individuals performing services as independent contractors are not employees of the State of Connecticut and are responsible themselves for payment of all State and local income taxes, federal income taxes and Federal Insurance Contribution Act (FICA) taxes.

ACCEPTANCES AND APPROVALS		(34) STATUTORY AUTHORITY CGS Sec. 22a-6(a)(2)
(35) CONTRACTOR (OWNER OR AUTH. SIGNATURE)	TITLE	DATE
(36) AGENCY (AUTHORIZED OFFICIAL)	TITLE Deputy Commissioner	DATE
(37) OFFICE OF POLICY & MGT./DEPT. OF ADMIN. SERV	TITLE	DATE
(38) ATTORNEY GENERAL (APPROVED AS TO FORM)		DATE

DISTRIBUTION: CONTRACTOR      COMPTROLLER      OPM/DAS      ATTORNEY GENERAL      AGENCY

3. ACCEPTANCE OF THIS CONTRACT IMPLIES CONFORMANCE WITH TERMS AND CONDITIONS STATED ON THE REVERSE SIDE OF THIS SHEET.

(1) _ ORIGINAL <input checked="" type="checkbox"/> AMENDMENT	(2) IDENTIFICATION NO. P.S.
---	--------------------------------

<b>CONTRACTOR</b>	(3) CONTRACTOR NAME City of Danbury	(4) ARE YOU PRESENTLY A STATE EMPLOYEE? no <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
	CONTRACTOR ADDRESS 155 Deer Hill Avenue, Danbury, CT 06810	

<b>STATE AGENCY</b>	(5) AGENCY NAME AND ADDRESS DEP, Division of Forestry, 79 Elm Street, Hartford, CT 06106	(6) AGENCY # 3100
---------------------	---	----------------------

<b>CONTRACT PERIOD</b>	(7) DATE (FROM) August 18, 2000	THROUGH (TO) June 30, 2002	(8) INDICATE MASTER AGREEMENT <input type="checkbox"/> CONTRACT AWARD NO. _____ <input checked="" type="checkbox"/> NEITHER
------------------------	------------------------------------	-------------------------------	--

<b>CANCELLATION CLAUSE</b>	THIS AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT FOR THE ENTIRE TERM OF THE CONTRACT PERIOD STATED ABOVE UNLESS CANCELED BY THE STATE AGENCY, BY GIVING THE CONTRACTOR WRITTEN NOTICE OF SUCH INTENTION (REQUIRED DAYS NOTICE SPECIFIED AT RIGHT).	(9) REQUIRED # OF DAYS WRITTEN NOTICE: 30
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The contractor agrees that it will have its financial records audited at the close of the contractor's fiscal year and provide that audit to the Commissioner, all in accordance with General Statutes Section 7-396a and Sections 4-230 through 4-236 and any applicable regulations which may or may not be promulgated.

(11) PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES.

**TOTAL CONTRACT NOT TO EXCEED \$3,000.00, of which \$0.00 has been paid to date.**

Payment will be released following completion of all work as described in Attachment A of PSA #2001-10079 dated August 18, 2000.

(12) ACT. CD	(13) DOC. TYP	(14) COMM. TYP	(15) LSE. TYP	(16) ORIG. AGCY	(17) DOCUMENT NO.	(18) COMM. AGCY	(19) COMMIT. #	(20) VENDOR FEIN/SSN-SUFFIX		
(21) COMMITTED AMOUNT						(22) OBLIGATED AMOUNT		(23) CONTRACT PERIOD (FROM / TO)		
(24) ACT CD	(25) COMM LINE NO.	(26) COMMITTED AMOUNT	(27) COMM. AGCY.	(28) COST CENTER		(29) OBJECT	AGENCY TAIL			(33) F.Y.
				FUND	SID		(30) FUNCTION	(31) ACTIVITY	(32) EXTENSION	
		\$3,000.00	3100	0	429	05330	0224	- 1510		02

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<b>ACCEPTANCES AND APPROVALS</b>		(34) STATUTORY AUTHORITY	<b>CGS Sec. 22a-6(a)(2)</b>
(35) CONTRACTOR (OWNER OR AUTH. SIGNATURE)	TITLE	DATE	
(36) AGENCY (AUTHORIZED OFFICIAL)	TITLE Deputy Commissioner	DATE	
(37) OFFICE OF POLICY & MGT./DEPT. OF ADMIN. SERV	TITLE	DATE	
(38) ATTORNEY GENERAL (APPROVED AS TO FORM)		DATE	

DISTRIBUTION:      CONTRACTOR                      COMPTROLLER                      OPM/DAS                      ATTORNEY GENERAL                      AGENCY

**CITY OF DANBURY  
PARKS, RECREATION & FORESTRY  
DEPARTMENT**

HATTERS COMMUNITY PARK  
7 EAST HAYESTOWN ROAD  
DANBURY, CONNECTICUT 06811

ROBERT G. RYERSON, DIRECTOR  
TEL. (203) 797-4632  
FAX (203) 797-4634

---

**M E M O R A N D U M**

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**TO:** Mayor Mark Boughton

**FROM:** Robert G. Ryerson, Director of Parks & Recreation/Forestry 

**DATE:** March 26, 2002

**RE:** AMERICA THE BEAUTIFUL GRANT

---

I just received this correspondence from Chris Donnelly, Urban Forester, and administrator of the America the Beautiful Grant. As indicated in his letter, the two Personal Services Agreement needs to be signed and sent back to his office. The plantings were done last year, but an extension is necessary for the inspection and submission of paperwork. Mr. Setaro can confirm the financial paperwork of the grant.

Cc: Dom Setaro ✓

2002  
MAY 1 2002  
MAY 1 2002



12

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## M E M O R A N D U M

---

**To:** Hon. Mark D. Boughton via the Common Council  
**From:** Dominic A. Setaro, Jr., Director of Finance  
**Date:** March 21, 2002  
**Re:** **RESOLUTION – DRUG ENFORCEMENT GRANT #14**  
**CC:** R. L. Paquette

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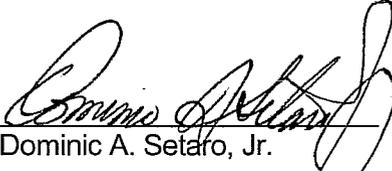
Attached for your review is a resolution that will allow the City of Danbury Police Department to apply for and accept grant funding from the State of Connecticut, Office of Policy and Management. This grant in the amount of \$490,000 will be for the time period July 1, 2002 through June 30, 2003. The grant funding will be distributed as follows:

\$245,000 is designated for Enforcement  
\$196,000 is designated for Education  
\$49,000 is designated for Crime Prevention

No local match is required.

Attached is a copy of the budget received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, feel free to give me a call.

  
Dominic A. Setaro, Jr.

DAS/jgb

Attach.



**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut of Policy of Management will make available to the City Of Danbury grant funding in the amount of \$490,000.00 pursuant to Public Act 89-390, an act concerning prevention and treatment of substance abuse and enforcement of drug laws; and

**WHEREAS**, 50% of the funding, or \$245,000.00 is to be designated for law enforcement, 40% of the total amount, or \$196,000.00 is to be applied to drug education, and the remaining 10%, \$49,000.00 is to be used for crime prevention programs; and

**WHEREAS**, the grant period is effective July 1, 2002 through June 30, 2003 and no local cash match is required;

**NOW THEREFORE, BE IT RESOLVED THAT** Mayor Mark D. Boughton is hereby authorized to apply for said grant on behalf of the City Of Danbury, to accept the grant award, if made, subject to the terms and conditions established in connection therewith by the State of Connecticut, to execute any contracts/agreements therefore and to take any additional actions necessary to effectuate the purposes hereof.

**BE IT FURTHER RESOLVED THAT** any past actions of Mayor Mark D. Boughton to effectuate the purposes of this grant award are hereby ratified.



**PROJECT NARRATIVE**  
**Enforcement and Crime Prevention\***  
**\*(entitlement cities only)**

**ALL APPLICANTS MUST RESPOND TO THE FOLLOWING QUESTIONS**

1. **What is the extent of the drug problem in your community?** Describe the community conditions that have prompted the development of this project. Include relevant statistics to document the situation.

Over the past thirteen (13) years, Danbury has effectively reduced the bold drug trafficking in the community. Prior to OPM 1st year funding, Danbury had 356 narcotic arrests in year 1989. Drug arrests approximately doubled to 698 in year 1990 with Danbury's 1st year OPM funding for the Tactical Narcotics Team that doubled the amount of officers assigned to narcotic's enforcement. Since 1990, drug arrests have decreased for the most part almost every year. Danbury has 334 UCR drug arrests for 1999. The enforcement efforts and the proactive applications of community policing has made such possible. Drug traffickers continue to take fewer risks now and have moved much of the bold drug trafficking indoors under Fourth Amendment protection or customers now page their dealer and meet at a secure location to complete the drug transaction.

The very significant decrease in street narcotic arrests demonstrates the success of Danbury's drug suppression efforts. Narcotic investigations have become that much more challenging for the police in the field. Success is also demonstrated by the reduction of narcotic trafficking complaints by area residents. Danbury Police Department's many applications of the different components of community policing have demonstrated success in reducing community crime.

The majority of Danbury's drug problems are concentrated within or near Danbury's government subsidized housing projects. The Special Investigation Division (Vice Unit) with renewed grant funding will continue in the suppression of drugs in the community. The **additional one (1) detective** assigned to Special Investigations and funded with renewal grant funds will enhance the unit's effectiveness in the investigation and suppression of available drugs in Danbury. As drug traffickers relocate and innovate for purposes of evading arrest, the Special Investigations Division will continue to target drug traffickers at their new locations. Ground gained the result of Special Investigations narcotics' suppression efforts will not be given back as new locations are targeted. The department has an effective Community Services Unit with officers riding bicycles that make applications of community policing in neighborhoods that were formally decayed with open drug markets. Officers interact with residents and address the residents concerns wherever possible.

**Project Narrative continued on next page**

**2. Strategy:** Describe the law enforcement and crime prevention\*strategy(ies) or programs(s) proposed as a response to the community drug problem.

Danbury Police will continue to supplement the Special Investigations Division with one (1) additional detective with the approval of 2002-2003 grant refunding application. The Special Investigations Division will direct their enforcement efforts towards all narcotics trafficking in the community. They will interact with members of the Community Services Unit (bicycle patrol officers) to better manage drug trafficking complaints in the community.

Danbury Police has **three (3) officers assigned to Community Services Division** that are detailed to full-time Community Policing assignments that compliment the department's drug enforcement efforts and which are funded with OPM Drug Enforcement funds. **The first officer** will continue to perform the duties of anti-crime patrol directed at quality of life offenses such as graffiti that leads to urban decay under the "broken windows" concept. Responsibilities also include suppression of drugs, proactive-patrol and preventive patrol.

**The second officer** is assigned to the Danbury High School is a trained School Resource Officer. The officer has developed an excellent relation interacting with the student body and staff and by making applications of community policing. Students found in possession of drugs will find themselves under arrest by the Police School Resource Officer. Officer Monroe was promoted to Detective Police Officer last year, the result of his excellent interactions with school staff and the student body and knowledge of police science.

**The third officer** continues to operate as the department's Crimes Analysis Officer under the command of the Community Services Division. He is planning an application of digital mapping as a crime-fighting tool for the department. He is available to provide crimes analysis for making better applications of community policing.

**The fifth officer** funded with continued grant funds is the Detective Sergeant that supervises the Youth Bureau. As a former Sergeant in charge of the Community Services Unit, he is most knowledgeable in the making applications of community policing. His skills are found most valuable in interacting with Danbury's youth and in supervising the Youth Bureau, which investigates offenses that are committed by juveniles and for criminal offenses committed against juveniles.

**PROJECT NARRATIVE**  
**Enforcement and Crime Prevention\***  
**\*(entitlement cities only)**

**3. What are the projected results of the law enforcement and crime prevention\* strategy(ies) or program(s)?**  
Results should be directly related to the community conditions or needs identified in question one.

As previously mentioned, success may also include less narcotic arrests. Bold drug trafficking has been significantly reduced at Danbury's low-income and government subsidized housing projects. Much of the customer base for drugs at the projects has been driven underground. Non-residents are now subject to arrest for trespassing when they attempt to purchase drugs within a project unless they are found to be an invited guest. Risk of arrest has reduced the demand for drugs at the projects. Customers also prefer not to enter apartments for fear of being ripped off. Many the low-income housings developments in Danbury have recently been renovated with crime prevent in mind.

The Danbury Housing Authority has demonstrated a commitment to evict drug offenders from their apartments. Applicants with violent felony crime or with felony drug arrests are subject to rejection when making applications for public subsidized housing in Danbury. Such actions compliment Danbury drug enforcement and community policing applications.

Arrests are a deterrent for many but not for all as demonstrated by the recidivism arrest ratio for drug offenders. Just the same, the offenders are afforded many programs through the courts such as drug rehabilitation and counseling services. The jailing of narcotic traffickers has contributed to making many of Danbury's neighborhoods safer.

Danbury's vice narcotics enforcement and community policing applications have suppressed much of the bold open-air style of drug trafficking and have driven a certain amount of drug trafficking indoors. Drug clients now often order drugs by dialing a beeper and later meeting with their supplier as simple as dialing the phone for a particular pizza and then having it delivered. Many drug dealers have become customer service oriented. Traffickers have innovated so as to not unnecessarily risk arrest. Narcotic enforcement operations continue to be a challenge for the officers in the field. Narcotic Detectives focus many of their investigative man-hours investigating traffickers and users of designer drugs. Too many teens are being introduced to these available drugs.

**4. Briefly describe law enforcement and crime prevention\*program activities project staff will conduct.**

With renewal FY 02-03 OPM state funding, supplement narcotics enforcement operations and additional community policing applications will remain in force. Officers will target Danbury's low-income housing projects, parks, cafe parking lots, teen and young adult dance halls and other areas requiring special street or covert drug enforcement operations.

Danbury narcotic enforcement operations will acts as the "weeding" in the neighborhoods and zones needing drug enforcement operations while Danbury Community Policing applications will act as the "seeding". This joint venture has demonstrated much success in neighborhoods nationwide.

Danbury Police now has seven (7) officers assigned to the Danbury School system. Three (3) officers are teaching the DARE and GREAT Programs in the middle schools. Four (4) officers are assigned to the Danbury High School. **Six (6) of the officers salaries are funded with local funds.** The designated School Resource Officer that is assigned to Danbury's High School is funded under this drug enforcement renewal grant application as in the past. Such only demonstrates Danbury's commitment to applications of community policing to make our schools and community safer.

**PROJECT NARRATIVE**  
**Enforcement and Crime Prevention\***  
**\*(entitlement cities only)**

**5. Briefly describe how the effectiveness of law enforcement and crime prevention\* program activities will be measured. List data to be collected, by whom and on what schedule to document project performance.**

Data Collection/Evaluations: The Crimes Analyst Officer maintains a data file of the activities and the amount of criminal arrests made by personnel. Monthly activity reports are filed that indicate the number of drug arrests, others arrests, assists, referrals, and quantity of drugs seized. The supervisor in charge of the Community Services Division maintains activity Reports. Calls for service will also be evaluated. As success is demonstrated in neighborhoods, calls for police service usually demonstrates a reduction over the long term as problems are reduced.

The Chief of Police and Drug Enforcement Project Director will evaluate all activity monthly. The Project Directors solicits feedback from the low-income housing management officials and residents.

**6. How will law enforcement and crime prevention\* program activities enhance your community's long-term drug law enforcement or crime prevention goals?**

With the 2001-2002 FY State of Connecticut Drug Enforcement Grant renewal funding, Danbury Police Department's supplementary narcotics enforcement operations will stay in full operation. Without such valuable funding assistance, drug enforcement operations would need to be reduced. Such actions would very well lead to drug traffickers returning in force to the low income housing projects.

The crime prevention component of this grant will complement the enforcement's community policing applications all will act as necessary components in the reduction of the demand for drugs, fear of crime, and crime in general for the City of Danbury.

**7. In the absence of DEP funds how will the program be funded or supported in the future?**

Absence DEP grant funds, personnel now assigned to supplement narcotics enforcement and to the community policing assignment aforementioned could very well be subject to reassignment to their original duties in the Uniform Patrol Division. Cities such as Danbury need an equitable share of Connecticut grant funds. The Danbury municipal budget has been lean for some years now.

*Danbury is now the seventh (7<sup>th</sup>) largest city in Connecticut yet it generates more Connecticut sales tax back to the State of Connecticut than any other city in the state. Such should be taken into consideration in the distribution of grant funds in the future.*

Cities such as Danbury should not see a reduction in funds due to their successful community policing applications and drug enforcement operations that have led to a reduction in UCR drug arrests.

Danbury has found DEP funds extremely valuable and hopes the funds remain available next year and for years to come.

Applicant: City of Danbury, Department of Police

Project Title: 2002-2003 FY DRUG ENFORCEMENT PROGRAM

A. Personnel	Annual Salary	% of time	Grant Funds	Local Funds	
Det.Sgt.2	\$60,794	100%	\$60,794		
Det.P.O.6	\$54,510	100%	\$54,510		
P.O.6	\$52,645	100%	\$52,645		
P.O.6	\$52,645	100%	\$52,645		
Det. PO 6	\$54,510	100%	\$22,490	\$32,020	
Salaries based upon 2002-2003 FY Police Collective Bargain Agreement and City of Danbury					
<b>Salaries Total</b>					<b>\$243,084</b>
Fringe Benefits (Calculated at <u>      </u> %)					
<b>All Fringe Benefits paid with local funds: Pension, FICA, Medical, Dental, Professional Ins., Workmen Compensation Ins.</b>					<b>Fringe Benefit Total</b>
					<b>0</b>
<b>Personnel Total</b>					<b>\$243,084</b>
B. Travel & Training					
N/A					
<b>Travel &amp; Training Total</b>					<b>0</b>
C. Equipment (Description & Unit Price)					
N/A					
<b>Equipment Total</b>					<b>0</b>

INSTRUCTIONS ON NEXT PAGE

**PROJECT BUDGET ITEMIZATION**

Enforcement X Education \_\_\_\_\_ Crime Prevention (entitlement cities only) \_\_\_\_\_

Applicant: City of Danbury, Department of Police

Project Title: **2002-2003 DRUG ENFORCEMENT PROGRAM RENEWAL**

D. Supplies														
N/A														
<b>Supplies Total</b>		<b>0</b>												
E. Consulting & Contractual														
N/A														
<b>Consulting &amp; Contractual Total</b>		<b>0</b>												
F. Facilities														
N/A														
<b>Facilities Total</b>		<b>0</b>												
G. Other														
<table border="0"> <thead> <tr> <th align="left"><u>ITEM</u></th> <th align="left"><u>QUANTITY</u></th> <th align="left"><u>UNIT</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>11</td> <td>ea. Beeper Communications Service for eleven (11) beepers @ 3.15 @ month ea. X 12 months = (415.80) rounded to \$416</td> <td align="right">416</td> </tr> <tr> <td>2.</td> <td>2</td> <td>ea. Cell Phone Service for two (2) cellular phones 12 months of service, estimated @ \$750 ea. @ year x 2 = \$1,500</td> <td align="right">1,500</td> </tr> </tbody> </table>		<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>		1.	11	ea. Beeper Communications Service for eleven (11) beepers @ 3.15 @ month ea. X 12 months = (415.80) rounded to \$416	416	2.	2	ea. Cell Phone Service for two (2) cellular phones 12 months of service, estimated @ \$750 ea. @ year x 2 = \$1,500	1,500	
<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>												
1.	11	ea. Beeper Communications Service for eleven (11) beepers @ 3.15 @ month ea. X 12 months = (415.80) rounded to \$416	416											
2.	2	ea. Cell Phone Service for two (2) cellular phones 12 months of service, estimated @ \$750 ea. @ year x 2 = \$1,500	1,500											
<b>Other Total</b>		<b>1,916</b>												

**Enforcement Funds Requested: \$245,000 % of Total: 50%**

**Education Funds Requested: \$196,000 % of Total: 40%**

**\*Crime Prevention Funds Requested: \$ 49,000 % of Total: 10%**

\*(Entitlement cities only)

**TOTAL PROJECT COST: \$490,000**

Prepared by: Arthur P. Sullo, Captain Title: Administrative Services Cmdr. Phone: 203-797-4538  
(Name)

Signature: \_\_\_\_\_ Date: 02/26/02

**PROJECT BUDGET ITEMIZATION**

Enforcement  X  Education   Crime Prevention (entitlement cities only)

Applicant: City of Danbury, Department of Police

Project Title: **2002-2003 DRUG ENFORCEMENT PROGRAM RENEWAL**

**A. PERSONNEL: \$243,084 TOTAL**

<b>Personnel (Officer)</b>	<b>Annual Salary</b>	<b>% of time</b>	<b>Grant Funds</b>	<b>Local Funds</b>
Det.Sgt.2	\$60,794	100%	\$60,794	0
Det.P.O.6	\$54,510	100%	\$54,510	0
P.O.6	\$52,645	100%	\$52,645	0
P.O.6	\$52,645	100%	\$52,645	0
Det. P.O. 6	\$54,510	100%	<u>\$22,490</u>	\$32,020
			<b><u>Total Grant Salaries</u></b>	<b>\$243,084</b>

All Fringe Benefits paid 100% with local funds

**PROJECT BUDGET ITEMIZATION**  
**Enforcement X Education \_\_\_ Crime Prevention (entitlement cities only) \_\_\_**

Applicant: City of Danbury, Department of Police

Project Title: **2002-2003 FY DRUG ENFORCEMENT PROGRAM RENEWAL**

**G. OTHER: \$1,916 TOTAL**

1. **\$416 for Beeper Communications Service** for eleven (11) beepers @ \$3.15 @ month x 12 months of service = \$415.80. <sup>1</sup> Pagers are assigned to Special Investigations Narcotic Officers, Community Police Officers and the Project Director for Enforcement. Beepers are used to communicate with police personnel and confidential informers.
2. **\$1,500 for Cell Phone Service** for two (2) cell phones assigned to narcotic detectives. Equipment used to communicate with informers and other police personnel.

---

<sup>1</sup> Total rounded to \$416 for budget purposes

**KEY PERSONS ADDRESS SHEET**  
Please place behind face sheet and checklist.

**PROJECT DIRECTOR - LAW ENFORCEMENT**

Name Captain Arthur Sullo, Danbury Police Department

Address 120 Main Street, Danbury, CT 06810

Telephone 203-797-4538 Fax 203-796-8016

E-mail ollus1@juno.com

**PROJECT DIRECTOR - EDUCATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**PROJECT DIRECTOR - CRIME PREVENTION (entitlement cities only)**

Name Lt. Peter Gantert, Danbury Police Dept.

Address 120 Main Street, Danbury, CT 06810

Telephone 203-797-4577 Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**FINANCIAL OFFICER**

Name Dominic A. Seato, Jr.

Address Danbury City Hall 155 Deer Hill Ave  
Danbury, CT 06810

Telephone 203-7974652 Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**PLEASE PRINT OR TYPE LEGIBLY**

## VII. DRUG ENFORCEMENT PROGRAM APPLICATION FORM

Submit this checklist with the complete application

	<u>YES</u>	<u>NOT APPLICABLE</u>
<b>Page A2</b>		
Is the application signed by the chief elected official, city/town manager or state agency head?-----	<input type="checkbox"/>	<input type="checkbox"/>
Is the application signed by the superintendent of schools (municipalities only)?-----	<input type="checkbox"/>	
Are the phone numbers included for items 6, 7a, 7b, and 7c?-----	<input type="checkbox"/>	
Is the budget summary complete?-----	<input type="checkbox"/>	
<b>Page A3</b>		
Is audit information entered?-----	<input type="checkbox"/>	
If your town/agency received DEP funding in FY 20010/02, is the Financial Report cumulative to 12/31/01 included with this application?-----	<input type="checkbox"/>	<input type="checkbox"/>
Is the CONTRACTOR PACKET (MANDATORY affirmative action information pertaining to the municipality/state agency) signed and complete?-----	<input type="checkbox"/>	
If grant funds will be sub-contracted, is the SUB-CONTRACTOR PACKET signed and complete?-----	<input type="checkbox"/>	<input type="checkbox"/>
<b>Page A4 - A14</b>		
Is there a separate project budget itemization and project budget narrative for each program category?-----	<input type="checkbox"/>	
Is the applicable category (enforcement, education or crime prevention) checked at the top of each budget and budget narrative page?--	<input type="checkbox"/>	
Is the enforcement and crime prevention (mandatory for entitlement cities) narrative complete?-----	<input type="checkbox"/>	
Is the education narrative complete?-----	<input type="checkbox"/>	
Is the arithmetic correct on these pages?-----	<input type="checkbox"/>	
Has the budget preparer signed on page A6?-----	<input type="checkbox"/>	
<b>Appendix B</b>		
If applying as administrative agent for a regional program, is a Certificate of Participation from each member municipality included with this application?-----	<input type="checkbox"/>	<input type="checkbox"/>

## INSTRUCTIONS

- Item 1. Self-explanatory
- Item 2. Self-explanatory.
- Item 3. The beginning and ending date proposed for the operation of the project. Programs may begin as early as July 1, 2002 but must conclude all activities by December 31, 2003. Grants are for twelve months of operation. Approved program costs incurred during the program period will be funded.
- Item 4a. Usually the state agency head, chief elected official or city/town manager of the municipality.
- Item 4b. The superintendent of schools.
- Item 5. Signatures of persons named in Item 4a and 4b.
- Item 6. The chief financial officer of the state agency or municipality; the individual with responsibility for maintaining grant financial records and submitting these records to OPM-PDPD on a timely basis.
- Item 7a, b and c. The project directors for ENFORCEMENT, EDUCATION and CRIME PREVENTION. (The same person may be project director for more than one component.) These individuals are responsible for implementing the proposed programs, and will serve as liaisons for the municipality or state agency to OPM-PDPD.
- Item 8. Enter municipal population as defined in Appendix F, 2000 Census
- Item 9. If this is a regional application check the appropriate category(ies).
- Item 10. Self-explanatory.
- Item 11. Enter the total project cost. Enter the education, enforcement and crime prevention funds requested and percentage of the total project cost they represent.
- Item 12. Typed, single spaced, a concise description of the project; do not exceed space the provided.
- Item 13. Enter total and categorical amounts of DEP award received in FY2001/02 if applicable.

### Enter the following AUDIT INFORMATION:

1. Date of last municipal or state agency audit: \_\_\_\_\_
2. Dates covered by the last audit: \_\_\_\_\_
3. Date of the next municipal or state agency audit: \_\_\_\_\_
4. Dates to be covered by the next audit: \_\_\_\_\_
5. Applicant fiscal year end date is: \_\_\_\_\_

### *Fiscal Year 20012002 DEP Information*

Applicants in receipt of DEP funds in FY2001/2002 must submit a Financial Report cumulative to **12/31/01** with this application. A copy of the Financial Report can be found in **Appendix E**. Grantees must fulfill this requirement to be considered for funding. Grantees with significant amounts of unspent funds as of December 31st should provide an explanation, or OPM may deduct a like amount from this year's award.

### CONTRACTOR/GRANTEE PACKET SUB-CONTRACTOR/SUB-GRANTEE PACKET

The CONTRACTOR PACKET (affirmative action information pertaining to the municipality/state agency, **Appendix C**) must be completed, signed and returned with the grant application.

If grant funds will be sub-contracted or sub-granted, the SUB-CONTRACTOR PACKET/SUB-GRANTEE (**Appendix D**) must be completed. If at the time of application the sub-contractor is not known, the packet will be due 30 days after the vendor is selected.

**KEY PERSONS ADDRESS SHEET**  
Please place behind face sheet and checklist.

**PROJECT DIRECTOR - LAW ENFORCEMENT**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**PROJECT DIRECTOR - EDUCATION**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**PROJECT DIRECTOR - CRIME PREVENTION (entitlement cities only)**

Name **Lt. Peter F. Gantert**

Address **120 Main Street**

**Danbury, Connecticut 06810**

Telephone **203.797.4577** Fax **203.796.8018**

E-mail **P.Gantert@CTCONNECT.COM**

**FINANCIAL OFFICER**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**PLEASE PRINT OR TYPE LEGIBLY**

Applicant: **City of Danbury, Connecticut**

Project Title: **Crime Prevention Program**

A. Personnel	Annual Salary	% of time
1. Overtime costs for personnel assigned to the Community Services Division to conduct substance abuse and crime prevention programs. This will include neighbor watch, tenant meeting and other crime prevention program activities. Other program activities will include; Safety day and fairs and other crime prevention events and activities at the request of the community.		
<b>Salaries Total</b>		<b>\$5000.00</b>
Fringe Benefits (Calculated at _____%) NONE * COVERED BY CITY OF DANBURY		
<b>Fringe Benefits Total</b>		
<b>Personnel Total</b>		-0-
<b>B. Travel &amp; Training</b>		
1. Enroll approximately four officers in the National Crime Prevention Institute's (University of Louisville, KY) crime prevention/substance abuse programs. To include transportation, lodging, meals and tuition. Also to cover cost associated with attending regional and local crime prevention/substance abuse seminars and training.		
<b>Travel &amp; Training Total</b>		<b>\$5000.00</b>
<b>C. Equipment (Description, Quantity &amp; Unit Price)</b>		
1. Digital Camcorder (with case) for the purpose of documenting and enhance our crime prevention and substance abuse prevention programs.		250.00
2. Fax Machine to be used by members of the Community services division to facilitate the exchange of information between association, agencies and others concerning the daily operations of our crime prevention & substance abuse prevention activities.		1350.00
<b>Equipment Total</b>		<b>\$1,600.00</b>

INSTRUCTIONS ON NEXT PAGE

Applicant: City of Danbury, Connecticut

Project Title: Crime Prevention Program

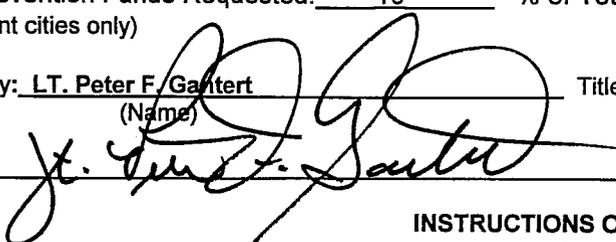
<b>D. Supplies</b>		
1.	Purchase of new or replacement of consumable crime and substance abuse prevention brochures and other hand out materials.	750.00
2.	The purchase of supplies and printing materials needed for locally developed brochures or hand outs.	500.00
3.	Purchase of consumables regularly used office supplies by the Community Services Division for its community programs and events.	1350.00
4.	Rental and service for one year of pagers for CSD staff. Staff is away from radio contact during most of their activity. Pagers would be used to contact staff at these times.	400.00
<b>Supplies Total</b>		<b>\$3,000.00</b>
<b>E. Consulting &amp; Contractual</b>		
1.	continued funding for the Good Friends Program _ A mentoring program for at risk children to interact with positive adult roll models. Program includes alcohol and other substance abuse prevention education.	7000.00
2.	Continued funding for Stand Together Make a Difference program – substance abuse prevention coalition- a multi-agency alliance of substance abuse organizations.	6000.00
3.	Continued funding for the Danbury Police Activities League, Inc. – a non profit voluntary agency providing athletic, academic and career orientated programs for youth in Danbury.	4000.00
4.	Continued funding of the Exchange club of Danbury – Crime prevention and child abuse prevention activities.	3000.00
5.	Continued funding of the Citizen Police Academy – a program that provides substance abuse prevention and information and education on current drug trends to area residents. This program targets applicants from neighborhood watch groups, city housing and targeted areas in an attempt to promote a positive police – community partnership.	3400.00
6.	Continue funding of the National Night Out against crime program – a nationally associated program geared to neighborhood associations in an attempt to build positive police-community partnerships. It builds on and solidifies current neighborhood associations and block watch groups by positive police community interaction.	6000.00
<b>Consulting &amp; Contractual Total</b>		<b>\$29,400.00</b>
<b>F. Facilities</b>		
<b>Facilities Total</b>		<b>-0-</b>
<b>G. Other</b>		
1.	Continue Funding for citywide crime / substance abuse prevention fairs and events. Funding to cover the cost of tent rental, displays, handouts items, promotional items and associated costs.	1500.00
2.	Funding for neighborhood watch signs and program materials.	800.00
3.	Continued funding for crime prevention activities and programs currently in operation by the Community Services Division to include brochures, awareness materials, hand outs and crime prevention giveaways.	2700.00
<b>Other Total</b>		<b>\$5,000.00</b>

Enforcement Funds Requested: \_\_\_\_\_ % of Total: \_\_\_\_\_  
 Education Funds Requested: \_\_\_\_\_ % of Total: \_\_\_\_\_  
 \*Crime Prevention Funds Requested: 10 % of Total: \$49,000

\*(Entitlement cities only)

**TOTAL PROJECT COST:** \_\_\_\_\_

Prepared by: LT. Peter F. Gantert Title: Lieutenant Phone: 203-797-4577  
 (Name)

Signature:  Date: 2/28/02

**PROJECT BUDGET ITEMIZATION**

Enforcement \_\_\_\_\_ Education \_\_\_\_\_ Crime Prevention (entitlement cities only) XXX

Applicant: City of Danbury

Project Title: Crime Prevention Program

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**Personnel Salaries:**

- Overtime costs for personnel assigned to the Community Services Division to conduct substance abuse and crime prevention programs. This will include neighbor watch, tenant meeting and other crime prevention program activities. Other program activities will include; Safety day and fairs and other crime prevention events and activities at the request of the community.

