

CITY OF DANBURY

To: Members of the Common Council

A special meeting of the Common Council _____ of the City of Danbury will be held on the 30th day of June 19 98 at 6:30 o'clock p.m., at the City Hall in said Danbury.

For the purpose of

- 1. RESOLUTION - COPS MORE '98
- 2. RESOLUTION - AIDS Grant Application 1998-2000
- 3. RESOLUTION - School Based Health Center Grant
- 4. RESOLUTION - Airport Improvement Grant
- 5. COMMUNICATION - Transfer of Funds for Tech City/2000
- 6. COMMUNICATION - Transfer of Funds - 1998-99 Budget
- 7. COMMUNICATION - EMS Agreement
- 8. COMMUNICATION - Request for Sewers - Aunt Hack Area
- 9. RESOLUTION - Local Substance Abuse & Prevention Grant

Dated at Danbury, this 29th day of June 19 98

[Signature] Mayor

[Signature] Clerk

To the sheriff or any policeman of the City of Danbury:

You are hereby required to notify the above named member _____ of the Common Council of the City of Danbury of the special meeting of said board by leaving with or at the usual place of abode or place of business of such member not less than 24 hours before the hour specified for said meeting, a notice in form annexed, and to make due return thereof at the time of said meeting.

[Signature] Mayor

SPECIAL COMMON COUNCIL MEETING

JUNE 30, 1998

Meeting to be called to order at 6:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE

PRAYER

ROLL CALL

Scalzo, McAllister, Arconti, Smith, Boynton, Buzaid, D. Esposito

Machado, Shuler, Adames, Setaro, J. Esposito, Levy, Abrantes,

Charles, Basso, Falzone, Fox, Gallagher, Moore, Saracino

Present _____ Absent _____

NOTICE OF THE SPECIAL MEETING - There will be a Special Meeting of the Common Council of the City of Danbury to act upon the items listed below.

PUBLIC SPEAKING

1. RESOLUTION - COPS MORE '98

2. RESOLUTION - AIDS Grant Application 1998-2000

3. RESOLUTION - School Based Health Center Grant

4. RESOLUTION - Airport Improvement Grant

5. COMMUNICATION - Transfer of Funds for Tech City/2000

6. COMMUNICATION - Transfer of Funds - 1998-99 Budget

7. COMMUNICATION - EMS Agreement

8. COMMUNICATION - Request for Sewers - Aunt Hack Area

9. RESOLUTION - Local Substance Abuse & Prevention Grant

There being no further business to come before the Common Council a motion was made at _____ P.M. by _____ for the meeting to be adjourned.

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

<u>NAME</u>	<u>TIME</u>
1. <u>no Answer</u> <u>Bozaid</u> (Bozaid)	16:26 hrs
2. <u>Esposito</u> (Esposito)	16:41 hrs
3. <u>no Answer</u> <u>Setaro</u> (Setaro)	16:43 hrs
4. <u>Dubbin</u> (Esposito)	16:48 hrs
5. <u>SHULER - no Answers</u>	17:05 hrs
6. <u>Charles Louis T. Charles, Jr</u>	17:15 hrs
7. <u>BASSO - Paulino</u> (Basso)	17:20 hrs
8. <u>ADAMES - Ingris Adames</u>	17:35 hrs
9. <u>SCALZO - S. Scalzo</u>	17:50 hrs
10. <u>mcALLISTER</u> <u>Danny McAllister</u>	18:01 hrs
11. <u>Arconti - Tom Arconti</u>	18:20 hrs
12. <u>smith - M.A.</u>	18:23 hrs
13. <u>Saracino - Anthony Saracino</u>	18:32 hrs
14. <u>FOX - no Answer</u> <u>Selner</u> (to P.O. Selner)	18:49 hrs
15. <u>machado - Lania Machado</u>	19:02 hrs
16. <u>Gallagher - Dave Duff</u>	19:05 hrs
17. <u>Boynton's - no Answer</u>	19:14 hrs
18. <u>moore - no Answer</u>	19:20 hrs
19. <u>Falzone - Tony Falzone</u>	19:26 hrs
20. <u>ABranes - M.A.</u>	19:36 hrs
21. <u>Levy - Wana Levy</u>	19:49 hrs

Each Notice so served upon each member, all having been done by me on this date 6-29-98.

Attest:

[Signature]
Policemen of the City of
Danbury

#517



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: June 11, 1998
TO: Hon Gene F. Eriquez,
via the Common Council
FROM: N. C. Buzerak, Grants Administrator/Internal Auditor
RE: Resolution- COPS MORE '98
CC: K. G. Redenz, D. A. Setaro, Jr.

Attached for your review is a resolution in the amount of \$365,912 that will allow the City of Danbury to apply for and accept funding from the U. S. Department of Justice, Office of Community Orientated Policing Services. This funding, for the time period July 1, 1998 to June 30,1999 will be for the purchase of technology and equipment.

A 25% local cash match is required and is included in the City budget as a part of the Technology Improvement Program. A copy of the paperwork received by this office is attached for your review.

The Common Council is requested to review this resolution at its next Meeting.

A handwritten signature in cursive script, appearing to read "N. C. Buzerak".

Noreen C. Buzerak,
Grants Administrator/Internal Auditor

Attach.

The City of Danbury and the Danbury Police Department are committed to upgrading the current Public Safety infrastructure. Both are committed to the resources required in personnel and financially. With the help of this grant request totaling \$:365,912 , the City of Danbury and the Danbury Police Department can begin implementation of a new Public Safety Information's System which will enhance officer safety and further advance community policing. The total cost of this project is estimated at \$365,912 , the City of Danbury is so committed to this project that it has allocated a total of \$ 91,478 of city funds to this project.

We ask for your help through this grant to provide the balance of \$ 274,434 (75%). When fully implemented and operational the Danbury Police Department will be a model of efficiency and would have further advanced community policing through the re-deployment of its officers in all areas of the City.