**Total for Salaries: \$5,000.00**

**Fringe Benefits:**

- Fringe Benefits are covered by the City of Danbury.

**Total for Fringe Benefits: \$-0-**

**Travel & Training:**

- Enroll approximately four officers in the National Crime Prevention Institute's (University of Louisville, KY) crime prevention/substance abuse programs. To include transportation, lodging, meals and tuition. Also to cover cost associated with attending regional and local crime prevention/substance abuse seminars and training.

**Total for Training & Travel: \$5,000.00**

**Equipment:**

- Digital Camcorder (with case) for the purpose of documenting and enhance our crime prevention and substance abuse prevention programs.
- Fax Machine to be used by members of the Community services division to facilitate the exchange of information between association, agencies and others concerning the daily operations of our crime prevention & substance abuse prevention activities.

**Total Equipment:: \$1,600.00**

**Supplies:**

- Purchase of new or replacement of consumable crime and substance abuse prevention brochures and other hand out materials.
- The purchase of supplies and printing materials needed for locally developed brochures or hand outs.
- Purchase of consumables regularly used office supplies by the Community Services Division for its community programs and events.
- Rental and service for one year of pagers for CSD staff. Staff is away from radio contact during most of their activity. Pagers would be used to contact staff at these times.

**Total for Supplies: \$3,000.00**

**Contracting / Consulting:**

- Continued funding for the Good Friends Program \_ A mentoring program for at risk children to interact with positive adult roll models. Program includes alcohol and other substance abuse prevention education.
- Continued funding for Stand Together Make a Difference program – substance abuse prevention coalition- a multi-agency alliance of substance abuse organizations.
- Continued funding for the Danbury Police Activities League, Inc. – a non profit voluntary agency providing athletic, academic and career orientated programs for youth in Danbury.
- Continued funding of the Exchange club of Danbury – Crime prevention and child abuse prevention activities.

**INSTRUCTIONS ON NEXT PAGE**

Duplicate this form as necessary

**PROJECT BUDGET ITEMIZATION**

Enforcement\_\_\_\_\_ Education\_\_\_\_\_ Crime Prevention (entitlement cities only) XXX

Applicant: City of Danbury

Project Title: Crime Prevention Program

---

**Continued from previous page:**

- Continued funding of the Citizen Police Academy – a program that provides substance abuse prevention and information and education on current drug trends to area residents. This program targets applicants from neighborhood watch groups, city housing and targeted areas in an attempt to promote a positive police – community partnership.
- Continue funding of the National Night Out against crime program – a nationally associated program geared to neighborhood associations in an attempt to build positive police-community partnerships. It builds on and solidifies current neighborhood associations and block watch groups by positive police community interaction.

**Total for Contracting / Consulting: \$29,400.00**

**Facilities:**

**Total for Facilities \$ -0-**

**Other:**

- Continue Funding for citywide crime / substance abuse prevention fairs and events. Funding to cover the cost of tent rental, displays, handouts items, promotional items and associated costs.
- Funding for neighborhood watch signs and program materials.
- Continued funding for crime prevention activities and programs currently in operation by the Community Services Division to include brochures, awareness materials, hand outs and crime prevention giveaways.

**Total for Other: \$ 5,000.00**

**KEY PERSONS ADDRESS SHEET**  
Please place behind face sheet and checklist.

**PROJECT DIRECTOR - LAW ENFORCEMENT**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

**PROJECT DIRECTOR - EDUCATION**

Name Frances Evans  
Address 43 Clapboard Ridge Road  
Danbury, CT 06811  
Telephone 203-797-4743 Fax 203-797-4704  
E-mail evansf@danbury.k12.ct.us

**PROJECT DIRECTOR - CRIME PREVENTION (entitlement cities only)**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

**FINANCIAL OFFICER**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

**PLEASE PRINT OR TYPE LEGIBLY**

Applicant: Danbury

Project Title: Drug Education

A. Personnel	Annual Salary	% of time		
D. Foster	\$69,075.00	1 FTE	STAR teacher, Rogers Park	
C. Hall	\$28,400.00	.4 FTE	Drug ed. teacher, DHS	
T. Salem	\$10,285.00	.2 FTE	Peer Leadership teacher, DHS	
Substitutes	\$73.00/day x4= \$292.			
<b>Salaries Total</b>				<b>\$108,052.00</b>
Fringe Benefits (Calculated at _____%) FICA, Health, Life, LTD, Dental				
<b>Fringe Benefits Total</b>				<b>\$ 16,410.00</b>
<b>Personnel Total</b>				<b>\$124,462.00</b>
<b>B. Travel &amp; Training</b>				
Peer Leadership winter and spring training retreats				\$8708.00
Pupil transportation				\$ 330.00
<b>Travel &amp; Training Total</b>				<b>\$9038.00</b>
<b>C. Equipment (Description, Quantity &amp; Unit Price)</b>				
0				
<b>Equipment Total</b>				<b>\$0.</b>

INSTRUCTIONS ON NEXT PAGE

Applicant: Danbury

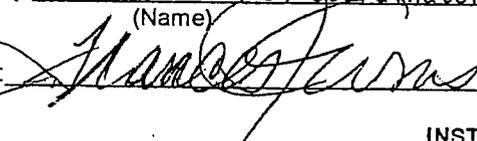
Project Title: Drug Education

D. Supplies		
Classroom, workshop, training, and office supplies specific to drug education and student assistance programs K-12 DARE \$1252. Drug ed \$248.		\$1500.00
<b>Supplies Total</b>		<b>\$1500.00</b>
E. Consulting & Contractual		
Community Action Council of Danbury for Hispanic Center Bilingual Drug Educator, Rogers Park Middle School		\$16,000.
Danbury Hospital, Center for Child and Adolescent Treatment Services; Student Assistance Counselor, Danbury High and Alternative Center; Clinical Supervision, professional development		\$45,000.
<b>Consulting &amp; Contractual Total</b>		<b>\$61,000.</b>
F. Facilities		
0		
<b>Facilities Total</b>		<b>\$0.</b>
G. Other		
0		
<b>Other Total</b>		<b>\$0.</b>

Enforcement Funds Requested: \_\_\_\_\_ % of Total: \_\_\_\_\_  
 Education Funds Requested: \$196,000. % of Total: \_\_\_\_\_  
 \*Crime Prevention Funds Requested: \_\_\_\_\_ % of Total: \_\_\_\_\_

\*(Entitlement cities only) **TOTAL PROJECT COST:** \_\_\_\_\_

Prepared by: Frances Evans, Coordinator Physical Education & Human Develop. Phone: 203-797-4743  
 (Name)

Signature:  Date: 3/14/02

INSTRUCTIONS ON NEXT PAGE

## PROJECT BUDGET ITEMIZATION

Enforcement \_\_\_\_\_ Education  x  Crime Prevention (entitlement cities only) \_\_\_\_\_

Applicant: Danbury

Project Title: Drug Education, Drug Entitlement (TNT)

### Personnel:

*D. Foster*, Student At Risk (STAR) teacher, works with students demonstrating behaviors of concern who have been referred to the program by staff. Families are closely involved in the program and team with the STAR teacher and any other teachers the student may have. Salary is determined by NEA-Danbury and the Danbury Board of Education as are the benefits.

*C. Hall* teaches high school drug education, arranges for guest speakers and assembly programs, assists in the general assessment of the drug education program K-12, and collaborates with local groups and agencies. She is endorsed to teach drug education by the State of CT. The other portion of her full time salary is paid from the Title IV monies. Salary is determined by contract as is Mr. Foster's.

*T. Salem*, team-teaches the Peer Leadership classes. The remaining .8 FTE of his salary is picked up by the Danbury Public Schools as a Social Studies teacher.

*Substitutes* are made available to staff attending workshops, conferences, or visitations that will further the goals and objectives of the drug education program. The cost of a substitute is determined by the contract and includes benefits cost, \$73/day.

### Travel & Training:

Registration, meals, mileage, hotel are within what may be covered for staff attending workshops and conferences that are related to the drug education program goals and objectives. Programs attended may include Peer Leadership training retreats, Peer Mediation training, EDCONN, CES, ACES, Planned Parenthood, The Governor's Prevention Partnership, Danbury Hospital's Student Assistant Program. Mileage is \$.36. Out of state programs are covered after approval at 50%.

### Supplies:

The consumables are variable each year and are mostly workshop and office materials. Other supplies are classroom software and teaching materials e.g. Drug eyes, used on a daily basis. Teachers request specific items, usually after previewing their appropriateness for students, for purchase.

### Consulting & Contractual:

Contractual services by Danbury Hospital's Center for Child and Adolescent Treatment Services's Student Assistance Program and the Hispanic Cultural Society's bilingual drug educator (Community Action Committee of Danbury as fiduciary) will be repeated this year.

*Community Action Committee of Danbury* is the fiduciary for the Hispanic Cultural Society with whom we have collaborated for over twelve years. They provide a bilingual drug educator (BDE) who works at Rogers Park Middle School with the students, student groups, parents, and community groups. The BDE collaborates with the student assistance counselor, the STAR teacher, and the other staff to help lessen risk factors at school and in the community and to teach and reinforce resiliency skills for the students and their families.

*Danbury Hospital, Center for Child and Adolescent Treatment Services* has a well developed Student Assistance Program which provides a full time student assistance counselor for the high school and Alternative High School and the supervision of that counselor. Also provided are supervision for a second student assistance counselor for both middle schools funded through the United Way, professional development programs for all public and private school staff and parents, and additional grant writing for the student assistance program when grants can be found. Because this grant does not cover all the expenses incurred by the Student Assistance Counselors and the students and families they work with and those referred to them the Hospital donates back over \$74,000 of in kind services to us. We continue to look for additional funding, such as the United Way grant, to help defray the program's costs.

**Enforcement and Crime Prevention\***  
**\*(Crime Prevention for entitlement cities only)**

**ALL APPLICANTS MUST RESPOND TO THE FOLLOWING QUESTIONS  
PLEASE BE BRIEF**

**1. What is the extent of the drug problem in your community?** Describe the community conditions that have prompted the development of this project. Include relevant statistics to document the situation.

Not applicable to education section.

**2. Strategy:** Describe the law enforcement and crime prevention\* strategy(ies) or program(s) proposed as a response to the community drug problem.

Not applicable to education section.

**Project Narrative continued on next page**

**PROJECT NARRATIVE**  
**Substance Abuse Prevention Education Program Plan**

**Instructions:**

1. List the program objectives for FY2000/2001 below. Program objectives are the desired results of the project.
2. For each objective, compile a Program Plan including participants, activities and budget summary information. *Use separate copy of this form for each proposed objective. Please be specific when explaining how per cost/per day/hour figures used in each program were developed. See Appendix H for a Program Plan example. Appendix I contains definitions of budget summary categories used in the Program Plan.*

**Municipality**

Danbury

**Program Objective**

To provide teachers to enhance and expand the drug education, violence prevention, and character education efforts of our secondary schools, grades 6-12.

**Participants**

Students at Risk teacher, drug education teacher, peer leadership teacher; substitutes for staff attending drug education related training programs.

**Description of Activities**

Staff involved in this objective have direct contact with students in classroom and in community service situations. The staff also work with other staff to extend learning of skills and knowledge related to drug prevention education and the asset building process.

The STAR teacher works with students already exhibiting behaviors of concern. He collaborates and coordinates with other school staff to reconnect students to their academic and social positive progress. Families and community agencies are involved in this multipronged approach.

The drug education teacher has 24 contact periods with students per week with class size ranging from 20-30 students. She brings in multiple guest speakers to emphasize and enhance issues related to drug education. Students work in interactive groups and help rate guest speakers and media presentations.

The peer leadership teacher team teaches two classes which meet for a full year. Students learn communication skills, complete community service hours, teach freshman, and serve as the exemplar voices of the school system student voice. Substitutes are needed to allow teachers to

~~be trained and expand their drug education skills.~~

**Budget Summary:**

**Amount**

Category A. Personnel

Admin/Supr	\$
Teachers	\$108,052.
Educ. Aides	\$
Clerical	\$
Other	\$
Employ F. Benefits	\$ 16,410.

Category B. Travel & Training

Pupil Trans	\$
Tuition	\$
Travel	\$

Category C. Equipment

	\$
--	----

Category D. Supplies

Instru Supplies (may incl. DARE)	\$
Admin Supplies	\$
Textbooks	\$
Other Supplies (may incl. DARE)	\$

Category E. Consulting & Contractual

In-service	\$
Pupil Services	\$
Field Trips	\$
Parent Activities	\$
Pro/Tech Support	\$
O. Purch. Services	\$

Category F. Facilities

Rented Space	\$
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Category G. Other

	\$
--	----

<b>TOTAL FOR OBJECTIVE</b>	<b>\$124,462.</b>
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See Appendix I for budget category definitions.

Instructions

- 1 List the program objectives for FY2001/2002 below. Program objectives are the desired results of the project.
- 2 For each objective, compile a Program Plan including participants, activities and budget summary information. Use a separate copy of this form for each proposed objective. Please be specific when explaining how per cost/per day/per hour figures used in each program were developed. See Appendix H for a Program Plan example. Appendix I contains definitions of budget summary categories used in the Program Plan.

Municipality Danbury

Program Objective  
 To provide off-site and retreat locations and trainings for the peer leadership and mediation center students and staff during the calendar year.

Participants	Budget Summary:	Amount
<p>Two peer leadership teachers and their two classes at the high school. Middle school students and staff involved in the Mediation Center training and implementation.</p>	<p><u>Category A Personnel</u></p> <p>Admin/Supr \$</p> <p>Teachers \$</p> <p>Educ. Aides \$</p> <p>Clerical \$</p> <p>Other \$</p> <p>Employ F. Benefits \$</p>	
<p>Description of Activities</p> <p>Peer leadership students and staff attend trainings and retreats at sites such as Channel 3 Country Camp and Interlaken Inn annually to develop bonding as they are trained in the multiple skills needed to promote and model resiliency skills and asset building skills and community service activities.</p> <p>Mediation center students and staff are trained each year to assist with Zero Tolerance practice at the middle school for violence prevention and asset building. During the 2001-2002 school year Broadview held 105 mediation sessions with 153 students.</p>	<p><u>Category B. Travel &amp; Training</u></p> <p>Pupil Trans \$ 330.</p> <p>Tuition \$</p> <p>Travel \$8708.</p> <p><u>Category C. Equipment</u> \$</p> <p><u>Category D. Supplies</u></p> <p>Instru Supplies (may incl DARE) \$</p> <p>Admin Supplies \$</p> <p>Textbooks \$</p> <p>Other Supplies (may incl DARE) \$</p> <p><u>Category E. Consulting &amp; Contractual</u></p> <p>In-service \$</p> <p>Pupil Services \$</p> <p>Field Trips \$</p> <p>Parent Activities \$</p> <p>Pro/Tech Support \$</p> <p>O. Purch. Services \$</p> <p><u>Category F. Facilities</u></p> <p>Rented Space \$</p> <p><u>Category G. Other</u> \$</p> <p>TOTAL FOR OBJECTIVE \$ <u>9038.00</u></p> <p>See Appendix I for budget category definitions</p>	

**PROJECT NARRATIVE**  
**Substance Abuse Prevention Education Program Plan**

**Instructions:**

1. List the program objectives for FY2000/2001 below. Program objectives are the desired results of the project.
2. For each objective, compile a Program Plan including participants, activities and budget summary information. Use a separate copy of this form for each proposed objective. Please be specific when explaining how per cost/per day/per hour figures used in each program were developed. See Appendix H for a Program Plan example. Appendix I contains definitions of budget summary categories used in the Program Plan.

Municipality

Danbury

**Program Objective**

To support instructional efforts for drug, violence, and character education in conjunction with the Safe and Drug Free Schools grant efforts.

**Participants**

Drug education teacher in collaboration with the health education teachers teaching the drug unit at grade 9.

**Description of Activities**

Drug education teacher screens available resources, collaborates with grade 9 health education teachers and purchases those drug education materials that will expand and enhance classroom instruction in the drug education areas.

Drug education teacher collaborates with supervisor to budget needs between this grant and the safe and drug free schools grant.

**Budget Summary:**

**Amount**

Category A. Personnel

Admin/Supr	\$
Teachers	\$
Educ. Aides	\$
Clerical	\$
Other	\$
Employ F. Benefits	\$

Category B. Travel & Training

Pupil Trans	\$
Tuition	\$
Travel	\$

Category C. Equipment

	\$
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Category D. Supplies

Instru Supplies (may incl. DARE)	\$ 1500.00
Admin Supplies	\$
Textbooks	\$
Other Supplies (may incl. DARE)	\$

Category E. Consulting & Contractual

In-service	\$
Pupil Services	\$
Field Trips	\$
Parent Activities	\$
Pro/Tech Support	\$
O. Purch. Services	\$

Category F. Facilities

Rented Space	\$
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Category G. Other

	\$
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<b>TOTAL FOR OBJECTIVE</b>	<b>\$ 1500.00</b>
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See Appendix I for budget category definitions.

**Substance Abuse Prevention Education Program Plan**

**Instructions:**

1. List the program objectives for FY2001/2002 below. Program objectives are the desired results of the project.
2. For each objective, compile a Program Plan including participants, activities and budget summary information. *Use a separate copy of this form for each proposed objective. Please be specific when explaining how per cost/per day/per hour figures used in each program were developed.* See Appendix H for a Program Plan example. Appendix I contains definitions of budget summary categories used in the Program Plan.

**Municipality**  
Danbury

**Program Objective**  
To support the students, staff, and parents in the drug ed./violence education areas with materials, resources, trainings, and programs not available directly through school staff and programs.

<b>Participants</b>	<b>Budget Summary:</b>	<b>Amount</b>
CACD-Hispanic Center of Greater Danbury Danbury Hospital-Student Assistant Program, CCATS	<u>Category A. Personnel</u>	
	Admin/Supr	\$
<b>Description of Activities</b>  Community Action Council of Danbury (CACD) is the fiduciary for the Hispanic Center who provides a drug education trained bilingual teacher to our staff, SAP, drug ed. classes, and parents year round for direct services and for consultations. \$16,000.  Danbury Hospital, Center for Child and Adolescent Treatment Services (CCATS) provides student assistance counselors at the high school and alternative center. This person works collaboratively with the SAC at the two middle schools who is funded out of a different grant. The counselor works on an hourly basis part time in the buildings. She is available during and after school hours, vacations, weekends, etc. Staff also plan, organize and conduct SAP awareness and education programs for staff and parents. The counselor is a member of the SAT/CST as needed. \$45,000.	Teachers	\$
	Educ. Aides	\$
	Clerical	\$
	Other	\$
	Employ F. Benefits	\$
	<u>Category B. Travel &amp; Training</u>	
	Pupil Trans	\$
	Tuition	\$
	Travel	\$
	<u>Category C. Equipment</u>	
<u>Category D. Supplies</u>		
Instru Supplies (may incl. DARE)	\$	
Admin Supplies	\$	
Textbooks	\$	
Other Supplies (may incl. DARE)	\$	
<u>Category E. Consulting &amp; Contractual</u>		
In-service	\$	
Pupil Services	\$	
Field Trips	\$	
Parent Activities	\$	
Pro/Tech Support	\$ 61,000.00	
O. Purch. Services	\$	
<u>Category F. Facilities</u>		
Rented Space	\$	
<u>Category G. Other</u>		\$
<b>TOTAL FOR OBJECTIVE</b>		<b>\$ 61,000.00</b>
See Appendix I for budget category definitions.		

**PROJECT NARRATIVE**  
**Substance Abuse Prevention Education Program Plan**

Answer the following questions in the space provided.

- 1. Explain how objectives described in the Program Plan will enhance or augment FY2002/03 substance abuse prevention education programming in your district. Specifically state how requested DEP funds will be coordinated with Safe and Drug-Free Schools funds administered by the State Department of Education.**

Combined with the reduced Title IV, Safe and Drug-Free Schools funds, this year's DEP funds will augment the activities in the classrooms of the health education drug education units, the peer leadership, and the drug education classes themselves. Access to drug prevention and asset building workshops and conferences through registration fees and substitutes enhances K-12 teachers and staff's abilities to work with their students and with families. Middle school health education teachers were trained in Project Alert in December 2001 and integrate this drug education program into all of their classes. DARE workbooks will be purchased for the School Resource Officers at the two middle schools for their instructional time with the DARE program. Instructional materials continue to be refreshed to keep pace with research and best instructional practices related to drug prevention programs. Students identified as exhibiting behaviors of concern that cannot be addressed by existing staff are able to be seen by Student Assistance Counselors who are also involved in running SADD and anger management groups in conjunction with School Resource Officers.

- 2. How will Drug Enforcement Program grant funds be advertised to private schools in your district? List private schools involved with this grant program. If there are no private schools in your district, please indicate by checking this box.**

Through Title IV communications, written and phone and personal contacts, with private schools each is informed of available grant funds and opportunities. Lists of guest speakers, programs, and materials continue to be shared back and forth between public and private schools. Increased Personnel costs decrease opportunities.

Private schools are those listed through Title IV, Safe and Drug Free Schools:

1. Immanuel Lutheran
2. Sacred Heart
3. St. Gregory
4. St. Joseph
5. St. Peter
6. Immaculate High
7. Maimonides Academy
8. New Hope Christian Academy
9. Wooster
10. Montessori School

**CONTRACTOR/GRANTEE COMPLIANCE FORMS  
NOTIFICATION TO CONTRACT/GRANTEE BIDDERS**

The contract to be awarded is subject to contract compliance requirements mandated by Section 4-114a of the Connecticut General Statutes; and, when the awarding agency is the state, Section 46a-71(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 4-114a-1 et seq. of the Regulations of Connecticut State Agencies which establish a procedure for the awarding of all contracts covered by Sections 4-11a and 46a-71(d) of the Connecticut General Statutes.

According to Section 4-114a-3(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors, and suppliers of materials." "Minority business enterprise" is defined in Section 4-114a of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) who are active in the daily affairs of at the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n." "Minority" groups are defined in Section 32-9n of the Connecticut General Statutes as "(1) Black Americans... (2) Hispanic Americans... (3) Women... (4) Asian Pacific Americans and Pacific Islanders; or (5) American Indians." The above definitions apply to the contract compliance requirements by virtue of Section 4-114a-1(10) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contractor compliance requirements:

- (a) the bidder's success in implementing an affirmative action plan;
- (b) the bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Connecticut General Statutes, inclusive;
- (c) the bidder's promise to develop and implement a successful affirmative action plan;
- (d) the bidder's submission of EEO-1 data indicating that the composition of its work force is at or near parity when compared to the racial and sexual composition of the work force in the relevance labor market area; and
- (e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 4-114a-3 (10) of the Contract Compliance Regulations.

---

Instructions: Bidder/Grant applicant must sign acknowledgment below and return signed page to Awarding Agency along with bid/grant proposal. Please retain a copy for your files.

The undersigned acknowledge receiving and reading a copy of the "Notification to Bidders" Form.

X Greg Walyak, Director - CCATS 3/13/02  
Contractor's/Grantee's Authorized Signature Date

On behalf of: Center for Children and Adolescent Treatment Services  
152 West Street  
Danbury, CT 06810

3/99 (revised)

**CONTRACTOR/GRANTEE COMPLIANCE FORMS**

**WORKFORCE ANALYSIS**

Contractor/Grantee Name: Ctr for Adolescent Treatment Serv Total number of CT employees: Full-time 2 Part-time 2  
 Address: 152 West Street  
Danbury, CT 06810

Complete the following Workforce Analysis for employees on Connecticut worksites who are:

JOB CATEGORIES	OVERALL TOTALS (sum of all cols male & female)	WHITE (NOT OF HISPANIC ORIGIN)		BLACK (NOT OF HISPANIC ORIGIN)		HISPANIC		ASIAN OR PACIFIC ISLANDER		AMER. INDIAN OR ALASKAN NATIVE		PEOPLE WITH DISABILITIES	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Officials & Managers													
Professionals													
Technicians		4	7.5										
Service Workers													
Office & Clerical													
Craft Workers (Skilled)			1.5										
Operatives (Semi-skilled)													
Laborers (Unskilled)													
Service Workers													
TOTALS ABOVE			14										
TOTALS ONE YEAR ADO													
<b>FORMAL, ON-THE-JOB TRAINEES (Enter figures for the same categories as are shown above.)</b>													
Apprentices													
Trainees		2	2										
EMPLOYMENT FIGURES WERE OBTAINED FROM: <input type="checkbox"/> VISUAL CHECK <input type="checkbox"/> EMPLOYMENT RECORDS <input type="checkbox"/> OTHER:													

- Have you successfully implemented an Affirmative Action Plan? Yes  No   
 Date of implementation 10/00 If the answer is "No", explain.
- a. Do you promise to develop and implement a successful Affirmative Action Plan?  
 Yes  No  Not Applicable  Explanation:
- Have you successfully developed an apprenticeship program complying with Sec. 46a-68-1 to 46a-68-17 of the Connecticut Department of Labor Regulations, inclusive? Yes  No  Not Applicable  Explanation:
- According to EEO-1 data, is the composition of your work force at or near parity when compared with the racial and sexual composition of the work force in the relevant labor market area? Yes  No  Explanation:
- If you plan to subcontract, will you set aside a portion of the contract for legitimate minority business enterprises?  
 Yes  No  Explanation:

X Goran Walczak, Director - CCATS  
 Contractor's/Grantee's Authorized Signature

3/13/02  
 Date

**CONTRACTOR/GRANTEE COMPLIANCE FORMS  
NOTIFICATION TO CONTRACTOR/GRANTEE BIDDERS**

The contract to be awarded is subject to contract compliance requirements mandated by Section 4-114a of the Connecticut General Statutes; and, when the awarding agency is the state, Section 46a-71(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 4-114a-1 et seq. of the Regulations of Connecticut State Agencies which establish a procedure for the awarding of all contracts covered by Sections 4-11a and 46a-71(d) of the Connecticut General Statutes.

According to Section 4-114a-3(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors, and suppliers of materials." "Minority business enterprise" is defined in Section 4-114a of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) who are active in the daily affairs of at the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n." "Minority" groups are defined in Section 32-9n of the Connecticut General Statutes as "(1) Black Americans... (2) Hispanic Americans... (3) Women... (4) Asian Pacific Americans and Pacific Islanders; or (5) American Indians." The above definitions apply to the contract compliance requirements by virtue of Section 4-114a-1(10) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contractor compliance requirements:

- (a) the bidder's success in implementing an affirmative action plan;
- (b) the bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Connecticut General Statutes, inclusive;
- (c) the bidder's promise to develop and implement a successful affirmative action plan;
- (d) the bidder's submission of EEO-1 data indicating that the composition of its work force is at or near parity when compared to the racial and sexual composition of the work force in the relevance labor market area; and
- (e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 4-114a-3 (10) of the Contract Compliance Regulations.

Instructions: Bidder/Grant applicant must sign acknowledgment below and return signed page to Awarding Agency along with bid/grant proposal. Please retain a copy for your files.

The undersigned acknowledge receiving and reading a copy of the "Notification to Bidders" Form.

*Maria Ceita Lowe* \_\_\_\_\_ 3/14/02  
Contractor's/Grantee's Authorized Signature Date

On behalf of: Hispanic Center of Greater Danbury  
87 West Street  
Danbury, CT 06810

3/99 (rev 6/00)

Complete the following Workforce Analysis for employees on Connecticut worksites who are:

JOB CATEGORIES	OVERALL TOTALS <small>(sum of all male &amp; female)</small>	WHITE <small>(NOT OF HISPANIC ORIGIN)</small>		BLACK <small>(NOT OF HISPANIC ORIGIN)</small>		HISPANIC		ASIAN OR PACIFIC ISLANDER		AMER. INDIAN OR ALASKAN NATIVE		PEOPLE WITH DISABILITIES	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
...	2						2						
...	7					1	6						
...	1						1						
...	10						9						
...	9						9						
FORMAL, ON-THE-JOB TRAINEES (Enter figures for the same categories as are shown above)													
EMPLOYMENT FIGURES WERE OBTAINED FROM: <input type="checkbox"/> VISUAL CHECK <input type="checkbox"/> EMPLOYMENT RECORDS <input type="checkbox"/> OTHER:													

1. Have you successfully implemented an Affirmative Action Plan? Yes  No   
 Date of implementation \_\_\_\_\_ If the answer is "No", explain.

1a. Do you promise to develop and implement a successful Affirmative Action Plan?  
 Yes  No  Not Applicable  Explanation:

2. Have you successfully developed an apprenticeship program complying with Sec. 46a-68-1 to 46a-68-17 of the Connecticut Department of Labor Regulations, inclusive? Yes  No  Not Applicable  Explanation:

3. According to EEO-1 data, is the composition of your work force at or near parity when compared with the racial and sexual composition of the work force in the relevant labor market area? Yes  No  Explanation:  
 The staff of the Hispanic Center who serves the Latino/Brazilian population are bilingual and culturally diverse.

4. If you plan to subcontract, will you set aside a portion of the contract for legitimate minority business enterprises?  
 Yes  No  Explanation: Education is done in the schools to an ESL diverse population.

*Provia Cuata Rowe*  
 Contract's Authorized Signature

Executive Director

3/14/02  
 Date





13

# CITY OF DANBURY

OFFICE OF THE MAYOR  
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

March 27, 2002

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

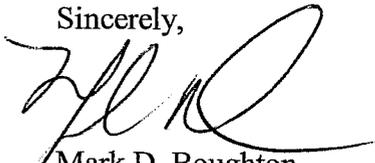
I hereby submit for your confirmation the appointment of the following individual as a Member of the Parks & Recreation Commission with a term to expire July 1, 2004:

Thomas Vecchiarino [R]  
16 South King Street  
Danbury, CT 06811

Mr. Vecchiarino is an active volunteer in Danbury and an employee of the City of Danbury Highway Department.

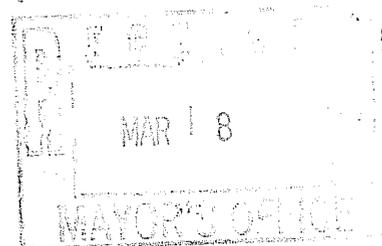
Thank you for your consideration of this appointment.

Sincerely,



Mark D. Boughton  
Mayor

March 15, 2002



Mayor Mark D. Boughton

Danbury City Hall

Dear Mayor Boughton:

We have received a donation from Mrs. Chantal D. Weller, 7 Betony Place, The Woodland, TX 77382 in the amount of \$50.00.

Please place this item on the agenda for the April Common Council meeting and credit this donation into BOOKS-CHILDRENS, line-item 7000.5660.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth McDonough".

Elizabeth McDonough  
Director

c: City Clerk  
D. Setaro - Director of Finance

A handwritten note in cursive script that reads "To city clerk." with a horizontal line under the word "clerk".



15

# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

**Danbury Senior Center**

80 Main Street

(203) 797-4686

**Municipal Agent**

80 Main Street

(203) 797-4687

Mayor Mark Boughton and  
Members of the Common Council  
City of Danbury  
Danbury, CT 06810

March 18, 2002

The following donations of \$ 275.00 have been sent to the Department of Elderly Services for the use of the Danbury Senior Center. Kindly approve of this donation and transfer it into the line item indicated on the accompanying form:

Wilton Senior Center	50.00
Almost Family	50.00
Naugatuck Valley Community College	50.00
Bishop Curtis Homes	25.00
Filosa Care Center	25.00
Filosa Care Center	25.00
Hancock Hall	25.00
Village at Brookfield Commons	<u>25.00</u>
<u>Total:</u>	<u>275.00</u>

Respectfully,

Leo McIlrath

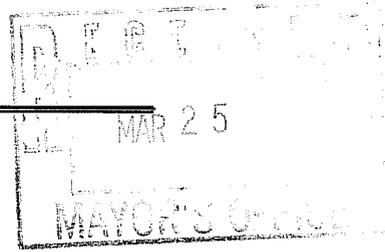
16

**CITY OF DANBURY  
PARKS, RECREATION & FORESTRY  
DEPARTMENT**

HATTERS COMMUNITY PARK  
7 EAST HAYESTOWN ROAD  
DANBURY, CONNECTICUT 06811

ROBERT G. RYERSON, DIRECTOR  
TEL. (203) 797-4632  
FAX (203) 797-4634

**MEMORANDUM**



**TO: Mayor Boughton & Members of Common Council**  
**FROM: Robert G. Ryerson, Director of Parks & Recreation**  
**DATE: March 25, 2002**  
**RE: DONATION – TREE PLANTING**

Please accept the enclosed check for \$100.00 for the purchase of a flaming tree to be planted during Arbor Week.

The Brancato's have been supporters and contributors of the Forestry Department's tree planting program for many years.

I would request the \$100.00 be re-appropriated to the department's line item 7002.5633.

**Cc: Dom Setaro – Director of Finance**  
(original check sent to Finance)

L. R. Brancato

March 19, 2002

Dear Mr. Ryerson:

We are enclosing a check in the amount of \$100.00 to obtain a flowering tree for planting in Danbury.

D.J. has informed us the tree is available.

Mr. Brancato and I congratulate you on the fine job you and your crews have accomplished in beautifying Danbury. We appreciate it very much!

We thank you for your courtesy, and look forward to the planting.

Best regards, sincerely,

Leo and Lucy Brancato

Enclosure (1)

MAR 25  
MAYOR'S OFFICE

<b>LEO J. BRANCATO</b> <b>LUCY BRANCATO</b> 137 CHAMBERS ROAD DANBURY, CT 06811		51-57/119 0006972861	6064
PAY TO THE ORDER OF <u>City of Danbury, Tree Dept</u>		DATE <u>Mar. 19, 2002</u>	<u>\$100</u> <sup>00</sup> / <sub>100</sub>
<u>One Hundred</u>		00 DOLLARS	<input checked="" type="checkbox"/> Security features included. Details on back.
 <b>Fleet</b> <small>02480</small> Private Clients Group <a href="http://www.fleet.com">www.fleet.com</a>	<u>Lucy Brancato</u>		
MEMO <u>Tree</u>	MP		
@011900571: 00069 72861 6064			

SAFETY PAPER



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810  
DEPARTMENT OF ELDERLY SERVICES  
COMMISSION ON AGING

Danbury Senior Center  
80 Main Street  
(203) 797-4686

Municipal Agent  
80 Main Street  
(203) 797-4687

Date: 03/18/02

MEMO TO: Hon. Mark Boughton  
via the Common Council

FROM: Leo McIlrath, Director  
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$769.00 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

Professional Service Fees – 5002.5311 – \$769.00

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.

  
Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.  
Director of Finance



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## M E M O R A N D U M

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**DATE:** March 25, 2002  
**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Commission on Aging

### CERTIFICATION

I hereby certify the availability of \$769.00 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following account:

Professional Services	5002.5311	\$ 769.00
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Should you have any questions, feel free to give me a call.

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

/jgb



18

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

TO: Mayor Mark D. Boughton  
Members of the Common Council

FROM: City Clerk's Office

RE: Funds for Ordinance Account

DATE: April 2, 2002

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It is requested that the sum of \$3,700 be appropriated for the following accounts:

1030 5324	\$ 700.00
1030 5325	3,000.00
	<hr/>
	\$ 3,700.00

Thank you very much for your consideration.

Cc: Mayor Mark Boughton  
Director of Finance Dominic Setaro



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **FUNDS FOR ORDINANCE ACCOUNT**  
**DATE:** March 25, 2002  
**CC:** Helena Abrantes

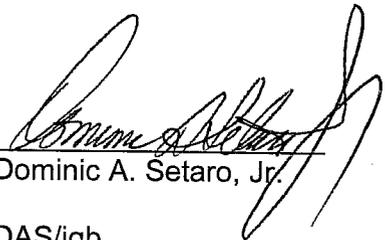
### CERTIFICATION

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Per the attached request from the City Clerk Helena Abrantes, I hereby certify the availability of \$3,700 to be transferred from the Snow & Ice Removal, Overtime Salaries line item, Account #3003.5030 to the following line items in the Ordinances budget:

1030.5324	Printing & Binding	\$ 700.00
1030.5325	Legal & Public Notices	<u>3,000.00</u>
	Total	\$3,700.00

Should you need any additional information, feel free to give me a call.

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

DAS/jgb



19

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** TOWN CLERK'S OFFICE – ADDITIONAL FUNDS  
**DATE:** March 25, 2002  
**CC:** Michael Seri

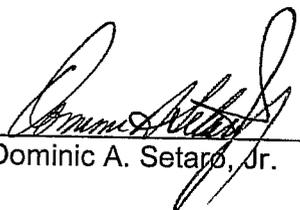
### CERTIFICATION

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Attached you will find a request from Town Clerk Michael Seri for additional funds which are needed at this time because of additional transactions that require indexing and additional part-time services. I would recommend that the Common Council authorize the additional appropriations of \$43,000 to Outside Services, Acct. #1160.5334 and \$4,000 to Part-time Salaries, Acct. #1160.5040.

I hereby certify the availability of these funds to be transferred from the Town Clerk's Revenue Line Item, Town Clerk's Fees, Acct. #1000.4204. There will be sufficient funds in this account because the Town Clerk's Office has generated additional revenue due to increased activity. Therefore, we will amend the appropriations and the revenue accounts in a like amount.

Should you need any additional information, feel free to give me a call.

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

DAS/jgb



**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

OFFICE OF THE TOWN CLERK  
(203) 797-4531

MICHAEL R. SERI  
TOWN CLERK

March 25 2002

The Honorable Mark D. Boughton , Mayor &  
Members of the Common Council  
City Hall  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Re: Request for Additional Funds

Dear Mayor Boughton, and Members of the Common Council:

The Town Clerks Office requests additional funds in its budget in order to operate and perform our duties for the remainder of the Fiscal Year ending June 2002.

Our needs for a transfer from the Contingency Account for a total of \$47,000.00 to be dispersed as follows:

1. 1160-5334 Outside Services (Cott Indexing) ..... 43,000.00
2. 1160-5040 Part-time Salaries.....4,000.00

Our needs for the additional \$47,000.00 I feel that we can continue our service to the public and operate within State Statues.

Thank you for your consideration in this matter. If you have any questions please feel free to contact me.

Very Truly Yours,

Michael R. Seri, Town Clerk

C: Dominic Setaro, Director of Finance  
Warren Levy, President, Common Council



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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **ACCEPTED BANKS FOR MUNICIPAL DEPOSITS**  
**DATE:** March 14, 2002  
**CC:** Rick Gottschalk, Thomas Green

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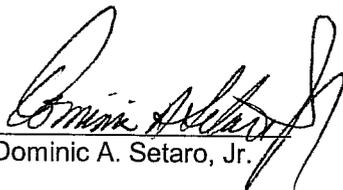
Connecticut General Statutes Section 7-401, Paragraph (b) and Section 6-1 of the City Charter require that the Common Council approve bank or other qualified financial institutions for municipal deposit. Listed below are the banks and qualified financial institutions that we would like to have the Common Council approve at its April meeting so we are in compliance with the Statutes and City Charter.

This request is being made in order to reflect a recent request by Savings Bank of Danbury to be added to our list, along with a name change from Chase Manhattan Bank to J.P. Morgan Chase.

Should you need any additional information, feel free to give me a call.

Bank of Boston Connecticut  
Banker's Trust  
Citizen's Bank  
Fleet Bank  
First Union  
J.P. Morgan Chase  
Municipal Investors Services  
Corporation (MBIA)

Peoples Bank  
Savings Bank of Danbury  
State Street Bank & Trust  
Union Savings Bank  
Webster Bank

  
Dominic A. Setaro, Jr.

DAS/jgb



21

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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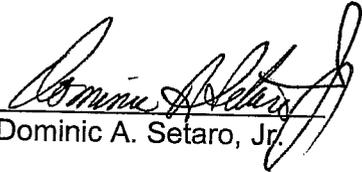
**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **LOCIP 2001-2002 APPLICATION**  
**DATE:** March 26, 2002

---

On or about March 1 of each year, the City is eligible for State LOCIP funds for which Common Council approval is necessary in order to make application for those funds. Attached you will find a copy of a list of projects that total \$491,317. These items are all part of the City's 5-year Capital Plan approved by the Planning Commission, which is a requirement of the State in order to receive funding.

I would, therefore, ask that the Common Council at its April meeting approve the attached list of projects so that we may forward our application to the State for their approval.

If you have any questions, feel free to give me a call.

  
Dominic A. Setaro, Jr.

DAS/jgb

**LOCIP 2001-02  
CAPITAL PROJECTS**

Card Reader Security System Police Department	\$ 23,000
Police Department Renovation including Locker Rooms	197,000
Upgrade HVAC Police Department	86,317
River Dredging	75,000
Sewer Grease Trapping System	35,000
Sewer Mill Plain Pump Station Upgrade	<u>75,000</u>
<b>Total</b>	<b>\$491,317</b>



22

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **SALE OF GENERAL OBLIGATION BONDS**  
**DATE:** March 27, 2002

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Attached you will find a resolution which will require Common Council approval in order for the City to sell \$12,745,000 of General Obligation Bonds for projects that were approved by the voters, specifically, Cityworks 2000, Vision 21 and Water and Sewer assessment bonds. We are planning to sell these bonds at a bid opening scheduled for Wednesday, May 1, 2002. The bonds will actually be dated May 15. Funds are contained within the 2002-2003 budget to cover the issuance of these bonds.

Should you needs any additional information, feel free to give me a call.

Dominic A. Setaro, Jr.

DAS/jgb

**VIA FEDERAL EXPRESS**

March 25, 2002

Dominic A. Setaro, Jr.  
Director of Finance  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

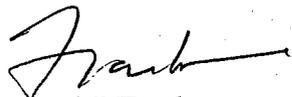
RE: Resolution With Respect To The Issuance And Sale Of  
\$12,745,000 City Of Danbury General Obligation Bonds

Dear Mr. Setaro:

Enclosed please find the captioned resolution to be adopted by the Common Council prior to the bid opening for the issue.

Please call me if you have any questions or comments on the enclosed.

Very truly yours,

  
S. Frank D'Ercole



*Law Offices*

BOSTON

HARTFORD

NEW LONDON

STAMFORD

GREENWICH

NEW YORK

*www.rc.com*

SFD:sk  
Enclosures

cc: Mark D. Boughton, Mayor  
Helena M. Abrantes  
Susan Kreutzer

HART1-785070-5

RESOLUTION WITH RESPECT TO THE ISSUANCE  
AND SALE OF \$ 12,745,000 CITY OF DANBURY  
GENERAL OBLIGATION BONDS

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY;

Section 1. \$1,062,000 of the \$ 1,300,000 unissued balance of the \$14,900,000 bonds of the City authorized pursuant to an ordinance entitled "An Ordinance Making Appropriations Aggregating \$14,900,000 For Various Public Improvements (The Cityworks 2000 Program) And Authorizing The Issue Of \$14,900,000 Bonds Of The City To Meet Said Appropriations And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Common Council on July 2, 1996 and approved by the electors at a referendum on November 5, 1996, shall bear an original issue date of May 15, 2002 and mature \$54,350 on May 15 in each of the years 2003-2012, both inclusive, \$52,350 on May 15 in each of the years 2013-2021, both inclusive, and \$47,350 on May 15, 2022.

Section 2. \$ 380,000 of the \$ 1,689,090 unissued balance of the \$ 2,500,000 bonds of the City authorized pursuant to an ordinance entitled "An Ordinance Appropriating \$2,500,000 For Sewer Service Extensions And Authorizing The Issuance Of \$ 2,500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purposes", adopted by the Common Council on September 6, 1995 shall bear an original issued date of May 15, 2002 and mature \$19,000 on May 15 in each of the years 2003-2022, both inclusive.

Section 3. Said \$ 573,000 of the \$ 1,078,000 unissued balance of the \$2,500,000 bonds of the City authorized pursuant to an ordinance entitled "An Ordinance Appropriating \$2,500,000 For Water Service Extensions And Authorizing The Issuance of \$2,500,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Common Council on September 6, 1995, shall bear an original issue date of May 15, 2002 and mature \$28,650 on May 15 in each of the years 2003-2022, both inclusive.

Section 4. \$ 10,730,000 of the \$ 21,000,000 bonds of the City authorized pursuant to an ordinance entitled "An Ordinance Making Appropriations Aggregating \$21,000,000 For Various Public Improvements in The Vision 21 Program And Authorizing The Issue Of \$21,000,000 Bonds Of The City To Meet Said Appropriations And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Common Council on August 3, 1999 and approved by the electors at a referendum on November 2, 1999, shall bear an original issue date of May 15, 2002 and mature \$598,000 on May 15 in each of the years 2003-2012, both inclusive, and \$475,000 on May 15 in each of the years 2013-2022, both inclusive.

Section 5. Said \$ 1,062,000, \$380,000, \$573,000 and \$10,730,000 bonds referred to in Sections 1 through 4, hereof, shall be combined into and issued and sold as a single issue of \$12,745,000 City of Danbury General Obligation Bonds, bearing an original issue date of May 15,

2002, maturing, in combination, \$700,000 on May 15 in each of the years 2003-2012, both inclusive, \$575,000 on May 15 in each of the years 2013-2021, both inclusive and \$570,000 on May 15, 2022, bearing interest payable on November 15 and May 15 in each year until maturity, commencing November 15, 2002 (the "Bonds"). The Bonds maturing on May 15, 2013 and thereafter are subject to redemption at the respective prices set forth in the following table together with interest accrued and unpaid to the redemption date:

<u>Redemption Date</u>	<u>Redemption Price</u>
From: May 15, 2012 and thereafter.....	100%

Section 6. (a) \$7,292,000 of the Bonds are determined to be issued for General Public Improvement purposes and shall be includable in the City's aggregate indebtedness for purposes of the City's statutory limitation on indebtedness under Section 7-374 of the General Statutes of Connecticut as debt for General Public Improvement projects.

(b) \$4,500,000 of the Bonds are determined to be issued for School purposes and shall be includable in the City's aggregate indebtedness for purposes of the City's statutory limitation on indebtedness under Section 7-374 of the General Statutes of Connecticut as debt for School projects.

(c). \$380,000 of the Bonds are determined to be issued for Sewer purposes and shall be includable in the City's aggregate indebtedness for purposes of the City's statutory limitation on indebtedness under Section 7-374 of the General Statutes of Connecticut as debt for Sewer projects.

Section 7. State Street Bank and Trust Company of Connecticut, N.A., of Hartford, Connecticut, is hereby appointed as agent of the City to act as Registrar and Transfer Agent, Certifying Bank and Paying Agent and with respect to the Bonds.

Section 8. The Bonds shall be issued as book-entry bonds in accordance with the terms and provisions set forth in a Letter of Representations from the City of Danbury to The Depository Trust Company.

Section 9. The Mayor and City Treasurer are hereby authorized to execute and deliver a Tax Regulatory Agreement on behalf of the City of Danbury in such form and containing such terms and provisions as they deem necessary and appropriate, and to rebate to the Federal Government such amounts, if any, as may be required pursuant to the Tax Regulatory Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended.



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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **ANIMAL CONTROL BUDGET**  
**DATE:** March 27, 2002  
**CC:** Robert L. Paquette

### CERTIFICATION

---

As per the attached request from Police Chief Robert L. Paquette, I hereby certify the availability of \$6,000 to be transferred from the Police Department, "Regular Salaries" line item, Account #2000.5020 to the Animal Control, "Contributions-Grants" line item, Account #2001.5855. In addition, the appropriate line items in the Animal Control budget will be adjusted.

Should you need any additional information, feel free to give me a call.

Dominic A. Setaro, Jr.

DAS/jgb



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**DEPARTMENT OF POLICE**  
**120 MAIN STREET**

**ROBERT L. PAQUETTE, CHIEF**  
**(203) 797-4614**

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**MEMORANDUM**

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**TO:** HELENA ABRANTES, DANBURY CITY CLERK AND  
MEMBERS OF THE DANBURY COMMON COUNCIL

**FROM:** ROBERT L. PAQUETTE

**SUBJECT:** AUTHORIZATION REQUEST FOR PURPOSES OF TRANSFERRING FUNDS FROM THE  
POLICE BUDGET TO THE ANIMAL CONTROL BUDGET

**DATE:** 3/27/2002

**CC:** MARK BOUGHTON, MAYOR AND DOMINIC A. SETARO, JR., FINANCE DIRECTOR

---

The Animal Control Budget is in need of additional funds in the amount of \$6,000 for purposes of Overtime Salaries and for Maintenance of Building and Structures at the Shelter.

I am requesting \$3,000 be transferred from Police Regular Salaries 2000.5020 to Animal Control Overtime Salaries 6000.5030 and that another \$3,000 be transferred from Police Regular Salaries 2000.5020 to Animal Control Maintain Bldgs-Structure 6000.5502.

Your consideration of this needed transfer request will be appreciated.

Sincerely,

Robert L. Paquette, Chief of Police



RECYCLED  
PAPER



24

**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**OFFICE OF THE TAX COLLECTOR**  
**(203) 797-4541**  
**FAX: (203) 796-1547**

**CATHERINE A. SKURAT, C.C.M.C.**  
**TAX COLLECTOR**

March 27, 2002

Honorable Mayor Mark Boughton  
And Common Council Members  
155 Deer Hill Avenue  
Danbury, Ct. 06810

Re: Annual Suspense List

Dear Mayor Boughton and Council Members:

Attached please find for your approval, a listing of names and amounts of City taxes, which for various reasons I consider uncollectible<sup>3</sup> at this time. I am therefore recommending for transfer to the Suspense List the amount of \$449,809.61.

The breakdown of this amount is as follows:

1987 Motor Vehicle List	Amount to Suspense List \$	81.33
1988 Motor Vehicle List	Amount to Suspense List	260.80
1992 Motor Vehicle List	Amount to Suspense List	41,847.83
1992 Personal Property List	Amount to Suspense List	220,948.12
1993 Personal Property List	Amount to Suspense List	<u>186,671.53</u>
TOTAL AMOUNT TO SUSPENSE		\$449,809.61

Every effort is still being made by this office to locate and collect these accounts. All names are reported to the Department of Motor Vehicle, and registrations will not be renewed until these delinquencies are satisfied. The Personal Property List is in the hands of an outside Collection Agency.

Thank you for your attention to this matter, and should you have any questions, please do not hesitate to call me.

Sincerely,

Catherine A. Skurat, CCMC  
Tax Collector

Cc: Dominic A. Setaro Jr.  
Director of Finance

#24

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3500748	DANNIN VICTOR	260.80	MV	1
	ROLL CODE MV TOTAL:	260.80		
	REPORT TOTALS:	260.80		

1 ACCOUNTS ON FILE



TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446521	A A A AUCTIONEERS DBA	124.26	MS	1
3446522	AAA AUCTIONEERS	202.33	MS	1
3446523	ABREAU JORGE A	.49	MS	1
3446525	ACCENT FLOORS	38.45	MS	1
3446526	AGUILAR JOSE	15.67	MS	1
3446528	ALICEA WILBERT	32.19	MS	1
3446529	ALLARO JOHN E	18.90	MS	1
3446530	ALMEIDA GERALDO	18.83	MS	1
3446531	ALMEIDA ROBERT AND	55.73	MS	1
3446532	ALMONTE EMILIO R	36.32	MS	1
3446533	ALVAREZ JORGE	17.88	MS	1
3446534	ALVES LUIZA F	84.46	MS	1
3446535	AMONE KANE OR	122.46	MS	1
3446536	AMOROSO SHANE V	91.99	MS	1
3446537	ANDERSON MELISSA L	12.80	MS	1
3446538	ANILMIS CEMAL	17.88	MS	1
3446539	AQUIAR WILSON MOUTA	30.23	MS	1
3446540	ARAMINO RICHARD J	32.17	MS	1
3446541	ARAYA JORGE O	124.03	MS	1
3446542	ARROYO JUAN	105.07	MS	1
3446543	ARROYO JUAN G	38.47	MS	1
3446544	ASADI OTHMAN T	141.29	MS	1
3446545	ASLAM ILYAS	22.00	MS	1
3446546	ASSUNCAO CELIO L	43.19	MS	1
3446547	AUSTIN GEHAN	30.60	MS	1
3446548	AUSTIN RANDOLPH D OR	332.04	MS	1
3446549	AVILA MARISOL	.54	MS	1
3446550	AXALA GERARDO	22.10	MS	1
3446551	BACHER RONNIE J	97.23	MS	1
3446552	BADSHAM YUNNS S	73.52	MS	1
3446554	BANG MARY H	16.23	MS	1
3446555	BAPTISTE DENNIS	98.92	MS	1
3446556	BARNETT SAMUEL R	66.46	MS	1
3446557	BARROS JOSE G	35.03	MS	1
3446558	BAUMAN IRVINE NANCY J	295.53	MS	1
3446559	BEAULE STEPHANE	43.19	MS	1
3446560	BECKETT PAUL	25.29	MS	1
3446561	BEER PHILIP S	39.63	MS	1
3446562	BELL CURTIS	36.90	MS	1
3446563	BELL MACARTHUR W	80.85	MS	1
3446564	BELLMAN THERESA M	93.43	MS	1
3446565	BELLOS AWATEF	160.45	MS	1
3446566	BELLOS GRIGONOS	218.19	MS	1
3446567	BENNETTE GEORGE A	38.47	MS	1
3446569	BLYE RAYMOND	187.61	MS	1
3446570	BOAVENTURA JOSE C A	57.01	MS	1
3446571	BOAVONTURA JOSE	23.59	MS	1
3446572	BONAVENTURA JOSE A	108.30	MS	1
3446573	BORDONE CARLO	47.88	MS	1
3446574	BOWE THOMAS L	41.03	MS	1
3446575	BOWMAN ARON L	22.00	MS	1