City of Danbury
Police & Fire Department System Upgrades

	<u>Police</u> <u>Department</u>	<u>Fire</u> <u>Department</u>	<u>TOTAL</u>
<u>I. APPLICATION SOFTWARE PROJECT</u>			
A. APPLICATION SOFTWARE PROPOSED (LICENCES)			
Computer Aided Dispatch II w/GUI (CAD III)	\$ 31,720	\$ 20,280	\$ 52,000
E-911 Interface	\$ 3,172	\$ 2,028	\$ 5,200
C.O.L.L.E.C.T/N.C.I.C. Interface	\$ 10,800	\$ -	\$ 10,800
CAD Redundancy	\$ 8,784	\$ 5,616	\$ 14,400
Mapping Creation Service	\$ 16,000	\$ -	\$ 16,000
Integrated Mapping Software	\$ 12,000	\$ -	\$ 12,000
False Alarm Tracking	\$ -	\$ 5,700	\$ 5,700
CRIMES Records Mgt	\$ 32,800	\$ -	\$ 32,800
GUI Interface	\$ 5,700	\$ -	\$ 5,700
Crackdown	\$ 20,000	\$ -	\$ 20,000
Schedule Manager	\$ 12,200	\$ 7,800	\$ 20,000
FIRES, Mgt System	\$ -	\$ 28,000	\$ 28,000
Fire Resource Activity Tracking	\$ -	\$ -	\$ -
Sub-Total	\$ 153,176	\$ 69,424	\$ 222,600
B. Training & Installation, Applications Software			
CAD III - 11days/4 trips	\$ 6,173	\$ 3,947	\$ 10,120
C.O.L.L.E.C.T/N.C.I.C. Interface - 2days/1trip	\$ 1,840	\$ -	\$ 1,840
CAD Redundancy -2days/1trip	\$ 1,122	\$ 718	\$ 1,840
Digitized Mapping - 3days/1 trip	\$ 2,760	\$ -	\$ 2,760
False Alarm Tracking 1day/trip	\$ -	\$ 920	\$ 920
CRIMES Records Mgt - 8days/2 trips	\$ 7,360	\$ -	\$ 7,360
GUI Interface - 1day/ 1 trip	\$ 920	\$ -	\$ 920
Crackdown - 2 days/1 trip	\$ 1,840	\$ -	\$ 1,840
Schedule Manager - 4 days/ 1 trip	\$ 2,245	\$ 1,435	\$ 3,680
FIRES, Mgt System	\$ -	\$ 5,520	\$ 5,520
Fire Resource Activity Tracking	\$ -	\$ -	\$ -
Sub-Total	\$ 24,260	\$ 12,540	\$ 36,800
C. Other Services: Applications Software			
Project Mngement	\$ 14,640	\$ 9,360	24000
TOTAL: Applications Software Project	\$ 192,076	\$ 91,324	\$ 283,400

II. DIGITAL PHOTO IMAGING PROJECT

A. APPLICATIONS SOFTWARE PROPOSED (LICENCES)			
CPC 2000 Software Module	\$ 12,000	\$ -	\$ 12,000
CPC Image Maintenance Module	\$ 210	\$ -	\$ 210
HTE CRIMES Integration Module	\$ 4,500	\$ -	\$ 4,500
Badging Software - Images and Barcoding	\$ 1,800	\$ -	\$ 1,800
Sub-total	\$ 18,510	\$ -	\$ 18,510
B. PHOTO IMAGING PROJECT HARDWARE			
DDSI Pentium 200 MHz (intel PSI) 2s-2P Ports 32 MB Ram 4GB Hard Disk, 1.44 FDD, 12-X CD ROm, PCI Video, 33.6 kps Internal Modem, Med. Tower Case, 200w UL PS, 101 key keyboard, Microsoft Mouse, DOS, W95, 1 yr mailback Warranty	\$ 1,910	\$ -	\$ 1,910
Vlewsonic 17gs 17" Color Display	\$ 740	\$ -	\$ 740

Color Video Camera w/AC Adapter, Cables, 6x auto focus zoom lenz	\$ 2,590	\$ -	\$ 2,590
SONY Full Color Digital Printer	\$ 1,870	\$ -	\$ 1,870
DDSI Capture Station Cabinet, Lighting, Camera stand(pre-assembled)	\$ 1,645	\$ -	\$ 1,645
Hewlett Packard Scan Jet 4c (Convert existing mug shots to CPC)	\$ 1,000	\$ -	\$ 1,000
Image Capture Hardware	\$ 1,425	\$ -	\$ 1,425
PVC ID-Card Printer 200DPI resolution, 16.7 million colors	\$ 3,970	\$ -	\$ 3,970
Sub-total	\$ 15,150	\$ -	\$ 15,150

C. PHOTO IMAGING PROJECT SUPPLIES

IBM PCI Ethernet Adapter	\$ 80	\$ -	\$ 80
VP Print Pack, 100 sheets, for SONY color printer	\$ 85	\$ -	\$ 85
APC 7 Plug Surge Arrestor w.TEL Protection	\$ 25	\$ -	\$ 25
1 Gallon of 18% Gray Scale Paint & Brush	\$ 27	\$ -	\$ 27
DYE Film (qty 2-19 rolls)	\$ 92	\$ -	\$ 92
PVCD Cards 3.375 ub x 2.125", 1000 per box	\$ 133	\$ -	\$ 133
Sub-total	\$ 442	\$ -	\$ 442

D Other Services: Photo Imaging Project

Compucapture On-Site Training & Installation (2 days/1 trip)	\$ 1,600	\$ -	\$ 1,600
Shipping charges to Danbury P.D.	\$ 555	\$ -	\$ 555
Sub-total	\$ 2,155	\$ -	\$ 2,155

TOTAL PHOTO IMAGING \$ 36,257 \$ - \$ 36,257

III. MOBIL DATA SOFTWARE

A. SOFTWARE

Premier MDT Server (21-40 Users)	\$ 21,350	\$ 13,650	\$ 35,000
23 Premier MDT Client Software (21-40 users) @ 795/user	\$ 11,154	\$ 7,131	\$ 18,285
Talkthru RF Server software w/5250	\$ 3,660	\$ 2,340	\$ 6,000
23 Talkthru RF Client Software (21-40 users)@ 250/user	\$ 3,508	\$ 2,243	\$ 5,750
SCA-CAD III Interface Module	\$ 6,100	\$ 3,900	\$ 10,000
SCA-Mobile Mugshots Integration Module	\$ 10,000	\$ -	\$ 10,000
SCA-Field Incident Reporting Integration Module	\$ 6,100	\$ 3,900	\$ 10,000
HTE Mobile CRIMES Interface	\$ 8,000	\$ -	\$ 8,000
HTE Mobil CAD Interface	\$ 4,880	\$ 3,120	\$ 8,000
HTE Field Reporting Licence (Gateway) 1-25 users	\$ 4,465	\$ 2,855	\$ 7,320
23 HTE Field Reporting/client Licence incd/Accd @1461/user	\$ 20,498	\$ 13,105	\$ 33,603
HTE Field Reporting Serv/Adm Stations - Hardware/Software	\$ 9,150	\$ 5,850	\$ 15,000
HTE Field Reporting Setup & Configuration	\$ 6,100	\$ 3,900	\$ 10,000
23 HTE Compuare Mobile Mugshots @295 ea	\$ 6,785	\$ -	\$ 6,785
Sub-total	\$ 121,749	\$ 61,994	\$ 183,743

B. TRAINING 7 INSTALLATION, MOBILE DATA SOFTWARE

Premier Mobile Data Administrative Training (1 Day)	\$ 1,586	\$ 1,014	\$ 2,600
Premier Mobile Data Train the Trainer (1 Day)	\$ 1,586	\$ 1,014	\$ 2,600
HTE Field Reporting Training(Adm & Train HTE trainer)	\$ 2,440	\$ 1,560	\$ 4,000
Sub-total	\$ 5,612	\$ 3,588	\$ 9,200