PROGRAM TX572U

FOR ROLL: MS FOR TAX YEAR: 1992 FOR REASON CODE: S

CITY OF DANBURY

FOR ACTION DATE 4/01/2002

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446576	BOWMAN ARON L	13.02	MS	1
3446577	BRADY ANDREW A	73.34	MS	1
3446578	BRANDT THOMAS	58.87	MS	1
3446579	BRONSON PATRICIA A	141.84	MS	1
3446580	BROWN SHARRON D	297.50	MS	1
3446581	BUCKLEY DREW R	28.94	MS	1
3446582	BUERGER MATTHIAS M	167.21	MS	1
3446583	BURKE MICHAEL J OR	235.19	MS	1
3446584	BURNSIDE AMY L	25.49	MS	1
3446585	BUSTER GAIL D	134.77	MS	1
3446586	BUY IT ALL	65.16	MS	1
3446587	CACCIOLA FRANK	43.16	MS	1
3446588	CANALES ANGEL	28.53	MS	1
3446589	CANESSA ANITA C	52.59	MS	1
3446590	CAPRIO MARY M	74.96	MS	1
3446591	CAPRIO MARY M	322.64	MS	1
3446592	CARDOSO JOAO R	90.50	MS	1
3446593	CARMO ADAILTON D	20.40	MS	1
3446594	CARNEY MICHAEL J JR	193.86	MS	1
3446595	CARON CORP INC DBA	80.85	MS	1
3446596	CARRASQUILLO ELIZABETH	20.40	MS	1
3446597	CARROLL STEPHEN D	201.73	MS	1
3446598	CATRAMBY TERESA	164.07	MS	1
3446599	CAUDI MARIA G	76.11	MS	1
3446600	CHEA BUNARY AHMED OR	127.58	MS	1
3446601	CHENG TOI FUI	49.04	MS	1
3446602	CIESYNSKI CYNTHIA	36.54	MS	1
3446604	CLEARY WILLIAM T	191.21	MS	1
3446605	COFRESI ALIDA	33.12	MS	1
3446606	COLLINS PATRICIA M	60.79	MS	1
3446607	COLLOZO ELIZABETH	22.61	MS	1
3446608	COLON JOHN	24.12	MS	1
3446609	COLON MANUEL NIEVES	23.80	MS	1
3446610	CONCEPCION MIGUEL	17.51	MS	1
3446611	COOPER LOVING TAMI	76.34	MS	1
3446612	CORNWELL CHARLES C JR	31.41	MS	1
3446613	CORRED COUTO MARCO	130.32	MS	1
3446614	CORREIA MANILDO V	46.33	MS	1
3446615	COUTO CORREA MARCO	135.45	MS	1
3446616	COVERED BRIDGE GARDEN	103.33	MS	1
3446617	CRAWFORD COLLEEN M AND	123.92	MS	1
3446618	CRUZ NORIEL L	22.42	MS	1
3446619	CRUZ RAUL JAUREZ	47.32	MS	1
3446620	CUBE MANUEL	12.44	MS	1
3446621	CUNHA DELJAIR	22.35	MS	1
3446622	CUNHA NUBAI	62.02	MS	1
3446623	DAHNKE TRICIA M	19.22	MS	1
3446625	DANEY JAMES C	19.43	MS	1
3446626	DASILVA ADEMILDE	76.56	MS	1
3446627	DASILVA ANTONIO	60.03	MS	1
3446628	DASILVA CLEBER A	66.96	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446629	DASILVA GESY A	16.08	MS	1
3446630	DAVIS TROY W	44.69	MS	1
3446631	DAY JOHN C	17.51	MS	1
3446632	DEARTH ALISA A	69.87	MS	1
3446633	DEJOUZA VANDERLEY	12.96	MS	1
3446634	DEOLIVEIRA ELISANGELA C	71.29	MS	1
3446636	DESOUZA ROMERO GONCALVES	31.63	MS	1
3446637	DEVIN MARTIN	12.61	MS	1
3446638	DEVORE RAYMOND A	198.89	MS	1
3446639	DIANA SHAARAWI	44.34	MS	1
3446640	DIAS MARIA D	12.69	MS	1
3446641	DIAZ REYNALDO	46.20	MS	1
3446642	DICKENS PAMELA A	27.13	MS	1
3446643	DIES JASON	20.79	MS	1
3446644	DIOGO EDWARD S	22.51	MS	1
3446645	DISLA LUIS A	139.61	MS	1
3446646	DISLA VIVIAN P	49.45	MS	1
3446647	DITERLIZZI DONALD M	81.20	MS	1
3446648	DOMINGO MERCEDES	23.71	MS	1
3446649	DOS SANTOS JOAO	108.34	MS	1
3446650	DOSSANTOS ISABEL	31.78	MS	1
3446651	DOUGHERTY KEVIN	12.80	MS	1
3446652	DRIENSKY MARGARET	15.71	MS	1
3446653	DUDLEY BRENDA	141.67	MS	1
3446654	DUERR SUSANNE	41.62	MS	1
3446655	DURAN DIMINGO	35.23	MS	1
3446656	DURAN DIMINGO	139.74	MS	1
3446657	DURAN DOMINGO	170.29	MS	1
3446658	DUTTON BRIAN OR	218.23	MS	1
3446659	DZIADKOWICZ KAREN J	19.17	MS	1
3446660	EARLE JOHN R	108.08	MS	1
3446661	EARLE JOHN R	44.86	MS	1
3446662	ELLIS RONALD C	36.73	MS	1
3446664	EOUTO JOSE	12.69	MS	1
3446665	ESTEFANI ELY	106.77	MS	1
3446666	ESTRADA MARCOSA L	52.42	MS	1
3446667	EVANS WILLIE H JR OR	.26	MS	1
3446668	EVERSULL PAUL A	25.63	MS	1
3446670	FAIR ELECTRIC SUPPLY	260.62	MS	1
3446671	FAIR ELECTRIC SUPPLY INC	146.01	MS	1
3446672	FANELLI ANTHONY J	165.13	MS	1
3446673	FAULKNER SHARON	32.06	MS	1
3446674	FECAROTTA KERILYNN	89.05	MS	1
3446675	FELIPA CESPEDES	31.41	MS	1
3446676	FERNANDES GILDETE A	18.83	MS	1
3446677	FERRETRA SUELY E	87.80	MS	1
3446678	FIGUEROA MARILYN	228.76	MS	1
3446679	FIGUEROA OMayra	38.18	MS	1
3446680	FITCH FRANCIS M	131.75	MS	1
3446681	FLECKER CINDY L	198.61	MS	1
3446682	FONGNUAN SEUN	39.63	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446683	FONSECA ANTONIO A	14.44	MS	1
3446685	FREITAS TERESA OR	109.72	MS	1
3446686	FURTADO SHERRY L	59.10	MS	1
3446687	GALAD AHMED MOHAMED	39.75	MS	1
3446688	GALLAGHER JAMES E	34.75	MS	1
3446689	GARCIA FELIX I OR	186.11	MS	1
3446690	GAUCI LAURA B	57.03	MS	1
3446691	GAUDIOSO GAYLE A	42.72	MS	1
3446692	GEDDIS EDWARD W	50.61	MS	1
3446694	GENGENBACH KATHY D OR	130.48	MS	1
3446695	GHAFOOR RAHIMA	105.20	MS	1
3446697	GILBERT CALEHIO	66.47	MS	1
3446698	GILMORE BARNES TESSA	111.08	MS	1
3446699	GIRLAMO ALBERT D III OR	79.28	MS	1
3446700	GLICK RUTH S	90.74	MS	1
3446701	GOBELLE JANET	237.06	MS	1
3446702	GOBLE JEFFREY M OR	.10	MS	1
3446703	GOMES LUCIENE S	28.47	MS	1
3446705	GOMEZ FERNANDO	30.17	MS	1
3446706	GOMZALEZ OVIDIA	13.02	MS	1
3446707	GONZALES WILBERT	181.33	MS	1
3446708	GONZALEZ ESTEBAN	119.32	MS	1
3446709	GOODWIN GLENN J	71.94	MS	1
3446710	GOTTERIES STUART J	54.04	MS	1
3446711	GOULD ROBERTA C	36.46	MS	1
3446712	GRACIOTO ESMERALDO	57.65	MS	1
3446713	GRACIOTO ESMERALDO	55.29	MS	1
3446714	GRAHAM JOANNE A	85.56	MS	1
3446715	GRANDIERI DEBRA S	41.34	MS	1
3446716	GRANT RICHARD A	58.87	MS	1
3446717	GRANTA INDUSTRIAL DESIGN	329.50	MS	1
3446718	GRAPHIC AND OFFICE	58.87	MS	1
3446719	GRAY ARTHUR	704.77	MS	1
3446720	GRAY LORI L OR	244.91	MS	1
3446721	GREEN STEPHEN T	117.75	MS	1
3446723	GRFFN JOSEPH	51.02	MS	1
3446724	GUAMAN CARLOS	25.44	MS	1
3446725	GUERRA JOSE	26.94	MS	1
3446726	GUERRA JOSE	46.48	MS	1
3446727	GUO XIN	307.12	MS	1
3446728	GUO ZHEN J	105.24	MS	1
3446729	GUSTAVO TAVERAS	70.08	MS	1
3446730	GUTIERREZ VICTOR	76.56	MS	1
3446731	HALLETT THOMAS V	266.98	MS	1
3446732	HAMILTON STEVENS INC	192.32	MS	1
3446733	HANSEN DOUGLAS	186.04	MS	1
3446734	HARRISON HUBERT	68.45	MS	1
3446735	HARRISON HUBERT R	28.53	MS	1
3446736	HERNANDES VICENTE G	23.91	MS	1
3446737	HERNAUDEZ VICENTE	55.29	MS	1
3446738	HIDGE TRACEY M	85.54	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446739	HILARIO PICHARDO	171.69	MS	1
3446740	HOULE RICHARD H SR	39.60	MS	1
3446741	HOWARD BRIAN F	221.39	MS	1
3446742	HUIE DEBORAH	67.00	MS	1
3446743	HUSSAIN SYED SHAHID	65.37	MS	1
3446744	ILLESCAS KLEBER	43.19	MS	1
3446745	IMPERIAL SAVINGS	265.40	MS	1
3446746	INTERSTATE MINI STORAGE	580.10	MS	1
3446747	JACKSON BOOKER T JR	87.23	MS	1
3446748	JACKSON BOOKER T JR	61.97	MS	1
3446749	JACKSON GREGORY	196.81	MS	1
3446751	JASON DANIEL	31.65	MS	1
3446752	JAUHAR PANKAJ	133.94	MS	1
3446753	JENSON ROBERT B	206.66	MS	1
3446754	JENSON ROBERT B OR	40.04	MS	1
3446755	JOHNSTON SHARON L	106.77	MS	1
3446756	JONES DEBORA A	34.64	MS	1
3446757	JONES DONNIE W	96.83	MS	1
3446758	JONES JOSEPH	40.04	MS	1
3446759	KALISHER REED	229.22	MS	1
3446760	KELLER SEAN P	22.66	MS	1
3446761	KEYS ALFREDO L	46.28	MS	1
3446762	KHAMBOUNHEUNG SOUKSAMAY	36.46	MS	1
3446763	KHARE JOANN	68.30	MS	1
3446765	KNIGHT LAVERNE	125.90	MS	1
3446766	KNIGHT LAVERNS A	22.61	MS	1
3446767	KOLINA INGA	.35	MS	1
3446768	KRAFICK STEVEN	20.53	MS	1
3446769	KREITER KATHLEEN A	103.33	MS	1
3446770	KREPIL KATHRYN	82.99	MS	1
3446771	KRISHNAMURTHY V	34.75	MS	1
3446772	KRISHNAN NARAYANAN T	214.90	MS	1
3446773	LAMBERTO NICHOLAS A	14.63	MS	1
3446774	LAWLOR WILLIAM K	168.78	MS	1
3446775	LEAS ROGER P JR	55.73	MS	1
3446776	LEITEDASILVA ALMIR OR	15.71	MS	1
3446777	LEVERONE BRIAN T	184.47	MS	1
3446778	LIMA ROBERTO	23.80	MS	1
3446779	LIN BOYANG	182.90	MS	1
3446780	LINDEC GERTRUDE SANDRA C	12.89	MS	1
3446781	LINDSAY VICTORIA	23.89	MS	1
3446782	LOHMAN DEBORAH A	87.09	MS	1
3446783	LOPE EDMILSON D	12.40	MS	1
3446784	LOPES EDMILSON	62.29	MS	1
3446785	LOPEZ LUIZ EDUARDO	19.05	MS	1
3446786	LOPEZ VALTAZAR	27.21	MS	1
3446787	LOUZADA AGUINALDO I	15.76	MS	1
3446788	LOWDEN JACK	17.73	MS	1
3446789	LOWE JAMES C	47.34	MS	1
3446790	LOZADA MARCO SALEM	53.75	MS	1
3446791	MACINNES HOLLEY E	51.02	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446792	MAGEE MICHAEL	58.83	MS	1
3446793	MAGNOLIA GEORGE T	13.02	MS	1
3446794	MAHFOUD ANTONIOS M	16.20	MS	1
3446795	MAJETY RATNA KUMAR	130.57	MS	1
3446796	MALDONADO LUIS A	36.90	MS	1
3446797	MALDONADO WILBERTO	36.96	MS	1
3446798	MALOSTI AMERICA	17.45	MS	1
3446799	MANES STEPHEN H	214.29	MS	1
3446800	MARCELINOI BOLIVAR A	17.33	MS	1
3446801	MARFINCZ ISRAEL	12.82	MS	1
3446802	MARTINEZ EDWIN	71.94	MS	1
3446803	MARTINEZ EDWIN	30.06	MS	1
3446804	MARTINS PEDRO A	44.17	MS	1
3446805	MATHIAS AVIGHI A	15.54	MS	1
3446806	MATIAS MANUEL H	22.12	MS	1
3446807	MATOS LILIANA	59.13	MS	1
3446808	MATOS MIGUEL	19.35	MS	1
3446809	MAYHEW URSULA M	127.58	MS	1
3446810	MAYRINCK RENATA	18.68	MS	1
3446811	MCCARTHY MICHAEL P	127.58	MS	1
3446812	MCCORMICK JOAN D	33.46	MS	1
3446813	MCGANN THOMAS J	95.36	MS	1
3446814	MCGINNIS RALPH	49.45	MS	1
3446815	MCGINNIS RALPH	43.19	MS	1
3446816	MCGRATH DIANA	33.67	MS	1
3446817	MCMAMARA DARIN	39.93	MS	1
3446818	MELO CARLOS	71.20	MS	1
3446819	MENDEZ DUVERKIS	21.04	MS	1
3446820	MERRILL SYLVIA I	47.34	MS	1
3446821	METVIER RICHARD R	41.27	MS	1
3446822	MEYER DORIS C	118.98	MS	1
3446823	MEZO MARIA F	365.41	MS	1
3446824	MIATA JOHN N	74.96	MS	1
3446825	MICHALSKI PAUL J	137.07	MS	1
3446826	MICHEL ERIC	63.93	MS	1
3446827	MITCHELL JOHN A	119.32	MS	1
3446828	MOLINARO DARIA	73.01	MS	1
3446829	MORAES CHARLES W	30.32	MS	1
3446830	MORIARTY PAUL A	22.25	MS	1
3446831	MORRERIA ROBLEDO R	20.40	MS	1
3446832	MOURAO CINTIA F	47.64	MS	1
3446833	MOURAO CINTIA F	39.46	MS	1
3446835	MURPHY PAMELA S	23.47	MS	1
3446836	NAH ANTHONY S JR	21.97	MS	1
3446837	NANDA VINOD AND	93.82	MS	1
3446838	NAVAS CRISTOBAL R	66.96	MS	1
3446839	NETO EBER F	59.13	MS	1
3446840	NETO KIMBERLY A	76.51	MS	1
3446841	NEUMANN ROBERT K	51.02	MS	1
3446842	NEW ENGLAND POLE	68.30	MS	1
3446843	NICHI MONICA	44.63	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446844	NUNEZ JOSE D	47.73	MS	1
3446845	O ROURKE EDMUND J	19.35	MS	1
3446846	OBRIEN AMY	74.58	MS	1
3446847	OLIVEIRA EDUARDO SAMPAIO	25.37	MS	1
3446848	OLIVEIRA GILBERTO S	19.22	MS	1
3446849	OLIVEIRA MARIA L	17.51	MS	1
3446850	ONE EIGHT HUNDRED	36.46	MS	1
3446851	ONE EIGHT HUNDRED BUY IT	32.19	MS	1
3446852	ORDWAY BLANCH L	104.79	MS	1
3446853	OUN SAKUNA	238.65	MS	1
3446854	PACHECO EDUARDO	17.51	MS	1
3446855	PACHECO GALO E	229.22	MS	1
3446856	PALM ANN LOUISE OR	85.54	MS	1
3446857	PALM ANN LOUISE OR	186.04	MS	1
3446859	PARE RENEE M	195.90	MS	1
3446860	PARMON PATRICIA A	18.83	MS	1
3446861	PARSONS KENNETH A	288.10	MS	1
3446862	PELA ALBERT L	23.52	MS	1
3446863	PEREIRA LAUDEMIRO	25.49	MS	1
3446864	PEREIRA MARCELO	50.63	MS	1
3446865	PEREZ ISRAEL	95.48	MS	1
3446866	PEROS JOSEPH	71.94	MS	1
3446867	PERRA MARIA	33.35	MS	1
3446868	PEZGRA O DILSON	69.87	MS	1
3446869	PHANLY TOUN	38.06	MS	1
3446870	PHOMMATHEP KHAMPHANH	42.60	MS	1
3446871	PICKEL BRIAN D	25.16	MS	1
3446872	PICKERING YVETTE F	169.85	MS	1
3446874	PINEDU HECTOR	26.69	MS	1
3446875	PINET ANGEL	18.83	MS	1
3446876	PINKARD MARGIE	17.38	MS	1
3446877	PLANTIER MONIQUE G	82.42	MS	1
3446878	POLHAMUS SHAWN L	52.59	MS	1
3446879	PORREIA LUCIANA GOMES	29.87	MS	1
3446880	PORTER THOMAS M	241.77	MS	1
3446881	PORTERFIELD MARC C OR	162.49	MS	1
3446882	PREDA DAN	122.62	MS	1
3446883	PRIMO ANTONIO B	22.52	MS	1
3446885	PUGLIESE ARMAND D	141.67	MS	1
3446886	PURITHASNA SAWAT	87.62	MS	1
3446887	PURVIS CATINA C T	171.90	MS	1
3446888	QUEIROGA ROSSELLA	44.59	MS	1
3446890	RADAKRISHNAN KARTHIK	338.95	MS	1
3446891	RAMIREZ MIGUEL A	47.64	MS	1
3446892	REASSO EDWARD P	20.79	MS	1
3446893	REHMAN ABDUL A	13.02	MS	1
3446894	REIS ANTONIO A	29.95	MS	1
3446895	REMENYI KATALIN	45.79	MS	1
3446896	REUIT ROCHE	39.75	MS	1
3446897	REYS SALQUERO	53.89	MS	1
3446898	RHUBACK TAMMY LYNN	58.83	MS	1

PROGRAM TX572U

FOR ROLL: MS FOR TAX YEAR: 1992 FOR REASON CODE: S

CITY OF DANBURY

FOR ACTION DATE 4/01/2002

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446899	RIGO CARLOS R	36.66	MS	1
3446900	RINAS STEPHEN M OR	211.54	MS	1
3446901	RIVERA JUAN A	54.14	MS	1
3446902	ROBERTS PEGGY J	190.75	MS	1
3446903	ROBINSON JOY L	68.30	MS	1
3446904	ROBINSON RICHARD M	184.24	MS	1
3446905	RODAS FRANCISCO	85.54	MS	1
3446906	RODRIGUES MARCELO L	175.28	MS	1
3446907	RODRIGUEZ CARLOS B	25.11	MS	1
3446908	RODRIGUEZ EDILAMAR A	53.91	MS	1
3446909	RODRIGUEZ RENALDO	74.86	MS	1
3446910	ROGERS MARK T	32.14	MS	1
3446911	ROGERS PHILIP A	85.73	MS	1
3446912	ROJAS PATRICIA	222.35	MS	1
3446915	ROSE CICCARONE DIANA M	181.33	MS	1
3446916	ROSEBURGH EAN G	20.49	MS	1
3446917	ROSEN LINDA	57.47	MS	1
3446918	RUCKER MARGARET A	384.66	MS	1
3446919	RUHSAM JONATHAN L	126.87	MS	1
3446920	RUSH KENNETH P	370.34	MS	1
3446922	RYLAND WENDY S	153.86	MS	1
3446923	SAARI CURTIS J OR	244.91	MS	1
3446924	SALGUERO REYES	39.63	MS	1
3446925	SANCHEZ ELEVCDIO	83.99	MS	1
3446926	SANTORA ANTHONY JOHN	33.54	MS	1
3446927	SANTOS MARIA F	33.18	MS	1
3446928	SANTOS ROBSON I	35.09	MS	1
3446929	SAO SAPHEAP	28.23	MS	1
3446931	SCARANO AURORA	451.36	MS	1
3446932	SCARANO PETER A	189.52	MS	1
3446933	SCHMALZ MICHAEL A	49.17	MS	1
3446934	SCHMIDT WILLIAM E	34.75	MS	1
3446935	SCHNEIDER HARVEY J	38.35	MS	1
3446936	SCHOFIELD ALFRED P	105.20	MS	1
3446937	SEP MICHAEL N	165.13	MS	1
3446938	SERENO MARCOS A	18.83	MS	1
3446939	SEXTON KIMBERLY L	57.01	MS	1
3446940	SEXTON KIMBERLY L	13.08	MS	1
3446941	SHANKMAN LESLIE P	170.29	MS	1
3446942	SHAW MATTHEW H	.51	MS	1
3446943	SILMA ANDERSON JOSE	170.29	MS	1
3446944	SILVA AMARILYS	127.55	MS	1
3446945	SILVA ANDRE C	51.02	MS	1
3446946	SILVA JOAO C	72.90	MS	1
3446947	SILVA MAURICIO G	18.83	MS	1
3446949	SILVO VALTER	12.96	MS	1
3446950	SIMON RICARDO	470.99	MS	1
3446951	SINGH RANDY	16.08	MS	1
3446952	SLEZSAK TAMAS	106.58	MS	1
3446953	SLEZSAK TAMAS	25.37	MS	1
3446954	SLEZSAK TAMAS	37.81	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3446955	SMALL HANCEN L	52.07	MS	1
3446956	SMORAGIEWICZ JAMES	25.16	MS	1
3446957	SORNOZA CELIN A	16.28	MS	1
3446958	SOTELO SIMON C	48.03	MS	1
3446959	SOTO MELODY JOY	20.49	MS	1
3446960	SOTO NELSON	23.89	MS	1
3446961	SOUILLANTE CATHERINE A	258.95	MS	1
3446963	SOUZA HILDA S	23.74	MS	1
3446964	SOUZA LEANDRO JOSE	77.73	MS	1
3446965	SPEAICHER ROBERT G JR	23.80	MS	1
3446966	SPILLER MARLY N	142.94	MS	1
3446967	SPORT FUNDING AND	107.76	MS	1
3446968	SPORT FUNDING AND	129.07	MS	1
3446969	SPORT FUNDING AND	103.48	MS	1
3446970	SPORT FUNDING AND	103.76	MS	1
3446971	SPORT FUNDING AND	106.83	MS	1
3446972	SPORT FUNDING AND	81.47	MS	1
3446973	SPORT FUNDING AND	109.70	MS	1
3446974	SPORT FUNDING AND	31.48	MS	1
3446975	SPORT FUNDING AND	41.52	MS	1
3446976	SPORT FUNDING AND	106.26	MS	1
3446977	SPORT FUNDING AND	46.21	MS	1
3446978	SPRUILL LORETTA L	36.54	MS	1
3446979	STANLEY CAROL L	21.97	MS	1
3446980	STAR MOTOR CAR LEASING	116.13	MS	1
3446981	STAR MOTOR CAR LEASING	551.67	MS	1
3446982	STAR MOTOR CAR LEASING	489.94	MS	1
3446983	STEWART ROBERT	49.23	MS	1
3446984	SUAREZ ERNESTO	34.64	MS	1
3446985	SUAREZ HECTER J	64.82	MS	1
3446986	SULLIVAN DWIGHT K	55.63	MS	1
3446987	SUMERA ALVIN AND	20.40	MS	1
3446988	SZTANKO BELA	17.60	MS	1
3446989	TABB COY	25.11	MS	1
3446990	TABOSA RUSTON C	53.91	MS	1
3446991	TALLMAN JAMES A	139.55	MS	1
3446992	TAYLOR JENNIFER L	24.01	MS	1
3446993	TEDESCO ANNE V	14.54	MS	1
3446996	THOMAS MICHAEL SR AND	38.45	MS	1
3446997	TOBER MARIE A	53.75	MS	1
3446998	TOLENTINO SILVANE M	43.19	MS	1
3446999	TOMAINO JOSEPH	15.71	MS	1
3447000	TOUAI JOSEFINA	22.66	MS	1
3447001	TRAMMELL JAMAL	90.27	MS	1
3447002	TRUJILLO JOSUE	77.73	MS	1
3447003	TURNER GEORGE M	29.83	MS	1
3447004	URENA NOEJ SOLIS	12.89	MS	1
3447005	URENA NOEJSALIS	57.06	MS	1
3447006	VAN HISE HOLLY G	36.34	MS	1
3447007	VASSALIO DAVID M AND	539.42	MS	1
3447010	VELOSO GRAVES	45.79	MS	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3447011	VERAS KENIO			
3447012	WAGNER JOHN	43.27	MS	1
3447013	WALSH MARY LOUISE	91.84	MS	1
3447014	WALTON MATTHEW R	452.93	MS	1
3447015	WANG JENMU	281.41	MS	1
3447016	WARD DARLENE W	423.28	MS	1
3447017	WATERS ROBERT G	62.29	MS	1
3447018	WATKINS ROGER P	268.82	MS	1
3447019	WATSUN CHRISTOPHER	20.75	MS	1
3447020	WELLINGTON CONCALVES	77.81	MS	1
3447021	WENTZ STEVEN T OR	39.65	MS	1
3447022	WEST JAMES	161.88	MS	1
3447023	WHITE KIMBERLY L	67.11	MS	1
3447024	WILLIAMS ROLAND E JR	14.37	MS	1
3447025	WINTER SHEILA F	167.08	MS	1
3447026	WONG LILLIAN	76.41	MS	1
3447027	WYNN ROBERT OR	41.44	MS	1
3447029	ZEH JAMES R	335.41	MS	1
3447030	ZHININ LUIS	106.19	MS	1
		18.96	MS	1
ROLL CODE MS TOTAL:		41847.83		
REPORT TOTALS:		41847.83		

478 ACCOUNTS ON FILE

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3449757	ACCENT FLOORS	67.96	PP	1
3449758	ACTION CIRCUITS INC	22296.69	PP	1
3449759	ACTION TV & APPLIANCE	783.23	PP	1
3449760	ALFA-LAVAL SEPARATION	301.99	PP	1
3449761	ALL TYPE TYPESETTING	1175.18	PP	1
3449763	ALPINE PASTRY HUT	1057.87	PP	1
3449764	AM NEWS	2350.38	PP	1
3449765	AMC EQUIPMENT &	391.99	PP	1
3449766	AMERICAN AIR	783.23	PP	1
3449767	ANIMAL HEALTH	286.06	PP	1
3449768	ARISE FUTON	232.57	PP	1
3449769	ART CENTER THE	313.36	PP	1
3449770	ARTISTIC SURROUNDINGS	167.86	PP	1
3449771	AUSTIN DRIVEWAY SER INC	1567.12	PP	1
3449772	AVIATION DIGEST	570.47	PP	1
3449773	B&B BEAUTY PRODUCTS	202.40	PP	1
3449775	BARNABEE'S	8619.06	PP	1
3449776	BATHTIQUE OF DANBURY	783.23	PP	1
3449777	BELLA MANGIA	435.67	PP	1
3449778	BERKSHIRE JEWELRY	391.99	PP	1
3449779	BLONDI'S SHOP	40.21	PP	1
3449780	BOJEST INC	81.06	PP	1
3449781	BRASCHE ELECTRONIC SYS	352.48	PP	1
3449782	BRICKYARD CAFE	1886.90	PP	1
3449783	BROADDUS JIM	1292.70	PP	1
3449784	BROOKFIELD ICE CO	121.34	PP	1
3449785	BROWN & BIGELOW INC	121.34	PP	1
3449786	BUG MOTORS	352.48	PP	1
3449787	BUILDING INSPECTION	250.71	PP	1
3449788	C & S INC	4305.85	PP	1
3449789	C & S INC	5124.43	PP	1
3449791	CACTUS JACK	1120.94	PP	1
3449792	CAKE EMPORIUM THE	783.23	PP	1
3449793	CANADAIR CHALLENGER	239.10	PP	1
3449794	CAR STEREO AND	402.09	PP	1
3449795	CAROUSEL RESTAURANT	352.48	PP	1
3449797	CHEM-LIG INT'L IND INC	2425.77	PP	1
3449798	CHERRY'S HAIRSTYLISTS	40.21	PP	1
3449800	CLEARY AUTO SERVICE	139.23	PP	1
3449801	COLLINS TOM	1279.14	PP	1
3449804	COMCAST SOUND	81.06	PP	1
3449805	CONN MARTIAL ARTS	81.06	PP	1
3449806	CONN TIRE & WHEEL CORP	274.59	PP	1
3449807	CONSOLIDATED	121.34	PP	1
3449808	CONSOLIDATED STEEL	262.20	PP	1
3449809	CORPORATE EDUCATION	783.23	PP	1
3449810	CORTINI'S HOME VIDEO	665.88	PP	1
3449811	COVERED BRIDGE GARDEN	1567.10	PP	1
3449812	CRAFTSMAN CONSTRUCTION	893.45	PP	1
3449813	CREATIVE IMAGES ASSOC	407.66	PP	1
3449814	CREATIVE MARKETING	16.36	PP	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3449815	CRYODYNE CORPORATION	1562.01	PP	1
3449816	CURRIER ALLEN A ATTY	162.20	PP	1
3449817	DADE ASSOCIATES LTD	202.40	PP	1
3449818	DANBURY ELECTRONIC	67.96	PP	1
3449819	DANBURY FABRICS	121.34	PP	1
3449820	DANBURY SALES CO INC	588.04	PP	1
3449821	DATACHEX INC	504.63	PP	1
3449822	DANBURY ENTERTAINMENT CTR	19002.73	PP	1
3449823	DECICCO, ROBERT	564.12	PP	1
3449824	DECOR CORP	904.87	PP	1
3449825	DELESSIO'S FINE FOOD	1033.99	PP	1
3449826	DELLA CONSTRUCTION CO	68.34	PP	1
3449827	DESIGN AIDS INC	6554.74	PP	1
3449829	DEVOE REALTY COMPANY	830.10	PP	1
3449830	DKM CORPORATION	1572.32	PP	1
3449831	DRESSWELL CLEANERS	1606.22	PP	1
3449832	DUPONT MORTGAGE CORP	744.43	PP	1
3449834	E M G PRINTING & LITHO	663.88	PP	1
3449835	E Z MARKET	1410.09	PP	1
3449836	EARLY LEARNING CENTRE	501.87	PP	1
3449837	ECJ ASSOCIATES	90.93	PP	1
3449838	ELTOMAR MEDIA SYSTEMS	81.06	PP	1
3449839	EMIL'S	1175.18	PP	1
3449841	ETC & D INC	469.71	PP	1
3449842	EXECUTIVE CLEANERS	979.29	PP	1
3449843	EXPRESS PRINTING&LITHO	1371.32	PP	1
3449844	FINANCIAL FACTS	81.06	PP	1
3449845	FINANCIAL UNDERWRITERS	162.20	PP	1
3449846	FIRST BASE BEAUTY	258.74	PP	1
3449847	FIRST IMPRESSIONS	1179.55	PP	1
3449848	FIRST INT'L MORTGAGE	1273.21	PP	1
3449849	FISH NETWORK	588.04	PP	1
3449850	FLENNOR INC	13.44	PP	1
3449851	FLOWERAMA	383.57	PP	1
3449852	FONE GALLERY	1410.09	PP	1
3449853	FRENCHIES&SON'S INC	60.12	PP	1
3449854	GALLO PRECISION TOOL	162.20	PP	1
3449856	GRAND SLAM BASEBALL	174.40	PP	1
3449857	HALL REAL ESTATE	313.36	PP	1
3449858	HARMONY BROOK INC	177.70	PP	1
3449859	HAYESTOWN FOREIGN CARS	411.47	PP	1
3449860	HERITAGE STUDIO INC	655.45	PP	1
3449861	HILLSIDE SUNOCO	1096.64	PP	1
3449862	HOFFMAN & CRISORIO	194.08	PP	1
3449863	HOLMAN INC	1969.92	PP	1
3449864	HOME HEALTH INC	8227.08	PP	1
3449866	HUNGERFORD&ASSOCIATES	979.29	PP	1
3449867	HUNT PETER C	250.71	PP	1
3449868	IEP INC	242.41	PP	1
3449869	INSIDE OUTLET	1046.40	PP	1
3449870	INTRODUCTIONS INC	202.40	PP	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3449871	J & R'S DELI	516.23	PP	1
3449872	JAM CORP	979.29	PP	1
3449873	JAV CORPORATION	242.41	PP	1
3449874	JEFFREY JAMES CUSTOM	247.00	PP	1
3449875	JIMMY'S PLACE	391.99	PP	1
3449876	JONES EDWARD R	97.50	PP	1
3449877	KOULOGANES PETER D	1175.18	PP	1
3449878	KOVACS J P ASSOCIATES	352.48	PP	1
3449879	L A SOUNDS	634.87	PP	1
3449880	LA BAMBA RECORDS	391.99	PP	1
3449881	LA KITCHENETTE	974.42	PP	1
3449882	LAKE AVE VIDEO	1802.08	PP	1
3449883	LANDCORP INC	783.23	PP	1
3449885	LINDA'S DESSERTS	871.76	PP	1
3449886	LITTLE INDIA FOODS &	108.65	PP	1
3449887	LOGIC DEVICES INC	2840.67	PP	1
3449888	LORLIN-TEST SYSTEMS	8683.47	PP	1
3449890	LUSKY JOHN	32.79	PP	1
3449891	M&M SEAMLESS INC	352.48	PP	1
3449893	MAMA MARIA PIZZA SHOP	783.23	PP	1
3449894	MARVIN'S CAFE	162.20	PP	1
3449895	MCGUINNESS D P INC	129.42	PP	1
3449896	METAL WORKS	81.06	PP	1
3449897	MOBOLIC CORPORATION	979.29	PP	1
3449899	MOREY EMIL ASSOC INC	588.04	PP	1
3449900	MORGENO CORP	2941.85	PP	1
3449901	MOTOR SPORTS LTD INC	877.57	PP	1
3449902	NASSIF DANCING ACADEMY	31.45	PP	1
3449903	NAUTILUS OF DANBURY	901.48	PP	1
3449904	NELSON'S OFFICE	162.20	PP	1
3449905	NEUROPSYCHOLOGICAL	588.04	PP	1
3449906	NEW ENGLAND TIRE CO	344.37	PP	1
3449908	NORTHEAST LANDSCAPE	430.94	PP	1
3449909	NUTRI SYSTEMS	683.22	PP	1
3449910	ONE DAY CLEANERS	391.99	PP	1
3449911	OPTIONS COUNSELING	169.62	PP	1
3449912	OUTSOURCE INTERNAT'L	6315.44	PP	1
3449913	P & D OF DANBURY	1883.79	PP	1
3449914	PACE TOM FOREIGN CAR	313.36	PP	1
3449915	PAK MAIL	12.04	PP	1
3449917	PARTY PERFECT	60.12	PP	1
3449918	PAYTON RUTHIE	469.71	PP	1
3449919	PERSONAL COMPUTER TECH	7863.18	PP	1
3449920	PETERSEN R E INC	868.05	PP	1
3449921	PICTURE SHOW THE	288.07	PP	1
3449922	PMI COMPANY INC	29.48	PP	1
3449923	PREFERRED CREDIT CORP	744.43	PP	1
3449924	PUTNAM PHOTO LAB INC	6337.44	PP	1
3449925	R C WORLD	99.89	PP	1
3449926	RANGE	607.33	PP	1
3449927	REBELLO'S TAILORING	165.89	PP	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3449928	RECIO ROBERT J	1379.08	PP	1
3449929	RELIANT AVIONICS CORP	346.76	PP	1
3449930	ROYAL SHIRT LAUNDRY	4220.73	PP	1
3449931	RUMBA RESTAURANT CORP	1096.64	PP	1
3449932	SAMUEL SHOWAH JR	501.47	PP	1
3449933	SHEA FRANCIS X	58.15	PP	1
3449934	SHEAR MADNESS	399.80	PP	1
3449935	SOCCER EXPRESS	97.50	PP	1
3449936	SOUNDS ALIVE	356.57	PP	1
3449937	SUN BRITE LAUNDERER'S	595.13	PP	1
3449938	SUPERIOR STAIRS	1175.18	PP	1
3449939	T C EAST INC	348.51	PP	1
3449940	TACO MAKER	979.29	PP	1
3449941	TEAM SPIRIT	2910.88	PP	1
3449942	TELLY'S CUSTOM TAILOR	81.06	PP	1
3449943	TERRACE CREST	101.18	PP	1
3449944	TEX MEX AND THE INDIAN	19.66	PP	1
3449945	TEXAS BOOT	1371.32	PP	1
3449946	THAI HOUSE RESTAURANT	317.06	PP	1
3449947	THE BUDGET BOOSTER	391.99	PP	1
3449949	TOP OF THE LINE INC	435.94	PP	1
3449950	TRACY'S FLOORING & INT	438.74	PP	1
3449951	TRANS VAN	242.41	PP	1
3449952	UNIQUE CREATIONS	99.89	PP	1
3449953	UNIQUE JEWELRY	229.31	PP	1
3449955	VALENTINO'S SHOE	186.05	PP	1
3449956	VALLADORE'S ROSENDO&MAR	313.36	PP	1
3449958	VISUAL GRAPHICS	179.01	PP	1
3449959	WALLACH'S STORE #52	3800.13	PP	1
3449960	WEDGIES	827.57	PP	1
3449961	WEST CONN LIMITED DBA	695.85	PP	1
3449962	WESTCONN LTD	532.48	PP	1
3449963	WHITE ST DELI INC	779.50	PP	1
3449964	WHITE STREET VIDEO	762.20	PP	1
3449965	WINNERS CIRCLE	31.06	PP	1
3449966	WORLD OF TRAVEL	720.47	PP	1
3449967	ZEMPER R ASSOCIATES	116.30	PP	1
3449968	SOUTH STREET SALOON	1371.32	PP	1
3449969	ANDERSON EDGAR W	341.44	PP	1
3449970	LUHRMAN JEANETTE	313.93	PP	1
3449971	NAJAMY MARTIN	454.91	PP	1
3449972	TROCCOLO ANGELINE ESTA	554.38	PP	1
	ROLL CODE PP TOTAL:	220948.12		
	REPORT TOTALS:	220948.12		

195 ACCOUNTS ON FILE

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3449973	A SHOP OF FINE TOOLS	141.32	PP	1
3449974	ACE GLASS OF	110.95	PP	1
3449975	ADVANTAGE MORTGAGE	101.49	PP	1
3449976	AGENCY RENTACAR INC309	64.98	PP	1
3449977	ALL TYPE TYPESETTING	1178.77	PP	1
3449979	ALPINE PASTRY HUT	1140.02	PP	1
3449980	ALTRON MACHINING, INC	540.90	PP	1
3449981	ALVARADO JORGE E	392.64	PP	1
3449982	AM NEWS	1886.46	PP	1
3449983	AMC EQUIPMENT &	392.64	PP	1
3449984	AMERICAN SPORTS	12.01	PP	1
3449985	ANIMAL HEALTH	286.81	PP	1
3449986	APPLIANCE SERVICE CNTR	201.34	PP	1
3449987	ARIAN LOWE &	1178.77	PP	1
3449988	ARTISTIC SURROUNDINGS	243.78	PP	1
3449989	ATTY DAVID BEYLOUNI	235.83	PP	1
3449990	AUDREY JONES	346.41	PP	1
3449991	AUSTIN DRIVEWY SER INC	1572.14	PP	1
3449992	B&B BEAUTY PRODUCTS	203.05	PP	1
3449993	BALAZS IBOLYA	982.54	PP	1
3449994	BALLOON'S ETC	72.30	PP	1
3449995	BARRY ALAN ATTY	1043.47	PP	1
3449996	BAUER & SONS FENCING	24.36	PP	1
3449997	BEERS DEBORAH A	81.04	PP	1
3449998	BELLA MANGIA	545.85	PP	1
3450000	BRAZIL BRAZUCA AUTO	392.64	PP	1
3450001	BRICKYARD CAFE INC	1973.38	PP	1
3450002	BROADDUS JIM	1296.83	PP	1
3450003	BROOKFIELD ICE CO	122.01	PP	1
3450004	BUG MOTORS	353.90	PP	1
3450005	BUILDING INSPECTION	314.29	PP	1
3450007	CANDLEWOOD REALTY	20.51	PP	1
3450008	CANDY CANDY	3033.31	PP	1
3450009	CAR STEREO AND	1693.57	PP	1
3450010	CARDIAC REHABILITATION	3144.27	PP	1
3450011	CELEBRITY HOUSE	132.67	PP	1
3450014	CHENG TOIF & HUANG G	144.13	PP	1
3450015	CHERRY'S HAIRSTYLISTS	41.03	PP	1
3450016	CHICKEN CLUB THE	1178.77	PP	1
3450019	CIS CORP	2465.21	PP	1
3450020	CLEARY AUTO SERVICE	107.45	PP	1
3450021	CMC QUALITY CONCRETE	1463.37	PP	1
3450022	COLLINS BARBER SHOP	32.87	PP	1
3450025	COMCAST SOUND	81.04	PP	1
3450026	COMPETITIVE CONNECTION	496.59	PP	1
3450027	CONN TIRE & WHEEL CORP	275.54	PP	1
3450028	CONSOLIDATED	122.01	PP	1
3450029	COPACABANA RESTAURANT	589.81	PP	1
3450030	CORPORATE EDUCATION	707.65	PP	1
3450031	CORPORATE SECURITIES	970.98	PP	1
3450032	COTTAGE ROSE INC	26.53	PP	1

PROGRAM TX572U

FOR ROLL: PP FOR TAX YEAR: 1993 FOR REASON CODE: S

CITY OF DANBURY

FOR ACTION DATE 4/01/2002

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3450033	COVERED BRIDGE GARDEN	1414.62	PP	1
3450034	CRAFTSMAN CONSTRUCTION	896.18	PP	1
3450035	CURRIER ALLEN A ATTY	162.79	PP	1
3450036	CW AQUISITONS INC 209	1865.19	PP	1
3450037	D# WEST ST PKG STORE	97.82	PP	1
3450038	DANBURY ELECTRONIC	61.73	PP	1
3450039	DANBURY ENTERTAINMENT	20382.49	PP	1
3450040	DANBURY INDUSTRIES INC	707.65	PP	1
3450042	DIMASI PETER	392.64	PP	1
3450043	DISLA RAFAEL	437.53	PP	1
3450046	DOCKTOR PET CENTER	291.45	PP	1
3450047	DOMENIC'S PIZZA	785.99	PP	1
3450048	DRESSWELL CLEANERS	1808.02	PP	1
3450049	DUPONT MORTGAGE CORP	746.66	PP	1
3450051	DURSCO JOHN & CONCETTA	2735.27	PP	1
3450052	EAST SIDE FLOORS	253.13	PP	1
3450053	EASTERN ACCOUNT	122.01	PP	1
3450054	EASTERN ACCOUNT SYSTEM	32.15	PP	1
3450055	ELKINS SHERYL LYNN	233.23	PP	1
3450057	EMIL H MARQUARDT INC	1178.77	PP	1
3450058	ENGINEERED MAINTENANCE	185.30	PP	1
3450059	EQUITEC FINANCIAL GRP	74.13	PP	1
3450061	ETC & D INC	471.77	PP	1
3450062	EXIT 5 GAS INC	982.54	PP	1
3450063	FIDANZA JOHN	477.97	PP	1
3450064	FINANCIAL FACTS	122.01	PP	1
3450065	FINANCIAL UNDERWRITERS	203.05	PP	1
3450066	FIRST BASE BEAUTY	259.32	PP	1
3450067	FIRST INT'L MORTGAGE	1277.66	PP	1
3450069	FLOWERAMA	386.45	PP	1
3450071	FRENCHIES&SON'S INC	60.52	PP	1
3450072	FRUIT WORKS	1021.91	PP	1
3450073	GALLO PRECISION TOOL	155.62	PP	1
3450075	GINO LUCADAMO & SONS	511.42	PP	1
3450076	GIRGENTI & SON	471.77	PP	1
3450077	GRASSHOPPER GROUP	547.24	PP	1
3450078	HALL REAL ESTATE	314.29	PP	1
3450079	HAYESTOWN FOREIGN CARS	412.53	PP	1
3450080	HEIRLOOMS IN OAK	589.81	PP	1
3450081	HERITAGE STUDIO INC	829.09	PP	1
3450082	HOLMAN INC	2081.22	PP	1
3450084	HUNT PETER C	314.29	PP	1
3450085	INDEPENDENCE ONE	49.25	PP	1
3450086	INTERNATIONAL BAKERY	785.99	PP	1
3450087	ISOLA GROUP LTD	668.19	PP	1
3450088	J & M CLEANERS	353.90	PP	1
3450089	JAM CORP	982.54	PP	1
3450090	JAV CORPORATION	294.40	PP	1
3450092	JONES ANTHONY	81.04	PP	1
3450093	JONES EDWARD R	122.01	PP	1
3450094	KENNEDY BRUCE	1414.62	PP	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3450095	KLINGELE ALFRED	1163.23	PP	1
3450096	KOULOGANES PETER D	1178.77	PP	1
3450097	KOVACS J P ASSOCIATES	353.90	PP	1
3450098	KROLL PRINTING&GRAPHIC	197.22	PP	1
3450099	L A SOUNDS	637.18	PP	1
3450100	LA KITCHENETTE	1776.26	PP	1
3450101	LITTLE INDIA FOODS &	550.20	PP	1
3450102	LOGIC DEVICES INC	646.65	PP	1
3450103	LOGIC DEVICES INC	4609.78	PP	1
3450104	LORLIN-TEST SYSTEMS	13142.08	PP	1
3450105	M & N TRADING CO THE	1572.08	PP	1
3450106	MAGIC AUTO	392.64	PP	1
3450107	MARGIE'S DINER	392.64	PP	1
3450108	MARIA'S PASTRY SHOP	349.85	PP	1
3450109	MARVIN'S CAFE	162.79	PP	1
3450110	MASSENA SAMUEL F	81.04	PP	1
3450112	METAL WORKS	81.04	PP	1
3450113	MIDAMERICA MONEY ORDER	52.62	PP	1
3450114	MING HOY II	1273.35	PP	1
3450116	MOBOLIC CORPORATION	982.54	PP	1
3450118	MOTOR SPORTS LTD INC	907.44	PP	1
3450119	MR NIBBS CHICKEN N RIB	509.16	PP	1
3450120	NATIONAL TRANSMISSION	496.91	PP	1
3450121	NAZRA MARILEA ANN	627.48	PP	1
3450122	NEW ENGLAND TIRE CO	432.36	PP	1
3450123	NEW WING WAH INC	1178.77	PP	1
3450124	NEWTOWN RD SUNOCO	1178.77	PP	1
3450126	NUTRI SYSTEMS	634.78	PP	1
3450127	O'NEILL & CO INC	2172.67	PP	1
3450128	O'TOOLE'S CAFE	326.14	PP	1
3450129	ORMOND SHOPS INC	1067.95	PP	1
3450130	P & D OF DANBURY	1700.90	PP	1
3450131	PAK MAIL	432.36	PP	1
3450132	PAYTON RUTHIE	392.64	PP	1
3450133	PERSONAL COMPUTER TECH	7915.19	PP	1
3450134	PETERSEN R E INC	870.66	PP	1
3450135	PHOENIX ASSOC INC	97.82	PP	1
3450136	PRB CORP	1009.47	PP	1
3450137	PREFERRED CREDIT CORP	746.66	PP	1
3450138	PROGRESSIVE SERVICES	1375.84	PP	1
3450139	PRYBYLSKI LUCY	202.67	PP	1
3450140	PUTNAM PHOTO LAB INC	7671.38	PP	1
3450141	R C WORLD	90.64	PP	1
3450142	RACEWAY USA	2004.44	PP	1
3450143	RASAMNY & DINEEN	428.91	PP	1
3450144	REBELLO'S TAILORING	166.47	PP	1
3450145	RECIO ROBERT J	1383.49	PP	1
3450146	RENTAL WORLD INC	276.92	PP	1
3450147	RESENDIZ MARIO G DDS	203.05	PP	1
3450148	ROBINSON WATER	109.39	PP	1
3450149	ROCKY'S PHILADELPHIA	793.94	PP	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3450151	ROWELLA P & GIBB T	858.23	PP	1
3450152	ROYAL SHIRT LAUNDRY	4995.75	PP	1
3450153	RUMBA RESTAURANT CORP	2358.16	PP	1
3450154	SAMUEL SHOWAH JR	502.84	PP	1
3450155	SANTOS CARLOS WELDING	77.21	PP	1
3450156	SCANLON P & CAHILL G	1187.31	PP	1
3450157	SCHWARTZ LEONARD J	207.26	PP	1
3450158	SCRIBBLES	545.99	PP	1
3450159	SHASHI PAUL	471.77	PP	1
3450160	SHEA FRANCIS X	73.09	PP	1
3450161	SHORTT JEFFREY	307.22	PP	1
3450162	SHOWTIME GROOMNG SALON	32.88	PP	1
3450163	SINCLAIR SUSAN	1572.09	PP	1
3450164	SOM & SAT INC	275.55	PP	1
3450165	SOUNDS ALIVE	396.99	PP	1
3450166	SPECIALTY WOOD	349.85	PP	1
3450167	SULYNN INC	392.64	PP	1
3450168	SUN BRITE LAUNDERER'S	746.66	PP	1
3450169	SUNSHINE PAWN BROKER	263.83	PP	1
3450170	SUNTAN SALON	495.54	PP	1
3450171	SUPERIOR STAIRS	1178.77	PP	1
3450172	SUSAN MARIE'S BOUTIQUE	101.49	PP	1
3450173	TELESHA ANTHONY	158.35	PP	1
3450174	TELLY'S CUSTOM TAILOR	81.04	PP	1
3450175	TEXAS BOOT	1375.85	PP	1
3450176	THIOARATANA EPLEY	786.00	PP	1
3450177	TOMANIO MICHAEL	874.29	PP	1
3450178	TOP OF THE LINE INC	628.60	PP	1
3450179	TORRES CARMEN & ANGEL	392.65	PP	1
3450180	TRACY'S FLOORING & INT	550.21	PP	1
3450181	TRAVEL CENTER III	101.49	PP	1
3450183	USA DIRECT	1728.90	PP	1
3450184	VALENTINO'S SHOE	186.99	PP	1
3450185	VALLE ENTERPRISES INC	233.24	PP	1
3450186	VIGO MAIN SERVICES INC	191.90	PP	1
3450187	VINCENTE JOAO	628.60	PP	1
3450188	WEST CONN LIMITED DBA	522.13	PP	1
3450189	WESTCONN LTD	619.22	PP	1
3450190	WHISTLE AMOCO INC	1288.64	PP	1
3450191	WILBUR MARLOCK ENT	235.84	PP	1
3450192	WILLMAC INDUSTRIES INC	510.20	PP	1
3450193	WINNERS CIRCLE INC	1507.51	PP	1
3450194	WORLD OF TRAVEL	565.74	PP	1
3450195	OMNI FINANCIAL	175.66	PP	1
3450196	SHOP OF FINE TOOLS	220.35	PP	1
3450197	DELLA CONSTRUCTION CO	292.27	PP	1
3450198	EXTERIOR EXCELLENCE	634.79	PP	1
3450199	ANDERSON EDGAR W	342.44	PP	1
3450200	BERENDS EMMA	377.02	PP	1
3450202	MILES NORMA V	20.08	PP	1
3450203	NAJAMY MARTIN	444.99	PP	1

TAX ACCOUNT	OWNER NAME	AMOUNT	ROLL CODE	BILLING PERIOD
3450205	TROCCOLO ANGELINE ESTA	557.39	PP	1
3450206	VAILS GROVE GOLF COURS	361.21	PP	1
3450207	ZAKREWSKI VIOLET	418.29	PP	1
	ROLL CODE PP TOTAL:	186671.53		
	REPORT TOTALS:	186671.53		

207 ACCOUNTS ON FILE



25

## CITY OF DANBURY

DEPARTMENT OF PUBLIC UTILITIES  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

MARIO RICOZZI, P.E., FASCE  
SUPERINTENDENT OF PUBLIC UTILITIES

(203) 797-4539  
FAX: (203) 796-1590

March 14, 2002

Hon. Mark D. Boughton  
Hon. Members of the Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

RE: 4 Patricia lane  
Request for Approval for Payment  
Lot # H11017

Dear Mayor Boughton and members of the Common Council:

During December of 2001 a water leak surfaced at 4 Patricia Lane. Our crews investigated the leak and identified it as being from the water service. The water services are the responsibility of the property owner. We contacted the property owners, Hipolito & Martha Reyes, about the leak. They worked quickly in retaining a contractor and attempting to fix the leak.

On December 31, 2001 the contractor hired by the Reyes began to make the repair. When the pipe was exposed, the leak was not found in the service, but rather the water main had developed a leak. Our crews then provided the repair band and the water main was repaired.

On February 21, 2002, we received the enclosed invoice from the contractor in the amount of \$3,578.00. I request authorization to make payment to Cioffoletti Construction Co., Inc. for the amount of \$3,578.00. The funds would be taken from our water department operating budget.

Thank you for your consideration of this request. I will be happy to answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Mario Ricozzi", written over a horizontal line.

Mario Ricozzi, P.E., F.ASCE  
Superintendent

Enclosure

cc: William J. Buckley, Jr., P.E.  
Dominic A. Setaro  
Eric L. Gottschalk, Esq.  
sm/c:/marioword/patricalane.doc

**CIOFFOLETTI CONSTRUCTION CO., Inc.**  
 Excavation & Plumbing Services  
 402 North Salem Road  
 Ridgefield, CT 06877  
 (203) 438-0153 Fax (203) 431-3361  
 Home Imp. Reg. #547443 Swg. #2459  
 #P-1 203253 #S7-307654

**CITY OF DANBURY**  
**PUBLIC UTILITIES**  
**FEB 21 2002**  
 Discard Date \_\_\_\_\_  
 Permanent \_\_\_\_\_  
 File Code \_\_\_\_\_

Scheduled For \_\_\_\_\_

**INVOICE** 13863

TO CITY OF DANBURY ATTENTION PAVING  
155 DEER HILL AVENUE  
DANBURY CT. 06810

DATE 12/31/01 JOB NO. \_\_\_\_\_

JOB NAME \_\_\_\_\_

JOB LOCATION \_\_\_\_\_

Customer note: Please be advised that it is Cioffoletti Construction Co., Inc. policy to discard all old parts on the job. Should you wish to retain any or all original parts, please bring this to the attention of the serviceman before they leave the jobsite.

**CITY OF DANBURY**  
**PUBLIC UTILITIES**

	DESCRIPTION	PRICE	AMOUNT
	EMERGENCY EXCAVATION AND PLUMBING WORK DONE AT 4 PATRICIA LAKE LOCATING WATER BREAK FOR HOMEOWNER WHEN UNCOVERING CORROSION AND LINES ALL OK. FOUND LEAK TO BE ON 4" CAST IRON MAIN UP ROAD. REPAIRED LEAK LABOR + MATERIAL		RESTORED ROAD
1	BACKHOE SHIPPING + OPERATOR DAY		800.00
2	LABORERS TRAFFIC CONTROL		640.00
1	AIR COMPRESSOR, JALUHAMMER, CUT SAW MUD SOUER PUMP		200.00
2	PLUMBERS DAY LOCATE + REPAIR LINES 75.00 PER HR		1,200.00
1	TRIALS TO REMOVE 100 MUD		200.00
1	TRIALS LOAD GRAVEL FOR ROAD TO TIGHTEN UP 16 YARDS 18.00 PER YARD		288.00
1	LOAD COLO PATCH + TAMPED ROAD		250.00
			<u>3,578.00</u>

Terms: Net service charge of 2% per month, (24% per year) on balances not paid within ten days. In the event this obligation is referred to an attorney for collection, a reasonable attorney's fee shall be added to the principal and delinquency charge due thereon.

Signature \_\_\_\_\_

T D CREW  
DAILY REPORT  
 PROJECT/HOURS

DATE OF WORK:

12/31/01

NAME	EMP #	SPRV	GATES	MAINT.	STORAGE	VACATION	HOLIDAY	SICK	OTHER	OPERATION	YARD	SEWER	TOTAL	
		020001	VALVES	HYDRANT	FACILITY			020002	020003	020004	020005	020006		LEAVE
L. BADARACCO	042020						8						8	
M. CORDIERO	042074						8						8	
S. DIMAURO	042091						8						8	
K. EKSTRAND	042114						8						8	
G. MARSH	042269						8						8	

MATERIAL (Pipes, Valves, Fittings, Blacktop, Gravel)

INVENTORY	CODE	QTY	PROJECT	DESCRIPTION
2022-04.	1	1	PANCA. LA.	4" REPAIR CLAMP.



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## CITY OF DANBURY

DEPARTMENT OF PUBLIC UTILITIES  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

MARIO RICOZZI, P.E., F.ASCE  
SUPERINTENDENT OF PUBLIC UTILITIES

(203) 797-4539  
FAX: (203) 796-1590

March 26, 2002

Honorable Mark D. Boughton  
Members of the Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

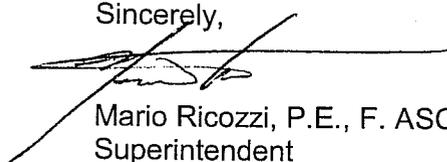
RE: Ta'Agan Point Water System – Water Main Extension

Dear Mayor Boughton and Members of the Common Council:

We have been advised that a proposed grant for extending water from the Danbury Municipal Water System to the Ta'Agan Point Water System is on the State Bond Commission's March agenda. I request the water main extension to be placed on your April 2002 Council agenda. I also request the matter of a water main extension to Ta'Agan Point, using the assessment methodology, be referred to a public hearing. Should the project move forward, it will require the acquisition of easements.

I look forward to working with the Council to bringing a permanent solution to the water quality situation in Ta'Agan Point. Urgency is requested so the temporary above ground plastic pipe does not have to last a third winter.

Sincerely,



Mario Ricozzi, P.E., F. ASCE  
Superintendent

MR:sm

cc: William J. Buckley, Jr., P.E.  
Dominic Setaro  
Eric Gottschalk, Esq.  
Dennis Elpern  
William Campbell

sm/c:/marioword/taagan2.doc



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# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

September 5, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

Re: **Ta'Agan Point Water Company**

The Common Council Committee appointed to review the Ta'Agan Point Water Project met on August 16, 2001 at 7:00 P.M. in Conference Room 3C in City Hall. In attendance were committee members Arconti, Smith and Saracino. Also in attendance were Director of Public Works William Buckley, Corporation Counsel Eric Gottschalk, Director of Finance Dominic Setaro, Council Members Warren Levy, Martin Moore and Paul McAllister, ex-officio, and several members of the public.

Mr. Arconti asked Mr. Buckley to explain the State Order. Mr. Buckley stated that after numerous meetings, the State issued a draft decision which was appealed by Mr. Morrissey. On September 1, 2001, the Ta'Agan Point Water System and its accounts receivable are to be turned over to the City. The City will be the owner and operator. The City is to report back to the State within three months. The City is in the process of hiring Roald Haestad's firm to implement the solution.

Mr. Arconti noted that he has discussed this issue with State Representative Lewis Wallace who is working to secure a State grant to pay for the system. The Bond Commission must approve the grant. Mrs. Smith asked when we would have an answer from the Bond Commission. Mr. Arconti said he thinks they will meet in September.

Mr. Arconti asked Mr. Buckley about available options and how to proceed with the project. Mr. Buckley stated that there are three options:

1. extend the water line from Pleasant Acres and get rid of the wells at a cost of \$358,000.00;
2. improve piping for the system and wells at a cost of \$695,000.00 (with a contingency of \$90,000); and
3. run a service line from Pleasant Acres and make improvements to the pump station for a cost of \$553,000 (\$83,000 contingency).

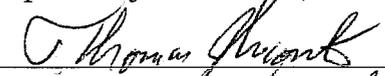
Gail Marra asked if the City is recommending that we go with option 1. Mr. Arconti said it appears that way. Pat Hunt stated that the houses need to be metered. Mr. Antonowicz asked if the City is charging negligent customers. Mr. Buckley stated that the accounts receivable are to be turned over to the City. This was the basis of the appeal by Mr. Morrissey. Geoff Ball stated that Option 1 is the only feasible option and the State grant should be pursued. Mr. Buckley stated that once the system is taken over, customers would pay City rates.

Mr. Arconti asked about the timing of the project. Mr. Buckley stated that the City takes possession on September 1, 2001. They would proceed to hire Haestad to do the design. They would put a bid package together for this year. If it is before winter remains to be seen. They should work on Pleasant Acres first and maintain the system as best we can. They can drill an extra well as a backup plan. Obtaining the easement through Pleasant Acres could hold up the project. Mary Saracino asked if drilling another well could be a permanent solution. Mr. Buckley said that this would not meet the State's requirements. Mrs. Smith asked if a joint order would give us more clout in getting the easement. Attorney Gottschalk said that the City could pursue eminent domain proceedings.

Mr. Arconti asked the Director of Finance about the payment options. Mr. Setaro said that residents have a choice of a 14-year option or a 19-year option with interest based on the last bond sale which was about 5%. They also have the option to pay up front.

Mrs. Smith made a motion to accept the recommendations of Mr. Buckley and approve option 1. Seconded by Mr. Arconti who also recommended that every effort to obtain a grant be made and to contain costs. Motion carried with Mr. Arconti and Mrs. Smith voting in the affirmative and Mrs. Saracino voting in the negative.

Respectfully submitted,

  
\_\_\_\_\_  
THOMAS ARCONTI, Chairman

  
\_\_\_\_\_  
MARY SMITH

\_\_\_\_\_  
MARY SARACINO



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# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 26, 2002

Honorable Mark D. Boughton, Mayor  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Sanitary Sewer Extension (Assessment Method)  
Jackson Drive/Great Plain Road Area  
Project No. 02-01

The mail survey soliciting input from those property owners who would benefit from the extension of the City's sanitary sewer system to the Jackson Drive/Great Plain Road area has been completed and results have been tabulated.

Enclosed please find a copy of the March 26, 2002 (revised) letter addressed to me from Ronald G. Litke, P.E. of Roald Haestad, Inc. summarizing the survey results. The results were tabulated in two ways. The first counted only the number of individual lots for which votes were or were not received. The second set of results considered the areas of the lots that would be served. In the past, owners of larger lots (with correspondingly higher projected assessments) have expressed concerns that their votes would be weighted the same as those relative to small lots with significantly lower projected assessments.

Mr. Litke was directed by our department not to include the two City owned parcels of land in his report. One of the City parcels of land is located at the corner of Hawley Road and Woodbury Drive. The estimated sanitary sewer assessment for this lot is \$12,900. The second City owned parcel that would benefit from this extension is the lot on which Great Plain School is located. The estimated sanitary sewer assessment for this lot is \$180,500.

A color coded map showing how the owners of the lots that would be served voted (yes, no and no response) has been prepared. The map is available in my office for review before the April Common Council meeting. I will bring the map to the April meeting.

Enclosed please find copies of two letters from property owners on Hawley Road who were "disturbed" by the mail survey. For your information, the two lots that they own are not located on a private road but are served by a common driveway constructed in the accessways to the two rear lots. Mr. Richard Olam specifically requested that a copy of his letter be provided to you. If the project goes forward and a public hearing is held, Mr. Olam and all affected property

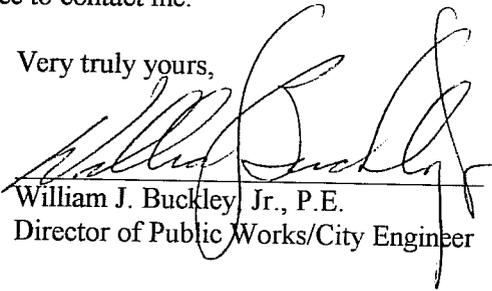


owners will receive notices of said public hearing. The public hearing would provide Mr. Olam a forum at which his questions and concerns can be addressed.

Hopefully, this information will assist you in your deliberations as to whether this sanitary sewer construction project should go forward. If you decide that it should, we will instruct the City's consulting engineer to prepare more detailed plans and profiles as well as an updated estimate and updated assessments for a public hearing.

If you have any questions, please feel free to contact me.

Very truly yours,



William J. Buckley Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

Encl.

C: Mario Ricozzi, P.E., with encl.  
Dominic A. Setaro, Jr., with encl.  
Richard W. Olam

**ROALD HAESTAD, INC.**  
*Consulting Engineers*

37 Brookside Road, Waterbury, Connecticut 06708  
Telephone: (203) 753-9800 FAX: (203) 597-1488

ROALD HAESTAD, P.E., F-ASCE, DEE  
RONALD G. LITKE, P.E., M-ASCE  
DONALD L. SMITH, P.E., F-ASCE, DEE  
SALVATORE LONGO, P.E., M-ASCE

Revised March 26, 2002

City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Attention: William Buckley Jr., P.E.  
City Engineer/Public Works Director

Re: Proposed Sanitary Sewers  
Jackson Drive, Hawley Road, Woodbury Drive,  
Stadley Rough Road, Clear Brook Road, & Glen Road

**RECEIVED**

MAR 26 2002

**ENGINEERING DEPT.**

Gentlemen:

Per your request, we have conducted a survey (by mail) of the proposed owners whose properties could be served by the above-noted sanitary sewer project. A sample of the letter sent to the property owners is attached hereto:

The results of this survey were compiled on March 26, 2002 with the following results:

a. Comparison of results by lots:

In Favor of Sewer Line .. 59 (51.3%)  
Not in Favor ..... 43 (37.4%)  
No Response..... 12 (10.4%)  
Response Inconclusive... 1 (0.9%)

115 Total lots in survey (excluding two City Owned lots)

b. Comparison of results by area of lots in acres:

In Favor of Sewer Line .. 52.7 (52%)  
Not in Favor ..... 33.9 (33%)  
No Response..... 14.0 (14%)  
Response Inconclusive... 1.0 ( 1%)

101.6 Total acreage (excluding two City Owned lots)

Note that one response was received and is listed as inconclusive (Lot I08153). We understand that the City has responded to the comments of the property Owner and is awaiting any further response.

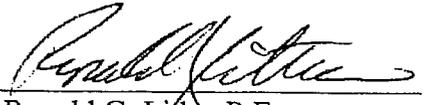
**ROALD HAESTAD, INC.**

Proposed Sanitary Sewers  
Jackson Drive, Hawley Road, Woodbury Drive,  
Stadley Rough Road, Clear Brook Road, & Glen Road

A copy of the assessment spreadsheet depicting the results of the survey are attached. Attach the enclosed yellow lots to the previously submitted plans. If you have any questions, please call.

Very truly yours,

ROALD HAESTAD, INC.

By   
Ronald G. Litke, P.E.  
Vice President

RGL/cmr  
cc: File 10-520



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

February 15, 2002

Dear Property Owner:

**Proposed Sanitary Sewer:**  
Jackson Drive, Hawley Road, Woodbury Drive,  
Stadley Rough Road, Clear Brook Road, & Glen Road

The Common Council of the City of Danbury has received a request from property owners in your area to review the possibility for the extension of sanitary sewer to the above noted section of the City.

Before instructing this office to proceed with the preparation of detailed plans and cost estimates, the Common Council would like to get an idea of just how much interest there is in this proposal.

Owners of lots that can be served by this proposed sewer have been mailed this letter.

Based upon preliminary cost estimates, it is estimated that the assessment for the benefits derived by said sewer extension is \_\_\_\_\_ for lot (s) \_\_\_\_\_. Payment of sewer assessments can generally be made over an extended time period, usually in excess of ten years.

Will you please mark your choice on the bottom portion of this letter, detach it and return it in the enclosed self-addressed stamped envelope to the Engineering Department no later than March 8, 2002.

In order for the Common Council to make a decision on the status of this project, responses from a large percentage of property owners are needed.

If you have any questions, please feel free to contact this office.

Very truly yours,

William J. Buckley Jr., P.E.  
Superintendent of Public Works/City Engineer

(Detach Here)

\_\_\_\_\_ In favor of proposed sewer line.

\_\_\_\_\_ Not in favor of proposed sewer line.

Lot Number \_\_\_\_\_ Your Name \_\_\_\_\_

Your Address \_\_\_\_\_



RECEIVED

MAR 20 2002

ENGINEERING DEPT.

17 Hawley Road  
Danbury, CT 06811  
March 18, 2002

David M. Day, P.E.  
Engineer  
City of Danbury  
155 Deer Hill Ave.  
Danbury, CT 06810

Re: Proposed Sanitary Sewer: Jackson Drive, Hawley Road, Woodbury Drive,  
Stadley Rough Road, Clear Brook Road

Thank you for responding to my letter (see attachment) dated February 25, 2002 regarding proposed sanitary sewers for the above referenced areas.

Quite frankly, I was quite outraged when I received this letter. The original survey letter sent by the city dated February 15, 2002 was, in my opinion, extremely misleading and failed to properly explain the full financial ramifications to property owners if a city sewer system was installed. Only upon further questioning was it revealed that the "preliminary cost estimate" provided in the survey letter (in my case, \$16,100 ) was only for a pipe to be installed from the sewer main in Hawley Road to a point 5 ft off the edge of Hawley Road. Actual connection to this pipe from my house, including a pump and maintenance of such, would incur additional costs above and beyond the \$16,100.00. In addition, all costs for repairing the damage to the private drive which was just recently paved at the expense of the home owners on it, would be the responsibility of the property owners.

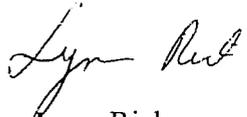
I am also outraged that, even if I choose not to hook up, I will still be expected to pay the assessment. I receive no services from the city for the maintenance of my road, including snow plowing, paving, cleaning, etc., yet I will be expected to pay a city assessment for yet another service I don't receive.

Five years ago, I repaired my failing septic system at a cost of \$19,000.00. This septic system was fully approved at the time of repair by the City Health Department, as mandated by Code. Therefore, there should be no question that it poses a health problem. If one "suddenly arises" if the sanitary sewers are approved by the Common Council, the responsibility of repair or replacement will be squarely the City of Danbury's.

Now that I know all the facts of this proposal, I vote definitely NO to a city sewer installation in our area. I have talked to several of my neighbors and they too are opposed.

In the future, the City of Danbury should reveal all the facts and the possible financial impacts their proposals will have on the homeowners involved. Copies of this letter and attachments will be circulated to the property owners in my area.

Sincerely,

A handwritten signature in cursive script that reads "Lynn Rich". The signature is written in dark ink and is positioned above the printed name.

Lynn Rich

Cc: William Buckley, Jr., P.E.  
Patricia A. Ellsworth P.E

City of Danbury  
City Hall-Engineering Division  
155 Deerhill Avenue  
Danbury, Ct 06810

RECEIVED  
MAR 25 2002  
ENGINEERING DEPT.