C. OTHER SERVICES: MOBILE DATA PROJECT

SCA On-site Implementation Serviec	\$ 3,965	\$ 2,535	\$ 6,500
SCA Premiere Mobile Data Project Management	\$ 3,050	\$ 1,950	\$ 5,000
SCA Premiere Mobile Data Setup & Configuration	\$ 1,983	\$ 1,268	\$ 3,250
HTE Project Integration Management	\$ 1,220	\$ 780	\$ 2,000
Sub-total	\$ 10,218	\$ 6,533	\$ 16,750

TOTAL MOBILE DATA SOFTWARE \$ 137,579 \$ 72,114 \$ 209,693

PROJECT TOTAL \$ 365,912 \$ 163,438 \$ 529,350



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the United States Department of Justice Office of Community Oriented Policing Services (COPS) will be making available funds in the amount of \$365,912.00 for the purchase of Technology and equipment and to procure support resources (including civilian personnel); and

WHEREAS, this program called COPS MORE '98 is designed to expand the time available for community policing by current law enforcement officers and to provide laptop computers in the patrol cars on which the police can do their daily reports; and

WHEREAS, a local cash match in the amount of \$91,478 will be required; and

WHEREAS, the grant period is July 1, 1998 through June 1, 1999.

NOW, THEREFORE, BE IT RESOLVED THAT, Gene F. Eriquez, Mayor of the City of Danbury is hereby authorized to apply for the said grant and to sign such documents as are necessary to effectuate the purposes hereof.



2

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

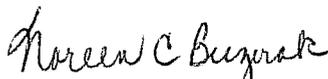
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: June 11, 1998
TO: Hon Gene F. Eriquez,
via the Common Council
FROM: N. C. Buzerak, Grants Administrator/Internal Auditor
RE: Resolution- AIDS Grant Application, 1998 - 2000
CC: K. G. Redenz, D. A. Setaro, Jr., D. Torres

Attached for your review is a resolution will allow the City of Danbury to apply for and accept funding from the State of Connecticut, Department of Public Health Services. This continued funding, is for a two year period from July 1, 1998 to June 30, 2000. No local cash match is required. An impact statement and a budget for each fiscal year are attached for your review.

The Common Council is requested to review this resolution at its next Meeting.


Noreen C. Buzerak,
Grants Administrator/Internal Auditor

Attach.



RECEIVED
FINANCE DEPT.

JUN 11 1998

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
AIDS PROGRAM
20 WEST STREET

(203) 796-1611

I N T E R

O F F I C E

MEMO

To: Noreen Buzerak, Grants Administrator
Through: William Campbell, Director of Health *WC*
From: Dennis Torres, AIDS Program Coordinator *DT*
Subject: AIDS Grant Application 1998-2000 & Impact Statement
Date: June 10, 1998

Attached is the 2-year Continuing Funding Application for the AIDS Prevention Grant for fiscal year 1998 thru 2000. I realize it is late, but I only received the application on June 5th, and it was revised on June 10th. You are receiving this in the most timely fashion feasible. Please note in the budget the changes in staffing (i.e. C. Cole to NEP, the deletion of Outreach Educator #3, T.Z. Rogers to Outreach Educator, and the addition of 5 hours to O.O. Pesantez). All of the changes are made with program contact knowledge and approval. Please advise as to what needs to be done in-house (i.e. Personnel & A. Gray). I am hoping for a slight increase in HE/RR so that I can hire a part time Outreach Educator to work on the *Lifeguard 2000* project - if this happens, I am hoping for a September 1 start date. Obviously, I will let you know either way.

As for the Application, you will need to be aware of the following (impact statement):

Financial Requirements:

Just like the past year, quarterly expenditure reports within 30 days of the close of a quarter and final report within 60 days of the end of the fiscal year are required. While I have not seen the new contract, I was told the financial reports will remain essentially unchanged through the next year.

Progress Reports:

Quarterly and final statistical and progress reports are required according to the same schedule as



Noreen Buzerak, Grants Administrator
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June 10, 1998

the financial reports. These are compiled and submitted by the AIDS Program Coordinator.

Bank Account:

A separate bank account is not required.

Compliance Reports:

Compliance reports are not required.

Impact Statement:

The State of Connecticut has funded the AIDS Prevention Grant through the City of Danbury Department of Health since 1985. The primary purpose of the grant is to reduce the transmission of HIV in the Greater Danbury area by educating the public about HIV and providing HIV counseling and testing services. It is believed that through education about modes of transmission of HIV and prevention, and through specific behavioral models of intervention, individuals can be taught to reduce or eliminate behaviors that put them at risk of infection. The City targets those with the greatest risk.

Based on previous years, it is anticipated that a minimum of 4,000 individuals will be reached with educational activities, counseling & testing, and through needle exchange. Each contact, whether individual or in a group, is designed to identify personal risk then provide the learning tools in which to help minimize or eradicate that risk.

The AIDS Program works closely with many community groups, churches, schools, medical and social service agencies. Our program is the only program in the Greater Danbury area that targets the populations most at risk for contracting HIV - also the hardest populations in which to connect. The AIDS Program enjoys a unique working relationship with Interfaith AIDS Ministry, Danbury VNA, Danbury Hospital and AIDS Project Greater Danbury. Continuing our efforts is essential to avoid the greater cost of this sad and merciless pandemic.

The budget of \$235,399 for year-one includes a 2% administration fee and 2% audit fee charged by the City of Danbury. Additionally, current staff will receive a 2.75% increase. In the event the AIDS Prevention Grant is reduced or eliminated to the extent that employees' positions are cut, the City would be responsible for unemployment compensation claims.

The budget of \$232,767 for year-two includes a 2% administration fee and 2% audit fee charged by the City of Danbury. Staff will not receive wage increases unless there are additional funds awarded and/or there are changes in staff and/or costs that would allow the increase. You will notice there is no Preventive Health Block Grant money for 99-00. It is unclear at this point if

Noreen Buzerak, Grants Administrator

Page 3

June 10, 1998

this funding will continue. Please be aware that this budget (99-00) will surely be revised as it is nearly impossible to predict the outcome of all the variables that decide the budget.

The four services funded by the Grant include Counseling & Testing, Outreach Education, Needle Exchange and Health Care/Social Services. The Case Management (Ryan White II) portion is subcontracted to AIDS Project Greater Danbury, who have been providing outstanding case management to men, women and children with AIDS for nearly 10 years. The payment of these funds will be bi-annually as per contract.

All equipment purchased and operated by the AIDS Prevention Grant will maintain maintenance and prevention agreements paid for by the AIDS Prevention Grant.