Attn: David M. Day, PE

March 22, 2002

Subject: Proposed Sanitary Sewer - Lot #J08172 - 19 Hawley Road  
Reference: W.J. Buckley Jr.- Letter of 2/15/02  
My Letter of 2/19/02  
Your Letter of 3/11/02

Dear Mr. Day,

I want to thank you for your 3/11 response to my letter as well as the time you spent with me on the phone to further discuss the proposed sewer for Hawley Road and surrounding streets.

Now that I fully understand the meaning behind the word "assessment" used in the various correspondence, I am now formally changing my vote to a definite "NO" for this proposal.

As I indicated to you, I am "disturbed" by the potential end result of this survey:  
If the majority approves this project, I will be billed/incurred a mandated cost, currently estimated at \$15,700 and subject to change (most likely upward) once a more detailed plan, cost estimates are prepared.

I fully understand that the above scenario may not happen should the majority "yes" vote not prevail thru phase I (now in process) and phase II, (the more detailed plans & cost estimates), to take place in the future (assuming Phase I is passed).

No matter what the outcome may be, I feel it is important that my concerns/views be documented and passed to the appropriate individuals and Common Council members for inclusion on the agenda for their meeting scheduled for April 2nd. I would appreciate confirmation that this has been done.

To be specific and reflect on your letter and our conversations:

- As I indicated earlier, my residence is on a private road and I do not get any of the benefits public road residents receive (i.e. snow plowing, general road maintenance, paving, etc). A sewer line in Hawley Road would not benefit me as I do not plan to hook up.
- I find it unacceptable that the City of Danbury can mandate a \$15,700 cost to me, even if I have no intent to hook up to the main pipe in Hawley Road. I do not understand why property owners are being asked to absorb this construction cost. Why wouldn't this expense be covered by the

property taxes paid by residents year after year (i.e. similar to road re-paving, clean-up, existing sewer line repairs)? In these cases, property owners are not billed for work performed.

I would appreciate you explaining in detail how this is different from the normal work projects/improvements done by the City and provide me with a copy of any documentation that supports the position of property owners paying for the proposed construction.

- It is now clear that the \$15,700 cost estimate is only for construction on Hawley Road and does not include the cost of running a connection pipe from Hawley Road to my property (approx. 250-300 feet in from main road) if I were to hook up. I believe Danbury was not upfront but rather misleading in the way the cost estimates were stated in the "interest survey" to the property owners. The fact is, for those who elect to hook up to the system, there are significant additional "hook up" costs to be incurred by residents. In my case, I would think it fair to say "substantial" given the distance I would need to run the connecting pipe as well as the re-paving of the private road, and restoring landscape/property to it's current condition (all expenses to be absorbed by property owners). I am not convinced that all surveyed fully understand that the estimates quoted are not for a completed job, including hook up if so desired.

Your thoughts please?

- I repaired a septic failure on my property approximately eight years ago. What started as a \$3-5K cost, resulted in a final cost of approximately \$30K. This was due to the fact that Danbury mandated an "engineered" system including a pumping station etc. I understood the need for this type of system, however, given that expenditure, I am not anxious/willing to undertake a \$15K+ debt for something I don't need and do not plan to utilize. Should I encounter septic problems in the future, I have to believe that they can be repaired at a cost less than \$15+K.

- Along those same lines. I am 60 years old, retired, on a fixed income. At this stage of my life, I am looking to reduce/minimize expenditures and not take on a financial liability such as that being proposed.

- I understand this cost will most likely be eligible for financing over a 19 year period, I assume at some interest rate to be negotiated with the lending facility. Given my previous statement, I need not say more.

-I believe you indicated that if a person could not afford or did not pay the estimated cost, a lien would be placed on the property. I would like a better understanding of this:

1) Does the lien get transferred with the property, if sold or would the current property owner have to satisfy the lien in full before title can be transferred?

2) If property is inherited by surviving children, would they be liable for lien?

- You indicated that there would be a "Common Council" meeting on April 2nd. I would appreciate receiving notification of this meeting, confirming date, time, place and agenda items in advance of April 2nd.. I understand that this meeting is an "observation only" meeting but attendees can address, voice an opinion on agenda items prior to start of formal meeting. Please advise what time I would need to be at meeting place in order to participate in such a discussion. As a point of information, I plan to solicit attendance by other property owners.

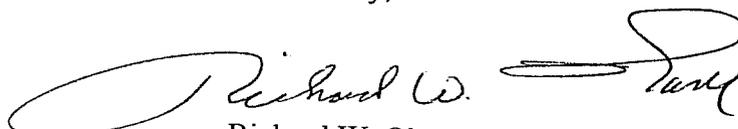
- Per our discussion, should phase I yield a majority "yes" vote, the next opportunity for public discussion on this matter would be a phase II public meeting. Notification of this meeting will be handled by personal invitations to property owners. Please confirm and if possible indicate a tentative time frame this might take place.

As you may have concluded, I am disturbed and irritated with the potential mandated expense to me and will explore every available avenue to avoid it should it become a reality in the future.

I would be interested in understanding the way this proposal progresses in Phase I (yes/no) as feedback is received by your office.

In conclusion, I would appreciate hearing from you on the items above and again thank you for your time in this matter to date. I look forward to your response..

Sincerely,

  
Richard W. Olam

19 Hawley Road  
Danbury, Ct  
Tel: 744-4284

CC: Mayor Mark Boughton  
William J. Buckley Jr., PE  
Patricia A. Ellsworth, PE



20

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 26, 2002

Honorable Mark D. Boughton, Mayor  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Request for Road Acceptance  
Mariana Farms Drive

At the November 8, 2001 Common Council meeting, the October 29, 2001 letter from Attorney David L. Grogins requesting that the City accept Mariana Farms Drive as a City road was forwarded to this office for a thirty day report (reference Item 24 of the meeting minutes).

In my November 19, 2001 letter to Mayor Gene F. Eriquez and the Common Council, I stated that the road was not yet ready for acceptance.

Since that time, construction related issues, except for the item noted below, have been addressed to our satisfaction. We have also received acceptable record drawings for the road.

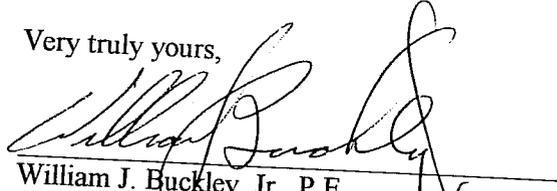
The only outstanding construction issue relates to revisions made at the developer's and property owner's request to the grading and storm drainage installation on one parcel of land. With the approval of the Public Works Department, the developer was allowed to install a pipe in an existing depression and fill in, grade and seed the depression. The condition for the Public Works Department allowing this work was that the City Highway Department would monitor the changes to insure that there are no adverse runoff/icing effects from the work done and that the developer would provide the City with a \$10,000.00 bond that would be held during this monitoring period.

It is the recommendation of this department that Mariana Farms Drive be accepted as a City street subject to the submittal of legal documents acceptable to the Corporation Counsel and the submittal of the \$10,000.00 bond in a form acceptable to the Highway Department and the Corporation Counsel's office.



If you have any questions or require additional information, please feel free to contact this office.

Very truly yours,



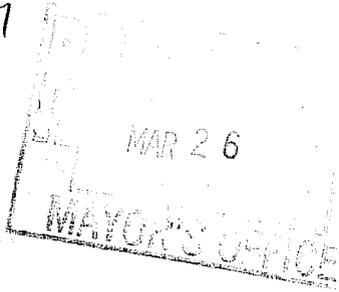
William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

C: Dennis Elpern  
Eric L. Gottschalk, Esq.  
Frank Cavagna  
Mark Massoud  
David L. Grogins, Esq.



29



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 25, 2002

Honorable Mark D. Boughton, Mayor  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Kenosia Park Sanitary Sewer Easements  
Project No. 01-5

At the March 5, 2002 Common Council meeting, our department was authorized to finalize plans for the above noted project and to put the project out to bid.

To complete this project, easements are required from two property owners.

We hereby request that the Common Council authorize the Corporation Counsel's office to acquire permanent and temporary construction easements from:

Vespucci Recreation Center Inc. (Tax Assessor's Lot No. E16001)  
10 West Kenosia Avenue  
Mailing address: P.O. Box 641  
Danbury, CT 06813-0641

3 Kenosia LLC (Tax Assessor's Lot No. E16031)  
3 Kenosia Avenue  
Mailing Address: 103 Mill Plain Road  
Danbury, CT 06811

Enclosed please find a copy of a map showing the locations of the proposed sanitary sewer and the two properties on which easements are needed.

If you have any questions, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer



Encl.  
RECYCLED  
PAPER

C: Eric L. Gottschalk, Esq., with encl.





29

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**PLANNING COMMISSION**

(203) 797-4525

(203) 797-4586 (FAX)

March 25, 2002

To: Mayor Mark Boughton  
Members of Common Council

From: Planning Commission

Re: 8-24 Referral - Extension of Public Sewer Service for Kenosia Park

The Planning Commission has received a request from Corporation Counsel for a report pursuant to C.G.S 8-24, regarding the above referenced item.

At the March 20, 2002 meeting, the Planning Commission voted unanimously to give a positive recommendation for this request.

Sincerely,

Joseph Justino  
Chairman

c: Engineering Dept.  
Corporation Counsel



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DENNIS I. ELPERN**  
**DIRECTOR OF PLANNING**

(203) 797-4525  
(203) 797-4586 (FAX)

March 19, 2002

To: City of Danbury Planning Commission

From: Dennis I. Elpern

Re: Extension of Sewer Service  
Lake Kenosia Service Center

We have received the attached correspondence from Assistant Corporation Counsel Eric Gottschalk to Joseph Justino regarding the extension of sewer service to Kenosia Park.

I believe the letter to be self-explanatory and urge a positive referral.

c: Eric Gottschalk, Assistant Corporation Counsel





## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury wishes to undertake the construction of a sewer line to serve Kenosia Park as well as two other properties in the area; and

**WHEREAS**, in order to accomplish the work, certain easements will need to be acquired, either by negotiation or by eminent domain, if said negotiations are unsuccessful; and

**WHEREAS**, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements set forth in EXHIBIT A attached hereto, in accordance with procedures established in State law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the properties, if any by September 5, 2002.



March 5, 2001

Dear Mr. Machado,

I'm writing this letter to the common council in an attempt to change the name of the street my wife and I currently reside on, Briar Ridge Road. (Ridgebury Hills)

The reason for this request is obvious; there are two streets in Danbury with the same Name.

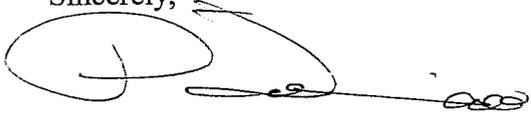
Apart from it being an annoyance with mail delivery it is also potentially dangerous in case of an emergency.

In fact, one evening last month (Feb. 3, 2001) our neighborhood was vandalized. It took the trooper almost 45 minutes to arrive! He had gone to the wrong Briar Ridge Road.

I insist something be done about this idiocy before a tragedy occurs.

Post Script: What idiot names the streets in Danbury!?

Sincerely,



Patrick Joseph Tomaino  
86 Briar Ridge Road  
Danbury, CT. 06810

797 4641

Dean Esposito  
4 Mountainville Road  
Danbury, CT 06810

31

May 22, 2002

Honorable Members of the Common Council  
Honorable Helena Abrantes, City Clerk

**Re: Request for Sewer Extension for Mountainville Road, Mountain Road, Willow Lane , Berkshire Lane**

Dear Members of the Council:

On behalf of the residents at the above mentioned locations, I am writing to request that this matter be placed on the April Agenda for an assessment of cost per lot and a survey to be performed for sewer extensions in this area. Please refer this to the Director of Public Works, Mr. Buckley for the assessment figures and report.

Thank You  
Dean Esposito  
5th Ward Common Council

**Dean Esposito  
Common Council – 5<sup>th</sup> Ward  
4 Mountainville Road  
Danbury, CT 06810**

March 20, 2002

Honorable Mayor Boughton  
Members of the Common Council

Dear Mayor Boughton and Council Members:

After reviewing the location of the hanger at the Danbury Airport, 21 Miry Brook Road and the request for renewal of the proposed lease, I am requesting that a committee be formed to evaluate the feasibility of using the existing building, which is approximately 10,000 square feet, to be divided into sections for usage by different municipal departments within the city. This proposal would allow us to move quickly to remedy the existing concerns with regards to public safety on the west side of the city and its ability to provide service to that area.

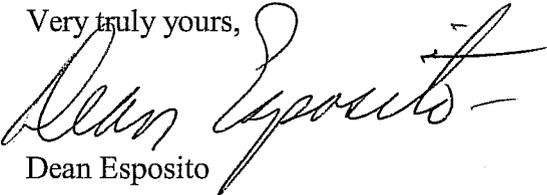
First I would like to have the fire department evaluate the location. I would like to see a portion of this building be used as a temporary location for housing either Eng. Company 21 or Engine Company 22 which are both currently working out of the New Street headquarters. This will give the fire department even better response times and easier access to any incident on the west side, Route 7 and I-84. Also it will give the airport full time (24-7) fire coverage. Once this coverage is set, it may give the city an opportunity to apply for federal grant money from the FAA. It is my hope that these funds would be used to support the construction of a permanent west side fire house, located on city owned airport property.

Secondly, for the use by the police department. A portion of this city owned building could also be used to solve the storage problem at police headquarters. This could be a good location for the storage and review of police evidence and equipment repair.

And lastly, for the Airport Administrators use, for storage and housing of airport equipment. This would give the Administrator the much needed space for keeping all equipment covered, which is presently out under the elements. Also the possibility of providing some office space.

Please feel free to contact me with any questions you may have. I look forward to have the appropriate department heads review and make their recommendations on the different public safety coverage for the west side residents of Danbury.

Very truly yours,

A handwritten signature in black ink, appearing to read "Dean Esposito". The signature is written in a cursive style with a long, sweeping horizontal line extending to the right.

Dean Esposito



33

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**PLANNING & ZONING DEPARTMENT**

(203) 797-4525

(203) 797-4586 (FAX)

March 28, 2002

To: Mayor Mark Boughton  
Members of Common Council

From: Planning & Zoning Department

Re: Proposed renaming of Cherry St. to Aaron B. Samuels Boulevard.  
(Item #29 from Feb. 5, 2002 Common Council Agenda).

On March 6, 2002, we sent out a survey to each property owner on Cherry St. asking for his or her opinion on the proposed change. As of today's date, we have received seven votes in favor of the change; seven votes against the change and six no responses.

Attached please find a copy of the table outlining the existing information, the proposed change and the responses.

Attachment  
/jvr

Proposed renaming of Cherry St. to Aaron B. Samuels Blvd. - March 2002

Assessor's Lot	Property Owner	Existing Street Address	Property Owner Mailing Address	Proposed Street Address	VOTE & DATE REC'D
#I15014	Carmine Santopolo	5 Cherry St.	5 Cherry St. Danbury, CT 06810	5 Aaron B. Samuels Blvd.	NO - 3/8/02
#I15015	Jacqueline A. & William G. Hogan	7 Cherry St.	P O Box 2361 Danbury, CT 06813-2361	7 Aaron B. Samuels Blvd.	YES - 3/20/02
#I15016	Emma & Jose M. Escobar	9 Cherry St.	9 Cherry St. Danbury, CT 06810-7708	9 Aaron B. Samuels Blvd.	NO - 3/13/02
#H15303-1	Mario F. & Sharyl S. Pingo	11 Cherry St., #1	11 Cherry St., #1 Danbury, CT 06810-7708	11 Aaron B. Samuels Blvd., #1	NO RESPONSE
#H15303-2	Joao A. & Cidia D. Labriola	11 Cherry St., #2	11 Cherry St., #2 Danbury, CT 06810-7708	11 Aaron B. Samuels Blvd., #2	NO - 3/9/02
#H15303-3	Brian D. Anderson	11 Cherry St., #3	9 Woodcreek Rd. Danbury, CT 06810-4118	11 Aaron B. Samuels Blvd., #3	NO RESPONSE
#H15317	Robert K. & Donna D. Laber	17 Cherry St.	123 Forty Acre Mountain Rd. Danbury, CT 06811	13 Aaron B. Samuels Blvd.	NO RESPONSE
#H15316	Carlos & Sira M. Peguero	19 Cherry St.	19 Cherry St. Danbury, CT 06810	15 Aaron B. Samuels Blvd.	NO RESPONSE
#H15315	Abilio & Alda M. Solipa	19 Cherry St.	19½ Cherry St. Danbury, CT 06810-7709	17 Aaron B. Samuels Blvd.	NO - 3/15/02
#H15314	Marjorie H. Bohan	21 Cherry St.	16 Glen Rd. Danbury, CT 06811	19 Aaron B. Samuels Blvd.	NO RESPONSE
#H15313	Thomas Giordano	23 Cherry St.	23 Cherry St. Danbury, CT 06810	21 Aaron B. Samuels Blvd.	NO - 3/28/02
#H15322	Venancio Realty LLC	24 Cherry St.	116A East Pembroke Rd. Danbury, CT 06811	22 Aaron B. Samuels Blvd.	YES - 3/21/02
#H15321	Lourdes P. Escobar & Ilda Lopes	22 Cherry St.	22 Cherry St. Danbury, CT 06810-7735	20 Aaron B. Samuels Blvd.	NO RESPONSE
#H15320	Shelter of the Cross Inc.	20 Cherry St.	P O Box 4095 Danbury, CT 06813	18 Aaron B. Samuels Blvd.	NO - 3/11/02
#H15319	Thomas D. Woodward	16 & 1 Cherry St.	1000 Pleasant Hill Rd. Orange, CT 06477	16 Aaron B. Samuels Blvd.	NO - 3/18/02
#H15318	New Hope Baptist Church	14 Cherry St.	10 Cherry St. Danbury, CT 06810	14 Aaron B. Samuels Blvd.	YES - 3/18/02
#I15017	New Hope Baptist Church	Cherry St.	10 Cherry St. Danbury, CT 06810-7735	12 Aaron B. Samuels Blvd.	YES - 3/18/02
#I15018	New Hope Baptist Church	8 Cherry St.	10 Cherry St. Danbury, CT 06810-7735	8-10 Aaron B. Samuels Blvd.	YES - 3/18/02
#I15019	New Hope Baptist Church	6 Cherry St.	10 Cherry St. Danbury, CT 06810-7735	6 Aaron B. Samuels Blvd.	YES - 3/18/02
#I15020	New Hope Baptist Church	4 Cherry St.	10 Cherry St. Danbury, CT 06810	4 Aaron B. Samuels Blvd.	YES - 3/18/02



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

March 26, 2002

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Mayor Mark D. Boughton  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Re: March Agenda Item #25  
Connecticut Motor Club. - Road Widening Parcel and sight line easement  
Conveyance to City

Dear Mayor and Common Council Members:

Please accept this letter in response to your request for a report concerning the above-referenced item. This matter comes before the Common Council in the form of a request for City acceptance of a road-widening parcel and sight line easement submitted by the petitioner, the Connecticut Motor Club, through its counsel, attorney Neil R. Marcus. The parcel and easement are offered to the City in accordance with a requirement of planning commission site plan approval.

Once you have obtained a report from the City Engineer, the decision to accept or reject the offer will be within the discretion of the Common Council. The acceptance of such parcels and property rights, when offered, has been the general rule to be followed unless some unusual condition exists.

If you have any additional questions, please feel free to contact me.

Sincerely,

Eric L. Gotschalk  
Assistant Corporation Counsel

cc: William J. Buckley, Jr., Director of Public Works

25 March

34





25-March

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 12, 2002

Honorable Mark D. Boughton  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

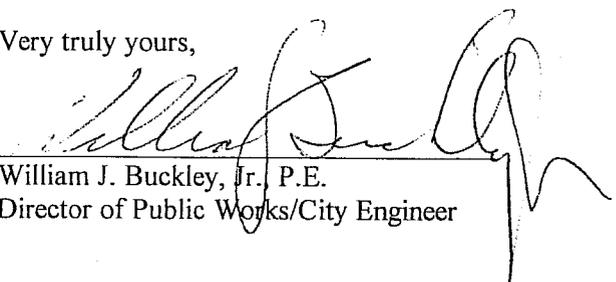
Road Widening Parcel and Sight Line Easement  
Connecticut Motor Club  
85 & 93 Lake Avenue

At the March 5, 2002 Common Council meeting, the February 1, 2002 letter from Attorney Neil R. Marcus requesting the City's acceptance of title to a parcel of land for road widening purposes as well as a sight line easement was forwarded to our office for a thirty days report (reference item 25 of the meeting minutes).

It is the recommendation of this office that the City accept title to this parcel of land as well as the sight line easement.

If you have any questions, please feel free to contact this office.

Very truly yours,

  
William J. Buckley, Jr. P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

C: Eric L. Gottschalk, Esq.  
Dennis I. Elpern





# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

March 25, 2002

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Mark D. Boughton  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Request for report concerning correspondence from Rose Pennell of 68 Jefferson Avenue requesting an ordinance regarding the regulation of fences  
March Agenda-Item Number 27

Dear Mayor and Members of the Council:

At your request this office has reviewed the above mentioned correspondence wherein Ms. Pennell requests that the City adopt an ordinance regulating the height of fences. It is our opinion that regulation of fences is a matter which is within the purview of the Zoning Commission pursuant to Section 8-2 of the Connecticut General Statutes.

Section 8-2 provides in pertinent part that: "The zoning commission of each city...is authorized to regulate, within the limits of such municipality, the heights, number of stories and size of buildings and other **structures**;..." Fences have been considered as structures by courts in Connecticut. See generally, DeCecco v. Beach 174 Conn. 29 (1977).

Since this issue clearly falls within the regulatory authority of the Zoning Commission, it is our recommendation that this inquiry be referred to the Zoning Commission for consideration. If you should have any additional questions please do not hesitate to contact me.

Very truly yours,

Robin Leah Edwards  
Assistant Corporation Counsel

cc: Robert Yamin, Corporation Counsel  
Eric L. Gottschalk, Assistant Corporation Counsel

35

27-March





# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

29 March  
36

PLEASE REPLY TO:

March 21, 2002

DANBURY, CT 06810

Hon. Mayor Mark D. Boughton  
Hon. Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: March Agenda Item No. 29  
Request to Sell Property to the City of Danbury  
Lots 9, 10 & 18 Ford Avenue – Oakland Glen, LLC

Dear Mayor and Council:

The above proposal that the City purchase property owned by the petitioner was referred to this office and the City Engineer for reports.

Assuming a favorable report from Engineering, and assuming further that you are interested in purchasing this property, you may wish to forward this request to the Tax Assessor for a determination of value, or possibly obtain an appraisal. In addition, the Planning Commission must approve the proposed purchase and funds must be available in the final amount determined.

It should be kept in mind that as with any property acquired by the City from a private owner, such property becomes tax exempt at the time of transfer. In the event you have any other questions, please do not hesitate to call.

Very truly yours,

Laszlo L. Pinter,  
Assistant Corporation Counsel

cc: Dominic A. Setaro, Jr., Director of Finance  
Dennis I. Elpern, Director of Planning & Zoning  
Patricia A. Ellsworth, P.E., Assistant City Engineer

Lip/Ford Avenue



29-march

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 12, 2002

Honorable Mark D. Boughton  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Offer to Sell Land  
Ford Avenue

At the March 5, 2002 Common Council meeting, the February 7, 2002 letter from Alfred H. Mattikow offering to sell to the City of Danbury land at the end of Ford Avenue (Lots 9, 10, and 18 and a portion of the Ford Avenue roadbed as shown on Town Clerk Map 9387) was forwarded to our office for a thirty days report (reference item 29 of the meeting minutes).

A copy of a section of Town Clerk map 9387 is enclosed for your reference. This section of map shows the relationships of Lots 9, 10 and 18 and the portion of the Ford Avenue roadbed to Ford Avenue itself. Please note that Padanaram Brook crosses lots 18 and 10 as well as the Ford Avenue roadbed. Lots 9 and 10 are encumbered by a sanitary sewer easement that was provided to the City by the developers of the Gaslight Village development on Tamarack Avenue. Also enclosed is a section of the FEMA flood insurance map of the Ford Avenue area that shows that most, if not all, of the land being offered to the City falls within the 100 year floodplain (Zone A darker areas of map is 100 year floodplain - Zone B areas are the 500 year floodplain). Future development of these parcels of land may be difficult.

Ford Avenue itself is not a City accepted street. The City does, however, plow and sand the road.

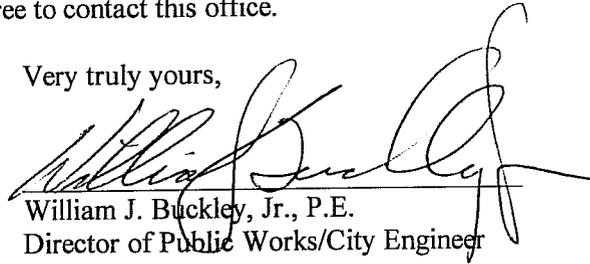
Oakland Glen, LLC owns the housing complex on Oakland Avenue that abuts the lots being offered for sale. The Oakland Glen, LLC properties (housing complex as well as parcels presently being offered for sale) were all formerly owned by Craftsmen Land Development Co. Inc. Craftsmen Land Development Co. Inc. also owned and may still own Ford Avenue itself. In 1993 Craftsmen Land Development Co., Inc. granted the City a sanitary sewer easement over the entire width of Ford Avenue for the maintenance of the sanitary sewer and pumping station constructed within the road right of way. A section of the map showing this easement is enclosed for your reference.



It is the opinion of the Public Works Department that the acquisition of these properties would be of no benefit to the City.

If you have any questions, please feel free to contact this office.

Very truly yours,

A handwritten signature in black ink, appearing to read "William J. Buckley, Jr.", written over a horizontal line.

William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

Encl.

C: Eric L. Gottschalk, Esq., with encl.

Dennis I. Elpern, with encl.

Frank Cavagna, with encl.

Mario Ricoszi, P.E., with encl.



N/F  
CRAFTSMEN LAND DEVELOPMENT CO. INC.  
VOL. 858 PG. 1008

N/F  
MICHAEL L. & CHRISTINE F. BEARDSLEY  
VOL. 539 PG. 727  
MAP NO. 331

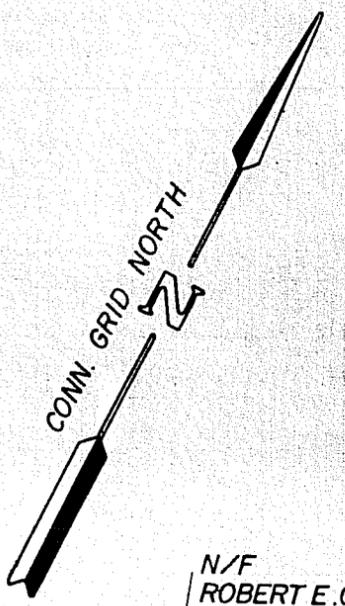
N/F  
ROBERT E. COREY & WILLIAM WATERS  
VOL. 579 PG. 626  
MAP NO. 5891

N/F  
EPILO U. & ETHEL A. MACCHIAVERNA  
VOL. 347 PG. 51

PROPOSED SEWER LINE EASEMENT  
20,677 S.F.

TAMARACK

AVE.



PROP. SEWER EASEMENT 'A'

N 17° 45' 40" W  
50.00'

N 72° 14' 20" E

S 72° 14' 20" W

36" POPLAR

48" POPLAR

48" POPLAR

PROP. FENCE

PROP. SEWER EASEMENT 'B' (SEE NOTE 1 BELOW)

**PUMP STATION**  
(SEE NOTE 2)

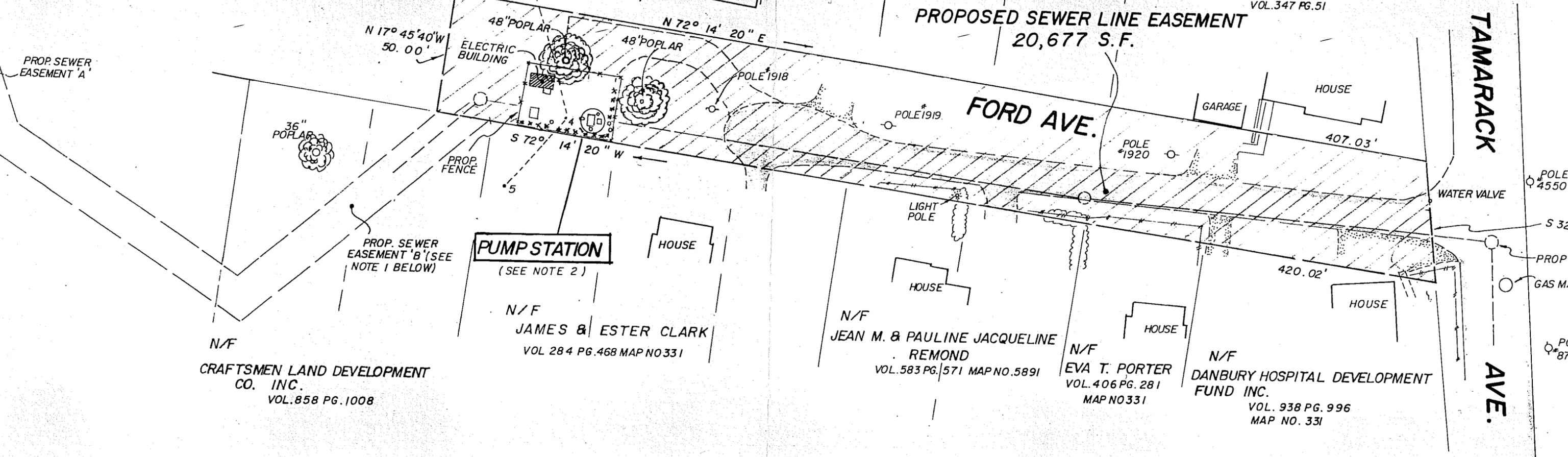
N/F  
JAMES & ESTER CLARK  
VOL. 284 PG. 468 MAP NO. 331

N/F  
JEAN M. & PAULINE JACQUELINE REMOND  
VOL. 583 PG. 571 MAP NO. 5891

N/F  
EVA T. PORTER  
VOL. 406 PG. 281  
MAP NO. 331

N/F  
DANBURY HOSPITAL DEVELOPMENT FUND INC.  
VOL. 938 PG. 996  
MAP NO. 331

N/F  
CRAFTSMEN LAND DEVELOPMENT CO. INC.  
VOL. 858 PG. 1008



N/F  
**JAMES & ESTHER MAY CLARK**  
VOL. 277 PG. 333-D.L.R.

OTHER LAND OF  
**FORD**  
CRAFTSMEN LAND DEVELOPMENT CO., INC.