Once the Mayor has signed the cover page and forwarded all materials for the Common Council's review, we need to send the completed application to Nadine Repinecz as indicated in the instructions, along with necessary copies and floppy disc (enclosed).

Please call me if you have any questions. Thanks.

Enc.

#2 Contract Budget Summary

City of Danbury, #99-131

BUDGET PERIOD: 07/1/98 to 6/30/99

Contract Period: 07/01/98 to 06/30/00

Program(s)/Site(s)

#1: Counseling & Testing Program (C&T)

#2: Health Education/Risk Reduction Program (HE/RR)

#3: Needle Exchange Program (NEP)

#4: Health Care/Social Services (HC/SS)

Category	Program 1	Program 2	Program 3	Program 4	Total
Program Name:	C&T	HE/RR	NEP	HC/SS	
1. Salaries & Wages	26748	78845	39135		144728
2. Fringe Benefits	4705	15809	5339		25853
3. Travel	200	1400	400		2000
4. Training	400	850	312		1562
5. Educational Materials	400	1100	300		1800
6. Office Supplies	141	560	100		801
7. Medical Materials	500	1150	350		2000
8. Contractual (Sub-Contracts)**				37565	37565
9. Telephone	200	800	100		1100
10. Advertising		100	100		200
11. Other Expenses (list)					
a. Dues/Fees/Subs	100	600	100		800
b. Equipment	100	300			400
c. Printing	200	200			400
d. Utilities	150	550	100		800
e. Equip. Maintenance	100	800	100		1000
f. Gasoline		150	150		300
g. Postage	100	300			400
h. Disposal	160		100		260
i. NEP Supplies			414		414
j. Rent	684	2016	900		3600
k. Audit	727	2199	1000	782	4708
12. a) Administrative Costs	727	2199	1000	782	4708
12. b) Indirect Costs					
Total DPH Grant	36342	109928	50000	39129	235399
Other Program Income					
Counseling & Testing Fees	2000				

**Complete Sub-contractor Schedule A

#2 Contract Budget

City of Danbury, #99-131
BUDGET PERIOD:07/01/99 to 06/30/00
 Contract Period: 07/01/98 to 06/30/00
 Budget Summary
 Program(s)/Site(s)

- #1: Counseling & Testing Program (C&T)
 #2: Health Education/Risk Reduction Program (HE/RR)
 #3: Needle Exchange Program (NEP)
 #4: Health Care/Social Services (HC/SS)

Category	Program 1	Program 2	Program 3	Program 4	Total
Program Name:	C&T	HE/RR	NEP	HC/SS	
1. Salaries & Wages	26748	78845	39135		144728
2. Fringe Benefits	4705	15809	5339		25853
3. Travel		916	280		1196
4. Training		300	312		612
5. Educational Materials		1000	300		1300
6. Office Supplies		560	100		660
7. Medical Materials		1100	350		1450
8. Contractual (Sub-Contracts)**				38397	38397
9. Telephone		1000	100		1100
10. Advertising		100	100		200
11. Other Expenses (list)					
a. Dues/Fees/Subs		400	100		500
b. Equipment		300			300
c. Printing		200			200
d. Utilities		650	100		750
e. Equip. Maintenance		600	100		700
f. Gasoline		150	150		300
g. Postage		300			300
h. Disposal	75		100		175
i. NEP Supplies			414		414
j. Rent		3300	1020		4320
k. Audit	657	2199	1000	800	4656
12. a) Administrative Costs	657	2199	1000	800	4656
12. b) Indirect Costs					
Total DPH Grant	32842	109928	50000	39227	232767
Other Program Income					
Counseling & Testing Fees	2000				

**Complete Sub-contractor Schedule A



3

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: June 4, 1998
TO: Hon Gene F. Eriquez,
via the Common Council
FROM: N. C. Buzerak, Grants Administrator/Internal Auditor
RE: Resolution- School Based Health Center Grant
CC: K. G. Redenz, D. A. Setaro, Jr., M. Bonjour

Attached for your review is a resolution in the amount of \$100,000 that will allow the City of Danbury to apply for and accept funding from the State of Connecticut Department of Public Health Services. This funding, for the time period July 1, 1998 to June 30, 1999 and is a continuation of the current grant.

A 25% local in-kind match is required and included in the Health Department budget. A copy of the paperwork received by this office is attached for your review.

The Common Council is requested to review this resolution at its next Meeting.

A handwritten signature in cursive script that reads "Noreen C. Buzerak".

Noreen C. Buzerak,
Grants Administrator/Internal Auditor

Attach.

IMPACT STATEMENT
School-Based Health Center Continuation Funding Application
July 1, 1998 - June 30, 1999
\$100,000.

Program Impact

This grant will enable the City of Danbury to serve the unmet health needs of the community's adolescent population through the provision of quality, affordable and confidential educational and clinical medical and mental health services.

The primary beneficiaries will be student's enrolled in Danbury High School and the Alternative Center for Education. Further benefits will be achieved by the removal of potential barriers to education, namely unmet health problems, which can interfere or impact on an adolescent's ability to learn.

This impact will be achieved through the maintenance of an established State licensed out-patient clinic located at Danbury High School. Professional medical and mental health services will be easily accessible to students, conducted in a confidential manner, and provided at no out-of-pocket cost to the student of their family. Outreach to the student population, which will include health promotion and disease prevention strategies, will be conducted by program staff.

Fiscal Impact

This grant is available through the Connecticut State Department of Public Health (DPH). Continuation funding in the amount of \$100,000 is made available annually to operational, licensed School-Based Health Center (SBHC) sites. A 25% In-Kind local match is required.

This grant provides funding for three part-time staff positions including a Nurse Practitioner, Clinical Social Worker and Medical Assistant, and provides for reimbursement of half-time portion of a full-time City employee's salary who act as Coordinator of the SBHC. This grant allows for fringe benefits for salaries charged to this grant, and includes a 2% Audit Fee and 2% Grants Administration Fee.

Currently, future level continuation funding from the CT State DPH for SBHC services looks secure. As in the past, funding for the subsequent year will be based on successful program operation and completion of a programmatic budget. However, if DPH funding was discontinued, alternative sources of funding for the program would have to be identified, including the billing of patient Medicaid and private managed care insurance

companies and the possibility of the City identifying local dollars to support the program's operation. In worst case scenario, much of the activity of this grant funding project would be discontinued and employment of grant personnel would cease.

CONTRACT BUDGET

Budget Summary #2

Year 2 of 2 Program(s)

1. School-Based Health Center
- 2.
- 3.
- 4.

Contract Period: July 1, 1998 to June 30, 1999

Category	Program 1	Program 2	Program 3	Program 4	Total
List Program Name					
1. Salaries & Wages	\$82,592				
2. Fringe Benefits	\$12,677				
3. Travel					
4. Training	\$731				
5. Educational Materials					
6. Office Supplies					
7. Medical Materials					
8. Contractual (Sub-Contracts)**					
9. Telephone					
10. Advertising					
11. Other Expenses					
a) Audit @ 2% total grant	\$2,000				
b) Grant Administration Fee @ 2% total grant	\$2,000				
c)					
d)					
e)					
f)					
g)					
h)					
i)					
j)					
k)					
Total DPH Grant	\$100,000				
Other Program Income:					

** Complete Subcontractor Schedule

WHEREAS, the State of Connecticut Department of Public Health Services, through its AIDS Prevention Program, has made grant funds available to full-time health departments to provide HIV health education information and expanded services for the period of July 1, 1998 through June 30, 2000; and

WHEREAS, for fiscal year 1998-1999 grant funds not to exceed \$235,399 and for fiscal year 1999-2000 \$232,767 requiring no local match, will be made available to the Danbury Health and Housing Department for its AIDS Risk Reduction Outreach Education Program, HIV Counseling and Testing Services, its Needle Exchange Program and its Ryan White Title II Case Management Program, upon approval of a grant application therefore; and

WHEREAS, the Danbury Health and Housing Department will provide these services to the general public with particular attention given to individuals concerned about possible exposure to HIV, serving both residents and non-residents with no restrictions on who may be served.

NOW, THEREFORE, BE IT HEREBY RESOLVED, THAT Gene F. Eriquez, Mayor of the City of Danbury or William J. Campbell, Director of Health, as his designee, is authorized to apply for said grant and to accept the grant award on behalf of the City of Danbury, if such award is made. Any prior actions of the Mayor or the Director of Health regarding this application are hereby ratified.

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez is hereby authorized to make, execute and approve on behalf of the City of Danbury all contracts/ agreements or amendments thereof, which do not require expenditure of City funds, with the State of Connecticut Department of Public Health Services regarding said grant, and to take all actions necessary to accomplish the purposes of these programs.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Health Services has notified the Department of Health and Housing of the City of Danbury of the City's eligibility to apply for a School Based Health Center Continuation Grant in an amount not to exceed \$100,000; and

WHEREAS, the grant term will cover the period of July 1, 1998 through June 30, 1999, with a 25% in kind local match required; and

WHEREAS, the State's purpose in providing these funds is to enable the City's Health and Housing Department to provide the age appropriate accessible and affordable medical and mental health care services of Danbury High School students.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, and the Danbury Health and Housing Department, acting through William J. Campbell, Director of Health, are hereby authorized to apply to the State of Connecticut Department of Health Services for said grant funds and to accept the award if offered; and

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez and William J. Campbell, Director of Health are hereby authorized to take any and all actions necessary to effectuate the purposes hereof.



4

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: June 15, 1998
TO: Honorable Gene F. Eriquez via the Common Council
FROM: Kimberly G. Redenz, Assistant Director of Finance
RE: Airport Improvement Grant
CC: Dominic A. Setaro, Jr.

Attached please find a revised resolution for your consideration. Back at the February 3, 1998 Common Council meeting, a resolution was approved in the amount of \$1,500,000 for the City to accept funding from the State and Federal governments for the airport project "Rehabilitate the General Aviation Apron, Wildlife Control Study and Install Security Fencing." It is necessary at this time to request an increase in the resolution since the bids for construction came in higher than anticipated. As before, the local share of this grant will be paid by Executive Air Service. The additional local share amounts to \$3,880.00.

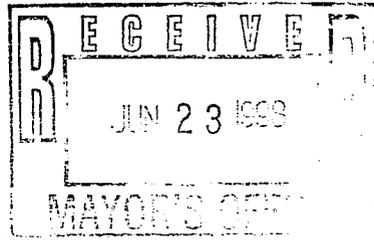
Please approve the donation from Executive Air in the amount of \$3,880 and the revised resolution.

Should you have any questions, please call me.


Kimberly G. Redenz

EAS

Executive Air Service, LLC 49 Miry Brook Road. Danbury Ct. 06810 Phone (203)778-1150 Fax(203) 778-2418



June 22, 1998

Mayor Gene F. Eriques
City Hall
155 Deer Hill Avenue
Danbury, Ct. 06810

Dear Mayor Eriques:

Enclosed you will find a check for \$3,880.00 dollars. This money represents the rest of the city's share for the \$1.5 million dollar grant that is going to Danbury Municipal Airport.

Once again we at Executive Air Service are pleased to contribute this money on behalf of the City of Danbury to improve the ramp at Executive Air and all other projects at Danbury Municipal Airport.

Best regards,



Joseph R. Linero
Manger



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

June 30

A. D., 19⁹⁸

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, The Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make funds available through the Airport Improvement Act of 1987; and

WHEREAS, the City of Danbury intends to rehabilitate the general aviation apron at Executive Air Service, LLC and do a wildlife study at the Danbury Municipal Airport which will improve the safety and efficiency of airport operations; and

WHEREAS, the City of Danbury will make application for a federal and state grant in an amount not to exceed \$1,655,200.00 with a local match of two and one-half percent (2 1/2%) equaling an amount not to exceed \$41,380.00.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury, Gene F. Eriquez, is hereby authorized to make application for said grant, and that any and all additional acts necessary to effectuate said program be and hereby are authorized.



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

5

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

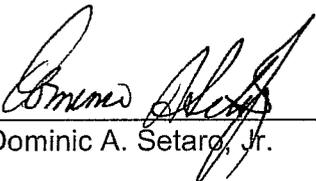
DATE: June 26, 1998
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **TRANSFER OF FUNDS FOR TECHNOLOGY**

CERTIFICATION

At its May meeting, the Common Council authorized the transfer of various unused funds from departments to the Tech City 2000 plan. As I had indicated, if any additional funds became available, we would ask that they be transferred in order to continue to earmark funds in the Capital section of the budget to improve on the City's technology.

Therefore, I would request that the Common Council at its July meeting approve the transfer in the amount of \$116,000 to the existing Capital line item entitled, "Technology/City" from the accounts per the attached listing.

Should you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.



6

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: June 26, 1998
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: 1998-99 BUDGET

CERTIFICATION #1

Recently, we discovered that there was an error in the 1998-99 budget, specifically in the Grants-Human & Social Welfare section of the budget. We have determined that this error was in the formula that was set for totaling the department budget because of the two new agencies that received funding--G.O.A.L.S./Green Chimneys and Stand Together. The \$11,000 allocation to these two agencies was not included in the total; therefore, creating an unbalanced department total. In order to rectify this, we would ask that the Common Council approve a transfer in the amount of \$11,000 from the Contingency Fund of which \$10,000 would be appropriated to G.O.A.L.S./Green Chimneys and \$1,000 to Stand Together.

I hereby certify the availability of those funds. My apologies for any inconvenience this may have caused you.