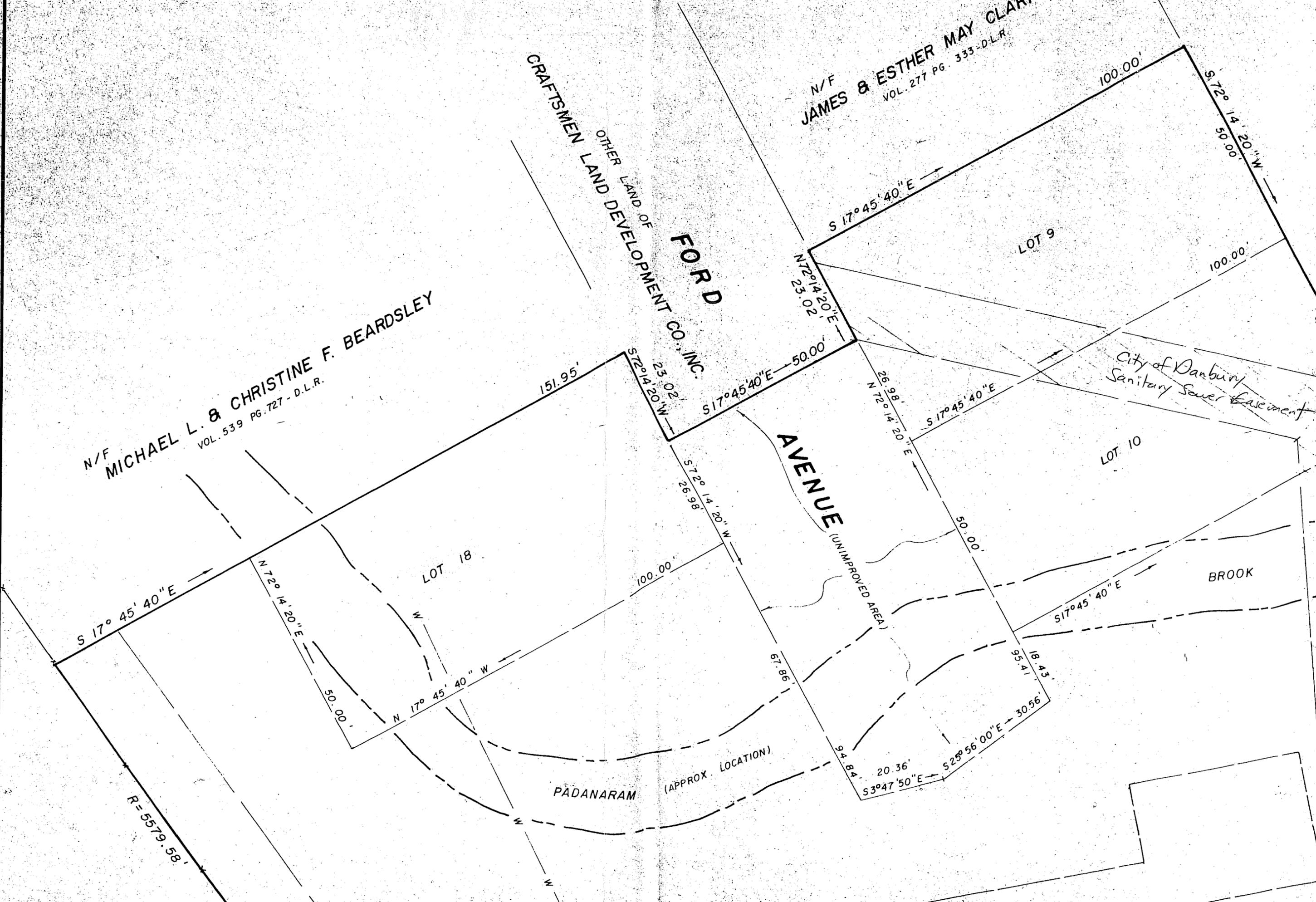
N/F  
**MICHAEL L. & CHRISTINE F. BEARDSLEY**  
VOL. 539 PG. 727 - D.L.R.

**AVENUE**  
(UNIMPROVED AREA)

City of Danbury  
Sanitary Sewer Easement

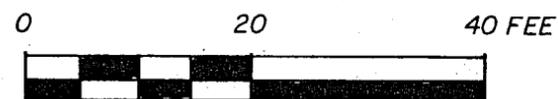
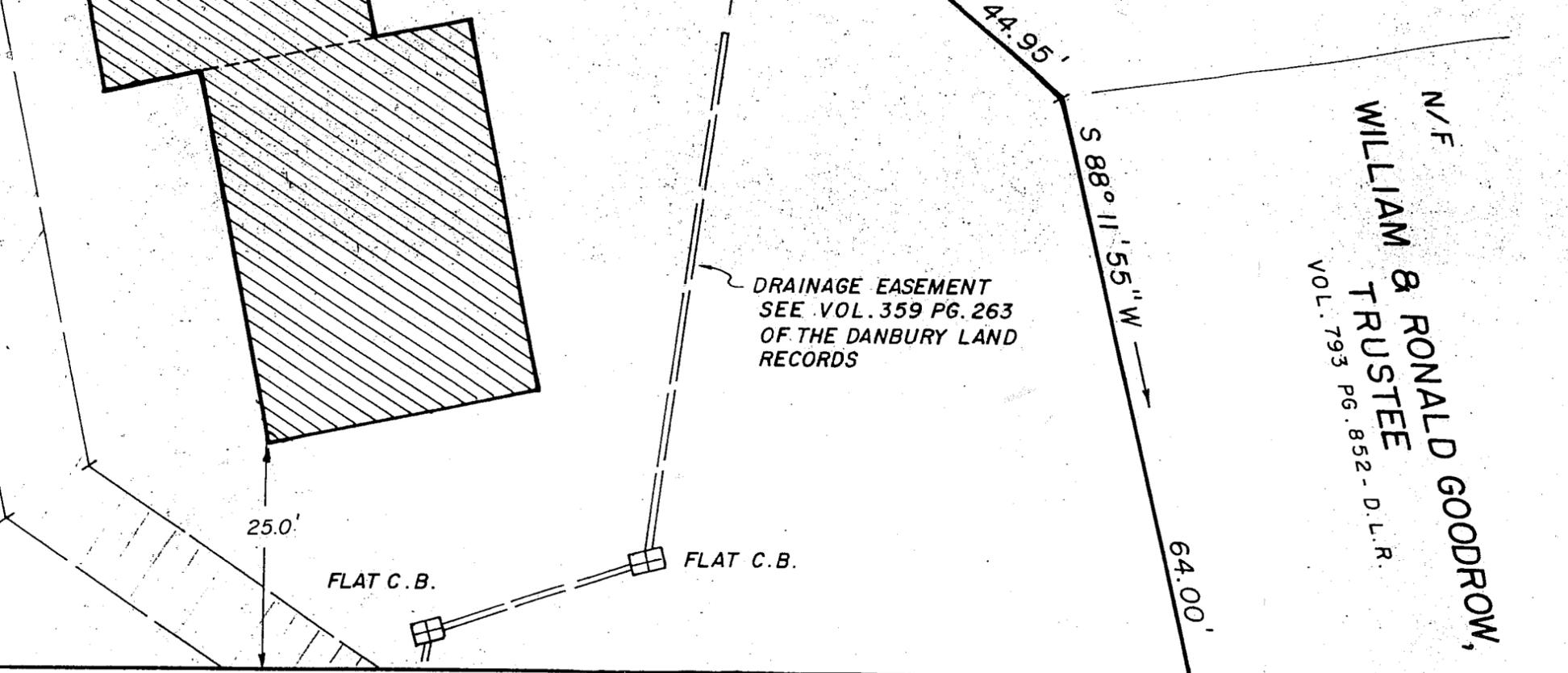
PADANARAM  
(APPROX. LOCATION)

R=5579.58'



This does not constitute a subdivision or re-subdivision under Section of the Connecticut General Statutes.

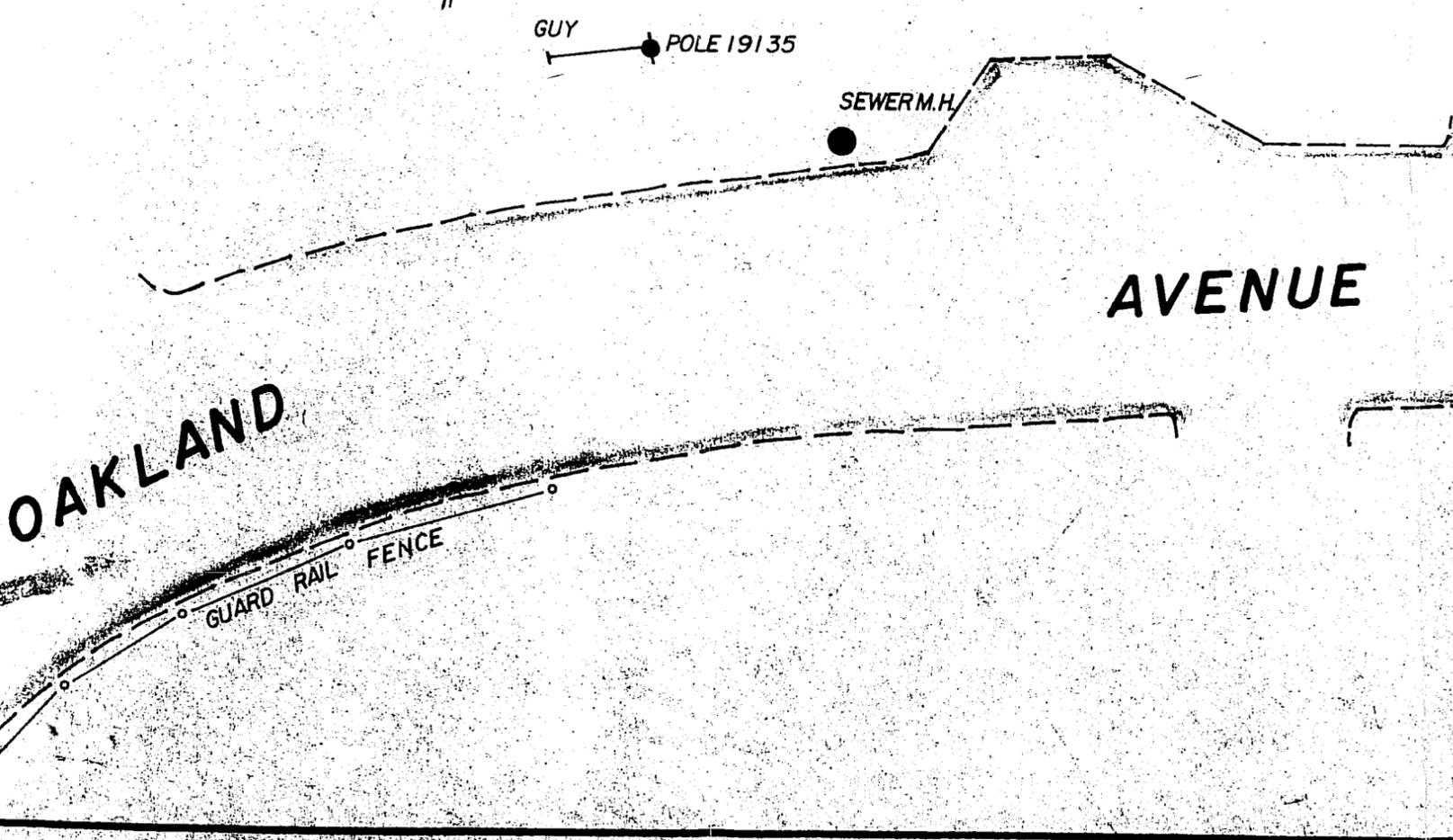
Approved for filing by Planning  
Date June 22, 1990



**MAP**  
PREPARED FOR  
**CRAFTSMEN LAND DEVELOPMENT**  
DANBURY, CONNECTICUT

Scale: 1" = 20'

Area: 2.149 Acres

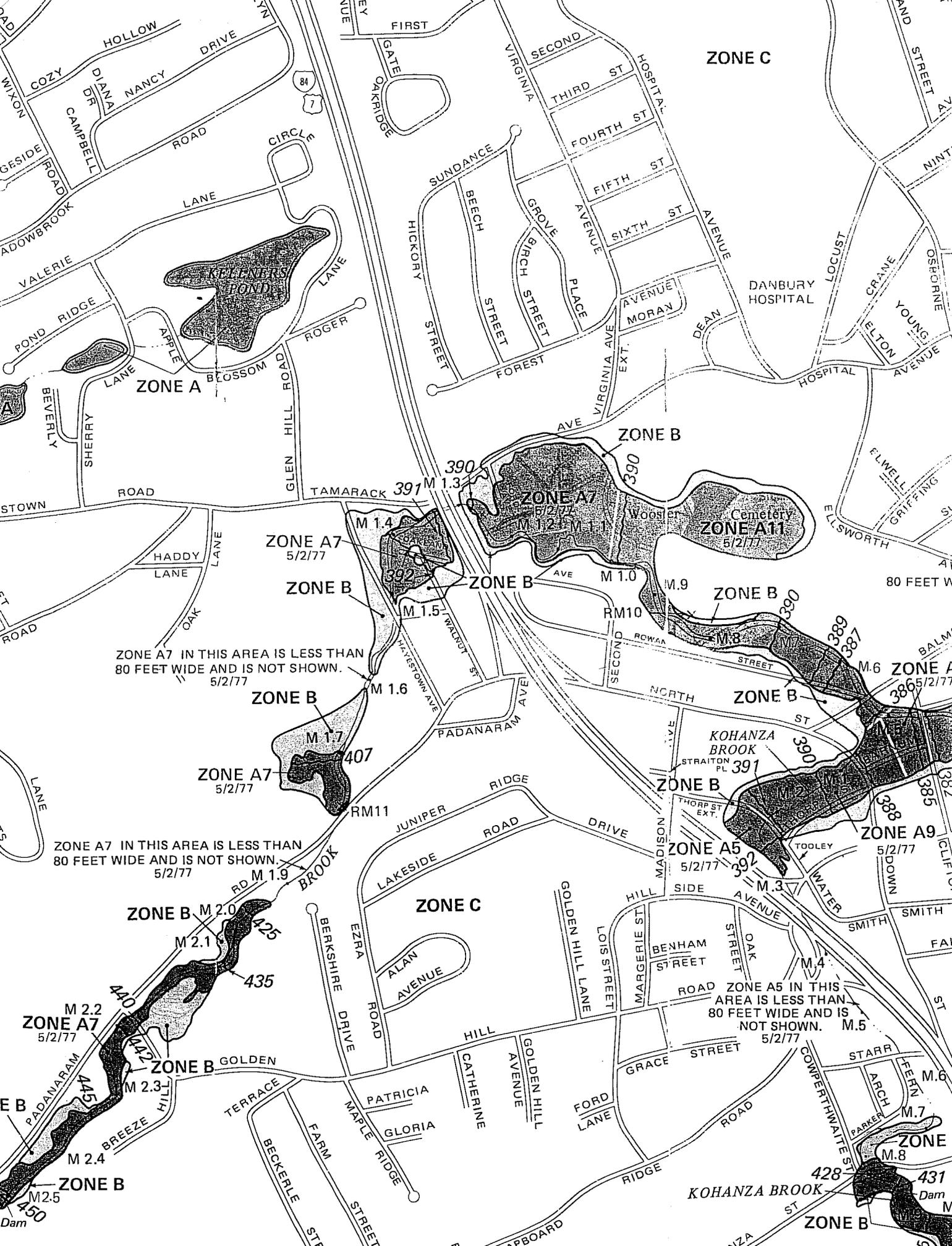


I HEREBY CERTIFY THAT THIS MAP AND SURVEY WERE PREPARED IN ACCORDANCE WITH THE STANDARDS OF A CLASS A-2 SURVEY AS DEFINED BY THE PRACTICE FOR STANDARDS OF ACCURACY OF SURVEYS AND MAPPING ACT OF DECEMBER 10, 1975 AS AMENDED BY THE CONNECTICUT ACT OF MARCH 29, 1984. SURVEYORS, INC.

**SURVEYING ASSOCIATE**  
432 MAIN ST. - DANBURY, CT

Paul M. Fagan  
PAUL M. FAGAN, L.S. 7756

TC Map 9387



ZONE C

ZONE A

ZONE B

ZONE A7  
5/2/77

ZONE B

ZONE B

ZONE A7 IN THIS AREA IS LESS THAN 80 FEET WIDE AND IS NOT SHOWN.  
5/2/77

ZONE B

ZONE B

ZONE A7  
5/2/77

ZONE B

ZONE A9  
5/2/77

ZONE A7 IN THIS AREA IS LESS THAN 80 FEET WIDE AND IS NOT SHOWN.  
5/2/77

ZONE B

ZONE A5 IN THIS AREA IS LESS THAN 80 FEET WIDE AND IS NOT SHOWN.  
5/2/77

ZONE B

ZONE A7  
5/2/77

ZONE B

ZONE B

ZONE  
M.8

KOHANZA BROOK

ZONE B

FIRST

SECOND

THIRD ST

FOURTH ST

FIFTH ST

SIXTH ST

SEVENTH ST

EIGHTH ST

NINTH ST

TENTH ST

ELEVENTH ST

TWELFTH ST

THIRTEENTH ST

FOURTEENTH ST

FIFTEENTH ST

SIXTEENTH ST

SEVENTEENTH ST

EIGHTEENTH ST

NINETEENTH ST

TWENTIETH ST

21ST ST

22ND ST

23RD ST

24TH ST

25TH ST

26TH ST

27TH ST

28TH ST

29TH ST

30TH ST

31ST ST

32ND ST

33RD ST

34TH ST

35TH ST

36TH ST

37TH ST

38TH ST

WIXON

COZY

DIANA

CAMPBELL

VALERIE

POND RIDGE

BEVERLY

SHERRY

STOWN

ET

ROAD

LANE

HADDY

LANE

OAK

LANE

VALLEY

GATE

OAKRIDGE

LANE

HOLLOW

DRIVE

LANE

VALLEY

GATE

OAKRIDGE

LANE

HOLLOW

DRIVE

LANE

VALLEY

GATE

OAKRIDGE

LANE



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

March 26, 2002

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Mayor Mark D. Boughton  
Honorable Members of the Common Council  
City Hall  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Re: Offer of property – Westover Center, Inc.  
Mercer's Pond  
March Agenda Item #31

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report regarding the above referenced item. In addition to this report, the Council will also receive a report from the Director of Public Works. This referral arises as a result of an offer of property located behind 136-138 Franklin Street Extension, known as Mercer's Pond.

I have had the opportunity to review the recommendation from the Director of Public Works contained in a memorandum dated March 12, 2002. That recommendation raises serious questions regarding the dangers and liability that might flow from a decision to accept the offer of Mercer's Pond and with it, the responsibility for the dam located on this property. While the Common Council has the authority to accept the proposed donation pursuant to applicable provisions of state law and the Danbury Municipal Charter, the Council should consider this matter with great care.

If you are at all inclined to accept the offer of this property, I recommend that before you do so, you should forward the proposal to the Planning Commission for a report pursuant to the provisions of Section 8-24 of the Connecticut General Statutes.

If you have any questions, please contact me.

Sincerely,

Eric L. Gottschalk  
Assistant Corporation Counsel

31 March  
37



31-march

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 12, 2002

Honorable Mark D. Boughton  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Proposed Donation of Property  
Mercer's Pond

At the March 5, 2002 Common Council meeting, the January 9, 2002 letter from Attorney Robert F. Shea, Jr. offering a donation to the City of a parcel of land that includes Mercer's Pond was forwarded to our office for a thirty days report (reference item 31 of the meeting minutes).

As shown on the map that accompanied Attorney Shea's letter, Mercer's Pond is located on the west side of Franklin Street Extension behind a home now or formerly owned by the Adler family. The parcel of land being offered has no frontage on a City street. The pond is located just upstream of the Brookside Home.

As a result of a review of the files in the Engineering Department, the following comments are offered:

1. On April 5, 1984 the Engineering Department received a telephone call from the Fire Department reporting that water was coming through the dam. The Engineering Department reported this to the State DEP Dam Section who noted that the City should be monitoring the situation with respect to the safety of people downstream of the dam. Personnel from the Engineering Department inspected the dam. The City's engineers reported that the dam was overflowing to a depth of 2 to 3 inches and that the spillway had been previously blocked with two utility poles to raise the water level. Dirty water was bubbling out at the base of the dam. The City Fire Department, during the storm and at great risk, removed the utility poles from the spillway. The water level subsided. DEP personnel also visited the site during the storm
2. On April 4, 1987 the Engineering Department was contacted by a representative of the State of Connecticut Dam Section of DEP. DEP was concerned about the



condition of the Mercer's Pond dam in light of storms expected in the next few days. DEP was going to keep an eye on the dam.

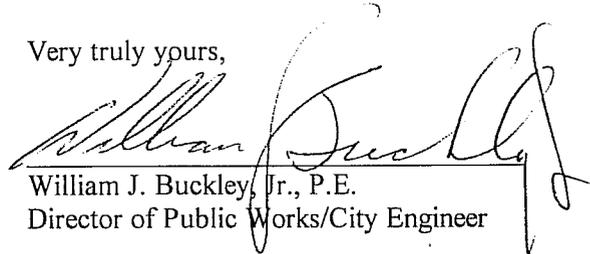
3. Enclosed please find a copy of the June 29, 1993 letter from the State DEP to Westover Center Inc. outlining the work that must be done to make the dam safe.
4. Enclosed please find a copy of my October 11, 1994 letter to Mayor Gene F. Eriquez. In my letter I note that no improvements to the dam seemed to have been made since 1984 and that the structure was in poor condition. The estimate for corrective work needed was between \$600,000 and \$750,000 at that time.
5. During Hurricane Floyd in September 1999, the State DEP inspected Mercer's Pond dam. They informed our office that they saw no immediate dangers with respect to the dam but that they had observed some illegal diversion work done by the property owner. DEP was going to follow-up on that issue.

Therefore, we do not agree with Attorney Shea's statement that "there has never been any real problems at the site in two centuries".

The Public Works Department strongly recommends that the Common Council refuse this offer to donate the pond to the City. Acceptance of the pond would obligate the City to make expensive safety improvements to the dam. It would also expose the City to potential liability problems relative to downstream properties (particularly the Brookside Home).

If you have any questions, please feel free to contact this office.

Very truly yours,



William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

Encl.

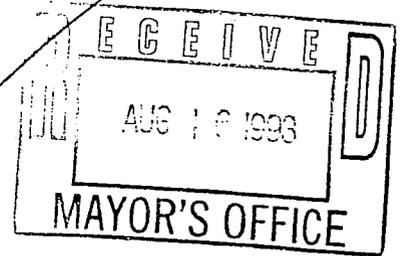
C: Eric L. Gottschalk, Esq., with encl.



STATE OF CONNECTICUT  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BUREAU OF WATER MANAGEMENT



June 29, 1993



SENT CERTIFIED MAIL  
RETURN RECEIPT REQUESTED  
ARTICLE NO. 136028

Westover Center Inc.  
Franklin Street Ext.  
Danbury CT 06810

Re: Mercer's Pond Dam  
Danbury - #3408C

Gentlemen:

The Commissioner of the Department of Environmental Protection (DEP) is charged with the responsibility of assuring the safety of dams located in Connecticut. Consequently, it is the duty of the DEP to enforce all statutes and regulations pertaining to dams. Since our records indicate the above mentioned dam is under your ownership or control, this letter is being addressed to you.

Section 22a-401 of Chapter 446j, Connecticut General Statutes places under the jurisdiction of this department all dams, dikes, reservoirs and other similar structures, which by breaking away or otherwise, might endanger life or property. It has been determined that your dam could cause damage in the event of failure. Therefore, this structure falls under departmental jurisdiction.

The above referenced dam has recently been inspected and found to be in need of repairs and maintenance. In accordance with Section 22a-402 the deficiencies noted must be corrected to assure the integrity and safety of the dam. The repairs or alterations to be completed include, but are not necessarily limited to the following:

1. Investigate and monitor the seepage at the toe and at the outlet pipe. Provide any curtailment or collection systems recommended by said investigation.

2. Provide repairs to the dam that will allow the safe passage of the design storm.  
\* The matter of the dam's spillway adequacy must be resolved and the appropriate spillway design storm selected. This issue was previously communicated by correspondence to the owner from the Department of Environmental Protection dated 12/12/84 and 12/15/89. Said correspondence is enclosed for your information.
3. Assess the bulges in the downstream masonry. Perform any repairs recommended by said assessment.

Any repairs to the structure or its removal shall be carried out in accordance with plans and specifications prepared and sealed by an engineer registered in the State of Connecticut. Such plans shall be submitted to the Commissioner of the Department of Environmental Protection for approval and the issuance of a dam repair permit prior to the performance of any construction or demolition work pursuant to Section 22a-403 of the General Statutes.

In addition to the above enumerated repairs, the following maintenance work must be performed:

1. Remove the brush and the trees from the dam embankment, within 25 feet of the downstream toe of the dam and the downstream spillway channel.
2. Keep the spillway and downstream channel free of debris.
3. Keep the low level outlet maintained and operable.
4. Provide an Emergency Operation Plan and an Operation and Maintenance Manual for the dam.

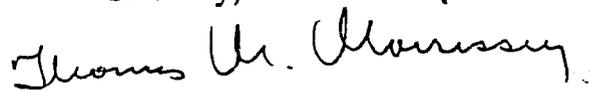
The completion of these maintenance measures will prevent more serious structural deficiencies from developing. A dam safety repair permit is not required to complete these tasks, however other permits or approvals may apply. Contact the local wetlands agency regarding the performance of these tasks to determine if local permitting is required.

The deficiencies cited in this correspondence must be corrected to ensure the safety of downstream residents and property. The Dam Safety Section of the Inland Water Resources Division of the DEP must be notified by August 1, 1993 of your proposed schedule to undertake the necessary investigation reports, repairs, maintenance work, plans and manuals or an administrative order mandating the necessary repairs will be issued by this Department.

3.

Wesley Marsh is available at 566-7245 to answer any questions you may have regarding this matter.

Sincerely,

A handwritten signature in black ink that reads "Thomas M. Morrissey". The signature is written in a cursive style with a large initial "T" and "M".

Thomas M. Morrissey, Director  
Inland Water Resource Division

TMM:DJM  
Enclosure

cc: Chief Elected Official ✓  
Inland Wetlands Commission



RECEIVED

OCT 14 1994

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

Engineering Dept.

WATER, SEWER, RECYCLING &
SOLID WASTE DEPARTMENTS
(203) 797-4539
FAX: (203) 796-1590

WILLIAM J. BUCKLEY JR., P.E.
SUPERINTENDENT OF PUBLIC UTILITIES

October 11, 1994

TO: MAYOR GENE F. FERLOQUEZ
FROM: WILLIAM J. BUCKLEY, JR., SUPERINTENDENT OF PUBLIC UTILITIES
RE: ADLER'S POND OR MERCER'S POND DAM

Separator line of asterisks

Dear Gene:

I reviewed Dave Grogins' letter to you regarding the above-referenced property and I visited the site with our dam consultant Mr. Roald Haestad. I was involved with the problem at the dam in 1984 and there appears to be no improvement to the situation out there since that time. The overall structure is in poor shape with a portion of the stone wall having collapsed in the vicinity of the spillway.

Without conducting an extensive engineering evaluation, it would seem to me that we would need to raise the dam some six to eight feet above its present level and widen the spillway in order to give ourselves enough "free board" to meet the present date design criteria. "Free board" being the elevation difference between the top of the dam and the top of the water under storm flood conditions. Obviously without sufficiently free board you could over top the dam. Keep in mind that the entire West Lake Water Shed, including the West Lake Reservoir, drain through this pond, this fact makes the design criteria upon which the renovation work would be based a significant amount of work.

In order to accomplish this work it is my estimate that we could be talking of numbers in the range of \$600,000.00 to \$750,000.00. This would include design, construction and supervision of construction of a new dam and spillway to meet the DEP order. Recognize that on Lower Kohanza Reservoir, a reservoir with alot smaller watershed and a dam that was in fairly decent shape to start with, we spent a half



million dollars.

An alternative to building a new dam would be knocking down the existing one and allowing a stream to flow through the property. While this is a less expensive alternative it is by no means inexpensive. The amount of silted material in the current pond would have to be addressed and that material would have to be moved. It is my estimate that in order to knock the dam down and restore the property to something that would be able to be used by the general public in a safe and healthy environment would cost in the neighborhood of \$300,000.00 to \$350,000.00.

Lastly, keep in mind that I am only looking at the expenses of, and associated with, the dam or pond renovation. I have not considered any expense in terms of parking, sanitary services, or other park type expenses if our intent was to take this land and turn it into a park. To do that would be time consuming and maybe unnecessary if the cost of the dam renovation alone rules out the idea of taking this property over. Let me know if you want me to look into this any further and if you need more detail or need me to comment publicly or at a private meeting with Mr. Grogins I would be more than happy to do so.

WJB:adr

cc: J. Schweitzer



22-March

38

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 12, 2002

Honorable Mark D. Boughton  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Request to Purchase Land  
Middle River Road - Ferraro

At the March 5, 2002 Common Council meeting, the February 22, 2002 letter from Darleen Ferraro and Jason Ferraro expressing interest in purchasing land owned by the City of Danbury on Middle River Road (Tax Assessor's Lot D11008) was forwarded to our office for a thirty days report (reference item 32 of the meeting minutes).

The land in question is located immediately upstream of West Lake Reservoir and abuts a stream that discharges into West Lake Reservoir. A copy of a section of the Tax Assessor's map showing the lot in question is attached for your reference.

Because of the location of this parcel of land on the watershed of West Lake Reservoir and adjacent to a tributary to the reservoir and the Public Works Department's desire to maintain the integrity of the quality of water discharged to the reservoir, it is the recommendation of the Public Works Department that this parcel of land not be sold.

If you have any questions, please feel free to contact this office.

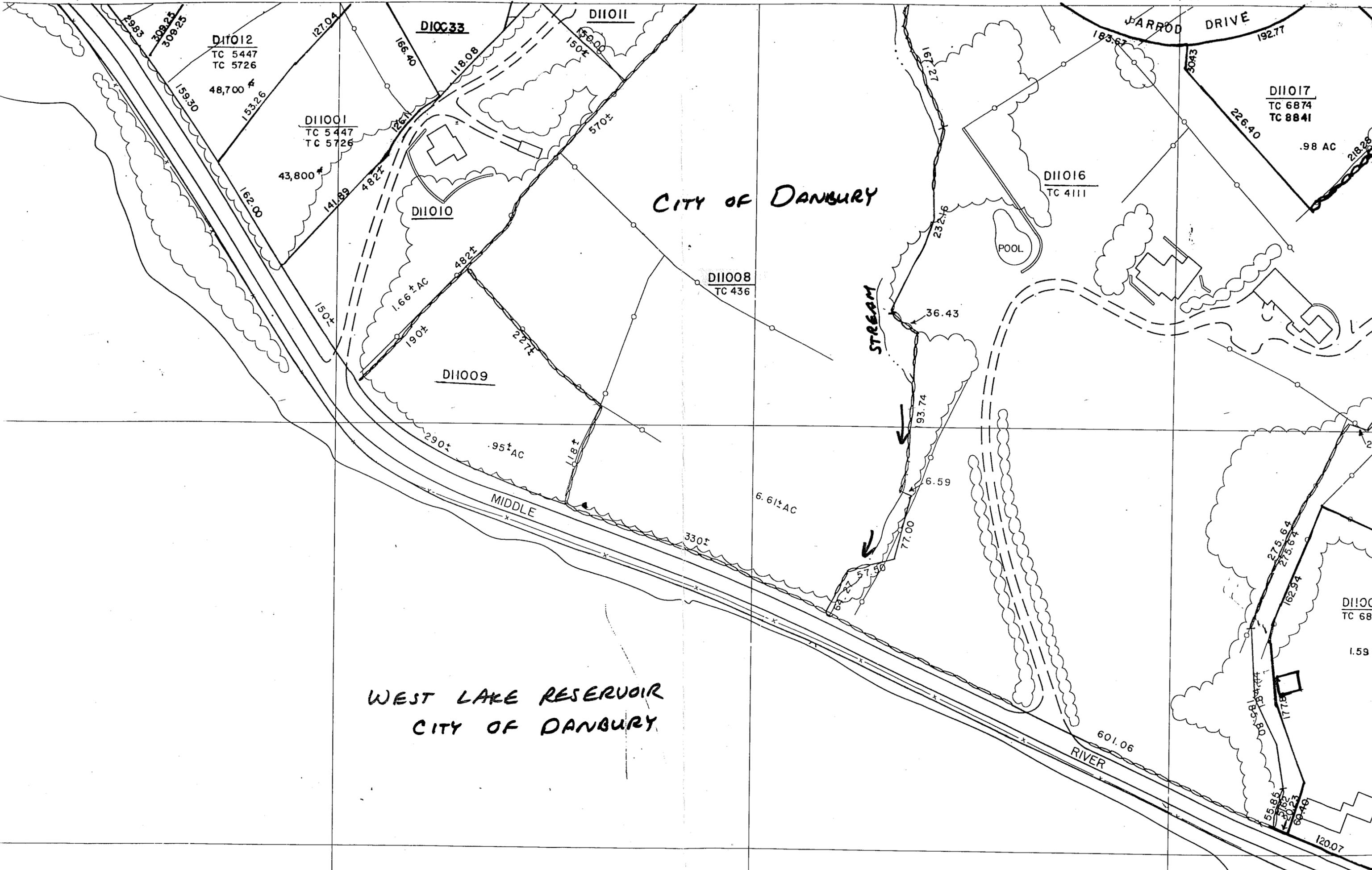
Very truly yours,

  
William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

- Encl.
- C: Eric L. Gottschalk, Esq., with encl.
- Dennis I. Elpern, with encl.
- Mario Ricozzi, P.E., with encl.