Balance of Contingency	\$545,000
Less this request	<u>11,000</u>
Balance	\$534,000

Dominic A. Setaro, Jr.

DAS/jgb

<u>Department</u>	<u>Account</u>	<u>Code</u>	<u>Amount</u>
Assessor	Regular Salaries	02-01-145-010100	\$ 4,000
Tax Collector	Regular Salaries	02-01-147-010100	6,000
Personnel	Regular Salaries	02-01-185-010100	7,000
Personnel	Training Courses	02-01-185-021001	5,000
Police	School Crossing Guards	02-02-100-011014	20,000
F.I.C.A.	F.I.C.A.	02-09-120-070100	25,000
State Unemployment Comp.	Payments-Civil Divisions	02-09-131-073000	7,000
Insurance	Cont to Emp. Group Insurance	02-09-150-711000	35,000
Union Welfare	Union Welfare Contribution	02-09-151-071002	<u>7,000</u>
Total			\$116,000



7

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

June 30, 1998

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

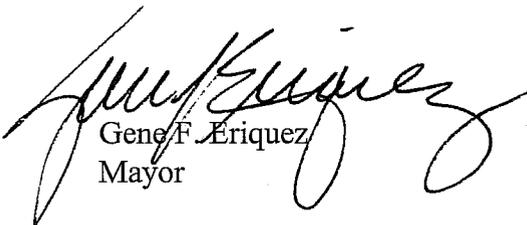
Attached for your review is the agreement between the City of Danbury and Business Systems, Inc. (BSI), an affiliate of Danbury Health Systems, for the continued provision of our City's Emergency Medical Services.

As you know, the City entered into the original agreement five years ago. As this was a five year arrangement, I respectfully request your approval of a five year extension to the contract.

This single-tiered, all advanced life support system and approach to provide emergency medical services in our community has been extremely successful. The coordination and cooperation among the system providers, in particular, that of the Danbury Fire Department as first responder, has ensured high quality and fairness to all users.

Thank you for your consideration of this matter.

Sincerely,



Gene F. Enriquez
Mayor

GFE:kgg

Danbury Emergency Medical Services

An Overview of System Enhancements: 1993 - 1998

It has been a privilege for us to provide emergency medical services to the citizens of Danbury since October first, 1993. Over these past five years we have strived to provide the community with emergency medical services that embody professionalism and pre-hospital excellence. Together with the Danbury Fire Department, many inroads have been achieved in making Danbury's EMS system a model of unified inter-agency efforts.

Increased ambulance and paramedic coverage

Dedicated City ambulance coverage has increased by sixty-two percent. There are now 272 hours of dedicated ambulance coverage. In 1993, the City's dependence on mutual aid coverage was ten times greater than it is today! The number of patient transports has risen considerably over the past five years. There were 1,410 more patients transported by our EMS system in 1997 than in 1993, a forty-one percent increase!

Advanced system design

Danbury has a comprehensive all-ALS system with paramedics on every ambulance and defibrillator trained firefighter first responders which respond to potential cardiac calls. EMS systems which utilize defibrillator equipped first responders and paramedics have achieved the best possible save rates for victims of sudden cardiac arrest. Danbury's paramedics performed more than 5,700 advanced life support procedures last year, from administering medications, to cardiac pacing.

Measured EMS performance standards

Our EMS system is subject to daily performance evaluation. A comprehensive review process evaluates all phases of EMS response from activation times, to compliance with medical protocols. On a daily basis every single EMS response is reviewed to assure timely response. A concurrent and retrospective peer-based continuous quality improvement (CQI) process is in place which reviews EMT and Paramedic care and documentation.

A system which exceeds performance standards

Danbury's EMS system does not rely on response time averages. Instead EMS responses are measured against a response time standard of eight minutes in at least 90% of ALL ambulance calls. This standard alone exceeds the benchmark set by many of the US cities with reputations as EMS leaders. In five years, EMS has consistently met or exceeded that standard. Danbury's ambulances must be on the road in two minutes or less for 90%t of all calls. Our actual 1997 activation time performance was **98.3%**.

Improved ability to respond to mass casualty and major incidents.

An ad-hoc mass casualty committee involving the Fire Department, EMS and Danbury Ambulance was convened in 1994 to review and improve our ability to respond to a mass casualty incident. EMS has trained several staff members in MCI management techniques and have conducted several MCI response classes.

Implemented a firefighter medical monitoring and rehabilitation program.

Aimed at reducing firefighter injuries and heat-stress related illness, EMS with the Fire Department' assistance, designed and implemented this important fire scene program. Firefighters receive medical monitoring, and are provided with appropriate fluid supplements at the scenes of structure fires and other major incidents.

Reduced capital cost through enhanced maintenance programs

BSI - EMS has utilized a comprehensive vehicle maintenance program to maintain the City's ambulances, response vehicles and equipment in excellent condition. The City's aged EMS fleet was replaced with two new ambulances in 1993, and one in 1994. Two of those ambulances, now five years old, are in excellent condition.

Assessed community satisfaction

EMS began utilizing customer satisfaction surveys to improve quality performance. The results of our written surveys were impressive and reassuring that the community is pleased with the level of service provided by EMS. Although pleased with the results, BSI continues to measure and evaluate consumer satisfaction.

Participates in public information and education activities

EMS has become very active in a wide variety of community projects, providing public education, as well as safety programs provided for children and the elderly.

June 3, 1998 8

Hanbury Common Council
President Christopher Sitars
City Hall 155 Green Hill Ave
Hartford, Ct 06180

Mr. Sitars and Common Council Members,
I would like to resubmit
the original six (6) streets for
proposed sanitary sewer extension.
They are Birchwood Drive, Federcrest
Lindencrest Dr, Driftway Point Rd,
Elmcrest and the north end of
Driftway Point Road.
Thank you for your assistance.
I would like this to appear on the next agenda.

Sincerely,

Pauline K Basso
Council at Large
8 Hoyt St
Hartford, Ct. 06180

William & Anne Marie Kratch
7 Driftway Point Road
Danbury, CT 06811
203-730-9644

April 15, 1996

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Proposed Sanitary Sewer Extension
Birchcrest Drive, Cedar Crest Drive,
Lindencrest Drive, Driftway Point Road

Thank you for the copy of the letter from John A. Schweitzer, Jr. PE, (City Engineer), as his response to the petition submitted regarding the above.

By way of introduction, I am a homeowner on Driftway Point Road (nearly 6 years) with my husband and our two small children. As you can imagine, I want the best possible environment for them to grow up in, and to enjoy. As one of the citizens living in those referenced areas, and one who worked extensively in acquiring the supporting signatures of 90 percent of the residents living in those areas, I can only express my initial disappointment with the comments included in Mr. Schweitzer's letter of March 18th, 1996. Upon further reading of the letter, however, I still believe we have a good opportunity to continue this project, and thereby serve the best interests of the City.

How can this be so?

Because of the overwhelming support of the residents in the above referenced areas (as evidenced by their signatures) I believe we can work with Mr. Schweitzer (and the Public Utilities Department) to address the reasons they cited in their March 18th letter.

Consequently, we would like to proceed on the reasons cited one-by-one, as follows:

- 1) We would like a copy of the City's December 1987 "Comprehensive Sewerage Study", with any recommendations from Mr. Schweitzer and the Public Utilities Department on how we can work to get this reopened for review and possible change, taking into account any current and new circumstances.
- 2) Can we please have (or be guided on how to obtain) the Danbury Zoning regulations, with particular concern about the portions dealing with Class I and Class II Watershed Areas? If we could review those with Mr. Schweitzer, and the Public Utilities Department, to get their help on how to petition the proper Danbury government department for a variance, it would make our task more efficient and timely, as well.
- 3) Regarding the Pumping Station, we would be interested in the main concern about this issue. Is it the cost? The reason behind the concern of having it "one thousand feet more or less from the shore of the reservoir" is not clear from the March 18th letter. I believe the residents who signed the petition did not do so because we expect the city to pay the entire cost - we recognized our obligation to participate in the implementation cost of this major improvement.

As you know, all of the residents who signed the petition to have the Sanitary Sewer extension in the areas referenced currently are serviced by septic systems. In the overwhelming majority of the cases, these septic systems are nearing or have reached their useful life, and will have to be replaced. Those citizens who have faced this in the past few years have incurred a significant cost, due to the factors such as water table, rocky earth, well placement, and the like. (Costs of \$15,000 to \$30,000 per homeowner are not unusual).

Moreover, as noted by the City Engineer, many of the petitioners are located within close proximity to the West Lake Reservoir. We approached this project with the view that the replacement of the septic systems with a modern, efficient sewer system extension (as has been done in other nearby parts of the area) would be in the best interests of the City. We continue to believe so, and will work with the City Engineer and the Public Utilities Department to ensure that this continues to be the case.

I, for one, will likely have to spend the total of \$30,000 to replace my homes septic system regardless of the success of getting the sewer system extended, as we realize that these improvements to Danbury's Sewer service take time. However, with the City's help, we plan on continuing to work on this project for the benefit of all the citizens.

Thanks for your concern and support.

Sincerely,

Anne Marie Kratch

CC: John A. Schweitzer, Jr., P.E.
William Buckley, Jr., P.E.

William and Anne Marie Kratch
7 Driftway Point Road
Danbury, CT 06811
(203)730-9644

May 9, 1996

To The Residents of Birchcrest, Elmcrest, Lindencrest, Cedar Crest and
Driftway Point Roads:

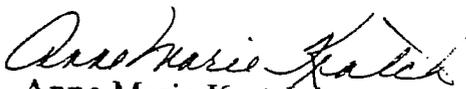
I am writing with the latest information I have to date regarding our attempt to
have a sanitary sewer run through our neighborhood.

A copy of the City Engineer's letter recommending against our project, and my
follow up letter to the Mayor and City Engineer are enclosed.

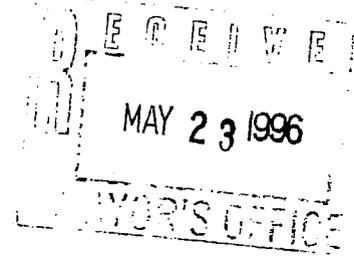
To date, I have not received a response from the Mayor or City Engineer to my
letter. Once any information is received I will forward it to everyone. The City
Engineer's letter states that the Danbury Zoning Regulations "discourage the
installation of sanitary sewers in the Class I and Class II Watershed Areas" in which
our homes are located. We will need a copy of these regulations as well as the
procedures necessary to have the sewer line approved by our town.

I would appreciate assistance from anyone who can help in gaining the Danbury
Zoning Regulations for Class I and II Watershed areas, as well as information
on how we need to proceed to gain a variance (if needed) to have our project move
forward. Please contact me and let me know what information or help you can lend.

Sincerely,


Anne Marie Kratch

William and Anne Marie Kratch
7 Driftway Point Road
Danbury, CT 06811
(203)730-9644



May 21, 1996

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

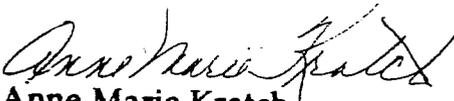
RE: Proposed Sanitary Sewer Extension - Birchcrest Drive, Cedar Crest Drive,
Lindencrest Drive, Driftway Point Road

I am writing as a follow up to my letter dated April 15, 1996 (which is enclosed)
concerning the above proposed sanitary sewer line extension.

Could you please contact me to discuss the questions raised by the City Engineer's
report discouraging our project as cited in my letter. I need to forward your
remarks to all of the families who signed the petition in favor of this project who
are anxious to move ahead with the sewer line.

Thank you for your anticipated concern and assistance.

Sincerely,


Anne Marie Kratch



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

March 18, 1996

ENGINEERING DEPARTMENT
(203) 797-4641

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

**Proposed Sanitary Sewer Extension
Birchcrest Drive, Cedar Crest Drive,
Lindencrest Drive, Driftway Point Road**

At the March 5, 1996 Common Council meeting, the request for sanitary sewer extensions in the above noted streets was referred to our office for a survey.

Our office and the Public Utilities Department have reviewed this request. We cannot support this petition for a sanitary sewer extension for the following reasons:

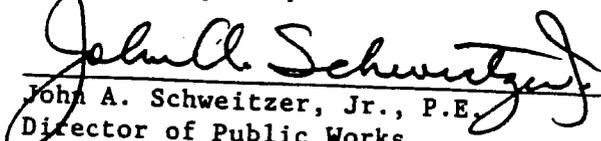
1. The area in question does not fall within the future sanitary sewer service area as designated in the City's "Comprehensive Sewerage Study" dated December 1987.
2. A portion of the area in question lies within a Class I Watershed Area and the remainder of the area lies within a Class II Watershed Area both as defined in the Danbury Zoning Regulations. These regulations discourage the installation of sanitary sewers in Class I and Class II Watershed Areas.
3. To service the majority of those properties represented by the petition, a pumping station in the vicinity of Driftway Point Road would be required (the elevation difference between Driftway Point Road and the intersection of Cedar Crest Drive and Birchcrest Drive is approximately 24.5 feet). Said pumping station would be located on the watershed of West Lake Reservoir and most likely only a thousand feet more or less from the shore of the reservoir.

In our opinion the City's best interests would not be served by this sewer extension.

If you have any questions or would like to discuss this matter, please feel free to contact us. We look forward to further direction from the Common Council.

(continued on page 2)

Very truly yours,


John A. Schweitzer, Jr., P.E.
Director of Public Works

JAS/PAE/gw

C: William Buckley, Jr., P.E.