CITY OF DANBURY

WEST LAKE RESERVOIR  
CITY OF DANBURY

D11012  
TC 5447  
TC 5726  
48,700 AC

D11001  
TC 5447  
TC 5726  
43,800 AC

D11010

D11009

D11008  
TC 436

D11016  
TC 4111

D11017  
TC 6874  
TC 8841  
.98 AC

D11006  
TC 6801  
1.59 AC

JARROD DRIVE

STREAM

MIDDLE RIVER

RIVER

POOL

15930

15326

127.04

165.40

D11033

D11011

150.00

570.0

482.0

1.66 AC

150.0

190.0

290.0

.95 AC

118.0

6.61 AC

330.0

36.43

93.74

6.59

77.00

57.50

601.06

226.40

192.77

28.28

275.64

275.64

162.94

177.8

55.85

120.07

60.40



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

March 21, 2002

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. Mayor Mark D. Boughton  
Hon. Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: March Agenda Item No. 50  
Edward Prybylski, Jr.  
Request to Purchase Property – Overlook Drive  
(Lot #s J16022, J17867 & J17068)

Dear Mayor and Council:

The above request to purchase what the petitioner states is property owned by the City was referred to this office, the Planning Director, and the City Engineer for reports.

If the other reports are favorable, and if you are interested in transferring this property to the petitioner, you may wish to forward this matter to the Tax Assessor for a determination of value. In the event you decide to agree to sell this property, you must first declare it surplus and then must elect to convey it to the petitioner, or offer it for sale, through the Purchasing Agent, to the general public. Bear in mind that any proposal to dispose of an interest in municipally owned property requires Planning Commission approval and a two-thirds vote of all of the members of the Common Council (See Sec. 3-17 of the Danbury Municipal Charter).

In the event you have any questions about this, please do not hesitate to call.

Very truly yours,

Laszlo L. Pinter,  
Assistant Corporation Counsel

cc: Dominic A. Setaro, Jr., Director of Finance  
Dennis I. Elpern, Director of Planning & Zoning  
Patricia A. Ellsworth, P.E., Assistant City Engineer  
Llp/CitySale



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DENNIS I. ELPERN**  
**DIRECTOR OF PLANNING**

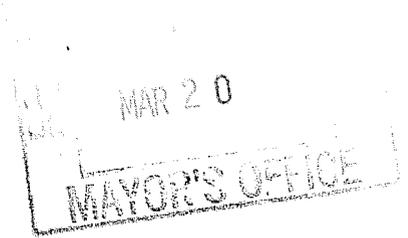
(203) 797-4525  
(203) 797-4586 (FAX)

March 19, 2002

To: Mayor Mark D. Boughton  
Members of Common Council

From: Dennis I. Elpern

Re: Request to Purchase Land  
Overlook Drive



A request from Edward Prybylski, Jr. to purchase three parcels of land adjacent to the Old Quarry Nature Center has been referred to us for review and report. The parcels cited by Mr. Prybylski include Tax Assessor's lot numbers J16022, J17867, and J17068. Please note the discrepancy found by the Engineering Department regarding ownership of lot J17068 in their March 12, 2002 letter to you.

These three parcels line Overlook Drive as it connects Memorial Drive with the Old Quarry Nature Center. Mr. Prybylski owns the adjacent horse farm and is seeking to acquire the parcels for the stated purpose of cutting brush, removing litter, and demolishing an abandoned, burned out building.

As you know, there have been renewed efforts in recent years to improve the Old Quarry Nature Center for the use and enjoyment of the public. It is our understanding that the Conservation Commission is now considering improvements in access to the Center through the parcels in question. This effort, if successful, should help eliminate many if not all of the problems that now plague the area.

The newly adopted Plan of Conservation and Development does not propose development of this property but rather foresees its continued use as *public* park land.

You may wish to seek the opinions of the Conservation Commission, Robert Ryerson, and Jack Kozuchowski for further information on this issue.

c: Robert Ryerson  
Jack Kozuchowski  
William J. Buckley, Jr.



50-March



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 12, 2002

Honorable Mark D. Boughton  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Boughton and Common Council Members:

Request to Purchase Land  
Overlook Drive - Prybylski

At the March 5, 2002 Common Council meeting, the February 6, 2002 letter from Edward Prybylski, Jr. expressing interest in purchasing land owned by the City of Danbury on Overlook Drive (Tax Assessor's Lots J16022, J17867, and J17068) was forwarded to our office for a thirty days report (reference item 50 of the meeting minutes).

The lots in question are located at the southerly end of Rogers Park at the intersection of Memorial Drive and Overlook Drive just to the north of the Old Quarry Nature Center. A copy of a section of the Tax Assessor's map showing the lots in question (lots noted in Mr. Prybylski's letter marked with asterisks) is attached for your reference.

As a result of a review of the Tax Assessor's records/cards, we question whether the lot numbers noted in Mr. Prybylski's letter are correct. The confusion may be a result of some numbers that are not clear on the Tax Assessor's maps. According to the Tax Assessor's cards, the City of Danbury owns (among other lots) lots J16022, J17067 and J17069 which may be the lots Mr. Prybylski is interested in. Lot No. J17068 is owned by Louis A. Picone, Jr., Helen L. Picone and Louis A. Picone, III.

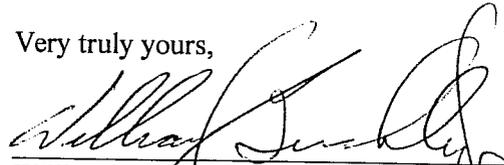
We are also aware that the Conservation Commission is considering improving access to the Old Quarry Nature Center from Rogers Park (hikers often park near the pond in Rogers Park) by creating a new cleared pathway through the lots in question. We recommend that before any decisions are made relative to this request, opinions on the request to transfer these properties to a private property owner be sought from the Conservation Commission, Parks and Recreation Director Robert Ryerson and Coordinator of Environmental and Occupational Health Services Jack Kozuchowski. Careful consideration should be given to any proposal that would transfer title to City owned land that is adjacent to existing City parks or open space (in this case Rogers Park and the Old Quarry Nature Center).



It is assumed that if the decision is made to declare these parcels of land to be surplus and to transfer title to these properties to Mr. Prybylski, the values of the lots to be transferred will be determined by the Tax Assessor's office or others. Also, the City should retain permanent public access rights across these parcels of land to connect from Rogers Park to the Old Quarry Nature Center as well as any storm drainage easements/rights warranted across these lots.

If you have any questions, please feel free to contact this office.

Very truly yours,



William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

Encl.

C: Eric L. Gottschalk, Esq., with encl.

Dennis I. Elpern, with encl.

Robert Ryerson, with encl.

Jack Kozuchowski, with encl.





40

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

April 2, 2002

Mayor Mark D. Boughton  
Members of the Common Council

Re: Office of the Corporation Counsel

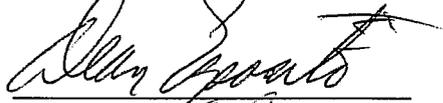
The Common Council Committee appointed to review the creation of the Office of Deputy Corporation Counsel met on March 11, 2002 at 7:45 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Dean Esposito, Darius and Scozzafava. Also in attendance were Assistant Corporation Counsel Eric Gottschalk, Council Members John Gogliettino and Pauline Basso, ex-officio and Lynn Waller.

Mr. Esposito asked Attorney Gottschalk to provide an overview of the need for and what the responsibilities of a deputy corporation counsel would be. Attorney Gottschalk explained that once the Mayor appointed a new Corporation Counsel all current in-house staff became assistants and under that title would be restricted from performing some of the day-to-day duties of the office. With the new title and ordinance for deputy corporation counsel, the in-house staff would be able to continue making purchases for the office, assigning duties to assistants and give legal advice in the absence of the corporation counsel. Attorney Gottschalk stated that this would be a good way to streamline the day-to-day operations.

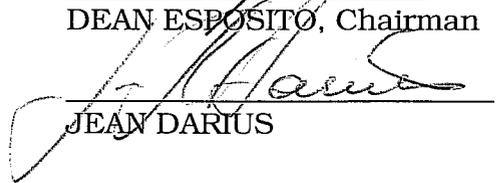
Mr. Darius asked for the written description of duties for both the Corporation Counsel and Assistant Corporation Counsel and asked if the language could be changed to give the assistant more power. Attorney Gottschalk stated that the charter gives a clear explanation of the position of "assistant" and their powers, and feels that the creation of the Deputy Corporation Counsel is needed. Mrs. Basso and Mr. Gogliettino asked how the new position, along with the Corporation Counsel, would be funded and whether this would mean that the City had to pay both full time salaries. Attorney Gottschalk was not aware of how payment for the new corporation counsel will be set.

Mr. Scozzafava made a motion to recommend the adoption of the ordinance for the creation of the Office of Deputy Corporation Counsel. Seconded by Mr. Darius and passed unanimously.

Respectfully submitted,



DEAN ESPOSITO, Chairman



JEAN DARIUS

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JOSEPH SCOZZAFAVA



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

April 2, 2002

Mayor Mark D. Boughton  
Members of the Common Council

### **Re: Request for Funds for the Library**

The Common Council met as a committee of the whole on March 20, 2002 at 7:34 P.M. in the Third Floor Caucus Room in City Hall. In attendance were Council Members Nolan, Null, Kelly, Dean Esposito, Shuler, Levy, John Esposito, Saadi, Basso, Darius, Furtado, Gallagher, Gogliettino and Moore. Also in attendance were Library Director Betsy McDonough, Director of Finance Dominic Setaro and President of the Friends of the Library Paul McIlvaine.

Mr. Levy asked Ms. McDonough for comments on the request for funds for library books. Ms. McDonough stated that the City originally negotiated an excellent settlement for the replacement of books following the fire, but at this time the funds were depleted and as of January 2002 no more books had been ordered. In October Ms. McDonough came before the Council and at that time the committee felt that it was too early in the year to appropriate additional funds and advised her to come back in February 2002 and then return in March 2002.

Mr. Furtado asked Mr. Setaro if we were in a position to provide the library with additional funds. Mr. Setaro stated that the Mayor has proposed that \$40,000 be appropriated to the line item for books. The money could come from the snow and ice fund and/or other departments where lapsed funds are available.

Mr. Gogliettino stated, as a former Friend of the Library member, that it is the area most utilized by the residents in town, as much as the roads in the City. Mr. Esposito asked how the Mayor came up with this figure of available funds. Mr. Setaro reiterated that part of the money would come from the snow and ice account and other lapsed departmental accounts. Mr. Setaro stated that the funds from the snow and ice fund would not be released until the end of March.

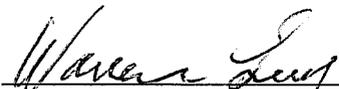
Mr. Nolan asked if this allocation allow us to take care of the other items of concern. Mr. Setaro stated that as done in previous years, the lapsed money from various departments would be brought before the Council and asked to be transferred

to areas of need. Mr. Nolan also asked Ms. McDonough to be sure to include a sufficient fund request in her next budget.

Mr. Darius asked Mr. Setaro if \$40,000 would place a strain on the City budget. Mr. Setaro said the previous mayor had projected that lapsed money would be transferred into the books line item. Mr. Moore asked if Ms. McDonough was in the same situation with the audio books line item. She stated that she was and she has stopped ordering audio books at this time.

Mr. Gogliettino made a motion to recommend that \$40,000 be appropriated to the library's line item for books, subject to certification of funds by the Director of Finance. Seconded by Mr. Furtado. Motion carried with Council Members Kelly and Gallagher voting in the negative.

Respectfully submitted,

  
WARREN LEVY, Chairman



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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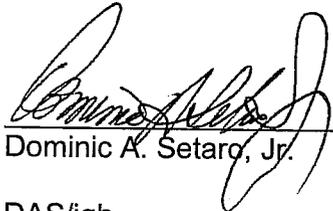
**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** LIBRARY BOOKS  
**DATE:** March 26, 2002

### CERTIFICATION

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As per the recommendation of the Common Council Committee as a whole, I hereby certify the availability of \$40,000 to be transferred from the Snow & Ice Removal budget Overtime Salaries line item, Account #3003.5030 to the Library budget Books line item, Account #7000.5661.

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

April 2, 2002

Mayor Mark D. Boughton  
Members of the Common Council

Re: **Contract for Advertising Banners**

The Common Council Committee appointed to review the contract for advertising banners met on March 25, 2002 at 6:20 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Saadi, Buzaid and Nolan. Also in attendance were Assistant Corporation Counsel Eric Gottschalk, Roy Dellinger of CGI Communications, Stephen Bull of the Chamber of Commerce, Council Members Warren Levy and Pauline Basso, ex-officio and several members of the public.

Mr. Saadi read a letter from Connecticut Light and Power concerning decorative banners installed on CL & P street light poles in downtown Danbury. The letter stated that it is the policy of CL & P not to allow the attachments of signs, banners and other foreign objects to CL & P poles without approval. Mr. Saadi stated that he spoke to Mr. Haggerty and learned that no written agreement exists. CL & P did require that the banners affixed to wooden poles be removed. There is no position on light poles specifically. There was a contractual agreement with the City of Danbury and the banner company signed by then Mayor Eriquez on December 7, 2000. No dollars were expended.

Mr. Dellinger stated that the idea behind the program was brought up by other mayors who wanted to put banners up but could not afford to. They wanted to identify business areas in their cities. The City has final approval. Mr. Dellinger stated that metal poles do not have transformers. Some cities use wooden poles. He said that the Mayor would get approval from SNET and CL & P for use of CL & P poles. He stated that the cost of the banner was \$395 per banner and there are upwards of 150 in town. He stated that the City determines the design of the banners.

Mr. Bull said he has had no feedback from Chamber of Commerce members, but the Chamber was happy to help with the program when asked by Mayor Eriquez. He agrees conceptually with the program but does not care for the design.

Mr. Saadi stated that this is a three-year agreement with one-year renewal options. Mr. Dellinger said it is difficult to find a point person to work on changing designs, etc. Mr. Nolan asked if the Chamber is willing to play a stronger role in this program. Mr. Bull said he would continue in any role the City deems fit.

Mr. Nolan asked if the Common Council had approved this contract. Attorney Gottschalk said to his knowledge it has never been before the Council. Mr. Saadi said there are five things that need to be done: the Council should take action to approve the banner program; contact CL&P to obtain needed approvals; the Mayor's Office, the Chamber of Commerce and the banner company should come up with new design work; the Mayor's office should outline the renewal notice to businesses, an explanation of the new artwork available, as well as inform the businesses that they have the option to renew or not; and CGI shall comply with the provisions of the highway right of way permit process contained in Section 17-47 et. seq. of the Danbury Code of Ordinances.

Mr. Buzaid made a motion to go forward with the program, subject to the five provisions listed above. Seconded by Mr. Nolan. Motion carried unanimously.

Respectfully submitted,

  
THOMAS SAADI, Chairman

  
EMILE BUZOID

  
VINCENT NOLAN



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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

April 2, 2002

Mayor Mark D. Boughton  
Members of the Common Council

### Re: Immigration Needs

The Common Council Committee appointed to review immigration needs met on March 26, 2002 at 7:30 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Gogliettino and Scozzafava. Also in attendance were Maria-Cinta Lowe and Maria-Christina Rodrigues of the Hispanic Center, Captain David Moore of the Salvation Army, Council Members Kelly and Basso, ex-officio and several members of the public.

Mr. Gogliettino stated that he had obtained additional information since the last meeting. He found an individual to do the website in English, Spanish and Portuguese at a cost of \$350. Mrs. Lowe stated that the Hispanic Center is a non-profit agency advocating for the Hispanic and Brazilian population for the last 14 years. The most pressing issue is affordable housing. She cited examples of abuses that immigrants are facing.

Captain Moore stated that the number of his clients has gone up over the years. They have some money available for security deposits. They are waiting for another grant. In order to qualify to receive money a client needs to be in some type of job training program. Mr. Gogliettino asked about the process when someone comes in for help. Captain Moore said they have two case managers. They interview the client and give some help with the immediate need. They then work on the long-term need. They have 65 children on their school readiness program waiting list. They try to refer them to other agencies.

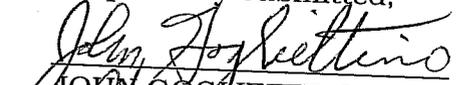
Mr. Scozzafava stated that the committee is aware of the critical housing shortage, but this is not an issue that the Common Council can resolve. He asked Mrs. Lowe what the committee could do for her. Mrs. Lowe said there are three coalitions working on the housing problem. Working with the Council, perhaps they would have the power to bring money to town. The City has to help people economically. People need to be aware of what they are signing when the sign a lease. People are losing their security deposits.

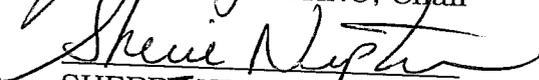
Mrs. Neptune stated that WeCahr is building 56 units of rental condos. Four will be for the Housing Authority, ten for WeCahr and the rest for the community. Mrs. Lowe said she would look into this.

Mr. Gogliettino said that we could have a hyperlink to the website. Mrs. Neptune said that people need to be guided to an advocate. The question is how to get the information out to the people. People are afraid they will be deported. Mr. Gogliettino said that there should be a Mayor's Task Force on Immigration.

Mr. Scozzafava made a motion that the City create a website at the cost of \$350, with the Salvation Army hosting the site at a cost of \$1,000, and recommend that a task force be set up to study immigration and minority needs. Seconded by Mrs. Neptune. Motion carried unanimously.

Respectfully submitted,

  
JOHN GOGLIETTINO, Chair

  
SHERRY NEPTUNE

\_\_\_\_\_  
JOSEPH SCOZZAFAVA



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

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**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **ITEM #43 – APRIL COMMON COUNCIL AGENDA**  
**DATE:** April 3, 2002

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Please be advised that no certification is necessary for the establishment of the Web site page. Funds currently exist in the Data Processing Department and the City's technology fund to cover these expenditures.

  
Dominic A. Setaro, Jr.

DAS/jgb



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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

April 2, 2002

Mayor Mark D. Boughton  
Members of the Common Council

Re: **Request for Funds for Silo at Tarrywile Park**

The Common Council Committee appointed to review the request for funds for the silo at Tarrywile Park met on March 27, 2002 at 8:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Furtado, Gallagher and Basso. Also in attendance were Gerry Daly, Sandy Moy and Bill Lewis from Tarrywile Park, Director of Finance Dominic Setaro, Council Members Levy, Scozzafava and Neptune, ex-officio, and Lynn Waller.

Mr. Furtado asked Mrs. Moy for background on the request. Mrs. Moy stated that the sixty-foot silo blew down in December 2000. The insurance company will pay all except \$10,000 deductible. They are asking for that \$10,000 and between \$15,000 - \$20,000 to be used to make it into a gallery to showcase the history of the farm and its connection to the hatting industry. Mr. Daly stated that this is part of the proposed master plan and is the gateway to a vast majority of the park. The area is very unique. The silo would be of more use and it makes sense to add to it now while it is under reconstruction.

Mr. Furtado asked if there was a time limit. Mrs. Moy said the money would run out on December 21, 2002. Mr. Daly said the silo is valued at \$100,000. The depreciated value is between \$30,000 and \$40,000. If we don't rebuild, they give you less. Mr. Gallagher asked if the Authority had the money. Mrs. Moy said they do not.

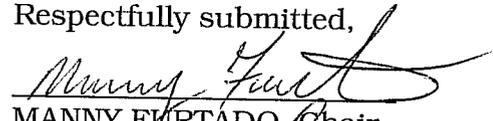
Mr. Gallagher asked about the utilization of the park and compared it to the high number of people that use Rogers Park. Mr. Gallagher said he could not justify appropriating this money unless he could see how well it is utilized. A discussion followed about the use of the park and the parking problems.

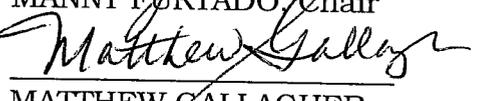
Mr. Furtado asked if there was any money built into Tarry wile's budget for this. Mrs. Moy said no because they were not aware of the deductible issue. Mr. Furtado asked Mr. Setaro about available funds. Mr. Setaro said it would be a shame to let the insurance money, but could not tell at this time what was

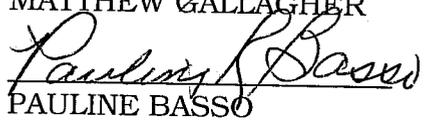
available. Mr. Furtado asked if we could wait until July. Mr. Setaro said a new contingency account would be available at that time.

Mr. Gallagher made a motion to take no action. Seconded by Mrs. Basso. Motion carried unanimously.

Respectfully submitted,

  
MANNY FURTADO, Chair

  
MATTHEW GALLAGHER

  
PAULINE BASSO

**Ad Hoc Committee Report**

**March 27, 2002**

**Honorable Members of the Common Council**

**RE: Hawthorn Cove Address Designation**

The Common Council Committee appointed to review the matter of Hawthorn Coves designation as a Danbury Address was called to order by Committee Chair Saadi at 7:40 P.M. in Conference room C3 in City Hall on March 25, 2002. In attendance were committee members Saadi, Null and Basso. Also in attendance were Council member David Mazzuchelli, ex-officio residents of Hawthorn Cove and members of the public.

Mr. Saadi explained that the Council has previously addressed this matter during its November 2001 meeting by voting to direct the Planning Department to complete the renumbering of the roads as Danbury addresses and to take no action regarding the method of mail delivery, as such determination is to be made by the United States Postal Service. Several members of the public then addressed the committee.

Thomas Healy stated that he is in favor of Danbury recognizing that Hawthorn Cove is part and parcel of Danbury. Donna Blantin said that she is in favor of Hawthorn Cove's designation as being located in Danbury since they live in Danbury and are part of the Danbury community. Mike Setaro agreed with Ms. Blantin and further stated single member of the neighborhood campaigned to change back to Brookfield and in doing so spread mis-information.

Alda Compato said that she sent a letter to Mayor Mark Boughton regarding her concerns that she thought that the address change was only for the numeric designation of the houses in the neighborhood. Sheila Kuhn said that she wants to remain part of Brookfield because it is convenient for her to go to the Brookfield post office to pick up packages. Ms. Kuhn said that in October 2001, Mayor Eriquez sent out a survey that showed that the majority said Brookfield she stated that mail delivery should be from the Brookfield post office.

Salome Benete stated that she wants her address to be Brookfield and that she did not get individual notice of the November 2001 Common Council Meeting. Mr. Saadi explained that each Council meeting is publicly noticed and that the agenda is available for public inspection the week before the Council meeting.

Dianne Skarda stated that she is proud to be from Danbury but wants her mailing address to be Brookfield. Sharon Bartley said that the majority of the residents are in favor of maintaining Brookfield as their mailing address.

Mr. Setaro said that the City of Danbury has helped the Hawthorn Cove neighborhood by making the road a public road and maintaining it and that residents were all happy with being part of Danbury then.

Ms. Composto said that the City should follow the last survey sent out by Mayor on October 3, 2001. Mr. Saadi explained that the survey was sent out by the former mayor for the purpose of the Mayor discussing mail delivery with the post master, not for the Council's deliberations.

Several residents said they were not told of the public hearing on the issue of the address change. Mr. Saadi stated that proper notice for every municipal meeting regarding this matter has been given. He also stated that both the Fire and Police Department agreed with the Danbury designation. Mr. Saadi stated that the survey was not binding on any government entity, but only for consideration in light of all the circumstances related to mail delivery. Mr. Saadi stated that what makes the most sense in a matter such as this is for any street that is within the municipal boundaries of Danbury be considered as a Danbury address for municipal government purposes.

Mr. Glazer asked Mr. Saadi whether by state law actions of a neighborhood Association were enforceable. Mr. Saadi responded that much of the conduct of a neighborhood association is not regulated by state law and that a vote on an address change is not enforceable as against any government entity. Mr. Saadi explained that the issue of mail delivery is up to the post office's determination.

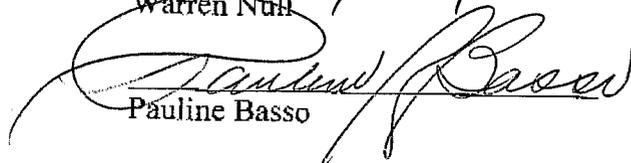
Ms. Basso made a motion to recommend to the Common Council as a whole to affirm the previous Council recognition of Hawthorn Cove as Danbury for Danbury Municipal government purposes and to take no action regarding mail delivery as that decision is within the authority of the U. S. Postal Service. Mr. Null seconded the motion, which passed unanimously. Mr. Saadi asked if there was any discussion. Mr. Mazzuchelli stated that he is in favor of the motion stated.

Mr. Saadi called for a vote on the motion which passed unanimously. Mr. Saadi adjourned the meeting at 9:30 P.M.

Respectfully submitted,

  
Thomas J. Saadi, Committee Chair

  
Warren Null

  
Pauline Basso

**Ad Hoc Committee Report**

**March 27, 2002**

**Honorable Members of the Common Council**

**RE: Broad Street Sewer Extension.**

The Common Council Committee appointed to review the request by Wanda Stone of 37 Broad Street for a sewer extension met in the Council Caucus room City Hall at 7:20 P.M. on March 25, 2002. In attendance were committee members Saadi, John Esposito and Basso. Also in attendance was the petitioner, Wanda Stone, and Director of Public Utilities Bill Buckley.

Ms. Stone explained that she wants to hook into the sewer line proposed to be installed behind her house on private property being developed for private homes. She further stated that the property owner, Wayne Ramey, informed her that he would give her an easement for the connection. Ms. Stone said that connecting to the line in front of her house would be more expensive due to the ledge and grading.

Mr. Buckley stated that the sewer line approved for Mr. Ramey's development was intended only for the number of units being built and that all of the other houses on Broad street were connected to the sewer line in front of the houses. Mr. Buckley further stated that from an engineering stand point having easement over a third party's property for sewer line connections is not advisable. He stated that the as with any sewer extension one of the required 8 steps is approval by the City Engineering Department and in this case no such approval would be forthcoming. Mr. Saadi asked if there was any physical problem with such a connect to which Mr. Buckley replied no.

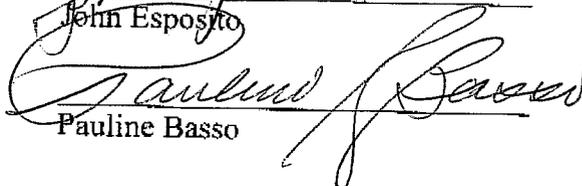
Mr. Esposito made a motion to take no action, explaining that if circumstances change then Ms. Stone may wish to file a formal sewer extension request. Ms. Basso seconded the motion which passed unanimously.

Ms. Saadi adjourned the meeting at 7:35 P.M.

Respectfully submitted,

  
Thomas J. Saadi, Committee Chair

  
John Esposito

  
Pauline Basso



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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## PROGRESS REPORT

April 2, 2002

Mayor Mark D. Boughton  
Members of the Common Council

Re: Amendment to Section 2-95 of the Code of Ordinances

The Common Council Committee appointed to review the amendment to Section 2-95 of the Code of Ordinances met on March 26, 2002 in the Third Floor Caucus Room in City Hall. In attendance were committee members Nolan, Scozzafava and Dean Esposito. Also in attendance were Assistant Corporation Counsel Eric Gottschalk, Assistant Corporation Counsel Eric Gottschalk, Council Members John Gogliettino, Warren Levy, John Darius, John Esposito and Christian Dittrich, ex-officio, as well as several members of the public.

Mr. Nolan read the notice of the committee meeting. The notice bears the date of March 25, 2002, which would not be in compliance with FOI requirements. The City Clerk stated that she sent out the notice on March 21<sup>st</sup> and posted notice on that date. Attorney Yamin authorized the meeting to succeed. Mr. Nolan stated that this meeting was for organizational purposes. He stated that the Common Council, who has the authority to change ordinances, should take great care. The proposal would be a change of the Code of Ordinances. There is a grave reservation not to act hastily.

Mr. Nolan read the request from Mr. Gogliettino. Mr. Gogliettino stated that we now have a Mayor from one party and the majority of the Common Council from the other party. Mr. Gogliettino stated that he would not be the Chairman of a committee for the next two years because he is the one that put in this proposal. Other cities of our size do not have this same situation.

Attorney Yamin stated that Danbury has a strong mayoral form of government. He cannot point to many places where the Mayor has authority, except this one. Local governments are less political. His research does not show any link between local and national governments.

Mr. Scozzafava stated that he thinks the system works fine. This Mayor has appointed over thirty committees and Republicans have chaired only two. Dean Esposito stated that the end of last year it would have been brought up in

the Eriquez administration. Leaders working together would determine who is best to lead committees. Mr. Esposito stated that this would separate the two branches of government.

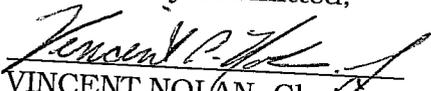
Mr. Darius stated that in the Charter under the duties of the Mayor, presiding over the Common Council is part of the duties. The reason the Council is elected is to legislate. The Charter says that the Common Council shall make no laws that impede the power of the Mayor. If you take away the power of the Mayor to appoint committees, you would break the rules of the Charter. Mr. Levy stated that the Charter is silent on appointing authority.

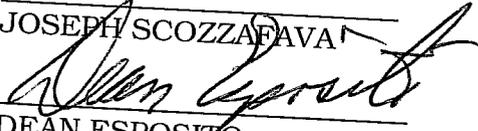
Attorney Yamin said that it is not clear from a legal standpoint that this can be done. Dean Esposito questioned Attorney Yamin regarding the legality.

Mr. Nolan stated that changing the form of government is serious business. These are unique circumstances and we should tread lightly. The clarification of the legality issue is critical. We should seek a specific opinion from the Corporation Counsel, from other Corporation Counsels, from former Mayors, previous Council leaders and from those who do not have a vested interest. We should survey other communities.

Mr. Scozzafava made a motion to continue the committee for six weeks after the budget is adopted, issue a progress report at the April meeting, seek a legal opinion on the validity of this proposal and invite peers to offer testimony to the committee. Seconded by Dean Esposito. Motion carried unanimously

Respectfully submitted,

  
VINCENT NOLAN, Chairman

JOSEPH SCOZZAFAVA  
  
DEAN ESPOSITO



48

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

March 22, 2002

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Mark D. Boughton  
Honorable Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

In re: Store of Knowledge, Inc.  
SOK Operations Inc., Debtors  
Case No. LA 01-19187-EC  
United States Bankruptcy Court  
Central District of California, Los Angeles Division  
Settlement of Pending Action

Dear Mayor and Members of the Council:

The above-captioned matter involves a Chapter 11 liquidation bankruptcy proceeding wherein the City is a creditor for delinquent personal property taxes on the 1999 and 2001 grand lists. A recent offer of settlement has been proposed by the debtor's counsel. You may wish to consider discussing this matter in executive session. I would be glad to discuss this matter with you in detail.

Please do not hesitate to call if you have any questions. Thank you.

Very truly yours,

Robin L. Edwards  
Assistant Corporation Counsel

cc: Robert J. Yamin, Corporation Counsel  
Eric L. Gottschalk, Assistant Corporation Counsel  
Cathy Skurat, Tax Collector

Rle/SOK council ltr