9

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: June 25, 1998
TO: Hon Gene F. Eriquez,
via the Common Council
FROM: N. C. Buzerak, Grants Administrator/Internal Auditor
RE: Resolution- Local Substance Abuse & Prevention
Grant
CC: K. G. Redenz, D. A. Setaro, Jr., K. Barry

Attached for your review is a resolution in the amount of \$5,675 that will allow Stand Together Make a Difference, via the City of Danbury to apply for and accept funding from the State of Connecticut for the Local Substance Abuse and Prevention Grant. This continued funding will be for the time period July 1, 1998 to June 30, 1999.

No local cash match is required. A copy of the paperwork received by this office is attached for your review.

The Common Council is requested to review this resolution at its next Meeting.

Noreen C Buzerak

Noreen C. Buzerak,
Grants Administrator/Internal Auditor

Attach.

Impact Statement

The Local Prevention Council grant from the State Of Connecticut to Stand Together/Make A Difference has no match or impact on City of Danbury funds.

Kevin N. Barry

PROGRAM NARRATIVE

This year Stand Together Make A Difference through community based health initiatives will address the state wide youth access to alcohol, lead by "Drugs Don't Work" by sponsoring the following programs:

Zero Tolerance:

In collaboration with Houstonic Valley Coalition Against Substance Abuse(RAC) STMAD will work with the Danbury's Police Department to establish a zero tolerance policy to address underaged drinking.

Junior Post Prom:

The goal of the Junior Post-Prom is to provide an alcohol and other drug free party alternative for prom goers. the party is also open to any Danbury High School School Juniors who opt not to attend the prom, but might choose to participate in parties afterwards. This up-coming year the Junior Post Prom is one of a number of programs during Danbury High Schools Prom Promise Program.

Prom Promise:

Prom Promise is designed to help save teen lives and reduce injuries caused by impaired driving. This year STMAD will work with the Junior and Senior class at Danbury High School.

In 1988 Danbury High School adapted the Prom Promise pledge to include a commitment to no underage drinking as well as no drinking and driving a vehicle. The goal Of this pledge is to reverse negative peer pressure into positive peer pressure by 100% student participation.

Stand Together Make A Difference has planned the following events to increase student awareness and participation in this program:

DHS All Nighter/Senior Post Prom- This is an all night party developed by students. Students will enjoy a fun filled night of music, food, movies, comedy and/or games.

Mock Crash- A simulation of a car crash caused by a driver who is impaired by alcohol and other drugs.

Substance Abuse Awareness:

Stand Together Make A Difference will emphasize being alcohol, drug and tobacco free. This year STMAD will work with Danbury High School, Alternative High School, Henry Abbott Regional Technical School. Broadview Middle School and Rogars Park Middle School providing motivational speakers with follow up programs for the students of Danbury. STMAD is currently working with MADD, school administrators and personnel to provide upcoming events.

The Students Against Drugs Programs have committed their support in the planning of these events. The programs will provide Danbury's students with information to practice healthy lifestyles. Family participation in planning and working at these events is designed to increase parental awareness of youth substance abuse.

The Stand Together Make A Difference Committee will address state-wide youth access to tobacco by assisting Housatonic Valley Coalition Against Substance Abuse (RAC) in promoting the Healthy Homes campaign.

Healthy Homes Campaign:

STMAD will continue the recruitment of Healthy Homes participant through enlisting the help of our membership agency involvement. STMAD goal- 100 homes.

Additionally, STMAD will assist the RAC in the development of a youth council by the recruiting of Danbury youth to serve on this council.

Health Fair/Taste Of Danbury:

This year STMAD will participate in either the Safe Neighborhoods program or the Taste of Danbury. These events provide STMAD the opportunity to exhibit their program information and materials under a large tent in the center of the event. Community awareness of ATODA issues will increase through the distribution of printed materials and the recruitment of the Healthy Homes participants in collaboration with RAC(HVCASA, Inc.). Attendance for the 1997 Taste Of Danbury was 10,000 and for Safe Neighborhoods was 900.

FUNDING APPLICATION

ITEMIZED BUDGET
SCHEDULE 4b

FUNDING PERIOD: July 1, 1998 thru June 30, 1999

Source & Amount of Income:

Local Prevention Council Funding (DHMAS) \$ 5,675.00

Program Expenses:

1. Healthy Fair/Taste of Danbury \$725.00

Community awareness of ATODA issues through the distribution of print materials; recruitment of Healthy Homes participants in collaboration with RAC (HVCASA, Inc.)

- a.) printing of prevention education materials: \$225
 - b.) distribution of materials acquired from the RAC & CT. Clearinghouse: \$500
 - c.) Rental of tent and display tables-0-
- Subtotal \$725.00

continued DHMAS Funding Application

2. Junior Post Prom Party

Alternative post-prom activity for high-school Juniors in Danbury as a deterrent to substance use; this year's event will emphasize being both alcohol and tobacco free. \$ 250.00

a.) Police officers for security: 250.00

b.) movie theatre rental

(Note theatre donates staff and theatre for free): 0

SubTotal: \$250.00

3.) Prom Promise Initiative

School wide mobilization for alcohol abuse prevention during prom and graduation time within Danbury public schools. \$1,400.00

a. Police Officers for security: \$300.00

b. DS Materials, T-shirts, etc. 300.00

c. Food: 400.00

d. Custodial Services: 400.00

SubTotal \$1,400.00

4. Substance Abuse Awareness

This year's program will emphasize being both alcohol, drug and tobacco free. The program will provide students at the middle and high school level information to practice healthy lifestyles. Students Against Drugs and Destructive Decision clubs will be mobilized with school personnel to design programs within the schools. Additionally, family mobilization is deigned to increase parental awareness of youth substance abuse. \$3,300.00

continued DMHAS Funding Application

a.) Motivational speakers/Programs	\$2,800.00
b.) Refreshments	200.00
c.) Police officers for security	100.00
d.) Materials, supplies, etc.	200.00
SubTotal	\$3,300

Total All Costs:	\$5,675.00
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RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Stand Together Make A Difference has requested that the City of Danbury, acting solely as its fiduciary agent, apply to the State of Connecticut Local Substance Abuse Prevention Council for a grant amount of \$5,675; and

WHEREAS, the grant funds, if awarded, will be used for the Student Assistance Programs for substance abuse prevention and intervention currently offered at Danbury High School, the Alternative Center for Education, Broadview Middle School and Rogers Park Middle School; and

WHEREAS, the grant will cover the period from July 1, 1998 through June 30, 1999;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT the City of Danbury, acting through its Mayor, Gene F. Eriquez, is hereby authorized to apply for said grant funds on behalf of Stand Together Make A Difference and that Mayor Gene F. Eriquez is authorized to sign the Letter of Award and accept said grant, if approved, in the capacity of its fiduciary, to sign all documents and do all things necessary to effectuate the purposes of said program.